

MINUTES
Edinboro University of Pennsylvania
Council of Trustees
Monday, October 20, 2003
University Club - Van Houten Dining Hall-North

Prior to the dinner session, Trustees met with vice presidential liaisons to conduct their respective Committee meetings. Following the conclusion of scheduled Committee meetings, members of the Council met in the President's Suite for an informal dinner session with President Pogue, Provost Weber and Ms. Emily Sinsabaugh, Executive to the President for University Communications and Administrative Initiatives.

Following the dinner session, President Pogue, staff members Weber and Sinsabaugh, Chairman Thomas and members of the Council adjourned to the University Club to begin the quarterly meeting of the Council.

At 6:10 p.m., Chairman Thomas convened the public, quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary to conduct Roll Call. The Recording Secretary determined there was a quorum present for purposes of conducting the business meeting. The following Council members were in attendance:

Mr. Clifford Allen
Ms. Jacqueline Gichinga
Sister Catherine Manning
Mrs. Virginia McGarvey
Mr. Ben Miceli
Mr. Harold Shields
Mr. Harry Thomas

Absent were Trustees Evans, Horan, Johnston and Wiley.

In addition to President Frank G. Pogue, the following individuals were in attendance at the public meeting:

Dr. Richard Arnold, Associate to the President for Equity and Special Programs
Dr. Mary Margaret Bevevino, Dean of Graduate Studies and Research
Ms. Janet Dean, Associate Vice President for Faculty Relations and Human Resources
Dr. Donald Dilmore, Associate Vice President for University Libraries

Mr. Dan DiNicola, President – Student Government Association and
 Members of the Student Government Executive Board
 Ms. Sherri Galvin, Assistant to the President and Recording Secretary
 Dr. Naomi Johnson, Vice President for Student Affairs and Student Success
 Ms. Kimberly Kennedy, Executive Director of Student Affairs Administration
 Mr. Paul LaMantia, Director of University Student Activities
 Dr. Andrew Lawlor, Associate Vice President for Technology and Communications
 Dr. Mary Jo Melvin, Director of the Honors Program
 Mr. Brian Pitzer, Director of Public Relations
 Mrs. Dorothy Pogue, Baron-Forness Library
 Dr. Eric Randall, Dean of Science, Management and Technology
 Ms. Sherry Reynolds, President – EUP APSCUF
 Mr. Kahan Sablo, Dean of Student Life
 Mr. Alton Scales, Assistant Vice President for Multicultural Programs
 Mr. James Sheehan, Vice President for Finance and Administration
 Ms. Emily Sinsabaugh, Executive to the President for University Communications
 and Administrative Initiatives
 Dr. Terry Smith, Dean of Liberal Arts
 Dr. Robert Weber, Provost and Vice President for Academic Affairs
 Mr. Bruce Whitehair, Vice President for Development and Marketing
 Dr. Renata Wolyneec, President – Edinboro University Senate

Following Roll Call, Chairman Thomas declared that a quorum was present at the meeting. He thanked everyone present for attending the quarterly business meeting and proceeded with Old Business.

Chairman Thomas asked for the approval of two sets of minutes from meetings held on August 19 and August 29, 2003. He noted that both sets of minutes had been provided to Council members in their meeting packet prior to the meeting. Chairman Thomas solicited concerns, comments or corrections. Hearing none, it was voted, on motion of Trustee Shields, seconded by Trustees Manning and McGarvey, to approve the meeting Minutes of Tuesday, August 19, 2003, and Friday, August 29, 2003. The motion passed with unanimous approval of the Council.

Following action by the Council, Chairman Thomas turned the program over to President Pogue and Vice President Johnson for introduction of the presentation. President Pogue thanked Chairman Thomas and then introduced Vice President Johnson. He asked that she make the necessary introduction of Mr. Daniel DiNicola, President of the Student Government Association, and members of his Executive Board. Vice President Johnson expressed pleasure and noted that some members of the Executive Board would excuse themselves after the presentation since some of them had responsibilities associated with an SGA-sponsored concert being held that evening at McComb Fieldhouse. Dr. Johnson noted SGA President DiNicola and members of the

Executive Board were an energetic and ambitious group of individuals. They have already formulated their goals for the year and planned to highlight some of those goals for Council members. Dr. Johnson then asked SGA President DiNicola (Dino) to step forward. Dan introduced the SGA Vice President, Chaz Kellem, and noted that he had provided for the distribution of a "Top 10" list. Dan highlighted the first five items on the list. He noted that the list is representative of those areas where the Student Government Association will focus its efforts this year. These include:

1. Edinboro Family - Scot Spirit, diversity and pinning ceremony
2. Communication - Spectator, WFSE (radio station) and E-TV (cable TV station)
3. Student Organization Training Seminar - Financial procedure, parliamentary procedure, and technology and communication
4. Future planning - Officer guidebooks
5. Student Concerns - Safety Walk and Forum
6. The Drop Box - Positioned around campus to receive suggestions and/or concerns
7. Education of Students
8. Political Action - Register voters
9. Website - www.sgaeup.com
10. E-mail addresses for Student Organizations

Before turning the next portion of the presentation over to SGA Vice President Chaz Kellem, Dan provided for the introduction of the remaining Executive Board members. These included:

Chaz Kellem	Vice President
Jordan Ritter	Executive Assistant
Marissa Klein	Secretary
Amanda McFee	Public Relations Director

Not in attendance:

Bryan Dickson	Finance Director
Frank Mineo	Parliamentarian

Chaz then highlighted and commented on the remaining five "Top 10" items. He noted that he takes very seriously his responsibilities associated with student concerns and safety. In meeting this responsibility, he noted that a Safety Walk around campus had been recently completed by approximately 43 participants with representation from 14 different clubs, organizations and departments. Chaz noted it was a great success and that a detailed report was available for viewing if there was interest on the part of Council members. In closing the presentation, President Pogue noted that Dan was

wearing a System-wide sweatshirt. The President noted that Dan has been elected by his own colleagues as Chair of the Board of Student Government Presidents (BSGP). This group has access to the Chancellor and members of the Board of Governors as well as members of the 14 Councils of Trustees. This is a significant accomplishment and one that reflects well on Edinboro University and its student governance process.

Chairman Thomas thanked Dan, Chaz and members of the Executive Board for their attendance and presentation. He invited them to join the Council at any of its future meetings and communicate with them if there was anything the Council could do to assist them in their role with Student Government. All those in attendance provided a round of applause in acknowledgment of the presentation.

Next, the Chair solicited those in attendance to bring forward any comments or concerns during the "Public Comment" period. Ms. Sherry Reynolds, President of Local APSCUF, stepped forward and read the following letter. Individually addressed letters were distributed to members in attendance with a request to forward letters to those Trustees not in attendance. The correspondence as read into the record appears below:

Dear Trustee:

The central issue in the current contract negotiations between State System Faculty and State System management is not money. It is the consolidation and centralization of educational management in Harrisburg. Will Edinboro University continue to meet the needs of Northwest Pennsylvania under the leadership of its own Administration and Faculty and the oversight of its own Council of Trustees? Or will Edinboro University become simply one of fourteen satellite campuses of a statewide mega-university?

As we stand on the threshold of a new century, many hard decisions need to be made about what we do and how we do it. We who have committed ourselves to Edinboro University - its Administration, its Faculty, and you, its Trustees - are best qualified to make those decisions. This has been the case for over 140 years and we urge you to help keep Edinboro University a dynamic, independent University, focused on the educational need of its students and the people of Northwest Pennsylvania.

Sincerely,

Sherry Reynolds, President
Edinboro University APSCUF

Chairman Thomas thanked Sherry Reynolds and instructed her to leave with the Recording Secretary copies for distribution to absent Council members. Additional public comment was sought by Chairman Thomas. In response, Dr. Renata Wolyneec stepped forward to extend a personal invitation to join her at the 250th Anniversary Celebration of George Washington's trip to Fort LeBoeuf on December 10. Celebration flyers with additional details were distributed to Council members. Trustee Shields countered Dr. Wolyneec's invitation and requested that she come to Pittsburgh to celebrate the crossing of the Allegheny and Washington's landing. In closing, Chairman Thomas suggested to Dr. Wolyneec that she make contact with the Fort LeBoeuf School District and/or former Superintendent John Seifert for interest and support of this event.

Hearing no additional requests for public comment, the Chair moved to the next item on the agenda, the delivery by President Pogue of the *President's Report to the Council of Trustees* (Attachment #1). President Pogue began by indicating to Council members that he had prepared a written report, a copy of which had been distributed to Council members and audience members in attendance at the quarterly business meeting. Prior to the delivery of his report, President Pogue took the opportunity to again express appreciation to members of the Council in support of his term renewal. As noted in the report, President Pogue is in receipt of notification from the Office of the Chancellor that the Board of Governors did accept the Trustees' recommendation and, in fact, acted upon it at their October 9 quarterly meeting. President Pogue then continued to glean and highlight those items of significance from the six-page written report. While all items presented in the report are noteworthy, President Pogue noted specifically the entry on page three which noted the anticipated conferring of Honorary Doctor of Public Service degrees to two distinguished Pennsylvanians: Mr. David N. Matthews, Managing Director of the Erie Playhouse, and Mr. William Strickland, President and CEO of the Manchester Craftsman's Guild and the Bidwell Training Center. The degrees will be presented at the December 2003 and May 2004 Commencement Ceremonies respectively. In closing his report, President Pogue reminded Council members to record on their calendars the events appearing under the category of "Looking Ahead." Council members can expect to receive an invitation to upcoming events. Also, and immediately following today's meeting, a reception will be held to recognize and thank Student Trustee, Jacqueline Gichinga, for her service. Ms. Gichinga will officially graduate on December 13.

Chairman Thomas thanked President Pogue for both his written and verbal reports. Next, Chairman Thomas extended on behalf of Council members formal congratulations on the action taken by the Board and Chancellor. A hearty round of applause was given to President Pogue in recognition of the extension of his contract through June 30, 2006.

Chairman Thomas then moved to the next item of business, Committee Reports. Trustee Allen reported that he had met with Provost Weber. On behalf of the Committee on Academic Affairs, Trustee Allen moved that the Council approve President Pogue's recommendation of a new certificate program in Conflict Management (Department of Speech and Communication Studies). The new Certificate program will provide students with a theoretical foundation and applied analytical and mediation skills in conflict management. The program will benefit individuals in the non-profit and social services sectors and will also be a valuable recruiting tool for new students. **It was voted**, on motion of Trustee Allen, seconded by Trustee Shields to accept President Pogue's recommendation to approve a new Certificate program in Conflict Management. Hearing no questions or concerns, Chairman Thomas called for the question and vote. The motion carried with unanimous approval.

Trustee Allen then presented a second item for review and action – a new Master's program in Public History and Public Archaeology. The Master of Arts in Public History is a broad-based degree that has three tracks available: public archaeology, public history or combined. **It was voted**, on motion of Trustee Allen, seconded by Trustee Gichinga to accept President Pogue's recommendation to approve a new Master's program, Master of Arts in Public History and Public Archaeology, as presented.

The Chair then asked Committee on Development and Marketing Chair, Trustee Manning, to present the Committee's report. Trustee Manning began her report with good news about the University's *Campaign for Excellence*. She reported that a total of \$7,262,720 had been raised through October 3. The Annual Campaign has seen a 49% increase over the same period last year. In support of the Parents Campaign, over 450 parents have pledged or contributed a total of \$21,000. This year's campaign benefits the Baron-Forness Library. To date, \$31,000 has been raised toward the Athletic Annual Fund. Trustee Manning then highlighted the receipt of a few major gifts. These include:

- DAD's Pet Care – \$250,000 pledge toward the Precision Industries Center
- The Erie Community Foundation - \$20,000 toward their pledge to the Crawford Center
- PNC Bank - \$10,000 toward the Latino Leadership Development Program
- Chesterfield County Police Foundation - \$15,000 to be used to establish the Ryan E. Cappelletty Memorial Scholarship

Trustee Manning noted that Marketing and Development is currently in the midst of its fall advertising campaign. There are generally three campaigns per year – fall, spring and summer. An attempt is being made to market and advertise in places where teens are viewing, MTV and other media outlets. For the first time, the University's

undergraduate catalog is available online. It has been converted to an electronic format and can be copied on to CDs for distribution to students. This project should be completed by the beginning of November. On December 3, a reception will be held to honor major donors, scholarship philanthropy and student scholarship recipients. The President's Club reception will feature gourmet desserts and conclude with a concert at the Louis C. Cole Auditorium. Presented by Edinboro University and Verizon, the Fifth Annual Frank G. Pogue Honors Scholarship Luncheon will be held on Tuesday, February 10, and feature James Earl Jones.

Following the conclusion of the Committee report, and for the record, Chairman Thomas noted the acceptance by the University of the following gifts-in-kind:

Lisa Austin, Art Department, donated art supplies and various materials valued at \$727.52. The supplies and materials will be used by students and classes for special projects.

Matthew Clark donated a mural to the Office for Students with Disabilities. The donor did not provide a valuation for this gift.

Edinboro University received a donation of 144 trees valued at \$30,608 for planting on the campus. It is the wish of the donor to remain anonymous.

Dr. David Ferster, Political Science and Criminal Justice Department, donated books to the Baron-Forness Library valued at \$1,200.

Janice Giltinan, retired Nursing Department professor, donated books valued at \$1,165 to the Baron-Forness Library.

Mrs. Ann Goodemote donated vision enhancement equipment for reading (Optelec Clearview 300) to the Office for Students with Disabilities. The donor valued the gift at \$1,500.

Dr. Mark Iutcovich of Keystone University Research Corporation donated Dell computers, monitors and other hardware for use by Technology and Communications. Dr. Iutcovich values the donation at \$14,500.

Jennifer R. Seese donated an electric wheelchair valued at \$5,000 to the Office for Students with Disabilities.

Next, Chairman Thomas noted the absence of Trustee Johnston and asked if another Committee member could deliver the report on behalf of the Committee on Finance and Administration. Trustee McGarvey responded that she was prepared to deliver the report. She noted that the Committee had met with presidential liaison,

Vice President James Sheehan, to review and discuss those items requiring action by the Council. Trustee McGarvey noted that the specifics of each action could be located within materials sent to the Trustees prior to the meeting. As the first item of business, Trustee McGarvey moved to accept President Pogue's recommendation for the approval of the Contracts and Purchases for the period August 1, 2003, through September 30, 2003. **It was voted**, on motion of Trustee McGarvey, seconded by Trustee Miceli, to accept President Pogue's recommendation for approval of the Contracts and Purchases as reviewed by the Committee on Finance and Administration for the period August 1, 2003 through September 30, 2003. The motion carried with unanimous approval by the Council.

Chairman Thomas thanked Trustee McGarvey for her Committee report and noted that the remainder of the Committee on Finance and Administration report dealt with the reporting of personnel transactions since the last quarterly business meeting. For the record, the following personnel actions have been transacted:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Alward, Ms. Kathleen A., full-time, temporary, Instructor, Department of Art, 2003-04 academic year, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Anderson, Mr. Carl, part-time (25%), temporary, Instructor, Department of Business Administration and Economics, Fall 2003 semester only, contingent upon enrollment, at \$4,783.65 effective August 23, 2003.

Bellew, Dr. Donald R., full-time, temporary, Instructor, Department of Chemistry, academic year 2003-04, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Black, Ms. Jacqueline, part-time (up to 25%), temporary, Instructor, Department of Music, 2003-04 academic year, at a salary based on number of enrolled students for the course effective August 23, 2003.

Bozman, Dr. J. Michael, part-time (25%), temporary, Instructor, Department of Special Education and School Psychology, Fall 2003 semester, contingent upon enrollment, at \$4,018.26 effective September 11, 2003.

Bradford, Mr. Wayne, appointment as Co-Coordinator of the Athletic Study Program, Department of Student Affairs Faculty, part-time (25%), temporary, for the 2003-04 academic year, at \$4,783.65 effective August 23, 2003.

Cleary, Mr. J. Patrick, appointment as Co-Coordinator of the Athletic Study Program, Department of Student Affairs Faculty, part-time (25%), temporary, for the 2003-04 academic year, at \$4,783.65 effective August 23, 2003.

Colvin, Dr. Andrew, full-time, temporary, Instructor, Department of Philosophy, 2003-04 academic year, contingent upon enrollment, at \$40,182.69 effective August 23, 2003.

continued – New Hires/Replacements/Continuations

Dixon, Dr. Armendia, full-time, temporary, Instructor, Department of English and Theatre Arts, 2003-04 academic year, contingent upon enrollment, at \$38,269.23 effective August 25, 2003.

Dolwick, Mr. Robert W., part-time (up to 25%), temporary, Instructor, Department of Music, Fall 2003 semester, at Pay Range Q01, Pay Step 02 with salary based on number of students enrolled for the class, effective September 10, 2003.

Dombrowski, Mr. Larry, part-time (25%), temporary, Instructor, Department of Political Science and Criminal Justice, Fall 2003 semester, contingent upon enrollment, at \$4,783.65 effective August 23, 2003.

Dow, Mr. Scott A., part-time (33%), temporary, Instructor, Department of Art, 2003-04 academic year, contingent upon enrollment, at \$12,756.41 effective August 23, 2003.

Drohan, Dr. Michael, part-time (75%), temporary, Assistant Professor, Department of Business Administration and Economics, Fall semester 2003 only, at \$15,350.51 effective September 8, 2003.

Eaton, Ms. Yvonne M., part-time (50%), temporary, Instructor, Department of Social Work, Fall 2003 semester, contingent upon enrollment, at \$9,567.31 effective August 23, 2003.

Franklin, Ms. Annette, part-time (50%), temporary, Instructor, Department of Social Work, Fall 2003 semester, contingent upon enrollment, at \$9,567.31 effective August 23, 2003.

Galvin, Mr. Regis, full-time, temporary, Instructor, Department of Art, Fall 2003 semester, contingent upon enrollment, at \$22,017.88 effective August 29, 2003.

Grazio, Ms. Cynthia M., part-time (25%), temporary, Instructor, Department of Speech and Communication Studies, Fall 2003 semester, contingent upon enrollment, at \$4,783.65 effective August 23, 2003.

Hedderick, Ms. Victoria M., full-time, temporary, Instructor, Department of Nursing, Academic Year 2003-04, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Hudy, Ms. Georgia T., full-time, temporary, Instructor, Department of Special Education and School Psychology, 2003-04 academic year, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Iglesias, Dr. Elizabeth, full-time, tenure track, Assistant Professor, Department of Academic Support Services, at \$48,842.33 effective August 23, 2003.

Joy, Ms. Dawn C., full-time, temporary, Instructor, Department of Nursing, academic year 2003-04, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Linden, Dr. John, part-time (50%), temporary, Assistant Professor, Department of Secondary Education, 2003-04 academic year, contingent upon enrollment, at \$23,258.29 effective August 23, 2003.

Mando, Ms. Terri, full-time, temporary, Instructor, Department of Academic Support Services, 2003-04 academic year, at \$34,697.43 effective September 15, 2003.

continued – New Hires/Replacements/Continuations

McCormick, Ms. Nicole, full-time, temporary, Instructor, Department of Art, 2003-04 academic year, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Mesmer, Ms. Rachel M., part-time (50%), temporary, Instructor, Department of Social Work, Fall 2003 semester, contingent upon enrollment, at \$9,567.31 effective August 23, 2003.

Miller, Ms. Susan E., full-time, temporary, Instructor, Department of Nursing, academic year 2003-04 only, contingent upon enrollment, at \$42,191.89 effective August 23, 2003.

Puschak, Mr. Andrew J., full-time, temporary, Instructor, Department of Professional Studies, 2003-04 academic year, contingent upon enrollment, at \$51,284.53 effective August 23, 2003.

Reilly, Mr. Steven J., part-time (25%), temporary, Instructor, Department of Political Science and Criminal Justice, Fall 2003 semester, contingent upon enrollment, at \$4,783.65 effective August 23, 2003.

Rice, Mr. Willard M., part-time (25%), temporary, Instructor, Department of Business Administration and Economics, at \$637.82 biweekly from September 15, 2003 through October 24, 2003 or until further notice.

Ropski, Ms. Melanie K. Gustafson, full-time, temporary, Instructor, Department of Biology and Health Services, academic year 2003-04, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Schaal, Ms. Patricia, part-time (50%), temporary, Assistant Professor, Department of Speech and Communication Studies, Fall 2003 semester, contingent upon enrollment, at \$12,821.13 effective August 23, 2003.

Siegel, Mr. John F., part-time (50%), temporary, Instructor, Department of Business Administration and Economics, at \$1,275.64 biweekly, from September 15, 2003 through October 24, 2003, or until further notice.

Tanner, Mr. Thomas W., full-time, temporary, Instructor, Department of Business Administration and Economics, 2003-04 academic year, contingent upon enrollment, at \$40,182.69 effective August 23, 2003.

Thomas, Dr. Stanton, full-time, temporary, Instructor, Department of Art, 2003-04 academic year, contingent upon enrollment, at \$40,182.69 effective August 23, 2003.

Uqillas, Mr. Fabian, part-time (75%), temporary, Instructor, Department of Health and Physical Education, Fall 2003 semester (with contract terminating at end of Fall semester, or until the return of Professor Erdos, whichever occurs first), contingent upon enrollment, at \$1,781.50 biweekly effective September 24, 2003.

Veranas, Dr. Judy, full-time, tenure track, Assistant Professor, Department of Mathematics and Computer Science, at \$48,842.33 effective August 23, 2003.

SEPARATION OF EMPLOYMENT

Frawley, Mr. Timothy, Substitute Wage Instructor, Miller School, effective August 1, 2003.

Hanko, Ms. Mary, Substitute Wage Instructor, Miller School, effective August 1, 2003.

Mainon, Ms. Charlotte, Substitute Wage Instructor, Miller School, effective August 1, 2003.

Peck, Ms. Jeanne, Substitute Wage Instructor, Miller School, effective August 1, 2003.

Rolph, Mr. David, Substitute Wage Instructor, Miller School, effective August 1, 2003.

RETIREMENTS

Adams, Dr. Robert J., Faculty, Business Administration and Economics Department, effective close of business September 5, 2003.

Meyer, Mr. Paul, Plumber, Facilities Department, disability retirement effective close of business August 27, 2003.

Whiteman, Mr. James, State System of Higher Education Manager 180, Technology Specialist, Technology and Communications, effective close of business September 19, 2003.

RESIGNATIONS

Barton, Ms. Donna, Substitute Wage Nurse, Ghering Health and Wellness Center, effective July 18, 2003.

Belcastro, Dr. Bonnie, Faculty, Social Work Department, effective close of business August 16, 2003.

Bradley, Ms. Connie L., Clerk Typist 2, Sponsored Programs Office, effective August 15, 2003.

Zinram, Mr. Randy, Special Transport Vehicle Operator, Office for Students with Disabilities, effective close of business August 13, 2003.

COACHING CONTRACTS

Astorino, Mr. Gary, appointment as assistant, non-faculty coach with 30% FTE in Wrestling at \$15,054.26 for the period August 23, 2003 through close of business May 28, 2004.

CHANGE IN STATUS

Burger, Ms. Sharon, Campus Day Care Center, furlough date changed to August 22, 2003.

Koman, Ms. Patricia, Campus Day Care Center, furlough date changed to August 22, 2003.

Pou, Ms. Jettie, Clerk 2, Mailroom, 3 day extension of sick leave without pay, with benefits status, returning to active pay status effective September 29, 2003.

Pou, Ms. Jettie, Clerk 2, Mailroom, sick leave without pay, with benefits status, extended through close of business September 23, 2003, returning to active pay status September 24, 2003.

Price, Ms. Lorraine, regular, part-time (wage), Special Transport Vehicle Operator, Office for Students with Disabilities, to temporary, full-time, Special Transport Vehicle Operator, at \$\$887.25 biweekly effective August 25, 2003, until further notice.

Raddock, Ms. Linda, Campus Day Care Center, furlough date changed to August 22, 2003.

Smith, Ms. LaTanya, from educational leave without pay, without benefits, to regular leave without pay, without benefits for the period August 23, 2003 through August 20, 2004, returning to active pay status August 21, 2004.

RENEWED CONTRACTS

Beddick, Ms. Christine, regular, part-time, (quarter-time), Cheerleading Advisor, Athletic Department, for the period August 22, 2003 ending close of business April 9, 2004 at \$4,658.00.

SICK LEAVE

Myers, Ms. Darla, Special Transport Vehicle Operator, Office for Students with Disabilities, Sick Leave, without pay, with benefits, effective September 16, 2003, returning to active pay status March 18, 2004.

PROMOTIONS

Laeny, Ms. Linda, to Manager Level S190A, Director of Grants and Sponsored Programs, at \$55,577.52 effective August 25, 2003.

RECLASSIFICATIONS

Liddle, Ms. Suzanne, from regular, full-time, Management Technician, to regular, full-time, Fiscal Technician, Accounting Office, effective August 25, 2003.

Chairman Thomas noted Trustee Horan's absence. He inquired if there was a report on behalf of the Committee on Planning, Institutional Research and Continuous Improvement. Vice President Mogavero noted no Committee meeting was held. The Chair then moved to the next Committee report, Student Affairs and Student Success.

On behalf of the Committee on Student Affairs and Student Success, Trustee Shields deferred the delivery of the Committee's report to Trustee Gichinga. She reported that the Committee met with vice presidential liaison, Dr. Naomi Johnson, to discuss a number of issues. These included, but were not limited to:

- **University Center Renovation:** The Bond funding for renovations to the University Center was approved by the Board of Governors on October 9. Firms are being sought to design the project. It is anticipated that a "short list" of firms will be available by the end of October which will permit final selection and allow fee negotiations to begin.
- **Request for Housing Proposal (RFP):** The University is working with System legal counsel to develop an RFP for leasing off-campus housing. This strategy would allow the University to lease existing or newly developed housing that would afford students amenities and conveniences that cannot be achieved through the residence hall renovation process. The RFP will be released at the end of the Fall semester.
- **Erie Metropolitan Transit Authority (EMTA):** As the result of a Town meeting held on September 24, EMTA prepared a proposal for a campus shuttle service which would serve campus, off-campus housing areas, Wal-Mart and Giant Eagle. The Student Government Association will subsidize a significant portion of the cost associated with the service, enabling students to ride free. Additional funding will be sought through grants and the municipalities. The shuttle service will be available beginning Spring semester 2004.
- **Smoking Cessation:** Edinboro University will participate in a State System grant, "Pennsylvania's Smoking Cessation and Prevention Campaign." The program is designed to promote the development of tobacco-free lifestyles and campuses. Sixteen Edinboro University students are involved - the most of all State System campuses.
- **Office for Students with Disabilities (OSD) Statistics/Students:** There has been an increase in enrollment of students with more severe disabilities. The OSD faculty and staff are collaborating with campus and regional constituents to provide accommodations for students and to increase awareness of individual student needs both in and out of the classroom.

- **Athletic Graduation Rates:** Student athletes continue to hold greater retention and graduation rates than their peers. In the 2003 NCAA Division II and Division III report, Edinboro University experienced 63 percent graduation rate for the 1996-97 incoming class, while non-athletes experienced a 49 percent graduation rate. Similarly, the four-year graduation rate for incoming scholarship freshmen athletes was 58 percent, while the general cohort of students was 49 percent.

Next, Chairman Thomas asked Trustee Allen to present his report as the Council's Alumni Representative. He reported that the Alumni Office and Association were pleased overall with Homecoming Weekend activities. More than 100 golfers participated in the 12th Annual Alumni and Friends Golf Outing on Friday. The Traditional Friday Night Reception was well attended. More than 30 people ran in the 12th Annual 5K Tartan Fun Run on Saturday morning. Hundreds visited the Alumni House on Saturday morning due to the uncooperative weather. Next year, Homecoming Weekend will be held October 8-10, 2004. With regard to the Fighting Scot Statue Project, the Alumni Board will consider joining the bond that has been approved for the University Center expansion project. The Alumni Association would pay for the portion it borrows plus interest. This option would not add any additional expense to the student portion of the bond. The exact scope of the project is still to be determined, and it is anticipated that the construction of the projects may be coordinated in an effort to garner cost efficiencies. Trustee Allen noted that Chapter Alumni events are being planned in California and Florida. In closing, he noted that Alumni Board Committees continue to work on various projects/events such as the Midnight Breakfast for students prior to the start of finals week, a dinner for graduating seniors, building reproduction fundraiser, Board member nominations, monitoring of the scholarship program and benefits for alumni.

As the Council's representative to University Services, Inc., Chairman Thomas asked Trustee Miceli to deliver his report. Trustee Miceli reported the following highlights as the result of his attendance at the USI Board of Directors October 1 meeting:

- **Update on Day Care Facility:** The construction of a new Day Care facility located at 301 Darrow Road has been completed. The Early Learning University (Day Care) opened on August 25. The facility is operated by the YMCA of Greater Erie County. While initial enrollment numbers are below expectations, enrollment trends are encouraging and both the YMCA and USI hope to experience increased numbers in coming months.

- **2003-04 Operating Budget/Philanthropy Line Items:** The Board approved the following philanthropic budget line items:

\$ 75,000	2004-05 Academic Achievement Scholarship
\$125,000	Capital Campaign Pledge
\$ 43,000	Vending revenue to Residence Life and Housing
\$ 2,000	Student Emergency Fund
\$ 1,970	Vehicle Insurance
\$ 35,000	University Discretionary Fund

Chairman Thomas thanked Trustee Miceli for his report. He then called on Trustee Shields to provide a report as the Foundation Board Representative. Briefly, Trustee Shields indicated that the Board met today at noon and took the following actions:

- **2003-04 Budget:** The Board approved the Foundation's operating budget and approved endowment scholarship awards for 2004-05.
- **Recognition:** One of the original Board members, Mr. Don DiPlacido, was honored and recognized for his service.
- **New Board Members:** The Board elected two new members: Eric Rohde, Esquire '82 a partner in Synctomi (a local company specializing in network security) and Dr. Joyce Iutovich '71, President of Keystone University Research Corporation (Erie, PA).
- **Board Elections:** Trustee Shields turned over the gavel to newly elected Foundation Chair, Mike Redlawsk. Other officers elected included:

Vice Chair - Dennis Frampton
 Secretary - Dalph McNeil
 Treasurer - Richard Morley

Chairman Thomas then provided the PACT Representative report. He reported that the Fall Conference held in Reading, Pennsylvania on the Kutztown University campus had just concluded. In addition to Chairman Thomas, Trustees Allen, Gichinga and Manning also attended and represented Edinboro University. It was an educational conference with presentations ranging from off-campus student housing to the legal aspects of being a Trustee. It is always a good meeting to attend and provides an opportunity for Trustees to exchange ideas and dialogue about how they are handling their obligations and duties. The Spring meeting of PACT will be held at The Hotel Hershey, March 24-26. Also, he urged Council members to note on their calendars

that Edinboro University would serve as the host campus for the Fall 2004 meeting, October 21-22. At the request of the Chair, Trustee Allen assisted by Trustees Horan, Manning and McGarvey are serving as the Planning Committee. The planning has begun its work in consultation with President Pogue's staff liaisons, Emily Sinsabaugh and Stefanie Russell. Chairman Thomas noted that there would most likely be an PACT Executive Committee meeting in January.

As an additional item of business, Chairman Thomas brought before the Council a Resolution honoring the contributions of student Council member, Jacqueline Gichinga. The Chair read the Resolution as follows:

WHEREAS, Jacqueline Gichinga has distinguished herself as a leader among students of Edinboro University, serving as the student member of the Edinboro University Council of Trustees since July 13, 2001, and as a member of its Student Affairs and Student Success Committee and Presidential Evaluation Committee, and representing the University and the Council of Trustees at meetings of the Pennsylvania Association of Councils of Trustees;

WHEREAS, Jacqueline Gichinga has served the University community in a variety of ways, including as a member of the University Honors Program, Student Government Association, Committee of Fact, and as an emcee at the Frank G. Pogue Honors Scholarship Luncheon;

WHEREAS, Jacqueline Gichinga has served as a representative of the student voice and as a role model and mentor for her peers while also demonstrating excellence in the classroom and focus on diversity and multicultural awareness;

NOW, THEREFORE, BE IT RESOLVED, that this Council of Trustees of Edinboro University of Pennsylvania acknowledges the service, leadership and dedication of Jacqueline N. Gichinga to the University and to the Pennsylvania State System of Higher Education, and wishes her continued success and fulfillment in the future as she pursues graduate studies and a career.

Unanimously adopted by the Council of Trustees on this 20th day of October, 2003

Harry K. Thomas, Chairperson
Council of Trustees

Frank G. Pogue, President
Edinboro University of Pennsylvania

It was voted, on motion of Chairman Thomas, seconded by the entire Council present, to adopt the above presented Resolution. The motion carried with a unanimous vote. A round of applause ensued following its adoption by the Council.

Although Chairman Thomas noted that this concluded the meeting agenda, he encouraged all in attendance to remain for a reception at which President Pogue and others would bid farewell and thank Jacqueline for her service to the Council. Hearing no additional comments for the good of the order, Chairman Thomas called for the adjournment of the business meeting. It was voted, on motion of Trustee Allen, seconded by Trustee McGarvey, to adjourn the October 20th meeting of the Edinboro University Council of Trustees. The meeting officially concluded at 6:50 p.m.

Following the formal conclusion of the meeting, President Pogue stepped forward to express appreciation to Jacqueline Gichinga. The President presented her with a special Presidential Leadership Certificate in recognition of her exemplary service as a member of the Edinboro University Council of Trustees and as an informed, articulate voice for student concerns, diversity and civility. President Pogue extended best wishes for Jackie's continued success and achievement as an esteemed alumna of Edinboro University. He presented her with a gift bag which contained an Edinboro University logo garment bag. President Pogue then invited the following individuals to step forward to make brief presentations:

SGA President Daniel DiNicola
 Dr. Robert Weber, Provost and Vice President for Academic Affairs
 Mr. Bruce Whitehair, Vice President for Development and Marketing
 Dr. Mary Jo Melvin, Director of the Honors Program
 Dr. Naomi Johnson, Vice President for Student Affairs and Student Success
 Dr. Renata Wolyneć, President of the Edinboro University Senate

Following the presentations, Jacqueline stood absolutely speechless. She thanked everyone for their kindness and noted that her college experience has turned out to be something that she never imagined. Prior to arriving at Edinboro University, Jacqueline had never visited the United States. She now has so many friends that she considers to be her "Edinboro Family." In closing, President Pogue asked that Council members, friends and colleagues remain to enjoy a scrumptious dessert reception. He reminded them that Jacqueline must still complete the remaining semester so final good-byes will not occur until graduation day, Saturday, December 13.

Respectfully submitted,



Sherri A. Galvin
 Assistant to the President
 and Recording Secretary