

MINUTES
Edinboro University of Pennsylvania
Council of Trustees
Monday, August 19, 2003
Edinboro University in Erie - The Porreco Extension Center
Barn Classroom #7

Prior to the dinner session, Trustees met for a half-day Retreat with President Pogue and select senior administrators. Following the conclusion of the Retreat, Council members met with respective vice presidential liaisons to hold Committee meetings. At approximately 5:00 p.m., members of the Council met in the dining area of Mary Porreco Hall for an informal dinner session with President Pogue and Ms. Emily Sinsabaugh, Executive to the President for University Communications and Administrative Initiatives.

Following the dinner session, President Pogue, senior staff members, Chairman Thomas and members of the Council adjourned to the Center's Barn Classroom #7 to begin the quarterly meeting of the Council.

At 6:15 p.m., Chairman Thomas convened the public, quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary to conduct Roll Call to determine if a quorum was present for purposes of conducting the business meeting. It was determined that the following Council members were in attendance:

Mr. John Evans
Ms. Jacqueline Gichinga
Mr. John Horan
Mrs. Virginia McGarvey
Mr. Ben Miceli
Mr. Harold Shields
Mr. Harry Thomas

Absent were Trustees Allen, Johnston, Manning and Wiley.

In addition to President Frank G. Pogue, the following individuals were in attendance at the public meeting:

Dr. Richard Arnold, Associate to the President for Equity and Special Programs
Dr. Mary Margaret Bevevino, Dean of Graduate Studies and Research
Dr. Tim Cordell, Associate Provost for Student-Centered Initiatives

Dr. Donald Dilmore, Associate Vice President for University Libraries
 Ms. Sherri Galvin, Assistant to the President and Recording Secretary
 Dr. Naomi Johnson, Vice President for Student Affairs and Student Success
 Dr. Michael Mogavero, Vice President for Planning, Institutional Research and
 Continuous Improvement
 Dr. Eric Randall, Dean of Science, Management and Technology
 Ms. Sherry Reynolds, President – EUP APSCUF
 Mr. James Sheehan, Vice President for Finance and Administration
 Ms. Emily Sinsabaugh, Executive to the President for University Communications
 and Administrative Initiatives
 Dr. Terry Smith, Dean of Liberal Arts
 Dr. Herb Tolbert, Associate Vice President for Enrollment Management & Retention
 Dr. Robert Weber, Provost and Vice President for Academic Affairs
 Mr. Bruce Whitehair, Vice President for Development and Marketing
 Dr. Renata Woly nec, President – Edinboro University Senate

Following Roll Call, Chairman Thomas declared that a quorum was present at the meeting. He thanked everyone present for attending the quarterly business meeting.

Chairman Thomas called for the approval of the Minutes from the last meeting held on June 16, 2003. He noted that the minutes had been provided to Council members in their meeting packet prior to the meeting. Chairman Thomas solicited concerns, comments or corrections. Hearing none, it was voted, on motion of Trustee Miceli, seconded by Trustee Shields, to approve the meeting Minutes of Monday, June 16, 2003. The motion passed with the unanimous approval of the Council.

Next, Chairman Thomas solicited those in attendance to bring forward any comments or concerns during the "Public Comment" period. Dr. Renata Woly nec, President of the Edinboro University Senate, stepped forward to state her business. As the newly elected President of the Edinboro University Senate, Dr. Woly nec extended an open invitation to Council members to attend meetings of the Senate. Chairman Thomas acknowledged receipt in the past of the Senate meeting schedule and indicated it would be helpful if this year's schedule could be shared as well. In her capacity as Chair of the local George Washington Commemoration Committee, Dr. Woly nec spoke about the Committee's plans to celebrate the 250th Anniversary of George Washington's mission into the French Fort in Waterford. She noted that Edinboro University has been managing the Fort LeBoeuf Museum for the Pennsylvania Historical and Museum Commission for over 20 years. Dr. Woly nec presented the Chair and Council members in attendance with a commemorative poster and bookmark which serve to celebrate and recognize the month of October as "Pennsylvania Archaeology Month." Excitedly, Dr. Woly nec noted that the poster had been designed by Edinboro University graphic arts student, Corey Duncan. His design will be spread across the state to every school and museum in the Commonwealth. The Chair thanked

Dr. Woly nec for her public comments and recalled work he had completed on his senior paper. Chairman Thomas noted that he graduated from Fort LeBoeuf High School and was very interested in helping to make the celebration a success.

The Chair moved to the next item on the agenda, the delivery of the *President's Report to the Council of Trustees* (Attachment #1) by President Pogue. President Pogue began by indicating to Council members that he had prepared a written report, a copy of which had been distributed to Council members and audience members in attendance at the quarterly business meeting. Prior to the delivery of his report, President Pogue took the opportunity to welcome Council members and acknowledge the presence of those senior officers in attendance as well as Local APSCUF President Sherry Reynolds and Edinboro University Senate President Renata Woly nec. President Pogue then continued to glean and highlight those items of significance from the four-page written report. In closing his report, President Pogue reminded Council members to record on their calendars the events appearing under the category of "Looking Ahead." Council members can expect to receive an invitation to upcoming events. He called their attention specifically to the schedule available via the University's website which details the week-long celebration of Founder's Day and the University-wide Fall Convocation and Ribbon-Cutting Ceremony on Friday, September 19. The President noted that if schedules permitted attendance at only one event - he highly encouraged them to attend the Convocation and Ribbon-Cutting Ceremony on Friday, September 19. Louis and Jolene Cole will be in attendance along with family members to celebrate this very special event. The President then invited Vice President Sheehan to provide a brief update on the status of the new day care facility adjacent to the Edinboro University campus. Mr. Sheehan responded by indicating that the new day care facility plans to open its doors on Monday, August 25. He stated it is an impressive facility and is larger inside than it appears from the outside. Vice President Sheehan noted that the Department of Labor and Industry visited the site on Wednesday, August 20, with intentions of returning on Monday, August 25 to render its final approval. As a result of the overwhelmingly positive inspection, an occupancy permit was issued at the close of the Department's visit on August 20. He then reported that the Department of Public Welfare also approved the site and issued the Center's permit. The YMCA of Greater Erie and Edinboro University Services, Inc., will hold on Thursday, August 21, an Open House for all to view the new *Early Learning University* day care center. In closing his report, President Pogue reminded the Chair and Council members of his possible need to excuse himself early from tonight's meeting since it was necessary for him to drive to Harrisburg that evening in order to be in attendance at the Chancellor's August 20 Council of Presidents' meeting.

Chairman Thomas thanked President Pogue for both his written and verbal reports. Next, Chairman Thomas inquired of the availability of an interim report from members of the Informal Review of Presidential Leadership Committee. In Trustee Allen's absence from the meeting, Trustee McGarvey delivered a brief report. She

indicated that she and Trustees Allen and Gichinga had attended a workshop at Clarion University along with other western University Trustees and members of the Chancellor's Office. Representatives from the Chancellor's Office reviewed and discussed with Trustees the System Accountability Plan (SAP). During the latter part of the workshop, breakout sessions were conducted with individual University Council members to discuss respective University accountability matrices. Trustee McGarvey reported that the Presidential Leadership Review/Evaluation was due to the Chancellor's Office on September 2. The Committee will draft for further review and discussion the narrative portion of the evaluation. The draft narrative will be shared with Trustees and an opportunity afforded for review and comment prior to its submission to the Chancellor. Prior to its submission, it will be necessary for the Chair to call a Special meeting of the Council to take action with regard to the Committee's findings and recommendation. As an aside, Trustee Gichinga invited those in attendance who wish to provide comments relative to the presidential leadership of the University can do so either in writing or via email to Committee Chair Clifford Allen.

Chairman Thomas then moved to the next item of business, Committee Reports. In Trustee Allen's absence, the Chair asked if there was a report to be made on behalf of the Committee on Academic Affairs. Hearing none, Chairman Thomas noted that the balance of items remaining were informational in nature. For the record, these included:

Faculty members awarded promotions effective Fall 2003:

NAME	DEPARTMENT
<u>Instructor to Assistant</u>	
Ms. Riva Sharples	English and Theatre Arts
<u>Assistant to Associate</u>	
Ms. Lisa Austin	Art
Dr. Ihor Bemko	History and Anthropology
Dr. Joel Erion	Special Education and School Psychology
Dr. Patricia Flach	Elementary Education
Dr. Gloria Gerbracht	Elementary Education
Dr. William Mackay	Biology and Health Services
Dr. Michael Paulus	Social Work
Dr. Thomas Roden	Secondary Education
Dr. Roger Solberg	Speech and Communication Studies
Dr. Marc Sylvester	Mathematics and Computer Science
Dr. Maureen Walcavich	Elementary Education

Associate to Full Professor

Ms. Diane Crandall	Art
Dr. Richard Double	Philosophy
Dr. Denise Finazzo	Elementary Education
Dr. Kathleen Golden	Speech and Communication Studies
Dr. William Hunter	English and Theatre Arts
Dr. Jerra Jenrette	History and Anthropology
Dr. Jan Kinch	English and Theatre Arts
Ms. Kathe Kowalski	Art
Dr. Martin Mitchell	Biology and Health Services
Dr. Ruth Nash-Thompson	Special Education and School Psychology
Mr. James Parlin	Art
Dr. Patricia Pineo	Mathematics and Computer Science
Dr. Donald Sheehy	English and Theatre Arts

Students awarded an International Instructional Fee Waiver for Fall 2003, in accordance with institutional and State System of Higher Education Board of Governors policy:

**Fall 2003
Cooperative Exchange Agreement Recipients
As of July 24, 2003**

CANADA

St. Francis Xavier University

VACANT	Student	One-for-One
VACANT	Student	One-for-One

CHINA

Shandong University of Technology

Cooperative Exchange Agreement currently under review

Zibo Municipal Foreign Affairs Office

Cooperative Exchange Agreement currently under review

Jinan University

Cooperative Exchange Agreement currently under review

CROATIA
University of Osijek

VACANT	Student	Tuition, Fees, Room & Board
VACANT	Visiting Scholar/Professor	Room & Board

ENGLAND
University College Northampton

Williams, Steven	Student	Tuition & Fees
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GERMANY
Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences

Bausenwein, Klaus	Student	Tuition & Fees
Elchermann, Jochen	Student	Tuition & Fees

Page 2

JAPAN
Sapporo University

VACANT	Student	Tuition & Fees
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POLAND
City of Lublin

Kondraciuk, Lukasz	Student	Tuition & Fees
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Marie Curie-Sklodowska University

VACANT	Student	Tuition, Fees, Room & Board
VACANT	Student	Tuition, Fees, Room & Board
VACANT	Visiting Scholar/Professor	Room & Board

Catholic University of Lublin

Pejta, Katarzyna	Student	Tuition, Fees, Room & Board
Ignasiak, Ewa	Student	Tuition, Fees, Room & Board

SOUTH AFRICA
The University of the Free State

Mumpfumira, Cathrene	Student	Tuition & Fees
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SPAIN
Universitat de Lleida

VACANT	Student	One-to-one
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UKRAINE
Drogobych Ivan Franko State Pedagogical University

VACANT	Student	Tuition, Fees, Room & Board
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Fall 2003
Edinboro University Exchange Participants
As of July 24, 2003

ENGLAND
University College Northampton

Jones, Desirae	Student	Tuition & Fees
Stonis, Jody	Student	Tuition & Fees

In the absence of Committee on Development and Marketing Chair, Trustee Manning, Chairman Thomas asked if a Committee member or the President's liaison, Vice President Whitehair, could make the report on her behalf. Vice President Whitehair responded that there was no formal report and relevant, significant highlights were presented by President Pogue as part of his report.

Following the conclusion of the Committee report, and for the record, Chairman Thomas noted the acceptance by the University of the subsequent gifts-in-kind:

Ms. Lisa Austin donated art supplies and various materials used for students, classes and special projects. The donated supplies were valued by the donor at \$727.52.

The Avalon Hotel donated services and room rental charges valued at \$2,562 for the University's hosting of the Sports Memorabilia Auction. The auction was held on June 10, 2003.

University Athletic Director, Bruce Baumgartner, donated items valued at \$780. These items were included among those auctioned at the Sports Memorabilia Auction held on June 10, 2003.

Dr. David Ferster, Political Science and Criminal Justice Department, donated books to the Baron-Forness Library. The books were valued by the donor at \$1,120.

David Giltinan, retired professor from the Physics and Technology Department, donated books to the Baron Forness-Library. The books were valued by the donor at \$3,361.50.

Motorola, Inc., sponsored the appearance of Jim Kelly, former Buffalo Bills quarterback and current NFL Hall of Fame member, at the Sports Memorabilia Auction on June 10 at the Avalon Hotel. Motorola, Inc., valued this appearance at \$25,000 based on an agreement with Mr. Kelly through representatives at NFL Players, Inc.

Scotland Yards, Inc., donated a portion of cottage rental expenses incurred by performers appearing at the Highland Games and Scottish Festival. Scotland Yards, Inc., valued their gift at \$200.

Proceeds from the June 10 Sports Memorabilia Auction were gifted to the University. Auction proceeds totaled \$18,388.

The Edinboro University Student Government Association, Inc., donated to the University an electronic sign and a fountain for Mallory Lake. The sign is valued at \$21,931 and the fountain at \$22,717.

Umaru B. Wurie, '76 and Ambassador to the Embassy of the Republic of Sierra Leone in the Federal Republic of Germany, donated incurred expenses valued at \$3,800. Ambassador Wurie was one of the featured speakers at the African Studies Conference held in April, 2003.

Next, Chairman Thomas noted the absence of Trustee Johnston and asked if another Committee member could deliver the report on behalf of the Committee on Finance and Administration. Trustee Evans responded that he was prepared to deliver the report. He noted that the Committee had met with presidential liaison, Vice President James Sheehan, to review and discuss those items requiring action by the

Council. As the first item of business, Trustee Evans moved to accept President Pogue's recommendation for the approval of the Contracts and Purchases for the period June 1, 2003, through July 31, 2003. It was voted, on motion of Trustee Evans, seconded by Trustee Miceli, to accept President Pogue's recommendation for approval of the Contracts and Purchases as reviewed by the Committee on Finance and Administration for the period June 1, 2003 through July 31, 2003. The motion carried with unanimous approval by the Council.

Trustee Evans reported that the Committee had reviewed and discussed the proposed Budget for the 2003-2004 academic year. Each Council Member was in receipt of an August 11 memorandum from President Pogue which provided recommended budget action. In summary, due to a significant decrease in State support, presenting a balanced budget for consideration and action presented many challenges, not the least of which was to protect the core mission of the University. For FY 2003-04, the allocation from the Commonwealth was reduced by 5%, an additional 1% was retained by the Pennsylvania State System of Higher Education for the performance funding pool, and the implementation of a new allocation formula by the State System has, in total, resulted in a decrease in State support of \$2.3 million. As State support diminished, the tuition rate increased by 5%. For FY 2003-04, the State will provide 39% of the Educational and General revenue while tuition will provide 51%. Therefore, the budget distribution for Educational and General revenue provide 81.6% for human resource costs, 12.3% for operating costs, 2.4% for capital and 3.6% for debt service, contingencies and reserves. Vice President Sheehan was invited to make additional comments. He noted that the process was long, intense and, at times, frustrating because the Budget Committee did not know for an extended period of time the exact budget numbers from the State. Those were received in late July and a balanced budget prepared for presentation. Vice President Sheehan stressed that some difficult decisions were made, but were done so to protect the core mission of the University. Trustees with questions were invited to present them for a response from Vice President Sheehan. Trustee Horan asked three specific questions. One dealt with the purpose and composition of the "reserve" figure appearing on page 1 of the budget handout; an explanation of the rental and travel figures shown on Schedule A-1; and on the following subsequent page an explanation of what the "Provost's Initiatives" entail. Vice President Sheehan addressed questions one and two to Trustee Horan's satisfaction. Provost Weber was called upon by Vice President Sheehan to enhance Trustee Horan's understanding of the Provost's Initiatives category. In addition, Dr. Eric Randall, Dean of Science, Management and Technology, was asked to recall and describe examples of some specific equipment purchases made with these funds. At the conclusion of the dialogue exchange, Trustee Horan asked that a listing be provided. President Pogue agreed that a listing of last year's expenditures and this year's proposed expenditures would be forwarded to Council members for their information. It was voted, on motion of Trustee Evans, seconded by Trustee Shields, to accept

President Pogue's recommendation for approval of the 2003-2004 Edinboro University Budget (Attachment #2). By unanimous approval, the motion carried.

Chairman Thomas thanked Trustee Evans for his Committee report and noted that the remainder of the Committee on Finance and Administration report dealt with the reporting of personnel transactions since the last quarterly business meeting. For the record, the following personnel actions have been transacted:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Abraham, Dr. Matthew, full-time, temporary, Instructor, Department of English and Theatre Arts, 2003-04 academic year, contingent upon enrollment, at \$40,182.69 effective August 23, 2003.

Bartone, Mr. Jeffery J., full-time, temporary, Instructor, Department of English and Theatre Arts, 2003-04 academic year, contingent upon enrollment, at \$40,182.69 effective August 23, 2003.

Bavaro, Mr. John, full-time, temporary, Instructor, Department of Art, 2003-04 academic year, contingent upon enrollment, at \$40,182.69 effective August 23, 2003.

Bianchi, Ms. Mary C., full-time, temporary, Instructor, Department of Art, 2003-04 academic year, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Bolton, Dr. James, tenure track, Assistant Professor, Department of Professional Studies, at \$51,284.53 effective August 23, 2003.

Butler, Ms. Catherine, part-time (33%), temporary, Instructor, Department of Art, Fall 2003 semester, contingent upon enrollment, at \$6,378.21, effective August 23, 2003.

Carpenter, Mr. Steven, full-time, tenure track, Instructor, Department of Art, at \$50,063.42 effective August 23, 2003.

Cisek, Ms. Marsha L., part-time (25%), temporary, Instructor, Department of Art, Fall 2003 semester, contingent upon enrollment, at \$4,783.65 effective August 23, 2003.

Conlon, Mr. Robert, tenure track, Instructor, Department of Art, at \$44,301.55 effective August 23, 2003.

Cook, Mr. Thomas G., full-time, temporary, Instructor, Department of Mathematics and Computer Science, academic year 2003-04, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Helm, Ms. Susan, part-time (33%), temporary, Instructor, Department of Art, 2003-04 academic year, contingent upon enrollment, at \$6,378.21 effective August 23, 2003.

Joritz, Ms. Cathy, full-time, tenure track, Instructor, Department of Art, at \$50,063.42 effective August 23, 2003.

continued – New Hires/Replacements/Continuations

Kowalewski, Ms. Amy, temporary, Instructor, Department of Special Education and School Psychology, Summer 2003, session E, effective June 10, 2003 at \$2,381.10.

Mathie, Mr. William, full-time, tenure track, Assistant Professor, Department of Art, 2003-04 academic year at \$53,848.70 effective August 23, 2003.

Mudrinich, Dr. Andrew K., full-time, temporary, Assistant Professor, Department of Business Administration and Economics, academic year 2003-04, contingent upon enrollment, at \$44,301.55 effective August 23, 2003.

Rybicki, Mr. Frank J., tenure track, Instructor, Department of Speech and Communication Studies, at \$40,182.69 effective August 23, 2003.

Schuyler, Mr. Stanley, full-time, temporary, Instructor, Department of Mathematics and Computer Science, academic year 2003-04, contingent upon enrollment, at \$38,269.23 effective August 23, 2003.

Sherwin, Dr. Joseph A., full-time, temporary, Assistant Professor, Department of Physics and Technology, 2003-04 academic year, contingent upon enrollment, at \$44,301.55 effective August 23, 2003.

Snyder, Dr. Jean E., full-time, temporary, Instructor, Department of English and Theatre Arts, 2003-04 academic year, contingent upon enrollment, at \$40,182.69 effective August 23, 2003.

Vargo, Ms. Jo, part-time (25%), temporary, Instructor, Department of Art, 2003-04 academic year, contingent upon enrollment, at \$4,783.65 effective August 23, 2003.

SEPARATION OF EMPLOYMENT

Bennett, Ms. Lila, substitute, wage, Teacher Aide, Campus Day Care Center, furloughed effective close of business August 15, 2003, or the actual closing date of the CDCC, whichever is later.

Burger, Ms. Sharon, Assistant Group Leader, Campus Day Care Center, furloughed close of business August 15, 2003, or the actual closing date of the CDCC, whichever is later.

Carson, Ms. Eboni, Clerk Typist 2, Student Services, furloughed close of business August 15, 2003.

Diebold, Mrs. Patricia, State University Administrator 2, Administrative Associate, Miller School, effective September 25, 2003.

Emmett, Ms. Amy, substitute, wage, Teacher Aide, Campus Day Care Center, furloughed effective close of business August 15, 2003, or the actual closing date of the CDCC, whichever is later.

Glover, Ms. Susan, Clerk Typist 2, Residence Life and Housing, furloughed close of business August 15, 2003 or the actual closing date of the CDCC, whichever is later.

continued – Separation of Employment

Koman, Ms. Patricia, State University Administrator 1, Group Supervisor, Campus Day Care Center, effective close of business August 15, 2003 or the actual closing date of the CDCC, whichever is later.

Lawrence, Ms. Dorothy, substitute, wage, Teacher Aide, Campus Day Care Center, effective close of business August 15, 2003, or the actual closing date of the CDCC, whichever is later.

Radock, Ms. Linda, Assistant Group Leader, Campus Day Care Center, effective close of business August 15, 2003, or the actual closing date of the CDCC whichever is later.

Tammariello, Ms. Mary, substitute, wage, Teacher Aide, Campus Day Care Center, furloughed effective close of business August 15, 2003, or the actual closing date of the CDCC, whichever is later.

RETIREMENTS

Cogan, Dr. Robert, Faculty, Philosophy Department, effective close of business June 6, 2003.

Fera, Ms. Jean M., Faculty, Academic Support Services, effective close of business May 30, 2003.

Fetcko, Mr. August R., Faculty, Elementary Education Department, effective close of business May 30, 2003.

Gordon, Ms. T. Augusta, Faculty, Art Department, effective close of business May 30, 2003.

Graham, Ms. Patricia, Manager, Level 180, Senior Executive Associate, Office of the Vice President for Student Affairs and Student Success, effective close of business June 27, 2003.

Heard, Mr. Thomas, Faculty, Department of Physics and Technology, and Edinboro University APSCUF, effective close of business June 27, 2003.

Reiners, Ms. Lee Ann, Library Assistant 2, Baron-Forness Library, effective close of business June 27, 2003.

Reinig, Dr. Ronald, Faculty, Social Work Department, effective close of business July 11, 2003.

Weinkauf, Mr. David, Faculty, Art Department, effective close of business May 30, 2003.

RESIGNATIONS

Gillis, Mr. David, State System of Higher Education Manager 180, Maintenance Operations Manager, Facilities Office, effective close of business June 3, 2003.

Martin, Ms. Carla, Clerk Typist 2, Enrollment Management and Retention, effective July 7, 2003.

CHANGE IN STATUS

Bradley, Ms. Connie L., Clerk Typist 2, Grants and Sponsored Programs Office, return from Educational Leave to full-time, active pay status, effective June 18, 2003.

RENEWED CONTRACTS

Arnold, Dr. Richard, E., contract renewed as Associate to the President for Equity and Special Programs, from June 30, 2003 to June 29, 2005.

Sheehan, Mr. James P., contract renewed as Vice President for Finance and Administration, from August 1, 2003 to July 31, 2005.

SICK LEAVE

Pou, Ms. Jettie, Sick Leave without pay, with benefits, effective June 21, 2003 through September 11, 2003, returning to active pay status September 12, 2003.

FAMILY MEDICAL LEAVE

Adams, Mr. James, Maintenance Repairman 1, Facilities, Family and Medical Leave, for a period of 12 weeks, specifically 450 hours, effective June 16, 2003 through December 31, 2003 or until 450 hours have been utilized, whichever comes first.

EDUCATIONAL LEAVE

Siple, Ms. Barbara, Faculty, Educational Leave without pay for the period June 26, 2003 through August 22, 2003. Effective August 23, 2003, return to reduced load from 100% to 80%, for Fall semester, returning to full-time status effective January 10, 2004.

For the final Committee report, Chairman Thomas requested Trustee Horan to deliver his report on behalf of the Committee on Planning, Institutional Research and Continuous Improvement. Trustee Horan reported that the Committee had met with presidential liaison, Dr. Michael Mogavero, Vice President for Planning, Institutional Research and Continuous Improvement. Several items of interest were reviewed, these included:

- July 1, 2003, letter from the Middle States Commission on Higher Education which reaffirmed the accreditation of Edinboro University of Pennsylvania and commended the institution for the quality of the self-study process and the report.
- July 1, 2003, letter from the Middle States Commission on Higher Education seeking President Pogue's permission to use the Edinboro University self-study design, self-study and Team Report for training activities during its September 18 annual workshop for New Team Chairs and Evaluators.
- Confirmed receipt of the *System Accountability Plan 2002-2003 Consolidated Report* prepared for the Councils of Trustees of the Universities of the Pennsylvania State System of Higher Education, August 2003. The document was reviewed briefly during the Committee meeting and salient highlights discussed. He noted the document contained 61 accountability measurers and some were unknown to the University until receipt of summary. In summary, Edinboro University received an "adequate or above the target" notation on 45 of the 61 measurers and 16 measurers that were "below the target" with improvement plans needing to be developed to address performance. Dr. Mogavero has been asked to update the data, where available, so that the Informal Presidential Leadership Review Committee would have the benefit of taking updated data into consideration when making their report to the Chancellor.
- Discussed recommendations/suggestions received from Middle States that resulted from the accreditation review. These will be the primary focal point for the creation of Sesquicentennial Dialogues groups.

Chairman Thomas thanked Trustee Horan for the report. He also extended thanks to those in attendance who played a part in the successful re-accreditation effort. It was the Chair's opinion and observation that the self-study was well done and obviously well received by Team members.

On behalf of the Committee on Student Affairs and Student Success, Trustee Shields reported with regret and much exhilaration news of Trustee Gichinga's anticipated graduation on December 13. Therefore, and in accordance with Board of Governors' policy, the process of selecting a new student trustee is underway. Trustee Gichinga will chair the Selection Committee, and she encouraged persons in attendance to refer interested students to either herself or Vice President Johnson.

Due to Trustee Allen's absence from the meeting, Chairman Thomas noted the lack of an Alumni Representative Report. Trustee Miceli also stated the lack of a report as the USI Board Representative since the Board had not met since the last regular business meeting of the Council.

The Chair called on Trustee Shields to provide a report as the Foundation Board Representative. Briefly, Trustee Shields indicated that the Board did not meet on Monday as originally scheduled; however, the Board will meet on October 20. The Board plans to present and act on a new slate officers for 2003-04 and transact other business as needed.

Chairman Thomas then provided his PACT Representative report. The Executive Committee met in July to help the System in planning the program for the October Fall PACT Conference at Kutztown University. As of this date, all should have received the registration information and meeting packet in the mail. The Chair invited Council members to attend this Conference on October 16-17 and noted his participation as a panelist along with Chief Legal Counsel Jeffrey Cooper.

As an aside, Chairman Thomas noted that he had been contacted by Chancellor Hample with a request for a meeting when she traveled to Erie in September. An appointment has been set at which time he intends to have a general discussion with her about the role of Trustees and the role of PACT. If Council members have any comments or observations they wish Chairman Thomas to pass along to the Chancellor, he encouraged them to make contact with him.

Hearing no additional comments for the good of the order, Chairman Thomas called for the adjournment of the business meeting. It was voted, on motion of Trustee Miceli, seconded by Trustee Shields, to adjourn the August 19th meeting of the Edinboro University Council of Trustees. The meeting officially concluded at 6:55 p.m. The Chair reminded members of the need to schedule a Special meeting of the Council. In conjunction with the Informal Presidential Review Committee, a date will be identified and appropriately announced. Chairman Thomas noted that the next quarterly business meeting of the Council will be held on Monday, October 20, 2003.

Respectfully submitted,



Sherri A. Galvin
Assistant to the President
and Recording Secretary