

**MINUTES**  
**Edinboro University of Pennsylvania**  
**Council of Trustees Meeting**  
**Monday, March 17, 2008**  
**Van Houten Dining Hall - South**

Following dinner with President Brown which commenced at 4:30 p.m., the Chair and members of the Council adjourned to the Van Houten South Dining Hall. At 6:05 p.m., Chairman Shields convened the public, quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary, Sherri Galvin, to conduct Roll Call. The following Council members were in attendance:

Dr. Raymond Dombrowski  
Sister Catherine Manning  
Mrs. Virginia McGarvey  
Mr. Benedict Miceli  
Ms. Nicole Nelson  
Mr. John Pulice (via phone)  
Mr. Harold Shields  
Mr. Harry Thomas

Absent: Trustees Joseph Cacchione, John Evans (House of Representatives in session), and John Horan

In addition to President Jeremy D. Brown, the following individuals were in attendance at the public meeting:

Dr. Kenneth Adams, Dean of Education  
Dr. R. Scott Baldwin, Dean of Graduate Studies and Research  
Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs  
Mr. Sid Booker, Associate Vice President for Human Resources and Faculty Relations  
Ms. Sherri A. Galvin, Recording Secretary  
Ms. Valerie Hayes, Director of Social Equity and University Ombudsperson  
Dr. Susan Hegel, Associate Vice President for Academic Affairs  
Mr. Gordon Herbst, Vice President for Finance and Administration  
Dr. Jerry Kiel, Vice President for Student Affairs and Student Success  
Dr. Erinn Lake, Assistant Vice President for Planning, Research and Continuous Improvement  
Dr. Andrew Lawlor, Associate Vice President for Technology and Communications  
Ms. Coleen Peckham, Coordinator of Special Events  
Mr. Brian Pitzer, Director of Public Relations  
Dr. Eric Randall, Dean of Science, Management and Technology  
Mr. Kahan Sablo, Dean of Student Life  
Dr. Terry Smith, Dean of Liberal Arts  
Mr. Bruce Whitehair, Vice President for Development and Marketing  
Dr. Renata Wolyneec, Edinboro University Senate President

Following Roll Call, Chairman Shields recognized that a quorum was present and declared that all official business can be conducted by the Council. As the first order of business, Chairman Shields called for review and action on the Minutes for the Special Meeting held on January 15, 2008. The Chair solicited concerns, comments, corrections or additions. Hearing none, he entertained a motion for approval of the January 15, 2008, meeting Minutes as presented. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Manning to approve the Special Meeting Minutes from the Tuesday, January 15, 2008, meeting. The motion was carried with the unanimous approval of the Council.

Chairman Shields then called on Trustee Thomas who was asked to provide an update on behalf of the By-laws Committee. Trustee Thomas noted the distribution of a copy of the proposed revisions to the Edinboro University Council of Trustees By-laws. The ad hoc committee met by telephone and in person, and the resultant draft is a product of those two meetings. Trustee Thomas asked each Council member to review the proposed changes which are extensive, but necessary. In particular, he noted the addition of statements regarding Conflict of Interest and Code of Ethics statements. In creating this document, Trustee Thomas noted the utilization of resources from the Association of Governing Boards (AGB) and solicited copies of By-laws and Conflict of Interest statements from about a dozen schools. He anticipates that the Committee will meet again in May to finalize revisions so that the document can be presented to the full Council for discussion. Comments and suggestions should be directed to ad hoc committee chair, Trustee Thomas, who will share them with other members of the committee. It is the Committee's hope to have a document ready for review and discussion at the Council's upcoming quarterly business meeting in June with anticipated adoption of the document in August or September. Chairman Shields asked about the need for additional review and/or approval by other constituencies. Trustee Thomas noted no formal approvals that are required, but that he does anticipate submitting all changes through not only President Brown's office but also by PASSHE University Legal Counsel for comment/input. The Chair thanked Trustee Thomas and members of the ad hoc committee (Trustees Horan, McGarvey and Pulice) for their diligent work.

The Chair continued with the next agenda item and called for comment(s) from the public in attendance. In response, University Senate President, Dr. Renata Wolyne, approached the microphone to address Chairman Shields and members of the Council. Dr. Wolyne thanked the Council for the very important work they do on behalf of the University. She thanked them for their cooperation in collaboration with the University Senate. She also thanked them for the personal kindnesses shown her in her capacity as Senate President. Senate President Wolyne noted with certainty that she is confident the same level of support will be shown to the new Senate President. In closing, she noted that it has been an incredible pleasure and honor to have worked with the Council. In return, Chairman Shields thanked Dr. Wolyne for her work and stood and offered her a round of applause.

Next, Chairman Shields turned the floor over to President Brown for the delivery of his report. President Brown thanked Chairman Shields for yielding the floor and indicated that his report would serve to summarize what's been happening on campus and what will be coming forward.

Therefore, President Brown was pleased to report that the number of applications both at the graduate and undergraduate level are significantly higher than at the same time last year. We expect an increase in the number of students this fall and are working hard to recruit a terrific incoming class for the Fall 2008. President Brown encouraged Council members to visit both the recently renovated Student Center as well as the newly dedicated Dr. William P. Alexander Music Center. The new initiatives are demonstrative and exemplify the commitment this institution has to excellence in all areas of its operations. The President noted significant progress with regard to the student housing complex. Ground has been broken on the first phase of the project and a web-cam is available from the University's homepage so that you can view progress firsthand on this substantial project. Bids are out for the new building for Human Services and also for the new multipurpose domed facility that we expect to construct this fall. Work has been ongoing this Spring on the development and establishment of a new campus Master Plan for the facilities on campus, not only in terms of buildings, but also space utilization. It is anticipated that the Master Plan will serve to guide us for the next decade. With respect to long-term planning, the 21<sup>st</sup> Century Planning Group has been reviewing the Mission statement and goals and has solicited input from a broad constituency. Each area on campus will develop a set of five-year goals as well as annual measurable objectives so that we may gauge better our progress toward meeting those goals. More importantly, this project is inclusive of every person on campus because we are encouraging each division to develop their own goals and objectives; thus, each is helped to feel empowered to identify goals and aspirations in their role in the success of Edinboro University. Recognizing obligations to outlying areas and a strong Art Department, we are moving along swiftly in the development of an Art Incubator which will help our current students, graduate students and other persons in the area who are interested in developing a business related to art. The Art Incubator will be located in the Waterford area and an Executive Director has been recently hired to oversee this initiative. President Brown believes that this will be a significant development for not only Edinboro University, but also for the region in showcasing the excellent work of artists in the area. On the academic side, President Brown noted much work notably Chapter 49 in response to the Pennsylvania Department of Education's proposed changes for the training of teachers which means many changes to various curricula within the School of Education. Similarly, the University is developing programs through the distance learning format as well as investigating other possibilities for the delivery of materials at a distance in effort to "stay ahead of the curve" and recognize the future of higher education with respect to these technologies. President Brown noted he would be remiss if he did not mention, with sadness, the passing of Art Department Professor Steven Emmett this past weekend.

Chairman Shields inquired if there were any questions regarding President Brown's report to the Council. Hearing none, the Chair thanked President Brown for his report. It was noted that during the delivery of President Brown's report, technical difficulties were resolved

which allowed Trustee John Pulice to join the meeting in progress via conference call. As a courtesy, Chairman Shields provided a brief update noting that Trustee Thomas had already delivered his verbal report to the Council regarding the proposed revisions to the Council By-laws. He invited Trustee Pulice to share any thoughts or comments on this project; however, Trustee Pulice declined.

The Chair noted that the next item for review was the adoption of the 2008-09 Council of Trustees Meeting Schedule. He noted some changes to the original schedule forwarded in the meeting packets. Chairman Shields indicated that he was postponing the vote on this particular item and asked Council members to review the revised proposed Meeting Schedule for possible conflicts. He called to their attention the addition of "retreat" sessions with the President - August 25 and December 12, 2008 and April 20, 2009. The Chair asked that concerns be directed to him or Recording Secretary Sherri Galvin and asked that the revised schedule distributed at the meeting be placed on the next regular business meeting agenda for action by the Council.

Under New Business – Academic Affairs, Chairman Shields asked Provost Bartelt to come forward to present the action items for review and consideration by the Council. She noted the distribution of a document which served to summarize the proposed revisions and reason(s) for the proposed course of action for the following:

- Bachelor of Arts – Art History
- Bachelor of Arts – Music Education (BAME) title change from Bachelor of Arts – Music with Teacher Certification
- Bachelor of Arts – Sociology

- Bachelor of Science in Health and Physical Education – Human Performance

**It was voted**, on motion of Trustee Manning, seconded by Trustee Nelson to approve the above-referenced program revisions and title change as presented. Chairman Shields solicited any discussion and/or concerns. A roll call vote was conducted and the motion carried with unanimous approval by the Council.

Next, Vice President Gordon Herbst presented a report on behalf of the Finance and Administration Committee. He reported that the Finance and Administration Committee held a meeting this afternoon. The Committee discussed all of the items that would be requiring Council action. The specifics of each action item are included in the materials that were distributed to the Council prior to the quarterly business meeting. Specifically, Vice President Herbst was asked to note that the Contract and Purchase orders that are listed in reports are at the encumbered amounts for the fiscal year as opposed to payments. In that regard, Vice President Herbst requested the Council to bring forward a motion to accept President Brown's recommendation for the approval of the Contracts and Purchases for October 1, 2007, through February 28, 2008. **It was voted**, on motion of Trustee McGarvey, seconded by Trustee Thomas to accept President Brown's recommendation for approval of the Contracts and Purchases as

reviewed by the Finance and Administration Committee for the period October 1, 2007 through February 28, 2008. Hearing no questions or concerns, the Chair called for the roll call vote and pronounced the motion carried.

Vice President Herbst then brought forward President Brown's recommendation to approve the University's *Financial Statements for the years ended June 30, 2007 and 2006 & Independent Auditors' Report*; and November 9, 2007 – Parente Randolph's Internal Control letter; Parente Randolph recommendations; and Edinboro University's Management Response dated January 7, 2008, be accepted by the Council. He noted that all documents were previously circulated to Council members under a cover memorandum dated January 10, 2008. **It was voted**, on motion of Trustee McGarvey, seconded by Trustee Dombrowski, to accept the above-referenced recommendation with regard to the University's Financial Statements for the years ended June 30, 2007 and 2006 and other related items. The Chair called for the roll call vote and declared the motion carried.

Vice President Herbst then presented a Resolution (**Attachment #1**) seeking the Council's action in compliance with Board of Governors Policy 1985-04: External Financial Support for the following entities affiliated with the University:

Edinboro University Alumni Association  
Edinboro University Foundation, Inc.  
Edinboro University Services, Inc.

**It was voted**, on motion of Trustee McGarvey, seconded by Trustee Manning, to adopt the Resolution establishing the Council's certification that the University is in compliance with the Pennsylvania State System of Higher Education Board of Governors Policy 1985-04. Following the roll call vote, the chair noted the motion carried with unanimous approval by the Council. Following action by the Council, Chairman Shields directed that the Resolution be transmitted to the Office of the Chancellor as a matter of record and in accordance with the Board of Governors policy.

Next, Vice President Herbst presented a Resolution (**Attachment #2**) which called for the University's undertaking of the demolition of Heather Hall. With the completion of the new music building and given that the Pennsylvania State System of Higher Education had authorized the replacement of Heather Hall through the construction of a new music building, the Council was being asked for its approval of the demolition of Heather Hall. **It was voted**, on motion of Trustee McGarvey, seconded by Trustee Dombrowski, to approve the Resolution as presented by Vice President Herbst. A roll call vote was conducted and Chairman Shields declared the motion carried with one (1) abstention and one (1) nay vote.

Vice President Herbst presented one final Resolution (**Attachment #3**) which called for the approval of the University's declaration of property located at 110 West Normal Street as surplus. The said parcel has been vacant and unused for decades and its acquisition dates back to April 15, 1914, when it was acquired from the Trustees of the State Normal School of the

Twelfth District of Pennsylvania. **It was voted**, on motion of Trustee McGarvey, seconded by Trustee Manning, to approve the Resolution as presented by Vice President Herbst. Chairman Shields requested the Recording Secretary to conduct a roll call vote. Following the roll call vote, the Chair declared the motion carried.

Lastly, Vice President Gordon Herbst presented a recommendation calling for the adoption of the the proposed Fees Schedule for fiscal year 2008-09. He referenced the distribution of a memorandum dated March 12 which outlined the fees for which President Brown was recommending increases. These included:

**Residence Halls - \$200 per semester increase in the double room rate**

Rationale: As a result of Scranton Hall being taken offline in 2009 for privatized housing, existing debt for Dearborn and Earp Hall renovations must be allocated among remaining buildings. Operating and maintenance costs have also risen due to contractual obligations and increased utility expenses. The fee increase will provide funds to balance the residence hall budget.

**Meal Fees – 3.9% increase (\$34 average) in semester meal fees**

Rationale: The recommended increase in semester meal fees is initiated through the Consumer Price Index and stipulated by the University's dining services contact.

**Student Center Fee - \$31 per semester increase to the Frank G. Pogue Student Center building fee**

Rationale: The recommended increase is due to the rising costs of services, the new building addition, but most directly related to debt service requirements, now that the renovation project is complete.

**Information item only – A \$4 per semester increase to the Student Activity Fee** has been approved by the Student Government Association (SGA). The SGA initiated this 2.4% increase based on the Consumer Price Index.

**It was voted**, on motion of Trustee McGarvey, seconded by Trustee Nelson to approve the 2008-09 Fees Schedule as distributed - **Attachment #4**. Chairman Shields asked for a roll call vote and declared the motion carried with unanimous approval by the Council.

Chairman Shields noted the following items were presented to the Council as points of information. For the record, the Chair noted the following informational items from the Academic Affairs, Development and Marketing and Finance and Administration divisions which include:

**Academic Affairs**

**Changes in Sabbatical Leave**

Dr. Denise Finazzo - change sabbatical leave from Fall 2008 to Spring 2009.

Dr. Ruth N. Thompson - sabbatical leave for Fall 2008 rescinded.

**continued – Academic Affairs****Individual Granted Tenure – December 2007**

Dr. William D. Pithers, Psychology Department

**Emeritus Status Awarded – December 2007**

NAME	DEPARTMENT
Dr. Gary A. Christiansen	Communication and Media Studies
Dr. Jack L. Culbertson	Psychology
Dr. Sondra L. Dastoli	Special Education and School Psychology
Mrs. Janet E. Dean	Human Resources and Faculty Relations
Dr. Charles H. Gallagher	Middle and Secondary Education
Dr. J. Brian McKay	Chemistry
Dr. Kenneth P. Milles	Psychology
Dr. Patricia P. Pineo	Mathematics and Computer Science
Mr. Michael J. Wiler	Social Work

**Development and Marketing****Gifts-in kind accepted since October 15, 2007**

Coaxial Cable Television Corporation donated a channel for the exclusive use by Edinboro University consisting of educational and intellectual programming for a 12-month period that could be considered as informative to the local communities. The donor valued the in-kind gift at \$11,700.00.

Cunningham Chrysler of Edinboro donated the lease of a vehicle from July 1 – December 2007, to the Athletic Department. The donor valued the in-kind gift at \$2,100.00.

Mr. Jacob Kowalski, as Executive of the estate of Kathe Kowalski, donated various photography equipment noted below. The estate executor valued the in-kind gift at \$600.00.

- 33 packages of Kodak Dektol Development or Professional Developer
- 17 packages of Kodak Fixer or Professional Fixer
- 9 packages of Kodak Professional Hypo Clearing Agent
- 31 packages of Kodak Professional D-76 Developer
- 10 packages of Kodak Professional Selectol Soft Developer
- 220 rolls of Kodak Professional Tri-X 320 Film "320 TXP"
- 40 rolls of Kodak Professional Tri-X 400 film "400 TX"
- 20 rolls of Kodak Tri-X Pan Professional Black and White Negatives Film TXP 120
- 1 Berkey Omega Enlarger – Omega Universal 4 x 5" without a lens; stand included
- 1 Knox Light Box
- 1 Darkroom Timer

1 gallon Unmixed Kodak Professional Photo-Flo 600 Solution  
 1 bucket Sodium Thiosulfate Penta (Hypo Crystals)  
 Miscellaneous darkroom equipment

Ms. Jackie Kubican donated four double knit blankets, 38 double knit scarves, 60 lanyards, 8 hats, 10 pom poms, 6 necklaces, 149 Edinboro baller bands and 128 Fighting Scots baller bands for use by the Edinboro University Football Team. The donor valued the in-kind gift at \$877.83.

Papa Advertising donated one (1) Cannon ImageClass C2100 Color Printer, two (2) HP Laser Transfer Kits, one (1) HP Color Toner Cartridge, and one (1) HP Black Toner Cartridge to the Art Department (specifically for Graphic Design use). The donor valued the in-kind gift at \$1,450.00.

Dr. Renata Woly nec donated 200 paperback books and 10 hardback books to the Baron-Forness Library. The donor valued the in-kind gift at \$100.00.

Dr. Renata Woly nec also donated a Chocolate Decadence Basket and a Mexican Cooking Basket to the Latin American Studies Auction. The donor valued these in-kind gifts at \$573.95.

## **Finance and Administration**

### **Personnel transactions since October 15, 2007**

#### **NEW HIRES/REPLACEMENTS/CONTINUATIONS**

Amick, Mr. Brian T., part-time (33%) temporary, Instructor, Art Department, spring 2008, contingent upon enrollment at \$6,766.64 effective January 5, 2008.

Arnold, Mr. John C., part-time (50%) temporary, Instructor, Elementary Education, spring 2008, contingent upon enrollment at \$12,337.36 effective January 5, 2008.

Bliley, Mr. Sean, part-time (25%) temporary, Instructor, Business and Economics, spring 2008, contingent upon enrollment at \$5,047.98 effective January 5, 2008.

Breckenridge, Ms. Rachel, part-time (75%) temporary, Instructor, Mathematics and Computer Science, spring 2008, contingent upon enrollment at \$15,224.93 effective January 5, 2008.

Brown, Mr. Thornton J., part-time (68% or 8.2 workload hours) temporary, Instructor, Art Department, spring 2008, contingent upon enrollment at \$13,871.69 effective January 5, 2008.

Buziewicz, Ms. Mary Beth, regular full-time, Fiscal Assistant, Bursar's Office, at \$1,047.00 biweekly for 26.08 pays effective March 10, 2008.

Cullen, Dr. Eileen, full time, tenure track, Assistant Professor, Health and Physical Education, spring 2008, at \$27,203.88 for the spring semester effective January 5, 2008.

Deluccia, Mr. Timothy, part-time (25%) temporary, Instructor, Professional Studies, spring 2008, contingent upon enrollment at \$5,074.98 effective January 5, 2008.

Dixon-McCullum, Ms. Adrienne M., part-time temporary, Instructor, Professional Studies, fall 2007, contingent upon enrollment at \$1,691.66 effective November 8, 2007.



**continued – New Hires/Replacements/Continuations**

Domnick, Dr. Diane Shafer, part-time (25%) temporary, Assistant Professor, Art Department, spring 2008 or until the return of Ms. Lynne Reno (salary based on numbers of weeks taught) effective January 24, 2008.

Feleppa, Ms. Jan, part-time (25%) temporary, Instructor, Professional Studies, spring 2008, contingent upon enrollment at \$5,074.98 effective January 5, 2008.

Frambes, Ms. Nancy A., full-time temporary, Instructor, Psychology Department, 2008-09 academic year, contingent upon enrollment at \$41,817.82 effective August 16, 2008.

Galante, Mr. Jeremy A., full-time temporary, Instructor, Art Department, 2008-09 academic year, contingent upon enrollment at \$41,817.82 effective August 16, 2008.

Grafton, Ms. Adrienne M., full-time temporary, Instructor, Art Department, spring 2008, contingent upon enrollment at \$20,299.65 effective January 5, 2008.

Haas, Ms. Julie M., part-time (25%) temporary, Instructor, Speech, Language and Hearing, spring 2008, contingent upon enrollment at \$5,328.73 effective January 5, 2008.

Harris, Mr. Gregory J., full-time, State University Administrator, Level 1, Admissions Counselor in the Office of Undergraduate Admissions, at \$1,307.25 biweekly for 26.08 pays effective November 5, 2007.

Hilinski, Mr. Albert, part-time (50%) temporary, Instructor, English and Theatre Arts, spring 2008, contingent upon enrollment at \$10,149.96 effective January 5, 2008.

Hitchcock, Ms. Beth, part-time (wage), Substitute University Registered Nurse, Ghering Health and Wellness Center, at \$19.87 hourly for hours worked effective October 15, 2007.

Hoehn, Ms. Sheri L., part-time (25%) temporary, Instructor, Speech, Language and Hearing, spring 2008, contingent upon enrollment at \$5,074.98 effective January 5, 2008.

Hohos-Mahoney, Ms. Stephanie J., part-time (25%) temporary, Instructor, Speech, Language and Hearing, spring 2008, contingent upon enrollment at \$5,074.98 effective August 18, 2007.

Horch, Mr. Scott, full-time, State University Administrator, Level 3, Assistant Director in Residence Life and Housing at \$2,306.25 biweekly for 26.08 pays effective January 7, 2008.

Jantan, Dr. M. Asri, full-time tenure-track, Associate Professor, Business and Economics, at \$78,854.17 effective August 16, 2008.

Joy, Ms. Dawn C., Per Diem Instructor, Nursing Department, at \$27.07 per hour effective November 21, 2007.

Konetsky, Ms. Kristy, regular full-time, Fiscal Assistant, Payroll Office, at \$1,047.00 biweekly for 26.08 pays effective February 11, 2008.

Leamon, Mr. Erik, full-time temporary, Instructor, Special Education and School Psychology, spring 2008, contingent upon enrollment at \$20,299.92 effective January 5, 2008.

Livingston, Ms. Sandra, part-time (wage), Substitute University Registered Nurse Practitioner, Ghering Health and Wellness Center, at \$25.88 hourly for hours worked effective November 19, 2007.

Mando, Ms. Marti, full-time (100%) temporary, Instructor, English and Theatre Arts, spring 2008, contingent upon enrollment at \$20,299.92 effective January 5, 2008.

Marshala, Ms. Brigitte M., full-time (100%) temporary, Instructor, Art Department, spring 2008, contingent upon enrollment at \$20,299.65 effective January 5, 2008.

**continued – New Hires/Replacements/Continuations**

Menzel, Ms. Heidi, full-time (100%) temporary, Instructor, English and Theatre Arts, spring 2008, contingent upon enrollment at \$21,314.91 effective January 5, 2008.

Murnock, Mr. Michael, part-time (50%) temporary, Coordinator of the Edinboro Success Program in the Dr. Gerald P. Jackson Department of Academic Support Services, spring 2008 only, at \$10,149.96 effective January 5, 2008.

Paris, Ms. Tina D., regular full-time, Library Assistant 1 in Baron Forness Library, at \$929.25 biweekly for 26.08 pays effective January 6, 2008.

Patalon, Mr. Jason A., regular full-time, Information Technology Technician, Mathematics and Computer Science, at \$1,337.25 biweekly for 26.08 pays effective January 14, 2008.

Pattullo, Mr. Bradford A., full-time temporary, Instructor, Art Department, 2008-09 academic year, contingent upon enrollment, at \$43,908.71 effective August 16, 2008.

Piekanski, Mr. James, part-time (25%) temporary, Instructor, Special Education and School Psychology, spring 2008, contingent upon enrollment at \$5,074.98 effective January 5, 2008.

Raymond, Mr. Ronald K., part-time (25%) temporary, Instructor, Communications and Media Studies, spring 2008, at \$5,074.98 effective August 18, 2007.

Regan, Mr. Patrick W., part-time (up to 50%) temporary, Instructor, Music Department, spring 2008, contingent upon enrollment effective immediately.

Renninger, Ms. Barbara J., part-time (wage), Substitute University Registered Nurse, Ghering Health and Wellness Center, at \$19.87 hourly for hours worked effective October 15, 2007.

Sanders, Mr. Karl S., regular full-time, Information Technology Generalist 1 in Technology and Communications, at \$1,527.00 biweekly for 26.08 pays effective December 22, 2007.

Schmidt, Ms. Amy, part-time (50%) temporary, Instructor, Biology and Health Services, spring 2008, at \$10,149.95 effective January 5, 2008.

Shadle, Mr. Joseph, part-time (50%) temporary, Instructor, Business and Economics, spring 2008, at \$10,149.95 effective January 5, 2008.

Skelly, Dr. Michael A., full-time tenure track, Assistant Professor, Psychology Department, 2008-09 academic year, at \$53,371.33 effective August 16, 2008.

Slomski, Ms. Jill T., part-time (25%) temporary, Instructor, Business and Economics, spring 2008, contingent upon enrollment at \$5,074.98 effective January 5, 2008.

Snyder, Mr. Dennis, part-time (50%) temporary, Instructor, Mathematics and Computer Science, spring 2008, contingent upon enrollment, at \$10,149.95 effective January 5, 2008.

Sperry, Mr. Jarrin, part-time (25%) temporary, Instructor, Professional Studies, spring 2008, contingent upon enrollment at \$5,074.98 effective January 5, 2008.

Stainbrook, Ms. Judith A., part-time temporary, Instructor, Art Department, spring 2008, contingent upon enrollment at \$20,299.92 effective January 5, 2008.

Taylor, Ms. Michelle, regular full-time, Fiscal Assistant, Bursar's Office, at \$1,047.00 biweekly for 26.08 pays effective March 10, 2008.

Woods, Ms. Renee M., part-time (25%), temporary, Instructor, Speech, Language and Hearing, spring 2008, contingent upon enrollment, at \$5,074.98 effective August 18, 2007.

Yonkin, Ms. Jennifer D., full-time (125%) temporary, Instructor, English and Theatre Arts, spring 2008, contingent upon enrollment at \$25,374.89 effective January 5, 2008.

Youngblood, Ms. Constance, part-time (50%) temporary, Professional Studies, spring 2008, contingent upon enrollment at \$10,149.96 effective January 5, 2008.

**continued – New Hires/Replacements/Continuations**

Zimmerman, Ms. Melisa S., part-time (25%) temporary, Business and Economics Department, spring 2008, contingent upon enrollment at \$5,074.98 effective January 5, 2008.

**RESIGNATIONS**

Anderson, Mr. Carl R., part-time temporary Instructor, Business Administration and Economics, effective close of business October 26, 2007.

Ax, Ms. Jennifer, Assistant Athletic Coach, Athletic Department, effective close of business October 5, 2007.

Berger, Ms. Jennifer R., Fiscal Assistant, Budget and Payroll Office, effective close of business January 7, 2008.

Crane, Mr. Ian F., part-time temporary Instructor, Music Department, effective close of business January 4, 2008.

McCormick, Mr. Darren B., Assistant Director of Admissions, Undergraduate Admissions Office, effective October 26, 2007.

Renninger, Ms. Barbara J., Substitute University Registered Nurse, Student Health Services, effective November 2, 2007.

Schlosser, Mr. Duane C., Director of University Food Services, Dining Services Office, effective February 29, 2008.

Smith, Ms. Catherine L., part-time Nurse Aide, Office for Students with Disabilities, effective February 18, 2008.

Wojciechowski, Mr. Paul E., full-time temporary Instructor, Chemistry Department, effective February 22, 2008.

**RETIREMENTS**

Haber, Dr. Theodore A., Associate Professor, Philosophy Department, effective January 4, 2008.

Ke, Dr. Zhaojin David, English and Theater Arts Department, effective December 21, 2007.

**COACHING CONTRACTS**

Braxton, Mr. Keith P., regular full-time, Assistant, non-faculty Football Coach at \$31,595.25 for the period March 20, 2008 through March 19, 2009.

Cooke, Mr. Kevin P., regular full-time, Head Women's Lacrosse Coach, Athletic Department, at \$45,000.00 effective January 7, 2008 through January 6, 2009.

Moore, Ms. Tammy L., part-time, temporary, Cheerleading Advisor, Athletic Department, at \$2,500.00 effective beginning December 1, 2007 through March 28, 2008.

Nemergut, Ms. Julie, regular, full-time, Assistant, non-faculty Coach, Women's Track and Field, at \$30,000 for the period March 3, 2008 through March 2, 2009.

Niedbala, Mr. Kim, regular full-time, Assistant, non-faculty, Football Coach at \$40,020.65 for the period March 13, 2008 through March 12, 2009.

**continued – Coaching Contracts**

Peluso, Mr. Anthony, Assistant non-faculty (25%), Football Coach, at \$5,000.00 for the period March 17, 2008 through March 16, 2009.

Shearer, Mr. Michael J., regular full-time, Assistant, non-faculty, Women's Volleyball Coach, at \$30,000 for the period February 18, 2008 through February 18, 2009.

Soboleski, Ms. Melissa M., regular full-time, Head, non-faculty, Women's Volleyball Coach at \$48,918.45 for the period February 4, 2008 through February 3, 2009.

Yurcich, Mr. Michael T., regular, full-time Assistant, non-faculty, Football Coach at \$30,810.99 for the period April 1, 2008 through March 31, 2009.

Zboyovski, Mr. Jason, part-time, temporary, Assistant, non-faculty Women's Volleyball Coach, Athletic Department, at \$383.44 biweekly effective October 15, 2007 through December 7, 2007.

**RENEWED CONTRACT**

Bradford, Mr. Wayne, regular full-time, Assistant Football Coach, contract extension from January 4, 2009 through January 3, 2010.

Browning, Mr. Scott, regular full-time, Head Football Coach, contract extension from January 6, 2010 through January 5, 2011.

Cleary, Mr. J. Patrick, Assistant Men's Basketball Coach, contract extension through March 28, 2010.

Flynn, Mr. Tim, Head Wrestling Coach, contract extension through March 28, 2011.

Kagiavas, Mr. Gary, regular full-time, Head Soccer Coach, contract extension from January 4, 2010 through January 3, 2011.

Rhodes, Mr. Christopher, regular full-time, Head Men's and Women's Swimming Coach, contract extension from April 1, 2010 through March 31, 2011.

Swank, Mr. Stanley, Head Women's Basketball Coach, contract extension through March 28, 2011.

Walcavich, Mr. Greg, Head Men's Basketball Coach, contract extension through March 28, 2011.

Watts, Mr. Doug, Head Track and Cross Country Coach, contract extension through June 6, 2011.

**CHANGE IN STATUS**

Carlin, Mr. Terrence, from Associate Vice President of Enrollment Management and Retention to Associate Vice President for Partnerships and Development at \$106,589 effective January 7, 2008.

Hegel, Dr. Susan L., acting Associate Vice President for Academic Affairs at \$90,325.30 effective January 19, 2008 for a two-year term.

Mogavero, Dr. Michael A., from Vice President of Planning, Institutional Research and Continuous Improvement to Special Assistant to the President at \$145,109 effective January 7, 2008.

**continued – Change in Status**

Sansoucie, Mr. Lyle, from full-time temporary PASSHE Manager to regular, full-time PA State System of Higher Education Manager, Grade 170, Quality Assurance Coordinator, Construction Office, at \$1,533.74 biweekly for 26.08 pays effective November 12, 2007.

**SICK LEAVE**

McPeak, Mr. Kenneth, Jr., sick leave without pay with benefits for the period October 3, 2007 through November 4, 2007.

**LATERAL TRANSFERS**

Howe, Ms. Amy E., from Clerk Typist 2, Transcripts Clerk to regular full-time Clerk Typist 2, Records and Registration effective February 18, 2008.

Keck, Ms. Marie A., from Library Assistant 1 (Circulation) to regular full-time Library Assistant 1 (Acquisitions) effective December 17, 2007.

**PROMOTIONS**

Aylsworth, Ms. Brenda J., from Custodial Worker 1 to regular full-time Custodial Worker 2, Facilities Office, at \$1,113.75 biweekly for 26.08 pays effective November 12, 2007.

Burnett, Ms. Melissa, from Clerk Typist 2 to regular full-time Clerk Typist 3, Meadville Access Center, at \$1,491.75 biweekly for 26.08 pays effective September 1, 2007.

Kasper, Dr. Juanita, from Instructor to Assistant Professor, Special Education and School Psychology, effective fall semester 2008.

Lloyd, Ms. Meighan Gast, from SUA 1, Admission Counselor to regular full-time SUA 2, Admissions Office at \$1,515.00 for 26.08 pays effective November 5, 2007.

Marquis, Ms. Brenda, from Clerk Typist 2 to regular full-time Clerk Typist 3, Human Resources and Faculty Relations at \$1,047.00 biweekly for 26.08 pays effective December 8, 2007.

Reagle, Ms. Carol Ann, from Clerk Typist 2 to Clerk Typist 3, Records and Registration at \$1,491.75 biweekly for 26.08 pays effective February 11, 2008.

Wood, Mr. Doug, from interim to regular full-time Director of Facilities (Manager 180), Facilities Office, at \$2,020.56 biweekly for 26.08 pays effective November 12, 2007.

**RECLASSIFICATIONS**

Byerly, Mr. Scott A., from regular, full-time Police Specialist to regular, full-time Patrol Officer, at \$1,234.40 biweekly for 26.08 pays effective February 2, 2008.

Hayes, J.D., Ms. Valerie O., from Director of Social Equity and University Ombudsperson Manager Grade Level 200 to Manager Grade Level 210, effective November 24, 2007.

Kirk, Ms. Deborah, re-assignment from regular, full-time Clerk Typist 3, Office of Records and Registration to regular, full-time Clerk Typist 2, Office for Student with Disabilities, at \$1,366.50 biweekly for 26.08 pay effective January 19, 2008.

Murnock, Mr. Michael, from ESP Coordinator in the Gerald P. Jackson Department of Academic Support Services to a Temporary, part-time PASSHE Manager, Grade 160, International Student Services Program Assistant in the Adult and International Student Services Office.

**continued – Reclassifications**

Schaeffer, Mr. Jason J., from regular, full-time Police Specialist to regular, full-time Patrol Officer, at \$1,234.40 biweekly for 26.08 pays effective February 2, 2008.

**DISCHARGED**

Cooper, Ms. Judy, voluntary termination, as Custodial Worker 1, Facilities Department effective January 16, 2008.

Jordan, Ms. Christine A., removal from position as Fiscal Assistant, Bursar's Office effective February 1, 2008.

**MILITARY**

Smith, Dr. Shon, effective October 3, 2007, for a period of time not to exceed 365 days, unless extended or terminated by proper authority.

**REGULAR LEAVE WITHOUT PAY**

Baney, Ms. Nylene M., 9-month Clerk Typist 2, Geosciences Department, cyclical leave without pay with benefits effective close of business December 21, 2007 and returning to work March 17, 2008.

Lee, Ms. Abbey M., Assistant Director of Financial Aid, six-month parental leave to include paid leave and leave without pay with benefits effective February 18, 2008 and returning to work August 18, 2008.

Lucas, Dr. Susan, full-time Assistant Professor, Geosciences Department, leave of absence (without pay, without benefits) effective January 5, 2008 and returning to work August 16, 2008.

**GHERING HEALTH AND WELLNESS CENTER – NURSING STAFF****Involuntary Cyclical Leave Without Pay With Benefits (LWOP)**

<b>NAME</b>	<b>START LWOP</b>	<b>END LWOP</b>	<b>START LWOP</b>	<b>END LWOP</b>
Bryant, Ms. Carol E.	12/15/07	12/21/07	12/21/07	1/9/08
Dado, Ms. Joye L.	12/15/07	1/9/08		
Donatelli, Ms. Frances T.	12/14/07	1/2/08		
Laycock, Ms. Sandra L.	12/20/07	1/9/08		

**OFFICE OF STUDENTS WITH DISABILITIES**  
**Involuntary Leave Without Pay With Benefits (LWOP)**

NAME	POSITION	WINTER BREAK		SUMMER BREAK	
		START LWOP	END LWOP	START LWOP	END LWOP
Acker, Ms. Deborah R.	Clerk Stenographer	-	-	5/16/08	8/11/08
Borczon, Mr. Mark S.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Bray, Mr. Edward E.	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Brown, Mr. James H.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Burns, Ms. Alice R.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Chisholm, Mr. Jon B.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Conklin, Ms. Sharon M.	Assistive Technology Center Coordinator	-	-	5/23/08	8/18/08
DiEmidio, Mr. Thomas	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Eakin, Ms. Connie L.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Fox, Mr. Christopher M.	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Fox, Ms. Gail S.	Special Transportation Vehicle Coordinator	12/15/07	1/13/08	5/10/08	8/22/08
Fry, Ms. Karen L.	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Gray, Ms. Nicole M.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Gregor, Mr. Michael L.	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Hirt, Ms. Julie M.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Huff, Ms. Sandra J.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Hurta, Ms. Heather J.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Jackson, Ms. Mary E.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Jenkins, Ms. Janet M.	Learning Disabilities Coordinator	-	-	5/23/08	8/18/08
Kuhn, Mr. Donald L.	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Lewis, Ms. Patricia J.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Martinson, Mr. Jon H.	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
McCarthy, Mr. Brian E.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
McIntosh, Ms. Nicola L.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
McPeak, Mr. Kenneth R.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Medilovic, Mr. Sejad	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Michaels, Ms. Eileen F.	Licensed Occupational Therapist	-	-	5/16/08	8/11/08
Neubert-Flak, Ms. Frances	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Price, Ms. Lorraine	Special Transportation Vehicle Coordinator	12/15/07	1/13/08	5/10/08	8/22/08
Rider, Mr. David E.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Roberts, Ms. Debora C.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Rovang, Ms. Candy	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Slipcevic, Mr. Gerald R.	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Smith, Ms. Catherine L.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Swanson, Mr. Roger L.	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Strobel, Ms. Colleen A.	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08
Timko, Mr. Carl S.	Special Transportation Vehicle Operator	12/15/07	1/13/08	5/10/08	8/22/08
Trnavsky, Ms. Vickie J.	University Registered Nurse Supervisor	12/19/07	1/9/08	5/14/08	8/18/08
Wisniewski, Ms. Virginia	Nurse Aide	12/15/07	1/13/08	5/10/08	8/22/08

Next, Chairman Shields asked for the delivery of Divisional and Board of Directors reports. Provost Pearl Bartelt began the Academic Affairs Committee report by introducing to the Council Dr. Susan Hegel, who has joined the Provost's office at the start of the Spring 2008 semester. She replaces Ms. Patricia (Trish) Hillman who served as the Associate Vice President for Academic Affairs. Chairman Shields welcomed Dr. Hegel and led a round of applause in

recognition of her service in this capacity. Provost Bartelt then reported receipt of a Technical College program grant – a partnership with General Electric and other manufacturers. Of particular relevance is the fact that only one grant was awarded in the state with some \$272,000 coming in next year to set up a training program leading to an Associate of Science degree in Manufacturing Engineering Technology. Over the five-year period more than \$600,000 will go toward training and operational costs and nearly \$400,000 will be spent on equipment. Edinboro University will only be charging \$3,000 in tuition per year which was worked out with the System Office. Westmoreland County Community College was last year's recipient of this grant. Next, Provost Bartelt elaborated on the impact of Chapter 49. Students graduating in 2013 will have the new certificate; those entering in 2009-10 will be in the new program which will require program revisions in not only every education course but every allied education program (e.g. music education, art education) as well. Certifications will also change. For example, elementary education will be divided to Elementary/Middle level and Elementary/Early Childhood. The Special Education certificate will have to be coupled with another certificate in either Elementary/Early Childhood, Elementary/Middle level, Secondary subject areas or reading. She stressed that every program will require nine credits or 270 hours of special education, and three credits or 90 hours of teaching English language learners. There are new program review guidelines coming out where faculty, both adjunct and full-time, will need deep knowledge and expertise. Provost Bartelt noted Dean Kenneth Adams' work in this regard; thus, Edinboro University is well underway in positioning itself to meet these new regulations. Administrators will need to follow Inspired Leadership Standards. Edinboro University students participated for the first in the Regional College Bowl competition. The local winning team from the Business and Economics Department placed fourth in the regional competition. Other teams placing fourth included the University of Hartford, SUNY Brockport, Virginia Tech, Ohio University, the University of Southern California and the University of Missouri. With regard to distance education, 20 undergraduate courses of general education will be offered online this summer. In terms of the RN to Bachelor of Science in Nursing program, the materials have gone through the Curriculum Committee and will be offered online starting Fall 2008 semester. The first draft of the Letter of Intent for a Doctorate in Nursing Science has been prepared. Provost Bartelt reported that Jim Moran from the System office will make a visit to the University to work on its finalization. At President Brown's invitation, Provost Bartelt served to represent him at a local briefing session along with other area college and university presidents. The session is hosted monthly by the Manufacturer's Association of Northwest Pennsylvania and serves to cover a wide range of topics. The Provost reminded Trustees about the upcoming art exhibit to be held in Pittsburgh at ALCOA which includes the work of Edinboro University students and faculty. This summer, the East Erie cohort will graduate its first class which is a cohort of students for the associate degree in Liberal Arts/Special Education. There are 35 students who started the program in 2005 and 32 are graduating, which is a graduation rate of 91.43%. Posters have been made and circulated to each department regarding the internship opportunities for our students. Lastly, there was a \$100,000 gift from the Friends of the Library to purchase a microform reader, scanner and digitizer. Chairman Shields thanked Provost Bartelt for the delivery of the informative report on behalf of the Academic Affairs Committee and invited Trustee Manning to add any additional comments. Trustee Manning had no additional comments to share regarding the delivery of the Committee report by Provost Bartelt.



The Chair next asked Vice President Bruce Whitehair to deliver the report on behalf of the Development and Marketing Committee. With regard to fundraising, the Development office is \$700,000 over the same period last year, but have yet to book nearly \$300,000 due to a change in software programs. Since the Council's last meeting, 15 major gifts in excess of \$10,000 have been received and 11 new funds have been established by a variety of individuals and/or companies (i.e. Plyer Overhead Door, Tennis Court Maintenance Fund, Dr. Michael Hahesy Scholarship, Houston Bag Pipes Scholarship, first lacrosse scholarship by the Travaglini family, Geology department and Highland Ambassadors). On February 29, the Dr. William P. Alexander Music Center was dedicated in honor of Dr. William Alexander's generous gift to the University and his life's work. The multi-million dollar charitable remainder unitrust will fund music programs and scholarships. Another piece of good news in support of the Music Center, a new baby grand piano has been purchased through the generosity of Peggy and Al Richardson. The Jeremy D. Brown Millennium Leader Scholarship Luncheon with Dean Kamen on March 6 saw record attendance. We have received outstanding comments as a result of Dean Kamen keynote address. Vice President Whitehair noted that the scholarship luncheon raised \$40,000. In addition to the funds raised at the Inauguration Presidential Scholarship Dinner, the Dr. Jeremy D. Brown Millennium Leader Scholarship stands at \$85,000. The Alumni Association has hosted events in California, Florida, North Carolina and Pennsylvania. Upcoming Alumni-sponsored events include an art exhibit in Pittsburgh at the ALCOA headquarters in conjunction with a national ceramics conference. There will be a reception held on Thursday, March 20 from 3-5 p.m. and all Trustees are invited to attend. A "thank you" donors reception and celebration (black tie optional) of the new Music Center will be held on April 23. Following the reception, donors will enjoy a concert performed by the Erie Philharmonic at the Cole Auditorium. On May 1-4, Edinboro University will host the Vietnam Memorial Moving Wall, which will be set up along Mallory Lake. During this time period, we expect to receive 20,000 visitors and students on campus. With regard to Edinboro University Foundation news, Vice President Whitehair reported that the new software (Blackbaud) has been installed and conversions made which served to transition \$32 million in gifts, totaling 232,083 individual entries. He noted that Ron Manning deserves a lot of credit, along with Dr. Lawlor and the support of Technology and Communications during the implementation and training period. Dr. Nancy S. Rung '70 and '84, a podiatrist practicing in Geneva and Conneaut, Ohio, has joined the Foundation Board of Directors. He also noted that Senior Vice President of National City Bank, Stephen L. Smith, tendered his resignation from the Foundation Board. Chairman Shields solicited any comments or questions.

Vice President Gordon Herbst was asked by the Chair to deliver the informational report on behalf of the Finance and Administration Committee as well as any highlights from the University Services, Inc. (USI) recent Board meeting. The following represents highlights from the February 19, meeting of the USI:

**Update – Printing Services:** The University's on-campus printing service was successfully transitioned from Printing Technologies to the management of USI in December 2007. The operation (Piper Press) was up and running for the start of the Spring 2008 semester.

**Update – Student Services Center:** Progress continues with Building Systems Inc. on the development of a design for the proposed facility to be built on the property owned by USI, commonly referred to as the Ghering Property. This facility is to house the bookstore, a convenience store, café, PNC Bank, the administrative offices of USI, Financial Aid, Bursar, Records & Registration and Scheduling.

**Academic Achievement Scholarship:** The Board voted to accept a Resolution to fund the Academic Achievement Scholarship for the 2008-09 academic year in the amount of \$75,000.

**Election of Officers:**

President, Mr. Harry “Sparky” Gorton  
Secretary, Ms. Kristen Zelechowski  
Treasurer, Mr. Ben Miceli

At the conclusion of Vice President Herbst’s report, Chairman Shields invited additional comments by Trustees McGarvey (Chair of the Finance and Administration Committee) and Miceli (Council representative on the USI Board of Directors). Neither Trustee McGarvey nor Miceli had anything further to add to the report.

The Chair asked Vice President Jerry Kiel to come forward to deliver a report on behalf of the Student Affairs and Student Success Committee. Dr. Kiel reported his attendance along with Athletic Director Bruce Baumgartner at the NCAA Convention in January. He noted that Edinboro University was singled out by NCAA as an institution that truly understands the role of athletics in higher education. President Miles Brand stated that Division II institutions have found the appropriate balance between academics and athletics. There is a new initiative that will be ongoing for the next several years which serves to enhance the engagement that athletes have in their host community. The game environment situation will be analyzed to make certain that when athletics events are held on campus that they are ones that the public wants to attend – fans well-behaved, they are entertained and so forth. The PSAC is behind this initiative and a number of things Edinboro University will be trying have found their way into these objectives that were mentioned previously. Dr. Kiel reported that the winter sports teams were quite successful. The Men’s Basketball Team finished 2<sup>nd</sup> in the PSAC Tournament and received a bid to the NCAA Tournament at California University. Unfortunately, the team lost in the quarterfinals. The Swimming Team had two female swimmers who performed extremely well. Brooke Heath, who has been a stalwart on the team for years, became an 11-time All American. Freshman Marie Nedley earned honorable mention All-American recognition. These two swimmers helped Edinboro University finish 18<sup>th</sup> in the country which is a good showing for the University. Our Wheelchair Basketball Team competed in the national indoor wheelchair basketball tournament at Oklahoma State University and were playing for 5<sup>th</sup> place. Vice President Kiel noted with pleasure that the Pogue Student Center is now back online. The grand re-opening held in early February was a huge success with approximately 400 students, faculty and staff touring the facility. Traffic in this facility has grown with each passing week and the challenge is to continue to keep the venue foremost in the students’ minds and the “hub” of

campus life. As we move through the Spring semester and summer months, Student Life will be featuring the Student Center during Orientation sessions, academic and athletic events, etc. Dr. Kiel noted that the Student Government Association was gearing up for its annual day of service to the community – The Big Event – which will take place on Saturday, April 26. Under the leadership of SGA President Kristen Zelechowski, a new organization, Edinboro Association of Student Presidents (EASP) has been established that will serve to invite all student club and organization presidents to meet on a regular basis to share ideas and develop mutual support. The organization leaders will be honored for their leadership and service at a reception to be held during the latter part of March. Over the summer, a new software program will be installed called CollegeLink. The program will allow Student Life to produce a student development transcript for students which will serve to complement the academic transcript. Dr. Kiel extended thanks to the Student Government Association for the purchase of this software for the University's use. As mentioned by President Brown, ground has been broken for the new student housing complex. Presently, Residence Life and Housing is in the early stages of housing signup for next year. Students residing in Scranton Hall this Fall will then migrate to the new housing complex in January 2009. A strong response by students is anticipated. Dr. Kiel reported that Black History month was celebrated during the month of February, and we are currently in the midst of Women's History Month. April is Asian-Pacific Islander Month. He noted a change in the approach over the last two years in which the University holds fewer events each month, but rather sponsors more meaningful ones which serves to raise attendance as well as the profile of the event. Vice President Kiel noted that the United Voices of Edinboro, our gospel choir, will be taking a spring tour with performances to be held at several locations in the Detroit and Flint, Michigan area. Lastly, the American Cancer Society's Relay for Life which has become an annual event in this community and on this campus will take place on Friday, May 2 at Sox Harrison Stadium from 10 a.m. until 10 p.m. At the close of Dr. Kiel's report, the Chair solicited any questions or comments.

The last divisional committee report was delivered by Dr. Erinn Lake, Assistant Vice President for Planning, Research and Continuous Improvement, on behalf of the Institutional Effectiveness, Planning and Data Management Committee. She noted that the Committee had met this afternoon and noted the distribution of a handout which contained a synopsis of these talking points.

**Fall/Spring Enrollment:** The University's official overall Fall 2007 headcount was reported to the PASSHE at 7,686. Our overall Spring headcount was reported at 7,137; both reflect headcount increases. UPIRCI will continue to monitor the full-time equivalency.

**Voluntary System of Accountability:** Edinboro University is collaborating with the State System in the Voluntary System of Accountability (VSA) which is a national initiative. The VSA is a voluntary initiative for four-year public colleges and universities. Developed through a partnership between the American Association of State Colleges and Universities (AASCU) and the National Association of State Universities and Land-Grant Colleges (NASULGC), the VSA is designed to help institutions meet the following objectives: demonstrate accountability and stewardship to public, measure

educational outcomes to identify effective educational practices, and assemble information that is accessible, understandable, and comparable. Edinboro University is already registered as a participant and has forwarded our Common Data Set to the State System in order that the initial templates can be populated.

**Middle States Periodic Review Report:** UPIRCI staff continues to develop Edinboro University's five-year periodic review report in collaboration with the members of the 21<sup>st</sup> Century Planning Group (21<sup>st</sup> CPG). The accreditation periodic review report is due June 1, 2008, to Middle States.

**Development of Measurable Goals and Objectives with 21<sup>st</sup> Century Planning Group:** The 21<sup>st</sup> Century Planning Group and planning staff have collaborated in the development of more measurable University goals and objectives. These goals and objectives were approved by President Brown early in the Spring 2008 semester and now vice presidents/direct reports are sharing their corresponding initiatives with the 21<sup>st</sup> CPG. Presentations began in February 2008 and will continue through mid-May.

**University of Delaware Study:** At President Brown's request, research staff submitted data to the University of Delaware. The Delaware study is a national study of instructional costs and productivity. The Delaware Study is "the tool of choice for benchmarking detailed information of teaching loads, instructional costs, and externally funded scholarship at the academic discipline level of analysis." Benchmarking tools such as the Delaware Study of Instructional Costs and Productivity assist provosts and department chairs in assessing their resources in comparison with peer departments and other departments to which they aspire. It is expected that the national benchmarking data will be available to the 400+ participating institutions by the close of the 2007-2008 academic year.

**Fact Book:** The University's 2007-08 Fact Book can now be accessed online. It can be accessed at: <http://departments.edinboro.edu/upirci/custom/FB0708WEB.pdf>.

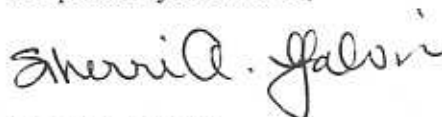
Following the delivery of the Committee's report, Dr. Lake yielded the floor to Trustee Dombrowski. As Chair of the Committee, Trustee Dombrowski noted that Dr. Erinn Lake continues to serve as an executive officer of the Board of Directors for the National Consortium for Continuous Improvement in Higher Education (NCCI in Higher Education). As a result of that role, she was invited to participate in a panel at the March 11, 2008, Eastern Regional Leadership Forum held at Temple University in Philadelphia. The panel was organized by the Office for Women in Higher Education (OWHE) at the American Council on Education (ACE). Also, during this academic year Dr. Lake has developed an assessment plan and mentoring program for NCCI. She will be organizing the opening keynote speaker panel at NCCI's annual conference in July 2008, among other tasks.

In closing, Chairman Shields called on Trustee Thomas to provide an update on the Pennsylvania Association of Councils of Trustees (PACT). He reminded Council members that

invitations to attend the Annual Spring PACT Conference have been mailed. The Spring conference will be hosted on the campus of Lock Haven University starting Wednesday evening, April 30 and continue through noon on Friday, May 2.

The Chair entertained a motion calling for the adjournment of the meeting. It was voted, on motion of Trustee Manning, seconded by Trustees Nelson and Pulice to move for the adjournment of the meeting. The motion carried with unanimous approval. The meeting adjourned at 7:50 p.m. The next scheduled public, quarterly business meeting will be held on Monday, June 16, 2008.

Respectfully submitted,



Sherri A. Galvin  
Assistant to the President  
and Recording Secretary

**RESOLUTION**  
**Certification – PASSHE Board of Governors Policy 1985-04**

The Council of Trustees of Edinboro University of Pennsylvania, upon recommendation of President Jeremy D. Brown, hereby certifies, as per Board of Governors Policy 1985-04, that the following organizations make a financial contribution to the University or provide similar benefits on a regular basis:

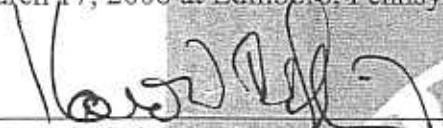
Edinboro University of Pennsylvania Alumni Association  
Edinboro University Foundation, Inc.  
Edinboro University Services, Inc.


The Council of Trustees of Edinboro University of Pennsylvania also certifies that, to the best of its knowledge, information and belief, no University employee serves as a member of the Board of these affiliated organizations nor does any employee of the University vote, govern or otherwise risk adverse interest through such service.


The Council of Trustees also certifies that, to the best of its knowledge, information and belief, the affiliated organizations are in compliance with the Board of Governors Policy 1985-04 in that they exist solely for the benefit of the University, they require an annual external audit of their funds and provide copies of their audit reports to the University and the Office of the Chancellor, and they make financial contributions or similar benefits to the University on a regular basis satisfactory to this Council of Trustees and to the President.

A copy of a statement by the University's chief financial officer summarizing both the direct University support provided to the affiliated organizations and the contributions made by the affiliated organizations to the University covered in this certification is attached hereto and made a part hereof.

As approved by action of the Council of Trustees held during the quarterly meeting held on Monday, March 17, 2008 at Edinboro, Pennsylvania.

  
\_\_\_\_\_  
Harold C. Shields, Chairperson  
Council of Trustees  
Edinboro University of Pennsylvania

  
\_\_\_\_\_  
Jeremy D. Brown, President  
Edinboro University of Pennsylvania

  
\_\_\_\_\_  
Raymond L. Dombrowski, Secretary  
Council of Trustees  
Edinboro University of Pennsylvania

SEAL

**Edinboro University of Pennsylvania  
Council of Trustees  
Monday, March 17, 2008**

**RESOLUTION**

To approve Edinboro University of Pennsylvania's undertaking of the demolition of Heather Hall.

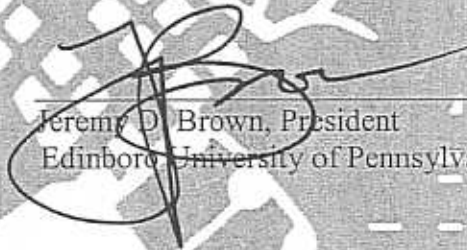
WHEREAS, Edinboro University of Pennsylvania has completed construction of a new music building;

WHEREAS, the Pennsylvania State System of Higher Education had authorized the replacement of Heather Hall through the construction of the new music building; and

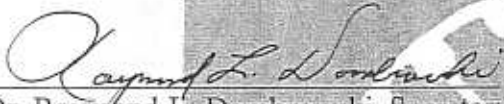
**BE IT RESOLVED**, that we, the Edinboro University of Pennsylvania Council of Trustees, approve the undertaking of the demolition of Heather Hall.



Harold C. Shields, Chairperson  
Council of Trustees  
Edinboro University of Pennsylvania



Jeremy D. Brown, President  
Edinboro University of Pennsylvania



Dr. Raymond L. Dombrowski, Secretary  
Council of Trustees  
Edinboro University of Pennsylvania

SEAL

**Edinboro University of Pennsylvania  
Council of Trustees  
Monday, March 17, 2008**

**RESOLUTION**

To approve Edinboro University of Pennsylvania's declaration of the property located at 110 West Normal Street as surplus.

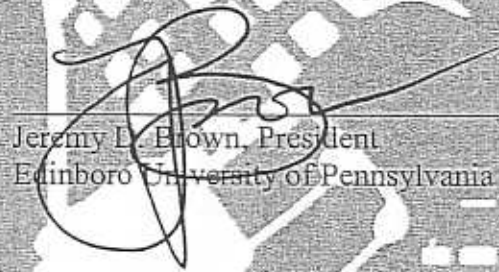
WHEREAS, the Commonwealth of Pennsylvania, by indenture dated December 13, 1913, did acquire a parcel of land from the Trustees of the State Normal School of the Twelfth District of Pennsylvania on April 15, 1914;

WHEREAS this parcel has been vacant and unused for decades; and

**BE IT RESOLVED**, that we, the Edinboro University of Pennsylvania Council of Trustees, approve the undertaking to declare the property located at 110 West Normal Street, in Edinboro, Pennsylvania, as surplus.



Harold C. Shields, Chairperson  
Council of Trustees  
Edinboro University of Pennsylvania



Jeremy D. Brown, President  
Edinboro University of Pennsylvania



Dr. Raymond L. Dombrowski, Secretary  
Council of Trustees  
Edinboro University of Pennsylvania

SEAL



Mandatory Fees - per semester (Fall/Spring)

Instructional Service Fees	- Undergraduate	10% of Tuition
	- Graduate	15% of Tuition
University Center	- Full-time	246.00
	- Per credit hour, undergraduate	20.00
	- Per credit hour, graduate	27.00
Health Center	- Full-time	70.00
	- Per credit hour, undergraduate	5.80
	- Per credit hour, graduate	n/a
Student Activity Fee	- Full-time	167.54
	- Per credit hour, undergraduate	13.96
	- Per credit hour, graduate	n/a

Mandatory Fees - Summer 2009 semester (per credit, PA resident)

Instructional Service Fees	- Undergraduate	10% of Tuition
	- Graduate	15% of Tuition
University Center	- Undergraduate	20.00
	- Graduate	27.00
Health Center	- Undergraduate	5.80
	- Graduate	n/a
Student Activity Fee	- Undergraduate	9.50
	- Graduate	n/a

Room & Board

Per Semester (Fall/Spring)

Double Room, per person (2 @room)		\$ 2,100.00
Double Room, per night		20.00
Private Room, (1 @room)		3,300.00
Private Room, per night		31.00
Double Room, per person (Rose, Dearborn and Earp Halls)		2,200.00
Double Room, per night (Rose, Dearborn and Earp Halls)		21.00
Private Room, (Rose, Dearborn and Earp Halls)		3,300.00
Private Room, per night (Rose, Dearborn and Earp Halls)		31.00
Guest Room, per night single occupancy		20.00
Guest Room, per night double occupancy		30.00

	<u>Meal Plan</u>	<u>Flex</u>	
Food, 19 meals-residence hall	\$1,117.00	\$150.00	\$ 1,267.00
Food, 14 meals-residence hall	\$975.00	\$150.00	1,125.00
Food, 10 meals-residence hall	\$887.00	\$150.00	1,037.00
Food, 5 meals	\$552.00	\$150.00	702.00
Block 125 meals	\$855.00	\$150.00	1,005.00
Block 75 meals	\$562.00	\$150.00	712.00
Flex meals only (commuters only)		\$100.00	

Summer 2009 session (per week)

Room - Double	\$140.00
- Private	220.00
Food - 14 meals	75.00
Food - 10 meals	67.00

EDINBORO UNIVERSITY OF PENNSYLVANIA  
2008-2009 FEES

Page 2 of 2

<u>Service Fees</u>	
Application	\$30.00
Competency Exam (per semester hour)	25.00
Credentials (additional \$1.00)	3.00
Duplicating: External/internal	0.10/.04
Computer Lab Printing	5.00
Late Registration	25.00
Life Experience Center:	
Preliminary Application	25.00
Evaluation	75.00
Life Experience (per semester hour)	25.00
Orientation Fee	20.00 - 70.00
Payment Plan - Semester Fee	40.00
- Late Fee	15.00
Transcript (additional \$1.00)	4.00
Vehicle Registration - per year	15.00
- replacement	1.00
Traffic Incident Report Requests	10.00
Withdrawal (@class after 2nd week, excludes 1st semester freshmen)	25.00
Distance Learning Fee	120.00
Physical Exam Fee - (basic)	25.00
- (advanced)	50.00
 <u>Fines &amp; Penalties</u>	
Library Fines (per day)	0.15 per day plus \$1.00
Lost Key - single	20.00
- master	50.00
Parking Violations	15.00
Parking Violations Late Fee	5.00
Boot Removal	25.00
Moving Violation	50.00
Returned Check	20.00
Distance Learning Extended Time Penalty	25.00

Approved by Edinboro University Council of Trustees on March 17, 2008