

MINUTES
Edinboro University of Pennsylvania
Council of Trustees
Monday, August 29, 2005
University Club - Van Houten Dining Hall-North

Prior to the dinner session, Committee members met with respective vice presidential liaisons to receive divisional updates. Council members then dined with President Pogue in the President's Dining Suite in VanHouten Dining Hall. At 6:20 p.m., Chairman Thomas convened the public, quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary, Sherri Galvin, to conduct Roll Call. The following Council members were in attendance:

Dr. Raymond Dombrowski
 Mr. John Evans
 Mr. John Horan
 Catherine Manning, SSJ
 Mrs. Virginia McGarvey
 Mr. John Pulice
 Mr. Harold Shields
 Mr. Harry Thomas

Absent: Trustees Johnston and Miceli

In addition to President Frank G. Pogue, the following individuals were in attendance at the public meeting:

Dr. Richard Arnold, Associate to the President for Equity, Special Programs & Staff Development
 Dr. Scott Baldwin, Dean of Education
 Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs
 Dr. Donald Dilmore, Associate Vice President for University Libraries
 Ms. Sherri A. Galvin, Recording Secretary
 Dr. Jerry Kiel, Vice President for Student Affairs and Student Success
 Dr. Michael Mogavero, Vice President for Enrollment Services and University Planning
 Mr. David Obringer, President - EUP APSCUF
 Mr. Brian Pitzer, Director of Public Relations
 Dr. Eric Randall, Dean of Science, Management and Technology
 Mr. Kahan Sablo, Dean of Student Life
 Mr. James Sheehan, Vice President for Finance and Administration
 Ms. Emily Sinsabaugh, Executive to the President for University Communications and Administrative Initiatives
 Dr. Terry Smith, Dean of Liberal Arts
 Ms. Jennifer Tifone, President - Student Government Association
 Mr. Bruce Whitehair, Vice President for Development and Marketing
 Dr. Renata Wolyneć, President - Edinboro University Senate

Following Roll Call, Chairman Thomas noted a quorum was present. The Chair then proceeded to ask for the review of Old Business – action on Minutes of the Council meeting held on Monday, June 20, 2005. Copies of these minutes were distributed with the meeting agenda. Chairman Thomas solicited concerns, comments, corrections or additions. Hearing none, Chairman Thomas called for a motion to approve the Minutes as presented. **It was voted**, on motion of Trustees Dombrowski, seconded by Trustee Manning, to approve the meeting Minutes from the Monday, June 20, 2005, meeting. The motion carried with the unanimous approval of the Council.

Chairman Thomas then asked the Chair of the Presidential Leadership Review Committee to provide an update on the informal review process. He noted that the Council, as provided by Act 188, is charged with the annual review of the President and his leadership of the institution in that position. This year an informal review took place. Trustee McGarvey noted that she had been asked to serve as Chair of the Committee and was assisted in this task by Trustees Evans and Manning. She reported that the review had been completed and a draft report shared in Executive Session with members of the Council prior to this evening's public meeting. Although not required for the conduct of an informal review, various constituencies were contacted by the Committee or invited to provide input to the Committee. Trustee McGarvey thanked everyone who had a part in providing input to the development of the evaluation of presidential leadership. Following the Executive Session, some additional items will be added to the review. On behalf of the Committee on Presidential Leadership Review, the following motion was offered:

The Council of Trustees of Edinboro University of Pennsylvania recommends that the Board of Governors for the Pennsylvania State System of Higher Education authorize the Chancellor to extend the contract of President Frank G. Pogue until June 30, 2008.

It was voted, on motion of Trustee McGarvey, seconded by Trustee Pulice to accept the motion as presented. Chairman Thomas solicited further discussion or questions about the review process. Hearing no concerns, the Chair called for the question. For the record, Chairman Thomas asked that it be noted in the record that the motion received the unanimous recommendation of the Edinboro University Council of Trustees. Chairman Thomas was the first to congratulate President Pogue and indicated that he look forward to working with President Pogue. President Pogue received a round of applause by all in attendance at the meeting. Following action by the Council, Chairman Thomas noted that the recommendation and review will be submitted to the Office of the Chancellor for further review and action by the Pennsylvania State System Board of Governors.

Following action by the Council, President Pogue took the opportunity to express his profound appreciation to the Chair and members of the Council. He noted a great fondness for the University, and he is honored to be able to provide leadership for Edinboro University. The President also expressed appreciation to members of the President's Executive Council, faculty, staff, students and good friends of Edinboro University. Words of appreciation were also extended to the Committee that represented the Council in soliciting input and developing the evaluation report.

Next, Chairman Thomas solicited those in attendance to bring forward any comments or concerns during the "Public Comment" period. Chairman Thomas recognized Dr. Renata Wolyneć's presence at the microphone. Dr. Wolyneć proceeded to issue her annual invitation to join her at future meetings of the Edinboro University Senate. A schedule of meeting dates will be shared with Chairman Thomas.

Following Dr. Wolyneć's comments, the Chair then moved to the next item of business, the delivery of the *President's Report to the Council of Trustees* by President Pogue (Attachment #1). President Pogue opened his report by extending thanks once again to the Council for its unanimous endorsement in support of his leadership of Edinboro University of Pennsylvania. President Pogue acknowledged the presence of members of the President's Executive Council (PEC) as well as Jennifer Tifone's presence. SGA President Tifone was asked to stand to be recognized. He noted that she and members of the SGA Executive Committee will be invited to a future meeting of the Council for a more formal introduction. At that time, Jennifer will share with the Council their goals and plans for the coming year. The President also noted Dr. Wolyneć's presence in her capacity as President of the University Senate and that of Local APSCUF President, David Obringer. Council members were encouraged by President Pogue to review the 3-page written report at their leisure. The President noted Trustee Manning's reappointment by Governor Rendell as a member of the Edinboro University Council of Trustees. A Trustee since May 1999, her six-year term was confirmed by the State Senate. He also noted that Trustee McGarvey had been presented with an Honorary Doctor of Letters degree from Thiel College at their May 2005, Commencement Ceremony. Trustee McGarvey is a member of the Thiel College class of 1956. President Pogue also noted that the Opening of School Edition of the *In Touch* newsletter will contain news of Trustee Raymond L. Dombrowski's appointment to the Edinboro University Council as well.

Moving on to new business, actions items, Chairman Thomas requested a member of the Finance and Administration Committee to present items for the Council's review and approval. Trustee McGarvey noted that the Committee had met with vice presidential liaison, Mr. James Sheehan, earlier in the day. She and other members of the Committee noted profound appreciation to Vice President Sheehan and those who assist him in deliberations and the preparation of a proposed budget. Trustee McGarvey noted for the record that this office does a magnificent job. In times of declining funding streams, it becomes an increasingly difficult process especially when trying to improve the level of program offerings each year. Trustee McGarvey moved to accept President Pogue's recommendation for approval of the Contracts and Purchases for the period June 1 through July 31, 2005. It was voted, on motion of Trustee McGarvey, seconded by Trustee Dombrowski, to accept President Pogue's recommendation for approval of the Contracts and Purchases as reviewed by the Committee on Finance and Administration for the period June 1, 2005, through July 31, 2005. The Chair noted the motion carried with unanimous approval by the Council.

Trustee McGarvey then presented a recommendation for the approval of the proposed 2005-06 Edinboro University Budget. As noted in the cover memorandum to the Council dated August 22, 2005, for the fourth year in a row, Edinboro University

has experienced a reduction in State support. The FY 2005-06 allocation from the Pennsylvania State System of Higher Education decreased by 3.98%, from \$28.6 million to \$27.5 million, the lowest level since 1993-94. The Board of Governors held tuition to a 2% increase, resulting in an overall decrease of \$790,000 in the University's Educational and General funding from the prior fiscal year. At the same time, operating expenses are projected to increase by nearly \$1 million led by a 15% increase in utility costs. Vice President Sheehan noted that balancing the budget required the Budget Committee to carefully review University staffing and to develop a plan to eliminate hiring for all but critically needed positions. This resulted in a budget savings of over \$1 million and, while some employees were transferred within the University, there were no terminations for budgetary reasons. The budget distribution of Educational and General revenues provide 80.2% for human resource costs, 14.7% for operating costs, 2.1% for capital costs and 2.9% for debt service, contingencies and reserves. Prior to calling the question for approval, Chairman Thomas solicited concerns or questions about the budget as proposed. Trustee Horan raised several specific questions with regard to specific line item notations appearing on pages 1, 2, 5, and 6. Vice President Sheehan and Provost Bartelt were able to provide clarification to questions Trustee Horan brought forward on pages 5 and 6. However, a more thorough review would be needed for responses to the remaining questions. Chairman Thomas and President Pogue requested that the concerns be reviewed. They assured Trustee Horan and all members of the Council that a written response would be developed and forwarded to all members of the Council. (Note - all budget questions raised at the August 29 Council of Trustees meeting were addressed in a memorandum directed to Trustees on September 9.) It was voted, on motion of Trustee McGarvey, seconded by Trustee Pulice to accept President Pogue's recommendation for the approval of the 2005-2006 Edinboro University Budget as presented (Attachment #2). The motion carried with unanimous approval by the Council.

Chairman Thomas thanked Trustee McGarvey for presenting Committee-related action items for the Council's review and action. Having completed the review of all action items, Chairman Thomas moved on to the delivery of Committee Reports and New Business - Information items.

Trustee Evans, in his capacity as Chair of the Committee on Academic Affairs, delivered his report which included the following informational items:

Change in Sabbatical Leave:

Kathe Kowalski (Art Department) change in purpose of Fall 2005 sabbatical leave to a medical sabbatical leave.

Faculty members awarded promotions effective Fall 2005:

NAME	DEPARTMENT
<u>Instructor to Assistant</u>	
Tom Lipinski	English and Theatre Arts
Jim Roberts	Health and Physical Education

continued – Faculty members awarded promotions effective Fall 2005**Assistant to Associate**

Gary Connell	Professional Studies
Gerry Gendlin	Political Science and Criminal Justice
Carol Gleichsner	Dr. Gerald P. Jackson Department of Academic Support Services
Robert Hass	English and Theatre Arts
Allen Howell	Music
Elisabeth Joyce	English and Theatre Arts
John Lysak	Art
David Martin	Art
Frank Marzano	Mathematics and Computer Science
Anthony Peyronel	Speech and Communication Studies
Timothy Pitts	Geosciences
Joseph Reese	Geosciences
Barbara Siple	Student Affairs

Associate to Full Professor

Sharon Hamilton	Psychology
Joe Laythe	History and Anthropology
Gary Levine	Psychology
Mary Jo Melvin	Elementary Education
Janet Rogers	Chemistry

**Students Awarded an International Instructional Fee Waiver for Fall 2005:
Cooperative Exchange Agreement Recipients
as of July 27, 2005**

CHINA**Shandong University of Technology**

Xu, Gang	Visiting Scholar/Professor	Tuition, fees, book stipend
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Jinan University

Yu, Honghua	Student	One-to-one
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CROATIA**University of Osijek**

VACANT	Student	Tuition, Fees, Room & Board
VACANT	Visiting Scholar/Professor	Room & Board

ENGLAND
University College Northampton

VACANT	Student	Tuition & Fees
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GERMANY
Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences

Gauglitz, Michael	Student	Tuition & Fees
Lipinski, Kay	Student	Tuition & Fees

JAPAN
Sapporo University

VACANT	Student	Tuition & Fees
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POLAND
Maria Curie-Sklodowska University

VACANT	Student	Tuition, Fees, Room & Board
VACANT	Student	Tuition, Fees, Room & Board
VACANT	Visiting Scholar/Professor	Room & Board

SPAIN
Universitat de Lleida

VACANT	Student	One-to-one
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UKRAINE
Drogobych Ivan Franko State Pedagogical University

VACANT	Student	Tuition, Fees, Room & Board
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Edinboro University of Pennsylvania
Edinboro University Exchange Participants for Fall 2005

ENGLAND
University College Northampton

Kraynak, Allison	Student	Tuition & Fees
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GERMANY

Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences

Draskovich, Jeremy

Student

Tuition & Fees

Next, Chairman Thomas yielded the floor to Trustee Manning who provided a report on behalf of the Committee on Development and Marketing. She reported for the year ending June 30, 2005, over \$1,867,000 was raised making it the third best fundraising year in the University's history. Trustee Manning went on record to congratulate Vice President Whitehair and members of his staff for their excellent work. The Development and Marketing Office has raised \$10.4 million in gifts and pledges toward the University's \$15 million Capital Campaign goal. Since the last Council meeting, three new scholarships have been established. These include: G. Fred DiBona, Jr. Scholarship; John and Julie Chacona Scholarship for Graphic Design; and the the Hillman-Jenrette Scholarship. Trustee Manning also noted that a new series of television advertisements has been airing on network and cable outlets. These new ads feature new and youth-oriented programming. A series of newspaper advertisements also appeared in selected areas throughout northwestern Pennsylvania. The advertisements featured the University's College of Distinction status, accreditation listings and selected academic programs. Although alluded to by President Pogue earlier in his report, Trustee Manning reiterated the selection of news correspondent, Andrea Mitchell, as the 2006 keynote speaker for the Frank G. Pogue Honors Scholarship Luncheon. She reminded Trustees that the luncheon will take place on Thursday, March 2, 2006, at the Avalon Hotel. In closing the Committee report, Trustee Manning noted for the record the receipt by the University of the following gifts-in-kind:

The Avalon Hotel donated ballroom rental, overnight accommodations, food and beverage costs for the 2005 Sports Memorabilia Auction held by the Athletic Department on June 7. The donor valued the gift at \$5,048.77.

Mr. Bruce Baumgartner donated an autographed Baumgartner Olympic picture to the 2005 Sports Memorabilia Auction. The donor valued the gift at \$100.

Mr. Bill Dudley donated an autographed 3" x 5" Hall of Fame card to the 2005 Sports Memorabilia Auction. The donor valued the gift at \$25.

The Edinboro University Student Government Association donated the cost of service to operate the *Edinboro Express Shuttle Bus Service* during the 2003-04 and 2004-05 fiscal years. The donor has valued this in-kind gift at \$62,000.

M&T Bank Educational Lending donated to the Financial Aid Office the printing and delivery costs in preparing the *2005-06 Graduate Financial Aid Planner* and *Edinboro Postcards* distributed to new and transfer students. The donor valued the in-kind gift at \$3,150.

Mr. Ronald T. Manning donated to the Office for Students with Disabilities an electric hospital bed. The donor valued the gift at \$650.

Motorola donated the cost of the appearance fee to secure Jerome Bettis for the 2005 Sports Memorabilia Auction held by the Athletic Department. The donor valued the gift at \$35,000.

Scotland Yards owner, Julie Marchese, donated discounted house rentals for use by performers appearing at the 2005 Highland Games and Scottish Festival. The donor valued the gift at \$200.

Ms. Marjorie A. Shreffler donated three hardback books, two paperback books and one audio book to the Baron-Forness Library. The donor valued the gift at \$75.00.

Ms. Emily Sinsabaugh donated a VISA gift card for use by the Highland Ambassadors of Edinboro University. The donor valued the in-kind gift at \$100.

Dr. Terry Smith donated *Auschwitz - A History in Photographs* to the Baron-Forness Library. The donor valued the in-kind gift at \$50.

Mr. Clifford Troyer of Troyer Farms Potato Chips donated chips and pretzels to the 2005 Sports Memorabilia Auction. The donor valued the in-kind gift at \$53.76.

Trustee Horan reported on behalf of the Committee on Enrollment Services and University Planning that, although the Committee did not formally meet, he had several highlights to share regarding the University's fall enrollment figures and scorecard on the University's performance on PASSHE measures. Trustee Horan reported that the current enrollment stands at 7,727. This figure is reflective of a 22 student increase over the same time in 2004. With regard to Performance Indicators (PI), he stated that the University had been successful in meeting and/or exceeding 17 of the given targets. Those PIs which were exceeded include:

- Black Persistence Rate (number persisting)
- Overall Four-Year Graduation Rate (number graduated)
- Overall Four-Year Graduation (percent graduated)
- Black Four-Year Graduation Rate (number graduated)
- Black Four-Year Graduation Rate (percent graduated)
- Distance Education Enrollments (number)
- Distance Education Enrollment (percent)
- Internship Enrollments (number)
- Internship Enrollments (percent)
- New Entering Hispanic Students (percent)
- Total credits per FTE Instructional Faculty (faculty productivity)
- Percent of Executives who are Female
- Number of Female Professional Non-Faculty
- Percent of Professional Non-Faculty who are Female
- Number of Minority Professional Non-Faculty
- Number of Full-Time Tenure or Tenure Track Instructional Faculty w/Terminal Degree
- Aggregate PRAXIS Passing Rate

In comparison with external standard benchmark, the following PI expectations were exceeded for:

- Overall Four-Year Graduation Rate (percent)
- Black Four-Year Graduation Rate (percent)
- Overall Six-Year Graduation Rate (percent)
- Hispanic Six-Year Graduation Rate (percent)
- Percent of Executives who are Minority
- Percent of Faculty who are Female

In comparison to System Performance Target, performance target attainment was exceeded for:

- New Entering Black Students (percent)
- Percent of Professional Non-Faculty who are Female
- Endowment – Rate of Change in Market Value
- Upper Division Cost per FTE Student

For the Committee on Finance and Administration, Trustee McGarvey noted for the record the following personnel transactions since the last regular business meeting on June 20, 2005:

**Edinboro University of Pennsylvania
Personnel Transactions since June 20, 2005**

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Balkovic, Ms. Sandra, part-time (3 credits), temporary, Instructor, Department of Special Education/School Psychology, Summer 2005 session F, Pay Range Q01, Pay Step 01, contingent upon enrollment, at \$2,381.10 effective July 11, 2005.

Bender, Ms. Cathrine, part-time (33%), temporary, Instructor, Department of Art, Summer 2005 session F, Pay Range Q01, Pay Step 01, contingent upon enrollment, at \$3,174.80.

Black, Ms. Jacqueline, part-time (up to 25%), temporary, Instructor, Department of Music, 2005-06 academic year, Pay Range Q01, Pay Step 01, contingent upon enrollment, effective August 20, 2005.

Capan, Mr. Donald T., part-time (25%), temporary, Instructor, Department of Speech and Communication Studies, Fall 2005, Pay Range Q01, Pay Step 01, contingent upon enrollment, at \$4,927.16, effective August 20, 2005.

Chisler, Ms. Alexi, full-time, temporary, Instructor, Department of Art, 2005-06 academic year, Pay Range Q01, Pay Step 01, contingent upon enrollment, at \$39,417.31 effective August 20, 2005.

Deal, Dr. Richard, full-time, tenure track, Assistant Professor, Geosciences Department, Pay Range Q02, Pay Step 02, at \$47,912.08 effective August 20, 2005.

Ernst, Ms. Karen, full-time, tenure track, Assistant Professor, Department of Art, Pay Range Q02, Pay Step 01, at \$45,630.60 effective August 20, 2005.

Farahat, Dr. Ashraf, full-time, temporary, Assistant Professor, Chemistry and Physics Department, 2005-2006 academic year, Pay Range Q02, Pay Step 01, at \$45,630.30 effective August 20, 2005.

Farlik, Mr. Terry E., full-time, tenure track, Assistant Professor, Department of Business Administration and Economics, Pay Range Q02, Pay Step 01, at \$45,630.60 effective August 20, 2005.

continued - New Hires/Replacements/Continuations

Gallagher, Dr. Jody B., full-time, temporary, Assistant Professor, Department of Professional Studies, 2005-06 academic year, Pay Range Q02, Pay Step 01, contingent upon enrollment, at \$45,630.60 effective August 20, 2005.

Hervey, Mr. David, full-time, temporary, Instructor, Mathematics and Computer Science Department, 2005-2006 academic year, Pay Range Q01, Pay Step 01, contingent upon enrollment, at \$39,417.31 effective August 20, 2005.

Hinkle, Ms. Linda J., regular full-time, Custodial Work Supervisor, Facilities Department, at \$982.50 biweekly for 26.08 pays effective June 27, 2005.

Kujkowski, Ms. Merri Beth, part-time (6 credits), temporary, Instructor, Department of Special Education/School Psychology, Summer 2005 session F, Pay Range Q01, Pay Step 1, at \$4,762.20 effective July 11, 2005.

Menzel, Ms. Heidi, full-time (100%), temporary, Instructor, Department of English and Theatre Arts, 2005-06 academic year, Pay Range Q01, Pay Step 02, contingent upon enrollment, at \$41,388.17 effective August 20, 2005.

Shellenbarger, Mr. Max, full-time, temporary, Instructor, Mathematics and Computer Science Department, 2005-06 academic year, Pay Range Q01, Pay Step 01, contingent upon enrollment, at \$39,417.31 effective August 20, 2005.

Wichlacz, Ms. Sarah A., full-time, temporary, Instructor, Department of Art, Fall 2005, Pay Range Q01, Pay Step 01, at \$19,708.66, contingent upon enrollment, effective August 20, 2005

Yeshion, Mr. Theodore E., full-time, tenure track, Assistant Professor, Department of Political Science and Criminal Justice, Pay Range Q02, Pay Step 04, at \$52,823.07 effective August 20, 2005.

RESIGNATION

Easter, Ms. Ethel, Clerk Typist 2, Office of the Dean of Education, effective close of business July 20, 2005.

Jacobs, Mr. Earl, Management Level 200, Director, Foundation and Records Management within the Development and Marketing Division, effective close of business August 5, 2005.

RETIREMENTS

Bennett, Mr. Thomas, Manager Level 180, Programmer Analyst, Technology and Communications, effective close of business December 9, 2005.

Black, Ms. Maria L., Custodial Worker 1, Facilities Department, effective close of business June 13, 2005.

Boam-Wood, Ms. Susan, Faculty, Special Education/School Psychology Department, effective close of business June 29, 2005.

Kleckner, Mr. Phillip, Electrician, Facilities Department, effective close of business June 24, 2005.

Trace, Ms. Rita, Custodial Worker 1, Facilities Department, effective close of business June 16, 2005.

COACHING CONTRACTS

Astorino, Mr. Gary, assistant, non-faculty, coach, 30% FTE, Wrestling, at \$700.41 biweekly, 20 pay periods, effective beginning August 20, 2005 through and including May 26, 2006.

Gray, Ms. Kelly M., regular, part-time, assistant, non-faculty coach, Women's Soccer, at \$13,733.20, effective beginning July 9, 2005 through July 8, 2006.

CHANGE IN STATUS

Gallagher, Dr. Jody B., State University Administrator 2, Academic and Career Advisement Office, leave without pay, without benefits, effective August 20, 2005, through and including May 26, 2006.

Waldinger, Ms. Cynthia, Regular, Full-time, Clerk Typist 2, from 12-month to 9-month (20 pays), cyclical leave, without pay, with benefits, from mid-December through mid-March, Biology and Health Services Department, effective July 11, 2005.

RENEWED CONTRACTS

Beddick, Ms. Christine, continued appointment as Regular, Part-time (quarter time), Cheerleading Advisor, Athletic Department, for the period of August 20, 2005, to April 14, 2006.

PARENTAL LEAVE

Cracolici, Mrs. Laurie, Clerk Typist 2, Graduate Studies and Research Office, parental leave without pay with benefits effective July 30, 2005 through October 30, 2005, returning to active pay status October 31, 2005.

LATERAL TRANSFERS

Warner, Ms. Paula, from Clerk Typist 2, Scheduling Office, to Regular, Full-time, Clerk Typist 2, Mathematics and Computer Science Department, effective August 10, 2005.

PROMOTIONS

Kightlinger, Mr. Paul, from Director of Auxiliary Operations and Director of Conference and Convention Center to Regular, Full-time, State System of Higher Education Senior Professional /Level 210, Director of Human Resources and Staff Development, at \$2,467.00 biweekly for 26.08 pays effective August 1, 2005.

RECLASSIFICATIONS

Corley, Ms. Nancy, from Switchboard Operator 1, Technology and Communications, to Clerk 1, Police Department, Biweekly Salary: No Change, Bargaining Unit: A1, effective July 11, 2005.

On behalf of the Committee on Student Affairs and Student Success, Trustee Shields reported that the Committee met with vice presidential liaison, Dr. Jerry Kiel. He reminded Trustees of the impending onslaught of students and their families on Opening Day, Saturday, August 27. A wide range of activities will be offered which include an Ice Cream Social, Community Day, football game, picnic, Candle Lighting Ceremony and a concert to conclude the day's activities. Trustee Shields reported that the Student Trustee selection process is under way. It is anticipated that a new Student Trustee will

be in place for the start of the 2006 Spring Semester. Proposed renovations at the University Center have been delayed until December 2005. A new student leadership development program for undergraduate students is under way and will be fully operational this fall. The S.O.L.I.D. (Student Organization for Leadership and Individual Development) program has received a good response from faculty and staff who have been invited to present topic-related seminars to student participants.

Next, Chairman Thomas asked Trustee Evans to deliver his report as the Council's liaison to the Alumni Association Board of Directors. Trustee Evans noted the Association had contributed to many summer activities which included:

- **San Jose Alumni event in California – July 27**
- **Carlsbad Alumni event in California – July 29**
- **Studio City Alumni event in California – July 31**
- **Erie Jazz and Blues Festival – August 6**
- **Cleveland Alumni Event in Ohio – August 12**
- **University Opening Day – August 27**

He reported that the Alumni Association welcomed two new Board members:

Ms. Terry Birchard – Class of '93
Controller at MacDonald Illig Jones and Britton - Erie, Pa.

Mr. Carmen Violi – Class of '57
Educator (retired) – Pittsburgh, Pa.

Trustee Evans also noted the implementation of a new affinity program, Grad Med, by the Alumni Association. This new program offers and provides inexpensive and comprehensive, short-term health insurance to alumni and their family members under age 65. In closing, Trustee Evans reminded and encouraged all to participate in Homecoming Weekend activities. There is a wide range of activities which include an annual golf outing, traditional evening reception, brunch on the lawn, parade and football game.

Due to Trustee Miceli's absence from the meeting, there was no liaison report on behalf of University Services, Inc. Board of Directors. A formal report will be offered at the next business meeting of the Council.

Chairman Thomas then asked Trustee Shields, the Council's liaison to the Edinboro University Foundation Board, to make a report. Trustee Shields provided the following highlights:

- **Audit Report** - A draft audit report for 2004-05 has been submitted to the Finance and Administration Office. Their findings are positive and the final audit report will be distributed in the near future.
- **Board Appointment** – Linda L. Stevenson was appointed to the Foundation Board. She serves as the Vice President/Director of Women Business Owner Initiative at National City Bank (Erie, Pa.).

- **Board Retreat** – The Board's annual retreat was held on May 20. Mr. Dee Jay Oshry, CFRE, consultant in fundraising, facilitated the session and presented on leadership development.
- **President's Club Reception** – Plans are under way for the annual hosting of the President's Club reception for major donors on Friday, December 2. Those who have contributed at least \$1,000 will be invited to the reception and performance by *The Waverly Consort* ensemble. He noted that there is still time to receive an invitation if you have not yet pledged or reached the \$1,000 giving level.

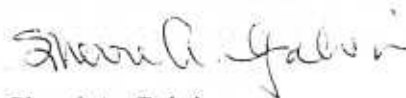
Chairman Thomas concluded the business meeting with the PACT representative report. The Chair reminded Council members of the upcoming PACT Fall Conference, October 19-21 at Millersville University and encouraged all Trustees to make a commitment to attend the conference.

Under items for the good of the order, Chairman Thomas noted the recent distribution to Council members of Committee assignments for 2005-07. Council members are invited and encouraged to attend not only their scheduled Committee meetings, but are welcome to attend other Committee meetings when scheduled. If there are changes or exceptions to the assignments noted in the July 29 communication circulated, Council members were asked to be in touch with Chairman Thomas.

Prior to adjournment, Chairman Thomas noted his membership on the Erie Philharmonic Board of Directors as well as that of President Pogue. In support of the Erie Philharmonic's membership drive, Chairman Thomas noted the availability of "2 for 1" membership subscription coupons. Anyone interested in obtaining a membership coupon was invited to obtain it from either President Pogue or Chairman Thomas.

Hearing no additional requests to yield the floor, Chairman Thomas called for the adjournment of the business meeting at 7:00 p.m. The next meeting of the Council will be held on Monday, October 17. **NOTE – This quarterly meeting date was subsequently postponed to Monday, November 7, due to the lack of a quorum for the October 17 meeting.**

Respectfully submitted,



Sherri A. Galvin
Assistant to the President
and Recording Secretary