

Approved by COT: 6/20/05

**MINUTES**  
**Edinboro University of Pennsylvania**  
**Council of Trustees**  
**Monday, April 18, 2005**  
**University Club - Van Houten Dining Hall-North**

Prior to the dinner session, Trustees met with vice presidential liaisons to conduct their respective Committee meetings. Following the conclusion of Committee meetings, members of the Council met in the President's Suite for an informal dinner session with President Pogue, Provost Bartelt, Vice Presidents Kiel, Mogavero, Sheehan, and Whitehair and Executive to the President Emily Sinsabaugh.

Following dinner, President Pogue and members of the Council adjourned to the University Club to begin the quarterly meeting of the Council. At 6:15 p.m., Chairman Thomas convened the public, quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary to conduct Roll Call. The following Council members were in attendance:

Dr. Raymond Dombrowski  
Mr. John Evans  
Mr. John Horan  
Mr. C. Richard Johnston  
Catherine Manning, SSJ  
Mrs. Virginia McGarvey  
Mr. Ben Miceli  
Mr. John Pulice  
Mr. Jordan Ritter  
Mr. Harold Shields  
Mr. Harry Thomas

In addition to President Frank G. Pogue, the following individuals were in attendance at the public meeting:

Dr. Scott Baldwin, Dean of Education  
Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs  
Dr. Mary Margaret Bevevino, Dean of Graduate Studies and Research  
Dr. Mary Jo Campbell, representing local APSCUF President David Obringer  
Dr. Donald Dilmore, Associate Vice President for University Libraries  
Ms. Sherri Galvin, Assistant to the President and Recording Secretary  
Dr. Andrew Lawlor, Associate Vice President for Technology and Communications  
Dr. Michael Mogavero, Vice President for Enrollment Services and University Planning  
Mr. Brian Pitzer, Director of Public Relations  
Dr. Eric Randall, Dean of Science, Management and Technology  
Mr. Kahan Sablo, Dean of Student Life  
Mr. James Sheehan, Vice President for Finance and Administration  
Ms. Emily Sinsabaugh, Executive to the President for University Communications  
and Administrative Initiatives

Dr. Terry Smith, Dean of Liberal Arts  
Mr. Bruce Whitehair, Vice President for Development and Marketing

Following Roll Call, Chairman Thomas declared that a quorum was available at the meeting. For those in the audience, Chairman Thomas noted a new name and face. He welcomed and acknowledged the presence of Edinboro University's newest Trustee, Dr. Raymond L. Dombrowski. Dr. Dombrowski was nominated by Governor Rendell and recently confirmed by the Senate. On behalf of the Council, the Chair welcomed Dr. Dombrowski and indicated he looked forward to working with him in this new capacity. A round of applause followed his introduction. The Chair then proceeded with Old Business.

Chairman Thomas asked for the approval of the Minutes from the meeting held on December 13, 2004. He noted that the Minutes had been provided to Council members in their meeting packet prior to the meeting. Chairman Thomas solicited concerns, comments or corrections. Hearing none, Chairman Thomas entertained a motion for approval. **It was voted**, on motion of Trustee Miceli, seconded by Trustee Manning, to approve the meeting Minutes of Monday, December 13, 2004. The motion carried with the unanimous approval of the Council.

Under New Business, Chairman Thomas noted the proposed schedule of meeting dates for the 2005-06 academic year, commencing August, 2005 and continuing through June, 2006. **It was voted**, on motion of Trustee Shields, seconded by Trustee McGarvey, to approve the 2005-06 Schedule of Meetings as presented. The motion carried with unanimous approval. Chairman Thomas reminded Council members to remove the schedule from their agenda materials for placement on home and business calendars.

Chairman Thomas then requested the Chair of the Nominating Committee, Trustee McGarvey, to provide an update on the status of the preparation of a slate of officers. In accordance with Council By-Laws, officers (Chair, Vice Chair, and Secretary) are nominated and elected every two years. Trustee McGarvey noted that the Nominating Committee is composed of Trustees Evans, Johnston and McGarvey as Chair. She reported that, in the coming weeks, she and members of the Committee will make contact with each Trustee to determine interest in placing their name into nomination. The proposed slate will be presented to the Council for their review and action at the June quarterly business meeting.

Next, Chairman Thomas solicited those in attendance to bring forward any comments or concerns during the "Public Comment" period. Hearing no requests from the audience in attendance, the Chair then moved to the next item of business, the delivery of the *President's Report to the Council of Trustees* by President Pogue (Attachment #1).

President Pogue opened his report with a welcome to Dr. Mary Jo Campbell, a member of the Elementary Education Department faculty, who is representing local APSCUF President David Obringer. The President noted University Senate President Renata Wolynec's absence from this evening's meeting due to illness. He also thanked and expressed appreciation to members of the President's Executive Council for their

support and presence. President Pogue joined Chairman Thomas in extending a welcome to Dr. Dombrowski. President Pogue provided a verbal and abbreviated summary of the written report which was distributed to Council and audience members in attendance. In closing his report, President Pogue noted that he is concluding his 9<sup>th</sup> year of service to Edinboro University. President Pogue reiterated that despite the constant reminder of the budget climate, faculty and staff are working in earnest with each other in the best interest of student needs. He noted that he continues to marvel at the many changes he has witnessed since his arrival to the campus in 1996. Chairman Thomas noted the upcoming visit of Chancellor Hample to Meadville on April 29, and he encouraged all Trustees to attend the program and reception as schedules permitted. The Chair noted an increasing interest and emphasis on distance learning and requested President Pogue to bring the Council up-to-date and educate them about Edinboro University's efforts on this important subject matter.

At this juncture, President Pogue took the opportunity to congratulate Chairman Thomas on his new role within the Pennsylvania Association of Councils of Trustees (PACT) organization. President Pogue announced Trustee Thomas' election as the President of this system-wide organization. He noted appropriate action had been taken to announce his new role. Chairman Thomas thanked President Pogue and indicated the chairship officially begins July 1.

Chairman Thomas asked Trustee Evans to present his report on behalf of the Committee on Academic Affairs. He noted that the Committee had met with Provost Bartelt this afternoon to review all action and information items being presented for Council action. Trustee Evans then presented three action items for which President Pogue recommended approval. These included:

**Program Revisions:**

Bachelor of Science, Nutrition  
 Bachelor of Arts, Psychology  
 Bachelor of Science in Education - Elementary Education  
 Bachelor of Science in Education - Elementary Education/Early Childhood  
 School Psychology certification program  
 Master of Education, Middle and Secondary Instruction (exam)  
 Master of Education, Middle and Secondary Instruction (tracks)  
 Master of Education, Middle and Secondary Education (non-thesis option)

**New Program:**

Bachelor of Arts in Women's Studies

**New Minor:**

Minor in Creative Writing

Trustee Evans noted that all appropriate documentation and rationale for the program revisions, approval of a new program and new minor were provided to the Trustees for review prior to the meeting. Prior to the call for the vote, the Chair solicited comments, concerns and/or observations. Trustee Horan took the opportunity to indicate that the proposed new program, Bachelor of Arts in Women's Studies, is a

credit to the University. He inquired if this degree is offered at any of the other local area colleges. Provost Bartelt responded by indicating that she believed that we would be the only university offering this degree in the northwest corridor. Trustee Horan also asked how long it took the University to move the degree program through the approval process. President Pogue and Trustee Evans both responded that it took over seven years to complete the process from start to finish. It was voted, on motion of Trustee Evans, seconded by Trustee Dombrowski, to accept President Pogue's recommendation for the approval of the above referenced program revisions, new program and new minor. Chairman Thomas called for the vote. The Chair noted the motion carried with unanimous approval by the Council.

The remaining items presented by Trustee Evans constituted informational items for the record. These included:

**Individual granted a change in sabbatical leave:**

Ms. Kathe Kowalski – change from Spring 2005 to Fall 2005

**Individuals granted Emeritus recognition in December 2004 following guidelines of the institutional policy:**

NAME	DEPARTMENT
Dr. Cosmo Barbaro	Music
Ms. Carol Caler	Health and Physical Education
Dr. Richard Davis	Educational Services
Ms. Joan Dengel	Special Education and School Psychology
Dr. Raymond Dengel	Library
Dr. Raymond Dombrowski	Professional Studies
Dr. Richard Double	Philosophy
Mr. Edward Erdos	Health and Physical Education
Mr. A. James Fisher	Political Science and Criminal Justice
Mr. Jerry George	English and Theatre Arts
Ms. Susan Hennip	Library
Dr. Patricia Hitchings	Library
*Mr. Robert Pflingstler	English and Theatre Arts
Dr. Thomas Reynolds	Psychology
Dr. David Richardson	Philosophy
Mr. Francis Stoughton	Geosciences
Mr. David Sublette	Music
Dr. Ronald Woodland	English and Theatre Arts
Mr. J. Robert Wooliscroft	English and Theatre Arts

\*posthumous award

**Individual granted tenure December 2004:**

Dr. Laura Miller                      Health and Physical Education

Individuals granted a sabbatical leave during 2006-07:

Fall 2006

NAME	DEPARTMENT
Dr. Alice Conway	Nursing
Dr. Jack Culbertson	Psychology
Dr. Jeffrey Gryta	Geosciences
Dr. Jan Kinch	English and Theatre Arts
Mr. David Obringer	Library
Dr. Rosemary Omniewski	Elementary Education
Mr. Umeme Sababu	History and Anthropology
Dr. Rosemary Treloar	Elementary Education

Spring 2007

Dr. Bonnie Gaarden	English and Theatre Arts
Dr. Charles Gallagher	Secondary Education
Dr. Elisabeth Joyce	English and Theatre Arts
Ms. Patricia Nosel	Nursing
Dr. Ali Mohamed	English and Theatre Arts
Dr. Gayle Morris	Business and Economics
Dr. Laurie Parendes	Geosciences
Dr. Paul Rovang	English and Theatre Arts

Academic Year 2006-07

Ms. Jolynn Agostini (half pay)	Nursing Department
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Prior to moving on to the next agenda item, Chairman Thomas noted Dr. Dombrowski has been granted emeritus status recognition and congratulated him on this honor. Dr. Dombrowski was recognized for his years of service in the field of Professional Studies.

Chairman Thomas requested Trustee Manning to present her report on behalf of the Committee on Development and Marketing. Trustee Manning reported that as of March 31, 2005, the Annual Fund has raised \$1,096,593 for 2004-05. The 2004-05 Phonathon wrapped up on a positive note. Through April 12, total gifts and pledges to the Phonathon totaled \$174,100, an increase of 7% over last year. The average gift has increased from \$31 to \$39. As of April 1, 2005, Development and Marketing raised \$9.6 million in gifts and pledges for the Capital Campaign. Based on the success of the campaign, President Pogue has announced an increase in the goal to \$15 million. The campaign "thermometers" on the perimeter of campus have been updated to reflect this change. Trustee Manning reported that a \$500,000 Faculty and Staff Challenge Match has been established to increase the size of the endowment fund and to encourage faculty and staff contributions. The match is dollar-for-dollar and the match follows the donor's gift. She also noted that since the last Council of Trustees meeting, 11 new

scholarships have been established, bringing this year's new scholarship total to 20. The recent scholarships include:

Marilyn A. Melhuish Scholarship  
 Felker Scholarship  
 Dr. Michael Schneider's Geology Field Camp Scholarship  
 Stanko New Scholarship  
 J.R. Segar Jr. Wrestling Scholarship  
 Dr. Bob Wallace Communication Scholarship  
 Paul M. Belosh and Family Athletic Scholarship  
 Fern Mitcham Scholarship  
 Jim Lockwood Memorial Scholarship  
 Dr. Florian Florek Memorial Scholarship  
 James F. Williams Scholarship

As mentioned by President Pogue, the 6<sup>th</sup> Annual Frank G. Pogue Honors Scholarship Luncheon was held on February 22, 2005. There were more than 400 people in attendance and the scholarship has grown to a value of more than \$250,000. The luncheon was a "sold out" affair, and the University hopes to keep it a "sold out" affair! Trustee Manning reported on the continued cultivation of Florida alumni during the months of February and March 2005 with the annual Sebring Luncheon for retired faculty, staff, alumni and friends. A "happy hour" event was also hosted in Lauderdale-By-The-Sea. On March 5, jazz musical sensation John Novello, an Edinboro alum, returned to perform a concert dedicated to Novello's former music professor, mentor and friend, Dr. Paul Martin. Funds raised were donated to the *Paul Martin Memorial Steinway Piano Fund* to help purchase the Steinway Grand Piano. The debut of the new Steinway Grand Piano D was April 7, 2005, in the Louis C. Cole Auditorium as the Erie Philharmonic performed the world premiere of "Three Visions for Orchestra" composed by Edinboro professor emeritus Dr. William Alexander. Lastly, Trustee Manning noted Edinboro University's partnership with WJET-TV in the Golden Apple Award program. This program serves to honor area educators who have made a positive impact upon the youth of our community. Every Wednesday, the weekly winner is featured in a special story on Action News24 at 6:00 p.m.

Chairman Thomas noted for the record the acceptance by the University of the following gifts-in-kind:

Advantagede Works donated services in support of the coordination and planning of the Capital Campaign event, Pittsburgh Cabaret, held on October 24, 2004, at the Pittsburgh Athletic Club. The donor valued the gift at \$1.

Mr. Bruce Baumgartner donated gifts and prizes to the Curly Halmi Game Dinner, Kim Clark Golf Outing, Wrestling Golf Outing, Sports Memorabilia Auction and other golf outings related to the Athletic Department. The donor valued the gift at \$279.

Dr. Mary Paniccia Carden donated five posters to the Edinboro University Women's Center. The donor valued the gift at \$1.

Cunningham Chrysler of Edinboro donated the lease of a vehicle for one year (January-December 2004). The donor valued the gift at \$6,071.08.

The Meadville Tribune donated the *Edinboro University in Meadville* insert. The donor has valued this in-kind gift at \$1,832.33.

Mr. Richard W. Gilman, volunteer Assistant Football Coach, donated 26,988 miles of travel in his personal vehicle in order to assist the Athletic Department. The donor valued the gift at \$3,778.32.

Mr. David O'Dessa donated a NordicTrack. The donor valued the gift at \$800.

Dr. Denise Ohler donated a book entitled, *If Women Ruled the World*, to the Edinboro University Women's Center. The donor valued the gift at \$1.

Ms. Wilma J. Watson donated an Indonesian puppet, Cloisonne' vase and Japanese plate for the Latin American Studies Auction. The donor valued the gift at \$365.

Dr. Robert Weber donated an antique EMUD T-7 radio to the University Archives located in the Baron-Forness Library. The donor valued the gift at \$100.

Dr. Renata Wolyneec donated a love seat, couch, pillows, posters and four tilt tables for use in the FLASH Living and Learning (8<sup>th</sup> floor of Lawrence Towers). The donor valued the gift at \$388.

Chairman Thomas requested Trustee Johnston to deliver the report on behalf of the Committee on Finance and Administration. He reported that the Committee had met with vice presidential liaison, Mr. James Sheehan, and discussed those items being presented for Council review and action. Trustee Johnston moved to accept President Pogue's recommendation for approval of the Contracts and Purchases for the period November 1, 2004, through February 28, 2005. It was voted, on motion of Trustee Johnston, seconded by Trustee Ritter, to accept President Pogue's recommendation for approval of the Contracts and Purchases as reviewed by the Committee on Finance and Administration for the period November 1, 2004, through February 28, 2005. The Chair noted the motion carried with unanimous approval by the Council.

Further Committee business included the review of a Resolution showing the Council's carrying forward action with regard to Board of Governors Policy 1985-04: External Financial Support. Trustee Johnston brought forward a motion to adopt the Resolution as presented. Trustee Horan observed that the date on some of the audit reports dated back to July, 2004, and asked why the Council was now receiving those nine months after-the-fact. Vice President Sheehan responded by reminding members

of the Council that the March business meeting has been cancelled due to the lack of a quorum. In addition, some of the auxiliary components were actually issued several months after the close of the fiscal year. Since this is the time of the year that the Council "typically" acts on this particular agenda item, the audits were held for distribution with the April meeting agenda materials. Trustee Shields noted that respective Council liaison to the various boards (Alumni Association, Foundation and USI) do have the opportunity to review the audit reports at the time of issuance. It was generally agreed by Chairman Thomas and President Pogue that the timeframe for the Council's review and certification of compliance would be moved up to more closely correspond with the issuance of the audit reports. Prior to action by the Council, Chairman Thomas suggested that the Alumni Association Board of Directors listing be revised to reflect those labeled as "non-voting members" as "liaisons." President Pogue indicated this change would be made prior to its transmittal to the Office of the Chancellor. **It was voted**, on motion of Trustee Ritter, seconded by Trustee Dombrowski, to adopt the Resolution establishing the Council's certification that the University is in compliance with the Pennsylvania State System of Higher Education Board of Governors Policy 1985-04 (Attachment #2). The motion carried with unanimous approval by the Council. Following action by the Council, Chairman Thomas asked that the Resolution be transmitted to the Office of the Chancellor as a matter of record and in accordance with the policy.

Next, Trustee Johnston placed a motion on the floor which called for the acceptance by the Council of the University's Financial Statements for the year ending June 30, 2004, the Independent Auditor's Report and Parente Randolph's internal control letter. Chairman Thomas noted with pleasure in the control letter that the auditing firm reported that "no such disagreements arose during the course of our audit." **It was voted**, on motion of Trustee Johnston, seconded by Trustee Shields, to accept President Pogue's recommendation to accept the documents as noted above. Hearing no requests for additional discussion, Chairman Thomas called for the vote and determined there was no opposition to the motion.

Trustee Johnston moved on to the next item of business, the acceptance of the Property Acquisition Resolution (Attachment #3). He noted that this action followed the unanimous written poll of the Council on March 25 to acquire from Spiegel Management, the property and building located at 260 Waterford Street in the Borough of Edinboro. The resolution as presented was read into the record:

The Council of Trustees of Edinboro University of Pennsylvania has approved this day, April 18, 2005, the acquisition of the property at 260 Waterford Street the Borough of Edinboro, located in Erie County adjacent to the campus entrance on Scotland Road.

**It was voted**, on motion of Trustee Johnston, seconded by Trustee Pulice to accept President Pogue's recommendation of the acceptance of the Property Acquisition Resolution as presented. The motion carried by unanimous approval of the Council. Chairman Thomas and Secretary Shields affixed their signatures to the Resolution and asked that it be transmitted to the Office of the Chancellor.



Trustee Johnston noted that the remainder of the Committee on Finance and Administration report dealt with the information items consisting of the reporting of personnel transactions. For the record, the following personnel actions have been transacted since the last quarterly business meeting:

### NEW HIRES/REPLACEMENTS/CONTINUATIONS

Alonzo, Mr. Juan Jose Argaez, part-time (50%), temporary, Instructor, Department of History and Anthropology, Spring 2005 semester, contingent upon enrollment, at \$9,567.31 effective January 8, 2005.

Anderson, Mr. Carl, part-time (25%), temporary, Instructor, Department of Business Administration and Economics, Spring 2005 semester only, contingent upon enrollment, at \$4,783.65 effective January 11, 2005.

Arnold, Mr. John C., continued as full-time, temporary, Instructor, Department of Elementary Education, Spring 2005 semester only, contingent upon enrollment, at \$20,091.35 effective January 8, 2005.

Bartelt, Dr. Pearl W., PASSHE Manager 250, Provost and Vice President for Academic Affairs, two (2) year appointment, at \$148,000.00 effective January 3, 2005.

Briggs, Ms. Karen, part-time (25%), temporary, Instructor, Department of Elementary Education, Spring 2005 semester only, contingent upon enrollment, at \$4,783.65 effective January 8, 2005.

Chen, Dr. Edward I-Te, part-time (25%), temporary, Instructor, Department of Political Science and Criminal Justice, Spring 2005 semester, contingent upon enrollment, at \$4,783.65 effective January 8, 2005.

Dado, Ms. Joye L., regular, full-time (9 month), University Certified Registered Nurse Practitioner, Ghering Health and Wellness Center, at \$2,217.60 biweekly for 20 pays effective January 31, 2005.

Elder, Ms. Darla J., regular, full-time (12 month), University Registered Nurse Supervisor, Ghering Health and Wellness Center, at \$2,267.20 biweekly for 26.08 pays effective January 10, 2005.

Egbo, Dr. Ken A., tenure track, Assistant Professor, Department of Political Science and Criminal, at \$50,307.60, effective August 20, 2005.

Farrell, Sr., Dr. Rodney A., continued as full-time, temporary, Assistant Professor, Department of Professional Studies, Spring 2005 semester only, at \$22,150.78 effective January 8, 2005.

Fox, Mr. Christopher M., regular, part-time (wage), Special Transport Vehicle Operator, Office for Students with Disabilities, at \$10.31 hourly for hours worked, effective February 7, 2005.

Gallagher, Dr. Jody B., continued as part-time (25%), temporary, Assistant Professor, Department of Professional Studies, Spring 2005 semester only, contingent upon enrollment, at \$5,537.69 effective January 8, 2005.

Gardner, Ms. Jennifer S., regular, full-time, Clerk Typist 2, Department of Special Education and School Psychology, at \$871.50 biweekly for 26.08 pays effective October 25, 2004.

John, Mr. Christopher P., per diem, Athletic Trainer, Instructor level, Student Affairs Faculty Department, at \$25.51 per hour for hours worked, effective January 8, 2005.

**continued – New Hires/Replacements/Continuations**

Jones, Dr. Patrick R., tenure track, Assistant Professor, Department of Music, at \$47,912.08 effective August 20, 2004.

Karns, Mr. Alan J., part-time (17%), temporary, Instructor, Department of Secondary Education, Spring 2005 semester only, contingent upon enrollment, at \$3,252.88 effective January 8, 2005.

Kaverman, Mr. Martin W., part-time (17%), temporary, Instructor, Department of Secondary Education, Spring 2005 semester only, contingent upon enrollment, at \$3,252.88 effective January 8, 2005.

Kiel, Dr. Gerald W., PASSHE Manager 230, Vice President for Student Affairs and Student Success, at \$124,000.00 annually, for a one year appointment effective January 3, 2005.

Lansberry, Dr. Richard, part-time (17%), temporary, Assistant Professor, Department of Secondary Education, Spring 2005 semester, contingent upon enrollment, at \$3,765.63 effective January 8, 2005.

Linden, Dr. John F., part-time (25%), temporary, Assistant Professor, Department of Professional Studies, Spring 2005 semester only, contingent upon enrollment, at \$5,814.57 effective January 8, 2005.

Lovett, Mr. John C., full-time, temporary, Instructor, Department of Secondary Education, Spring 2005 semester only, contingent upon enrollment, at \$19,134.62 effective January 8, 2005.

Mago, Ms. Jessica L., regular, full-time, Chemistry Technician, School of Science, Management and Technology, at \$982.50 biweekly for 26.08 pays effective February 7, 2005.

Meyer, Mr. Dale A., part-time (.167%), temporary, Instructor, Department of Physics and Technology, Spring 2005 semester only, contingent upon enrollment, at \$3,195.48 effective January 8, 2005.

Miehl, Mr. Nicholas, full-time, temporary, Instructor, Department of Nursing, Spring 2005 semester only, contingent upon enrollment, at \$19,134.60 effective January 8, 2005.

Misner, Ms. Tamara, part-time (33.3%), temporary, Instructor, Department of Geosciences, Spring 2005 semester only, contingent upon enrollment, at \$6,371.82 effective January 8, 2005.

Nientimp, Ms. Mary P., part-time (25%), temporary, Instructor, Department of Special Education and School Psychology, Spring 2005 semester only, contingent upon enrollment, at \$4,783.65 effective January 8, 2005.

Ongley, Dr. John C., full-time, temporary, Assistant Professor, Department of Philosophy, 2005-06 academic year, contingent upon enrollment, at \$5,630.60, effective August 20, 2005.

Reilly, Mr. Steven J., part-time (25%), temporary, Instructor, Department of Political Science and Criminal Justice, Spring 2005 semester, contingent upon enrollment, at \$4,783.65 effective January 8, 2005.

Ropski, Ms. Melanie K. Gustafson, part-time (50%), temporary, Instructor, Department of Biology and Health Services, Spring 2005 semester only, contingent upon enrollment, at \$9,567.25 effective January 10, 2005.

**continued – New Hires/Replacements/Continuations**

Sansoucie, Mr. Lyle A., temporary, full-time, Pennsylvania State System of Higher Education Manager, Grade 170, Quality Assurance Coordinator, Construction Operations, at \$1,384.43 for 26.08 pays for the period March 2, 2005 through March 3, 2006.

Schmidt, Ms. Amy Strayer, part-time (50%), temporary, Instructor, Department of Biology and Health Services, Spring 2005 semester only, contingent upon enrollment, at \$9,567.31 effective January 8, 2005.

Sekula, Dr. Richard A., continued appointment as part-time (25%), temporary, Assistant Professor, Department of Professional Studies, Spring 2005 semester only, contingent upon enrollment, at \$5,537.69 effective January 8, 2005.

Smeal, Mr. Paul K., part-time (25%), temporary, Instructor, Department of Political Science and Criminal Justice, Spring 2005 semester, contingent upon enrollment, at \$4,783.65 effective January 8, 2005.

Smith, Ms. Barbara L., regular, full-time, Clerk Typist 2, Department of English and Theatre Arts, at \$871.50 biweekly for 26.08 pays effective January 3, 2005.

Spec, Mr. Michael, part-time (33%), temporary, Instructor, Department of Art, Spring 2005 semester, contingent upon enrollment, at \$6,378.20 effective January 8, 2005.

Sykes, Dr. Gary W., part-time (25%), temporary, Instructor, Department of Political Science and Criminal Justice, Spring 2005 semester, contingent upon enrollment, at \$4,783.65 effective January 8, 2005.

Vetere, Jr., Dr. Michael J., tenure track, Assistant Professor, Department of Professional Studies, Spring 2005 semester, contingent upon enrollment, at \$25,642.27 effective January 8, 2005.

Vilushis, Mr. Chad J., part-time (25%), temporary, Instructor, Department of Political Science and Criminal Justice, Spring 2005 semester, contingent upon enrollment, at \$4,783.65 effective January 8, 2005.

Willow, Dr. Rebecca A., continued as full-time, temporary, Assistant Professor, Department of Professional Studies, Spring 2005 semester only, contingent upon enrollment, at \$22,150.78 effective January 8, 2005.

Windsor, Ms. Audra S., per diem, Athletic Trainer, Instructor level, Student Affairs Faculty Department, at \$25.51 per hour for hours worked, effective December 11, 2004.

Yeshion, Mr. Theodore E., part-time (25%), temporary, Instructor, Department of Political Science and Criminal Justice, Spring 2005 semester, contingent upon enrollment, at \$4,783.65 effective January 8, 2005.

Yeshion, Mr. Theodore E., part-time (33%), temporary, Instructor, Department of Chemistry, Spring 2005 semester only, contingent upon enrollment, at \$7,032.00 effective January 8, 2005.

**DISCHARGED**

Bucok, Mr. Ronald, PASSHE Manager 170, Quality Assurance Coordinator, Facilities Department, effective close of business November 19, 2004.

Glover, Ms. Susan, Clerk Typist 2, Office for Student with Disabilities, effective December 20, 2004.

**continued - Discharged**

Scales, Mr. Alton, Assistant Vice President for Student Services, effective close of business  
January 7, 2005.

**SEPARATION OF EMPLOYMENT**

Alvares, Dr. Robin, Faculty, Speech and Communication Studies Department, effective May 27, 2005.

Lutz, Mr. Dennis, Faculty, Speech and Communication Studies Department, effective May 27, 2005.

**RESIGNATION**

Hernishin, Ms. Susan, Faculty, Art Department, effective close of business  
January 7, 2005.

Sandoval, Jr., Dr. Victorino, On-Call Staff Physician, Ghering Health and Wellness Center, effective close of business December 31, 2004.

**RETIREMENTS**

Curlett, Ms. Joanne, Custodial Worker 2, Facilities Department, effective close of business November 26, 2004.

Hanks, Ms. Elaine, Custodial Worker 2, Facilities Department, effective close of business December 24, 2004.

Henning, Ms. Linda, Clerk Typist 2, Police Department/Ghering Health and Wellness Center, effective close of business January 7, 2005.

Lindenberg, Dr. Richard, Faculty, Geosciences Department, effective close of business May 27, 2005.

Miller, Ms. Rose, Custodial Supervisor, Facilities Department, effective December 24, 2004.

Peterman, Ms. June, Custodial Worker 2, Facilities Department, effective December 24, 2004.

Schweitzer, Mr. Robert, Faculty, English and Theatre Arts Department, effective close of business May 27, 2005.

Weber, Dr. Robert C., Provost and Vice President for Academic Affairs, effective close of business December 31, 2004.

**COACHING CONTRACTS**

Bradford, Mr. Wayne, regular, full-time, Assistant, non-faculty coach of Football at \$33,320.90 for the period January 8, 2005 through January 5, 2007.

Cleary, Mr. J.P., appointment as regular, full-time Assistant, non-faculty Coach of Men's Basketball at \$27,687.60 for the period April 2, 2005 through March 31, 2006.

Flickinger, Mr. Dale, extended employment as temporary, full-time, Head Volleyball Coach, through February 4, 2005.

**continued – Coaching Contracts**

Parry, Mr. Thomas, Assistant, non-faculty, 25% FTE, Football Coach at \$6,855.26 for the period January 8, 2005 through January 6, 2006.

Rhodes, Mr. Christopher, regular, full-time, Head, non-faculty coach of Men's and Women's Swimming at \$34,526.54 for the period April 2, 2005 through March 31, 2006.

Soboleski, Ms. Melissa M., regular, full-time, Head Women's Volleyball Coach, at \$44,000.00 for the period February 5, 2005 through February 3, 2006.

Sparks, Ms. Yvette S., regular, full-time, Assistant, non-faculty coach of Women's Basketball, at \$25,000.00 for the period April 2, 2005 through March 31, 2006.

Tepper, Mr. Louis, regular, full time, head, non-faculty coach of Football, at \$74,791.48 for the period January 8, 2005 through January 4, 2008.

**CHANGE IN STATUS**

Dado, Ms. Joye, Nurse Practitioner, Ghering Health and Wellness Center, involuntary leave for the period March 8, 2005, through March 10, 2005, returning to active status March 11, 2005.

Fox, Mr. Christopher, Special Transport Vehicle Operator, Office for Students with Disabilities, involuntary leave without pay for the period May 7, 2005, through August 25, 2005, returning to active pay status August 26, 2005.

Lee, Ms. Oksun, status converted from full-time, temporary, Instructor to tenure track, Instructor, Department of Art, effective January 8, 2005.

Markievich, Mrs. Mary A., Custodial Worker 1, Facilities, change in sick leave from full-time to part-time without pay with benefits status, for the period March 21, 2005 through April 1, 2005, returning to full-time status April 2, 2005.

Medilovic, Mr. Sead, from regular, part-time (Wage), Special Transport Vehicle Operator, to regular, full-time, Special Transport Vehicle Operator, Office for Students with Disabilities, effective January 24, 2005.

Yong, Ms. Ying, status converted from full-time, temporary, Instructor, to full-time, tenure track, Instructor, Department of Art, at \$44,301.55 effective January 8, 2005.

**Ghering Health and Wellness Center – Nursing Staff:**

(Involuntary Leave Without Pay Dates = LWOP)

See regular list due to various early return dates for Ghering Health and Wellness Center.

NURSES	START	END LWOP	START	END	START LWOP	END LWO
	LWOP Winter Break		LWOP Spring Break	LWOP	Summer Break	
Bryant, Ms. E.C.	12-18-04	1-5-05	3-5-05	3-13-05		
Dinger, Ms. A.S.	12-18-04	1-5-05	3-5-05	3-13-05		
Donatelli, Ms. F.	N/A		3-5-05	3-13-05		
Laycock, Ms. S.	12-18-04	1-5-05	3-5-05	3-13-05		
Martin, Dr. R.						

### RENEWED CONTRACTS

Kohut, Dr. Paul A., temporary/part-time, On-Call Physician, Ghering Health and Wellness Center, contract renewal for the period October 16, 2004 through December 31, 2006.

Mitchell, Dr. Thomas J., temporary/part-time, On-Call Physician, Ghering Health and Wellness Center, contract renewal for the period October 16, 2004 through December 31, 2006.

### SICK LEAVE

Markievich, Mrs. Mary A., Custodial Worker 1, Facilities Department, sick leave without pay with benefits for the period November 20, 2004 through February 1, 2005, returning to active pay status February 2, 2005.

Markievich, Mrs. Mary A., Custodial Worker 1, Facilities Department, extension of sick leave through March 31, 2005, returning to active pay status April 2, 2005.

Yenny, Ms. Heidi, Custodial Worker 1, Facilities, extension of sick leave through March 21, 2005, returning to active pay status March 22, 2005.

### PARENTAL LEAVE

Taylor, Ms. Simone, Clerk Typist 2, Social Work Department, parental leave without pay with benefits for the period February 5, 2005 through March 16, 2005, returning to active pay status March 17, 2005.

### LATERAL TRANSFERS

Burnett, Ms. Melissa, from Clerk Typist 2, Dr. Robert C. Weber Honors Program and the Highlands Center for Faculty Initiatives, to regular, full-time, Clerk Typist 2, Edinboro University in Meadville effective November 1, 2004.

Cooper, Ms. Kristina S., from Library Assistant 2 (Reference Assistant) to regular, full-time, Library Assistant 2 (Technical Services) effective date to be determined.

Pond, Ms. Rebecca J., from Library Assistant 1 (Circulation) to regular, full-time, Library Assistant 1 (Archives/Curriculum) effective date to be determined.

### TRANSFERS

Peterson, Ms. Cynthia, (voluntary transfer and simultaneous demotion) from Administrative Assistant 1, Undergraduate Admissions, to regular, full-time, Clerk Typist 2, Office of the Vice President for Student Affairs and Student Success, at \$1,063.50 for 26.08 pays, effective April 18, 2005.

### PROMOTIONS

Corwin, Aaron D., from Maintenance Repairman 1, to regular, full-time, Plumber, Facilities Department, at \$1,022.25 biweekly for 26.08 pays effective December 13, 2004.

Dell, Ms. Julie M., from Library Assistant 1 to regular, full-time, Library Assistant 2 (Reference Assistant), Baron-Forness Library at \$1,108.50 biweekly for 26.08 pays, effective date to be determined.

Gerlach, Mr. Robert D., from Maintenance Repairman 1 to regular, full-time, Carpenter, Facilities Department, at \$982.50 biweekly for 26.08 pays effective December 13, 2004.

Hetrick, Ms. Jeannette M., from Custodial Worker 1 to regular, full-time, Custodial Worker 2, Facilities Department, at \$1,202.25 biweekly for 26.08 pays effective February 7, 2005.

Lohr, Ms. Brenda L., from regular, full-time, Custodial Worker 1, to regular full-time Custodial Worker 2, Facilities, at \$1,022.25 biweekly for 26.08 pays, effective March 21, 2005.

Turner, Ms. Helen A., Custodial Worker 1, Facilities Department, to regular, full-time, Custodial Worker 2, at \$1,022.25 biweekly for 26.08 pays effective February 7, 2005.

Ward, Ms. Angel M., from Custodial Worker 1 to regular, full-time Custodial Worker 2, Facilities Department, at \$1,022.25 biweekly for 26.08 pays effective February 7, 2005.

Chairman Thomas asked if there was a report to be made on behalf of the Committee on Enrollment Services and University Planning. Trustee Horan reported that he had met with vice presidential liaison, Dr. Michael Mogavero, to review and discuss a number of issues related to enrollment services and university planning. As President Pogue reported, Edinboro University held an Open House on Sunday, April 10. It is estimated that approximately 1,700-2,000 individuals attended the event. Trustee Horan noted that the most recent Admissions deposits report for the Fall semester shows an increase of about 3% over last year. The reports shows 933 freshman matriculating, verses 910 last year at this time, and 131 graduate students, verses 124 last year at this time. Vice President Mogavero also highlighted for Trustee Horan several new initiatives taking place under his leadership in the Admissions Office. He reported that the Admissions Office now holds hours on Saturday, has the ability to receive electronic applications online, and the availability of individual community college transfer guides that are tailored. We now have Edinboro University graduates, serving as teachers, acting as ambassadors in their respective elementary, middle or high schools. Accepted students received a personal letter of congratulations from not only President Pogue, but also Provost Bartelt and one of our successful alumni. With regard to System accountability, there are a number of new measurers being considered. These are being reviewed and discussed with all of the System university presidents. President Pogue has undertaken steps on the Edinboro University campus to bring the campus together and find ways the University can do better in order to receive a larger share of the allocation. This initiative, *Uniting for Success*, will result in the submission of a draft report to the President. The final report will be ready for presentation at the Summer Retreat on July 20.

Next, Chairman Thomas asked Trustee Shields if he wished to deliver the report on behalf of the Committee on Student Affairs and Student Success. Trustee Shields deferred to Trustee Ritter to make the report on behalf of the Committee. Trustee Ritter reported that the Committee had met with vice presidential liaison, Dr. Gerald Kiel. Vice President Kiel reviewed with the Committee renovations that will be taking place on the University Center. Construction is slated to begin on October 15 and will last for approximately 18 months. Features to be added include: a theatre, a cyber café, and a 300 seat multi-purpose room. Trustee Ritter noted that beginning next fall, the Edinboro Express (shuttle bus) will begin its route at 7 a.m. The loop has been expanded to include downtown areas as well. During the month of February, approximately 8,000 students rode the bus. The S.O.L.I.D. (Student Organization for Leadership & Individual Development) program was discussed. It is a comprehensive four-year leadership programs for students that strives to provide quality leadership training. The program is based on the principles of quality leadership through team building, character building, service learning and mentoring. Planning for Homecoming Weekend was discussed as well as the successes of the Frederick Douglass Living Learning floor. Finally, the University will host the Latino Development Program June 12-17.

The Chair then asked Trustee Evans to deliver his report as the Council's liaison to the Alumni Association Board of Directors. He noted that the Alumni Association contributed to many spring activities, including the Sebring Luncheon event in Florida (February 28), Lauderdale-by-the-Sea event (March 3), Baltimore Aquarium event in Maryland (March 18) and University-Wide Open House (April 10). The Association is looking forward to the Spring Commencement Ceremony (May 7) at which members of the Board present alumni pins to the newly graduated students and Alumni Reunion Weekend (May 20-21). Trustee Evans noted that the Alumni Association provided support/sponsorship of the 6<sup>th</sup> Annual Frank G. Pogue Honors Scholarship Luncheon (February 22) as well as the 7<sup>th</sup> Annual Dinner for Professional Development hosted by the Highland Ambassadors (April 8). Currently, the Alumni staff has concluded the Board of Governors/Pennsylvania State System of Higher Education five-year program review to be presented during the current academic year. Lastly, Trustee Evans noted that ten Edinboro University graduates will be presented the Distinguished Alumni Award for 2005 during Reunion Weekend (May 21). The 2005 Distinguished Alumni Award winners included:

<b>ART</b>	S. Passle Helminski, Class of 1988 and 1994
<b>BUSINESS &amp; INDUSTRY</b>	Niraj Balasaria, Class of 1991 Dr. John Calderone, Class of 1970 and 1971 Susan Palka, Class of 1977
<b>EDUCATION</b>	Dr. Janice Almasi, Class of 1984 John Marszalek, Class of 1975 and 1979
<b>PUBLIC SERVICE &amp; VOLUNTEERISM</b>	Brig. Gen. Mari Eder, Class of 1975 and 1976 Paul Newman, Class of 1964 and 1969
<b>SOCIAL SCIENCE</b>	Daniel Barber, Class of 1974 Gary Cornelius, Class of 1974



Chairman Thomas inquired if the University was hosting an alumni event in Pittsburgh in the coming weeks. Both Trustee Shields and Vice President Whitehair responded that an event was being held on April 24 at the Hard Rock Café. The Chair was pleased to learn that another event was being held in Pittsburgh as he had heard from several individuals who were planning to attend the event.

Chairman Thomas asked Trustee Miceli, as the Council's liaison to the Edinboro University Services Board of Directors, to make his report. Trustee Miceli presented four highlights from the March 22, 2005, USI Board of Directors Meeting. These included:

**Provision of Internet, Cable and Phone Services:**

The University will be taking over the provision of internet and phone services when the contract with USI and Expedient expires, which is in December 2005. In the fall, all residence hall students will receive internet services due to a bulk rate negotiated with the provider. Additionally, phone services with some enhanced features will also be provided to all residence hall students.

**Bookstore Collective Bargaining Agreement Negotiations:**

The current CBA for bookstore employees expires on April 25, 2005. Negotiations have reached an impasse due to the Union's unwillingness to accept a co-pay for benefits. Mediation has occurred and a final and best offer will be presented to the Union. We have been informed by the mediator that the Union will present the offer to the bargaining unit; however, the Union will not endorse it. Reaching an agreement looks grim at this point in time.

**Reimbursement of Human Resource Costs:**

The Board has agreed to reimburse the University a portion of the human resource cost for management assistance provided by University employees to USI. The amount of reimbursement will be fixed at \$50,000 per annum.

**Privatized Housing:**

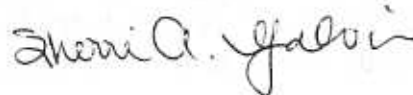
Mr. Sheehan informed the Board of the State System's current position on providing financing for new construction or renovation of residence halls. Basically, the PASSHE will not provide any bond financing for new construction of residence halls. Mr. Sheehan asked if the Board would consider being a 3<sup>rd</sup> party private sector developer to construct on-campus residence halls if the University chooses to go in that direction. Discussion ensued. The Board was open to this idea; however, it would need additional information, inclusive of the terms and conditions, to be able to make an informed and final decision.

Next, the Chair asked Trustee Shields, the Council's liaison to the Edinboro University Foundation Board, to make a report. Trustee Shields indicated he had two items to report – the resignation of one Board member, Dr. Joyce Iutovich. Secondly, the 4<sup>th</sup> Annual Retreat of the Edinboro University Foundation Board will be held on May 20. Mr. DeeJay Oshry will be the featured presenter. Mr. Oshry plans to lead the Foundation through discussions focused on foundation board leadership.

Chairman Thomas concluded the business meeting with the PACT representative report. The Chair reported his attendance at the PACT Spring Conference at Clarion University, April 7-8, along with President Pogue and Trustees Manning and McGarvey. He noted that they attended several good seminars and heard from Board of Governors Chairman Gomulka as well as Chancellor Hample. As is always the case, attendance at PACT conference is a valuable experience and allows Trustees to meet, greet and exchange ideas with other Trustees from across the System. Chairman Thomas stressed that Trustees need to learn what's going on in Harrisburg and System-wide so that they can enhance their service role. The next PACT meeting will be held October 27-28 on the campus of Millersville University. During the first week of May, Chairs of the 14 Councils of Trustees and members of the PACT Executive Board have been invited to meet with Chancellor Hample in Harrisburg. Chairman Thomas will next travel to Harrisburg in July to attend a PACT Executive Committee meeting.

Chairman Thomas solicited additional items for the good of the order. Prior to calling for the adjournment of the meeting, Chairman Thomas indicated that he discussed with President Pogue a change in the format of the Council's meeting agenda. The format change calls for the separation of action items from those items which are informational in nature. Chairman Thomas then called for the adjournment of the meeting at 7:30 p.m. The next meeting of the Council will held on Monday, June 20. The day's activities will commence with the Annual Tour of the Facilities at 3:00 p.m.

Respectfully submitted,



Sherri A. Galvin  
Assistant to the President  
and Recording Secretary