

Approved as presented:
April 17, 2006

5076

MINUTES
Edinboro University of Pennsylvania
Council of Trustees
Monday, November 7, 2005
University Club – Van Houten Dining Hall-North

Prior to the dinner session, Committee members met with respective vice presidential liaisons to receive divisional updates. Council members then dined with President Pogue in the President's Dining Suite in VanHouten Dining Hall along with the following invited members of the President's Executive Council:

Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs
Dr. Jerry Kiel, Vice President for Student Affairs and Student Success
Dr. Andrew Lawlor, Associate Vice President for Technology and Communications
Dr. Michael Mogavero, Vice President for Enrollment Services and University Planning
Mr. James Sheehan, Vice President for Finance and Administration
Ms. Emily Sinsabaugh, Executive to the President for University Communications and Administrative Initiatives
Mr. Bruce Whitehair, Vice President for Development and Marketing

At 6:25 p.m., Chairman Thomas convened the public, quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary, Sherri Galvin, to conduct Roll Call. The following Council members were in attendance:

Dr. Raymond Dombrowski
Mr. John Horan
Mr. C. Richard Johnston
Catherine Manning, SSJ
Mrs. Virginia McGarvey
Mr. Ben Miceli
Mr. John Pulice
Mr. Harry Thomas

Absent: Trustees Evans and Shields

In addition to President Frank G. Pogue, the following individuals were in attendance at the public meeting:

Dr. Richard Arnold, Associate to the President for Equity, Special Programs and Staff Development
Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs
Dr. Peg Bevevino, Dean of Graduate Studies and Research
Ms. Terri Birchard, Director of Foundation and Records Management
Mr. Terrence Carlin, Assistant Vice President for Undergraduate Admissions
Mr. Tim Dell, Admissions Office
Dr. Donald Dilmore, Associate Vice President for University Libraries
Ms. Sherri A. Galvin, Recording Secretary
Mr. Gordon Herbst, Associate Vice President for Financial Operations
Dr. Jerry Kiel, Vice President for Student Affairs and Student Success

Dr. Andrew Lawlor, Associate Vice President for Technology and Communications
 Ms. Melanie Lewis, Assistant to the Dean of Graduate Studies and Research
 Dr. Michael Mogavero, Vice President for Enrollment Services and University Planning
 Mr. Brian Pitzer, Director of Public Relations
 Mr. Jon Pulice, Director of Alumni Affairs
 Dr. Eric Randall, Dean of Science, Management and Technology
 Mr. Kahan Sablo, Dean of Student Life
 Mr. James Sheehan, Vice President for Finance and Administration
 Ms. Emily Sinsabaugh, Executive to the President for University Communications
 and Administrative Initiatives
 Dr. Terry Smith, Dean of Liberal Arts
 Ms. Jennifer Tifone, President – Student Government Association
 Mr. Bruce Whitehair, Vice President for Development and Marketing
 Dr. Renata Wolyneec, President – Edinboro University Senate

Following Roll Call, Chairman Thomas noted a quorum was present. The Chair then proceeded to ask for the review of Old Business – action on Minutes of the Council meeting held on Monday, August 29, 2005. Copies of these minutes were distributed with the meeting agenda. Chairman Thomas solicited concerns, comments, corrections or additions. Hearing none, Chairman Thomas called for a motion to approve the Minutes as presented. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Pulice, to approve the meeting Minutes from the Monday, August 29, 2005, meeting. The motion carried with the unanimous approval of the Council.

Chairman Thomas requested President Pogue to introduce the Vice President for Student Affairs and Student Success, Dr. Jerry Kiel. Vice President Kiel noted that the Council would hear a presentation by 2005-06 Student Government Association President Jennifer Tifone. She hoped to be joined by members of the SGA Executive Board; however, the continuation of their weekly business meeting prevented their attendance. Dr. Kiel noted that Jennifer and members of the Board had been hard at work over the summer months to develop their goals and objectives for the coming year. He invited SGA President Tifone to comment further on the Association's goals and objectives. She thanked President Pogue and the Chair for the opportunity to address the Council and share with them SGA's vision and plans for 2005-06. A handout containing SGA's goals was distributed for review by the Council. Jennifer noted that SGA had developed three main objectives:

- to increase the involvement of the student body;
- to enhance and improve the corporate SGA; and
- to increase involvement in the community.

The Student Government Association will be working to re-start the "Scot Spirit" campaign in conjunction with the Athletics Department and student clubs and organizations across campus. Students who attend and participate in sponsored events will be able to register for event door prizes. One lucky student will have the opportunity to win a \$250 Campus Bookstore gift certificate – the drawing will be held in January. Another winner will be drawn at the end of the semester for a \$500 Best Buy gift card. Getting the student body to attend various athletic and cultural events on campus is the main goal. Jennifer noted SGA's desire to expand services offered by the SGA Convenience Store. With the scheduled renovations at the University Center, it will be necessary to temporarily move the Convenience Store to an area in the Lawrence Towers residence hall. There are advantages to this temporary inconvenience since

SGA feels there is a "built-in" consumer base at the proposed location in Lawrence Towers. Additional discussions are scheduled to take place regarding other desired services sought by residence hall students (movie rentals, etc.). Jennifer stated that it is not only the personal goal of every SGA Executive member to increase the number of service hours to the community, but also a required component of all SGA-recognized student clubs and organization. Student clubs and organizations are required to provide 20 hours of community service. SGA executive leaders have pledged to achieve 60 hours of service to the community. They have also recently adopted Habitat for Humanity as their philanthropic organization. Jennifer noted that specific objectives were developed by each of the Executive Board members.

Chairman Thomas thanked Jennifer for her presentation and inquired if there were any questions. Hearing none, he returned to the agenda and solicited those in attendance to bring forward any comments or concerns during the "Public Comment" period. Chairman Thomas recognized Dr. Renata Wolyneć's presence at the microphone. Dr. Wolyneć thanked Chairman Thomas for his attendance at today's meeting of the University Senate. She noted his attendance and comments were timely and important. She also appreciated the subtle reminder that many constituent groups will be invited to be a part of the presidential search process that will be initiated in the coming months.

Following Dr. Wolyneć's comments, the Chair then moved to the next item of business, the delivery of the *President's Report to the Council of Trustees* by President Pogue (Attachment #1). President Pogue acknowledged the presence of members of the President's Executive Council (PEC) as well as Jennifer Tifone's excellent presentation. The President also thanked Dr. Wolyneć for her attendance and comments in her capacity as President of the University Senate. Council members were encouraged by President Pogue to review the 4-page written report at their leisure. President Pogue noted that during the dinner session he had provided Council members with a verbal summary of Board of Governors Chairperson Ken Jarin's visit to the Edinboro University campus on September 29. He also noted that Chairman Thomas presided over the Fall 2005 PACT meeting in his capacity as its newly elected Chair. President Pogue noted Chairman Thomas would comment later about the success of that meeting at Millersville University.

President Pogue then asked Dr. Michael Mogavero, Vice President for Enrollment Services and University Planning, to provide a brief glimpse of the University's Fall 2005 enrollment picture at the undergraduate and graduate levels. Vice President Mogavero noted that although our enrollment for the current semester was slightly down from last year, this was due primarily to the large number of students who graduated. The University's freshman class is larger than last year despite the demographic challenges found in northwestern Pennsylvania. Dr. Mogavero then asked Mr. Terrence Carlin, Assistant Vice President for Undergraduate Admissions, to come forward to review the admissions process cycle with the Council and highlight for them new initiatives and best practices implemented over the past two years. Mr. Carlin noted that the plaid folders found at each Council member's place contained the latest Admissions/recruiting literature available. He noted that it is a whole new look which was developed in collaboration with the marketing, publication and admissions offices. With the addition of staff member Tim Dell, the technology capabilities of the admissions process and the addition of new online capabilities have been expanded. Attachment #2 depicts the presentation delivered by Mr. Carlin and those highlights articulated by him. Following Mr. Carlin's presentation, Dr. Peg Bevevino, Dean of Graduate Studies and Research, highlighted the ways her school is working to meet the needs of today's adult learner. She noted that graduate enrollment has been steadily increasing since 1997. Dr. Bevevino noted the development of additional graduate-level certificate programs since Fall 2001. In addition, students seeking

graduate level studies can enroll and complete their degrees online which provides flexibility. It is anticipated that seats occupied in online programs will double last year's seat mark of 451. Attachment #3 provides an overview of Dr. Bevevino's presentation. An informational portfolio was also provided to each Council member to with the request that they each share it someone who might be interested in pursuing a Master's degree program or certificate. Dr. Bevevino noted this is but one small example of a successful "viral" marketing technique that enables us to "spread" the word about graduate program offerings. With the conclusion of Dr. Bevevino's presentation, President Pogue asked Trustees to make special note of upcoming events featured at the end of his report on page 4 under the heading "Looking Ahead." On December 17, Edinboro University will honor and recognize Tom and Cheryl Vicary, Erie area philanthropists and volunteers, with Honorary Doctor of Public Service degrees at the Winter Commencement Ceremony. The President noted a summary of their accomplishments was attached to their report. Chairman Thomas thanked President Pogue for his report and expressed appreciation to Mr. Carlin and Dr. Bevevino for their informative presentations and solicited questions, comments or concerns.

Hearing none, Chairman Thomas moved on to the next agenda item, New Business – Action Items. In Committee Chair Evans' absence, the Chair called on Committee member Trustee Pulice to present the action items for review and action by the Council. Trustee Pulice noted the Committee concurred with President Pogue's recommendation and made a motion to approve the following program revisions.

Master of Education in Educational Psychology – revision proposed for purposes of attaining accreditation with the National Association for School Psychology (NASP).

Master of Education in Elementary Education – Focus on Early Childhood – revision proposed because of the legislation of *No Child Left Behind* and the emphasis on early education.

Master of Education in Special Education – proposed changes are designed to dovetail with changes being made to post-baccalaureate teacher certification program.

Bachelor of Arts in Mathematics and Bachelor of Arts in Mathematics w/Actuarial Concentration – proposed changes promote the goal of improving the quality of the mathematics program.

Bachelor of Science in Education – Biology – proposed changes to address recommendations made during the School of Education's accreditation visit by the Pennsylvania Department of Education.

Bachelor of Science in Education – Chemistry - proposed changes to address recommendations made during the School of Education's accreditation visit by the Pennsylvania Department of Education.

Bachelor of Science in Education – Comprehensive English – proposed changes to address recommendations made during the School of Education's accreditation visit by the Pennsylvania Department of Education.

Bachelor of Science in Education – Earth Space Science - proposed changes to address recommendations made during the School of Education's accreditation visit by the Pennsylvania Department of Education.

Bachelor of Science in Education – Elementary Education/Special Education – proposed changes emphasize assessment and to meet Special Education dual certificate requirements.

Bachelor of Science in Education – General Science – proposed changes to address recommendations made during the School of Education's accreditation visit by the Pennsylvania Department of Education.

Bachelor of Science in Education – German – proposed changes to address recommendations made during the School of Education's accreditation visit by the Pennsylvania Department of Education.

Bachelor of Science in Education – Mathematics - proposed changes to address recommendations made during the School of Education's accreditation visit by the Pennsylvania Department of Education.

Bachelor of Science in Education – Physics - proposed changes to address recommendations made during the School of Education's accreditation visit by the Pennsylvania Department of Education.

Bachelor of Science in Education – Social Studies – Name changed to Comprehensive Social Studies and to address recommendations made during the Pennsylvania Department of Education accreditation visit.

Bachelor of Science in Education – Spanish - proposed changes to address recommendations made during the School of Education's accreditation visit by the Pennsylvania Department of Education.

Bachelor of Science in Education – Special Education/Elementary Education – proposed changes to reflect Curriculum Committee action.

Hearing no concerns or questions, Chairman Thomas called for the question. **It was voted**, on motion of Trustee Pulice, seconded by Trustee Dombrowski, to accept President Pogue's recommendation for the approval of the above-referenced program revisions. Following the vote, the Chair noted the motion carried with unanimous approval by the Council. Chairman Thomas took the opportunity to note that the topic of program revisions was discussed at today's Senate meeting. He noted appreciation for the thorough review process in place. The assurance that proposed curriculum and program revisions are reviewed and endorsed by the departments, dean, Curriculum Committee and Senate reduces the amount of time Council members need to review these revisions and enhances their ability to fully understand the rationale for the proposed changes. On behalf of the Council, Chairman Thomas expressed profound appreciation for the tremendous amount of work that goes into bringing needed program revisions through the approval process.

Chairman Thomas requested Trustee Johnston to present on behalf of the Committee on Finance and Administration those agenda items which require Council review and action.

Trustee Johnston moved to accept President Pogue's recommendation for approval of the Contracts and Purchases for the period August 1 through October 31, 2005. Chairman Thomas noted that the information was provided to Council members for review prior to the meeting. **It was voted**, on motion of Trustee Johnston, seconded by Trustee McGarvey, to accept President Pogue's recommendation for approval of the Contracts and Purchases as reviewed by the Committee on Finance and Administration for the period August 1, 2005, through October 31, 2005. The Chair noted the motion carried with unanimous approval by the Council.

Chairman Thomas thanked Trustee Johnston for presenting Committee-related action items for the Council's review and action. Having completed the review of all action items, Chairman Thomas moved on to the delivery of Committee Reports and New Business - Information items.

On behalf of the Committee on Academic Affairs, Chairman Thomas inquired if a member of the Committee or Provost Bartelt wished to make further comment. Both Trustee Pulice and Provost Bartelt indicated they had no items to bring forward for discussion.

Next, Chairman Thomas yielded the floor to Trustee Manning who provided a report on behalf of the Committee on Development and Marketing. She shared the following informational items with the Council:

- Three new scholarships have been established since the Committee's last report. These include: the Dubin Family Wrestling Scholarship, the Dr. Jean Grace Jones Scholarship and the Edinboro University Pipe Band Scholarship.
- The 2005 Phonathon kicked off in September with the Parents Campaign raising over \$23,300 in just two weeks.
- The Alumni Phonathon is off to a successful start - it has raised \$73,000 to date.
- As of October 31, 2005, the Annual Fund has raised almost \$708,000 for 2005-06, which is \$378,000 more than this time last year.
- The Development and Marketing Office is in receipt of \$11 million in gifts and pledges toward the University Capital Campaign goal of \$15 million.
- The animation art collection donated by Professor Emeritus Donna Nicholas will be auctioned by Phillip Weiss Auctions Inc. in New York City on December 10 and 11, 2005. It is expected to generate \$175,000 in auction proceeds. Council members are invited to visit www.phillipweiss.com to view the collection.
- Council members were asked to review the 2005-06 Advancement Plan (copies provided at place setting). She noted that it was a "working" document. A review of the initial pages (1-5) sets forth the goals and strategies as developed by the Development and Marketing Division. Although internal plans have been developed and are on file, this is the first time the document has been published.

In closing the Committee report, Trustee Manning noted for the record the receipt by the University of the following gifts-in-kind:

Mr. Larry D. Butterfield and Mr. Thomas D. Butterfield donated a framed picture of the Edinboro State Normal School Class of 1906. The framed picture will be placed in Academy Hall following renovation of the facility. The donors valued this in-kind gift at \$1.

Dr. Robert Holderer donated a Maytag washer and a GE dryer to the University for use by the English and Theatre Arts Department. The donor valued this gift at \$300.

Dr. Robert McConnell donated a swim meet operations deck to the University for use by the Athletic Department. Dr. McConnell valued the gift at \$200.

Ms. Jennifer Norton donated a file sorter for use during annual phonathon campaigns. The donor has valued this in-kind gift at \$30.

Mr. Alan Travaglini, Travaglini Enterprises, donated a gift card for use by the Development and Marketing Office as an incentive or prize give away. The donor valued the in-kind gift at \$100.

Mr. and Mrs. Edward Zebrowski donated books to the Baron-Forness Library. The donors valued the in-kind gift at \$1.

On behalf of the Committee on Enrollment Services and University Planning, Trustee Horan noted there was no formal report.

Next, Chairman Thomas and Trustee Johnston noted for the record (informational agenda item) on behalf of the Committee on Finance and Administration, the following personnel transactions since the last regular business meeting on August 29, 2005:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Adams, Ms. Sara J., temporary (not to exceed 12.65 load hours), Instructor, Department of Music, Fall 2005 semester (or until the return of Dr. Kristine Denton, whichever comes first), Pay Range Q01, Pay Step 01, effective October 17, 2005.

Allen, Ms. Tammy S., regular, full-time, Custodial Worker 1, Housekeeping Department, at \$796.50 for 26.08 pays effective September 17, 2005.

Anderson, Mr. Carl, part-time, temporary (25%), Instructor, Department of Business Administration and Economics, Fall 2005 semester only, contingent upon enrollment, at \$4,927.20 effective August 20, 2005.

Arnold, Mr. John C., part-time, temporary (55%), Instructor, Department of Secondary Education, Fall 2005 semester, contingent upon enrollment, at \$11,381.75 effective August 20, 2005.

Bianchi, Mary C., part-time (66%), temporary, Instructor, Department of Art, 2005-06 academic year, contingent upon enrollment, at \$26,278.21 effective August 20, 2005.

continued – New Hires/Replacements/Continuations

Bradford, Mr. Wayne, part-time (25%), temporary, Instructor, Co-coordinator of the Athletic Study Program, Student Affairs Faculty Department, 2005-06 academic year, contingent upon enrollment, at \$4,927.16 effective August 20, 2005.

Briggs, Ms. Karen, part-time (25%), temporary, Instructor, Department of Elementary Education, Fall 2005 semester, contingent upon enrollment, at \$4,927.16 effective August 20, 2005.

Burdick, Ms. Juanita M., regular, full-time, Custodial Worker 1, Housekeeping Department, at \$796.50 for 26.08 pays effective September 19, 2005.

Butler, Ms. Catherine A., part-time (33%), temporary, Instructor, Department of Art, 2005-06 academic year, contingent upon enrollment, at \$13,139.03 effective August 20, 2005.

Cleary, Mr. Patrick, part-time (25%), temporary, Instructor, Co-coordinator of the Athletic Study Program, Student Affairs Faculty Department, 2005-06 academic year, contingent upon enrollment, at \$4,927.16 effective August 20, 2005.

Cook, Mr. Thomas, full-time, temporary, Instructor, Department of Mathematics and Computer Science, 2005-06 academic year, contingent upon enrollment, at \$39,417.31 effective August 20, 2005.

Csorba, Dr. A. Mrea, part-time (25%), temporary, Assistant Professor, Department of Art, Fall 2005 semester, contingent upon enrollment, at \$4,563.06 effective September 20, 2005.

Dixon-McCullum, Ms. Adrienne, part-time (25%), temporary, Instructor, Department of Student Affairs Faculty, 2005-06 academic year, contingent upon enrollment, at \$9,854.33 effective August 20, 2005.

Downing, Dr. Michael J., part-time (25%), temporary, Instructor, Department of English and Theatre Arts, Fall 2005 semester, contingent upon enrollment, at \$4,927.16 effective August 20, 2005.

Fisher, Ms. Nicole M., part-time (50%), temporary, Instructor, Department of Special Education/School Psychology, 2005 Fall semester, contingent upon enrollment, at \$9,854.33 effective August 20, 2005.

Freeborough, Ms. Rita, continued as part-time (75%), nine-month, temporary as Perkins Vocational Student Support Counselor, Dr. Gerald P. Jackson Department of Academic Support Services, contingent upon enrollment, at \$29,563.00 effective August 20, 2005.

Fronzaglia, Mr. Ronald F., part-time (25%), temporary, Instructor, Department of Professional Studies Fall 2005 semester, contingent upon enrollment, at \$4,927.16 effective August 20, 2005.

Graham, Dr. Diane Shafer, part-time (50%), temporary, Assistant Professor, Department of Art, Fall 2005 semester, contingent upon enrollment, at \$9,126.12 effective September 20, 2005.

Grazio, Ms. Cynthia M., part-time (50%), regular, Instructor, Department of Speech and Communication Studies, 2005-06 academic year, at \$24,554.92 effective August 20, 2005.

Gruber, Ms. Armored C., part-time (75%), temporary, Instructor, Department of Foreign Languages, Fall 2005 semester, contingent upon enrollment, at \$14,781.49 effective August 20, 2005.

Haas, Ms. Julie M., part-time (25%), temporary, Instructor, Department of Speech and Communication Studies, Fall 2005 semester, contingent upon enrollment, at \$4,927.16 effective August 20, 2005.

Hillman, Ms. Patricia, acting manager as Associate Vice President, Academic Affairs, at \$104,313.59 annually, two year term, effective January 9, 2006.

Hoehn, Ms. Sheri, part-time (25%), temporary, Instructor, Department of Speech and Communication Studies, Fall 2005 semester, contingent upon enrollment, at \$4,927.16 effective August 20, 2005.

continued – New Hires/Replacements/Continuations

Hohos-Mahoney, Ms. Stephanie J., part-time (50%), temporary, Instructor, Department of Speech and Communication Studies, Fall 2005 semester, contingent upon enrollment, at \$9,854.33 effective August 20, 2005.

Kaverman, Mr. Martin W., part-time, (2 credits), temporary, Instructor, Department of Secondary Education, Fall 2005 semester, contingent upon enrollment, at \$3,350.47 effective August 20, 2005.

Kirsch, Mr. Mark A., part-time (33%), temporary, Instructor, Department of Art, 2005-06 academic year, contingent upon enrollment, at \$13,139.03 effective August 20, 2005.

Leandro, Ms. Ana Maria F., regular, full-time, Custodial Worker 1, Housekeeping Department, at \$796.50 biweekly for 26.08 pays effective September 19, 2005.

Lovett, Mr. John C., part-time (65%), temporary, Instructor, Department of Secondary Education, Fall 2005 semester, contingent upon enrollment, at \$12,810.63 effective August 20, 2005.

Malone, Ms. Amy L., regular, full-time, Custodial Worker 1, Housekeeping Department, at \$796.50 biweekly for 26.08 pays effective September 17, 2005.

Mando, Ms. Marti M., part-time (75%), temporary, Instructor, Department of English and Theatre Arts, Fall 2005 semester, contingent upon enrollment, at \$14,781.49 effective August 20, 2005.

Mann, Mr. Erik, part-time (up to 25%), Instructor, Department of Music, Fall 2005 semester, contingent upon enrollment, at Pay Range Q01, Pay Step 01, with salary based upon number of students enrolled for the course, effective September 29, 2005.

McKeen, Mr. Colin, full-time, temporary, Instructor, Department of English and Theatre Arts, 2005-06 academic year, contingent upon enrollment, at \$39,417.31 effective August 20, 2005.

Nalmpantis, Mr. Kyriakos, full-time, temporary, Instructor, Department of History and Anthropology, 2005-06 academic year, contingent upon enrollment, at \$43,457.65 effective August 20, 2005.

Nientimp, Ms. Mary P., part-time (9 credits), temporary, Instructor, Department of Special Education/School Psychology, Fall 2005 semester, contingent upon enrollment, at \$14,781.49 effective August 20, 2005.

Peters, Mr. William R., regular, full-time, Maintenance Repairman 1, Facilities Department, at \$897.75 biweekly for 26.08 pays effective September 6, 2005.

Plaster, Ms. Jamie M., temporary, full-time, Management Technician, Office of the Dean, School of Education, at \$1,575.00 biweekly for the period September 6, 2005 through December 30, 2005.

Ramsey, Mr. Charles, full-time, temporary, Instructor, Department of Mathematics and Computer Sciences, 2005-06 academic year, contingent upon enrollment, at \$43,457.65 effective August 20, 2005.

Schaaf, Ms. Laura R., part-time (25%), temporary, Instructor, Department of Elementary Education, Fall 2005 semester, contingent upon enrollment, at \$4,598.69 effective September 2, 2005.

Silvis, Mr. Randall, full-time, temporary, Instructor, Department of English and Theatre Arts, Fall 2005 semester, contingent upon enrollment, at \$19,708.66 effective August 20, 2005.

Smith, Ms. Terri Mando, temporary, full-time (9 month), State University Administrator, Level 2, Assistant Director of Career Services, Center for Career Services, at \$28,560.00 for the period August 29, 2005 through June 2, 2006.

Spec, Mr. Michael, part-time (33%), temporary, Instructor, Department of Art, 2005-06 academic year, contingent upon enrollment, at \$13,139.10 effective August 20, 2005.

continued – New Hires/Replacements/Continuations

Uquillas, Mr. Fabian A., full-time, temporary, Instructor, Department of Health and Physical Education, 2005-06 academic year, contingent upon enrollment, at \$39,417.31 effective August 20, 2005.

Vargo, Ms. Patricia J., part-time (33%), temporary, Department of Art, 2005-06 academic year, contingent upon enrollment, at \$13,139.03 effective August 20, 2005.

Vogt, Ms. Kathleen C., part-time (25%), temporary, Instructor, Department of Speech and Communication Studies, Fall 2005 semester, contingent upon enrollment, at \$4,927.16 effective August 20, 2005.

Wertz, Jr., Mr. R. James, part-time (25%), temporary, Instructor, Department of Speech and Communication Studies, 2005-06 academic year, contingent upon enrollment, at \$9,690.10 effective September 1, 2005.

Woods, Ms. Renee M., part-time (25%), temporary, Instructor, Department of Speech and Communication Studies, Fall 2005 semester, contingent upon enrollment, at \$4,927.16 effective August 20, 2005.

RESIGNATION

Burbee, Mr. Scott, Special Transport Vehicle Operator, Office for Students with Disabilities, effective close of business September 2, 2005.

RETIREMENTS

Gray, Mr. Eddie, Police Officer 2, University Police, effective close of business September 30, 2005.

Kangas, Ms. Rosalie, Custodial Worker 1, Housekeeping Department, close of business January 6, 2006.

Perkins, Dr. Billie, Faculty, Biology and Health Services Department, effective close of business August 19, 2005.

Williams, Ms. Marjorie, Custodial Worker 1, Housekeeping Department, effective close of business August 19, 2005.

COACHING CONTRACTS

Lang, Ms. Ana J., temporary, full-time, Assistant Women's Volleyball Coach, Athletic Department, at \$25,000.00 for the period August 13, 2005 through August 12, 2006.

Senz, Ms. Suzanne E., temporary, full-time, Assistant Women's Basketball Coach, Athletic Department, at \$958.50 for the period September 23, 2005 through close of business October 15, 2005.

CHANGE IN STATUS

Cracolici, Ms. Laurie, Clerk Typist 2, parental leave, full-time, without pay with benefits, changed to part-time (67%), for the period September 12, 2005 through October 7, 2005, returning to full-time status effective October 10, 2005.

Glover, Ms. Susan, Clerk Typist 2, reinstated as Clerk Typist 2, Admissions Office, at \$23,824.00 annually effective October 3, 2005.

Waldinger, Ms. Cynthia, Clerk Typist 2, Biology and Health Services Department, cyclical leave without pay, with benefits, effective close of business December 9, 2005, returning to active pay status March 6, 2006.

RENEWED CONTRACTS

Bevevino, Dr. Margaret M., continued appointment as Dean of Graduate Studies and Research, for the period August 24, 2005 through August 23, 2007.

FAMILY MEDICAL LEAVE

Liddle, Ms. Suzanne, family leave without pay, with benefits for the period August 8, 2005 through January 6, 2006.

PARENTAL LEAVE

Sparks, Ms. Yvette, Assistant Women's Basketball Coach, parental leave, without pay with benefits for the period September 8, 2005 through September 9, 2005, non-work leave with pay for the period September 12, 2005 through October 9, 2005, and leave without pay, with benefits for the period October 10, 2005 through October 16, 2005, returning to active pay status October 17, 2005.

PROMOTIONS

Blaine, Mr. Jonathan A., from PA State System of Higher Education Manager, Grade 180, Technology Specialist, Technology and Communications, to regular, full-time, PA State System of Higher Education Manager, Grade 190, Database Administrator, at \$52,978.91 annually effective October 31, 2005.

Gill, Ms. Philomena G., from PA State System of Higher Education Manager, Grade 150, Staff Assistant, to regular, full-time, PA State System of Higher Education Manager, Grade 180, Director of Auxiliary Operations, at \$1,586.00 for 26.08 pays effective August 1, 2005.

RECLASSIFICATIONS

Harkness, Mr. Gerald L., from Washing Machine Operator (Laundry Washman), to Maintenance Repairman 1, Facilities, effective October 31, 2005.

Russell, Ms. Stefanie C., from PA State System of Higher Education Manager, Grade 150, to regular, full-time, PA State System of Higher Education Manager, Grade 180, Coordinator of Special Events and Facilities Scheduling, Office of the President, at \$1,658.74 biweekly for 26.08 pays effective September 6, 2004.

Torres, Ms. Edna K., from Clerical Supervisor, to regular, full-time, Administrative Assistant I, Office of Undergraduate Admissions, at \$1,647.75 biweekly for 26.08 pays effective September 19, 2005.

SABBATICAL LEAVE

Zimmer, Ellen Ms., withdrew sabbatical leave request granted for Spring 2006.

Due to Trustee Shields' absence, Chairman Thomas noted that a report on behalf of the Committee on Student Affairs and Student Success would be readied and delivered by him at the next regular business meeting.

In Trustee Evans' absence, Chairman Thomas shared the following Alumni Association-related points of interest with the Council:

- The Alumni Association contributed to the following fall activities: the Association Board of Director's meeting (September 10), Homecoming Weekend (September 30 and October 1) and Edinboro Family Weekend Fall Fest (October 22).
- The 14th Annual Alumni and Friends Homecoming Golf Outing was held on September 30. The outing had the largest number of tournament, major and hole sponsors since its inception and over 130 golfers. The more than \$10,000 dollars in proceeds will be designated to the Fighting Scot Statue Project.
- The Association is looking forward to the Alumni Association Board of Directors' meeting (November 12), Midnight Breakfast (December 11) and Winter Commencement Ceremony (December 17).
- The Alumni Office, in conjunction with other University offices, will host the first Grad Finale at the Alumni House (November 30). The event is designed to familiarize graduating seniors with the Alumni Association, obtain commencement caps, gowns and tickets, discuss career options and learn more about the School of Graduate Studies.

USI Board Representative, Trustee Miceli offered the following brief highlights from the September 26 Board of Directors meeting. The following individuals were nominated and elected as officers for 2005-06:

President	Mr. James Graham
Treasurer	Mr. Ben Miceli
Secretary	Ms. Monica Johnson

Hill, Barth & King, LLC, reviewed the audited financial statements and found no material weaknesses regarding internal control over financial reporting. The statements present fairly the financial position of USI. A new contract covering bookstore employees was ratified on September 6, 2005, and will expire on April 27, 2009.

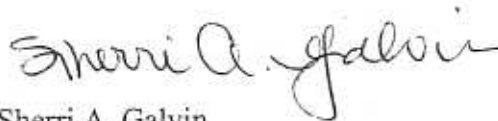
Likewise, Chairman Thomas noted Trustee Shields would be prepared to deliver a report at its next regular business meeting in his capacity as the Council's Edinboro Foundation Board representative.

As reported at the last regular business meeting, the Fall PACT meeting was presided over by Edinboro University Council of Trustees Chairman Harry Thomas. It was his first meeting as newly elected Chair. He extended to President Pogue his appreciation for his ongoing support as well as his personal attendance at the meeting which was held in Millersville on October 20-21. Chair Thomas noted it was one of the best meetings that he's ever attended. The Chair encouraged all members of the Council to attend future meetings. The Spring meeting will be held at Slippery Rock, April 27-28. In addition to the educational programs, meeting participants heard from Board of Governors Chairman Ken Jarin, Chancellor Hample and other senior System leaders. Chairman Thomas noted the distribution by the Chancellor's office of an electronic newsletter. Therefore, if Council members have a professional accomplishment or noteworthy news to share, please consider it for electronic publication. Noteworthy news can be

directed to President Pogue's office. Members of the PACT Executive Committee have been invited to meet with the Chancellor in February. Chairman Thomas invited Council members to direct to him any suggestions, concerns or questions that they wished to direct to Chancellor Hample. Chairman Thomas will follow-up with Chancellor Hample at the February meeting in Harrisburg.

Chairman Thomas called for the adjournment of the business meeting at 7:17 p.m. The next meeting of the Council will be held on Monday, March 20. **NOTE – This quarterly meeting date was subsequently postponed to Monday, April 17. Following notification by the Chancellor's office of a planned workshop for PASSHE Board of Governors members and PASSHE Presidents on Tuesday, March 21, the need to reschedule the quarterly meeting became apparent due to travel considerations.**

Respectfully submitted,



Sherri A. Galvin
Assistant to the President
and Recording Secretary