

MINUTES  
Board of Trustees Meeting  
July 31, 1962

A regularly scheduled meeting of the Board of Trustees of the Edinboro State College was held in the Board Room of Normal Hall, Meadville Street, Edinboro, Pennsylvania, on July 31, 1962, beginning at 10:00 a.m.

The following members were present: Mr. Will Rose, Mrs. Jane Conaway, Mr. John Grajciar, Mrs. Susan McComb, Mr. Wesley Reitze, Mr. Hyman Roseman, and Mrs. Helen Rye.

Mr. Rose requested information concerning contract negotiations with the General McLane Joint School System and Dr. Miller reported that the College Administrators had had several meetings with the General McLane Joint School Administrators and that the following suggested statement had been adopted by Mr. Parker, Mr. Holowach, Mrs. Bond, and Dr. Miller.

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Suggested Statement Concerning  
1962-63 Operation of the Campus School  
July 24, 1962

1. The College desires to run a campus school.  
The School District is entirely willing to have some of its elementary pupils attend such a campus school.
2. Since a contract which is satisfactory to both parties is most difficult to negotiate under the provisions of the New Act 560, it is proposed that the operation of the Campus School continue wherever possible under the provisions of the previous contract except that no payments shall be made by either party.
3. Under these provisions,
  - A. The District will make a survey to determine what pupils wish to attend the Campus Elementary School.
  - B. Pupils will be assigned under provisions agreed upon by the School District and the College.
  - C. The Campus School desires food service provided the School District will provide it.
4. The School District will provide transportation where necessary.

As proposed by:

Mr. James Parker  
Mr. Charles Holowach  
Mrs. Ava Bond  
Dr. Thomas Miller

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It was voted, on motion of Mrs. Conaway, seconded by Mr. Reitze, that in the event that it was impossible to negotiate a contract satisfactory to the College, the School District, the Department of Public Instruction, and the Auditor General's Office, the above statement become policy of the Board under which the Campus School will operate for the 1962-63 school year.

Mr. Rose declared the minutes of the meeting held May 28, 1962 approved as submitted by the secretary to each member of the Board.

The following requests for refunds as shown by the records of the Bursar were recommended by the President and Business Manager for review and action by the Board of Trustees:

Susan Cooper - \$50.00  
Phyllis Grutza - \$ 6.00  
Janet Roth - \$61.05

It was voted, on motion of Mr. Grajciar, seconded by Mrs. Conaway, that the refunds as listed above be granted in accordance with the regulations for repayment.

It was voted, on motion of Mr. Reitze, seconded by Mrs. McComb, that the bills for the months of May and June, 1962 be approved as certified by the Business Manager to be correct to the best of his knowledge.

It was voted, on motion of Mrs. Rye, seconded by Mr. Grajciar, that the Board accept the resignations of Dr. William Brown and Mr. Loyal Park.

It was voted, on motion of Mr. Grajciar, seconded by Mr. Reitze, that upon the recommendation of Dr. Miller, the Dean of Instruction, and the Department Heads, the Board approve the appointment of the following new faculty members to begin their duties September 1, 1962.

Mr. Richard Parish - Geography - Assist. Prof. - \$6,000  
Dr. James Vincent - English - Assoc. Prof. - \$7,250  
Mr. Dorn Howlett - Art - Assist. Prof. - \$6,000  
Mr. James Kent - English - Instructor - \$5,300

Dr. Miller presented the following list of faculty members and recommended promotions for them provided they meet the necessary degree requirements:

To be promoted from Instructor to Assistant Professor

Miss Nancy Acker  
Mrs. Brooke Bishop  
Mr. William Etling  
Mr. Henry Katzwinkel

To be promoted from Assistant Professor to Associate Professor

Dr. Marvin Whitehead

To be promoted from Associate Professor to Professor

Dr. George Bond  
Mr. William Cornell

It was voted, on motion of Mrs. McComb, seconded by Mrs. Rye, that the Board approve the above recommendations provided these faculty meet the necessary degree requirements before September 1, 1962.

It was voted, on motion of Mr. Reitze, seconded by Mrs. Rye, that the following changes be made in the status of non-instructional personnel:

Mr. Robert Gosnell - Change from wage to salary @ \$102.00 per bi-weekly pay period (Custodial Worker I)  
Mrs. Lucille Knickerbocker - Change from wage to salary @ \$97.00 per bi-weekly pay period (Domestic Worker)  
Mrs. Edith Russin - Change from wage to salary @ \$97.00 per bi-weekly pay period (Domestic Worker)

Mr. Rose reported that he had received two communications from Mr. Urbani, President of the Pennsylvania State College Alumni Association. Mr. Urbani has asked Mr. Rose to either attend or send representation from the Edinboro Board to a meeting to be held at Indiana, Pennsylvania, August 23, 1962, with dinner to be served at 6:00 p.m.

Mr. Rose appointed Vice-President Reitze to attend this meeting and also asked that Mrs. McComb attend if it is possible for her to be available to do so.

It was voted, on motion of Mr. Reitze, seconded by Mrs. Conaway, that the Board direct the College President to deposit excess Student Special Fund Accounts in savings accounts.

Mr. Rose declared the meeting adjourned at 11:00 a.m. so that the Board could spend the rest of the day with the Citizens Advisory Committee and the legislators of the area in participating in the following program:

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EDINBORO STATE COLLEGE

Ross Hall

July 31, 1962

Meeting of the Board of Trustees, the Citizens Advisory Committee and Legislators from the area

PROGRAM

- 11:15 a.m. Brief reports from:  
Dr. Thomas R. Miller - President - The overall Campus Plan  
Mr. William Cornell - Director of Admissions - Admissions  
Dr. Harry W. Earley - Dean of Instruction - The Work of the College  
Dr. George Bond - Director of the Graduate Program - Graduate Work  
Dr. Harriet Long - Acting Director of the Arts and Science Program -  
The Arts and Science Program  
As a result of these reports, a brief discussion will be held concerning directions the College is taking.
- 12:15 p.m. Luncheon
- 1:15 p.m. A very brief tour of Ross Hall, the new food service building
- 1:45 p.m. A presentation by Dr. Eric Faigle, Dean of the College of Liberal Arts and Vice-Chancellor of Syracuse University, concerning the purposes of the Arts and Science Program and the real significance as Dr. Faigle sees it, of the contribution which this College can make to the educational future of this area
- 3:00 p.m. Adjournment

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Respectfully submitted,

*Marjorie G. Koon*

Secretary to the Board of Trustees