

EDINBORO UNIVERSITY IN ERIE  
**THE PORRECO CENTER**



**EDINBORO UNIVERSITY**  
OF PENNSYLVANIA  
IN ERIE  
PORRECO CENTER

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## OUR MISSION

The mission of Edinboro University is to create and share knowledge by providing access to education and learning experiences for the academic, cultural and personal growth of the students and the larger community we serve.

Edinboro University is committed to lifelong learning and service. Through the Office of Extended Learning, the University strives to:

- Serve the northwestern Pennsylvania area through community service activities;
- Link the University's resources to the needs of the community;
- Provide continuing professional education to business and industry and other area professionals;
- Enhance personal enrichment of the community through non-credit offerings.

We look forward to serving the needs of our family.

## GENERAL INFORMATION

**Registration:** We encourage you to register early. This will prevent the classes you are interested in from being canceled due to low enrollments. Please register at least one week in advance.

**Refund and Cancellation Policy:** You may cancel one week before class begins to receive a full refund. Classes canceled less than one week before classes begin will not receive a refund, and you will be responsible for your class fee.

Extended Learning reserves the right to postpone, limit enrollment, cancel, split or combine classes, and change instructors and class locations when necessary.

**Inclement Weather:** In the event of severe weather conditions, students should listen to local radio and television stations for the official closing of the campus. If the University is closed, all off-campus locations will be closed as well.

**Instructors:** The courses listed in this catalogue are taught either by regular University faculty members or other qualified professional persons from the area. Each possesses a talent, skill or specialized interest, which he/she wishes to share with the community.

For more information about the programs listed in the Extended Learning publication or certificate and contract training needs, call (814) 836-1955 or 1-800-526-0121.

## POLICY OF NON-DISCRIMINATION AND AFFIRMATIVE ACTION

Edinboro University of Pennsylvania is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex and handicap in its activities, programs or employment practices as required by Title VI, Title IX, Section 504 and the ADA.

For information regarding civil rights or grievance procedures, contact Dr. Richard E. Arnold, Associate to the President for Equity, Special Programs, and Staff Development, Title VI, Title IX, Section 504, McNerney Hall, Edinboro, PA 16444 (814) 732-2167. For information or assistance regarding services, activities and facilities that are accessible to and usable by persons with a disability, contact Dr. Robert McConnell, Office of Students with Disabilities (814) 732-2462 V/TTY.

### Office of Extended Learning

Edinboro University in Erie – The Porreco Center  
2951 West 38<sup>th</sup> Street • Erie, PA 16506-4403  
(814) 836-1955 • Fax: (814) 833-2085

## ABOUT EDINBORO UNIVERSITY IN ERIE – THE PORRECO CENTER

### BRIEF HISTORY

The rich history of the Porreco estate dates back to the mid-nineteenth century, when a German immigrant, Henry Knobloch, purchased the original 400 acres. The main property stayed in the Knobloch family until 1931, when the first of the Gebauer's took title. Jesse Gebauer became the owner in 1942 while married to Adrian Archbold, grandson of John Archbold, the partner and Standard Oil fortune successor to John D. Rockefeller.

Mrs. Archbold died in 1976, and much of the estate was divided into smaller holdings and sold privately. The core of the property, however, was retained and put on public auction. In 1978, Louis J. Porreco purchased it. In 1986, Mr. Porreco donated the estate to Edinboro University to enhance the quality and convenience of educational offerings in the Erie area.

Today, the renovated estate is used by Edinboro University to provide both credit and non-credit educational opportunities for traditional and non-traditional students, and for holding special events. Various organizations within the community also use the facilities for educational and cultural programming.

### ACADEMIC PROGRAMS

Over 10,000 students have taken classes in various programs at the Porreco Center since Edinboro University consolidated its academic offerings at one convenient location more than 14 years ago. **Undergraduate courses** in such areas as biology and health services, business administration and economics, mathematics and computer science, speech and communication studies, secondary education, elementary education, English & theatre arts, foreign languages, geosciences, philosophy and history are provided.

In addition, Edinboro University offers **graduate and extended learning** classes, plus four associate degree programs: **Associate of Arts in Criminal Justice, Associate of Arts in Human Services, Associate of Science in Business Administration** and an **Associate of Arts in Liberal Studies**.

During the summer, the grounds are alive with the sound of children's voices. **The Kids Academy at Porreco** is an exciting opportunity for children in grades 1-6 to participate in a wide array of unique learning experiences thanks to Edinboro University in Erie.

### COMMUNITY & CORPORATE RESOURCE – LET US HOST YOUR NEXT EVENT!

In tandem with its role as an academic institution, Edinboro University in Erie also provides facilities for citizens and organizations wishing to hold **special events** at the Center. Facilities are available for training sessions, retreats, conferences, meetings, receptions, classroom space,

videoconferencing and press conferences. In addition, the facility houses a computer lab and distance education classroom.

Edinboro University in Erie's primary academic facility is housed within one of the largest standing barns in Erie County. The renovated interior includes **classrooms** and a **seminar area**. The Barn also houses a fully equipped **computer lab** with 24 computers with Internet capabilities and a **distance education classroom**.

The Center also houses a converted guest house (The Garden House) which contains classrooms, faculty offices, a library service area with reference materials and direct computer access to **Edinboro University's main library catalogue**, the largest educational resources center in northwestern Pennsylvania.

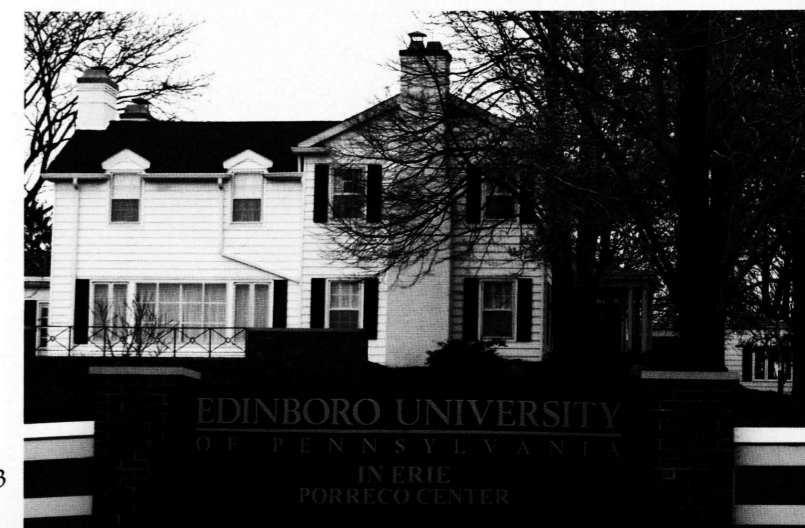
Mary Porreco Hall, the original estate mansion and still its centerpiece, has been maintained to preserve its 1800s vintage farmhouse milieu. Among its 12 rooms is a large living area perfect for **executive seminars, retreats, conferences, receptions and cultural events, and professional and social gatherings**. Mary Porreco Hall also has a library, three small conference or break out rooms, dining and lounge facilities, and a fully equipped kitchen. **Special-event catering services** are also available.

### Videoconferencing/Distance Education Capabilities –

Edinboro University in Erie offers videoconferencing capability for meetings, classes or conferences. Utilizing state-of-the-art technology, meetings can be conducted at a distance to save both time and expensive travel costs. A **two-way, fully interactive videoconference classroom** complete with multiple cameras, fax, and computer presentation is available.

**For more information about Edinboro University in Erie – The Porreco Center**, or to utilize the Center and its facilities, please contact:

Beth A. Zewe  
Edinboro University in Erie – The Porreco Center  
2951 West 38<sup>th</sup> Street • Erie, PA 16506-4403  
(814) 836-1955 or Fax (814) 833-2085  
[zewe@edinboro.edu](mailto:zewe@edinboro.edu)



**Dr. Frank G. Pogue**  
President  
Edinboro University of Pennsylvania

Edinboro University in Erie –  
The Porreco Center Staff

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[tlsmith@edinboro.edu](mailto:tlsmith@edinboro.edu)

**Beth A. Zewe**  
Coordinator of Non-Credit Programs  
[zewe@edinboro.edu](mailto:zewe@edinboro.edu)

**Sabra Jefferson**  
Office Professional  
[sjefferson@edinboro.edu](mailto:sjefferson@edinboro.edu)

## ASSOCIATE DEGREE PROGRAMS AT EDINBORO UNIVERSITY IN ERIE – THE PORRECO CENTER

### BUILDING A PROSPEROUS FUTURE THROUGH ACADEMIC EXCELLENCE AND CIVILITY



Edinboro University of Pennsylvania recently introduced a new theme – one that will lead us to the 2006-07 academic year when we will celebrate the University's 150th anniversary or Sesquicentennial. This theme, "Building a prosperous future through academic excellence and civility," builds

upon our commitment to academic excellence and civility while introducing the ideal of prosperity. We believe that excellence in academics and civility will lead to prosperity, not only for members of the Edinboro Family, but also for the region, state, nation and the world we serve.

I am pleased to present this information about the degree programs we are offering at Edinboro University in Erie – The Porreco Center. By offering classes at our historic and beautiful facility in Erie, we are reaching out to those of you who live in Erie and prefer to stay at home while taking classes...those of you who realize that an Edinboro degree can open the doors to a prosperous and productive future, at a fraction of the cost of many other colleges and universities...those of you who, unfortunately, find yourselves unemployed and looking for a new career direction...and even those of you who are returning from military service.

As you'll see on the following pages, a degree from Edinboro University can take you almost anywhere you want to go. It can, indeed, lead to a "prosperous future through academic excellence and civility."

Dr. Frank G. Pogue  
President, Edinboro University of Pennsylvania  
Edinboro University in Erie The Porreco Center

### YOU CAN EARN A DEGREE...

- **Associate of Arts in Criminal Justice** – will prepare you for a variety of employment opportunities with the police, the courts, and correctional programs.
- **Associate of Arts in Human Services** – will prepare you for employment in a wide range of mental health and/or human services fields.
- **Associate of Science in Business Administration** – will prepare you for an entry-level position in business, accounting, finance or marketing.
- **Associate of Arts in Liberal Studies** – will enhance your basic skills while giving you the foundation you need for a four-year degree.

### IN ERIE...

Beginning in fall 2004, all classes for these four programs will be offered at Edinboro University in Erie – The Porreco Center, 2951 West 38th Street (just minutes from the Millcreek Mall).

### AT CONVENIENT TIMES...

Classes are scheduled during late afternoons, evenings and weekends.

Monday-Thursday 2:30 to 3:45 pm*	Friday 5:30 to 8:00 pm
4:00 to 5:15 pm*	
4:00 to 6:30 pm	Saturday 9:00 to 11:30 am
5:30 to 6:45 pm*	
7:00 to 8:15 pm*	
7:00 to 9:30 pm	Sunday 4:00 to 6:30 pm

### AT AN AFFORDABLE COST...

Edinboro University continues to offer the lowest tuition rates in the area.

\*Classes meet twice a week. All others meet once a week.

#### EDINBORO UNIVERSITY OF PENNSYLVANIA

##### ADMISSIONS OFFICE

Biggers House

Edinboro University of Pennsylvania  
Edinboro, PA 16444

Phone: 1-888-8GO-BORO (888-846-2676)  
or 814-732-2761

Fax: 814-732-2420

E-mail: eup\_admissions@edinboro.edu

Web: www.edinboro.edu

*One of the 14 universities in Pennsylvania's State System of Higher Education, Edinboro University is committed to affirmative action for all persons in its educational programs, activities, and employment practices.*

## ASSOCIATE OF ARTS DEGREE CRIMINAL JUSTICE

### OVERVIEW

The field of criminal justice encompasses all matters relating to crime. It is concerned with law, criminology, police, courts, corrections, crime control policy and planning. Moreover, it is a rapidly changing field. Modern criminal behavior such as computer theft and embezzlement, terrorism, racketeering and sophisticated political corruption require new technologies and skills for crime control. There is a need for broadly educated personnel with a deep understanding of the criminal justice system and its political, social and economic environments. There is equally a need for modern police skills, from accounting to computer skills and counseling.

A sound degree program in criminal justice must be flexible to prepare undergraduates for a rapidly changing – and exciting – set of occupations. To meet this need, Edinboro University offers a comprehensive program which provides an overview of the criminal justice system and development of essential skills: the Associate of Arts in Criminal Justice.

### CAREER OPPORTUNITIES

The two-year associate degree program is designed primarily to provide persons currently employed in criminal justice agencies an opportunity to enrich their backgrounds in criminal justice studies and at the same time earn a college degree in the field.

Edinboro's criminal justice program seeks to provide students with a broad understanding of the entire criminal justice system and human behavior rather than a narrow specialization. A wide range of employment opportunities exist with the police, the courts, and correctional programs. The background provided by this degree program may also be valuable for those who decide to seek a four-year bachelor's degree in criminal justice, social work, sociology or political science.

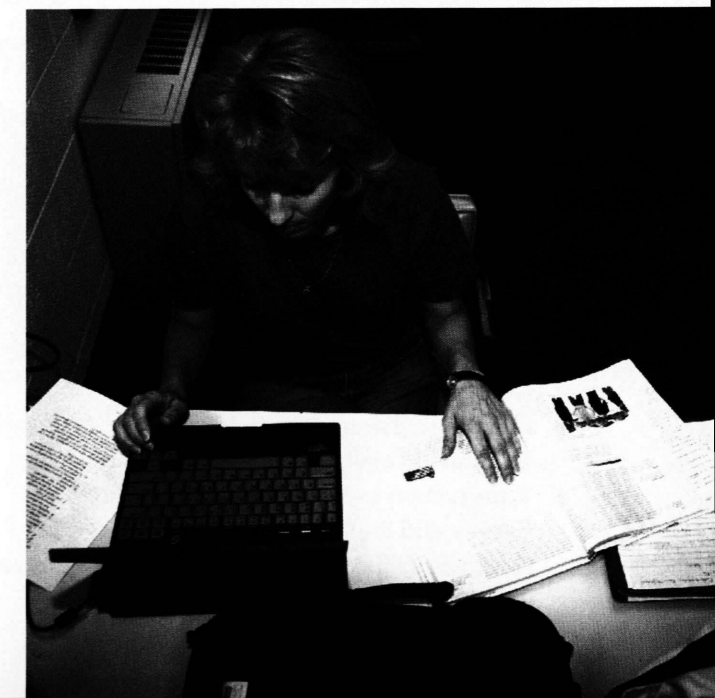
### PROGRAM OF STUDY

- I. GENERAL EDUCATION REQUIREMENTS **30 sem. hrs.**
  - College Writing Skills (3)
  - One approved course from each Core category (21)
  - One approved course from two different Distribution categories (6)
- II. CRIMINAL JUSTICE REQUIREMENTS **30 sem. hrs.**
  - A The Criminal Justice System **18 sem. hrs.**
    - American Government (3)
    - Principles of Sociology (3)
    - Introduction to Criminal Justice (3)

- Introduction to Policing (3)
  - Introduction to Corrections (3)
  - Prosecution and the Courts (3)
- To be selected from at least two categories below **12 sem. hrs.**
- B. Legal Aspects of Crime
    - Pennsylvania Criminal Code (3)
    - Criminal Procedure and Evidence (3)
  - C. Societal Influences on Crime and Delinquency
    - American State and Local Government (3)
    - Drugs and Human Behavior (3)
    - Organized Crime and Corruption (3)
    - Juvenile Delinquency (3)
    - American Urban Development (3)
    - U.S. Police History (3)
  - D. Techniques of Dealing with Crime
    - Criminal Investigation (3)
    - Public Administration (3)
    - Criminalistics (3)
    - Probation, Parole and Community Corrections (3)
  - E. Electives
    - Juvenile Justice (3)
  - F. Field Experience
    - Internship in Criminal Justice (3)
- III. ELECTIVES (Open) **6 sem. hrs.**
- TOTAL 66 sem. hrs.**

#### For More Information, Contact:

Department of Political Science & Criminal Justice  
Edinboro University of Pennsylvania  
Edinboro, PA 16444  
Phone: 814-732-2409  
<http://webs.edinboro.edu/dept/polscience.html>



## ASSOCIATE OF ARTS DEGREE HUMAN SERVICES

### OVERVIEW

The basic premise of this program is that there is a common core of attitudes, skills and knowledge that apply to a variety of settings in the human services. Individuals equipped with these competencies can make effective contributions to agencies involved in mental health, education, welfare, retardation, corrections and other areas.

### CAREER OPPORTUNITIES

Many health and human services agencies are seeking individuals who have less than a baccalaureate degree, but are sophisticated enough to be effective workers.

This program is concerned with the preparation of individuals as mental health workers, psychiatric aides, social service workers, workers for developmentally disabled, and workers with the elderly. The availability of trained paraprofessionals in these areas could make such services available to the public more efficiently and effectively.

The goal of the program is to educate, in two years, a generalist worker who could move into a wide range of mental health and/or human services fields.

Human services paraprofessionals held several thousand government jobs during the 1990s. Government agencies employ a significant portion of the paraprofessionals to deal with such issues as poverty, crime, public assistance, population policy, social rehabilitation, community development, mental health, racial and ethnic studies, and environmental impact studies.

### PROGRAM OF STUDY

- I. GENERAL EDUCATION REQUIREMENTS **30 sem. hrs.**  
College Writing Skills (3)  
One approved course from each Core category (21)  
One approved course from two different Distribution categories (6)
- II. HUMAN SERVICE AREA REQUIREMENTS **24 sem. hrs.**
- A Nature and Need of Service **9 sem. hrs.**  
Social Services (3)  
Principles of Sociology (3)  
Contemporary Social Problems (3)
- B. Behaviors, Treatments and Strategies **9 sem. hrs.**  
Human Diversity (3)  
Introduction to Social Welfare Policy (3)  
Society and the Individual (3)
- C. Electives in Field **6 sem. hrs.**  
To be selected from the following:

Medical Social Work (3)  
Child Welfare (3)  
Aging and Human Services (3)  
Juvenile Delinquency (3)  
Soc. of Marriage and Family (3)  
Race and Ethnic Relations (3)  
Sociology of the Life Cycle (3)

III. FREE ELECTIVES **12 sem. hrs.**

**TOTAL 66 sem. hrs.**

**For More Information, Contact:**  
Department of Sociology  
Edinboro University of Pennsylvania  
Edinboro, PA 16444  
Phone: 814-732-1593  
Fax: 814-732-1632  
<http://webs.edinboro.edu/dept/sociology.html>

## ASSOCIATE OF SCIENCE DEGREE BUSINESS ADMINISTRATION

### OVERVIEW

The Associate of Science degree in Business Administration prepares students for a variety of professional careers. This degree program is especially designed to provide students with a business degree for entry-level positions in business, for job promotion, or as a bridge toward completion of a bachelor's degree in business administration. Students complete a foundation of business courses that provide thorough exposure to each of the business functions, to economics, to business law, and to the technology used in business.

Students are also required to complete an elective course in business that provides additional expertise in a selected business area. This elective is chosen from courses in advertising and promotion, cost accounting, human resource management, and money and banking.

All of the courses required in the associate degree program also apply to the bachelor's degree in business administration.

### CAREER OPPORTUNITIES

The Associate of Science in Business Administration program prepares the student to find employment in various positions in domestic or international businesses including accounting, advertising, finance, financial services, logistics, management, marketing and production.

Business positions are available for graduates in commercial firms, not-for-profit organizations, government

agencies and international businesses. Graduates can also choose to be self-employed and are prepared for further study in business administration, accounting, finance, financial services, economics or marketing.

### PROGRAM OF STUDY

- I. GENERAL EDUCATION REQUIREMENTS **24 sem. hrs.**
- II. BUSINESS FOUNDATION REQUIREMENTS **27 sem. hrs.**  
Principles of Accounting I (3)  
Principles of Accounting II (3)  
Information Resources Management\* (3)  
Legal and Regulatory Environment of Business (3)  
Principles of Economics: Macro (3)  
Principles of Economics: Micro (3)  
Business Finance I (3)  
Principles of Management (3)  
Principles of Marketing (3)

\* Students who cannot demonstrate competence in word processing and spreadsheet software must take Essentials of Computing I as a General Education Core 7 course or as an elective.

- III. BUSINESS ELECTIVE **3 sem. hrs.**  
One of the following courses:  
Cost Accounting  
Money and Banking  
Human Resource Management  
Advertising and Promotion

- IV. ELECTIVES **6 sem. hrs.**  
College Algebra must be taken as an elective

**TOTAL 60 sem. hrs.**

**For More Information, Contact:**  
Department of Business Administration and Economics  
Edinboro University of Pennsylvania  
Edinboro, PA 16444  
Phone: 814-732-2407  
Fax: 814-732-1610  
<http://webs.edinboro.edu/dept/business.html>

## ASSOCIATE OF ARTS DEGREE LIBERAL STUDIES

### OVERVIEW

The Associate of Arts in Liberal Studies is a flexible two-year degree program designed to meet the needs of a variety of students:

- students desiring a two-year degree that will enable them to transfer to a four-year institution;
- unemployed workers wanting to develop marketable job skills; or
- employed persons seeking retraining or upgrading of knowledge.

Up to 15 hours of credit may be awarded for previously completed courses at vocational or technical institutes, and students may be eligible to have their tuition covered by the national vocational training act.

### PROGRAM OF STUDY

- I. GENERAL EDUCATION REQUIREMENTS **30 sem. hrs.**  
College Writing Skills (3)  
One approved course from each Core category (21)  
One approved course from two different Distribution categories (6)

- II. HUMANITIES TRACK **15-24 sem. hrs.**  
At least one advanced course from four of seven advanced humanities disciplines: Art, English and Theatre Arts, Foreign Languages, History, Music, Philosophy, or Speech Communications

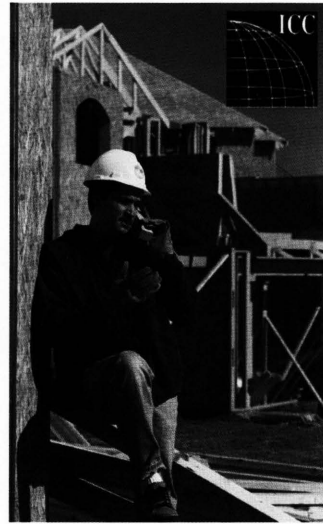
- III. ELECTIVES **6-15 sem. hrs.**  
To be chosen in close consultation with the program advisor.

**TOTAL 60 sem. hrs.**

**For More Information, Contact:**  
Department of Philosophy  
Edinboro University of Pennsylvania  
Edinboro, PA 16444  
Phone: 814-732-2490  
Fax: 814-732-2865  
<http://webs.edinboro.edu/dept/philosophy.html>

# BUILDING INSPECTION – INTERNATIONAL CODE COUNCIL (ICC) TRAINING

## Pennsylvania's Only Proven Comprehensive Building Inspector Training Program



International Code Council (ICC), formerly Building Officials Code Administrators International (BOCA), sets guidelines and provides training to "Code Enforcement Officials" (CEOs) of all Pennsylvania municipalities, counties, townships, and cities.

### Need a new career? Become a Building Inspector!

If you are tired of worrying about company downsizing and lay-offs, or you need to find something else to do, you should consider a career as a building inspector. With the new Pennsylvania Uniform Construction Code implemented in July of 2004, a whole new career field has been created.

Pennsylvania's Only Proven Comprehensive Building Inspector Training Program. APPROVED FOR OVR FUNDING.

Now available at Edinboro University in Erie – The Porreco Center. All classes are taught by International Code Council instructors using materials/books published by the International Code Council. Classes prepare students to take the Residential Building Inspector, Commercial Building Inspector and Commercial Building Plans Examiner certification tests.

### SERIES #26 – RESIDENTIAL BUILDING INSPECTION SERIES (IBC2003)

Dates: Feb. 14, 15, 16, 17, 18, 22, 23, 24  
Mar. 8, 9, 10, 11, 15, 16, 22, 23, 24  
Time: 8:00 am-4:00 pm  
Cost: \$2,880, plus texts (approx. \$700)

### SERIES #27 – COMMERCIAL BUILDING INSPECTION SERIES (IBC2003)

Dates: Apr. 12, 13, 14, 19, 20, 21, 27, 28, 29  
May 3, 4, 5, 10, 11, 18, 19  
Time: 8:00 am-4:00 pm  
Cost: \$2,300, plus texts (approx. \$600)

SERIES / CLASS	SERIES DATES
<b>Residential Inspection Series (IRC2003)</b>	<b>Series #26 IRC/2003</b>
IRC 2003 - Overview and Code Development Process	Feb. 14, 2005
Performing IRC 2003 Building Inspections	Feb. 15-16-17-18, 2005
Performing IRC 2003 Electrical Inspections	Feb. 22, 23, 24, 2005
Performing IRC 2003 Plumbing Inspections	Mar. 1-2-3, 2005
Performing IRC 2003 Mechanical Inspections	Mar. 8-9-10-11, 2005
2003 IECC Residential Provisions	Mar. 15-16, 2005
Performing IRC 2003 Plan Reviews	Mar. 22-23-24, 2005
<b>Commercial Building Inspection Series (IBC 2003)</b>	<b>Series #27 IBC/2003</b>
Overview of the 2003 IBC and Administration	Apr. 12, 2005
Occupancy (Chapter 3)	Apr. 13, 2005
Construction Type, Height and Area (Chapters 5 & 6)	Apr. 14, 2005
Fire Resistance & Fire Protection (Chapters 7 & 8)	Apr. 19, 2005
Hazardous Materials	Apr. 20, 2005
Means of Egress (Chapter 10)	Apr. 21, 2005
Accessibility (Chapter 11)	Apr. 27, 2005
Performing Structural Plan Reviews	Apr. 28, 2005
Structural Concepts (Chapters 16, 17 & 22)	Apr. 29, 2005
Concrete & Masonry (Chapters 19 & 21)	May 3, 2005
Footings & Foundations (Chapter 18)	May 4, 2005
Wood Framing (Chapter 23)	May 5, 2005
Performing Non-Structural Plan Reviews	May 10, 2005
Day Care & Assisted Living, A Design Option	May 11, 2005
Overview of the International Fire Code	May 18, 2005
Fire Sprinkler Plan Review	May 19, 2005

Classes can be taken individually or sign up for the entire series.  
Prices do not include costs for certification testing.  
Call today to register, 814-836-1955.  
Edinboro University in Erie – The Porreco Center

## MARKETING YOURSELF – RESUME PREPARATION CLASS FOR PAST CLASS PARTICIPANTS

The seminar, titled *Marketing Yourself*, addresses the issues of preparing your resume and marketing package, analyzing the job market for building inspectors in your geographic region, and selling yourself during job interviews and/or marketing proposal meetings.

You may have attended many programs on how to write a resume, etc., but this is the only program you'll find dealing with marketing yourself as a **Building Inspector**. Not only will we discuss the issues listed above, we will also get into setting rates for contract inspection services and managing a small inspection business. Everything about this program is customized to the profession, and it is **free**...absolutely no charge to you.

Chad Smith, Director of Training Services at California University's Southpointe Center is the instructor. Chad has twenty-five years of experience in human resources managing employment searches; and he is the co-author of the building inspection program you are attending. In addition, he is Chairman of his Township's Board of Supervisors and has first hand knowledge of local government hiring processes.

Again, this **one-day seminar is free**. Admission will be first-come first-serve, and space is limited. This program is our way of thanking you for participating and to help along the way to a new career (or a new career opportunity). Plan to bring your personal resume information and a pen and tablet.

January 27, 2005, 9:00 am-3:00 pm  
Edinboro University in Erie – The Porreco Center  
Instructor: Chad Smith  
Fee: Free to Past ICC Class Participants

## CHILD CARE TRAINING PROGRAMS

The Pennsylvania Department of Public Welfare and the PA Pathways Training underwrite training costs for child care training programs at Edinboro University. Each session can be applied toward the Department of Public Welfare's annual six-hour training requirement. Edinboro University is offering 13 sessions this spring.

**Registration Cost: \$5 per 3-hour course.**

**The registration fee is non-refundable.** Applicants should assume acceptance of registration unless otherwise notified. If a class is filled or canceled, we will notify you. Registration cannot be taken over the phone. Registration must be made at least one week in advance.

### Description of Level Designations:

- Level 1: Designed for entry-level professionals
- Level 2: Designed for those who possess the basic knowledge and skills of DAP
- Level 3: Designed for those who desire to work toward group supervisor or director positions

## CONNECTING ART AND CHILDREN'S LITERATURE, PART I

This workshop will provide participants the opportunity to engage in activities that integrate appropriate children's literature selections with art activities. Participants will discuss the elements and principles of art including color, value, line, and balance as they explore illustrations and activities that connect these principles.

Date: Monday, February 7, 2005  
Location: Edinboro University in Erie – The Porreco Center, The Barn, Room 5  
Time: 5:30 -8:30 pm  
Trainer: Virginia McGinnis  
Audience: Mixed  
Level: K2 19: C1 Level 1



### COPING WITH ANGER AND CONFLICT USING CHILDREN'S LITERATURE

This workshop will focus on the skills that children and adults can use to handle anger and conflict in non-violent ways. Participants will explore the use of children's literature in creating activities to help children cope with emotional issues. Participants will receive many ready-to-use "lessons" and ideas.

Date: Tuesday, February 15, 2005

Location: Edinboro University in Erie – The Porreco Center, The Garden House, Room 2

Time: 5:30-8:30 pm

Trainer: Jennifer McNellie

Audience: Mixed

Level: K2 21: C2 Level 2

### ARTISTS AND THEIR WORK: INTRODUCING FINE ART PRINTS TO YOUNG CHILDREN

This is the second in a series of two workshops on art education with young children. The workshop will provide participants the opportunity to examine art prints and develop dialogue strategies to be used with young children, which incorporate the language of elements and principles. Art activities that connect the artists and their work will be demonstrated. Hand out materials will include example activities for specific art pieces as well as available sources for free and inexpensive resources.

Date: Monday, March 14, 2005

Location: Edinboro University in Erie – The Porreco Center, The Barn, Room 5

Time: 5:30-8:30 pm

Trainer: Virginia McGinnis

Audience: Mixed

Level: K2 19: C2 Level 2

### A MORNING IN PUPPETRY

Most child care professionals do not know how to effectively use their most valuable tool, puppets. Various puppets will be demonstrated: the hand-in rod, glove puppet, finger marionette, and life-size children's puppets. Overheads will illustrate the different varieties of puppets, and proper and improper use. At the end of the session the attendees will make their own finger puppet to take to their classrooms as their own special friend.

Date: Saturday, March 19, 2005

Location: Edinboro University in Erie – The Porreco Center, The Barn, Room 5

Time: 9 am-Noon

Trainer: Linda Caldwell

Audience: Mixed

Level: K2 15: C1 Level 1

### EXPLORING SCIENCE THROUGH OUR SENSES, PART I

This is Part I of a three part series of workshops focusing on science. This workshop will promote active learning to introduce basic science concepts. The participants will have the opportunity to explore science with various hands-on activities using everyday household products. The development of science concepts using hands-on activities will be discussed.

Date: Monday, March 21, 2005

Location: Edinboro University in Erie – The Porreco Center, The Barn, Room 5

Time: 5:30-8:30 pm

Trainer: Lisa Brightman

Audience: Mixed

Level: K2 18: C2 Level 1

### EXPLORING SCIENCE THROUGH OUR SENSES, PART II

This is Part 2 of a three-part series of workshops focusing on science. This workshop will demonstrate how to integrate children's literature into science. The participants will have the opportunity to explore various ways to use literature to promote an inquiry based appropriate science.

Date: Monday, April 4, 2005

Location: Edinboro University in Erie – The Porreco Center, The Barn, Room 5

Time: 5:30-8:30 pm

Trainer: Lisa Brightman

Audience: Mixed

Level: K2 18: C2 Level 2

### WHO, WHAT, WHEN, WHERE, WHY, AND HOW, PART I

This is Part I in a series of two training sessions that focus on literacy development in young children. Part I of the training will demonstrate how read aloud books can be used to foster beginning language and listening skills through the use of extended hands-on activities. This workshop is primarily designed for the early childhood classroom teacher.

Date: Tuesday, April 5, 2005

Location: Edinboro University in Erie – The Porreco Center, The Garden House, Room 2

Time: 5:30-8:30 pm

Trainer: Shelley Morgenstern

Audience: Mixed

Level: K2 16: C1 Level 1

### SONGS TO SING AND GAMES TO PLAY

Is there singing in your classroom? This workshop will be a morning of singing the old songs you love and new songs that will soon be your favorites! Finger plays for many songs will be discussed, as well as chants. There will be songs for seasonal holidays, as well as just for fun. Bring your tape recorder to remember the tune and your best singing voice. You will get a chance to share your favorite songs with the participants. A book of lyrics will be provided to all who attend and games appropriate for all ages will be played.

Date: Saturday, April 9, 2005

Location: Edinboro University in Erie – The Porreco Center, The Barn, Room 5

Time: 9 am-Noon

Trainer: Linda Caldwell

Audience: Mixed

Level: K2 19: C1 Level 1

### EXPLORING SCIENCE THROUGH OUR SENSES, PART III

This is Part 3 of a three-part series of workshops on science. Part 3 will focus on assessment and science concept development. Participants will explore formal and informal ways to access learning and how to use assessment to plan appropriate instruction.

Date: Monday, April 18, 2005

Location: Edinboro University in Erie – The Porreco Center, The Barn, Room 5

Time: 5:30-8:30 pm

Trainer: Lisa Brightman

Audience: Mixed

Level: K4 41: C3 Level 3

### WHAT'S POSITIVE ABOUT POSITIVE DISCIPLINE?

This workshop deals with the effects that discipline has on behavior and how to manipulate the child's environment to produce a calm, caring atmosphere.

Date: Tuesday, April 19, 2005

Location: Edinboro University in Erie – The Porreco Center, The Garden House, Room 2

Time: 5:30-8:30 pm

Trainer: Cathy Shabtai

Audience: Mixed

Level: K2 21: C1 Level 1

### WHO, WHAT, WHEN, WHERE, WHY, AND HOW, PART II

This is Part 2 in a series of two training sessions that focus on literacy development in young children. Part 2 of the training will demonstrate the use of children's read aloud books and how math and science skills can be fostered through the use of extended hands-on activities. It is not necessary to have attended Part 1 of this series. This training is primarily designed for the childhood classroom teacher.

Date: Tuesday, April 26, 2005

Location: Edinboro University in Erie – The Porreco Center, The Garden House, Room 2

Time: 5:30-8:30 pm

Trainer: Shelley Morgenstern

Audience: Mixed

Level: K2 16: C2 Level 2

### NEW AND INTERESTING BOOKS TO SHARE

Sharing literature with children is a powerful tool for cognitive and social/emotional development. This workshop will share new and interesting children's books and provide ideas for enjoying the books.

Date: Wednesday, April 27, 2005

Location: Edinboro University in Erie – The Porreco Center, The Barn, Room 5

Time: 5:30-8:30 pm

Trainer: Karen Bauer

Audience: Mixed

Level: K2 16: C2 Level 2

### LANGUAGE, LITERACY, AND BRAIN DEVELOPMENT

Do you want to help children become literate? If so, this workshop is for you. Language is the foundation for reading and writing. Explore experiences that support children's language development.

Date: Monday, May 2, 2005

Location: Edinboro University in Erie – The Porreco Center, The Garden House, Room 2

Time: 5:30-8:30 pm

Trainer: Karen Bauer

Audience: Mixed

Level: K1 03: C2 Level 2

## COMMUNITY LEARNING SERIES

### Art Classes

#### BEYOND CRAYONS

This multi-sensory class will expose youngsters to a variety of interesting materials and fun expressive experiences. Drawing, painting, basic printmaking, and sculpture experiences will all be explored. Children will look at and talk about art through games and creative movement.

Saturdays, March 19 – May 7 (8 classes), 11 am-12:30 pm  
Edinboro University of Pennsylvania, Main Campus Building  
Instructor: Fran Mason  
\$75, plus \$15 supplies fee

#### RIGHT MAKES ERUDITE!

It doesn't matter what your profession or avocation, creative thinking is beneficial in all facets of life. In this 10-week course, participants will learn myriad creative approaches to solving problems. These approaches will be put to the test via participation in enlightening discussion, fascinating exercises, and fun, creative projects. This course is for ANYONE who would like to become more creative in both their daily life and their art making (drawing skills are welcome, but not required).

Tuesdays, March 22 – May 24 (10 classes), 1-2:30 pm  
Edinboro University in Erie – The Porreco Center  
Instructor: Fran Mason  
\$125, plus \$20 supplies fee

#### TREASURES FROM TRASH

Ever thought of building a colossal castle complete with all the details? Want to invent a totally tremendous toy never seen before? Interested in making your own goofy games guaranteed to amaze your friends and family? Ever thought you could make all these projects and more using recycled materials? That is exactly what we'll do in this 8-week course. Creative kids should come ready to use their imaginations, integrate lots of creative problem solving, and have GOBS of fun.

Saturdays, March 19 – May 7 (8 classes), 9:30-10:30 am  
Edinboro University of Pennsylvania, Main Campus  
Instructor: Fran Mason  
\$75, plus \$10 supplies fee

### Computer Classes

#### BEGINNING COMPUTER I: BUYING YOUR FIRST COMPUTER

This two-hour course is geared towards individuals who are thinking of buying a new and/or their first computer. The first hour will focus on developing a working vocabulary of key terms and concepts. The second hour will be used to discuss some of the many issues to consider and questions to ask before actually purchasing your new computer. The format of the class is designed to permit as much time for questions as possible. There are no prerequisites.

Monday, February 14 (1 class), 9-11 am  
Edinboro University in Erie – The Porreco Center  
Instructor: Monty L. McAdoo, Instruction and Electronic Resources Librarian, Edinboro University.  
\$35

#### BEGINNING COMPUTER II: KEYBOARDING & MOUSE SKILLS

This hands-on class provides participants with a basic operational knowledge of how to use a keyboard and mouse. The degree to which individuals are able to successfully use a computer is largely dependent on their skills with these pieces of hardware. This class moves very slowly and is geared towards those with little or no experience. There are no prerequisites.

Monday, February 21 (1 class), 9-11 am  
Edinboro University in Erie – The Porreco Center  
Instructor: Monty L. McAdoo  
\$35

#### BEGINNING SPREADSHEET USING EXCEL

This two-hour workshop is designed to provide a basic working overview of the vocabulary and functionality of spreadsheets using Microsoft Excel. During the first half hour, participants will acquire a working vocabulary of key terms and concepts. The remainder of the class will be used to gain hands-on experience working with the software and creating a basic spreadsheet. Time for questions and answers has been incorporated into the entire class.

*Prerequisite:* Basic keyboarding and mouse skills.  
Participants may also wish to bring a diskette on which to save their work.

Monday, February 28 (1 class), 9-11 am  
Edinboro University in Erie – The Porreco Center  
Instructor: Monty L. McAdoo  
\$35

#### INTRODUCTION TO MICROSOFT POWERPOINT

Learn the basics of creating presentations with Microsoft PowerPoint! You will learn to create slides, organize the presentation, and present and print presentations. Participants should already be familiar with other Microsoft Office products (Word or Excel).

##### 2 Sessions: Please pick one

Session 1: Saturday, April 9 (1 class), 10-Noon  
Session 2: Wednesday, April 13 (1 class), 10-Noon  
Edinboro University in Erie – The Porreco Center  
Instructor: Liz Richardson  
\$50

#### INTRODUCTION TO MICROSOFT WORD

Learn Word Processing basics with Microsoft Word! Skills to be covered include creating, editing, and saving a file; adjusting margins and tabs; using different views; and using spelling and grammar checks.

##### 2 Sessions: Please pick one

Saturday, March 19 (1 class), 10-Noon  
Wednesday, March 23 (1 class), 10-Noon  
Edinboro University in Erie – The Porreco Center  
Instructor: Liz Richardson  
\$50

#### CUSTOMIZED COMPUTER TRAINING

Let Edinboro University provide a customized computer training session for your company in Microsoft Word, Excel, Access or PowerPoint. Let us teach your employees how to navigate the Internet, design databases or get them started in basic computer orientation. Please call for more information.



### Financial Classes

#### FINANCIAL WORKSHOP FOR INDIVIDUAL INVESTORS

This six-week educational workshop will teach individuals how to increase investment income while reducing taxes on those investments. We will learn about the stock market as well as other forms of ownership and loaner ship investments. The class will also cover children's education and retirement. This class is for anyone interested in learning how to maximize their investments and minimize their taxes.

Wednesdays, March 16-April 20 (6 classes), 6:00-9:00 pm  
Edinboro University in Erie – The Porreco Center  
Instructor: Kirk Hamza, Investment Representative, EdwardJones  
\$75, includes financial notebook and textbook

#### RETIREMENT PLANNING

This three-hour workshop will focus on your (1) retirement goals. The class will cover length of years in retirement; source of retirement income; and how much you will need to save. The workshop will also focus on (2) taxes. Topics covered include saving pre-tax; saving and tax-deferred saving (traditional IRA and Roth IRA); The instructor will review time-tested strategies, such as buying quality investments, including equities in your investment mix, and diversification. In addition, the class will address allocation of assets and will cover the investment pyramid, annual reviews, and how to protect your assets.

Wednesday, March 2 (1 class), 6:00-9:00 pm  
Edinboro University in Erie – The Porreco Center  
Instructor: Kirk Hamza, Investment Representative, EdwardJones  
\$45

#### SMART COUPLES FINISH RICH™

You're cordially invited to a very important event in your relationship. Smart Couples Finish Rich™ is a revolutionary educational seminar designed to address the unique financial concerns of couples. You will learn how to protect yourself financially; how to really talk about money without fighting; how to take advantage of the new tax laws; and how to identify your values and make prudent financial decisions as a team. Learn the three biggest retirement account mistakes couples make and how the Latte Factor™ can potentially help you create significant wealth with minor lifestyle changes. Learn how to teach your kids about money and how to use the new 529 college savings plans to save for your children's college education.

Wednesday, April 20 (1 class), 7-8:30 pm  
Edinboro University in Erie – The Porreco Center  
Instructor: Ralph Linarelli, Jr., CFP, ChFC, Linarelli & Associates with Loesel-Schaaf Financial Advisors  
\$25



## SMART WOMEN FINISH RICH™

This seminar is based on the national bestseller book by David Bach. Smart Women Finish Rich™ is an educational seminar that provides you with seven steps to help you achieve financial security and fund your dreams. If you act upon these simple steps to improve the quality of your dreams, you can act upon these simple steps to improve the quality of your financial life, you will be well on your way to a fuller, richer life! You'll learn how to:

- Put Your Money Where Your Values Are
- Figure Out Where You Stand Financially
- Discover the Power of the Latte Factor™
- Build Financial "Baskets" for Your Retirement, Your Security and Your Dreams

Women have an 85% chance of facing their elder years single, widowed, divorced, or separated, and a majority of them are unaware of money management. Thanks to David Bach, now women from all walks of life can create a secure personal finance system. We are looking to attract women of all status and backgrounds and help them become knowledgeable in the opportunities there are to become financially stable for the future. This seminar is practical and basic with techniques that can be implemented immediately.

Tuesday, March 15 (1 class), 7-8:30 pm

Edinboro University in Erie – The Porreco Center  
Instructor: Ralph Linarelli, Jr., CFP, ChFC, Linarelli & Associates with Loesel-Schaaf Financial Advisors  
\$25

## General Classes

### BEGINNING GOLF

This introductory class will cover beginning golf, including grip, stance, swing, and rules for the beginning golfer.

Wednesdays, April 20-May 18 (5 classes), 5-6 pm.

Edinboro University in Erie – The Porreco Center  
Instructor: Lance Hannes  
\$75

### BONSAI AND MOSS GARDENING

Learn the fundamental principles of creating and maintaining bonsais (miniature trees) and moss gardens (moss-rock dish gardens). Learn different indoor and outdoor plants that can be designed into bonsais.

Saturdays, April 2-16 (3 classes), 1-3 pm

Edinboro University in Erie – The Porreco Center  
Instructor: John S. Alexander  
\$50

## BRINGING BOOKS ALIVE – FOR PARENTS AND THEIR PRESCHOOL CHILDREN

Reading is a lifelong adventure of laughter, excitement, mystery, and knowledge. The best way to set your children on the path of the reading adventure is to read to them. Bringing Books Alive is an interactive workshop for parents and their preschool children. During each of our sessions, we will explore the joy of sharing storybooks by using voice and facial expressions to bring stories alive for your little ones. We'll begin developing the literacy skills that will serve our children throughout their lives as we rhyme and giggle our way through a variety of popular and classic children's books. Please choose one session.

Mondays, February 21-March 14 (4 classes)

**Please pick one session**

Session I: 10-11 am OR Session II: 1-2 pm

Edinboro University in Erie – The Porreco Center

Instructor: Dawn Snodgrass

\$48

## CHALLENGE OF CHANGE: EXCUSE ME WHILE I CHANGE

The goal of the "Challenge of Change: Excuse Me While I Change" workshop is to help individuals prepare for change, and to make their transition from the unknown to the known be more comfortable. The striking feature of this workshop is that it allows individuals to focus on their present situation, and it allows facilitators to guide them in developing empowerment so they can move forward. This workshop has been successfully presented to groups such as women programs, professional affiliations, college students, high school students, displaced homemakers, employees who were downsized, welfare-to-work recipients, and military personnel. Feedback from students said it was "awesome" and "fun, yet I learned a lot," and an employee who was losing his job said it was "inspirational." A single mother stated, "I was so afraid, but now I am excited about making a change for the better." The workshop will help others "cross the bridge" slowly, carefully, and with less fear. The presenter will share with the participants the activities, humor, stories, and factual information that will guide them to be more willing to cope with change.

Tuesday, March 1 (1 class), 6-8 pm

Edinboro University in Erie – The Porreco Center

Instructor: Rita L. Freeborough

\$35

## INTRODUCTION TO FLOWER ESSENCES: NATURE'S GENTLE HEALERS

Discovered in the 1930's by English physician, Edward Bach, flower essences have since been used safely and effectively worldwide. This course explores the greatly documented, yet little-known, practice of using flower essences as all-natural additions to mainstream wellness programs. While traditional Western practices often approach healthcare from a symptom-oriented perspective, flower essences aid the user in addressing deeper emotional imbalances, which may underlie the physical distress. In this way, root causes may be highlighted, providing a foundation for the development of greater wellbeing. In this course, we will discuss potential root causes for physical discomfort, how flower essences act as "vibrational remedies" to help address emotional imbalances, and how to incorporate essences into our daily lives. **(PLEASE NOTE:** Flower essences are **NOT** essential oils. Unlike their fragrant cousins, which are applied topically, essences are administered in drops under the tongue.)

Saturday, April 23 (1 class), 1-4 pm

Edinboro University in Erie – The Porreco Center

Instructor: Susan Christhlf

\$45

## INTRODUCTION TO CRIMINAL JUSTICE

This class will cover an introduction to criminal justice. The course will include the three component parts of the criminal justice system: cops, courts, and corrections, with some emphasis on relevant constitutional issues and contemporary law enforcement issues.

Mondays, April 18-May 9 (4 classes), 10-Noon

Edinboro University in Erie – The Porreco Center

Instructor: Caleb L. Nichols

\$75

## INTRODUCTION TO POLITICAL SCIENCE

This class will cover an introduction to political science. Topics covered include political theories, political philosophies, federalism, Congress, Presidency, courts, as well as contemporary policy and legal issues.

Tuesdays, April 5-26 (4 classes), 10-Noon

Edinboro University in Erie – The Porreco Center

Instructor: Caleb L. Nichols

\$75

## MEDICAL ERRORS: WHAT YOU NEED TO KNOW

Everyone has heard a horror story about hospital safety. This workshop is for those who have an interest in understanding more about the recently published information about the frequent occurrence of medical errors in hospitals. The participants will learn about what patient safety means, who monitors it, and what is the government or private industry doing to ensure it.

The workshop will take a look at the new Pennsylvania Law that requires that hospitals have Patient Safety Officers, Patient Safety Committees and that they report medical error to the state and the patient under certain circumstances.

Those participating will also learn what they as consumers can do to ensure that they become part of the mechanism for safety while they or their family member is hospitalized. Presenter: **Attorney Carm Presogna**, is a Lawyer/Mediator and Nurse. She is also an Independent Consultant in Conflict Resolution and founder and president of First Choice Mediation.

Saturday, March 12 (1 class), 9-Noon

Edinboro University in Erie – The Porreco Center

Instructor: Attorney Carm Presogna

\$45

## MEDICAL RECORDS AND YOUR PRIVACY

This workshop will take a basic look at the purpose of the medical record and what rights attach to medical information. Participants will learn some basics about the laws that govern how medical records are to be handled and revealed. In addition, the discussion will include the role of HIPAA in limiting access by various categories of requesting parties. The participants will work with exercises that contain hypothetical situations that will illustrate the concepts of privacy to be discussed. Presenter: **Attorney Carm Presogna**, is a Lawyer/Mediator and Nurse. She is also an Independent Consultant in Conflict Resolution and founder and president of First Choice Mediation.

Saturday, April 2 (1 class), 9-Noon

Edinboro University in Erie – The Porreco Center

Instructor: Attorney Carm Presogna

\$45

## NEEDS OF TODAY'S TEENS

This series of interactive workshops is based on the work of Timothy Smith's "The Seven Cries of Today's Teens." In our meetings we will examine what is really going on in the hearts and minds of our teenagers and explore ways in which we, as parents, teachers, and other adults can enhance their emotional, spiritual, and physical well-being. Sessions are discussion-based, so a sharing of opinions and ideas will be important. Act 48 hours will be awarded upon request.

Date: Mondays, February 21-March 14 (4 classes)  
3:30-5:00 pm  
Edinboro University in Erie – The Porreco Center  
Instructor: Dawn Snodgrass  
\$75

## WOUNDS, CUTS, ABRASIONS, SPRAINS & STRAINS

This course is designed to aid the lay person in handling minor home emergencies, including wounds, cuts, abrasions, sprains, and strains.

Wednesday, April 27 (1 class), 6-8 pm  
Edinboro University in Erie – The Porreco Center  
Instructor: Thomas White, MSN, CRNP, CEN  
\$35

## YOUR HMO: FRIEND OR FOE

This workshop is for those who have an interest in understanding Health Maintenance Organizations. The participants will gain an overview of the structure and function of a Health Maintenance Organization. The focus will be to examine the rationale behind such methods as utilization nurses, case managers, care managers, nurse reviewers, evidence based medicine, population medicine and outcomes studies.

Common misconceptions about HMOs will be explored that concern denials of payment for services; what determines medical necessity decisions; complaint and grievance procedures and the right to sue an HMO.

Those participating will work with exercises that contain hypothetical situations that will illustrate concepts. The workshop objective will be to permit participants to gain an overview of the HMO and how it contributes to the healthcare system in the USA.

Presenter: **Attorney Carm Presogna**, is a Lawyer/Mediator and Nurse. She is also an Independent Consultant in Conflict Resolution and founder and president of First Choice Mediation.

Saturday, February 19 (1 class), 9-Noon  
Edinboro University in Erie – The Porreco Center  
Instructor: Attorney Carm Presogna  
\$45

## EMT & PARAMEDIC CERTIFICATION TRAINING

### FIRST RESPONDER

Training program in basic emergency medical care for first responders to a medical emergency. The program provides basic training, and instruction in emergency medical care required at the scene of a medical emergency or traffic accident, assuming that the rescuer is not an EMT. Examples of this include airway care, cardio-pulmonary resuscitation (CPR), controlling of bleeding and prevention of shock. This course also includes a final written exam and a final practical evaluation of skills.

PREREQUISITE: None  
Tuesdays and Thursdays, April 6-May 19 (12 classes),  
7-10 pm  
Edinboro University in Erie – The Porreco Center  
\$75, plus text

### EMERGENCY MEDICAL TECHNICIAN- BASIC (EMT)

This program is primarily designed for Ambulance/EMS personnel, but is appropriate for anyone who may be required to respond to emergencies. This course is certified by the Pennsylvania Department of Health. Previous CPR or First Aid is recommended, but not required. The course also includes a final written examination and a practical skills examination. Successful completion of the program and State examinations merits Pennsylvania Department of Health certification good for a period of three years.

PREREQUISITE: Participants must be at least sixteen (16) years of age at the time of the state examinations.  
Tuesdays and Thursdays, April 5-May 19 (14 classes)  
Edinboro University in Erie – The Porreco Center



## MUSIC PROGRAMS COMMUNITY MUSIC SCHOOL

Founded as the Preparatory Division by the Music Department at Edinboro University in the 1970s, the Edinboro University Community Music School was reborn in 2000 with a major expansion. Its mission is to provide music lessons to students without regard to their ability to pay. With this in mind, the Community Music School expanded into Erie at the Boys and Girls Club of Erie, Inc. and at Edinboro University in Erie – The Porreco Center. Currently, we have approximately 200 students studying a full range of musical instruction including wind and brass instruments, Suzuki piano, Suzuki violin, piano, strings, guitar, percussion, Kindermusik, and the Erie Children's Choir.

The facilities at Edinboro University in Erie – The Porreco Center make an ideal setting for the Community Music School. Working closely with the administrative staff at the Porreco Center, offerings include Suzuki piano, violin, voice, piano, and flute lessons. The Porreco Center houses a grand piano for student use, pre- and post-lesson computers, electronic pianos, and teaching studios. Future plans may include a concert hall and dedicated teaching areas for chamber music and lessons.

The Community Music School offers scholarships to over 40% of its students. To fund these activities, a generous grant from the Boys and Girls Club of Erie, Inc. was received in year one. Since then, fundraising efforts have included student fees, private donations, and grants. Please contact the Community Music School to discuss donor opportunities. The Community Music School can be reached at (814) 732-1357 or via e-mail at [dburdick@edinboro.edu](mailto:dburdick@edinboro.edu). The Community Music School website can be found on the Music Department website at <http://www.edinboro.edu>. The staff of the Community Music School includes Dr. Daniel Burdick, Executive Director, and Professor LeAnne Wistrom, Administrative Director.

In addition, the staff of the Porreco Center provides crucial assistance and support throughout the year.

## CONCERT BAND OF NORTHWEST PENNSYLVANIA SPRING & SUMMER CONCERTS

Sunday, April 10, 3:30 pm  
Louis C. Cole Auditorium  
*"Spring Concert: Music That Crosses Cultures"*

Sunday, May 29, Music begins at 6:40 pm  
Edinboro Cemetery  
*"Memorial Day Service"*

Wednesday, June 22, 7:00 pm  
Louis C. Cole Auditorium Lawn  
*"An Evening in New York City"*

Wednesday, July 6, 7:00 pm  
Louis C. Cole Auditorium Lawn  
*"A Sousa Concert on the Lawn"*

Wednesday, July 13, 7:00 pm  
Louis C. Cole Auditorium Lawn  
*"Musical Helpings with Lowell Hepler"*

Wednesday, July 27, 7:00 pm  
Diamond Park, Meadville  
*"Musical Stylings with Ronald Stitt"*

Wednesday, August 3, 7:00 pm  
Diamond Park, Meadville  
*"An Evening in New York City"*

Wednesday, August 10, 7:00 pm  
Diamond Park, Meadville  
*"A Sousa Concert in the Park"*



## SPECIAL PROGRAMS

### 13<sup>TH</sup> ANNUAL EDINBORO HIGHLAND GAMES

Edinboro University of Pennsylvania is proud of its rich Scottish heritage...

Mark your calendars for the 13<sup>th</sup> Annual Edinboro Highland Games on the campus of Edinboro University May 20, 21, and 22, 2005.

#### Friday, May 20

Downtown Edinboro  
Feast in the Street  
Celtic Music Jam  
Musical Performances  
Kilted Mile Run  
Bagpipe Band Parade  
Bonfire & Calling of the Clans

#### Saturday, May 21

Edinboro University Campus  
Music & Art Festival  
Highland Dance Competitions  
Pro/Am Heavy Athletic Competitions  
Solo & Bagpipe Band Competitions  
Scottish Clan Gatherings  
Scottish Village Merchants  
Sheep to Shawl Weaving  
Rugby Tournaments  
Celtic Music  
Clydesdales & Highland Cattle  
Fire Eater/Story Teller  
Kids' Celtic Athletics  
Scottish Country Dance Workshop  
Opening Ceremonies & Massed Bands  
Closing Ceremonies/Awards  
Ceilidh/Dinner Party/Music  
Late Night Music Jam

#### Sunday, May 22

Campbell's Pottery  
Scottish Desserts  
Soup Kitchen Gospel Music  
Chelsea House Orchestra Concert

Advance Festival Admission Button: \$5

## INTERGENERATIONAL CENTER

The Intergenerational Center at Edinboro University is a group of lifelong learners from the Edinboro area who meet for companionship and a variety of programs/projects, using the resources, knowledge and expertise of many people from the campus and the community. The Center is located in the basement of The Diebold Center for Performing Arts (located next to Reeder Hall on Meadville Street in Edinboro).

Coffee, conversation and card games are quiet times available for you at the Intergenerational Center on Tuesday, Wednesday, and Thursdays, 9:00 am to 3:00 pm. Participate in RSVP projects, sewing projects, book reviews, lunch and fellowship, nurse screenings, bingo, lectures and educational classes. Don't want to drive to the Center, call the LIFT at 456-2299. LIFT will pick you up at home; bring you to the Center, then back home. Other Center members use the LIFT daily. Try it; you'll like it. Parking: single event - secure a visitor's pass at the Police Department in Earley Hall. Come to the Center daily - see Dr. Stone for a semester pass.

Areas where volunteers are needed: We need your help to keep our Center activities growing. Any skills you can bring...painting, sewing, game instruction, arts and crafts or just your time for coffee and conversation. Visit the Center for more information.

**Schedule: The Center is open Tuesday through Thursday, from 9:00 am to 3:00 pm. Come join us!**

Intergenerational Center  
Diebold Center for the Performing Arts (basement)  
Edinboro University campus  
Edinboro, PA  
(814) 732-2244

## KIDS ACADEMY AT PORRECO

Mark your calendar. Now in its eleventh year, the Kids Academy at Porreco is an exciting opportunity for children to participate in a wide array of unique learning experiences at Edinboro University in Erie - The Porreco Center. Children in grades one through six may register for full-day or half-day programs beginning at 8:30 am and ending at 3:45 pm. Participants are escorted between classes and supervised during lunch. Programs include classes in art, science, math and physical education.

Course Fees: The fee for each full week, full-day program is \$150 for the first child and \$125 for additional children from the same family. The fee for each half-day (morning or afternoon) is \$100 per week, or \$95 for additional children from the same family in the same week.

Watch for information to be mailed home from school with your child in May, or call our office at 836-1955 to be added to our mailing list.

Week 1: July 18-22, 8:30 am-3:45 pm

Week 2: July 25-29, 8:30 am-3:45 pm

Edinboro University in Erie - The Porreco Center

## PURPLE MARTIN CONSERVATION ASSOCIATION

The Purple Martin Conservation Association is an international, non-profit, tax-exempt organization dedicated to the conservation of the Purple Martin (*Progne subis*) species of bird through scientific research, state-of-the-art wildlife management techniques, and public education. It is supported by membership contributions and product sales. The PMCA is associated with Edinboro University of Pennsylvania through its Office of Extended Learning, which played a valuable role in the formation of the PMCA and continues to provide assistance and logistical support.

Purple Martins are condo-nesting members of the swallow family that spend their winters in Brazil and migrate back to North American breeding grounds in the spring, when the weather warms enough to provide flying insects for their food. The eastern race of Purple Martins is different from all other species of birds in that they no longer nest in the wild. Today, east of the Rocky Mountains, they are totally dependent on people to supply them with houses and gourds for nesting. Unfortunately, Purple Martins are not as common as they were a century ago. The PMCA is working to reverse this trend.

Today, the PMCA conducts research at its colony site on the eastern shore of Edinboro Lake, where as many as 150 pairs of martins nest each year. Over 6,000 members receive its quarterly publication, *The Purple Martin Update*. Additionally, the PMCA is in touch with over 100,000 Purple Martin enthusiasts throughout North America. By making accurate information on martins available to would-be

landlords, designing better martin housing systems, and by conducting scientific research, the PMCA is working to increase the Purple Martins' population throughout its North American breeding range.



For more information about the Purple Martin Conservation Association, please contact:

The Purple Martin Conservation Association  
Edinboro University of Pennsylvania  
Edinboro, PA 16444  
814-734-4420; fax: 814-734-5803  
or [www.purplemartin.org](http://www.purplemartin.org)

## ELEVENTH ANNUAL TECHNOLOGY ENGINEERING CHALLENGE CONTEST

Saturday, April 2, 2005 - Cooper Science Hall - Edinboro University Campus

Edinboro University is pleased to host the Eleventh Annual Technology Engineering Contest on Saturday, April 2, 2005, from 9:00 am to 2:45 pm in Cooper Science Hall. The Erie Engineers Societies Council, Northwest Intermediate Unit #5, the Technology Education Association of Pennsylvania (TEAP), and area middle and high schools sponsor this event. The Technology Engineering challenge is designed to provide area students an opportunity to apply their knowledge of math and science to technological problems, and structural, electrical, and civil engineering projects.

Through this competition, students gain deeper insight into important scientific and technological concepts. The contest also provides an opportunity to see a variety of solutions to the same problem and gives students experience in project development, paint drawing, teamwork and public presentations. Approximately 100 students participate each year. This event is divided into three levels: 6th, 7th, and 8th graders, 9th and 10th graders, and 11th and 12th graders. A first, second, and third place is given in each event in 4 different categories: overall performance, drawings, craftsmanship, and oral/report presentation.

The Technology Engineering Challenge also has an overall school trophy. This trophy is presented to the school district that wins the most points over all three levels. This trophy is called the Koehle cup. This trophy was named after Rudy Koehle who has been a key supporter, developer, and participant in this event. The trophy is kept at the winning school district for a year and returned the following competition.

For more information, please contact your local middle or high school industrial arts teacher.

## WORKFORCE AND PROFESSIONAL DEVELOPMENT

ATTENTION COMPANIES: Use your Workforce and Economic Development (WEDnet) training dollars.

### BASIC TRAINING FOR SUPERVISORS

As the world of business changes, so do the roles of an organization's leaders, and no role has become more critical than that of the frontline supervisor. Today's supervisors must be communicators, planners, problem solvers, motivators, coaches and much more. And as the level of responsibility increases, the demand for quality supervisory training becomes more significant.

To meet this demand, Edinboro University announces a special 6-part "basic training" program for supervisors. In this series of highly interactive half-day sessions, supervisors will learn the essential skills for better management, and develop the fundamental skills for successful supervision. The program topics have been carefully selected to address the most common challenges of today's modern workplace, and can help any supervisor, regardless of experience, to increase productivity and accomplish more.

Thursdays, February 3, March 3, April 7, May 5, June 2, and July 7 (6 classes or entire series), 8:00 am-Noon  
Edinboro University in Erie – The Porreco Center  
C. Thomas Benson, Director of Training, J.L.Nick & Associates, Inc.  
\$495 for entire series or \$99 each class.

### SERIES OUTLINE

#### Session I Feb. 3

##### "Understanding Ourselves: The DiSC Profile"

- Completing the DiSC Personality Profile
- Examining our strengths & weaknesses
- Interacting with others who are different

#### Session II Mar. 3

##### "Leadership or Management"

- Understanding the role of supervisor
- The fundamentals of leadership
- Choosing your management style

#### Session III Apr. 7

##### "Managing Employee Performance"

- Creating a process to improve performance
- The fundamentals of employee coaching
- Goal setting & employee motivation

#### Session IV May 5

##### "Improving Communication: Yours & Theirs"

- Understanding the barriers to communication
- Personality, media and their effects on communication
- Learning to listen...and to make others do the same

#### Session V June 2

##### "Supervisors & the Law"

- Common mistakes that can get supervisors in trouble
- Overview of the key federal laws for the workplace
- Knowing what to look for

#### Session VI July 7

##### "Resolving Differences: Assertiveness & Conflict"

- Understanding passive, assertive & aggressive behaviors
- The 5 conflict handling modes
- Settling differences through effective communication

### CONTROLLING WORK PLACE CONFLICT BEFORE IT CONTROLS YOU

This workshop will take a basic look at the definition of Conflict and Work Place Conflict. It will discuss the role of Perception and Interests in Conflict; and how to use the techniques of self-mediation and preventive mediation to control conflict.

The participants will be engaged in exercises to put principles to practice as they are learned. Presenter:

**Attorney Carm Presogna**, is a Lawyer/Mediator and Nurse. She is also an Independent Consultant in Conflict Resolution and founder and president of First Choice Mediation.

Friday, April 15 (1 class), 8:30 am-12:30 pm  
Edinboro University in Erie – The Porreco Center  
Instructor: Attorney Carm Presogna  
\$99

### CREATIVE STRESS MANAGEMENT

This interactive program consists of lecture, demonstration, discussion, small group exercises, printed handouts, educational slides and exercises designed to achieve the learning objectives.

#### Clinical Settings:

The obtained knowledge and skills are applicable to your personal and professional life. Information can be applied to a wide variety of treatment environments, e.g. private practice, inpatient and outpatient behavioral health units, hospitals and health care, medical and nursing settings, educational institutions, abuse shelters, substance abuse centers, prisons/jails, patient support groups, residential facilities.

#### Learning Objectives:

This workshop is designed to help participants to:

1. Understand the mental, emotional, physiological effects of stress.
2. Build the skills necessary to creatively manage stress in our lives.
3. Demonstrate at least five "relaxation exercises" that reduce the stress response.
4. Practice the application of quick and easy stress control techniques.

Use humor and positive thinking to personally reduce occupational stress, prevent job burnout and provide care to the caregiver.

Tuesdays, February 22-March 8 (3 classes), 10-Noon  
Edinboro University in Erie – The Porreco Center  
Instructor: Meg Maly, MSW, LSW  
\$150

### LEGAL AND REGULATORY ENVIRONMENT OF BUSINESS

This class will cover the legal and regulatory environment of business. Topics will include contract law, uniform commercial code, civil, regulatory and civil liability, aspects of bankruptcy, and more.

Wednesdays, March 16-April 6 (4 classes), 10-Noon  
Edinboro University in Erie – The Porreco Center  
Instructor: Caleb L. Nichols  
\$150

### RETENTION STRATEGIES: KEEPING GOOD EMPLOYEES

The tight labor market of the last few years has led many employers to believe that its current employee base is established and will remain solid for the near future. However, we are now seeing signs that the economic pendulum is swinging the other way, and that the long

awaited recovery is in sight. And with this recovery will come a more fluid labor supply, with many people looking for opportunities elsewhere. In fact, according to a recent survey by a Chicago-based outplacement firm, Challenger, Gray & Christmas, 23% of employees are likely to leave their jobs once the economy improves.

In light of this information, many concerned companies are asking themselves "Do we stand to lose valued employees under these circumstances"? Perhaps the greater question is "What can we do NOW to make sure that our good employees stay"? In this half-day workshop, participants will explore the factors that are most important for employee satisfaction and learn important and effective strategies for increasing worker satisfaction.

#### Key Topics include:

- The Top 10 Reasons Why Employees Leave
- Assessing Your Turnover Rate: Is It Normal?
- Functional vs. Dysfunctional Turnover
- What Are You Doing to Keep Good Employees?
- Best Practices
- Employee Retention Practices Often Overlooked
- Your Pay Practices & Employee Retention
- 9 Tips to Help You Keep Good Employees

Thursday, February 10 (1 class) 8:00 am-Noon  
Edinboro University in Erie – The Porreco Center  
C. Thomas Benson, Director of Training, J.L.Nick & Associates, Inc.  
\$150

### INSIGHTS INTO PERSONAL EFFECTIVENESS

With the rapid and diverse changes in the today's work place, interpersonal relationships are becoming increasingly important both for organizations and the people they serve. Effective interactions are crucial because of the increasingly complex needs of the world around us, and the work that is needed to be accomplished.

For more than a decade, Insights Learning and Development has been helping to infuse a positive energy into individuals and organizations. Insights, a powerful behavioral assessment system, can best be described as a method of understanding and sharing the unique gifts and skills we bring to the workplace, to each other and to the world. The desired goal being further enhancement to workplace effectiveness; Insights provides a map of how we can coach ourselves and others and to apply these unique skills with greater accuracy.

Mondays, March 14-28 (3 classes), 6-9 pm  
Edinboro University in Erie – The Porreco Center  
Instructor: Dawn C. Joy  
\$199 (includes Insights Discovery profile)



## WORKFORCE AND PROFESSIONAL DEVELOPMENT CUSTOMIZED TRAINING

Let Edinboro University provide a customized workforce and professional development session for your company. Please call for more information.

- Supervisory Skills
- Communication
- Management
- Career Planning
- Computers
- Consumer Affairs
- Work Place Safety
- Health-Related Training
- Education
- Gas and electric utility regulation
- Regulation of the financial industry (banks, brokerage firms, investment advisors)
- Small business development
- Federal and state tax issues
- Unemployment compensation issues
- Community policing

## WORKFORCE AND ECONOMIC DEVELOPMENT NETWORK (WEDNET)

**Guaranteed Free Training** – Training Pennsylvania's worker for a growing economy available to your company if it meets a few simple guidelines:

- must be based in Pennsylvania or have a significant presence in the state
- offers the employees who will partake in the program at least 150% of the current minimum wage, excluding benefits
- is not a point-of-sale retail business, training vendor, government, education or nonprofit entity
- participates in the program no more than two years in a row and three of the past five years
- begins training within five months of the grant approval letter
- funds available July 1

The Commonwealth of Pennsylvania has created the opportunity for certain employers to train employees through two programs offered by the Guaranteed Free Training (GFT) Program. Area manufacturers and companies supporting the manufacturing sector may apply. Point-of-sale business companies are excluded.

The Information Technology Training and Basic Skills Training programs are available to qualified in-state businesses and out-of-state companies relocating to the economic friendly business climate of Pennsylvania.

Qualified companies receive training provided through the Workforce and Economic Development Network of Pennsylvania, known as WEDnetPA. This alliance of 14 State System universities, Pennsylvania's 14 community colleges, the Pennsylvania College of Technology and the North Central Industrial Technical Education Center, Greater Altoona Career and Technology Center, Lancaster County Career and Technology Center, and the University of Pittsburgh at Bradford offers a diverse array of training employers need most.

The Department of Community and Economic Development (DCED) funds this program.

## BASIC SKILLS TRAINING

Includes the teaching of a variety of basic and entry-level skills to benefit employees and employers. Basic and entry-level skills are defined according to the type and scope of your business. Employees who participate must be frontline employees and first-level supervisors. Employers must be manufacturing and/or technology-based businesses including Biotech and Environmental-Tech companies. Some of the training elements offered through the program include:

- Communications and teamwork
- Applied mathematics and measurement
- Workplace health and safety
- Problem solving
- Quality assurance
- Business operations
- Computers
- Product and process control
- Workplace behavior skills
- Manufacturing fundamentals including some of the following:
  - Blueprint reading
  - Welding, soldering
  - Tooling, grinding

## INFORMATION TECHNOLOGY TRAINING

Includes the teaching of a variety of skills to benefit employees and employers. A simple set of qualifications determines which companies and employees are eligible to receive this benefit. Specific skills are defined according to the type and scope of your business. Employees who participate in the program must be technical workers or information technology professionals; frontline employees or first-level supervisors needing applied manufacturing technology training in a manufacturing company. Some of the training elements offered through the program include:

- Applied manufacturing technology
- E-business/commerce
- Technology support
- Database development
- Software engineering
- Computer programming
- Network administration
- Systems analysis
- Information security
- Management information systems
- Website design and development

Edinboro University is strongly committed to regional workforce training. Acting as a licensed education administrator (LEA) for area manufacturers and high-tech companies, Edinboro University has enabled the following firms to submit training applications for current year funding:

- Advantage Mold & Design
- American Tinning & Galvanizing
- Bridport Erie Aviation
- C&J Industries
- Cliffstar Corp.
- Composiflex
- Custom Engineering
- D&E Machining
- Erie Aviation Inc.
- Erie Ceramic Arts
- Executool Precision Tooling
- Industrial Sales & Manufacturing
- Lake City Industries
- Lamjen Inc.
- Lincoln Foundary Inc.
- Logistics Plus Inc.
- OEM Erie
- Performance Castings
- Port Erie Plastics
- RA Greig Equipment Co.
- Sipco Inc.
- Sipco Molding Technologies
- Snap Tite Corp.
- Snap Tite QD & V
- Snap-Tite FC & AE
- Snap-Tite Inc. Hose UC
- Snap-Tite Inc. SVD
- Snap-Tite Penn Division
- Titusville Area Hospital
- Vantage Healthcare Network Inc.
- Venango Machine Co.
- Visiting Nurses Association VNA

This program year, DCED will commit over **\$1.3 million** in training support to our region to enhance employee skills, improve and retain jobs, and make our companies globally competitive.

Find out if your company can benefit from the Basic Skills Training or Information Technology Training programs offered through WEDnetPA. Call Dave Stephany at (814) 836-1955. **Funds available July 1<sup>st</sup>.**





EDINBORO UNIVERSITY OF PENNSYLVANIA  
THE PORRECO CENTER  
Office of Extended Learning  
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## 13th Annual Edinboro Highland Games on the campus of Edinboro University May 20-22



*The Edinboro Highland Games is a Scottish tradition of Edinboro University...*