Edinboro University in Erie The Porreco Center





Dr. Frank G. Pogue President Edinboro University of Pennsylvania

Edinboro University in Erie – The Porreco Center Staff:

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OUR MISSION

The mission of Edinboro University is to create and share knowledge by providing access to education and learning experiences for the academic, cultural and personal growth of the students and the larger community we serve.

Edinboro University is committed to lifelong learning and service. Through the Office of Extended Learning, the University strives to:

- Serve the northwestern Pennsylvania area through community service activities;
- Link the University's resources to the needs of the community;
- Provide continuing professional education to business and industry and other area professionals;
- Enhance personal enrichment of the community through non-credit offerings.

We look forward to serving the needs of our family.

GENERAL INFORMATION

Registration: We encourage you to register early. This will prevent the classes you are interested in from being canceled due to low enrollments. Please register at least one week in advance.

Refund and Cancellation Policy: You may cancel one week before class begins to receive a full refund. Classes canceled less than one week will not receive a refund, and you will be responsible for your class fee.

Extended Learning reserves the right to postpone, limit enrollment, cancel, split or combine classes, and change instructors and class locations when necessary.

Inclement Weather: In the event of severe weather conditions, students should listen to local radio and television stations for the official closing of the campus. If the University is closed, all off-campus locations will be closed as well.

Instructors: The courses listed in this catalogue are taught either by regular University faculty members or other qualified professional persons from the area. Each possesses a talent, skill or specialized interest, which he/she wishes to share with the community.

For more information about the programs listed in the Extended Learning publication or certificate and contract training needs, call (814) 836-1955 or 1-800-526-0121.

POLICY OF NON-DISCRIMINATION AND AFFIRMATIVE ACTION

Edinboro University of Pennsylvania is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex and handicap of its activities, programs or employment practices as required by Title VI, Title IX, Section 504 and the ADA.

For information regarding civil rights or grievance procedures, contact Dr. Richard Arnold, Associate to the President for Equity and Special Programs, Title VI, Title IX, Section 504, McNerney Hall, Edinboro, PA 16444 (814) 732-2167. For information or assistance regarding services, activities and facilities that are accessible to and usable by persons with a disability, contact Dr. Robert McConnell, Office of Students with Disabilities (814) 732-2462 V/TTY.

Office of Extended Learning
Edinboro University in Erie – The Porreco Center
2951 West 38th Street
Erie, PA 16506-4403
(814) 836-1955
Fax: (814) 833-2085

ABOUT EDINBORO UNIVERSITY IN ERIE -THE PORRECO CENTER

BRIEF HISTORY

The rich history of the Porreco estate dates back to the midnineteenth century, when a German immigrant, Henry Knobloch, purchased the original 400 acres. The main property stayed in the Knobloch family until 1931, when the first of the Gebauer's took title. Jesse Gebauer became the owner in 1942 while married to Adrian Archbold, grandson of John Archbold, the partner and Standard Oil fortune successor to John D. Rockefeller.

Mrs. Archbold died in 1976, and much of the estate was divided into smaller holdings and sold privately. The core of the property, however, was retained and put on public auction. In 1978, Louis J. Porreco purchased it. In 1986, Mr. Porreco donated the estate to Edinboro University to enhance the quality and convenience of educational offerings in the Erie area.

Today, the renovated estate is used by Edinboro University to provide both credit and non-credit educational opportunities for traditional and non-traditional students, and for holding special events. Various organizations within the community also use the facilities for educational and cultural programming.

ACADEMIC PROGRAMS

Over 10,000 students have taken classes in various programs at the Porreco Center since Edinboro University consolidated its academic offerings at one convenient location more than 17 years ago. Undergraduate courses in such areas as biology and health services, business administration and economics, mathematics and computer science, speech and communication studies, secondary education, elementary education, English & theatre arts, foreign languages, geosciences, philosophy and history are provided.

In addition, Edinboro University offers graduate and extended learning classes, plus four associate degree programs: Associate of Arts in Criminal Justice, Associate of Arts in Human Services, Associate of Science in Business Administration and an Associate of Arts in Liberal Studies. You may be able to complete a Bachelor of Arts degree in Specialized Studies at Edinboro University in Erie if you have 90 credits from another institution of higher education.

The Department of Professional Studies offers graduate coursework at Edinboro University in Erie – The Porreco Center for the following programs in Educational Leadership:

- Master's of Education in Educational Leadership
- Post Master's Principal K-12 Certification
- Post Master's Supervisor of Special Education Certification
 - Post Master's Superintendent Letter of Eligibility

And, during the summer, the grounds are alive with the sound of children's voices. The Kids Academy at Porreco is an exciting opportunity for children in grades 1-6 to participate in a wide array of unique learning experiences thanks to Edinboro University in Erie. In addition, Edinboro University is proud to partner with Stairways Behavioral Health in hosting the Annual Stairways Summer Youth Art Program for area students.



COMMUNITY & CORPORATE RESOURCE – LET US HOST YOUR NEXT EVENT!

In tandem with its role as an academic institution, Edinboro University in Erie also provides facilities for citizens and organizations wishing to hold special events at the Center. Facilities are available for training sessions, retreats, conferences, meetings, receptions, classroom space, videoconferencing and press conferences. In addition, the facility houses a computer lab and distance education classroom.

Edinboro University in Erie's primary academic facility is housed within one of the largest standing barns in Erie County. The renovated interior includes classrooms and a seminar area. The Barn also houses a fully equipped computer lab with 24 computers with Internet capabilities and a distance education classroom.

The Center also houses a converted guest house (The Garden House) which contains classrooms, faculty offices, a library service area with reference materials and direct computer access to Edinboro University's main library catalogue, the largest educational resources center in northwestern Pennsylvania.

Mary Porreco Hall, the original estate mansion and still its centerpiece, has been maintained to preserve its 1800s vintage farmhouse milieu. Among its 12 rooms is a large living area perfect for executive seminars, retreats, conferences, receptions and cultural events, and professional and social gatherings. Mary Porreco Hall also has a library, three small conference or break out rooms, dining and lounge facilities, and a fully equipped kitchen. Special-event catering services are also available.

VIDEOCONFERENCING/DISTANCE EDUCATION CAPABILITIES

Edinboro University in Erie offers videoconferencing capability for meetings, classes or conferences. Utilizing state-of-the-art technology, meetings can be conducted at a distance to save both time and expensive travel costs. A two-way, fully interactive videoconference classroom complete with multiple cameras and computer presentation is available.

For more information about Edinboro University in Erie – The Porreco Center, or to utilize the Center and its facilities, please contact:

Beth A. Zewe
Edinboro University in Erie – The Porreco Center
2951 West 38th Street
Erie, PA 16506-4403
(814) 836-1955 or Fax (814) 833-2085
zewe@edinboro.edu

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ASSOCIATE DEGREE PROGRAMS AT EDINBORO UNIVERSITY IN ERIE - THE PORRECO CENTER

"BUILDING A PROSPEROUS FUTURE THROUGH ACADEMIC EXCELLENCE AND CIVILITY"



Edinboro University of Pennsylvania recently introduced a new theme – one that will lead us to the 2006-07 academic year when we will celebrate the University's 150th anniversary or Sesquicentennial. This theme, "Building a prosperous future through academic excellence and civility," builds upon our commitment to academic excellence and civility while introducing the ideal of prosperity. We believe that excellence in academics and civility will lead to prosperity, not only for members of the Edinboro Family, but also for the region, state, nation and the world we serve.

I am pleased to present this brochure to you and to share information about the degree programs we are offering at Edinboro University in Erie – The Porreco Center. By offering classes at our historic and beautiful facility in Erie, we are reaching out to those of you who live in Erie and prefer to stay at home while taking classes... those of you who realize that an Edinboro degree can open the doors to a prosperous and productive future, at a fraction of the cost of many other colleges and universities...

those of you who, unfortunately, find yourselves unemployed and looking for a new career direction... and even those of you who are returning from military service.

As you'll see on the following pages, a degree from Edinboro University can take you almost anywhere you want to go. It can, indeed, lead to a "prosperous future through academic excellence and civility."

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Frank G. Pogue, President Edinboro University of Pennsylvania Edinboro University in Erie The Porreco Center

YOU CAN EARN A DEGREE...

- Associate of Arts in Criminal Justice will prepare you for a variety of employment opportunities with the police, the courts, and correctional programs.
- Associate of Arts in Human Services will prepare you for employment in a wide range of mental health and/or human services fields.
- Associate of Science in Business Administration will prepare you for an entry-level position in business, accounting, finance or marketing.
- Associate of Arts in Liberal Studies will enhance your basic skills while giving you the foundation you need for a fouryear degree.

OR COMPLETE A DEGREE...

You may be able to complete a Bachelor of Arts degree in Specialized Studies at Edinboro University in Erie if you have 90 credits from another institution of higher education. Simply contact an academic advisor by calling 814-732-2218 and say "I'd like to complete my degree at Porreco."

EDINBORO UNIVERSITY

OF PENNSYLVANIA

ADMISSIONS OFFICE

Biggers House to University of Pennsylvar

Edinboro University of Pennsylvania Edinboro, PA 16444

Phone: 1-888-8GO-BORO (888-846-2676)

or 814-732-2761 Fax: 814-732-2420

E-mail: eup_admissions@edinboro.edu

Web: www.edinboro.edu

One of the 14 universities in Pennsylvania's
State System of Higher Education,
Edinboro University is committed to
affirmative action for all persons in its educational
programs, activities, and employment practices.

ASSOCIATE OF ARTS DEGREE IN CRIMINAL JUSTICE

OVFRVIEW

The field of criminal justice encompasses all matters relating to crime. It is concerned with law, criminology, police, courts, corrections, crime control policy and planning. Moreover, it is a rapidly changing field. Modern criminal behavior such as computer theft and embezzlement, terrorism, racketeering and sophisticated political corruption require new technologies and skills for crime control. There is a need for broadly educated personnel with a deep understanding of the criminal justice system and its political, social and economic environments. There is equally a need for modern police skills, from accounting to computer skills and counseling.

A sound degree program in criminal justice must be flexible to prepare undergraduates for a rapidly changing — and exciting — set of occupations. To meet this need, Edinboro University offers a comprehensive program which provides an overview of the criminal justice system and development of essential skills: the Associate of Arts in Criminal Justice



CAREER OPPORTUNITIES

The two-year associate degree program is designed primarily to provide persons currently employed in criminal justice agencies an opportunity to enrich their backgrounds in criminal justice studies and at the same time earn a college degree in the field.

Edinboro's criminal justice program seeks to provide students with a broad understanding of the entire criminal justice system and human behavior rather than a narrow specialization. A wide range of employment opportunities exists with the police, the courts, and correctional programs. The background provided by this degree program may also be valuable for those who decide to seek a four-year bachelor's degree in criminal justice, social work, sociology or political science.

PROGRÁM OF STUDY

I. GENERAL EDUCATION REQUIREMENTS

30 sem. hrs.

College Writing Skills (3)

Specialized College Writing and Research Skills (3)

Essential Computing I (3)

Finite Mathematics (3)

American Government (3)

Principles of Sociology (3)

One approved course from four of the following:

Core categories: 1, 2, 4, 6 or 7 (12)

II. CRIMINAL JUSTICE REQUIREMENTS

24 sem. hrs. 12 sem. hrs.

A. THE CRIMINAL JUSTICE SYSTEM

Introduction to Criminal Justice (3)

Introduction to Policing (3)

Introduction to Corrections (3)

Prosecution and the Courts (3)

To be selected from at least two categories below 12 sem. hrs.

B. LEGAL ASPECTS OF CRIME

Pennsylvania Criminal Code (3)

Criminal Procedure and Evidence (3)

C. SOCIETAL INFLUENCES ON CRIME AND DELINQUENCY

U.S. Police History (3)

Organized Crime and Corruption (3)

Drugs and Human Behavior (3)

Juvenile Delinquency (3)

D.Techniques of Dealing with Crime

Criminal Investigation (3)

Criminalistics (3)

Probation, Parole and Community Corrections (3)

Public Administration (3)

E. Electives

Juvenile Justice (3)

III. ELECTIVES (Open)

TOTAL

66 sem. hrs.

6 sem. hrs.

FOR MORE INFORMATION, CONTACT:
Department of Political Science & Criminal Justice
Edinboro University of Pennsylvania

Edinboro, PA 16444 Phone: 814-732-2409

http://webs.edinboro.edu/dept/polscience.html

ASSOCIATE OF ARTS DEGREE IN HUMAN SERVICES

OVERVIEW

The basic premise of this program is that there is a common core of attitudes, skills and knowledge that apply to a variety of settings in the human services. Individuals equipped with these competencies can make effective contributions to agencies involved in mental health, education, welfare, corrections and other areas.

CAREER OPPORTUNITIES

Many health and human services agencies are seeking individuals who have less than a baccalaureate degree, but are sophisticated enough to be effective workers.

This program is concerned with the preparation of individuals as mental health workers, psychiatric aides, social service workers, workers for developmentally disabled, and workers with the elderly. The availability of trained paraprofessionals in these areas could make such services available to the public more efficiently and effectively.

The goal of the program is to educate, in two years, a generalist worker who could move into a wide range of mental health and/or human services fields.

Human services paraprofessionals held several thousand government jobs during the 1990s. Government agencies employ a significant portion of the paraprofessionals to deal with such issues as poverty, crime, public assistance, population policy, social rehabilitation, community development, mental health, racial and ethnic studies, and environmental impact studies.



PROGRAM OF STUDY

I. GENERAL EDUCATION REQUIREMENTS

30 sem. hrs.

College Writing Skills (3)

Specialized College Writing and Research Skills (3)

Essential Computing I (3)

Finite Mathematics (3)

One approved course from six different

Core categories (18)

II. HUMAN SERVICES AREA REQUIREMENTS

24 sem. hrs.

A. NATURE AND NEED OF SERVICE

9 sem. hrs.

To be selected from the following: Principles of Sociology (3)

inciples of sociology (5)

Contemporary Social Problems (3)

Sociology of the Life Cycle (3)

Introduction to Social Work (3)

B. BEHAVIORS, TREATMENTS AND STRATEGIES 9 sem. hrs.

To be selected from the following:

Society and the Individual (3)

Work and Society (3)

Race & Ethnic Relations (3)

Human Diversity (3)

Introduction to Social Welfare Policy (3)

C. ELECTIVES IN FIELD

6 sem. hrs.

To be selected from the following:

Juvenile Delinquency (3)

Sociology of Marriage and Family (3)

Medical Social Work (3)

Child Welfare (3)

Aging and Human Services (3)

III. FREE ELECTIVES

6 sem. hrs.

TOTAL

60 sem. hrs.

FOR MORE INFORMATION, CONTACT:

Department of Sociology Edinboro University of Pennsylvania

Edinboro, PA 16444

Phone: 814-732-1593

Fax: 814-732-1632

http://webs.edinboro.edu/dept/sociology.html

ASSOCIATE OF ARTS DEGREE IN BUSINESS ADMINSTRATION

OVERVIEW

The Associate of Science degree in Business Administration prepares students for a variety of professional careers. This degree program is especially designed to provide students with a business degree for entry-level positions in business, for job promotion, or as a bridge toward completion of a bachelor's degree in business administration. Students complete a foundation of business courses that provide thorough exposure to each of the business functions, to economics, to business law, and to the technology used in business.

Students are also required to complete an elective course in business that provides additional expertise in a selected business area. This elective is chosen from courses in advertising and promotion, cost accounting, human resource management, and money and banking.

All of the courses required in the associate degree program also apply to the bachelor's degree in business administration.



CAREER OPPORTUNITIES

The Associate of Science in Business Administration program prepares the student to find employment in various positions in domestic or international businesses including accounting, advertising, finance, financial services, logistics, management, marketing and production.

Business positions are available for graduates in commercial firms, not-for-profit organizations, government agencies and international businesses. Graduates can also choose to be self-employed and are prepared for further study in business administration, accounting, finance, financial services, economics or marketing.

PROGRAM OF STUDY

I. GENERAL EDUCATION REQUIREMENTS

24 sem. hrs.

College Writing Skills (3)

Specialized College Writing and Research Skills (3)

Essential Computing I (3)

College Algebra (3)

One approved course from four of the following

Core categories: 1, 2, 3, 4, 5 or 6 (12)

II. BUSINESS FOUNDATION REQUIREMENTS

27 sem. hrs.

Principles of Accounting I (3)

Principles of Accounting II (3)

Information Resources Management* (3)

Legal and Regulatory Environment of Business (3)

Principles of Economics: Macro (3)

Principles of Economics: Micro (3)

Business Finance I (3)

Principles of Management (3)

Principles of Marketing (3)

III. BUSINESS ELECTIVE

3 sem. hrs.

One of the following courses:

Cost Accounting

Money and Banking

Human Resource Management

Advertising and Promotion

IV. FREE ELECTIVES

3 sem. hrs.

TOTAL

60 sem. hrs.

FOR MORE INFORMATION, CONTACT:

Department of Business Administration and Economics Edinboro University of Pennsylvania Edinboro, PA 16444

> Phone: 814-732-2407 Fax: 814-732-1610

http://webs.edinboro.edu/dept/business.html

ASSOCIATE OF ARTS DEGREE IN LIBERAL STUDIES

OVERVIEW

The Associate of Arts in Liberal Studies is a flexible two-year degree program designed to meet the needs of a variety of students:

- Students desiring a two-year degree that will enable them to transfer to a four-year institution
- Unemployed workers wanting to develop marketable iob skills
- Employed persons seeking retraining or upgrading of knowledge



Up to 15 hours of credit may be awarded for previously completed courses at vocational or technical institutes, and students may be eligible to have their tuition covered by the national vocational training act.

PROGRAM OF STUDY

I. GENERAL EDUCATION REQUIREMENTS

30 sem. hrs.

College Writing Skills (3)

Specialized College Writing and Research Skills (3)

Essential Computing I (3)

Finite Mathematics (3)

One approved course from six different

Core categories (18)

II. HUMANITIES TRACK

15-24 sem. hrs.

At least one advanced course from four of seven advanced humanities disciplines: Art, English and Theatre Arts, Foreign Languages, History, Music, Philosophy, or Speech Communications

III. ELECTIVES

6-15 sem. hrs.

To be chosen in close consultation with the program advisor.

TOTAL

60 sem. hrs.

FOR MORE INFORMATION, CONTACT: **Department of Philosophy Edinboro University of Pennsylvania** Edinboro, PA 16444 Phone: 814-732-2490 Fax: 814-732-2865 http://webs.edinboro.edu/dept/philosophy.html

GRADUATE COURSEWORK IN EDUCATIONAL LEADERSHIP PROGRAMS

The Department of Professional Studies offers graduate coursework at Edinboro University in Erie – The Porreco Center for the following programs in Educational Leadership:

- Master's of Education in Educational Leadership
- Post Master's Principal K-12 Certification
- Post Master's Supervisor of Special Education Certification
- Post Master's Superintendent Letter of Eligibility

Courses for the programs listed above are also available through web-based instruction via the Internet. Graduate Programs in Educational Leadership are designed to be flexible and meet the needs of students who want to pursue advanced degrees or certifications while having a fulltime career. Please contact Dr. James Bolton (jbolton@edinboro.edu, 814-732-1734) or Dr. Andrew Pushchak (apushchak@edinboro.edu, 814-732-1548)

for course offerings and further program information.



ACCOUNTING SATELLITE COURSES - PENNSYLVANIA SOCIETY OF **PUBLIC ACCOUNTANTS (8 CPE HOURS)**

These satellite classes are presented by the Accounting Continuing Education Professional Network (ACPEN) and are held at Edinboro University in Erie - The Porreco Center. Please register directly with the Pennsylvania Society of Public Accountants by emailing info@pspa-state.org or by calling 1-800-270-3352.

Non-members are \$155 for these courses; members are \$110.

Partnership & LLCs Tax Update

NASBA Fields of Study: Taxation, Partnership Taxation

8.0 Total CPE Credits

The panel of experts will address planning considerations in areas where problems occur for practitioners, and review new statutes affecting partnership and LLC operations. You will receive information on the most recent judicial decisions in the family partnership area. Learn how to handle planning problems in conjunction with Section 754 elections including the new, mandatory, Section 743 adjustments for built-in losses. Learn to spot common allocation problems and learn how to interpret partnership agreements. Review the new Form 1065, Schedule K-1. Explore the differences in various methods of accounting for partnerships.

Major Topics:

New IRS Proposals to Tax Recipient of a Partnership Interest in Return for Services - IRS Notice 2005-43 and IRC Sections 83 and 409A

Imposition of COD Income on Exchanges of Partnership Debt for Equity

Issues when Debt is Guaranteed by LLC Members or **Limited Partners**

New Rules on Capital Account Revaluations on the Admission of New Partners

Self Employment Tax Planning Structures

Family Limited Partnership Update

Allocation Review

Effective Representation of Clients in Partnership Audits

Wednesday, August 23, 2006, 10:00 am - 6:00 pm (1 class) Edinboro University in Erie - The Porreco Center \$155 (\$110 members). Please register directly with the PSPA.

2006 Accounting & Auditing Update **NASBA Fields of Study: Accounting & Auditing** 8.0 Total CPE Credits

This annual update seminar will provide in-depth analysis of the most recent pronouncements from the FASB, AICPA and PCAOB and explain how they will affect financial statement preparers and auditors alike. Our panel of experts will provide you with the "inside straight" on the technical and practical issues that must be addressed in 2006. Learn about the new accounting, auditing, compilation and review standards and exposure drafts that will require dramatic changes in the performance of audits, and revisions to ethical rules. Join our panel of experts who will discuss these and other issues of the new accounting & auditing environment.

Wednesday, September 20, 2006, 10:00 am-6:00 pm (1 class) Edinboro University in Erie - The Porreco Center \$155 (\$110 members). Please register directly with PSPA.



Detecting Fraud in Government & Non-Profit Organizations NASBA Fields of Study: Accounting & Auditing, Consulting Services & Management 8.0 Total CPE Credits

How does fraud affect governmental agencies and not-forprofit organizations? Whether you work with nonprofit organizations, local governments, or governmental agencies, you know that fraud is a serious risk. Its effects can be devastating to the organization, wasting limited resources. This seminar will provide a new focus and comprehensive look at fraud from both the technical, legal, and operational perspectives in the unique environments of the not-for-profit organization and governmental entity. Particular attention will be directed to "best practices" in implementing SAS 99 and ways management can limit opportunities to commit fraud by establishing and monitoring appropriate controls. In addition, the program will address techniques for conducting inquiries of management and others and common types of fraud. Learn and master new skills, such as audit team brainstorming sessions and interview techniques, to carry out your responsibility to make reasonable efforts to discover fraud. In addition, learn to identify and prevent common types of fraud and the steps every accountant and financial manager can and should take to protect assets and financial statements from fraud.

Wednesday, October 18, 2006, 10:00 am – 6:00 pm Edinboro University in Erie – The Porreco Center \$155 (\$110 members). Please register directly with PSPA.

Tax Planning for Small Businesses NASBA Fields of Study: Taxation 8.0 Total CPE Credits

This course, designed for tax practitioners experienced in advising small business owners on the key questions involving taxation of their businesses and personal income. Our panel of experienced experts will review the range of issues that arise during the formation and operation of small businesses and provide practical and effective suggestions for providing the most useful services to this business sector, which is the fastest growing segment of the economy.

Major Topics:

Choice of Entity Considerations.

The SBA Loan Process.

The New IRS Emphasis on Audits of Small Businesses.

An inventory of Tax Deductions Benefiting Small Businesses.

Tax Considerations in the Purchase and Sale of Closely Held Businesses.

Real Estate Tax Issues

Wednesday, November 8, 2006, 10:00 am – 6:00 pm (1 class) Edinboro University in Erie – The Porreco Center \$155 (\$110 members). Please register directly with PSPA.

2006 Annual Tax Update NASBA Fields of Study: Taxation 8.0 Total CPE Credits

The recent tax acts made important changes to the tax landscape that are just becoming clear. Several provisions of these tax law changes have expiration and phase-out dates that Congress and the President want to make permanent. Specialized tax acts related to the record 2005 hurricane season, such as KETRA and the Tax Relief Act of 2005 have continuing impacts and opportunities. In addition, controversial Social Security Reforms and Tax Code simplification are also on the stated agenda. Status reports or complete explanations will be discussed as appropriate. As always, the IRS and the courts are continuing to interpret the tax law for practitioners. The expert ACPEN panel will provide you with the last-best preparation for your tax practice. Our experts will focus on the most important tax developments that will be in place by December 6, 2006. We can't tell you now what the changes will be but we can guarantee the best information anywhere on current tax issues... current to the day of the broadcast! Explore in detail the latest statutory, regulatory and judicial developments impacting tax issues. Get

the latest details and all the developments in this up-to-the minute tax program that you won't want to miss.

Wednesday, December 6, 2006, 10:00 am-6:00 pm (1 class) Edinboro University in Erie – The Porreco Center \$155 (\$110 members). Please register directly with PSPA.



BUILDING INSPECTION - INTERNATIONAL CODE COUNCIL (ICC) TRAINING

International Code Council (ICC), formerly Building Officials Code Administrators International (BOCA), sets guidelines and provides training to "Code Enforcement Officials" (CEOs) of all Pennsylvania municipalities, counties, townships, and cities.

NEED A NEW CAREER? BECOME A BUILDING INSPECTOR!

If you are tired of worrying about company downsizing and lay-offs, or you need to find something else to do, you should consider a career as a building inspector. With the new Pennsylvania Uniform Construction Code implemented in July of 2004, a whole new career field has been created.

PENNSYLVANIA'S ONLY PROVEN COMPREHENSIVE BUILDING INSPECTOR TRAINING PROGRAM

Now available at Edinboro University in Erie – The Porreco Center. All classes are taught by International Code Council instructors using materials/books published by the International Code Council. Classes prepare students to take the Residential Building Inspector, Commercial Building Inspector and Commercial Building Plans Examiner certification tests.

No. Days	Residential Inspection Series (IRC 2003)		
1	IRC 2003 - Overview and Code Development Process	Sept 12, 2006	Jan 9, 2007
4	Performing IRC 2003 Plumbing Inspections	Sept 13-14-15, 2006	Jan 10-11-12, 2007
3	Performing IRC 2003 Building Inspections	Sept 19-20-21-22, 2006	Jan 16-17-18-19, 2007
3	Performing IRC 2003 Electrical Inspections	Sept 26-27-28, 2006	Jan 23-24-25, 2007
4	Performing IRC 2003 Mechanical Inspections	Oct 2-3-4-5, 2006	Jan 30-31, Feb 1-2, 2007
2	2003 IECC Residential Provisions	Oct 11-12, 2006	Feb 7-8, 2007
3	Performing IRC 2003 Plan Reviews	Oct 17-18-19, 2006	Feb 13-14-15, 2007
Days	Commercial Building Inspection Series (IBC 2003)		
1	Overview of the 2003 IBC and Administration	Nov 7, 2006	Mar 20, 2007
1	Occupancy (Chapter 3)	Nov 8, 2006	Mar 21, 2007
1	Construction Type, Height and Area (Chapters 5 & 6)	Nov 9, 2006	Mar 22, 2007
1	Fire Resistance & Fire Protection (Chapters 7 & 8)	Nov 14, 2006	Mar 28, 2007
1	Hazardous Materials	Nov 15, 2006	Mar 29, 2007
1	Means of Egress (Chapter 10)	Nov 20, 2006	Apr 3, 2007
1	Accessibility (Chapter 11)	Nov 21, 2006	Apr 4, 2007
1	Performing Structural Plan Reviews	Nov 28, 2006	Apr 11, 2007
1	Structural Concepts (Chapters 16, 17 & 22)	Nov 29, 2006	Apr 12, 2007
1	Concrete & Masonry (Chapters 19 & 21)	Dec 5, 2006	Apr 18, 2007
1	Footings & Foundations (Chapter 18)	Dec 6, 2006	Apr 19, 2007
1	Wood Framing (Chapter 23)	Dec 7, 2006	Apr 20, 2007
1	Performing Non-Structural Plan Reviews	Dec 12, 2006	Apr 24, 2007
1	Day Care & Assisted Living, A Design Option	Dec 13, 2006	Apr 25, 2007
1	Overview of the International Fire Code	Dec 18, 2006	May 1, 2007
1	Fire Sprinkler Plan Review	Dec 19, 2006	May 2, 2007

Series # 1 Residential Code Inspection Series (IRC2003)

Dates: Sept. 12, 13, 14, 15, 19, 20, 21, 22, 26, 27, 28

Oct. 2, 3, 4, 5, 11, 12, 17, 18, 19

Time: 8:00 am- 4:00 pm

Cost: \$2,880 for entire series, plus texts (approx. \$600)

Series #2 - Residential Code Inspection Series (IRC2003)

Dates: Jan. 9, 10, 11, 12, 16, 17, 18, 19, 23, 24, 25, 30, 31

Feb. 7, 8, 13, 14, 15 Time: 8:00 am-4:00 pm

Cost: \$2,880 for entire series, plus texts (approx. \$600)

Series #1 - Commercial Building Inspection Series (IBC2003)

Dates: Nov. 7, 8, 9, 14, 15, 20, 21, 28, 29

Dec. 5, 6, 7, 12, 13, 18, 19

Time: 8:00 am-4:00 pm

Cost: \$2,300, plus texts (approx. \$700)

Series #2 - Commercial Building Inspection Series (IBC2003)

Dates: Mar. 20, 21, 22, 28, 29

Apr. 3, 4, 11, 12, 18, 19, 20, 24, 25, May 1, 2

Time: 8:00 am - 4:00 pm

Cost: \$2,300, plus texts (approx. \$700)

APPROVED FOR OVR FUNDING

Classes can be taken individually or sign up for the entire series. Prices do not include costs for certification testing.

Call 814-836-1955 to register – Edinboro University in Erie – The Porreco Center

CHILD-CARE TRAINING PROGRAMS



The Pennsylvania Department of Public Welfare and the PA Pathways Training underwrite training costs for child care training programs at Edinboro University. Each session can be applied toward the Department of Public Welfare's annual six-hour training requirement. Edinboro University is offering 8 sessions this fall.

Registration Cost: \$5 per 3-hour course. The registration fee is non-refundable. Applicants should assume acceptance of registration unless otherwise notified. If a class is filled or canceled, we will notify you. Registration must be made at least one week in advance.

Description of Level Designations:

Level 1: Designed for entry-level professionals

Level 2: Designed for those who possess the basic knowledge and skills of DAP

Level 3: Designed for those who desire to work toward group supervisor or director positions

Engaging Students in Mathematical Discovery and Problem Solving: Part 1

This interactive workshop will provide participants with handson, minds-on learning activities using various manipulatives. Sources for low cost math resources will be discussed and participants will leave with a variety of activities and handouts. Activities will be connected to Early Childhood Standards.

Date: Monday, September 11, 2006

Location: Edinboro University in Erie - The Porreco Center

Time: 5:30-8:30 pm

Trainer: Dr. Virginia McGinnis Level: K2C1 Topic Code 17

Engaging Students in Mathematical Discovery and Problem Solving: Part 2

This second session provides participants with additional hands on, minds-on learning activities using various manipulatives. Participants will be also creating their own manipulatives to be used in their classroom.

Date: Monday, September 25, 2006

Location: Edinboro University in Erie – The Porreco Center

Time: 5:30-8:30 pm

Trainer: Dr. Virginia McGinnis Level: K2C2 Topic Code 17

Promoting Literacy During Circle Time: Part 1

Participants will discuss the importance of literacy and how to integrate it in meaningful and relevant ways during circle time. A variety of activities and an opportunity to share ideas with each will be presented.

Date: Wednesday, October 11, 2006

Location: Edinboro University in Erie - The Porreco Center

Time: 5:30-8:30 pm

Trainer: Dr. Lisa Brightman Level: K2C1 Topic Code 16

presented.

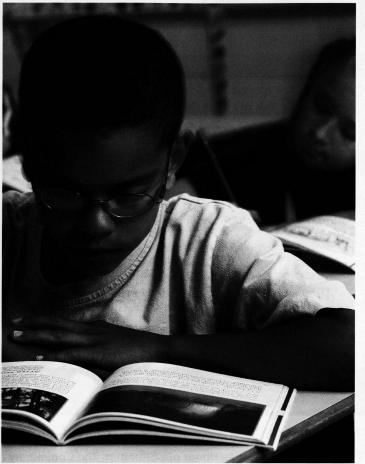
Combating the Hazards of our Media Culture: Part 2

At the request of the workshop participants, Combating the Hazards of our Media Culture, Part 2 has been developed. This workshop will continue to explore the media's negative impact on all areas of children's development and will explore positive strategies for teachers and parents to minimize the harmful media effects. Participants will experience educational and fun activities designed to reduce the influence of television, video games and the Internet. Activities appropriate for the very young through school age children. Participation in Part 1 is not a prerequisite.

Date: Saturday, October 14, 2006

Location: Edinboro University in Erie - The Porreco Center

Time: 9:00 am – Noon
Trainer: Jenifer McNellie
Level: K1C2 topic Code 02



Recognizing and Reporting Child Abuse

Staff will review laws related to mandated reporting.

Participants will receive information on the recognition of the signs of abuse and neglect.

Date: Wednesday, October 18, 2006

Location: Edinboro University in Erie – The Porreco Center

Time: 5:30-8:30 pm Trainer: Cathy Shabtai Level: K7C1 Topic Code 84

Promoting Literacy During Circle Time: Part 2

Part two of the workshop will provide additional activities and explorations on how to assess literacy promoted during circle time. Simple activities and portfolio development will be presented.

Date: Wednesday, October 25, 2006

Location: Edinboro University in Erie – The Porreco Center

Time: 5:30-8:30 pm

Trainer: Dr. Lisa Brightman Level: K2C2 Topic Code 16 Three 1-credit undergraduate course offerings for Fall 2006 (15 contact hours) –can be used toward professional development or toward Associate Degree Early Childhood- It is necessary to enroll in Edinboro University of Pa.

Dr. Karen Bauer, Edinboro University of Pa.

ELED 130 Planning for the Developmentally Appropriate Practice 8/28/06-9/27/06 5:00-7:30

This course exams various types of child care programs and Pa. Dept of Public Welfare regulations. Using assessment instruments students evaluate specific child settings. It addresses designs, types of planning, and considerations for curriculum development.

ELED 131 Child Care Programs

9/28/06-11/1/06 5:00-7:30

Students examine various types of child care programs and Pa. Dept. of Public Welfare regulations. Using assessment instruments students evaluate specific child care programs.

ELED 133 Developing a Caring Community 11/2/06-12/16/06

This course examines the roles and responsibilities of caregivers in developing a caring community in early childhood settings. It addresses strategies for implementing an environment of mutual respect. Pro-social guidance techniques with an emphasis on self-control, respect for others, co-operations and conflict resolution are investigated.



CUSTOMIZED COMPUTER TRAINING

Let Edinboro University provide a customized computer training session for your company in Microsoft Word, Excel, Access or PowerPoint. Let us teach your employees how to navigate the Internet, design databases or get them started in basic computer orientation. Please call for more information.



Introduction to Electronic Spreadsheets (Excel)

This workshop provides an introduction to Microsoft Excel spreadsheets. You will learn the basics of spreadsheets and gain hands-on experience using Microsoft Excel. You will learn how to create, edit, and save a basic spreadsheet. Prerequisite: Basic keyboarding and mouse skills. Participants may wish to bring a diskette on which to save their work. Textbook required.

Saturdays, October 14, 21 & 28 (3 classes), 9:00-11:00am

Edinboro University in Erie - The Porreco Center

Instructor: Mr. Sean Bliley,

Director of Budgets at Edinboro University

\$150

MUSIC PROGRAMS

COMMUNITY MUSIC SCHOOL

Founded as the Preparatory Division by the Music Department at Edinboro University in the 1970s, the Edinboro University Community Music School was reborn in 2000 with a major expansion. Its mission is to provide music lessons to students without regard to their ability to pay. With this in mind, the Community Music School expanded into Erie at the Boys and Girls Club of Erie, Inc. and at Edinboro University in Erie - The Porreco Center. Currently, we have approximately 200 students studying a full range of musical instruction including wind and brass instruments, Suzuki piano, Suzuki violin, piano, strings, guitar, percussion, Kindermusik, and the Erie Children's Choir.

The facilities at Edinboro University in Erie - The Porreco Center make an ideal setting for the Community Music School. Working closely with the administrative staff at the Porreco Center, offerings include Suzuki piano, violin, voice, piano, and flute lessons. The Porreco Center houses a grand piano for student use, pre- and post-lesson computers, electronic pianos, and teaching studios. Future plans may include a concert hall and dedicated teaching areas for chamber music and lessons.

The Community Music School offers scholarships to over 40% of its students. To fund these activities, a generous grant from the Boys and Girls Club of Erie, Inc. was received in year one. Since then, fundraising efforts have included student fees,

private donations, and grants. Please contact the Community Music School to discuss donor opportunities. The Community Music School can be reached at (814) 732-1357 or via e-mail at dburdick@edinboro.edu. The Community Music School website can be found on the Music Department website at http://www.edinboro.edu. The staff of the Community Music School includes Dr. Daniel Burdick, Executive Director, and Professor LeAnne Wistrom, Administrative Director. In addition, the staff of the Porreco Center provides crucial assistance and support throughout the year.

CONCERT BAND OF NORTHWEST PENNSYLVANIA FALL CONCERTS

The Band Would Like You To Hear Hirt Auditorium Monday, September 11, 2006 7:30 pm

A Diamond Jubilee Concert for John Philip Sousa Hirt Auditorium Sunday, November 5, 2006 7:30 pm

15TH ANNUAL EDINBORO HIGHLAND GAMES

Edinboro University of Pennsylvania is proud of its rich Scottish heritage... Mark your calendars for the 15th Annual Edinboro Highland Games on the campus of Edinboro University, May 18, 19 and 20, 2007.

INTERGENERATIONAL CENTER

Diebold Center for the Performing Arts (basement) Edinboro University campus Edinboro, PA (814) 732-2244

The Intergenerational Center at Edinboro University is a group of lifelong learners from the Edinboro area who meet for companionship and a variety of programs/projects, using the resources, knowledge and expertise of many people from the

campus and the community. The Center is located in the basement of The Diebold Center for Performing Arts (located next to Reeder Hall on Meadville Street in Edinboro).

Coffee, conversation and card games are quiet times available for you at the Intergenerational Center on Tuesday, Wednesday, and Thursdays, 9:00 am to 3:30 p.m. Participate in RSVP projects, sewing projects, book reviews, lunch and fellowship, nurse screenings, bingo, lectures and educational classes.

TUESDAYS

9:30-11:45 am "Thinking Beyond the Ordinary Discussion Group"

Noon Lunch at the University Club
1:00 pm Coffee, Conversation, & Cards

WEDNESDAYS

Morning Edinboro Area Adult Women, Edinboro University Students

"Brown Bag With Professors" Presentations & Discussion

1:00 pm 1st & 3rd Wednesday: "500 Club"

2nd & 4th Wednesday: Scrabble "stretch the mind"

THURSDAYS

9:15-11:30 am

Annual Emeritus Lecture Series open to the public & students

1:00 pm Conversation, Coffee and Cards

Other programs being planned, times to be arranged:

Watercolor Introduction

Line Dancing with Lorraine McLaughlin

Beginning Knitting

Don't want to drive to the Center, call the LIFT at 456-2299. LIFT will pick you up at home; bring you to the Center, then back home. Other Center members use the LIFT daily. Try it; you'll like it. Parking: single event – secure a visitor's pass at the Police Department in Earlley Hall. Come to the Center daily – see Dr. Stone for a semester pass.

Areas volunteers needed: We need your help to keep our Center activities growing. Any skills you can bring... painting, sewing, game instruction, arts and crafts or just your time for coffee and conversation. Visit the Center for more information.

Schedule: The Center is open Tuesday through Thursday, from 9:00 am to 3:30 pm. Come join us!



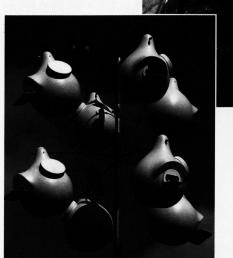


The Purple Martin Conservation
Association is an international,
non-profit, tax-exempt
organization dedicated to the
conservation of the Purple Martin
(Progne subis) species of bird through

scientific research, state-of-the-art wildlife management techniques, and public education. It is supported by membership contributions and product sales. The PMCA is associated with Edinboro University of Pennsylvania through its Office of Extended Learning, which played a valuable role in the formation of the PMCA and continues to provide assistance and logistical support.

Purple Martins are condo-nesting members of the swallow family that spend their winters in Brazil and migrate back to North American breeding grounds in the spring, when the weather warms enough to provide flying insects for their food. The eastern race of Purple Martins is different from all other species of birds in that they no longer nest in the wild. Today, east of the Rocky Mountains, they are totally dependent on people to supply them with houses and gourds for nesting. Unfortunately, Purple Martins are not as common as they were a century ago. The PMCA is working to reverse this trend.





Today, the PMCA conducts research at its colony site on the eastern shore of Edinboro Lake, where as many as 150 pairs of martins nest each year. Over 6,000 members receive its quarterly publication, The Purple Martin Update. Additionally, the PMCA is in touch with over 100,000 Purple Martin enthusiasts throughout North America. By making accurate information on martins available to would-be landlords, designing better martin housing systems, and by conducting scientific research, the PMCA is working to increase the Purple Martins' population throughout its North American breeding range.



For more information about the Purple Martin Conservation Association, please contact:

The Purple Martin Conservation Association
Tom Ridge Environmental Center
301 Peninsula Drive, Suite 6
Erie, PA 16505
(814) 833-7656
Fax: (814) 833-2451

E-mail: <u>info@purplemartin.org</u> <u>www.purplemartin.org</u> Our mission is to assist area businesses with their training needs, while promoting economic growth in the region.

As the WEDnetPA Partner in the Northwestern Pennsylvania region, Edinboro University is able to obtain Guaranteed Free

Training (GFT) grants for qualifying local businesses. Eligible businesses receive reimbursement for training for a wide range
of Basic Skills and Information Technology Training. Many of Edinboro University's credit and non-credit courses
can qualify for reimbursement through WEDnetPA.

OUR TRAINING AND SERVICES INCLUDE:

Professional Development • Computer Skills • Customized Programs

Consulting Services • Assessment Services • Strategic Planning for Businesses

Facility Rental for meetings & seminars • Videoconferencing & Satellite Downlinks

NON-CREDIT PROFESSIONAL DEVELOPMENT COURSE:

ATTENTION COMPANIES:

Use your Workforce and Economic Development Grant (WEDnet) training dollars.

Selection/Hiring Process

In today's competitive economy, organizations cannot afford to hire the "wrong" person. This single decision can have the greatest impact on the profitability of an organization & greatly impact the "culture," morale and ultimate customer satisfaction. The effects of hiring the "wrong person" can lead to a high turnover rate; possible litigation; excessive workers & unemployment claims being filed; newly hired employees quitting within the first month; excessive costs of the hiring process; negatively impact employee morale & customer satisfaction and the ultimate financial success of that organization.

To address this need, Edinboro University announces a special 3-part "Selection & Hiring" Training Program. In the first class, the Four (4) Phases of the Hiring Process will be explored.

Phase I Recruitment/Pre-Screening

Phase II Interviewing/Selection

Phase III New Hire-Training/Orientation

Phase IV New Hire- Evaluation Process

In the second class, the emphasis will be on "best practices & process" for Recruitment, Pre-Screening & Selection. The following will be reviewed. Identify traits of the ideal candidate; recruitment strategies including effective ads; developing appropriate questions to explore core

competencies & targeted capabilities; interviewing options (individual, team, etc.); documentation (applicant appraisal form, status letters to applicants & reference checking forms & tips). Finally, the legalities & best practices for interviewing will be covered.

The third & final class will focus on New Hire
Training/Orientation & Evaluation. These areas are generally
given the least amount of emphasis in the overall Selection
Process and can have the greatest impact on the success of the
hire. The emphasis in this class will be on best practices,
documentation & proven techniques for ensuring that the new
hire is properly oriented and trained "on the job." Finally, the
Evaluation Process during the Introductory Period (generally
the 1st 90 days) will be reviewed. This will include discussing
the process, documentation required & training in conducting
the evaluation sessions.

This course is of value to anyone who is involved in the Hiring and/or Supervision of new Employees.

Thursdays, September 28, October 5 & 12 (3 classes) 11:00am-1:00pm

Edinboro University in Erie-the Porreco Center \$150

Instructor: Dave Stephany, General Manager, Consulting Services Division, Infinity Resources, Inc.

Another added benefit is that any participant can schedule a "one-on-one" follow up session with the instructor where advice, counsel & assistance will be provided for any individual Selection/Hiring issue. The cost for this "follow up" session will be \$50 for up to two (2) hours of services.

WORKFORCE AND ECONOMIC DEVELOPMENT NETWORK (WEDnet)

Guaranteed Free Training

Training Pennsylvania's worker for a growing economy available to your company if it meets a few simple guidelines:

- Must be based in Pennsylvania or have a significant presence in the state
- Offers the employees who will partake in the program at least 150% of the current minimum wage, excluding benefits
- Is not a point-of-sale retail business, training vendor, government, education or nonprofit entity
- Participates in the program no more than two years in a row and three of the past five years
- Begins training within five months of the grant approval letter
- Funds available July 1

The Commonwealth of Pennsylvania has created the opportunity for certain employers to train employees through two programs offered by the Guaranteed Free Training (GFT) Program. Area manufacturers and companies supporting the manufacturing sector may apply. Point-of-sale business companies are excluded.

The Information Technology Training and Basic Skills Training programs are available to qualified in-state businesses and out-of-state companies relocating to the economic friendly business climate of Pennsylvania.

Qualified companies receive training provided through the Workforce and Economic Development Network of Pennsylvania, known as WEDnetPA. This alliance of 14 State System universities, Pennsylvania's 14 community colleges, the Pennsylvania College of Technology and the North Central Industrial Technical Education Center, Greater Altoona Career and Technology Center, Lancaster County Career and Technology Center, and the University of Pittsburgh at Bradford offers a diverse array of training employers need most.

The Department of Community and Economic Development (DCED) fund this program.



BASIC SKILLS TRAINING

Includes the teaching of a variety of basic and entry-level skills to benefit employees and employers. Basic and entry-level skills are defined according to the type and scope of your business. Employees who participate must be frontline employees and first-level supervisors. Employers must be manufacturing and/or technology-based businesses including Biotech and Environmental-Tech companies. Some of the training elements offered through the program include:

- Communications and teamwork
- Applied mathematics and measurement
- · Workplace health and safety
- Problem solving
- Quality assurance
- Business operations
- Computers
- Product and process control
- Workplace behavior skills
- Manufacturing fundamentals including some of the following:
 - Blueprint reading
 - · Welding, soldering
 - Tooling, grinding

INFORMATION TECHNOLOGY TRAINING

Includes the teaching of a variety of skills to benefit employees and employers. A simple set of qualifications determines which companies and employees are eligible to receive this benefit. Specific skills are defined according to the type and scope of your business. Employees who participate in the program must be technical workers or information technology professionals; frontline employees or first-level supervisors needing applied manufacturing technology training in a manufacturing company. Some of the training elements offered through the program include:

- Applied manufacturing technology
- E-business/commerce
- Technology support
- Database development
- · Software engineering
- Computer programming
- Network administration
- · Systems analysis
- · Information security
- · Management information systems
- · Web site design and development

Edinboro University is strongly committed to regional workforce training.

Acting as a licensed education administrator (LEA) for area manufacturers and high-tech companies, Edinboro University has enabled the following firms to submit training applications for current year funding:

Builders Support & Supply

C & I Industries

Composiflex

Corry Contract, Inc

Corry Laser Technology

Cost Effective Coating Inc.

Custom Engineering

D & E Machining Inc.

Dad's Products Company

Execumold Inc.

Formtech

Fralo Industries

GeorgeKo Industries

Greenleaf Services Corp.

Healthcare Ventures Alliance

Highpoint Tool

Industrial Papers Inc.

Industrial Sales & Mfg

Janitors Supply Inc.

JJ Moore Sales

JTM Foods, Inc

Lake City Industries

Lakeview Forge Company & Erie Tool Works

Lamjen Inc.

Meadville Medical Center

This program year DCED will commit over \$1.2 million in training support to our region to enhance employee skills, improve and retain jobs, and make our companies globally competitive.

Find out if your company can benefit from the Basic Skills Training or Information Technology
Training programs offered through WEDnetPA.
Call Don Apel, WEDnet Administrator at (814) 337-7791.
Funds available July 1st.

Merit Tool

Millcreek Paramedic Services

Niagara Plastics

Omega Plastics

Pendleton Tool Company, Inc..

Penn Union

Plastikos, Inc.

Port Erie Plastics

Presbyterian Homes in the Presbytery of Lake Erie

Process & Data Automation

Qualsystems

R.A. Greig Equipment Company

S & S Packaging

Select Specialty Hospital - Erie

Sipco

Sipco Molding Technologies

Solar Atmosphere of Western PA

South Erie Production Company, Inc.

Targeted Pet Treats, LLC

Tech Molded Plastics LP

Tech Tool & Mold Inc

The Sarah A. Reed Retirement Center

Titusville Area Hospital

Venango Machine Co.

X-Cell Tool & Mold



HOW TO REGISTER

1. By Mail: Send completed registration form with payment in full to:

Edinboro University in Erie - The Porreco Center Office of Extended Learning 2951 West 38th Street Erie, PA 16506-4403

Payment may be in the form of:

- Check (made payable to Edinboro University of PA)
- Money Order
- Visa, MasterCard, Discover (include information to right)
- By Phone: Call 814-836-1955 or 800-526-0121 Monday through Friday, 8 am to 7:30 pm
- By fax: Fax completed registration form to: 814-833-2085, 24 hours/day, 7 days/week
- In Person: Stop by our office at 2951 West 38thStreet, Erie, PA, Monday through Friday, 8 am to 7:30 pm

For more information about the programs listed in the Extended Learning publication or certificate and contract training needs, call (814) 836-1955 or (800) 526-0121.

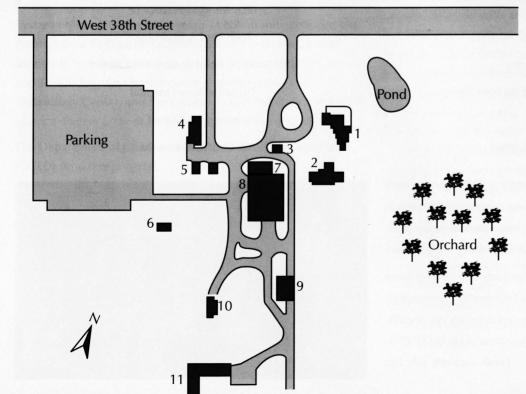
▼ Cut here and return with payment

Name			Social Security No.	
Address			Day Phone	
City	State	Zip	Evening Phone	
Employer Name				
Employer Address				

COURSE TITLE(S)	LOCATION	TIME	DAY	FEE

Expiration Date
e

MAP OF THE PORRECO CENTER



- Mary Porreco Hall
 (Conference and Seminar Center)
- 2. Garden House (Classrooms 1,2,3)
- 3. Spring House (Evening Administrations Office)
- 4. Caretaker's House (Office of Extended Learning)
- 5. Storage
- 6. Studio
- 7. Classroom 4
- 8. Barn (Classrooms 5,6,7,8,9)
- 9. Carriage House (Storage)

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- 10. Summer Cottage
- 11. Future Auditorium



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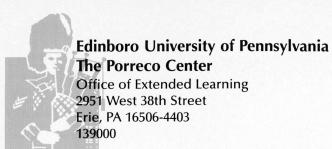
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