

Edinboro, Pa.

May 9, 1941

The regular meeting of the Board of Trustees of the Edinboro State Teachers College was held in the College Board Room, Friday, May 9, 1941 at 10:00 o'clock A. M.

Members present were Messrs. Ritchie T. Marsh, William P. Rose, N. A. Carlson, Hugh C. Lord, Merle M. Davis and J. K. Earp.

Upon motion of Mr. Lord, seconded by Mr. Davis, the minutes of the meeting held March 14, 1941 were approved and ordered placed on file.

Edinboro, Pa.

March 14, 1941

The regular meeting of the Board of Trustees of the Edinboro State Teachers College was called to order in the College Board Room, Friday, March 14, 1941 at ten o'clock A. M.

Members present were Messrs. William P. Rose, Clyde S. Knapp and Merle M. Davis. The number present was insufficient for the regular meeting so the group met as a committee with Mr. Knapp presiding.

The following business was transacted.

Upon motion of Mr. Davis, seconded by Mr. Rose, the minutes of the meeting held February 14, 1941 were approved and ordered placed on file.

Upon motion of Mr. Rose, seconded by Mr. Davis, bills amounting to \$4,892.63 were approved.

February 1941

N. E. Schruers	Milk and cream	10.84
The Austin Company	Bushings	.30
Bureau of Educational Service	Tests	1.60
California Test Bureau	"	2.37
Gaylord Bros., Inc.	Library supplies	4.40
Gulf Oil Corporation	Cylinder oil	19.08
H. W. McNees	Hinges, hooks, key for lock	1.25
Palace Hardware House	Water gauge glasses & gaskets	2.43
William Paravano	Sheepskin	2.30
Roberts & Meck	Erasers	.53
Will Corporation	Instructional supplies	14.00
E. A. Wright Co.	Sheepskins	14.80
Royce R. Mallory	Traveling expenses	14.70
Pennsylvania Telephone Corp.	Service & tolls	3.70
Bell Telephone Co. of Pa.	Advertising	.75
United Oil Mfg. Co.	Fuel oil	32.50
Zindel & Stauffer	Protane Gas	5.00
Electrolux Corp.	Repairs to vacuum cleaner	14.20
Royal Typewriter Co., Inc.	" " typewriter	11.35
G. L. Scobell Co.	" " refrigerator	2.00
Campbell's Services	School Code Digest	5.00
Chicago Apparatus Co.	Voltmeter	10.28
Eastman Kodak Stores, Inc.	Condensing lens	1.96
Factory & Yard Supply Co.	Wood chisels	9.00
General Biological Supply House	Instructional supplies & equip.	377.04
Hall & McCreary Co.	Song books	30.99

H. H. Bennett	Hardware	35.34
Erie Farm Products Co.	Butter, cheese, eggs, frozen peas	87.38
Alex C. Fergusson Co.	Tri-sodium phosphate	58.70
S. M. Flickinger Co., Inc.	Apricots	4.50
Jacob Haller Co.	Groceries	30.00
Hygrade Sylvania Corp.	Lamps	83.93
Sam Katowitz & Son	Fruit & produce	71.65
Frank Ljemer	Bread, yeast, friedcakes	25.95
Meadville Bread Co.	Bread	31.15
Carl H. Meiser	Candied fruit, raisins	2.35
Ontario Biscuit Co.	Crackers & cookies	10.20
Reeves, Parvin & Co.	Canned goods	18.64
Sanitary Farms Dairy	Ice cream	4.36
Arthur F. Schultz Co.	Candy	.78
Wm. V. Soder	Chickens	67.12
Swift & Co.	Meat, butter, compound	246.58
Union Fruit & Produce Co.	Fruit & produce	10.05
R. C. Williams & Co., Inc.	Peanut butter	2.15
York Paint & Hardware Co.	Bolts	1.50
Forrest H. Nourse Elec. & Plbg. Co.	Clock & signal system	595.80
Milton Bradley Co.	Paper for Art Dep't.	11.00
Stanford University Press	Tests	1.90
Williams, Brown & Earle	Supplies for Visual Ed.	8.47
World Book Co.	Tests	24.36
F. S. Heinaman	Traveling Expenses	11.28
H. L. Offner	" "	17.00
Sarah Pettit	" "	7.90
Sutton-Miller Co.	Repairs to Station Wagon	5.38
Pennsylvania Telephone Corp.	Tolls	12.99
United Oil Mfg. Co.	Fuel oil	32.50
Zindel and Stauffer	Propane Gas	5.00
General Exterminating Co.	Extermination service	5.00
Poehlman's Key Shop	Duplicate keys	.75
Yale & Towne Mfg. Co.	" "	.78
Baker & Taylor Co.	Library books	249.01
General Biological Supply House	Instructional equipment	34.92
International Silver Co.	Silverware	24.10
Junior Literary Guild	Library Books	74.00
United States Motors Corp.	Transformer	5.46
Bond Electric Corporation	Flashlights	1.65
Boston Store	Nuts and candy	3.39
City Market	Lemons	1.05
Colgate-Palmolive-Peet Co.	Grit soap	1.81
Dep't. of Welfare-Prison Labor Div.	Coffee	13.50
Departmental Supply Co.	Pencil Sharpeners	10.90
Elwell Glue Co.	Glue	.96
Erie Farm Products Co.	Eggs	11.40
Erie Sea Food House	Fish	18.55
Martin W. Fager Co.	Varnish brushes	3.25
Garlock Packing Co.	Packing	37.69
James Good, Inc.	Liquid toilet soap	1.36
Jacob Haller Co.	Rock salt	4.75
James W. Houston Co.	Ammonia	5.80
Johnston, Keffer & Trout	Bond paper	4.08
Sam Katowitz & Son	Brussels sprouts	5.25
Margaret Kline	Eggs	12.00
Kolbe Fisheries Co.	Fish	9.90

Frank Liemer	Bread, yeast, friedcakes	11.26
Meadville Bread Co.	Bread	19.19
National Peanut Co.	Peanuts (Ice cream	3.30
Sanitary Farms Dairy, Inc.	Buttermilk, cottage cheese,	54.80
Schaffner Bros. Co.	Meat	14.60
N. E. Schruers	Milk and cream	191.04
Union Fruit & Produce Co.	Fruit and produce	38.50
United Fruit & Produce Co.	Fruit and produce	32.98
<u>March 1941</u>		
Pennsylvania Electric Co.	Electric service	486.60
Highland Fuel Co.	Coal	<u>1,380.77</u>
	Total	\$4,392.63

Upon motion of Mr. Davis, seconded by Mr. Rose, the Board approved the following refunds.

Madelyn Wingert	Contingent Fee	\$10.00
R. J. Gallagher	Contingent Fee	\$15.00
	Housing Fee	35.00
	Total	\$50.00

The request of Mr. A. A. Culbertson was discussed but, on motion of Mr. Rose, seconded by Mr. Davis, it was laid on the table until the next regular meeting of the Board, as only three members were present.

The following Report of the President was read and discussed.

Status of Legislation

The Holland Bill providing for the change of the Teachers Colleges into vocational schools and thus leaving the entire field of teacher education to the private institutions has attracted a great deal of attention. It is not receiving very much favor, but, nevertheless, it is a bill that is full of danger to the Teachers Colleges. Behind the scenes it is sponsored by the Liberal Arts colleges who are anxious ultimately to secure funds from the State Treasury for the operation of their institutions and so replenish their lowering income from endowments. While the members of the Legislature are not favorable to such a blanket proposal, many of them who are even very friendly to us are not fully aware of the effect of such a bill should it pass. Unfortunately so many members of the Legislature are new and unfamiliar with the educational problem as related to the Teachers Colleges that a great deal of instructional work has to be done to give them adequate information upon which to form opinions.

The significance of Teachers Colleges in Pennsylvania is not fully realized by a large portion of our population. The state of Pennsylvania instead of talking about having too many Teachers Colleges should pride itself on the fact that it has a system of colleges that may well be the envy of other states. The Teachers Colleges are a bulwark against sectarian control of the public schools and they prevent the limitation of the teaching profession to a class of people with incomes above a certain amount.

The establishment of these colleges originally as Normal Schools was because the academies and colleges at that time were failures in preparing teachers for the schools. The Teachers Colleges are today among the very

oldest collegiate institutions in the Commonwealth, far antedating many of the institutions who wish them closed. Today just as seventy-five or more years ago most of these colleges are totally inadequate to do the work of teacher education. It would not be good public policy to abandon the education of teachers to liberal arts colleges. Many of them are not fitted for any type of teacher education at the present time. This does not mean, of course, that several of these colleges are not of a very high type and may, in many respects, serve as models to Teachers Colleges.

There is now a definite shortage of elementary school teachers. There is a shortage in the secondary field created by men being drafted for the army. If the Legislature passes a bill excluding married women teachers, it will be several years before there will be enough adequately prepared elementary teachers. What is needed is not to abolish teacher education, but to add the various fields above mentioned to teacher education.

It would be a great help if the members of the Board of Trustees would see the Legislators in their respective counties and urge them to restore the wording of the School Code prior to 1933 in regard to the State Teachers College. And then urge upon them the necessity of opening our facilities for the training of industrial arts teachers.

One factor in the growth of the College at Edinboro is the development of the community of Edinboro. At the present time there is no adequate housing available if anyone should want to move here to educate their children. We need to advertise Edinboro as an ideal community in which to live for those who work in the city of Erie or Meadville. One man remarked the other day as he passed through Edinboro he thought that it had everything to make it an ideal community in which to live and that all it needed was a real estate promoter. I think the Board of Trustees and the people of Edinboro could give careful consideration to the significance of these remarks.

Refunds.

Upon motion of Mr. Rose the meeting was adjourned.

Respectfully submitted,

Katherine H. Sallee
Secretary

Upon motion of Mr. Carlson, seconded by Mr. Barp, March bills amounting to \$5,573.58 were approved.

March 1941

Dep't. Prop. & Supp. Pur. Fund	Payroll Requisitions	.49
Dep't. of Welfare-Prison Labor Div.	Placement service blanks	6.39
The Austin Co.	Rubber belting	1.80
Eastman Kodak Stores, Inc.	Lamp bulb for projector	1.96
Erie Window Glass Co.	Patching plaster	.95
Palace Hardware House	Corbin lock set	1.75
Chas. W. Ellenberger	Traveling Expenses	3.84
Clyde S. Knapp	" "	10.92
F. L. LeBounty	" "	61.64
Royce R. Mallory	" "	10.74
H. W. McNees	" "	4.96

Evelyn J. Strohecker	Traveling Expenses	14.05
L. H. Van Houten	" "	17.76
C. Frances Whitney	" "	25.66
W. V. Zahniser	" "	11.60
Park Motor Co.	Repairs to Station Wagon	2.65
Pennsylvania Telephone Corp.	Service charge	44.80
Larkins Company	Anthracite coal	123.11
LeJeal Automotive Service	Repairs to Station Wagon & magneto for Emergency Lighting	2.43
Reliable Radio Service	Repairs to radio-phonograph	13.85
G. L. Haynes	Flowing college walks	31.00
Pennsylvania State College	Fee for laundry field service	12.50
Erie Sash & Door Co.	Metal flour container	4.91
Appleby Bros. & Whittaker Co.	Bib washers & laundry tray	16.70
Armour & Co.	Soap, butter, eggs, meat, compound	637.56
Atlantic Refining Co.	Gasoline	51.54
City Market	Chicken, lemons	3.88
G. A. Curtze	Dates	5.40
Enterprise Poultry Co.	Chicken	12.80
Erie Farm Products Co.	Frozen peas	2.40
Erie Fish Co.	Fish	11.20
S. M. Flickinger Co.	Groceries	12.80
Jacob Haller Co.	"	4.13
Sam Katowitz & Son	Fruit & produce	54.40
Kolbe Fisheries Co.	Fish	8.00
Frank Liemer	Bread, fried cakes, yeast	11.63
Meadville Bread Co.	Bread	23.75
National Peanut Co.	Peanuts	3.30
Reading Sanitary Wiper Co.	Wiping cloths	32.55
Red and White	Oysters	.29
Sanitary Farms Dairy, Inc.	Ice cream	5.20
Schaffner Bros. Co.	Turkeys	47.70
Scranton Paper & Twine Co.	Paper towels	30.00
United Fruit & Produce Co.	Fruit & produce	27.10
Wyoming Valley Chemical Co.	Sweeping compound	21.00
Boyd Welding Company	Sil Fos and Flux	3.30
The L. Buchman Co., Inc.	Feather pillows	26.28
Eastman Kodak Stores, Inc.	Lampbulbs for projector	3.46
Keystone Laundry Machinery Co.	Parts for laundry machinery	13.75
Scheidemantal Service Station	Gasoline	.90
Zindel & Stauffer	Dry cell batteries	.60
Chas. W. Ellenberger	Traveling Expenses	3.84
F. S. Heinaman	" "	11.78
H. L. Offner	" "	7.70
Sarah Pettit	" "	7.90
Evelyn J. Strohecker	" "	21.15
C. Frances Whitney	" "	34.16
Dep't. Prop. & Supplies-Pur.Fund	Gasoline	1.10
Pennsylvania Telephone Corp.	Service & tolls	66.64
Bell Telephone Co. of Pa.	Advertising	.50
Larkins Company	Anthracite coal	106.96
United Oil Mfg. Co.	Fuel oil	32.50
L. V. Sherwood	Repair lawn roller	1.50
General Exterminating Co.	Extermination service	5.00
Poehlman's Key Shop	Duplicate keys	1.00
Armour & Co.	Soap	7.50
Bogart Paper Company	Toilet tissue	48.50
C. F. Bonsor & Co., Inc.	Tea	13.00
G. A. Curtze	Rice	2.63

Dep't. of Welfare-Prison Labor Div.		Coffee, Vouchers, Printing, Pillow cases, sheeting, toweling	82.15
Erie Sea Food House		Fish	10.00
H. A. Gable Co.		Mop handles	3.00
N. M. Holden Co.		Toggle bolts	1.89
Sam Katowitz & Son		Fruit & produce	23.80
Keps Electric Co.		Conduit locknuts	.42
Margaret Kline		Eggs	10.80
Frank Liemer		Bread, friedcakes, yeast	11.38
Meadville Bread Co.		Bread	22.88
Office Equipment Co.		Stencils	64.26
Peerless Ink Corporation		Mimeo ink (cream)	3.24
Sanitary Farms Dairy, Inc.		Buttermilk, cottage cheese, ice	58.80
Schenck's		Potato chips	10.80
N. E. Schruers		Milk and cream	165.56
Highland Fuel Co.		Coal	1,621.07
<u>April 1941</u>			
Pennsylvania Electric Co.	Service		487.62
Penn'a. State School Directors Ass'n.	Advertising		4.37
B. E. Decker	Chicken		1.60
N. E. Schruers	Milk and cream		7.72
Sybrant & Case	Groceries & meat		16.30
Mrs. Norton Walker	Chicken		2.70
Zindel and Stauffer	Groceries		1.73
Erie Stoker & Engineering Co.	Stoker belts		7.92
North American Fibre Products Co.	Boiler process		468.00
Park Motor Company	Repairs to Station Wagon		3.25
Bell Telephone Co. of Penn'a.	Advertising		.50
Borough of Edinboro, Water Dep't.	Water rent		194.30
Zortman Flour and Feed Co.	Coal		56.25
New Amsterdam Casualty Co.	Insurance premium		24.50
Harris Pump & Supply Co.	Steel Dies		2.93
Alex C. Fergusson Co.	Furniture polish		1.89
S. M. Flickinger Co., Inc.	Groceries		11.01
E. M. Hill Lumber Co.	Lumber		160.80
Sam Katowitz & Son	Dates		3.75
Frank Liemer	Bread, friedcakes, yeast		4.85
Meadville Bread Co.	Bread		5.67
National Peanut Corp.	Nuts		3.30
Sanitary Farms Dairy	Ice cream		2.00
Schaffner Bros. Co.	Meat, cheese		56.04
Swift & Co.	Meat		14.24
Union Fruit & Produce Co.	Fruit & produce		36.75
Appleby Bros. & Whittaker Co.	Jenkins globe valves		48.35
C. A. Curtze	Matches		.45
Total			\$5,573.58

Upon motion of Mr. Harp, seconded by Mr. Lord, April bills amounting to \$3,809.21 were approved.

<u>April 1941</u>			
Pub. Sch. Employes Retirement Bd.	Retirement payment		1,500.33
Educational Music Bureau, Inc.	Song books		30.32
Park Hardware Company	Spades		2.80
E. A. Wright Co.	Sheepskins		13.32
Zindel and Stauffer	Batteries		.70
G. J. Christensen	Traveling Expenses		78.74
John G. Johnson	" "		40.20

L. H. Van Houten	Traveling Expenses	66.74
W. V. Zahniser	" "	9.28
Scheidemantel Service Station	Tire repairs - Station Wagon	.50
Pennsylvania Telephone Corporation	Telephone tolls	31.43
Borough of Edinboro, Water Dep't.	Water rent	3.30
United Oil Mfg. Co.	Fuel oil	32.50
Mike Anderson	Repairs to meat block	2.00
J. E. Ball	Repairs to down spout	12.45
Johnson Service Company	Repairs to switch & thermostat	8.40
State Workmen's Insurance Fund	Insurance	77.02
Armour & Company	Cheese, meat, compound	128.65
C. A. Curtze	Sugar	26.75
Dep't. of Welfare-Prison Labor Div.	Coffee, and envelopes	40.45
Elwell Glue Co.	Glue	.96
Erbe Farm Products Co.	Butter, frozen spinach	78.24
Harrisburg Stencil Works	Stenographer notebooks	.65
Sam Katowitz & Son	Fruit & produce	83.00
Margaret Kline	Eggs	27.60
Meadville Bread Company	Bread	26.90
Ontario Biscuit Company	Cookies	8.15
Peerless Ink Corporation	Mimeo ink	3.24
Penn'a. Ass'n. for the Blind, Inc.	Mops (cream	15.66
Sanitary Farms Dairy, Inc.	Buttermilk, cottage cheese, ice-	67.20
Schenck's	Potato chips	15.00
Sybrant & Case	Meat	10.20
United Fruit & Produce Co.	Fruit and produce	35.00
Hostetler's Electrical Service	Instruction supplies	2.00
C. J. Christensen	Traveling Expenses	76.64
F. S. Heinaman	" "	11.28
Royce R. Mallory	" "	16.80
H. W. McNeas	" "	3.20
Sarah Pettit	" "	7.90
Evelyn J. Strohecker	" "	19.80
L. H. Van Houten	" "	62.41
Dep't. Prop. & Supplies-Pur. Fund	Gasoline	3.00
Pennsylvania Telephone Corp.	Telephone service & tolls	53.37
N. E. Schruers	Milk	112.20
Highland Fuel Company	Coal	516.47
<u>May 1941</u>		
Pennsylvania Electric Company	Electric service	<u>446.46</u>
	Total	\$3,809.21

Upon motion of Mr. Lord, seconded by Mr. Carlson, Dr. Marshall S. Hiskey of Lincoln, Nebraska, was appointed Instructor of Psychology, Guidance and Measurements in the Edinboro State Teachers College at a salary of \$3,120.00 for nine months, for the school year beginning September 1941, subject to budgetary limitations and the approval of the Department at Harrisburg.

Upon motion of Mr. Davis, seconded by Mr. Lord, the following employees were approved for the school year 1941-1942 as follows, all proposed increments subject to budgetary limitations and Harrisburg approval.

Administrative Employees and Clerks

<u>Name</u>	<u>No. of Wks. Employed</u>	<u>Position</u>	<u>Salary 1940-1941</u>	<u>Proposed Increment</u>
Clarence R. Knowlton	52	Storekeeper	1,224.00	60.00

Wilma Ore	52	Bookkeeper	1,800.00	
Luceil Perry	52	Clerk	1,200.00	60.00
Katherine H. Sallee	52	Bursar	3,000.00	
Louise Schneider	52	Sec. to Pres.	1,260.00	60.00
L. H. Van Houten	52	President	6,000.00 & full Maintenance	
Gertrude Shaffer	52	Clerk	1,380.00	60.00

Upon motion of Mr. Earp, seconded by Mr. Davis, the following employes were approved for the school year 1941-1942 as follows, all proposed increments subject to budgetary limitations and Harrisburg approval.

Instructional Employes
Regular College Teachers

<u>Name</u>	<u>No. of Wks. Employed</u>	<u>Position</u>	<u>Salary 1940-1941</u>	<u>Proposed Increment</u>
Waldo F. Bates, Jr.	36	Instructor	3,608.00	
C. J. Christensen	36	Instructor	2,880.00	120.00
A. H. Doucette	36	Instructor	3,240.00	
Alfred Haller	36	Instructor	2,760.00	
B. R. Harrison	36	Coach & Ins.	2,400.00	240.00
F. S. Heinaman	36	Instructor	3,257.15	
John C. Johnson	36	Instructor	3,360.00	120.00
Hazel M. Ketcham	36	Instructor	2,760.00	
F. L. LaBounty	36	Instructor	2,760.00	
Jane S. Ludgate	36	Instructor	2,760.00	
Royce Mallory	36	Instructor	2,638.67	131.33
H. W. McNeese	36	Instructor	2,760.00	
E. Leigh Mudge	36	Instructor	3,480.00	
H. L. Offner	36	Dir. of Tea.Tr. & Acting Dean of Instruction	2,971.47	
Nettie Mae Ruttle	36	Girls Coach & Instructor	2,640.00 ^{1/2}	120.00
Dorothy Skinner	36	Instructor	2,640.00	120.00
Evelyn J. Strohecker	36	Instructor	2,400.00	120.00
C. Frances Whitney	36	Instructor	2,280.00	120.00
Esther Wilson	36	Instructor	2,520.00	
W. V. Zahmiser	36	Instructor	3,360.00	

Upon motion of Mr. Lord, seconded by Mr. Davis, the following employes were approved for the school year 1941-1942 as follows, all proposed increments subject to budgetary limitations and Harrisburg approval.

Cooperative Training Teachers - Edinboro

<u>Name</u>	<u>No. of Wks. Employed</u>	<u>Position</u>	<u>Salary 1940-1941</u>	<u>Proposed Increment</u>
Frances Burchfield	36	Coop. Train. Tea.	600.00	
Kenneth Curry	36	Coop. Train. Tea.	100.00	
Chas. W. Ellenberger	36	Prin. Dem. Sch.	1,166.67	
James Farrell	36	Coop. Train. Tea.	100.00	
Blanche Howard	36	Coop. Train. Tea.	500.00	
Maud Howard	36	Coop. Train. Tea.	800.00	
Mark Jackson	36	Coop. Train. Tea.	100.00	
Roberta Lehn	36	Coop. Train. Tea.	100.00	
Dorothy Ryder	36	Coop. Train. Tea.	300.00	

Cooperative Training Teachers - Erie

Depend on Student Enrollment

Upon motion of Mr. Harp, seconded by Mr. Carlson, the following employes were approved for the school year 1941-1942 as follows, all proposed increments subject to budgetary limitations and Harrisburg approval.

<u>Name</u>	<u>No. of Wks. Employed</u>	<u>Position</u>	<u>Salary 1940-1941</u>	<u>Proposed Increment</u>
Justina Baron	36	Ass't. Librarian	2,005.72	
Mildred Forness	36	Librarian	2,280.00	
<u>Dean of Women</u>				
Charlotte Brown	36	Dean of Women	2,400.00	120.00

Upon motion of Mr. Lord, seconded by Mr. Carlson, the following employes were approved for the school year 1941-1942 as follows, all proposed increments subject to budgetary limitations and Harrisburg approval.

Housing Employes

<u>Name</u>	<u>No. of Wks. Employed</u>	<u>Position</u>	<u>Salary 1940-1941</u>	<u>Proposed Increment</u>
H. A. Ghering	52	Pt. Time Physician	1,200.00	
Hazel Ober	52	Nurse	1,860.00	
Ethel McAllen	52	Cook	936.00 & meals	
Sarah Pettit	52	Dietitian	2,400.00	120.00
Mary Steele	52	Maid	480.00 & full Maintenance	
Flora Webster	52	Laundress	840.00 & 2 meals per day	

Maintenance Employes

Carl Arris	52	Chief Op. Eng.	1,764.00	
Arthur Cox	52	Janitor	864.00	60.00
Tom Hall	52	Electrician	1,680.00	
Gordon Harned	52	Head Janitor	1,044.00	
C. C. Jackson	52	Op. Engineer	1,500.00	
G. R. Perry	52	Janitor	960.00	60.00
Walter L. Peterson	52	Fireman	1,224.00	60.00
Harry Pontious	52	Night Policeman	1,284.00	
A. G. Sallee	52	Supt. Grds. & Bldgs.	2,052.00	
E. M. Whipple	52	Carpenter	1,710.00	

Ralph Hardman was approved for the school year 1941-1942 at a salary of \$1,500.00 for 52 weeks. His classification to be changed from Chief Operating Engineer to Operating Engineer.

Upon motion of Mr. Lord, seconded by Mr. Rose, the Board approved the recommendation of Dr. Van Houten that an extension be made for Mr. Peterson's sick leave, for such additional number of days, up to thirty, as may be needed for complete recovery.

Upon motion of Mr. Lord, seconded by Mr. Rose, the Board approved for graduation the following students, as recommended by Dr. Van Houten.

Bachelor of Science in Public School Art

Bates, Frances
 Benson, Richard Louis
 Davis, Helen Grace
 Egan, Charles John
 Ghering, Elaine
 Graves, Ellen Katherine
 Hickman, Lawrence Eyre
 Ihsen, Vega Marguerite
 Manley, Thomas Eugene
 Huber, Olive Ardelle

Manning, Ponziano Frank
 Maxwell, Laura Louise
 Pierson, Catherine Mae
 Rodgers, Eunice Alethea
 Shindledecker, Helen Arlene
 Stein, Ester Louise
 Stewart, Mabel Marie
 Turner, Helen Louise
 Vallance, Marian Louise
 Weaver, Charlotte Mae

Bachelor of Science in Education

Abrams, Grant King
 Anderson, Mary
 Artello, Katherine
 Brown, James Donald
 Casoli, Fred Ralph
 Crawford, Leah Katherine
 Dilley, Norman Edward
 Gosin, Walter G.
 Jones, Geneva Margaret
 Kearney, Elizabeth Gertrude
 Krivonak, Anne
 McLallen, Clarence Milton

Mineo, Anna Marie
 Morley, Myrtle Emily
 Olson, Robert Charles
 Neil, Esther Victoria
 Peiffer, William Arba
 Peters, Virginia Betty
 Pettinato, Frank Samuel
 Ryan, John
 Schreckengost, Helen Elizabeth
 Skelton, Frances Jeanne
 Thomson, Ethel Virginia
 Veith, Anita Bertha

Upon motion of Mr. Rose, seconded by Mr. Lord, the Board passed the following resolution:-

WHEREAS, Mr. A. A. Culbertson appeared before a Committee of the Board of Trustees on March 14, 1941 and presented a bill for \$8,441.42 representing \$8,000.00 for use of the facilities for physical education of the Culbertson Company by the student body of Edinboro State Teachers College, and \$441.42 for milk furnished to and used by the same College during the years of 1931-1932, and requested that the Board recommend the bill to Harrisburg for payment:-

AND WHEREAS, The Board finds a resolution of a former Board on page 471 of the Minute Book under date of August 31, 1931, authorizing a contract with the Culbertson Company for the service and milk involved in Mr. Culbertson's request, thereby indicating liability:-

RESOLVED, That the bill be referred to the authorities at Harrisburg with a request that it receive special and careful consideration.

Upon motion of Mr. Lord, seconded by Mr. Davis, the Board authorized Dr. Van Houten to have maintenance work, such as mowing lawn, etc. at his residence done by the College employees, as he is unable at this time to move into the Presidents home.

Upon motion of Mr. Davis, seconded by Mr. Lord, the meeting was adjourned.

Respectfully submitted,

Katherine H. Sallee

Katherine H. Sallee, Secretary