

MINUTES
Board of Trustees Meeting
May 29, 1961

A regularly scheduled meeting of the Board of Trustees of the Edinboro State College was held in the Board Room of Normal Hall, Meadville Street, Edinboro, Pennsylvania, on May 29, 1961, beginning at 2:00 p.m.

The following members were present: Mr. Will Rose, Mr. Max Gabreski, Mr. John Grajciar, Mrs. Susan McComb, Mr. Malcolm Mershon, Mr. Wesley Reitze, Mrs. Helen Rye, and Mr. W. Verne Zahniser. At the request of the President of the Board of Trustees, the following persons were also present: Dr. Andrew Bradley, Secretary of the Department of Property and Supplies, Harrisburg, Pennsylvania; and Mr. George Hamilton, a member of the State Council of Education.

Mr. Wesley Reitze, appointed by the Governor's Office recently, was present for the meeting. The notification of his appointment from George H. Marshall, Acting Personnel Director of the Department of Public Instruction is included below.

March 23, 1961

Dr. Thomas R. Miller, President
Edinboro State College
Edinboro, Pennsylvania

Dear Doctor Miller:

This is to advise you that the Governor's Office has recently advised us of the Senate Confirmation of the appointment of Wesley Reitze, Mercer Pike, Meadville, Crawford County, as a member of the Board of Trustees, until the third Tuesday of January 1965, or until his successor has been appointed and qualified, vice Frank S. Holowach, resigned.

The effective date of this appointment was March 6, 1961.

I am enclosing a copy of this letter for the Secretary of your Board of Trustees.

Sincerely,

/s/ GEORGE H. MARSHALL

George H. Marshall
Acting Personnel Director

DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg, Pennsylvania

It was voted, on motion of Mr. Gabreski, seconded by Mr. Mershon, that the minutes of the Board of Trustees meeting held January 7, 1961, be approved as submitted by the secretary to each member of the Board.

It was voted, on motion of Mr. Grajciar, seconded by Mr. Gabreski, that the bills for the months of January, February, March, and April 1961 be approved as presented by the Bursar.

It was voted, on motion of Mrs. Rye, seconded by Mr. Mershon, that the refunds for the following persons be granted in accordance with the regulations for repayment and in the amount due them as shown by the records of the Bursar.

Linda Abernathy	\$107.75	Malcolm Davis	\$ 94.35
Barbara Ann Barella	25.00	Sandra Lou Johnson	18.00
Sandra Lee Brown	34.55	Mary Ann Kervi Burick	25.00
Andrew Burford	43.10	Nancy McCebe	61.05
Sylvester Ceci	38.80	Marjorie Rhea	27.45

It was voted, on motion of Mrs. McComb, seconded by Mr. Gabreski, that the Board accept the resignations of Mr. William S. Herr and Mr. Herbert Sudbury.

It was voted, on motion of Mr. Mershon, seconded by Mr. Zahniser, that the Board accept the resignations of Miss Jane Ludgate and Mr. Herbert McNees, who are retiring after many of years of service to the college, with regret, and that letters be sent to Miss Ludgate and Mr. McNees expressing the appreciation of the Board for their fine and continued service to the College.

It was voted, on motion of Mr. Grajciar, seconded by Mr. Reitze, that upon the recommendation of Dr. Miller, the Board approve the appointment of the following new faculty members to begin their duties September 1, 1961.

Dr. Ralph Ackerman - Psychology - Associate Professor - \$7,250
Mr. Robert Hansen - Science - Assistant Professor - \$6,600
Mr. James Hazlett - Mathematics - Assistant Professor - \$6,600
Mr. Lawrence Nams - Psychology - Assistant Professor - \$6,200
Mr. Jon Shallop - Speech - Temporary Part-Time Instructor - \$4,200
Mr. Robert Singdahlsen - Temporary Instructor (1 yr.) Speech & Drama - \$4,900
Mr. John Slover - English & Speech - Assistant Professor - \$5,800
Mr. Roy P. Stonesifer, Jr. - Social Studies - Assistant Professor - \$5,600
Mr. John B. Stonis - Library - Assistant Professor - \$6,200

It was voted, on motion of Mr. Zahniser, seconded by Mrs. Rye, that the following changes be made in the status of non-instructional personnel.

Miss Joan Turner - Change from Wage to Salary @ \$102.00 bi-weekly
Mr. Howard Hanks - Change from Bldg. Maint. Foreman @ \$166.00 to Labor Foreman I @ \$174.50 per bi-weekly pay period
Mrs. Dolores Mortimer - Change from Housekeeper I @ \$107.00 to Housekeeper II @ \$124.00 per bi-weekly pay period

Mr. Grajciar called attention to the fact that he believed the non-instructional pay scales were unusually low. Dr. Bradley informed the group that any employee of the State who was on the payroll before June 1, 1961, will get a 5% increase which is a cost of living increase on his anniversary date. This means that he will get his regular increment plus 5% additional cost of living increment. The cost of living increment is mandatory, regardless of whether or not a meritorious increment is granted. Dr. Bradley further suggested that if the Board wished to take further action that they contact Dr. David Kurtzman in the Office of Budget and Administration.

It was voted, on motion of Mr. Grajciar, seconded by Mrs. McComb, that the following resolution be adopted and copies sent to Dr. David Kurtzman:

"Whereas the Members of the Board of Trustees of Edinboro State College believe that the present State wage schedule for non-instructional personnel is well below wage schedules in other organizations employing the same type of personnel, BE IT RESOLVED that the Board recommends strongly that the present non-instructional wage schedule be revised and raised considerably so as to meet the standards of other employers of the same type personnel."

It was voted, on motion of Mr. Gabreski, seconded by Mr. Zahniser, that the following resolution be adopted and sent to Dr. Charles H. Boehm, Superintendent of Public Instruction, regarding faculty salaries:

"Whereas the Members of the Board of Trustees of Edinboro State College believe that the present faculty salary schedule for instructors, assistant professors, associate professors, and professors are well below those of other states immediately adjoining Pennsylvania and whereas it is becoming more and more difficult to find and employ satisfactory faculty members because of the salary schedule differential, BE IT RESOLVED that the Board recommends strongly that the present faculty salary schedule be revised and raised to meet the standards of other adjoining states."

It was voted, on motion of Mr. Reitze, seconded by Mr. Mershon, that the following leaves be granted:

- Mr. Thomas Come - 1 year without pay from September 1, 1961 to May 31, 1962.
- Mr. Carl Wozniak - Sabbatical leave for 2nd semester 1961-62 - Tentative approval granted.

It was voted, on motion of Mrs. Rye, seconded by Mrs. McComb, that the following resolution be made and submitted to Dr. Harold Alderfer, Deputy Superintendent of Public Instruction

"Be it resolved that Mr. Vaughn Herbel, Business Manager, Edinboro State College, be authorized to represent Edinboro State College at the awarding of contracts under \$4,000."

Mr. Rose appointed Dr. Miller temporary chairman of the Board to conduct the election of officers for the year. The following officers were elected:

- President - Mr. Will Rose
- Vice-President - Mr. Malcolm Mershon
- Secretary - Mrs. Marjorie Koon

Mr. Rose called upon Dr. Miller to report on the visit of the evaluating teams from the Middle States Association of Colleges and Secondary schools and the National Commission on Accreditation of Teacher Education. The list of members of the team was distributed to the Board and Dr. Miller reported concerning the visitation. A final written report of the evaluating team will be received later in the year.

It was voted, on motion of Mr. Reitze, seconded by Mr. Gabreski, that transient fees be changed according to the following schedule:

	<u>From</u>	<u>To</u>
Breakfast	\$.50	\$.60
Lunch	.75	.85
Dinner	1.00	1.25
Lodging	1.00	1.50 per night

Dr. Miller reported that the proper authorities in Harrisburg are presently negotiating to acquire the 44 acres from Dr. Ghering.

It was voted, on motion of Mr. Grajciar, seconded by Mr. Gabreski, that President Miller be authorized to proceed to prepare the necessary papers and to place items in the tentative budget for the purchase of the approximately three hundred acres beyond Perry Lane, in view of the fact that the college is expected to expand to 5,600 students.

It was voted, on motion of Mr. Gabreski, seconded by Mrs. McComb, that President Miller be authorized to investigate the possibilities of the establishment of off-campus centers. Dr. Miller was instructed to investigate and report at his earliest convenience regarding the feeling of schoolmen in the area.

Dr. Miller reported to the Board regarding the following:

James Fullen
Albert Townsend
Othal Jenkins
David Peterson
Keith Boyce

It was voted, on motion of Mr. Grajciar, seconded by Mr. Mershon, that Dr. Miller be appointed to investigate the situation and see if it is desirable to hold the Baccalaureate and Commencement services both on the same day and report on his findings at the next meeting of the Board.

Dr. Miller reported that the present contract which has been signed by the Board of Trustees of Edinboro State College and the General McLane Joint School System is not satisfactory to the Department of Public Instruction. The Department has been requested to assist in the preparation of a satisfactory contract.

It was voted, on motion of Mr. Zahniser, seconded by Mr. Gabreski, that the Board accept the recommendation of Dr. Miller and renew the food service contract with the A. L. Mathias Food Service Company for the year June 1, 1961, through May 31, 1962.

Dr. Bradley thanked the Board for inviting him to attend the meeting and commented that it helped him to know exactly what the College was doing and the first hand information he received was very helpful to him in his discharge of duties in Harrisburg.

Mr. Hamilton said that he had enjoyed attending the meeting and thanked the Board for naming Hamilton Library in his honor. Mr. Rose thanked Mr. Hamilton for his fine service to the College as a member of the State Council of Education.

Mr. Rose declared the meeting adjourned at 4:10 p.m.

Respectfully submitted,

Secretary to the Board of Trustees