

MINUTES
Board of Trustees Meeting
July 29, 1961

A regularly scheduled meeting of the Board of Trustees of the Edinboro State College was held in the Board Room of Normal Hall, Meadville Street, Edinboro, Pennsylvania, on July 29, 1961, beginning at 10:30 a.m.

The following members were present: Mr. Will Rose, Mr. Max Gabreski, Mr. John Grajciar, Mrs. Susan McComb, Dr. Hugh O'Hare, Mr. Wesley Reitze, Mr. Hyman Roseman, and Mrs. Helen Rye.

Dr. Hugh O'Hare and Mr. Hyman Roseman, appointed by the Governor's Office recently, were present for the meeting. The notification of these appointments from George H. Marshall, Acting Personnel Director of the Department of Public Instruction, is included below.

July 27, 1961

Dr. Thomas R. Miller, President
Edinboro State College
Edinboro, Pennsylvania

Dear Doctor Miller:

This is to advise you that official information has recently been received advising this Department of the appointment, and Senate Confirmation, of the following individuals:

Mr. Hugh A. O'Hare, 101 East Smith Street, Corry, Erie County, for appointment, to serve until the third Tuesday of January 1965, or until his successor has been appointed and qualified, vice Malcolm B. Mershon, Girard, whose term expired.

Mr. Hyman A. Roseman, 638 Vermont Avenue, Erie, Erie County, for appointment, to serve until the third Tuesday of January 1967, or until his successor has been appointed and qualified, vice W. Verne Zahniser, Edinboro, whose term expired.

The effective date of these appointments to your Board of Trustees will be July 19, 1961.

Sincerely yours,

/s/ GEORGE H. MARSHALL

George H. Marshall
Acting Personnel Director

DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg, Pennsylvania

The following corrections were made in the minutes of the Board Meeting held on May 29, 1961:

Dr. Miller reported to the Board regarding the following:

The accident at Mitchell Lake on April 22, 1961, which resulted in the death of James Fullen

The discipline cases concerning Albert Townsend, Othel Jenkins, David Peterson, and Keith Boyce

President Rose appointed the following committee to negotiate a contract with the General McLane Joint School System:

Mr. Mershon, chairman; Mr. Gabreski, and Mrs. Rye

Dr. Miller reported that the work on the re-surfacing of the parking lot was under progress.

On motion of Mrs. McComb, seconded by Mr. Gabreski, the minutes of the previous meeting held May 29, 1961, were approved as corrected.

President Rose gave a brief resume of Dr. Miller's background for the benefit of the new members of the Board.

Dr. Miller reported to the Board regarding contacts made with Shenango Valley Administrators. The administrators are very eager to have an off-campus center of Edinboro State College in the Shenango Valley and have offered the use of building facilities for this purpose.

It was voted, on motion of Mr. Gaberski, seconded by Mrs. Rye, that Dr. Miller be authorized to proceed with establishing the off-campus center in Shenango Valley and to work out the necessary details in accordance with the approval and instructions of the Superintendent of Public Instruction.

It was voted, on motion of Mr. Gaberski, seconded by Mr. Crajciar, that Dr. Miller be instructed to proceed to ask for the necessary funds and take steps to purchase the acreage necessary for the future expansion of the college campus.

A copy of Dr. David Kurtzman's reply to the resolution adopted by the Board regarding non-instructional personnel salaries follows:

July 17, 1961

Mrs. Marjorie G. Koon
Secretary to the Board of Trustees
State College
Edinboro, Pennsylvania

Dear Mrs. Koon:

This is in reply to your letter of July 7, 1961, transmitting a resolution adopted by the Board of Trustees concerning the salaries of non-instructional personnel employed at the Edinboro State College.

Members of our staff are currently conducting a survey of salaries paid by other public jurisdictions and private organizations as one factor in determining the adequacy of the salaries paid by the Commonwealth. Other factors which must be included in any consideration of changes in the Commonwealth's Compensation Plan are the internal pay relationships of all classes in the state service and the overall fiscal situation of the state government. After due consideration of all of these factors, recommendations for changes in the Compensation Plan will be reviewed by the Executive Board which has the final authority for changes in the plan.

Thank you for your interest in this important matter.

Sincerely yours,

/s/ D. H. KURTZMAN

David H. Kurtzman
Secretary of Administration

GOVERNOR'S OFFICE
HARRISBURG, PENNSYLVANIA

A copy of Dr. George Hoffman's reply to the resolution adopted by the Board regarding instructional salaries follows:

July 14, 1961

Mrs. Marjorie G. Koon
Secretary to the Board of Trustees
Edinboro State College
Edinboro, Pennsylvania

Dear Mrs. Koon:

Doctor Boehm has asked me to reply to your letter concerning the Resolution passed by the Board of Trustees of Edinboro State College relative to the salaries of faculty members.

The salary schedules for members of the faculty of the State Colleges are established through legislation. At the present time, there are several bills in the General Assembly which if enacted would raise the mandated minimums for faculty personnel. The Department of Public Instruction is hopeful that the present Legislature will favor such legislation to revise upward the schedule which is now in existence and has indicated its support of the proposed legislation.

Thank you for your interest.

Sincerely yours,

/s/ GEORGE W. HOFFMAN

George W. Hoffman
Deputy Superintendent

DEPARTMENT OF PUBLIC INSTRUCTION
HARRISBURG, PENNSYLVANIA

It was voted, on motion of Mr. Reitze, seconded by Dr. O'Hare, that the bills for the months of May and June 1961 be approved as presented by the Bursar.

Mrs. McComb, Mr. Zahniser, and Mr. Mershon attended the meeting of the Board of Trustees of the Pennsylvania State Colleges. Mrs. McComb gave a brief report of the meeting. Each member of the Board has a copy of Dr. Boehm's message to the Trustees.

It was voted, on motion of Mrs. Rye, seconded by Mr. Gabreski, that the refunds for the following persons be granted in accordance with the regulations for repayment and in the amount due them as shown by the records of the Bursar.

Betty Lee Augustine	\$ 90.00
Garmin Grasso	22.00

Nancy Henne	\$ 33.00
Joanne Musarra	258.50
Dolores Sambuchino	50.00
Suzanne Steinbuhler	33.00

It was voted, on motion of Mr. Grajciar, seconded by Mr. Reitze, that the Board accept the resignation of Dr. A. Joseph Wraight. Dr. Wraight is remaining in Washington, due to the illness of his wife.

It was voted, on motion of Mrs. McComb, seconded by Mr. Roseman, that upon the recommendation of Dr. Miller, the Board approve the appointment of the following new faculty members to begin their duties September 1, 1961.

Mr. Alton Huntley - Education - Assist. Prof. -	\$6,600
Mrs. Helen Reed - Reading - Instructor -	\$5,500
Mrs. Margaret Skelton - Phys. Ed. - Teap. P. T. Instr. -	\$1,800
Mrs. Carol Megill - Kindergarten - Temp. P. T. Instr. -	\$2,650
Dr. Jack Williams - Education - Assist. Prof. -	\$6,200

It was voted, on motion of Mr. Reitze, seconded by Dr. O'Hare, that the following changes be made in the status of non-instructional personnel.

Russell Womeldorf - change from wage to salary payroll - semi-skilled laborer @ \$143.50 per bi-weekly pay period
Violet Craft - change from wage to salary payroll - domestic worker @ \$107.00 per bi-weekly pay period

It was voted, on motion of Dr. O'Hare, seconded by Mr. Reitze, that Dr. Miller be authorized to seek approval from the State Council of Education to offer a graduate program in guidance and counseling.

It was voted, on motion of Mr. Grajciar seconded by Mr. Reitze, that Mr. Gabreski and Mrs. Rye continue to work with Dr. Miller to draw up a contract with the General McLane Joint School System and further that they, with Dr. Miller, prepare the contract for signatures.

Dr. Miller reported to the Board on the transfer of books from the old library to Hamilton Library. Mr. Stonis, the Head Librarian, was introduced to the Board and Mr. Rose declared the meeting adjourned at 11:45 a.m. The Board then visited the old library and the new Hamilton Library.

Respectfully submitted,

Marjorie G. Koon

Secretary to the Board of Trustees