

To: Dave Obringer

4952

**MINUTES**  
**Edinboro University of Pennsylvania**  
**Council of Trustees**  
**Monday, March 15, 2004**  
**University Club - Van Houten Dining Hall-North**

Prior to the dinner session, Trustees met with vice presidential liaisons to conduct their respective Committee meetings. Following the conclusion of scheduled Committee meetings, members of the Council met in the lobby of Van Houten Dining Hall. President Pogue and Council members were introduced to John Vag, General Manager, who provided an overview of dining services provided to Edinboro University students. Mr. Vag then escorted them through the main serving line and reviewed options available to them for their dining pleasure. President Pogue, members of the Council and members of the President's Executive Council dined among and with students who were patronizing the facility that evening. All in attendance appeared to be engaged in thoughtful and provoking conversation. This opportunity provided an avenue for students to share their thoughts and perspectives about their experiences at Edinboro University.

Following dinner, President Pogue, members of the Council and members of the President's Executive Council adjourned to the University Club to begin the quarterly meeting of the Council. At 6:07 p.m., Chairman Thomas convened the public, quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary to conduct Roll Call. The Recording Secretary determined there was a quorum present for purposes of conducting the business meeting. The following Council members were in attendance:

Mr. Clifford Allen  
Sister Catherine Manning  
Mr. Ben Miceli  
Mr. Jordan Ritter  
Mr. Harold Shields  
Mr. Harry Thomas

Absent were Trustees Evans, Horan, Johnston, McGarvey and Wiley.

In addition to President Frank G. Pogue, the following individuals were in attendance at the public meeting:

Dr. Ken Adams, Professional Studies Department  
Dr. Richard Arnold, Associate to the President for Equity and Special Programs  
Dr. Scott Baldwin, Dean of Education

Dr. Mary Margaret Bevevino, Dean of Graduate Studies and Research  
 Dr. Donald Dilmore, Associate Vice President for University Libraries  
 Mr. Dan DiNicola, President – Student Government Association  
 Ms. Sherri Galvin, Assistant to the President and Recording Secretary  
 Mr. Gordon Herbst, Associate Vice President for Financial Operations  
 Dr. Naomi Johnson, Vice President for Student Affairs and Student Success  
 Dr. Michael Mogavero, Vice President for Planning, Institutional Research and  
 Continuous Improvement  
 Mr. Brian Pitzer, Director of Public Relations  
 Dr. Eric Randall, Dean of Science, Management and Technology  
 Ms. Sherry Reynolds, President – EUP APSCUF  
 Mr. Kahan Sablo, Dean of Student Life  
 Ms. Emily Sinsabaugh, Executive to the President for University Communications  
 and Administrative Initiatives  
 Dr. Terry Smith, Dean of Liberal Arts  
 Dr. Dawn Snodgrass, Professional Studies Department  
 Dr. Robert Weber, Provost and Vice President for Academic Affairs  
 Mr. Bruce Whitehair, Vice President for Development and Marketing  
 Dr. Renata Wolyneec, President – Edinboro University Senate

Following Roll Call, Chairman Thomas declared that a quorum was present at the meeting. He thanked everyone present for attending the quarterly business meeting and proceeded with Old Business.

Chairman Thomas asked for the approval of the Minutes from the meeting held on October 20, 2003. He noted that the Minutes had been provided to Council members in their meeting packet prior to the meeting. Chairman Thomas solicited concerns, comments or corrections. Hearing none, **it was voted**, on motion of Trustee Manning, seconded by Trustee Miceli, to approve the meeting Minutes of Monday, October 20, 2003. The motion passed with the unanimous approval of the Council.

Under New Business, the Chair called for the review and adoption of the proposed 2004-05 Council of Trustees Meeting Schedule. He noted that the proposed schedule had been provided to Council members in their meeting packet for review and follows an established pattern with regard to meeting dates and location. Hearing no concerns, Chairman Thomas asked for a motion to approve the schedule as presented. **It was voted**, on motion of Trustee Allen, seconded by Trustee Manning, to adopt the Edinboro University of Pennsylvania Council of Trustees Schedule of Meeting Dates for the 2004-05 academic year. The motion carried with unanimous approval by the Council (Attachment #1).

Next, Chairman Thomas reminded Council members of the charge, as outlined in Act 188, to participate in the annual review of presidential leadership. This year, the

Council has been charged with the responsibility of conducting a "formal" evaluation in accordance with the procedures outlined in the Board of Governors Policy 2002-03 and Procedure PRO-2002-03-01. Trustee Manning will provide leadership for the formal review with the assistance of Trustees, Horan, Johnston and Ritter. Chairman Thomas noted that the revised policy states that Trustees, working with the Council and an external consultant, prepare formal evaluations using the most recent institutional accountability plan, input from leaders of the faculty, students, alumni and surrounding community and the President. The Chair reported that the Committee is expected to prepare and submit a formal written evaluation and recommendation. Following Council's review and action, the recommendation and evaluation will be forwarded to the Board of Governors along with the Chancellor's comments and recommendations. Chairman Thomas invited Council members to direct to Trustee Manning any questions regarding the formal review process. Likewise, Trustees were encouraged to provide input.

Chairman Thomas deferred to President Pogue the introduction of the presentation to be made by Drs. Adams, Bevevino, and Snodgrass. President Pogue then asked Provost Weber to provide for the introduction of the guest presenters, Drs. Adams and Snodgrass. Both of these individuals are outstanding faculty members and have been teaching at the University for a long period of time. They have dedicated a great deal of time and energy to the Instructional Leaders' Academy project. President Bush's *No Child Left Behind* plan demands extraordinary improvements in student achievement and the production of high school graduates who can take their places as informed and productive members of society. It is imperative that universities and public school districts work together to address the needs of all children. In meeting this challenge, Edinboro University of Pennsylvania and The School District of the City of Erie have embarked on the *Instructional Leaders' Academy*, a multi-year initiative to increase the achievement of children in the city of Erie and in the region, through the professional development of instructional leaders who can direct systemic change.

Drs. Adams and Snodgrass provided a PowerPoint presentation which served to highlight the project. Leaders in the public schools are bombarded with research done by professionals outside of their own local districts, but national research may or may not be relevant to local circumstances. Principals and teachers too seldom embark on their own research to analyze the local district's children and the facets of their lives affecting their academic achievement. As one of its goals, the Academy collaboration promotes research in the educational setting by those most closely aligned with the children whose achievement they are facilitating. This goal has resulted in the year-long research projects summarized in a monograph (copies were distributed to members of the Council). Instructional leaders in The School District of the City of Erie have worked with Edinboro University faculty to design research projects, implement them in their own settings, analyze resulting data, and provide their conclusions for the

information and potential use of other city and regional instructional leaders as well as for educators throughout the state of Pennsylvania.

In closing the presentation, Drs. Bevevino and Baldwin noted that Edinboro University is proud to have been involved in the research summarized in the monograph. The second year of research will be compiled and another monograph produced for distribution. The emergence of new leadership among Erie's professional administrators is a critical component of the District's initiative of *Redesigning for Success*. Of note is the invitation extended and accepted by Dr. Snodgrass to present at an International Conference on Education. The Academy project was shared with more than 40 educators in basic and higher education from around the world. It was evident from discussion and questions following the presentation that Edinboro University is on the "cutting edge" of creating an innovative approach to meeting the needs of public school teachers and administrators. It was noted that others expressed interest in imitating this collaborative project. Trustees were given the opportunity to direct comments or questions to the presenters. Trustee Manning took the opportunity to inquire about the manner in which success would be determined while Chairman Thomas commended the initiative.

Chairman Thomas solicited those in attendance to bring forward any comments or concerns during the "Public Comment" period. Hearing none, the Chair moved to the next item of business, the delivery of the *President's Report to the Council of Trustees* by President Pogue (Attachment #2). President Pogue expressed appreciation to all of the presenters for an informative report. He noted that Superintendent Barker had been invited to join the presenters; however, a scheduling conflict prohibited his attendance. President Pogue stated with no hesitation that Dr. Barker is committed to this collaborative and impressed by the results. Members of the President's Executive Council were welcomed to the meeting as well as the President of the University Senate, Dr. Renata Wolyneec, President of Local APSCUF, Ms. Sherry Reynolds, and the President of the Student Government Association, Mr. Dan DiNicola. A written report, as is past practice, had been distributed to Council and audience members in attendance. The President gleaned and highlighted items of significance from the five-page written report. President Pogue and Chairman Thomas jointly congratulated Jordan Ritter on his recent appointment by Pennsylvania Governor Ed Rendell as a member of the Edinboro University Council of Trustees. Mr. Ritter will retain his status as a student trustee until he graduates. Regrettably, President Pogue announced Provost Weber's intent to retire December 31, 2004, after 15 years of distinguished service to the Edinboro Family. A national search to name his replacement is under way and the appointed search committee will be co-chaired by Ms. Emily Sinsabaugh, Executive to the President, and Dr. Ken Adams, Chair of the Department of Professional Studies. Chairman Thomas thanked President Pogue for the detailed and extensive report. He noted disbelief for the impending arrival of the close of the semester.

Next, the Chair moved forward with the delivery of Committee reports. He requested Trustee Allen to deliver his report on behalf of the Committee on Academic Affairs. Trustee Allen noted he had met with Provost Weber earlier in the day to review those items being presented for Council action. Trustee Allen moved that the Council approve President Pogue's recommendation to approve a new program, Teacher Certification in Instructional Technology. He noted that this new program emphasizes both the scholarly understanding of research and theory as well as the practical application of technology and its integration in the school system. It will provide students with a wide range of emerging technologies while ensuring basic competencies required for all practitioners. Recently, the *Erie Times-News* reported that auditors were citing local school districts for the lack of technology-certified teachers. There is demonstrated need to provide teachers in the area and country with an Instructional Technology Specialist certification. Currently, less than 20 colleges and universities in Pennsylvania are authorized by the Pennsylvania Department of Education to offer the Instructional Technology Specialist certification program. It was voted, on motion of Trustee Allen, seconded by Trustee Ritter, to accept President Pogue's recommendation to approve a new program, Teacher Certification in Instructional Technology. Hearing no questions or concerns, Chairman Thomas called for the question and vote. The motion carried with unanimous approval by the Council.

Trustee Allen then presented two program revisions for review and action – Bachelor of Arts in Natural Sciences and Mathematics and Minor in Journalism. The Bachelor of Arts in Natural Sciences and Mathematics revision is needed to comply with the 120-credit policy and new General Education curriculum requirements. The revision in the Journalism minor program will serve to update the catalog to reflect current course offerings. It was voted, on motion of Trustee Allen, seconded by Trustee Ritter, to accept President Pogue's recommendation to approve program revisions in the Bachelor of Arts in Natural Sciences and Mathematics and Minor in Journalism. The motion carried with unanimous approval by the Council.

As an additional point of information, Trustee Allen noted that an NCATE site team visit will take place Spring 2006. Further he noted that Provost Weber is working along with 178 other institutions on the American Democracy Project. The project aims to enforce principles of citizenship as part of the collegiate experience. It is co-sponsored by the American Association of State Colleges and Universities (AASCU) and the *New York Times*.

Following Trustee Allen's Committee report, Chairman Thomas noted that the balance of his report was informational in nature. For the record, these include:

**Change in sabbatical leave:**

- Dr. Ihor Bemko – from Spring 2004 to Spring 2005  
 Dr. Baher Ghosheh – from 2004-05 (half-pay) to Spring 2005 (full pay)  
 Mr. Bruce Skolnick – from Spring 2004 to Fall 2004 (full pay)  
 Mr. E. Ernest Wood – from 2004-05 academic year to 2005-06 academic year (full pay)

**Individuals granted *emeritus* recognition in December 2003:**

| NAME                     | DEPARTMENT                       |
|--------------------------|----------------------------------|
| Dr. Edmund Abegg         | Philosophy                       |
| Dr. Charles Babbitt      | Sociology                        |
| Dr. Robert Cogan         | Philosophy                       |
| Mr. Forest Feighner      | English and Theatre Arts         |
| Ms. Jean Fera            | Academic Support Services        |
| Dr. David Giltinan       | Physics and Technology           |
| Ms. Janice Giltinan      | Nursing                          |
| Ms. Augusta Gordon       | Art                              |
| Mr. Thomas Heard         | Physics and Technology           |
| *Dr. Frank Hudak         | Educational Services             |
| Mr. Gerald Leonard       | Physics and Technology           |
| Mr. Bernard Maas         | Art                              |
| Mr. Peter Mathews        | Physics and Technology           |
| Dr. Constance Mullineaux | Art                              |
| Mr. Karl Nordberg        | Secondary Education              |
| Dr. Thomas Nuhfer        | Mathematics and Computer Science |
| Mr. William Reed         | Public Relations                 |
| Dr. Ronald Reinig        | Social Work                      |
| Dr. John Tomikel         | Geosciences                      |
| Dr. Bob Wallace          | Speech and Communication Studies |
| Mr. David Weinkauff      | Art                              |
| Dr. Peter Weidner        | Mathematics and Computer Science |

\*Granted Emeritus Status in March 2003

**Individuals granted tenure December 2003:**

| NAME                | DEPARTMENT               |
|---------------------|--------------------------|
| Dr. Xin-Zhu Chen    | History and Anthropology |
| Dr. Laurie Parendes | Geosciences              |

Individuals granted a sabbatical leave during 2005-06:

Fall 2005

| NAME                | DEPARTMENT           |
|---------------------|----------------------|
| Dr. Janet Baker     | Professional Studies |
| Dr. Marian Beckman  | Elementary Education |
| Mr. Robert Matthews | Music                |
| Ms. Loralyn Whitney | Library              |

Spring 2006

|                        |                                       |
|------------------------|---------------------------------------|
| Dr. Mary Jo Campbell   | Elementary Education                  |
| Mr. Malcolm Christhilf | Art                                   |
| Dr. Susan Curtin       | Elementary Education                  |
| Dr. Michael Hannan     | Business Administration and Economics |
| Dr. Gary Labine        | Psychology                            |
| Mr. John Lysak         | Art                                   |
| Dr. Kiran Misra        | Biology and Health Services           |
| Dr. Charlotte Molrine  | Speech and Communication Studies      |
| Dr. John Polo          | Physics and Technology                |
| Dr. Lisa Unico         | Chemistry                             |
| Dr. Frederick Weening  | Mathematics and Computer Science      |
| Ms. Ellen Zimmer       | Mathematics and Computer Science      |

Students awarded an International Instructional Fee Waiver for Spring 2004, in accordance with institutional and State System of Higher Education Board of Governors policies:

Spring 2004 Cooperative Exchange Agreement Recipients  
as of February 25, 2004

CANADA

St. Francis Xavier University

|        |         |             |
|--------|---------|-------------|
| VACANT | Student | One-for-One |
| VACANT | Student | One-for-One |

CHINA

Shandong University of Technology  
Cooperative Exchange Agreement currently under review

Zibo Municipal Foreign Affairs Office  
Cooperative Exchange Agreement currently under review

Jinan University  
Cooperative Exchange Agreement currently under review

CROATIA  
University of Osijek

|        |                            |                             |
|--------|----------------------------|-----------------------------|
| VACANT | Student                    | Tuition, Fees, Room & Board |
| VACANT | Visiting Scholar/Professor | Room & Board                |

ENGLAND  
University College Northampton

|        |         |                |
|--------|---------|----------------|
| VACANT | Student | Tuition & Fees |
|--------|---------|----------------|

GERMANY  
Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences  
Cooperative Exchange Agreement currently under review

JAPAN  
Sapporo University

|        |         |                |
|--------|---------|----------------|
| VACANT | Student | Tuition & Fees |
|--------|---------|----------------|

POLAND  
City of Lublin

|                    |         |                |
|--------------------|---------|----------------|
| Kondraciuk, Lukasz | Student | Tuition & Fees |
|--------------------|---------|----------------|

Marie Curie-Sklodowska University

|        |                            |                             |
|--------|----------------------------|-----------------------------|
| VACANT | Student                    | Tuition, Fees, Room & Board |
| VACANT | Student                    | Tuition, Fees, Room & Board |
| VACANT | Visiting Scholar/Professor | Room & Board                |



## Catholic University of Lublin

|                   |         |                             |
|-------------------|---------|-----------------------------|
| Gasinska, Justyna | Student | Tuition, Fees, Room & Board |
| Janus, Ewa        | Student | Tuition, Fees, Room & Board |

## SOUTH AFRICA

## The University of the Free State

|                     |         |                |
|---------------------|---------|----------------|
| Mupfumira, Cathrene | Student | Tuition & Fees |
|---------------------|---------|----------------|

## SPAIN

## Universitat de Lleida

|        |         |            |
|--------|---------|------------|
| VACANT | Student | One-to-one |
|--------|---------|------------|

## UKRAINE

## Drogobych Ivan Franko State Pedagogical University

|        |         |                             |
|--------|---------|-----------------------------|
| VACANT | Student | Tuition, Fees, Room & Board |
|--------|---------|-----------------------------|

Spring 2004 Edinboro University Exchange Participants  
as of February 25, 2004

## Marie Curie-Sklodowska University

|                  |         |                             |
|------------------|---------|-----------------------------|
| Basilone, Katlyn | Student | Tuition, Fees, Room & Board |
| Cherry, Daniel   | Student | Tuition, Fees, Room & Board |
| Davis, Brett     | Student | Tuition, Fees, Room & Board |

Trustee Manning was asked by Chairman Thomas to deliver the report on behalf of the Committee on Development and Marketing. She reported that Campaign updates include the *Campaign for Excellence* at \$7,998,821 through February 27, 2004, and the Annual Campaign at \$1,018,900. Currently, the Cultural Endowment area of the *Campaign for Excellence* presents the most significant challenge in terms of

fundraising. The Development and Marketing Office reports the receipt of several major gifts and grants and the establishment of new scholarship funds. These include:

- Paul Martin Memorial Steinway Piano Fund established with gift of \$25,000
- National Fuel Scholarship established with pledge of \$25,000
- Stephen Paul Danowski II Memorial Scholarship for Communications established by his family for Communication majors with disabilities
- \$55,000 grant from the Highmark Foundation for the Nursing program
- \$25,000 grant from the Verizon Foundation in support of the Latino Leadership Development Program

Trustee Manning reported on several new marketing initiatives under way. The Admissions Office will be distributing a recruiting DVD to community colleges in southwestern New York, western Pennsylvania and northeastern Ohio. Advertisements highlighting graduate studies opportunities will be placed in college newspapers throughout Pennsylvania. An extensive television campaign is running on the Allegheny County cable system to promote Edinboro University in the greater Pittsburgh area. Recently, over 175 students, faculty and friends attended the President's Club Reception and concert on December 3. This event was held to say "thank you" to the University's \$1,000+ donors and to provide an opportunity for donors to meet those students who are recipients of their generosity through the receipt of various scholarships. Trustee Manning noted the division had undergone some reorganization resulting in the announcement of two searches - one for a Director of Major Gifts and the other for a Director of Alumni Affairs. Lastly and most exciting to Trustee Manning was the opportunity afforded her to view the "Trojan cow" which was to become part of Harrisburg's "Cow Parade." Sponsored by the Pennsylvania State System of Higher Education, each University was provided artistic license in the decoration of the cow to be included in Harrisburg's public art project. At Edinboro University, a contest was sponsored and design entries solicited from art students. The design selected represented the work and ideas of Jeanne-Marie Burdette, Amber Potts and Emily Sachs. The winning design resembled that of the infamous Trojan horse. The cow has been completed and today was leaving Edinboro University for display in Harrisburg in front of the Dixon University Center. The System's herd represents 14 of the more than 130 cows that will be on display throughout the Carlisle/Harrisburg area from April through June. President Pogue added that he, Vice President Whitehair and the art students would attend a Kick-off Reception the following evening. Following their viewing this summer, University cows will be returned to respective campuses in August or September at which time it will be made available to members of the Edinboro Family for viewing. Chairman Thomas thanked Trustee Manning for the Committee report as well as Vice President Whitehair for his continuing fundraising

efforts in support of meeting and exceeding the University's Capital Campaign goal of \$10 million.

For the record, Chairman Thomas noted the acceptance by the University of the following gifts-in-kind:

Ms. Laurie Adams donated 28 books and 30 periodicals for use by the Women's Center. The donor did not wish to affix a value to the gift.

As a sponsor of the Avalon Duals Tournament, the Avalon Hotel (Erie, PA) donated all expenses associated with the tournament. Expenses as provided by the donor totaled \$1,326.01.

Mr. Raymond W. Gilman (volunteer Assistant Football Coach) donated 19,344 miles of personal vehicle mileage in order to assist the Athletic Department. The donor valued the total gift at \$2,708.16.

Mr. and Mrs. Don Luzier donated to the Office for Students with Disabilities environmental controls for use in the transitional apartment in the Crawford Center for Health and Physical Education and Disability Resources. Mr. and Mrs. Luzier made the gift as a memorial to their daughter and Edinboro graduate, Susan Luzier Fields. The Luziers valued the gift at \$1.

Dr. Robert McConnell constructed and donated to the Athletic Department an event program stand valued at \$125.00.

On behalf of Motorola and Mike Zafirovski, President and Chief Operating Officer, a 2004 NFL Super Bowl package for two was donated. The package will be used as an athletic fundraiser at an upcoming event. The offering was valued by Motorola's Director of Corporate Sponsorship Marketing at \$8,000.00.

Onex, Inc. donated refractories valued at \$11,677.56 for use by Art Department students in kiln building classes.

Mr. Michael Redlawsk donated travel expenses for a trip to Kutztown University of Pennsylvania. Mr. Redlawsk and Mr. Whitehair toured student housing options on the Kutztown University campus. The donor valued the gift at \$2,539.85.

In Trustee Johnston's absence as well as Vice President James Sheehan's absence from the Council meeting, Chairman Thomas came prepared to advance action

items on behalf of the Committee on Finance and Administration. Chairman Thomas moved to accept President Pogue's recommendation for approval of the Contracts and Purchases for the period October 1, 2003, through February 29, 2004. It was voted, on motion of Chairman Thomas, seconded by Trustee Allen, to accept President Pogue's recommendation for approval of the Contracts and Purchases as reviewed by the Committee on Finance and Administration for the period October 1, 2003, through February 29, 2004. The motion carried with unanimous approval.

Further Committee business included the review of a Resolution showing the Council's carrying forward action with regard to Board of Governors Policy 1985-04: External Financial Support. Hearing no concerns or questions about the Resolution and materials as presented, Chairman Thomas brought forward a motion to adopt the Resolution as presented. It was voted, on motion of Chairman Thomas, seconded by Trustee Shields, to adopt the Resolution establishing the Council's certification that the University is in compliance with the Pennsylvania State System of Higher Education Board of Governors Policy 1985-04 (Attachment #3). The motion carried with unanimous approval by the Council. Following action by the Council, Chairman Thomas asked that the Resolution be transmitted to the Office of the Chancellor as a matter of record and in accordance with the policy.

Next, Chairman Thomas placed a motion on the floor which called for the acceptance by the Council of the University's Financial Statements for the year ended June 30, 2003, the Independent Auditor's Report and Parente Randolph's internal control letter. It was voted, on motion of Chairman Thomas, seconded by Trustee Manning, to accept President Pogue's recommendation to accept the documents as noted above. Hearing no requests for additional discussion, Chairman Thomas called for the vote and determined there was no opposition to the recommendation.

Chairman Thomas noted that the remainder of the Committee on Finance and Administration report dealt with the information item consisting of the reporting of personnel transactions. For the record, the following personnel actions have been transacted since the last quarterly business meeting:

#### NEW HIRES/REPLACEMENTS/CONTINUATIONS

Arnold, Mr. John, part-time, (75%), temporary, Instructor, Department of Elementary Education, Spring 2004 semester, contingent upon enrollment, at \$14,350.95 effective January 12, 2004.

Butler, Ms. Catherine, part-time (66%), temporary, Instructor, Department of Art, Spring 2004 semester, contingent upon enrollment, at \$12,756.41 effective January 10, 2004.

**continued – New Hires/Replacements/Continuations**

Charles, Ms. Karen Briggs, part-time (25%), temporary, Instructor, Department of Elementary Education, Spring 2004 semester, contingent upon enrollment, at \$4,783.65 effective January 12, 2004.

Chowdhury, Dr. Muhammad, full-time, temporary, Assistant Professor, Department of Geosciences, Spring semester 2004 only, contingent upon enrollment, at \$22,150.78 effective January 10, 2004.

Cisek, Ms. Marsha, part-time (25%), temporary, Instructor, Department of Art, Spring 2004 semester, contingent upon enrollment, at \$4,783.65 effective January 10, 2004.

Dell, Mr. Timothy M., regular, full-time, Management Technician, Admissions Office, at \$1,108.50 biweekly for 26.08 pays effective February 2, 2004.

Diebold, Ms. Patricia E., regular, full-time, State System of Higher Education Manager, Grade 170, Assistant to the Dean of Liberal Arts, Office of the Dean of Liberal Arts, at \$1,706.29 biweekly for 26.08 pays effective October 8, 2003.

Dixon-McCullum, Ms. Adrienne, part-time (21.3%), temporary, Instructor, Student Affairs Faculty Department, 2003-04 academic year, at \$6,857.74 effective September 29, 2003.

Dolwick, Mr. Robert W., part-time (up to 25%), temporary, Instructor, Department of Music, Spring 2004 semester, at Pay Range Q01, Pay Step 2, based on number of students enrolled in the course effective January 10, 2004.

Dressler, Ms. Sharon Winiecki, part-time (wage), temporary, Athletic Trainer, Athletic Department, at \$18.00 hourly for hours worked, for the period October 27, 2003 through January 9, 2004.

Drohan, Dr. Michael, full-time, temporary, Assistant Professor, Department of Business Administration and Economics, Spring 2004 semester only, contingent upon enrollment, at \$23,258.29 effective January 10, 2004.

Eaton, Ms. Yvonne M., part-time (50%), temporary, Instructor, Department of Social Work, Spring 2004 semester, contingent upon enrollment, at \$9,567.31 effective January 10, 2004.

Farlik, Mr. Terry E., full-time, temporary, Instructor, Department of Business Administration and Economics, Spring 2004 semester only, contingent upon enrollment, at \$19,134.62 effective January 10, 2004.

Farrell Sr., Dr. Rodney, part-time (up to 56%), temporary, Assistant Professor, Department of Professional Studies, Spring 2004 semester, contingent upon enrollment, at Pay Range Q2, Pay Step 1, effective January 12, 2004.

Franklin, Ms. Annette, part-time (50%), temporary, Instructor, Department of Social Work, Spring 2004 semester, contingent upon enrollment, at \$9,567.31 effective January 10, 2004.

Freeborough, Ms. Rita, part-time, temporary, nine month, Vocational Student Support Counselor/Instructor, Department of Academic Support Services, for the remainder of the 2003-2004 academic year, at \$23,420.76 effective November 3, 2003.

Galvin, Mr. Regis, full-time, temporary, Instructor, Department of Art, Spring 2004 semester, contingent upon enrollment, at \$23,258.30 effective January 10, 2004.

**continued – New Hires/Replacements/Continuations**

Hernishin, Ms. Susan. full-time, temporary, Instructor, Department of Art, Spring 2004 semester, contingent upon enrollment, at \$19,134.62 effective January 10, 2004.

Keim, Ms. Denise. full-time, temporary, Instructor, Department of Art, Spring 2004 semester, contingent upon enrollment, at \$19,134.62 effective January 10, 2004.

Kennedy, Mr. Christopher. full-time, tenure track, Assistant Professor, Department of Mathematics and Computer Science, at \$44,301.55 effective August 21, 2004.

Kolupski, Ms. Charlene J., part-time (25%), temporary, Instructor, Department of Social Work, Spring 2004 semester, contingent upon enrollment, at \$4,783.65 effective January 10, 2004.

Mason, Ms. Fran. part-time (50%), temporary, Instructor, Department of Art, Spring 2004 semester, contingent upon enrollment, at \$9,567.31 effective January 10, 2004.

Medilovic, Mr. Sead, regular, part-time (wage), Special Transport Vehicle Operator, Office for Students with Disabilities, at \$10.31 hourly for hours worked, effective October 27, 2003.

Mesmer, Ms. Rachel M., part-time (50%), temporary, Instructor, Department of Social Work, Spring 2004 semester, contingent upon enrollment, at \$9,567.31 effective January 10, 2004.

Meyer, Mr. Dale A., part-time (16.7%), temporary, Instructor, Department of Physics and Technology, Spring semester 2004 only, contingent upon enrollment, at \$3,104.08 effective January 14, 2004.

Mohney, Jr., Mr. James E., part-time (up to 25%), temporary, Instructor, Department of Music, Spring 2004 semester, Page Range Q01, Pay Step 01, with salary based upon number of students enrolled for the course, effective January 10, 2004.

Puschak, Mr. Andrew J., full-time, tenure track, Instructor, Department of Professional Studies, at \$51,284.53 effective January 10, 2004.

Rapier, Mr. Christopher C., part-time (up to 25%), temporary, Instructor, Department of Music, Spring 2004 semester, at Pay Range Q01, Pay Step 01, with salary based upon number of students enrolled for the course, effective January 10, 2004.

Richter, Ms. Heidi, part-time (wage), temporary, Athletic Trainer, Athletic Department, at \$18.00 hourly for hours worked, for the period November 1, 2003 through January 9, 2004.

Richter, Ms. Heidi, part-time, temporary, Assistant Athletic Trainer, Athletic Department, for the period October 17, 2003 (4:00 p.m. to 9:30 p.m.) through October 18, 2003 (8:30 a.m. to 9:30 p.m.) at \$18.00 per hour for hours worked, or \$330.00.

Schaal, Ms. Patricia, part-time (50%), temporary, Assistant Professor, Department of Speech and Communication Studies, Spring 2004 semester, contingent upon enrollment, at \$12,821.13 effective January 10, 2004.

Strayer, Ms. Amy, part-time (50%), temporary, Instructor, Department of Biology and Health Services, Spring 2004 semester only, contingent upon enrollment, at \$9,567.31 effective January 10, 2004.

**continued – New Hires/Replacements/Continuations**

Uquillas, Mr. Fabian, full-time, temporary, Instructor, Department of Health and Physical Education, Spring 2004 semester, contingent upon enrollment, at \$19,134.60 effective January 10, 2004.

Virgils, Mr. Chuck D., regular, full-time, Distributed Systems Specialist 1, Technology and Communications, at \$1,432.50 biweekly for 26.08 pays effective March 1, 2004.

Wickstead, Ms. Laura, full-time, temporary, Instructor, Baron-Forness Library, Spring 2004 semester only, at \$15,562.81 for 12.2 weeks effective February 2, 2004.

Yeshion, Mr. Theodore E., part-time (33%), temporary, Instructor, Department of Chemistry, Spring 2004 semester only, contingent upon enrollment, at \$7,031.93 effective January 10, 2004.

**SEPARATION OF EMPLOYMENT**

Baxter, Ms. Joan, substitute/wage Nurse, Ghering Health and Wellness Center, effective close of business February 6, 2004.

**RESIGNATIONS**

Bryan, Ms. Bonnie J., substitute, wage, Nurse, Ghering Health and Wellness Center, effective October 8, 2003.

Cook, Ms. Shirley, substitute, wage, Nurse, Ghering Health and Wellness Center, effective October 17, 2003.

Godbolt, Mr. Ralph, State University Administrator 2 (9 month), Area Coordinator, Residence Life and Housing Office, effective close of business December 12, 2003.

Grisanti, Mr. Joseph, State System of Higher Education Manager, Level 200, Director of Major Gifts in Development and Marketing, effective close of business January 21, 2004.

Johnston, Ms. Neva, Custodial Worker 1, Facilities Office, effective close of business February 6, 2004.

Lawson, Ms. Lee Ann, Faculty, Nursing Department, effective close of business January 9, 2004.

Linden, Dr. John F., Faculty, Director of Student Teaching, effective close of business January 9, 2004.

Martin, Ms. Dianne, Clerk Typist 2, Office of Student Life, effective close of business January 23, 2004.

Rhodes, Ms. Susan, part-time, wage, Nurse Aide, Office for Students with Disabilities, effective close of business December 4, 2003.

Thompson, Ms. Lynnette, Clerk Typist 2, Office of Student Financial Support and Services, effective close of business November 21, 2003.

### RETIREMENTS

Ball, Mr. John, Information Technology Generalist 1, Technology and Communications, effective close of business January 23, 2004.

Brandt, Mr. Kenneth. State System of Higher Education Manager, Level 200, Director of Extended Learning and Edinboro University in Erie – The Porreco Center, effective close of business June 25, 2004.

Chart, Ms. Gladys. Administrative Assistant 1, Budget and Payroll Office, effective close of business February 6, 2004.

Dombrowski, Dr. Raymond. Faculty, Professional Studies Department, effective close of business January 9, 2004.

Hennip, Ms. Susan C. Faculty, University Libraries Department, effective close of business January 9, 2004.

Hitchings, Dr. Patricia B. Faculty, University Libraries Department, effective close of business January 9, 2004.

Miller, Mr. Cecil. Maintenance Repairman 1, Facilities, effective close of business February 20, 2004.

Myers, Mrs. Darla. Special Transport Vehicle Operator, Office for Students with Disabilities, disability retirement, effective close of business September 17, 2003.

Rorabaugh, Ms. Michele. Data Analyst 2, Dining Services, effective close of business February 27, 2004.

Shorts, Ms. Margaret. Clerk Typist 2, History and Anthropology/Political Science and Criminal Justice Departments, effective close of business December 26, 2003.

Stoughton, Mr. Francis M. Faculty, Geosciences Department, effective close of business January 9, 2004.

Will, Mr. Jerome. Distributed Systems Specialist 1, Technology and Communications, effective close business December 26, 2003.

### COACHING CONTRACTS

Boykin, Mr. Rod. contract renewal as regular, full-time, assistant, non-faculty coach of Football at \$35,598.01 for the period January 10, 2004 through January 7, 2005.

Bradford, Mr. Wayne. contract renewal as regular, full-time, assistant, non-faculty coach of Football at \$33,320.09 for the period January 10, 2004 through January 7, 2005.

Parry, Mr. Thomas. contract renewal as regular, part-time, assistant, non-faculty coach of Football at \$6,855.26 for the period January 10, 2004 through January 7, 2005.

Sparks, Ms. Yvette S. regular, full-time, assistant, non-faculty coach of Women's Basketball, at \$25,000.00 for the period February 9, 2004 through April 1, 2005.

Tepper, Mr. Louis. contract renewal as regular, full-time, head, non-faculty coach of Football at \$74,791.48 for the period January 10, 2004 through January 7, 2005.

Weaver, Mr. Scott. contract renewal as regular, full-time, assistant, non-faculty coach of Football at \$27,554.30 for the period January 10, 2004 through January 7, 2005.



CHANGE IN STATUS

Bryant, Ms. E. Carol. Registered Nurse 1. Ghering Health and Wellness Center, early return from involuntary leave without pay with benefits for January 6 and 7, 2004.

Dinger, Ms. Agnes. Registered Nurse 1. Ghering Health and Wellness Center, early return from involuntary leave without pay with benefits for January 6 and 7, 2004.

Donatelli, Ms. Frances. Registered Nurse 2. Ghering Health and Wellness Center, early return from involuntary leave without pay with benefits for January 6 and 7, 2004.

Donatelli, Ms. Frances. Registered Nurse 2. Ghering Health and Wellness Center, suspended without pay and benefits, for the period November 10, 2003, through November 14, 2003.

Dressler, Ms. Sharon. temporary, part-time (wage), Athletic Trainer, extension of temporary employment through May 28, 2004.

Hurta, Ms. Heather. Nurse Aide. Office for Students with Disabilities, early return from parental leave effective February 1, 2004.

Richter, Ms. Heidi. temporary, part-time (wage), Athletic Trainer, extension of temporary employment through May 28, 2004.

Smith, Mr. Shon. Faculty. Professional Studies Department, extension of employment deadline, due to military service, from May 31, 2004, to December 31, 2004.

Laycock, Ms. Sandra. Registered Nurse 1. Ghering Health and Wellness Center, early return from involuntary leave without pay with benefits for January 6 and 7, 2004.

Young, Ms. Susan. Nurse Practitioner. Ghering Health and Wellness Center, early return from involuntary leave without pay with benefits for January 6 and 7, 2004.

Ghering Health and Wellness Center – Nursing Staff:

(Involuntary Leave Without Pay Dates = LWOP)

See regular list due to various early return dates for Ghering Health and Wellness Center.

| NURSES                               | START LWOP   | END LWOP | START LWOP   | END LWOP |
|--------------------------------------|--------------|----------|--------------|----------|
|                                      | Winter Break |          | Summer Break |          |
| Bowman, Mr. D.<br>(Nurse Supervisor) | NA           |          | NA           |          |
| Bryant, Ms. E.C.                     | 12-13-03     | 1-11-04  |              |          |
| Dinger, Ms. A.S.                     | 12-13-03     | 1-11-04  |              |          |
| Donatelli, Ms. F.                    | 12-13-03     | 1-11-04  |              |          |
| Laycock, Ms. S.                      | 12-13-03     | 1-11-04  |              |          |
| Martin, Dr. R.                       | NA           | NA       |              |          |
| Young, Ms. S.                        | 12-13-03     | 1-11-04  |              |          |

**OFFICE FOR STUDENTS WITH DISABILITIES**

(Involuntary Leave Without Pay Dates = LWOP)

| NURSE AIDES        | START LWOP<br>Winter Break | END LWOP | START LWOP<br>Summer Break | END LWOP |
|--------------------|----------------------------|----------|----------------------------|----------|
| Borczonek, Mr. M.  | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Bray, Ms. C.       | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Brown, Mr. J.      | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Burns, Ms. A.      | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Eakin, Ms. C.      | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Gamble, Ms. M.     | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Hirt, Ms. J.       | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Hurta, Ms. H.      | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Lewis, Ms. P.      | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| McCarthy, Mr. B.   | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| McPeak, Mr. K.     | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Rhodes, Ms. S.     | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Rider, Mr. D.      | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Roberts, Ms. D.    | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Strobel, Ms. C.    | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Thompson, Mr. B.   | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Wellman, Ms. B.    | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |
| Wisniewski, Ms. V. | 12-14-03                   | 1-11-04  | 5-9-04                     | 8-20-04  |

| VAN DRIVERS-(STVO)  | START LWOP<br>Winter Break | END LWOP | START LWOP<br>Summer Break | END LWOP |
|---------------------|----------------------------|----------|----------------------------|----------|
| Alward, Mr. J.      | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |
| Fox, Ms. G.         | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |
| Fry, Ms. K.         | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |
| Gregor, Mr. M.      | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |
| Keenan, Mr. T.      | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |
| Kightlinger, Mr. H. | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |
| Lang, Mr. F.        | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |
| Medilovic, Mr. S.   | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |
| Price, Ms. L.       | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |
| Swanson, Mr. R.     | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-20-04  |

| MISCELLANEOUS                          | START LWOP<br>Winter Break | END LWOP | START LWOP<br>Summer Break | END LWOP |
|--|----------------------------|----------|----------------------------|----------|
| Matelock, Mr. J.<br>(Mgt Tech)         | 12-13-03                   | 1-5-04   | 5-8-04                     | 8-16-04  |
| Matelock, Ms. S.<br>(Clerk 1)          | 12-13-03                   | 1-12-04  | 5-8-04                     | 8-23-04  |
| Trnavsky, Ms. V.<br>(Nurse Supv)       | 12-20-03                   | 1-5-04   | 5-22-04                    | 8-16-04  |
| Michaels, Ms. E.,<br>(Occup Therapist) | na                         | Na       | 5-22-04                    | 8-16-04  |

### RENEWED CONTRACTS

Bucsok, Sr., Mr. Ronald. temporary. State System of Higher Education Manager, Grade 170, Quality Assurance Coordinator, Construction Operations, contract renewal through December 30, 2005.

Kohut, Dr. Paul A.. temporary, part-time, on-call Physician, Ghering Health and Wellness Center, contract renewal for the period October 18, 2003 through October 15, 2004.

Mitchell, Dr. Thomas J.. temporary, part-time, on-call Physician, Ghering Health and Wellness Center, contract renewal for the period October 18, 2003 through October 15, 2004.

Scales, Mr. Alton D.. contract renewal as Assistant Vice President for Multicultural Programs, for the period February 14, 2004 through February 15, 2005.

Tolbert, Dr. J. Herbert. contract renewal as Associate Vice President for Enrollment Management and Retention, for the period February 4, 2004 to February 3, 2005.

Weber, Dr. Robert C.. contract renewal as Provost and Vice President for Academic Affairs, for the period March 17, 2004 to March 16, 2006.

### SICK LEAVE

Porter, Ms. Paula. Sick Leave without pay, with benefits for the period February 21, 2004 through August 18, 2004 returning to active pay status effective August 19, 2004.

### PARENTAL LEAVE

Hurta, Ms. Heather. Nurse Aide, Office for Students with Disabilities, Parental Leave without pay, with benefits, effective October 30, 2003, returning to active pay status April 26, 2004.

Miller, Dr. Laura. Faculty, Health and Physical Educational Department, Parental Leave without pay, with benefits, effective February 24, 2004, through May 7, 2004, returning to full-time pay status May 8, 2004.

**continued – Parental Leave**

Toy, Ms. Kimberly A., Fiscal Assistant, Accounting Office, Parental Leave, without pay, with benefits, effective February 23, 2004, returning to active pay status June 1, 2004.

**EDUCATIONAL LEAVE**

Siple, Ms. Barbara A., Faculty, Counseling and Psychological Services, full-time Educational Leave without pay, for the period December 30, 2003, through January 16, 2004, returning to full-time faculty status effective January 17, 2004.

**REASSIGNMENT**

Hanna, Mr. Gary, regular, full-time, non-faculty, Head Athletic Trainer (12 month), at \$66,102.63 effective January 10, 2004.

**LATERAL TRANSFERS**

Easter, Ms. Ethel L., from Clerk Typist 2, Graduate Studies and Research to regular, full-time, Clerk Typist 2, Alumni Affairs effective February 26, 2004.

Wilkosz, Ms. Susan K., from Clerk Typist 2, Development and Marketing to, regular, full-time, Clerk Typist 2, in History and Anthropology/Political Science and Criminal Justice Departments effective January 7, 2004.

**PROMOTIONS**

Bollinger, Ms. Rosina, from regular, full-time, Library Assistant 2 to regular, full-time, Library Technician, Baron-Forness Library, at \$1,228.50 biweekly for 26.08 pays effective November 3, 2003.

Lyons, Mr. John C., from regular, full-time, Information Technology Technician to regular, full-time, Information Technology Generalist 1, Technology and Communications, Desktop Systems and Learning Technology, at \$1,432.50 biweekly for 26.08 pays effective March 1, 2004.

Price, Ms. Lorraine, from regular, part-time (wage), Special Transport Vehicle Operator to regular, full-time (9 month), Special Transport Vehicle Coordinator, Office for Students with Disabilities, at \$962.25 biweekly for 20 pays less approximately 9 weeks leave without pay with benefits, effective March 8, 2004.

Schlosser, Mr. Duane, from State System of Higher Education Manager, Grade 190 to regular, full-time, State System of Higher Education Manager, Grade 200, Director of Residence Life and Housing, at \$2,002.38 biweekly for 26.08 pays effective July 28, 2003.

Due to the absence of Trustee Horan, Chairman Thomas asked vice presidential liaison Dr. Mogavero if there was a report on behalf of the Committee on University Planning and Continuous Improvement. Vice President Mogavero offered there was no report forthcoming until the next quarterly business meeting.

Trustee Shields was asked by Chairman Thomas to deliver his report on behalf of the Committee on Student Affairs and Students Success. Trustee Shields deferred this opportunity to newly appointed Committee member Jordan Ritter. Trustee Ritter reported that the Committee had met with vice presidential liaison Dr. Naomi Johnson to review and discuss the implementation of the "Edinboro Express" shuttle service available on campus. He provided a brief history of the development of the idea in 1999 through the ribbon-cutting event held on January 14, 2004. The addition of this service to the campus addressed concerns raised over the several years related to parking and accessibility to locations off campus. Service began with the start of classes on Monday, January 12 and is the result of a collaborative among Edinboro University Student Government Association, Borough of Edinboro, local businesses (Giant Eagle, Wal-Mart, etc.), Pennsylvania Department of Transportation (PennDOT), and Erie Metropolitan Transit Authority (EMTA). Two shuttle buses will travel the route through campus and in the community. Students ride free on the shuttle service with the presentation of a valid identification card as well as throughout the entire EMTA system. Faculty and staff may ride for 50 cents one way. Monthly shuttle passes are available for \$20 and can be used in conjunction with other schedules offered by EMTA. The initial day of service provided transportation for 51 users. Through February 24, shuttle usage increased to an average of 338 riders per day. It is anticipated that an additional bus will be added to the fleet/schedule in the fall. A working group with representatives from each collaborating agency will continue to meet to review concerns and discuss ways to improve the level of service provided to students and members of the community. Copies of the Edinboro Express route schedule for students and members of the community were distributed to members of the Council. Hearing no questions about Trustee Ritter's report, Chairman Thomas moved on to the next report.

Edinboro University Alumni Board of Directors representative, Trustee Allen, reported that eight alumni chapter events have been held since the beginning of the year. Three events were held in California, a first-time event was held in Atlanta, Georgia, and five events were held throughout Florida. The Annual Retiree Luncheon held in Sebring, Florida, was another successful event with more than 60 retirees in attendance. Trustee Allen noted he was privileged this year to attend the events and offer words on behalf of President Pogue and members of the Council. On April 3-4, a reunion for musicians will be held for the first time. More than 60 former Edinboro University graduates have registered for the event. In addition to social events, they will rehearse and perform a concert on Sunday, April 4. The concert is free and open to the public and will be held at the Cole Auditorium. Alumni Reunion Weekend will be held May 14-16 in conjunction with the Highland Games and Scottish Festival. He noted that alumni who graduated 25 years or more or whose graduating class ends in a "4" or "9" have been invited to return

to campus to visit with classmates and relive college days memories. Trustee Allen noted progress on the Fighting Scot Statue project. The Association will float a bond to help with financing, but will continue its efforts to expand upon fundraising. Lastly, Trustee Allen noted the next meeting of the Alumni Association Board will take place on April 24. Following the meeting, the Board will host a reception in honor of the newest inductees into the Athletic Hall of Fame.


Since there had been no meeting of the University Services, Inc. Board of Directors, Trustee Miceli noted there was no formal report to be made this evening. Chairman Thomas called on Trustee Shields next to provide his report on behalf of the Edinboro University Foundation Board of Directors. Trustee Shields noted the Board had met earlier in the day. Meeting highlights included:

- the movement of \$1.2 million in endowment funds from PNC to the Foundation's new portfolio account with the Commonfund. The Commonfund is a distinguished organization that specializes in investment fund management and client services for nonprofit institutions, dedicated to enhancing the financial resources of educational institutions and other nonprofit organizations;
- the establishment of a Development Committee. This Committee will serve in an advisory capacity and make recommendations to the Board related to the acceptance of unique gifts, the pursuit of entrepreneurial activities and donor recognition events;
- the recommendation and acceptance of two new Board members: Mr. Joseph A. Thayer, President of Thayer Power and Communication Line Construction Company, Inc., and Ms. Patricia J. Kennedy ('85) Esquire, Erie County Assistant District Attorney; and
- the attendance of three Board members at a conference sponsored by the Association of Governing Boards January 21-23, 2004, in Tucson, Arizona.

Chairman Thomas thanked Trustee Shields for this report and then moved into his PACT representative report. He noted the upcoming Spring Conference will be held at The Hershey Hotel March 25-26. In addition to President Pogue and Chairman Thomas, Trustees Allen, Manning, McGarvey and Ritter plan to attend the conference. During the Spring Conference, members of the PACT Planning Committee will be invited to make a brief presentation which will serve to invite all Trustees to attend the Fall Conference at Edinboro University on October 21-22. Chairman Thomas inquired of the Planning Committee Chair, Trustee Allen, if there was anything he wished to contribute to the update. Trustee Allen reported that he and members of the Planning Committee have attended a number of conferences hosted by other System campuses. Therefore, the Committee is taking a unique approach to its planning. A compact disc is being prepared in "David Letterman" style which presents to Trustees the "Top 10" reasons why they should attend the Fall Conference at Edinboro University. They are working on the confirmation of presentations by several distinguished faculty.

Chairman Thomas solicited additional items for the good of the order. Hearing none, he called for the adjournment of the meeting at 7:20 p.m. The next regular quarterly meeting of the Edinboro University Council of Trustees will be held on Monday, June 21. Council members are reminded to allow additional time in their schedule as they will be participating in the Annual Tour of Facilities beginning at 3:00 p.m.

Respectfully submitted,



Sherri A. Galvin  
Assistant to the President  
and Recording Secretary