

MINUTES
Edinboro University of Pennsylvania
Council of Trustees
Monday, June 21, 2004
University Club - Van Houten Dining Hall-North

Prior to the dinner session, Trustees met with vice presidential liaisons to conduct their respective Committee meetings as well as their annual physical inspection of facilities in accordance with Act 188. Following the conclusion of scheduled Committee meetings and the facilities tour, members of the Council met in the President's Suite for an informal dinner session with President Pogue, Provost Weber, Vice President Mogavero and Ms. Sherri Galvin.

Following dinner, President Pogue and members of the Council adjourned to the University Club to begin the quarterly meeting of the Council. At 6:20 p.m., Chairman Thomas convened the public, quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary to conduct Roll Call. The Recording Secretary determined there was a quorum present for purposes of conducting the business meeting. The following Council members were in attendance:

Mr. John Horan
Mr. C. Richard Johnston
Sister Catherine Manning
Mrs. Virginia McGarvey
Mr. Ben Miceli
Mr. Jordan Ritter
Mr. Harry Thomas

Absent were Trustees Evans, Shields and Wiley.

In addition to President Frank G. Pogue, the following individuals were in attendance at the public meeting:

Dr. Richard Arnold, Associate to the President for Equity and Special Programs
Dr. Mary Margaret Bevevino, Dean of Graduate Studies and Research
Mr. Bryan Dickson, President - Student Government Association
Ms. Sherri Galvin, Assistant to the President and Recording Secretary
Dr. Naomi Johnson, Vice President for Student Affairs and Student Success
Dr. Andrew Lawlor, Associate Vice President for Technology and Communications
Dr. Michael Mogavero, Vice President for Planning, Institutional Research and Continuous Improvement

Dr. Rosemary Omniewski, Elementary Education Department
 Mr. Brian Pitzer, Director of Public Relations
 Ms. Sherry Reynolds, President – EUP APSCUF
 Mr. Kahan Sablo, Dean of Student Life
 Mr. James Sheehan, Vice President for Finance and Administration
 Ms. Laura Siverling, Graduate student
 Dr. Terry Smith, Dean of Liberal Arts
 Dr. Robert Weber, Provost and Vice President for Academic Affairs
 Mr. Bruce Whitehair, Vice President for Development and Marketing
 Dr. Renata Wolyneec, President – Edinboro University Senate

Following Roll Call, Chairman Thomas declared that a quorum was present at the meeting. He thanked everyone present for attending the quarterly business meeting and proceeded with Old Business.

Chairman Thomas asked for the approval of the Minutes from the meeting held on March 15, 2004. He noted that the Minutes had been provided to Council members in their meeting packet prior to the meeting. Chairman Thomas solicited concerns, comments or corrections. Hearing none, it was voted, on motion of Trustee Manning, seconded by Trustee Ritter, to approve the meeting Minutes of Monday, March 15, 2004. The motion passed with the unanimous approval of the Council.

Next, Chairman Thomas asked Trustee Manning to provide an update with regard to the Committee's work on the annual review of presidential leadership. Trustee Manning reported that the Committee held meetings on April 8 and 9 with groups representing both internal and external constituents. The meetings went well, and Trustee Manning commended administrative staff for arranging the meeting schedule and related details. Members of the Committee worked with Dr. Marvalene Hughes, President of California State University at Stanislaus, who was assigned as an external consultant as well as Dr. Michael Becker from the System Office. Trustee Manning is in receipt of Dr. Hughes' comments. Trustee Manning stated that the process is moving along and that they now await the arrival of the narrative from the System Office pertaining to Edinboro University's performance as it relates to the System Accountability Plan. The System Office plans to distribute this needed information in early August. Following the receipt of this report and the Committee's analysis, Trustee Manning will prepare the draft report for review by the Council. The draft report will be shared and discussed with Council members at an upcoming Executive Session prior to the next regular business meeting on Monday, August 16. Following the Council's review and input, final edits will be made and the report will be submitted to the Chancellor along with the Council's recommendation by the projected due date of September 3. In closing, she encouraged those who were not able to express their opinions fully in meetings, given the size of the groups and time constraints, to submit their written comments to the Committee. Several individuals

have already taken the opportunity to provide their comments to her and members of the Committee. Chairman Thomas thanked Trustee Manning for the update.

Chairman Thomas then deferred to President Pogue the introduction of the presentation to be made by Dr. Rosemary Omniewski. President Pogue asked Provost Weber to provide for the introduction of the guest presenter. Provost Weber noted Dr. Adams' inability to attend the meeting, but noted his pleasure in introducing Dr. Rosemary Omniewski. The "Art Smart" grant is a major collaborative project. The federal grant funded art education and teacher development at 14 schools in Warren County and Erie. Using the federal grant, the Warren County School District joined with Erie's Diehl Elementary School, the Erie Arts Council and Edinboro University to create a \$1.3 million art education program. It is important to note that the Warren County School District was the only school district in the United States to receive a **second** federal Art Smart grant.

Dr. Rosemary Omniewski, assisted by graduate assistant, Laura Siverling, presented an informative PowerPoint presentation which highlighted the components of both the first and second grant. She explained that Project Art Smart (PAS) goal is to infuse the arts into the elementary core curriculum. Where the first grant integrated arts into four elementary schools' curriculum, the second grant expands the project to 14 elementary schools reaching approximately 2, 245 students. Teachers and principals participating in the program receive ongoing training in arts education and fine arts instruction over a three-year period from Dr. Omniewski. Through her course, "Language, Music and Movement," participants work together to form integrated lessons reinforcing the arts. Every principal from the first four schools took the graduate class and actively engaged themselves in working in the classrooms to bring the arts alive in instruction. Dr. Omniewski's involvement in the Art Smart program is focused on professional development. In addition to the graduate course, Dr. Omniewski spends two days per week working informally with the teachers and the student suggesting ways to infuse the arts in the classrooms. Some teachers who have already been through the training provided by the first grant work with Dr. Omniewski on making formal presentations at professional regional, state and national conferences. Also contributing to the collaborative project is Dr. Sharon Shaffer from the Smithsonian Early Enrichment Center in Washington, DC. Shaffer is scheduled this summer to conduct a three-day intensive training program at Carnegie Art Museum in Pittsburgh. A round of applause followed her presentation, and Chairman Thomas solicited any comments or questions. Trustee Horan inquired about the selection of Warren County instead of the City of Erie. Dr. Omniewski responded that she had, indeed, first approached the City of Erie but due to a delayed response on their part Warren had contacted her first and made a commitment to the project.

Chairman Thomas solicited those in attendance to bring forward any comments or concerns during the "Public Comment" period. Hearing none, the Chair moved to

the next item of business, the delivery of the *President's Report to the Council of Trustees* by President Pogue (Attachment #1).

President Pogue expressed appreciation to Dr. Omniewski for an informative report. He then welcomed members of the President's Executive Council to the meeting as well as the President of the University Senate, Dr. Renata Wolyneec, President of Local APSCUF, Ms. Sherry Reynolds, and the President of the Student Government Association, Mr. Bryan Dickson. The new SGA President and members of his Executive Team will be invited to a future meeting of the Council so that members have an opportunity to become acquainted with these student leaders as well as hear their plans for the upcoming year. A written report, as is past practice, was distributed to Council and audience members in attendance. The President gleaned and highlighted items of significance from the six-page report. Having concluded the review of "Looking Ahead," President Pogue noted that we were readily positioned to move through, yet another whole year.

Chairman Thomas thanked President Pogue for his report and moved next to the delivery of Committee reports. He noted newly appointed Committee on Academic Affairs Chairman, Trustee Evans' absence from the meeting. On his behalf, Chairman Thomas brought before the Council related action items for review and consideration. He noted that items brought for review and approval were primarily minor program revisions which serve to update the program to targeted majors, clarify language or meet the requirements and standards of accrediting bodies. One of the five revisions seeks a name change only and did not include any changes in curriculum. Given the nature of these items, Chairman Thomas suggested taking action on all five items in mass. Hearing no concerns or questions about the items brought before the Council for action, Chairman Thomas called for the vote. It was voted, on motion of Trustee Miceli, seconded by Trustees Johnston and Manning, to accept President Pogue's recommendation to approve the following program revisions and name change:

Bachelor of Arts, Physics (Liberal Arts Track)
 Bachelor of Arts, Speech and Hearing Sciences

Minor in Psychology - Focus in Gerontology (not a degree)

Master of Education, Reading
 Master of Education, School Administration (**name change**)
 to Master of Education, Educational Leadership

Following the Committee report, Chairman Thomas noted that the balance was informational in nature. For the record, these include:

Individuals granted tenure May 2004:

NAME	DEPARTMENT
Ms. Shelle Barron	Art
Ms. Cappy Counard	Art
Dr. Katharine Hill	Speech and Communication Studies
Dr. Peter Lindeman	Biology and Health Services
Dr. William Mackay	Biology and Health Services
Dr. Beverly Mahoney	Health and Physical Education
Dr. Tammy Mitten	Professional Studies
Dr. Allan Turner	Social Work
Ms. Michelle Vitali	Art

Individual granted a sabbatical leave for Spring 2006:

*Dr. Jo Ann Holtz Secondary Education
 *amended sabbatical awarded March 2004

Individual granted a change in sabbatical leave:

Mr. Robert Matthews – from Fall 2005 to Spring 2005

Chairman Thomas next asked Trustee Manning to deliver her report on behalf of the Committee on Development and Marketing. She reported that nearly \$8 million has been raised as of June 11 in support of the *Campaign for Excellence*. Pledges and gifts to the Annual Campaign now total \$1,942,717. Seven new scholarships have been established, including a major gift of \$50,000 from the Charles and Mary Coen Foundation and a Coaxial Cable/Erie *Times-News* major gift of \$50,000. A marketing campaign is currently underway in Erie to promote four associate degree programs and a series of Open Houses at Edinboro University in Erie – The Porreco Center. This media campaign consists of radio, television, newspaper and outdoor advertising. Trustee Manning reported full-page advertisements appeared in the *Erie Times-News* and *Meadville Tribune* listing those students who graduated from Edinboro University May and those who had been named to the Dean's List. Edinboro University continues to have a presence in the Millcreek Mall and also at the Grove City Outlet with display kiosks and brochures. The Millcreek Mall kiosk is located in the McDonald's concourse. As President Pogue announced the Director of Alumni Relations has been named and the search for the Director of Major Gifts is in the final stage. Trustee Manning concluded her report by indicating that both the Music Reunion Weekend (April 3-4) and Alumni Reunion Weekend (May 14-16) were a resounding success.

Chairman Thomas noted for the record the acceptance by the University of the following gifts-in-kind:

Ms. Lisa Austin various materials and art supplies for use in the conduct of the Capital Campaign. The donor valued the gift at \$763.86.

Mr. and Mrs. Baumgartner donated four t-shirts and bottled water to be used as prizes in conjunction with the Curly Halmi Game Dinner. The donor valued the gift at \$50.

Ms. Rachel Burke donated food for the Student Art Show Reception. The donor valued this in-kind gift at \$49.40.

Ms. Jyll Capcino donated her sister's power wheelchair for use by the Office for Students with Disabilities. The donor did not provide a value for the gift.

Cunningham Chrysler of Edinboro donated Edinboro University the lease of a vehicle for one year (January-December 2003). The donor valued this gift at \$7,135.92.

Ms. Patricia Diebold ('82) donated a computer, monitor, keyboard and mouse to be placed in the Office of the Dean of Liberal Arts for use by graduate assistants and student workers. The donor valued the gift at \$350.

Dr. Raymond Dombrowski donated 150 School Administration-related textbooks for use in the Baron-Forness Library. The donor valued the in-kind gift at \$4,500.

Drs. Jan and Tim Kinch donated books to the Baron-Forness Library. The donor valued the gift at \$230.13.

Ms. Suzanne Winterberger donated 12 books for use by the Edinboro University Women's Center. Since the donor did not provide a value for the gift, it was recorded at the nominal value of \$1 as required.

Ms. Suzanne Winterberger donated five videotapes for use by the Edinboro University Women's Center. Since the donor did not provide a value for the gift, it was recorded at the nominal value of \$1 as required.

Chairman Thomas requested Trustee Johnston to deliver his report on behalf of the Committee on Finance and Administration. He reported that the Committee had met with vice presidential liaison, Mr. James Sheehan, and that a portion of the meeting was held in conjunction with the Committee on Student Affairs and Student Success.

The committee reviewed and discussed all of the items requiring Council action. He noted the specifics of each action were included in materials sent to the Trustees in advance of the meeting. Trustee Johnston moved to accept President Pogue's recommendation for approval of the Contracts and Purchases for the period March 1, 2004, through May 31, 2004. **It was voted**, on motion of Trustee Johnston, seconded by Trustee McGarvey, to accept President Pogue's recommendation for approval of the Contracts and Purchases as reviewed by the Committee on Finance and Administration for the period March 1, 2004, through May 31, 2004. The motion carried with unanimous approval.

Further Committee business included the review of the proposed Fees Schedule for fiscal year 2004-05. He noted each Council Member was in receipt of a June 9 memorandum from President Pogue which provided recommended fees for adoption. **It was moved**, on motion of Trustee Johnston, seconded by Trustee McGarvey, to accept the recommendation of President Pogue to adopt the 2004-2005 Fees Schedule as proposed and reviewed by the Council of Trustees Committees on Finance and Administration and Student Affairs and Student Success. Chairman Thomas solicited discussion, concerns or questions. For the record, Trustee Horan asked that the recommended increases be reviewed individually. Vice President Sheehan provided the following overview with regard to the recommended increases for 2004-05:

Residence Halls - Recommended increase of \$200 per year (\$100 per semester) in the double room rate in the residence halls. The Board of Governors has mandated that all auxiliary enterprises be self-sufficient. While operations and maintenance costs have been held stable for FY 2005, this increase is necessary to service the debt on approximately \$10 million in borrowings for the renovations of Dearborn and Earp Halls.

Board Rates - Recommended rate increase of 3% for Board Rates, which will result in a semester rate of \$1,009 for the 14-meal plan. The increase is necessary to cover the 3% increase by the contractor due to an increase in the Consumer Price Index.

Vice President Sheehan also noted that the June 9 memorandum was accompanied by a Schedule of Proposed Tuition and Fees with FY 2005 highlighted. Assuming a 5.5% tuition increase, a Pennsylvania resident student living in University housing would pay \$11,442 annually to attend Edinboro, an increase of 5.03% over FY 2004. A Pennsylvania resident student not living in University housing would pay \$6,104 annually, an increase of 5.5% over FY 2004.

Trustee Horan inquired additionally about the recommended increase in the Board rates. Vice President Sheehan responded that the vendor contract for this service is bid out on a regular basis. Presently, we are in the last year of a five-year contract. **It was**

voted, on motion of Trustee Johnston, seconded by Trustee McGarvey, to accept the recommendation of President Pogue to adopt the 2004-2005 Fees Schedule as proposed and reviewed by the Council of Trustees Committees on Finance and Administration and Student Affairs and Student Success (Attachment #2). The motion carried with unanimous approval by the Council.

Lastly, Trustee Johnston presented for approval the 2004 supplement to the *Facilities Report*. The *2002 Annual Facilities Report* contained the status and needs of each University facility, complete with photographs and a description of the history and nature of the usage. He noted the 2004 supplement complements the supplement prepared and approved in 2003. It was voted, on motion of Trustee Johnston, seconded by Trustee McGarvey, to approve the 2004 supplement to the *Facilities Report 2002*. The motion carried, and Chairman Thomas noted the need to prepare and submit a formal report to the Office of the Chancellor as a result of their Annual Inspection of Facilities. He asked that it include reference to any special needs as perceived by the Council. The tour was conducted prior to the informal dinner session to the following locations:

- Louis C. Cole Auditorium
- Academy Hall
- White Hall (building slated for demolition)
- Heather Hall
- Faculty Annex
- Boiler House and sections of the University Garage
- Drive by Cooper Hall, stop at Dearborn and Earp Halls (toured recent renovations)
- Drive by day care facility and view possible site for Maintenance Complex
- Drive past Sox Harrison Stadium and tour either Shafer or Scranton Halls (if time permits)

For the record, Trustee Manning thought it important that the official meeting minutes include commendations from the Council for the leadership of facilities and its staff. Chairman Thomas and Trustee Manning noted that the staff encountered during the tour was cordial and obviously proud of the campus and the role that they play in up keeping the campus.

Chairman Thomas thanked Trustee Johnston for his Committee report and noted that the remainder of the Committee on Finance and Administration report dealt with the reporting of personnel transactions since the last quarterly business meeting. For the record, the following personnel actions have been transacted:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Barbich, Ms. Michelle L., regular, full-time (12 month), State University Administrator 2, Assistant Director of Student Activities, University Student Activities Office, at \$1,428.00 biweekly for 26.08 pays effective May 17, 2004.

Bavaro, Mr. John, tenure track, Assistant Professor, Department of Art, (with assignment as Bruce Gallery Director during probationary period) at \$44,301.55 effective August 21, 2004.

Bellew, Dr. Donald R., full-time, temporary, Instructor, Department of Chemistry, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Bender, Ms. Catherine, part-time (33%), temporary, Instructor, Department of Art, contingent upon enrollment, 2004 session F, at \$3,174.80 effective Session F.

Bianchi, Ms. Mary C., full-time, temporary, Instructor, Department of Art, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Black, Ms. Jacqueline, part-time (up to 25%), temporary, Instructor, Department of Music, academic year 2004-05, at Pay Range Q01, Pay Step 1, with salary based upon number of students enrolled for the course effective August 21, 2004.

Clement, Ms. Susanne M., full-time, temporary, Instructor, Department of Geosciences, academic year 2004-05, at \$42,191.89 effective August 21, 2004.

Cole, Jr., Mr. Robin, tenure track, Instructor, Department of Health and Physical Education, at \$40,182.69 effective August 21, 2004.

Cook, Mr. Thomas G., full-time, temporary, Instructor, Department of Mathematics and Computer Science, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Davis, Ms. Patricia, full-time, temporary, Instructor, Department of Health and Physical Education, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Dixon, Dr. Armendia, tenure track, Assistant Professor, in the Dr. Gerald P. Jackson Department of Academic Support Services, at \$48,842.33 effective August 21, 2004.

Dolwick, Mr. Robert W., part-time (up to 25%), temporary, Instructor, Department of Music, academic year 2004-05, Pay Range Q01, Pay Step 02, with salary based upon number of students enrolled for the class effective August 21, 2004.

Drohan, Dr. Michael, tenure track, Assistant Professor, Department of Business Administration and Economics, at \$48,842.33 effective August 21, 2004.

Eisenhart, Ms. Karen S., tenure track, Assistant Professor, Department of Geosciences, at \$44,301.55 effective August 21, 2004.

Engdahl, Dr. Michael B., tenure track, Assistant Professor, Department of Business Administration and Economics, at \$46,516.58 effective August 21, 2004.

continued – New Hires/Replacements/Continuations

Farlik, Mr. Terry E., full-time, temporary, Instructor, Department of Business Administration and Economics, academic year 2004-05, contingent upon enrollment, at \$40,182.69 effective August 21, 2004.

Gala, Ms. Gretchen, regular, part-time (wage), Nurse Aide, Office for Students with Disabilities, at \$11.62 hourly for hours worked on an as-needed basis, effective April 26, 2004.

Grazio, Ms. Cynthia, part-time (50%), temporary, Instructor, Department of Speech and Communication Studies, academic year 2004-05, contingent upon enrollment, at \$19,134.62 effective August 21, 2004.

Hedderick, Ms. Victoria, full-time, temporary, Instructor, Department of Nursing, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Hertel, Ms. Heather, full-time, temporary, Instructor, Department of Art, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Hopkins, Ms. Jennifer E., regular, full-time, Custodial Worker 1, Facilities Department, at \$773.25 biweekly for 26.08 pays effective May 8, 2004.

Joy, Ms. Dawn, full-time, temporary, Instructor, Department of Nursing, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Kilburn, Mr. Korey D., full-time, temporary, Instructor, Department of Mathematics and Computer Science, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Kuvshnikov, Mr. Peter J., tenure track, Instructor, Department of Physics and Technology, at \$46,516.58 effective August 21, 2004.

Lute, Mr. Charles, part-time (33%), temporary, Instructor, Department of Music, Summer 2004, Session F, at \$2,625.15 effective August 1, 2004; and Fall semester 2004 at \$7,031.98 effective August 21, 2004.

Mahmood, Dr. Akhtar H., tenure track, Assistant Professor, Department of Physics and Technology, at \$55,194.87 effective August 21, 2004.

McClune, Dr. Amy, full-time, temporary, Assistant Professor, Department of Nursing, academic year 2004-05, contingent upon enrollment, at \$44,301.55 effective August 21, 2004.

McDade, Ms. Mary L., full-time, temporary, Instructor, Department of Health and Physical Education, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Miller, Ms. Susan E., tenure track, Instructor, Department of Nursing, at \$44,301.55 effective August 21, 2004.

Mohney, Mr. James E., Jr., part-time (up to 25%), temporary, Instructor, Department of Music, academic year 2004-05, at Pay Range Q01, Pay Step 01, with salary based upon number of students enrolled for the course effective August 21, 2004.

continued – New Hires/Replacements/Continuations

Mumford, Ms. Abbey Marie, regular, full-time (12 month), State University Administrator 1, Financial Aid Coordinator, Office of Student Financial Support and Services, at \$1,232.25 biweekly for 26.08 pays effective April 19, 2004.

Nalmpantis, Mr. Kyriakos, full-time, temporary, Instructor, Department of History and Anthropology, 2004-05 academic year, contingent upon enrollment, at \$42,191.89 effective August 21, 2004.

Ohmer, Mr. Timothy J., regular, full-time, Custodial Worker 1, Facilities Department, at \$773.25 biweekly effective May 3, 2004.

Piglowski, Mr. Matthew, full-time, temporary, Instructor, Department of Mathematics and Computer Science, academic year 2004-05, contingent upon enrollment, at \$38,269.23 effective August 21, 2004.

Ramsey, Mr. Charles E., full-time, temporary, Instructor, Department of Mathematics and Computer Science, academic year 2004-05, contingent upon enrollment, at \$42,191.89 effective August 21, 2004.

Rand, Ms. Sarah R., regular, full-time, Fiscal Assistant, Bursar's Office, at \$982.50 biweekly for 26.08 pays effective March 22, 2004.

Rapier, Mr. Christopher C., part-time (up to 25%), temporary, Instructor, Department of Music, 2004-05 academic year, at Pay Range Q01, Pay Step 01 with salary based upon number of students enrolled for the course effective August 21, 2004.

Sandoval, Jr., Dr. Victorino A., temporary, part-time, on call, Staff Physician 1, Ghering Health and Wellness Center, at \$44.00 per hour for hours worked, effective April 19, 2004.

Scaggs, Dr. Roselle, tenure track, Assistant Professor, Department of Social Work, at \$53,848.70 effective August 21, 2004.

Schaal, Ms. Patricia, part-time (50%), regular, Assistant Professor, Department of Speech and Communication Studies, at \$27,597.44 effective August 21, 2004.

Schuyler, Mr. Stanley T., tenure track, Assistant Professor, Department of Mathematics and Computer Science, at \$44,301.55 effective August 21, 2004.

Sidener, Ms. Rebecca, tenure track, Instructor, Athletic Trainer, Student Affairs Faculty Department, at \$38,269.23 effective August 21, 2004.

Snyder, Dr. Jean E., full-time, temporary, Instructor, Department of Music, academic year 2004-05, contingent upon enrollment, at \$42,191.89 effective August 21, 2004.

Stubenbort, Dr. Karen F., tenure track, Assistant Professor, Department of Social Work, at \$46,516.58 effective August 21, 2004.

Sullivan, Dr. Stephen J., tenure track, Assistant Professor, Department of Philosophy, at \$46,516.58 effective August 21, 2004.

Thumser, Dr. Nina N., tenure track, Assistant Professor, Department of Biology and Health Services, at \$46,516.58 effective August 21, 2004.

Wagner, Ms. Kimberly, tenure track, Assistant Professor, Department of English and Theatre Arts, at \$44,301.55 effective August 21, 2004.

SEPARATION OF EMPLOYMENT

Ongley, Ms. Lauri, Faculty, Mathematics and Computer Science Department, effective close of business May 28, 2004.

Preski, Dr. Sally, Faculty, Nursing Department, effective close of business May 28, 2004.

Valadez, Mr. Danny L., Faculty, Sociology Department, effective close of business May 28, 2004.

Veranas, Dr. Judy, Faculty, Mathematics and Computer Science Department, effective close of business May 28, 2004.

RESIGNATION

Bajorek, Ms. Ruth, Clerk Typist 2, Social Work Department, effective close of business June 11, 2004.

Boykin, Mr. Roddrick, full-time, Assistant Football Coach, Athletics, effective close of business March 14, 2004.

Burrows, Mr. Joshua, part-time, wage, Nurse Aide, Office for Students with Disabilities, effective close of business May 7, 2004.

Dunlap, Mr. James, Faculty, Art Department, effective close of business July 9, 2004.

Tolbert, Dr. J. Herbert, Associate Vice President for Enrollment, Management and Retention, effective close of business April 16, 2004.

RETIREMENTS

Barbaro, Dr. Cosmo A., Faculty, Music Department, effective close of business June 4, 2004.

Bennetti, Mr. Paul, Police Officer 3, Police Department, effective close of business May 28, 2004.

Caler, Mrs. Carol, Faculty, Health and Physical Education Department, effective close of business June 4, 2004.

Cardarelli, Mr. Michael, Police Officer 1, Police Department, effective close of business May 28, 2004.

Comella, Dr. James, Faculty, Mathematics and Computer Science Department, effective close of business June 4, 2004.

Ellsworth, Mr. Don, Faculty, Physics and Technology Department, effective close of business May 28, 2004.

ErDOS, Mr. Edward, Faculty, Health and Physical Education Department, effective close of business May 28, 2004.

Fellows, Ms. Patricia, Clerk Typist 2, Extended Learning Office, effective close of business June 25, 2004.

continued – Retirements

Fisher, Mr. A. James, Faculty, Political Science and Criminal Justice Department, effective close of business June 4, 2004.

Harbula, Mr. David, Manager, Director of Enterprise Systems, Technology and Communications, effective close of business June 25, 2004.

Johnson, Mr. Marlin (Pete), Manager, Assistant Director of Administrative Services, Technology and Communications, effective close of business June 25, 2004.

Kebles, Dr. C. Anna, Faculty, Health and Physical Education Department, effective close of business May 28, 2004.

Keenan, Mr. Thomas, Special Transport Vehicle Coordinator, Office for Students with Disabilities, effective close of business May 6, 2004.

Lang, Mr. Floyd, Special Transport Vehicle Operator, Office for Students with Disabilities, disability retirement effective close of business April 12, 2004.

McMurray, Ms. Barbara, Clerk Typist 2, Office of the Dean of Science, Management and Technology, effective close of business June 25, 2004.

Reynolds, Mr. James, Police Officer 2, Police Department, effective close of business May 28, 2004.

Reynolds, Dr. Thomas W., Faculty, Psychology Department, effective close of business June 4, 2004.

Robb, Mr. Jeffrey A., Police Office 2, Police Department, effective close of business May 28, 2004.

Schmidt, Ms. Lucille, Custodial Worker 1, Facilities Department, effective close of business April 22, 2004.

Shimek, Mrs. Barbara, Faculty, Secondary Education Department, close of business June 4, 2004.

Sublette, Mr. David, Faculty, Music Department, effective close of business May 28, 2004.

Zilian, Mr. David, Police Officer 2, Police Department, effective close of business May 28, 2004.

COACHING CONTRACTS

Cleary, Mr. J. Patrick, regular, full-time, assistant, non-faculty coach of Men's Basketball, at \$27,687.60 for the period April 3, 2004, through April 1, 2005.

McDonald, Mr. Darrell, regular, full-time, assistant, non-faculty coach of Football at \$30,000.00 for the period May 29, 2004 through May 27, 2005.

Rhodes, Mr. Christopher, regular, full-time, head, non-faculty coach of Men's and Women's Swimming, at \$34,526.54 for the period April 3, 2004, through April 1, 2005.

Rosselli, Mr. Lewis, regular, full-time, assistant, non-faculty coach of Wrestling, at \$34,078.05 for the period April 3, 2004, through March 31, 2006.

Schreiber, Ms. Amy R., regular, full-time, Assistant Women's Volleyball Coach, at \$25,000.00 for the period March 8, 2004, through March 4, 2005.

CHANGE IN STATUS

Acker, Ms. Deborah, Clerk Stenographer 2, Office for Students with Disabilities, cyclical leave without pay with benefits, effective close of business May 21, 2004, returning to active pay status August 16, 2004.

Brown, Mr. James, 9-month Nurse Aide, Office for Students with Disabilities, early return from cyclical leave as temporary, full-time appointment as Laborer, Custodial Department, at \$773.25 biweekly for the period May 29, 2004 through August 18, 2004.

Dinger, Ms. A. Shirley, Nurse, Ghering Health and Wellness Center, early return from involuntary leave for the period June 8, 2004, through June 12, 2004.

Donatelli, Ms. Fran, Nurse, Ghering Health and Wellness Center, early return from involuntary leave for the period June 8, 2004, through June 12, 2004.

Drake, Ms. Lisa Drake, Clerk Typist 2, Health and Physical Education Department, 50% cyclical leave without pay, with benefits effective close of business May 28, 2004, returning to full-time pay status August 21, 2004.

Euell, Ms. Barbara, Clerk Typist 2, Chemistry and Geosciences Departments, cyclical leave without pay with benefits, effective close of business May 28, 2004, returning to active pay status August 23, 2004.

Kightlinger, Mr. Herbert, 9 month Special Transport Vehicle Operator, Office for Students with Disabilities, early return from cyclical leave as temporary, full-time appointment as Laborer, Facilities Department, at \$773.25 biweekly for the period May 29, 2004 through August 18, 2004.

Kirk, Ms. Deborah, Clerk Typist 2, ROTC Office, cyclical leave without pay with benefits effective close of business May 28, 2004, returning to active pay status August 23, 2004.

Laycock, Ms. Sandra, Nurse, Ghering Health and Wellness Center, early return from involuntary leave for the period June 8, 2004 through June 12, 2004.

McPeak, Mr. Kenneth, 9-month Nurse Aide, Office for Students with Disabilities, early return from cyclical leave as temporary, full-time appointment as Laborer, Facilities Department, at \$773.25 biweekly for the period May 29, 2004 through August 18, 2004.

Rider, Mr. David, 9-month Nurse Aide, Office for Students with Disabilities, early return from cyclical leave as temporary, full-time appointment as Laborer, Facilities Department, at \$773.25 biweekly for the period May 29, 2004 through August 18, 2004.

Roberts, Ms. Debora, 9-month Nurse Aide, Office for Students with Disabilities, early return from cyclical leave as temporary, full-time appointment as Laborer, Facilities Department at \$773.25 for period May 20, 2004, through August 18, 2004.

continued – Change in Status

Strobel, Ms. Colleen, 9-month Nurse Aide, Office for Students with Disabilities, early return from cyclical leave as temporary, full-time appointment as Laborer, Facilities Department, at \$773.25 biweekly for the period May 29, 2004 through August 18, 2004.

Thompson, Mr. Brian, part-time Nurse Aide, Office for Students with Disabilities, early return from cyclical leave as temporary, full-time appointment as Laborer, Facilities Department, at \$773.25 biweekly for the period May 29, 2004 through August 18, 2004.

Tingley, Ms. Penny, Clerk Typist 2, Physics and Technology Department, cyclical leave without pay with benefits effective close of business June 4, 2004, returning to active pay status August 30, 2004.

Tucci, Ms. Brenda, Clerk Typist 2, Dean of Education Office/Special Education, 50% cyclical leave without pay with benefits effective May 22, 2004, returning to full-time status effective August 14, 2004.

Wisniewski, Ms. Virginia, 9-month Nurse Aide, Office for Students with Disabilities, early return from cyclical leave as temporary, full-time appointment as Laborer, Facilities Department, at \$773.25 biweekly for the period May 29, 2004 through August 18, 2004.

Ghering Health and Wellness Center – Nursing Staff:

(Involuntary Leave Without Pay Dates = LWOP)

See regular list due to various early return dates for Ghering Health and Wellness Center.

NURSES	START LWOP	END LWOP	START LWOP	END LWOP
	Winter Break		Summer Break	
Bryant, Ms. E.C.			5-8-04	8-23-04
Dinger, Ms. A.S.			5-8-04	8-23-04
Donatelli, Ms. F.			5-8-04	8-23-04
Laycock, Ms. S.			5-8-04	8-23-04
Maloney, Ms. S.			5-8-04	8-23-04

FAMILY MEDICAL LEAVE

Vitali, Ms. Michelle, Faculty, intermittent leave without pay, with benefits, for a period of ten days (April 5, 7, 12, 14, 19, 21, 26, 28, May 3, and 5, 2004).

PARENTAL LEAVE

Abreu-Baker, Ms. Brenda, Clerk Typist 2, Student Financial Support and Services Office, for the period May 19, 2004, through August 31, 2004, returning to active pay status September 1, 2004.

EDUCATIONAL LEAVE

Siple, Dr. Barbara A., Faculty, Counseling and Psychological Services, educational leave without pay, without benefits for the period May 24, 2004 through August 27, 2004, returning to active pay status August 28, 2004.

Tiede, Mr. Craig, State University Administrator 2, Residence Life and Housing Office, educational leave without pay, without benefits for the period July 24, 2004, through June 24, 2005, returning to active pay status June 25, 2005.

LATERAL TRANSFERS

Cracolici, Ms. Laurie A., from Clerk Typist 2, Scheduling Office to regular, full-time, Clerk Typist 2, Office of Graduate Studies and Research, effective March 22, 2004.

Schaef, Ms. Robin, from Clerk Typist 3, Residence Life and Housing, to regular, full-time, Data Analyst 2, University Dining Services, effective April 19, 2004.

PROMOTIONS

Abbott, Ms. Mary V., from regular, full-time, Clerk Typist 2, Purchasing Office, to regular, full-time, Fiscal Assistant, Bursar's Office, at \$982.50 biweekly for 26.08 pays effective July 5, 2004.

Dinger, Ms. A. Shirley, from regular, full-time, University Nurse 1 to regular, full-time, University Registered Nurse 2, Ghering Health and Wellness Center, at \$2,168.80 biweekly for 26.08 pays effective June 28, 2004.

Harriger, Mr. Ronald I., from regular, full-time, Police Officer II, Supervisory, to regular, full-time, Police officer III (Deputy Chief of Police), Police Department, at \$1,947.20 biweekly for 26.08 pays effective May 31, 2004.

Harrison, Ms. Linda S., from regular, full-time, Fiscal Assistant, Budget and Payroll Office, to regular, full-time, Management Technician, Human Resources and Faculty Relations Office, at \$1,202.25 biweekly for 26.08 pays effective June 1, 2004.

Lake, Dr. Erinn, from Director of University Planning and Continuous Improvement to State System of Higher Manager, Level 200, Assistant Vice President for Planning, Research and Continuous Improvement at \$57,608.82 effective April 17, 2004.

continued - Promotions

Zaidi, Mr. Syed, State System of Higher Education Manager 180, in-grade promotion, regular, full-time, State System of Higher Education, with salary increase to \$52,398.35 annually.

RECLASSIFICATIONS

Goellner, Ms. Marilyn, from regular, full-time, Management Technician, to State System of Higher Education Manager, Level 170, Director of Annual Fund and Stewardship, Office of Development and Marketing, at \$36,057 effective May 10, 2004.

Oleson, Ms. Bonnie, from Clerk Typist 2 to regular, full-time Clerk Typist 3, Office of University Student Activities, at \$1,132.50 biweekly for 26.08 pays effective February 4, 2003.

Following Trustee Johnston's report, Trustee Horan indicated on behalf of the Committee on Enrollment Services and University Planning that there was no report. Trustee Horan will work with vice presidential liaison, Dr. Michael Mogavero, in establishing a meeting schedule for the coming year.

Chairman Thomas noted Trustee Shields' absence from the meeting and inquired if any other Committee members were present and wished to make a report on behalf of the Committee on Student Affairs and Students Success. Trustee Ritter indicated that while there was no formal report, he did wish to report that the Committee met in joint session with members of the Committee on Finance and Administration and vice presidential liaisons Sheehan and Johnson to review and discuss the proposed 2004-05 Fees Schedule.

Next, Chairman Thomas reported that due to Trustee Allen's resignation he appointed Trustee Evans to serve as the Council's liaison to the Alumni Association Board of Directors. Trustee Evans has agreed to this assignment and will be reporting at future meetings of the Council.

As the Council's representative to University Services, Inc., Trustee Miceli provided the following highlights from their April 29 Board meeting:

- **Early Learning University (Day Care Facility) Update** – Due to low enrollment at both the ELU and the Edinboro County YMCA, it has been proposed that the two daycare locations be consolidated into one -- to be located at the ELU. The YMCA understands that Edinboro University students, faculty, and staff are the primary clients and will receive priority over community members.

- **2003-2004 Auditors** - USI has engaged the services of Birchard & Foulkrod, LLP to conduct their annual audit.
- **2004-2005 Operating Budget/Philanthropy:**
Highlights of approved budget line items include:

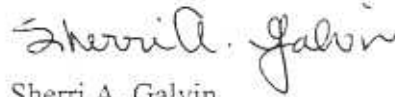
- \$75,000 for the 2005-2006 Academic Excellence Scholarship
- \$125,000 for the Capital Campaign Pledge
- \$40,000 of vending revenue to Residence Life and Housing
- \$2,000 for the USI Student Emergency Fund
- \$2,000 for Vehicle Insurance
- \$25,000 for the President's Discretionary Fund
- \$17,000 to the SGA

Hearing no questions, Chairman Thomas thanked Trustee Miceli for his report. He then moved to the PACT representative report. Chairman Thomas reminded Council members of the upcoming Fall Conference which will be hosted by Edinboro University. The PACT Planning Committee has been working diligently to plan a program that shows the best that Edinboro University has to offer. He then called on Trustee McGarvey to provide an update on the Committee's planning efforts. She reported that a campus visit took place in the middle of April to review proposed meeting locations and review the draft program. President Pogue and the PACT Planning Committee are in receipt of a positive response from Judge Michael Dunlavey to a request that he serve on the Thursday evening panel (October 21) that will be held at the Avalon Hotel (Erie). The Committee is working to contact GE Transportation Systems President and CEO Charlene Begley to follow-up on the invitation that was sent to her. CDs and "save this date" communications were mailed to all System Trustees, Board of Governors members, System Presidents and selected members of the Chancellor's Office. During mid-July, text will be developed which describes the confirmed panelists and speakers that will be included in the main invitation mailing to come from the System Office. It is anticipated that this communication will be sent in August. Office of the President staff liaisons, Emily Sinsabaugh and Stefanie Russell continue to work with the Committee on peripheral details. Given that Edinboro University is the host campus both Chairman Thomas and Trustee McGarvey encouraged all Council members to be an active participant in this conference.

Chairman Thomas reported briefly on his recent meeting with Chancellor Hample and other Council of Trustees Chairman. He reported that the meeting was well-received by those in attendance, and it is hoped Chancellor Hample will continue to meet with this group on a regular basis. He noted that the meeting format provided for the discussion of a wide range of local campus issues. Chairman Thomas and other Council Chairs look forward to additional meetings with Chancellor Hample and members of the System staff.

Chairman Thomas solicited additional items for the good of the order. Hearing none, he called for the adjournment of the meeting at 7:15 p.m. The next regular quarterly meeting of the Edinboro University Council of Trustees will be held on Monday, August 16.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sherri A. Galvin". The signature is written in dark ink and is positioned above the printed name.

Sherri A. Galvin
Assistant to the President
and Recording Secretary