

MINUTES
Board of Trustees Meeting
July 27, 1960

A regularly scheduled meeting of the Board of Trustees of the Edinboro State College was held in the Board Room of Normal Hall, Meadville Street, Edinboro, Pennsylvania, on July 27, 1960, beginning at 2:40 p.m.

Mr. Max Gabreski of Oil City, Pennsylvania, reported for duty as a member of the Board of Trustees of Edinboro State College. Mr. Gabreski fills the vacancy made by the resignation of Dr. William Leonard. His term extends until the third Tuesday of January 1961, or until his successor has been appointed and qualified. The following letter concerning Mr. Gabreski and Mrs. Jane Conaway has been received by Dr. Miller.

July 11, 1960

Dr. Thomas R. Miller, President
Edinboro State College
Edinboro, Pennsylvania

Dear Doctor Miller:

This is to advise you that official information has recently been received advising this Department of the appointment, and Senate Confirmation, of the following individuals:

Mr. Max P. Gabreski, Grandview Road, R. D. 1, Oil City, Venango County, for appointment, to serve until the third Tuesday of January 1961, or until his successor has been appointed and qualified, vice Dr. William A. Leonard, Oil City, who resigned.

Mrs. Jane Conaway, 208 Conewango Avenue, Warren, Warren County, for reappointment as a member of the Board of Trustees, to serve until the third Tuesday of January 1963, or until her successor has been appointed and qualified.

The effective date of these appointments to your Board of Trustees will be June 20, 1960.

Sincerely yours,
(SIGNED)
George H. Marshall
Acting Personnel Director
Department of Public Instruction
Harrisburg, Pennsylvania

The following members were present: Mr. Will Rose, Mr. Max Gabreski, Mr. John Grajciar, Mr. Frank Holowach, Mr. Malcolm Mershon, Mrs. Susan McComb, Mrs. Helen Rye, Mr. W. Verne Zahniser.

It was voted, on motion of Mr. Mershon, seconded by Mrs. Rye, that the minutes of the Board of Trustees meeting held May 30, 1960, be approved as submitted by the secretary to each member of the Board.

It was voted, on motion of Mr. Mershon, seconded by Mr. Holowach, that the Board authorize the Chairman of the Board to sign the following contract with the General McLane Joint School System. It is understood that both parties agree upon the following contract.

MEMORANDUM OF AGREEMENT
between the
BOARD OF TRUSTEES OF EDINBORO STATE COLLEGE
and the
BOARD OF SCHOOL DIRECTORS OF THE GENERAL MC LANE JOINT SCHOOL SYSTEM

Part I

The Board of School Directors of the General McLane Joint School System, PARTY OF THE FIRST PART, and the Board of Trustees of Edinboro State College at Edinboro, PARTY OF THE SECOND PART,

Do hereby enter into agreement as follows:

The Edinboro State College shall operate a campus elementary school on the Edinboro college campus for kindergarten through grade six. This school will be operated in accordance with the standards of the Department of Public Instruction.

It will be the policy of the college:

1. To add a kindergarten program not later than September 1961.
2. To limit the number of pupils in all rooms to approximately twenty-five per classroom. It will not be considered desirable to have less than twenty-two nor more than twenty-seven in each classroom.
3. To provide art, music, and physical education services in addition to those included in the program by the classroom teacher.
4. To provide a well prepared, certified, and qualified teacher for each classroom.
5. To maintain instruction at each level in such a way that it shall be in accord with the best current practices.

In return for such services to the children of this area, the General McLane Joint School System agrees to furnish such transportation as may be necessary to bring to the campus school pupils whose parents have indicated that they wish their children to attend the campus school. The college agrees to pay one thousand dollars (\$1,000) per year to the General McLane Joint School System to cover any additional costs of transportation of such pupils as are brought to the campus elementary school. The supervising principal of the school district has administrative jurisdiction over the pupils being transported.

Further, any state moneys received by the district school system as state aid for the education of the children who do attend the Edinboro State College Campus Elementary School shall be transferred to the Edinboro State College.

Part II

In order that this agreement shall be implemented to the advantage of both the party of the first part and the party of the second part, the following conditions shall be considered to be a part of the contract.

1. Edinboro State College shall be responsible for all costs for the education of pupils attending the campus elementary school.
2. The campus elementary school shall be operated as an attendance unit of the General McLane Joint School System. The administration and supervision of the campus elementary school shall be the responsibility of the college.

3. The campus elementary school shall have a head teacher or teaching principal who will be in charge of the school. Communications from the General McLane Joint School System shall be directed to such principal or head teacher or through the President of the College.
4. Any testing program covering the entire General McLane Joint School System will be also carried out in the campus elementary school.
5. The time schedules of the campus elementary school of the college and of the General McLane Joint School System will coincide. Any differences shall be worked out at least one week prior to the change.
6. If the campus school uses the cafeteria facilities of the Edinboro Area Elementary School for luncheon, and transportation of pupils or food is involved, then the cost of such transportation shall be assumed by the campus school.
7. The necessary number of pupils, including those volunteering to attend the campus elementary school shall be assigned to the campus elementary school by the authorized representative of the school board. No pupil shall be assigned to the campus elementary school whose parents object to such an assignment. Pupils may be re-assigned after a two year period. There shall be no transfers or re-assignments during a school year except under extenuating circumstances and then only under mutual agreement by both the school system and the college.
8. Provided the pupils requesting the privilege of attending the campus elementary school exceed twenty-five in any classroom of the campus elementary school, the college shall select the required number for that class group in approximate proportions to the number of those volunteering from each municipality.
9. This contract shall be on a year to year basis for the period June 1, 1960 through May 31, 1961. It shall be renewed automatically annually unless at least one party presents written notice on January 1 of the preceding year notifying the other party that the contract will not be renewed.

SIGNED AND APPROVED FOR THE EDINBORO STATE COLLEGE

This _____ day of _____, 19____

President, BOARD OF TRUSTEES

President, EDINBORO STATE COLLEGE

SIGNED AND APPROVED FOR THE GENERAL MC LANE JOINT SCHOOL SYSTEM

This _____ day of _____, 19____

President, BOARD OF SCHOOL DIRECTORS

Secretary, BOARD OF SCHOOL DIRECTORS

Approved: _____
Superintendent of Public Instruction

Dr. Miller presented the letter of George M. Leader dated June 10, 1960, to the Board. The letter was received with appreciation by the Board for Mr. Leader's consent to have the Special Education wing of the Campus School called the "Leader Clinic."

It was voted, on motion of Mr. Holowach, seconded by Mr. Zahniser, that the bills for the months of May and June 1960 be approved as presented by the Bursar.

It was voted, on motion of Mrs. Rye, seconded by Mr. Mershon, that the refunds for the following persons be granted in accordance with the regulations for repayment and in the amount due them as shown by the records of the Bursar.

| | | | |
|---------------|---------|--------------------|---------|
| Beverly Gnagi | \$33.00 | Robert J. Morrison | \$11.00 |
| Bill Joseph | \$30.00 | Eva G. Osborn | \$33.00 |

The Board unanimously recommended that the June 6, 1960, letter from Dr. Charles H. Boehm, Superintendent of Public Instruction, be spread upon the minutes of the July 27, 1960, meeting of the Board.

Commonwealth of Pennsylvania
Department of Public Instruction
Harrisburg, Pennsylvania
June 6, 1960

Dr. Thomas R. Miller, President
Edinboro State College
Edinboro, Pennsylvania

Dear Doctor Miller:

It is a privilege to be in a position to do something for our excellent State institutions. It becomes a pleasure when you know it is appreciated by the Board of Trustees of the individual institutions.

Please relay my gratitude to your Board of Trustees for the expression of appreciation for work in the Department of Public Instruction.

Sincerely yours,
(SIGNED)
Charles H. Boehm
Superintendent of Public Instruction

It was voted, on motion of Mr. Zahniser, seconded by Mr. Holowach, that the hourly wage paid to student employees be raised from 60¢ to 70¢ per hour beginning September 1, 1960.

It was voted, on motion of Mr. Grajciar, seconded by Mrs. Rye, that the Board accept the resignations of Mr. Sam Cianflocco and Dr. Joseph Pizzat. Mr. Cianflocco has accepted a position with the Erie City School District and Dr. Pizzat has accepted a position at the Patterson, New Jersey Teachers College.

It was voted, on motion of Mr. Mershon, seconded by Mr. Gabreski, that the Board rescind action taken April 9, 1960, on Dr. VanLaningham's request for sabbatical leave to begin September 1, 1960, for one full semester; and grant him one semester sabbatical leave with full pay, to begin September 1, 1961, provided a satisfactory replacement can be obtained.

It was voted, on motion of Mr. Zahniser, seconded by Mr. Grajciar, that the Board approve meritorious increments for the following faculty members:

Francis Johnson - Planning of Language Laboratory and work in Speech Correction and Special Education
Mildred Roebuck - Planning of Language Laboratory
Ronald McIntyre - Work in several extra curricular areas as well as in classroom and gymnasium
Richard Mower - Work in Art Education
William Brown - Work in Art Education

It was voted, on motion of Mr. Holowach, seconded by Mr. Gabreski, that Mr. Vaughn Herbel be granted a double increment because his service to the college has been extra-ordinarily well performed and he has directed the business activities of the College very capably.

It was voted, on motion of Mr. Zahniser, seconded by Mrs. Rye, that Mr. Charles Glendinning be promoted from Instructor to Assistant Professor beginning September 1, 1960.

It was voted, on motion of Mr. Grajciar, seconded by Mrs. McComb, upon the recommendation of Dr. Miller, that the Board approve the appointment of the following new faculty members as of September 1, 1960.

Mrs. Ava Bond - Campus School - Assistant Professor - \$6,000
Mrs. Reba Griffin - Campus School - Instructor - \$5,300
Mrs. Brooke Bishop - Campus School - Instructor - \$5,300
Mr. James Parnell - Art - Assistant Professor - \$5,600
Mr. George Ferguson, III - Art - Assistant Professor - \$5,600
Mr. Earl Shoemaker - Geography - Instructor - \$5,300
Miss Carol Hogan - English - Instructor - \$4,700

Upon the recommendation of Dr. Miller, Mr. Marshon made a motion to accept the following non-instructional personnel for appointment. The motion was seconded by Mrs. Rye.

Mr. Russell Womeldorf - Semi-skilled Laborer - \$1.63 per hour
Mr. Joseph Kolin - Custodial Worker I - \$1.22 per hour
Mr. Stephen Bemis - Custodial Worker I - \$1.22 per hour
Miss Joan Turner - Clerk I - \$1.16 per hour
Mrs. Nancy DeFurio - Clerk Steno. I - \$107.00 per bi-weekly pay period

Mr. Grajciar then asked to have the motion amended and to have the Board go on record with the Department of Public Instruction "that the present wage scale for non-instructional personnel is unrealistic if we are attempting to employ personnel who can do the job adequately." Mr. Holowach seconded the amendment and the Board unanimously voted to approve the amendment.

It was voted, unanimously to accept the non-instructional personnel as listed above.

It was voted, on motion of Mrs. McComb, seconded by Mr. Zahniser, that Mr. Robert Skelton be changed from the wage to the salary payroll.

It was voted, on motion of Mr. Grajciar, seconded by Mr. Gabreski, that Tom R. Miller, II, M. D. be appointed part-time college physician for the one year period beginning September 1, 1960, and ending August 31, 1961.

Food service for the pupils attending the Campus School was discussed at considerable length. Several suggestions were made and Dr. Miller will make a recommendation to the Board at the next regular meeting.

Dr. Miller gave a report on the meeting he and Mr. Herbel attended in Harrisburg on July 6, 1960, for the purpose of proposing items for the capital budget. The attached list is the building program as proposed.

It was voted, on motion of Mr. Mershon, seconded by Mrs. McComb, that the meeting adjourn. Mr. Rose, therefore, declared the meeting adjourned at 12:05 p.m.

Respectfully submitted,

Secretary, Board of Trustees

CAPITAL BUDGET MEETING
EDINBORO STATE COLLEGE
July 6, 1960

| Biennium | Priority | Project | Cost |
|----------|----------|----------------------------------|-----------|
| 1961-63 | 1 | Campus Plan | \$4,000 |
| | 2 | Sewage Survey | 2,000 |
| | 3 | Electrical Survey | 1,500 |
| | 4 | Fixed Equipment for Kitchen | 125,000 |
| | 5 | Campus Water System | 100,000 |
| | 6 | Athletic Field | 216,000 |
| | 7 | Field House | 989,000 |
| | 8 | Womens Dormitory | 1,250,000 |
| | 9 | Mens Dormitory | 904,000 |
| | 10 | Classroom Building ** | 703,500 |
| | 11 | Laundry and Maintenance Building | 425,000 |
| 63-65 | 12 | Student Community Center | 562,000 |
| | 13 | Mens Dormitory | 904,000 |
| | 14 | Womens Dormitory .. | 904,000 |
| | 15 | Addition to Dining Hall | 500,000 |
| | 16 | Classroom Building | 703,500 |
| | 17 | Womens Dormitory | 904,000 |
| 65-67 | 18 | Addition to Library | 450,000 |
| | 19 | Classroom Addition to Auditorium | 250,000 |
| | 20 | Two Dormitories | 1,800,000 |
| | 21 | Administration Building | 353,500 |