

MINUTES
Edinboro University of Pennsylvania Council of Trustees
Special Meeting
Tuesday, April 28, 2015
Crawford Center Conference Room

At 9:05 a.m. Chair John Horan called the Special Meeting of the Edinboro University Council of Trustees to order. Following Roll Call at the direction of Chair John Horan, the Recording Secretary verified the presence of a quorum. Present were:

Ms. Barbara Chaffee
Mr. Dennis Frampton
Mr. Daniel Higham
Mr. John Horan
Mr. Rob Lowther (joined the meeting in progress during the Executive Session)
Ms. Kathy Pape (via phone)
Mr. John Pulice
Mr. Harold Shields
Mr. Ronald Steele
Mr. Timothy Wachter (joined the Executive Session via phone and then joined the meeting in progress)
Mr. Shaquan Walker (joined the meeting in progress during the Executive Session)

In addition to President Julie Wollman, the following individuals were in attendance at the Special Meeting:

Dr. Alan Biel, Dean – Graduate Studies and Research and Interim Dean - School of Education
Mr. Guilbert Brown, Vice President for Finance and Administration
Mr. Matthew Cettin, Director Institutional Research and Assessment
Dr. Donald Dilmore, Associate Vice President for University Libraries
Ms. Sherri Galvin, Assistant to the President and Recording Secretary
Dr. Michael Hannan, Provost and Vice President for Academic Affairs
Mr. Jeffrey Hileman, Director of Communications
Ms. Tina Mengine, Vice President for University Advancement
Dr. Nathan Ritchey, Dean - College of Science and Health Professions and Vice President
for Strategic Initiatives
Mr. Eric Sheppard, Interim Associate Vice President of Financial Operations

Following the conduct of Roll Call, Chair Horan noted for the record that the proceedings of the Edinboro University Council of Trustees meetings are recorded. Therefore, public disclosure to those in attendance via his verbal announcement and the written public notice avoids any violation of the *Pennsylvania Wire Tapping Act*. He then moved to the first order of business - Public Comment. The Chair invited comment from the public in attendance.

Hearing no requests from members of the public to speak, Chair Horan moved to the first item of business, Academic Affairs, and directed Provost Michael Hannan to come forward to deliver a summary of the action before the Council. Dr. Hannan noted that there were multiple items for review. These included:

New Certificate
 New Minors
 Program Revisions
 Addition of New Tracks/Concentrations
 Moratorium Request

He stated that President Wollman recommends approval of the above programs as listed on pages one through three of the meeting agenda. However, since the creation of the agenda, Provost Hannan noted several adjustments. On page one under **New Minors** - Minor in Special Education, this program has not yet been approved by the University-wide Curriculum Committee. Therefore, this item is being removed from the agenda for Council approval and will be brought forward for review and approval at a Fall 2015 meeting.

Secondly, and located on page two of the agenda under the heading, **Addition of New Tracks/Concentrations**, there is listed a Bachelor of Arts in Music – Music Therapy. It was determined that rather than adding a track/concentration to the existing degree program, the proposal is for a new degree, Bachelor of Music - Music Therapy. The new proposed degree provides a greater level of flexibility in terms of the number of credits that can be required in the major. Provost Hannan stated that Music Therapy is considered a professional program in Music and will not be limited to the 45 credit maximum true of Bachelor of Arts degree programs. He further noted that the description summary of this program contained in previously distributed materials remains the same.

Lastly, he noted a needed change in the name of a degree program that had been approved by the Edinboro University Council at their March 10, 2015, business meeting. In March, the Council approved the Master of Arts in Clinical Rehabilitation Counseling as a program degree revision. Since that time, the accrediting body, CACREP, has insisted that the degree name be changed from Master of Arts in Clinical Rehabilitation Counseling to the **Master of Arts in Clinical Rehabilitation and Mental Health Counseling**. Provost Hannan reiterated that there is no proposed change to the actual program approved by the Council at the March meeting, the new title reflects only a name change as recommended CACREP.

Chair Horan entertained any questions of Provost Hannan and sought a motion for approval of the following Academic Affairs recommendations of President Wollman and endorsed by Dr. Hannan. **It was voted**, on motion of Trustee Pulice, seconded by Trustee Pape, to accept President Wollman's recommendation for approval of the following:

NEW CERTIFICATE

Arts Infusion Institutional Certificate

NEW DEGREE

Bachelor of Music - Music Therapy

NEW MINORS

Creative Writing Minor

Digital Media Production Minor

Forensic Studies Minor

Public Relations Branding and Imaging Minor

PROGRAM REVISIONS

Associate of Arts in Human Services – Developmental Disability Specialist
 Associate of Science – Business Administration

Bachelor of Science in Education – Early Childhood (P-4)
 Bachelor of Science in Education – Early Childhood (P-4) and Special Education (P-8)

Bachelor of Science in Education - Middle Level Dual Certification; English/Language
 Arts & Reading and Special Education (PK-8)

Bachelor of Science in Education – Middle Level Dual Certification; Math and English/
 Language Arts & Reading and Special Education (PK-8)

Bachelor of Science in Education – Middle Level Dual Certification; Math and Science
 and Science and Special Education (PK-8)

Bachelor of Science in Education- Middle Level Dual Certification; Math and Social
 Studies and Special Education (PK-8)

Bachelor of Science in Education- Middle Level Dual Certification; Mathematics and
 Special Education (PK-8)

Bachelor of Science in Education- Middle Level Dual Certification; Science and English/
 Language Arts & Reading and Special Education (PK-8)

Bachelor of Science in Education- Middle Level Dual Certification; Science and Social
 Studies and Special Education (PK-8)

Bachelor of Science in Education- Middle Level Dual Certification; Science and
 Special Education (PK-8)

Bachelor of Science in Education- Middle Level Dual Certification; Social Studies and
 Special Education (PK-8)

Bachelor of Science in RN-BSN Online Program
 Bachelor of Science in Nursing BSN (Innovative Program)
 Bachelor of Science in Nursing BSN Traditional Program

Certificate in Conflict Management

Master of Arts in Communication Studies
 Master of Arts in Counseling – Art Therapy
 Master of Arts in Counseling – School Counseling
 Master of Social Work

PROGRAM REVISION – TITLE CHANGE

Master of Arts in Clinical Rehabilitation Counseling to Master of Arts in Clinical
 Rehabilitation and Mental Health Counseling

ADDITION OF NEW TRACKS/CONCENTRATIONS

Bachelor of Arts in Journalism and Public Relations – Digital Media Production
 Bachelor of Arts in Political Science – International Affairs Concentration

Bachelor of Science in Business Administration – Finance Concentration

MORATORIUM REQUEST

Certificate in Customer Relations Management

Roll Call vote – Approval of New Certificate, New Degree, New Minors, Program Revisions, Program Revisions – Title Change, Addition of New Tracks/Concentrations, and Moratorium Request

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Frampton	X			
Trustee Higham	X			
Trustee Lowther			X	
Trustee Pape (via phone)	X			
Trustee Pulice	X			
Trustee Shields	X			
Trustee Steele	X			
Chairman Horan	X			
Trustee Wachter			X	
Trustee Walker			X	

The motion carried with unanimous approval by the Edinboro University Council of Trustees.

Chair Horan stated that the next order of business was the review and discussion of the Triennial Evaluation of President Wollman. He reminded those in attendance that the conduct of a triennial review is broad in scope and involves a large number of stakeholders from both the internal campus community and external community. It is truly a 360 degree look at the President and her abilities to provide leadership of the institution and staff. Trustee Timothy Wachter served as the chair the Triennial Evaluation Committee and was assisted by Trustees Pape and Steele. The Chair noted that Trustee Wachter would be arriving to join the meeting in progress. In the meantime, Chair Horan declared that the Council would adjourn to Executive Session so that Council members could discuss the Evaluation report. The Executive session convened at 9:15 a.m. President Wollman was invited to remain for the Executive Session since there would likely be questions to which only she could respond. Prior to the call to reconvene the public meeting, Trustees Wachter, Lowther, and Walker arrived to join the session in progress.

At 9:55 a.m., Chair Horan reconvened the Special Meeting, and requested Trustee Wachter to deliver a brief summary of the triennial evaluation process, provide the committee's recommendation and proposed Resolution. Trustee Wachter began with a public recognition and appreciation to staff in the Provost's office, namely Carla Gutting, for her assistance in coordinating all of the interviews and information gathering sessions. The Triennial Evaluation Committee met with nearly 70 individuals -- internal and external to the University, local government leaders, parents, funders, donors, students, staff at all levels. It was agreed that President Wollman is doing a phenomenal job. Common themes heard throughout the review process included:

- Accessibility - Dr. Wollman is accessible;
- Invested - Dr. Wollman is invested; and
- Impact - Dr. Wollman has made a marked impact on the region and not just the University.

Trustee Wachter stated that the largest measure of impact has been the launch of Porreco College; and in words and praises used by local leaders, the Porreco College initiative has truly been a game changer for the region. Therefore, and in consultation with the Triennial Review Committee, Trustee Wachter presented and read into the record the following Resolution:

R E S O L U T I O N

Edinboro University of Pennsylvania Council of Trustees Special Meeting

April 28, 2015

Whereas, the Chairman of the Council of Trustees of Edinboro University of Pennsylvania appointed a Triennial Review Committee to review the performance of Dr. Julie Wollman as President of Edinboro University; and

Whereas, the Triennial Review Committee interviewed nearly seventy interested individuals within the internal and external university community and members of the Council of Trustees; and

Whereas, through this process, an evaluation of President Wollman was conducted in accordance with BOG Policy 2002-03-A: Evaluating Presidents; and

Whereas, the Triennial Review Committee has consolidated the recommendations, observations and conclusion received during this process into a final report; and

Whereas, it is the recommendation of the Triennial Review Committee that the Council of Trustees submit the final report to the Chancellor of the State System of Higher Education along with the endorsement and highest recommendation possible of President Wollman and furthermore, that the Council of Trustees recommend the extension of President Wollman's employment agreement with the Pennsylvania State System of Higher Education.

Now, therefore, be it **RESOLVED** by the Council of Trustees of Edinboro University of Pennsylvania, this 28th day of April, 2015, the following:

That the Council of Trustees of Edinboro University of Pennsylvania commends and endorses the performance of President Wollman, and directs that the final report of the Triennial Review Committee be forwarded to the Office of the Chancellor of the State System of Higher Education with the highest possible recommendation that Dr. Wollman's employment agreement with Pennsylvania State System of Higher Education be extended.

Hearing no further requests for discussion with regard to the presented Resolution and recommendation, **It was voted**, on motion of Trustee Wachter, seconded by Trustee Shields to approve the Resolution as presented (**Attachment #1**).

Roll Call vote – Resolution and Recommendation for Extension of President Wollman Employment Agreement

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Frampton	X			

continued – Roll Call vote re: Resolution and Recommendation for Extension of President Wollman Employment Agreement

Trustee Higham	X
Trustee Lowther	X
Trustee Pape (via phone)	X
Trustee Pulice	X
Trustee Shields	X
Trustee Steele	X
Chairman Horan	X
Trustee Wachter	X
Trustee Walker	X

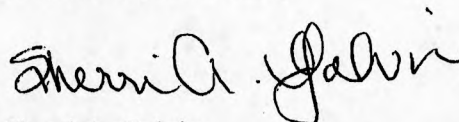
The motion carried with unanimous approval by the Edinboro University Council of Trustees.

Following the vote, Chair Horan thanked and expressed appreciation to the members of the Triennial Review Committee -- Trustees Wachter, Pape and Steele -- for their work. A round of applause ensued in recognition of not only the Committee's work, but also in appreciation for President Wollman. Next steps after the submission of the final report to the Office of the Chancellor will be a meeting, either in person or by conference call, involving Chancellor Brogan, President Wollman, the chair of the Triennial Review Committee and the Chair of the EU Council of Trustees to review the evaluation and to answer any questions. A tentative date for this meeting has been set for May 27.

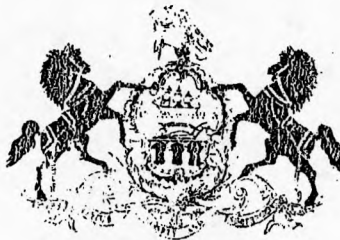
Chair Horan, noting that there was no other business to be conducted at the Special Meeting, entertained a motion calling for adjournment. **It was voted**, on motion of Trustee John Pulice, seconded by Trustees Dennis Frampton, to adjourn the April 28, 2015, Special Meeting of the Edinboro University Council of Trustees. The meeting adjourned at 10:01 a.m.

In closing, Chair Horan noted the group would reconvene for its scheduled Study Session following a ten minute break. He reminded Council members of the next scheduled meeting of the EU Council of Trustees takes place on Tuesday, June 9, 2015. This meeting session will include the Council's Annual Inspection of Facilities, Committee meeting, lunch, and quarterly business meeting along with the presentation of a slate and election of Council Officers (Chair, Vice Chair, and Secretary).

Respectfully submitted,



Sherri A. Galvin
Assistant to the President and Recording Secretary



RESOLUTION

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Whereas, the Triennial Review Committee interviewed nearly seventy interested individuals within the internal and external university community and members of the Council of Trustees; and

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Whereas, the Triennial Review Committee has consolidated the recommendations, observations and conclusion received during this process into a final report; and

Whereas, it is the recommendation of the Triennial Review Committee that the Council of Trustees submit the final report to the Chancellor of the State System of Higher Education along with the endorsement and highest recommendation possible of President Wollman and furthermore, that the Council of Trustees recommend the extension of President Wollman's employment agreement with Pennsylvania's State System of Higher Education.

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Handwritten signature of John E. Horan in cursive.

Chairman John E. Horan
Edinboro University Council of Trustees

Handwritten signature of Timothy S. Wachter in cursive.

Trustee Timothy S. Wachter, Esquire
Chair of the Triennial Review Committee

