

Edinboro, Pa.
June 11, 1937

The regular meeting of the Board of Trustees of the Edinboro State Teachers College was held Friday, June 11, 1937 in Loveland Hall, Edinboro, Pennsylvania at 10:00 o'clock A. M.

Members present were Messrs. John B. Brooks, Ritchie T. Marsh, O. W. Renz, C. E. Bordwell and Mrs. Bertha Winter Mahoney.

The following Agenda was explained in detail by the President.

Part A

- I. Reading and Approval of Minutes
- II. Receiving of Warranted Bills
- III. Trustees' Conference with the Governor
- IV. Organization of Board for 1937-38
- V. Awarding of Coal Contract

Part B - President's Report

- I. Enrollment Date - Final

	1935-36	1936-37
Class I Students	302	312
Part Time Students	31	47
Extension Students	161	185
Summer Session	124	145
Post Session	0	48
	618	737
- II. Summer Session, 1937
 - A. Enrollment prospects
 - B. Plans
- III. Report to Superintendent of Public Instruction--Out-standing Developments 1936-37
 - A. Growing "in-service" contributions of Edinboro
 - B. Strengthening of the student teaching program
 - C. Reorganization of the extracurricular program
 - D. Increasing professional standards of the professional staff; four will add A.M. degrees by August 1
 - E. Development of faculty co-operation through functioning faculty committees
 - F. Growing importance and participation of students through the Student-Faculty Co-operative Council
 - G. Improvements of the physical plant
 1. WPA projects--new water mains, electrical transmission lines, rewiring of Reeder Hall and seven buildings, painting and plastering numerous rooms and Loveland Hall, new office quarters
 2. Campus improvements
 - (a) 1800 feet curbing

- (b) Planting
 - (c) Tree surgery
 - H. Additional equipment secured
 - I. Public relations improvement
 - J. Attitude of Board of Trustees in regard to the professional administration of the College--two resolutions passed by the Board
- IV. Finances of the College
- V. Status of State Appropriation
- A. Restoration of salaries first concern
 - B. Continued improvements
 - C. Needed personnel
- VI. Status of Building Projects
- A. Plans submitted
 - B. Coordinating the work of the architects
 - C. Location of buildings
 - D. Special appropriation bill passed
- VII. The New Curricula
- A. Administration
 - B. Publicity needed
- VIII. Commencement
- A. Graduates
 - B. Program
- IX. Probable Effects of the Teacher Tenure Law
- A. Placement
 - B. Enrollments
 - C. Teachers in service--an opportunity
 - 1. Five County Area--2140 Elementary Teachers
 - 320 College Degrees (15%)
 - 1820 without College Degrees (85%)
 - 2. Erie County--730 Elementary Teachers
 - 117 College Degrees (16%)
 - 513 without Degrees (84%)
- X. Recommendation--Personnel
- A. Non-instructional employees
 - B. Professional

Upon motion of Mrs. Mahoney, seconded by Dr. Renz, the minutes of the meeting held April 2, 1937 were approved and ordered placed on file.

Upon motion of Dr. Renz, seconded by Mrs. Mahoney, bills amounting to \$13,209.32 were approved for payment.

Dep't. of Welfare-P.L.	Printing	3.71
Penn'a. Railroad Co.	Freight	1.78
Universal Pub. Synd.	Binding	63.76
Edward Eichenlaub	Meat	2.27
Red & White Stores	Groceries	14.37
Austin Company	Hardware	1.50

Bertram Rubber Co.	Infirmary supplies	.29
C. Wilbut Billings	Sand	6.89
Bolins Shade Shop	Instructional supplies	.40
Boyd & Schafer	Fire clay	1.95
Buckeye Ribbon & Carbon Co.	Office supplies	.32
Milloy Lumber Company	Hardware	11.50
Palace Hardware House	"	4.72
Remington Rand, Inc.	Library supplies	3.38
Zindel & Stauffer	Shovels	8.70
F. S. Heinaman	Traveling expenses	4.50
H. L. Offner	" "	14.00
Carmon Ross	" "	38.05
Swaney Chevrolet Sales	Repairs to truck	3.21
Penn'a. Telephone Corp.	Service & tolls	65.04
J. E. Ball	Plumbing repairs	58.20
Balduf Welding Company	Welding	1.00
Lyman Felheim Company	Surfacing lumber	2.50
Armstrong Grocery Co.	Groceries	1.10
Grandall Packing Company	Packing	8.78
Firch Baking Company	Bread	26.06
Gen. Elec. Supply Corp.	Fuses	1.47
Jacob Haller Company	Groceries	2.40
Sam Katowitz & Sons	Produce	16.21
Frank Liemer	Bread	6.40
Miller-Bryant-Pierce Co.	Crabon paper	2.04
Office Equipment Company	Mimeo ink	12.00
Sanitary Farms Dairy	Buttermilk	1.50
Sybrant & Case	Meat	29.10
G. E. Sauner	Trees & labor	613.00
J. N. Wilson Company	Pulling & Hauling stumps	225.63
Erie Engraving Company	Etchings	9.71
Joseph Ruzicka	Binding	1.10
Allen Bradley Company	Power House supplies	3.55
B. E. Darrow	Lumber	5.41
General Electric Supply	Couplings	1.99
Milloy Lumber Company	Lath, plaster, lime	246.35
Palace Hardware House	Circular rip saw	5.25
Park Hardware Company	Dynamite	1.90
Mildred Forness	Traveling Expenses	10.80
Jane S. Ludgate	" "	10.00
W. V. Zahniser	" "	28.00
Sinclair Refining Company	Gasoline	1.87
Borough of Edinboro-W.D.	Water Rent	299.80
Sanitary Farms Dairy	Dairy Products	5.25
Swift & Co.	Meat	178.43
Penn'a. Electric Co.	Electric service	260.22
Blystone & Robbins	Cement	342.75
Cotterel Company	Office supplies	2.65
Educational Trends	Library magazine	1.00
Hanson-Bennett Magazine Agency	Library magazines	290.75
Life	Library magazine	4.50
Finnell System, Inc.	Parts for scrubbing machine	8.38
Jacobsen Mfg. Company	" " power mower	39.31
Yarnall-Waring Company	Power house repairs	58.50
Remington Rand, Inc.	Magazine binders	106.29
W. Bodek Corporation	Cheese cloth	7.76
Byrnes & Kiefer Company	Baking powder	4.10

Dauphin Elec. Supplies Co.	Bushings & locknuts	.64
Harrisburg Hardware Co.	Door check liquid	5.00
N. M. Holden Company	Steel wool	4.25
Jersey Belle Food Prod.Co.	Gelatin	4.66
Johnston, Keffer & Trout	Typewriter paper	4.71
Keps Electric Company	Electrical supplies	3.54
Markovitz Brothers	Cheese cloth	2.94
Rumsey Electric Company	Key sockets & receptacles	10.54
S. Strunz & Son, Inc.	Soap chips	78.66
Swift Equipment Corp.	Shovels	10.44
Toledo Plate & Window Glass Co.	Glass	71.79
J. H. Weil & Company	Instructional supplies	5.86
Armour & Company	Meat and butter	106.99
C. A. Curtze	Groceries	11.00
Erie Farm Products Co.	Butter	31.68
Erie Fish Company	Fish	6.28
Firch Baking Company	Bread	7.95
S. M. Flickinger	Sugar	103.00
Jacob Haller Company	Flour	43.50
Lake Shore Ice Cream Co.	Ice cream	32.65
Frank Liemer	Bread	16.00
Loblaw Groceterias	Coffee	6.28
National Biscuit Co.	Crackers	1.73
Sanitary Farms Dairy	Dairy products	7.65
N. E. Schruers	Milk	127.05
Swift & Company	Meat & butter	109.64
Sybrant & Case	Meat	72.63
United Fruit & Produce	Produce	28.75
H. M. Wagner & Co.	Canned fruit & produce	45.70
Dep't. of Welfare-P. L.	Printing	6.10
Austin Company	Hardware	.45
Erie Concrete & Steel	Washers for valves	6.23
Erie Hardware Company	Set of wrenches	11.49
Erie Window Glass Co.	Paint & shellac	6.42
General Elec. Supply Corp.	Fuses	3.54
Johnson Lumber Company	Lumber	72.38
Jolleys Pharmacy	Rat-nip	1.05
Kimmel Printing & Stamp Co.	Rubber stamp	.80
Palace Hardware House	Carpenter tools & wire	9.75
Penn Silicon Co.	Sand	8.00
Ceylon Perry	Lumber	1.94
Reinhold Pharmacy	Infirmiry supplies	2.00
Standard Sanitary Mfg.Co.	Hardware	5.55
E. Leigh Mudge	Traveling expenses	14.00
W. A. Wheatley	" "	28.00
Swaney Chevrolet Sales	Repairs to truck	3.65
C. D. Norris Coal Company	Coal	1,000.09
Springs Oil Service	Furnace oil	33.48
C. Wilbur Billings	Storm damage	125.00
LeJeal Automotive Service	Repairs to lawn mower	5.00
Underwood Elliott Fisher Co.	Repairs to typewriters	6.15
Penn'a. State College	Laundry field service	12.50
Harrisburg News Agency	Library subscription	12.00
C. Wilbur Billings	Sand & gravel	21.10
B. E. Darrow	Lumber	33.69
Dep't. of Welfare-P. L.	Trees & shrubs	85.45
Departmental Supply Co.	Marking ink	1.30
Erie Hardware Co.	Wire	2.11

General Elec. Supply Corp.	Electrical supplies	5.36
Roy Kahne	Kitchen supplies	28.20
Kraus Dep't. Store	Electrical fixtures	2.00
Palace Hardware House	Hardware	4.50
Scheidemantel Tire & Bat.S.	Lanterns & gasoline	8.70
Sinclair Refining Co.	Kerosene	13.50
Wittich's	Instructional supplies	4.85
Carmon Ross	Traveling expenses	32.50
Armor Elec. Mfg. Co.	Repairs to pipe organ	4.20
J. E. Ball	Plumbing	38.25
Roy Vogt	Repairs to phonographs	10.50
C. L. Haynes	Flowing snow from walks	22.00
Lyman Felheim Co.	Planing lumber	3.50
Ray Streeter	Post-office boxes	60.00
Appleby Bros. & Whittaker	Jenkins valves	26.66
Atlantic Refining Co.	Engine & cylinder oil	40.58
Enterprise Mill Soap Works	Laundry bleach	30.00
Garlock Packing Company	Gaskets	22.80
Gross Drug Company	Dishwashing compound	17.30
N. M. Holden Company	Glass cutters	1.32
Penn Gen. Supply Co.	Nails	3.80
Quaker City Elec. Co.	Copper wire	13.10
S. Strunz & Son	Liquid soap	1.75
E. E. Zimmerman Co.	Linseed oil & turpentine	35.13
West Schuylkill Press	Summer catalogues	181.76
Edward Eichenlaub	Meat	1.33
Red & White Stores	Groceries	8.97
Sybrant & Case	Meat	3.46
Armor Electric Mfg. Co.	Electrical supplies	4.00
General Electric Supply	" "	1.49
Palace Hardware House	Hardware	10.18
Star Electrical Co.	Electrical supplies	.96
Mildred Forness	Traveling expenses	13.50
C. Frances Whitney	" "	13.40
LeJeal Automotive Service	Repairs to lawn mowers	5.75
Armour & Co.	Meat	60.35
Thomas Blount	Potatoes	62.50
Erie Fish Company	Fish	5.90
Erie Window Glass Co.	Stain & denatured alcohol	9.44
Firch Baking Co.	Bread	24.39
Gavin Fruit & Produce Co.	Celery	2.25
Jacob Haller Co.	Groceries	14.40
Sam Katowitz & Sons	Lettuce	3.25
Kellogg Sales Co.	Cereals	16.03
Lake Shore Ice Cream Co.	Ice cream	10.00
Frank Liemer	Bread	20.80
Loblaw Groceterias	Coffee	5.30
Sanitary Farms Dairy	Dairy products	3.90
H. E. Schruers	Milk	147.68
Schulers Foods, Inc.	Potato chips & cheese sticks	4.10
Swift & Co.	Meat & butter	92.64
Union Fruit & Produce Co.	Produce	14.25
United Fruit & Produce Co.	"	19.20
York Paint & Hardware Co.	Step-ladders	12.60
Biron E. Decker	Shrubbery & landscaping	28.00
Garrett-Buchanan Co.	Envelopes	13.10
Baugh & Sons Co.	Fertilizer	30.15
Rinek Cordage Co.	Rope	9.94
C. C. Crawford	Traveling expenses	53.60

F. S. Heinaman	Traveling expenses	13.47
W. V. Zahniser	" "	16.00
William F. Gable Co.	Rugs	383.38
Andrews Paper House of York	Mimeo paper	38.68
Bethlehem Mop Company	Mops	17.40
Cudahy Packing Company	Cleansing soda	5.71
Jaegle Paint & Varnish Co.	Paint	68.00
Keys Electric Co.	Fuse Plugs	2.65
Lastik Products Co.	Japan Drier	2.70
Penn General Supply Co.	Nails	3.50
Thompson & Co.	Linseed oil	95.15
Wetherill Bros., Inc.	White lead	165.20
E. E. Zimmerman Co.	Turpentine	27.72
Milloy Lumber Co.	Flooring and doors	460.79
C. D. Norris Coal Co.	Coal	776.61
Penn'a. State Education Assoc.	Advertising	89.28
Erie Engraving Co.	Etchings	13.41
Annin & Co.	American flags	17.70
Austin Company	Hardware	1.40
Crane & McGlenen	High school lists	5.00
Drake Hardware Co.	Hardware	1.15
Fairview Evergreen Nursery	Shrubs	28.40
Gen. Elec. Supply Corp.	Electrical supplies	10.80
Jolleys Pharmacy	Infirmiry supplies	4.05
Palace Hardware House	Drills	1.25
Park Hardware Company	Bolts	.72
Raymond & Raymond	Instructional supplies	5.25
G. E. Sauner	Shrubs & labor	65.00
O. C. Thayer & Son	Plaster	66.95
Zindel & Stauffer	Hardware	4.40
Florence May Kunkel	Traveling expenses	10.75
E. Leigh Mudge	" "	16.00
Springs Oil Service	Furnace oil	33.48
Clarence C. French	Repairing stop watch	3.50
Noel Harned	" lawn mower	13.20
Pittsburgh-Erie Saw Corp.	Rental	3.00
John Bielak	Welding & making clamps	15.23
Blystone Mfg. Co.	Welding	.20
Klakamp Bros.	Sawing lumber	2.00
Eastman Kodak Co.	Instructional equipment	168.00
Dep't. of Welfare-P.L.	Envelopes	61.58
Erie Window Glass Co.	Stain & glass	15.30
Industrial Paint Co.	Mixing varnish	4.35
Cotterel Co.	Index guides	2.04
Dep't. of Welfare-P.L.	Sheeting & toweling	17.83
Erie Hardware Co.	Wire	2.52
Palace Hardware House	Tools	1.26
Shenk & Tittle	Instructional supplies	25.87
H. P. Waller Supply Co.	Rubbing bricks	4.70
Zindel & Stauffer	Nails	1.32
Mildred Forness	Traveling expenses	8.10
Jane S. Ludgate	" "	15.00
Carmon Ross	" "	66.00
L. H. Van Houten	" "	55.55
W. V. Zahniser	" "	8.00
C. D. Norris Coal Co.	Coal	200.86
General Electric Co.	Repairing coil	3.33

Corry-Jamestown Mfg. Co.	Cabinet files	59.93
Erie Fish Co.	Fish	6.28
Firch Baking Co.	Bread	11.44
Jacob Haller Co.	Groceries	5.50
N. M. Holden Co.	Screws	4.02
Industrial Paint Co.	Raw sienna	7.90
Sam Katowitz & Sons	Produce	9.00
Lake Shore Ice Cream Co.	Ice cream	10.00
Frank Liemer	Bread	8.40
Loblaw Groceterias	Coffee	3.56
Reams, Inc.	Thumb tacks	1.18
Red & White Stores	Groceries	9.57
Sanitary Farms Dairy	Orangeade & buttermilk	9.65
Schulers Foods, Inc.	Potato chips	3.00
Swift & Co.	Meat & butter	156.94
Union Fruit & Produce Co.	Produce	1.00
United Fruit & Produce Co.	Produce	4.20
Art Metal Construction Co.	Counter & file equipment	576.99
Jamestown Metal Furniture Co.	Files	70.13
Dep't. of Welfare-P. L.	Posters	5.27
Erie Engraving Co.	Line screen cuts	27.74
The Carey Co.	Expansion joints	3.78
Royce R. Mallory	Traveling expenses	2.50
E. Leigh Mudge	" "	10.00
C. Frances Whitney	" "	12.05
Sinclair Refining Co.	Gasoline	29.50
Felheim Lumber Company	Planing lumber	2.00
William M. Bains	Library book	2.30
Scientific Equipment Co.	Science equipment	7.00
Antrim Hardware Co.	Nails	13.20
Armour & Co.	Meat	39.73
Wm. Barnett & Sons, Inc.	Duck for mangles	6.87
Carmon-Roberts Co., Inc.	Wool felt for mangles	44.52
R. J. Crozier Co.	Nails	7.16
Firch Baking Co.	Bread	14.23
Jno. E. Graybill & Co.	Conduit & couplings	23.91
Sam Katowitz & Sons	Produce	15.46
Lake Shore Ice Cream Co.	Ice cream	32.20
Frank Liemer	Bread	17.32
Sanitary Supply & Spec. Co.	Burlap bags for waste cans	10.80
Schaffner Bros. Co.	Cheese	2.46
Schulers Foods, Inc.	Potato chips	3.00
Sybrant & Case	Ham	4.19
Geo. D. Wetherill & Co.	Putty	1.44
West Schuylkill Press	Catalogues	517.32
Belt Seed Co., Inc.	Grass seed	22.50
Blank & Gottshall Co.	" "	17.63
Comm. of Water Works	Reducers & plugs	11.25
Rounseville-Rohn Co.	Bowstrings	2.40
Scheidemantel's	Cleaning fluid & gasoline	.70
John A. Gaughenbaugh	Flowers for commencement	10.00
C. E. Ward Company	Caps & gowns	6.75
Florence May Kunkel	Traveling expenses	5.80
Swaney Chevrolet Sales	Repairs to truck	4.15
Chicago Apparatus Co.	Science Equipment	25.00
Williams, Brown & Earle	" "	182.00
Dep't. of Welfare-P. L.	Envelopes	22.37
N. E. Schruers	Milk	105.60

Penn'a. Electric Co.	Electric Service	65.36
The Educational Screen	Magazine subscription	1.00
Red & White Stores	Groceries	21.52
C. Wilbur Billings	Ice, sand, & gravel	51.21
Penn'a. Telephone Corp.	Service charge	43.10
J. G. Mitchell	Audiometer	294.65
Office Equipment Co.	Mimeograph & elec. stand	290.00
Wolfe Brush Company	Brushes	25.35
A. S. Boyle Company	Floor wax	22.50
	Total	13,209.32

Upon motion of Mrs. Mahoney, seconded by Dr. Renz, the Board accepted the bid of the C. D. Norris Coal Company to furnish approximately 1800 tons, $1\frac{1}{2}$ x $2\frac{1}{2}$ " nut coal, shaker screened, delivered in the bin at Edinboro State Teachers College for \$3.80 per ton, subject to the approval of the Department at Harrisburg and subject to the terms of the Guffey Coal Act. This contract awarded to the C. D. Norris Coal Company on account of the superior grade of coal furnished and prompt delivery made by this Company during the past year.

Upon motion of Mr. Marsh, seconded by Dr. Renz, the following officers were re-elected for the ensuing year.

John B. Brooks - - - - - Chairman
 Bertha Winter Mahoney - - - Vice Chairman
 Katherine H. Sallee - - - Secretary

Upon motion of Mrs. Mahoney, seconded by Mr. Marsh, the Board approved the recommendation of Dr. Ross that Walter Peterson be employed by the Edinboro State Teachers College as Fireman, beginning July 1, 1937, subject to the regular salary schedule.

Upon motion of Mrs. Mahoney, seconded by Mr. Bordwell, the Board approved the recommendation of Dr. Ross that Miss Pe Sarah Pettit be employed by the Edinboro State Teachers College as Dietitian, beginning September 1, 1937 - subject to budgetary conditions and the regular salary schedule.

Upon motion of Mr. Marsh, seconded by Dr. Renz, the Board approved the recommendation of Dr. Ross that Mr. C. J. Christenson be employed by the Edinboro State Teachers College as Rural Education Teacher at a salary of \$2,800.00 for 36 weeks, subject to budgetary conditions.

Upon motion of Mrs. Mahoney, seconded by Mr. Bordwell, the Board approved the President's recommendation that Miss Hazel Ober, Johnstown, Pennsylvania be employed by the Edinboro State Teachers College as resident directing nurse, with teaching duties, subject to the salary schedule, be begin work September 1, 1937.

Upon motion of Mr. Marsh, seconded by Mr. Bordwell, Dr.

Ross was authorized to negotiate with and hire if possible, Mr. Ferley Kline for night watchman at the Edinboro State Teachers College, beginning September 1, 1937.

Upon motion of Dr. Renz, seconded by Mrs. Mahoney, the meeting was adjourned.

Respectfully submitted,

Katherine H. Sallee
Katherine H. Sallee
Secretary