

East Stroudsburg Pa  
March 22. 1893

To the President and Members of  
the Trustees and Stockholders of the  
East Stroudsburg State Normal School,  
Gentlemen.

The Committee appointed by  
the State Superintendent of Public Instruction,  
to inspect the Building of the East Strouds-  
burg State Normal School, and report as  
to whether the Conditions prescribed in  
the laws of the state respecting the establish-  
ment of Normal Schools, have been complied  
with, respectfully report, that the  
requirements of the law have been con-  
scientiously complied with, and as  
fully as it is possible to do at this  
time. It is therefore unanimously  
recommended that the building be  
accepted by the State.

Attest  
James M. Coughlin  
Secretary

Egbert H. Pippel  
Chairman

List of the subscribers of the proposed East Stroudsburg State Normal School 257

|           |   |                         |               |                                   |                   |   |
|-----------|---|-------------------------|---------------|-----------------------------------|-------------------|---|
|           | ✓ | A. W. Knapp             | 10            | Shares of \$50 <sup>00</sup> each | 500.00            | ✓ |
|           | ✓ | Milton Lyter            | 20            | " " " "                           | 1000.00           | ✓ |
|           | ✓ | Morton Decker           | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | J. R. Brotzman          | 20            | " " " "                           | 1000.00           | ✓ |
|           |   | E. S. Lumber Co         | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | H. H. Dieter            | 10            | " " " "                           | 500.00            | ✓ |
|           |   | Andrew Hallett          | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | J. H. Zacharias         | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | G. L. Adams             | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | R. W. Reynolds          | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | F. J. Kistler           | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | L. H. Burnett           | 10            | " " " " In trust                  | 500.00            | ✓ |
|           | ✓ | J. A. Gardner           | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | Philip Ruster           | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | J. R. Bush              | 10            | " " " "                           | 500.00            | ✓ |
| ES        |   | B. J. Taylor            | 10            | " " " " A. R. Sullivan            | 500.00            | ✓ |
| Poston    | ✓ | John J. Miller          | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | Muehling & Johnson      | 10            | " " " " Jesse Haussing            | 500.00            | ✓ |
|           | ✓ | G. E. Stauffer          | 10            | " " " "                           | 500.00            | ✓ |
| ES        | ✓ | Mrs Philip Peters       | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | J. H. Shotwell          | 10            | " " " "                           | 500.00            | ✓ |
| Missal    |   | <del>L. M. Tucker</del> | <del>10</del> | <del>" " " " not paid</del>       | <del>500.00</del> | X |
|           | ✓ | J. C. Roof              | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | B. R. Brown             | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | Edward Brown            | 10            | " " " "                           | 500.00            | ✓ |
| Shuman    | ✓ | Hiram Sabar             | 20            | " " " "                           | 1000.00           | ✓ |
|           | ✓ | J. H. Fenner            | 10            | " " " "                           | 500.00            | ✓ |
| Henry     | ✓ | Lewis Drake             | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | J. H. Eilenberger       | 10            | " " " "                           | 500.00            | ✓ |
| ES        | ✓ | F. H. Smith             | 10            | " " " "                           | 500.00            | ✓ |
| Missal    | ✓ | Obediah Zimmerman       | 10            | Shares                            | 500.00            | ✓ |
| Henry and | ✓ | R. F. Schwarz           | 10            | " " " "                           | 500.00            | ✓ |
|           |   | <del>J. H. Shall</del>  | <del>10</del> | <del>" " " " not paid</del>       | <del>500.00</del> | X |
| ES        | ✓ | A. Koffecker            | 10            | " " " "                           | 500.00            | ✓ |
|           | ✓ | S. Rosenkrans           | 10            | " " " "                           | 500.00            | ✓ |
|           |   | <del>C. M. Bryant</del> | <del>10</del> | <del>" " " " not paid</del>       | <del>500.00</del> | X |
|           | ✓ | Bossard Bros            | 10            | " " " "                           | 500.00            | ✓ |
| ES        | ✓ | Saml Fenner             | 10            | " " " "                           | 500.00            | ✓ |
| S         | ✓ | Chas W Angle            | 10            | " " " "                           | 500.00            | ✓ |

Carried forward 390

2,100.00

|                  |                     |           |  | 21000 | 00 |   |
|------------------|---------------------|-----------|--|-------|----|---|
|                  | Prot forward        |           |  |       |    |   |
|                  | Ransbury & VanWhy   | 10 Shares |  | 500   | 00 | ✓ |
| Mr. C. E. Eubank | Chas Stemples       | 10 "      |  | 500   | 00 | ✓ |
| Richard          | C. S. Hoffman       | 3 "       |  | 150   | 00 | ✓ |
|                  | A. W. Davis         | 1 "       |  | 50    | 00 | ✓ |
|                  | E. B. Morgan        | 2 "       |  | 100   | 00 | ✓ |
| Hms              | J. B. Morgan        | 2 "       |  | 100   | 00 | ✓ |
|                  | H. Bush M.D.        | 1 "       |  | 50    | 00 | ✓ |
|                  | G. B. VanWhy        | 1 "       |  | 50    | 00 | ✓ |
|                  | E. H. Nicholas      | 2 "       |  | 100   | 00 | ✓ |
|                  | A. C. Pysker        | 2 "       |  | 100   | 00 | ✓ |
|                  | Leiders & Co        | 3 "       |  | 150   | 00 | ✓ |
| NY               | Chas Keiser         | 2 "       |  | 100   | 00 | ✓ |
|                  | H. H. Jacques       | 1 "       |  | 50    | 00 | ✓ |
| Ed               | J. B. Edinger       | 1 "       |  | 50    | 00 | ✓ |
| PC               | Henry Jensen        | 1 "       |  | 50    | 00 | ✓ |
|                  | J. B. Drake         | 2 "       |  | 100   | 00 | ✓ |
|                  | H. C. Drake         | 2 "       |  | 100   | 00 | ✓ |
|                  | Howard Morgan       | 2 "       |  | 100   | 00 | ✓ |
|                  | Oaul Stemples       | 2 "       |  | 100   | 00 | ✓ |
|                  | John Paschko        | 1 "       |  | 50    | 00 | ✓ |
|                  | H. M. Mitchler      | 3 "       |  | 150   | 00 | ✓ |
|                  | H. H. Voss          | 2 "       |  | 100   | 00 | ✓ |
| ac               | John M Hill         | 1 "       |  | 50    | 00 | ✓ |
| London           | J. H. Surfass       | 1 "       |  | 50    | 00 | ✓ |
|                  | H. S. Paterbaugh    | 3 "       |  | 150   | 00 | ✓ |
|                  | A. M. Jangbauer Son | 1 "       |  | 50    | 00 | ✓ |
|                  | Mrs. H. H. Jacques  | 1 "       |  | 50    | 00 | ✓ |
|                  | M. G. Lisk          | 2 "       |  | 100   | 00 | ✓ |
|                  | Bert Bros           | 2 "       |  | 100   | 00 | ✓ |
|                  | Bahr & Thomas       | 2 "       |  | 100   | 00 | ✓ |
|                  | Drake & McFall      | 2 "       |  | 100   | 00 | ✓ |
| PC               | Joseph Edinger      | 1 "       |  | 50    | 00 | ✓ |
| S                | H. G. Rhodes        | 10 "      |  | 500   | 00 | ✓ |
| Kingston         | C. A. Oakes         | 1 "       |  | 50    | 00 | ✓ |
| NY               | P. Cullather        | 1 "       |  | 50    | 00 | ✓ |
|                  | C. E. Durfee        | 1 "       |  | 50    | 00 | ✓ |
| Shore            | J. R. Fransus       | 2 "       |  | 100   | 00 | ✓ |
|                  | Jackson Kresge      | 1 "       |  | 50    | 00 | ✓ |
| W                | David Sessone       | 4 "       |  | 200   | 00 | ✓ |
| S                | John F. Palmer      | 2 "       |  | 100   | 00 | ✓ |
|                  | J. Hallas & Sons    | 2 "       |  | 100   | 00 | ✓ |
|                  | Carried forward     |           |  | 258   | 00 |   |

Brookford

2,580.00

|                 |                       |               |       |                   |             |
|-----------------|-----------------------|---------------|-------|-------------------|-------------|
|                 | ✓ R H Kintner         | 1             | Share | 50.00             | ✓           |
|                 | ✓ H W Kistler         | 1             | "     | 50.00             | ✓           |
|                 | ✓ A K Stone           | 1             | "     | 50.00             | ✓           |
|                 | ✓ Thos Dunn           | 1             | "     | 50.00             | ✓           |
| P               | ✓ A O Allen           | 5             | "     | 250.00            | ✓           |
|                 | E. J. S Kennedy       | .10           | "     | 500.00            | ✓           |
|                 | ✓ Jos Kerr            | 1             | "     | 50.00             | ✓           |
|                 | ✓ A H Peter           | 5             | "     | 250.00            | ✓           |
| Es              | ✓ Len Smith           | 2             | "     | 100.00            | ✓           |
| Shome           | ✓ Wm Burch            | 1             | "     | 50.00             | ✓           |
| s               | ✓ E A Bell            | 1             | "     | 50.00             | ✓           |
| 91              |                       |               |       | 2,725.00          |             |
| Es              | 9 J W Loder           | 10            |       | 500.00            |             |
| 322 Corp for Pa | Joyette               | 10            |       | 500.00            |             |
| Wagon           | <del>Wm Young</del>   | <del>10</del> |       | <del>500.00</del> |             |
| Shum            | Mrs H Lobar           | 10            |       | 500.00            |             |
| s               | J B Kyle Des          | 10            |       | 500.00            |             |
| L Pms           | W O Merrine           | 10            |       | 500.00            |             |
| N Gap           | Frank Edinger         | 10            |       | 500.00            |             |
| M.Y.            | Soylinsy B B Leo      | 4             |       | 200.00            |             |
| Stone Church    | Lorenzo Pearson       | 10            |       | 500.00            |             |
| Es              | David Traublich       | 2             |       | 100.00            |             |
| s               | B B Moran             | 2             |       | 100.00            |             |
| PC              | <del>Wm Edinger</del> | <del>1</del>  |       | <del>50.00</del>  |             |
| s               | E B Taylor            | 1             |       | 50.00             |             |
| s               | Dr H Miller           | 2             |       | 100.00            |             |
| s               | Mrs A W Knighton      | 2             |       | 100.00            |             |
| s               | W E Gregory           | 2             |       | 100.00            | ✓ 32,250.00 |
| 108 B. High     | J L Lacey son         | 2             |       | 100.00            | ✓           |
| Es              | O Bullathu            | 1             |       | 50.00             | ✓ 32,400.00 |
|                 |                       | 122           |       |                   |             |

103 notes

\$ 31,450.00

"Minutes of Stockholders Meetings"

East Stroudsburg Pa Apr 21<sup>st</sup> 1893

A Meeting of the stockholders of The East Stroudsburg State Normal School was held in the Academy of Music on the above mentioned date. S Rosenkrans was elected chairman and H R Brittain Secy. The object of the meeting was then stated. The first object was to raise \$60,000.00 Stock which was necessary to bring the subscription up to \$30,000.00. J. H. Shattell agreed to double his stock. It was stated that Hiram Sabar would do the same. G. E. Stauffer stated he would be one of ten to raise another thousand. H. H. Teeter, J. H. Zacharias, E. S. Lumber Co, Muehling Johnson, Philip Ruster each agreed to stand for hundred more. Milton Yetter agreed to pay three hundred out of the four remaining to complete the thousand. C. A. Oakes said he would collect the other hundred from the Old Town. The following men were then elected as the preliminary board of trustees: J. H. Hoffman, H. H. Teeter, E. J. Kennedy, Andrew Hallett, J. H. Zacharias, L. H. Burnett, G. E. Stauffer, Hiram Sabar, F. W. Eilenburger, J. H. Bossard, Dr. Shull, Milton Yetter, S. Rosenkrans, C. A. Oakes, A. W. Knapp. Elected Unanimously on motion Messrs Ransbury, Taylor, Brodyman & Peters were added to the trustees. After a great deal of discussion in regard to a second board of trustees it was decided that the first board should stand and have power to elect a President, Treas. & Secy to have the ground surveyed and secure plans for the building and to submit all bids for the erection of the building to the approval of the stockholders. The Meeting adjourned.

May 5<sup>th</sup> 1892

The stockholders of the East Stroudsburg State Normal School assembled in response to a call by the Presdt in the Academy of Music on the above named date. The Meeting was called to order by the Presdt at 3:30 P.M. He stated that the object of the meeting was to adopt a more feasible plan for the erection of the building, & that would insure satisfaction to the stockholders. Milton Yetter made a motion that an advisory board be elected consisting of five men to whom the trustees should make their reports.

The motion was seconded by Mr Tucker and unanimously carried. The following nominations were made

O Zimmerman, secy (Tucker)  
 Marton Decker " (Schwarz)  
 Chas Bryant " (Johnson)  
 Chas Angelo " (Yetter)  
 J. H. Fenner " (Tucker)  
 Harry Pulerbaugh " (Soder)  
 Harry Shotwell " (Pulerbaugh)  
 Philip Ruster " (Schwarz)

A motion was made that vote by ballot and the three lowest dropped on the first ballot, it was seconded and carried. H. W. Kistler & Wm Voss were appointed tellers.

O Zimmerman, Philip Ruster J. H. Shotwell J. H. Fenner & Marton Decker were elected

The Meeting adjourned.

Normal Grounds June 6<sup>th</sup> 1892

Motion made that the Secy call a meeting as soon as bills for Sumer Corn. Call a meeting for Thursday at 2 P.M. Motion made to have Ransbury haul Sand at 80 cents per yard. Yeter is to haul the Sins bought on the ground. Fine wood slacked Sins.

June 9<sup>th</sup> 1892

Motion made to have Lime hauled in Wagons.  
 Committee has employed Peter Edinger at \$2.50 per day to put  
 up Hall. Eilenburger to furnish present bill of lumber  
 Chestnut White Oak or Rock Oak at \$20.00 per M  
 Window frames for basement submit to Jeter &  
 Hoffman. Sills 4" casing

Motion made that the Brick be made by J. H. Zacharias  
 at \$7.00 per M to throw off 2% discount for cash

Motion made & passed that the vouchers properly  
 signed by Secy & Treas. are to be recognized by all  
 Merchants as Checks, must be endorsed by the holders

- Adjourned -

May 7<sup>th</sup> 1892

The trustees of the East Stroudsburg State Normal School  
 convened in the Academy of Music at 4 P.M. on the  
 above date the Presdt being absent Mr J. Y. Hoffman  
 was appointed temporary chairman. It was then  
 stated by the Secy that the object of the meeting was  
 to elect a building committee

Mason Jetter made a motion that  
 a committee of five should be elected to constitute  
 the building committee - Seconded by Mr Eilenburger  
 Motion was put & carried - The following nominations  
 were made. Messrs. Knapp, Jetter, Hoffman, Stauffer  
 & Bratzman. Nominations closed and the nominees  
 were elected unanimously -

H. H. Peter be chosen as the Man to Superintendent  
 the erection of the building or buildings the  
 motion was carried & Mr Peter was elected.

Mr Peter then handed in his resignation as Treas.  
 of the board of trustees. J. H. Shatwell was then  
 nominated for the new Treas. - The motion was  
 seconded & carried unanimously

A motion was then  
 made that all bids be "OK" by H. H. Jetter - to be  
 held by the Secy - who is to issue a voucher



to be signed by him and the Presdt and presented to the Treasr for payment - The motion after being seconded was carried.

Motion made that the accounts be audited every three months by the Advisory Committee

Motion made & carried that all common laborers be paid every Saturday Night holding Saturdays pay back. Meeting adjourned with the understanding that the Advisory-board & Committee on Plans meet on Monday Night May 9<sup>th</sup> 1892

May 9<sup>th</sup> 1892

The advisory board & building committee met at Mr Stauffers Office at 8:15 Pm on the above date the meeting was called to order by President Rosenkranz. The minutes of the last meeting were read & approved after making one correction

Motion was made & carried that Mr Hoffman & Teter visit Sackhausen & Bloomsburg State Normal School

Motion was made & carried that H H Teter be employed to superintend the erection of the buildings at \$2.50 per day

Motion made & seconded that Mr Oakes be paid a salary of \$30<sup>00</sup> per month for his services - beginning coincident with work for the building

May 16<sup>th</sup> 1892

The advisory board & Committee on plans met at Mr Stauffers Office at 9:30 Pm on the above named date - The Meeting was called to order by the Presdt. the minutes of the last meeting were read & approved. The report of the Committee sent to Sackhausen was submitted by Mr Hoffman verbally & accepted - Committee was discharged.

Motion was made that state out the Main building 60x84 feet the Wings 38x130 ft the meeting adjourned to meet on Tuesday at 2 Pm on the Normal grounds.

May 30<sup>th</sup> 1892

The building Committee & Advisory board met at Mr Rosenkrans Store on the above date, the meeting was called to order by the Presdt.

- I Motion made and carried that the basement of building be seven feet above ground in front
  - II Motion made & seconded & carried that the front Wall for the basement be finished with Rock finish seven feet high
  - III Motion made that we pay sixty five cts for foundation Stone. H H Teeter to be the Judge of quality
  - IV Motion made & carried that H H Teeter put up a building 16x18 eight feet high for Tool house & for a place for Committee Meetings & also erect necessary Sino houses
  - V Motion made & carried that H H Teeter have a surface pipe laid from the nearest point of the main to the building to be conveyed to the building.
- The Committee appointed at last meeting to meet the Town Council reported that the Town would furnish Water for the first year for forty dollars report accepted meeting adjourned.

Normal Grounds - June 6<sup>th</sup> 1892

The advisory board & building Committee met on the above date & when it was learned the bills for Lumber had not arrived from Mr Sany. A motion was made to adjourn with the understanding we were to meet on June 9<sup>th</sup> at 2 P.M. before adjournment it was decided to pay Ransburg & Van Why 80 cts a cubic yard for Sand

June 9<sup>th</sup> 1892  
The meeting was called to order by Presdt Rosenkrans. Motion made & passed to have Sino hauled in Wagons from Portland  
Motion made & carried that Peter Edinger be employed to take charge of the masons at \$2.50 a day  
Motion made that Mr Eilenburger furnish bill of Lumber for basement to be of Chestnut White Oak or Rock Oak at twenty dollars per thousand.

Windows for basement to be submitted for sealed bids to Mr Hoffman & Tetter. Windows to be for 1 1/2 sash 4" sill double hung & 4" casing

Motion made & carried that the brick be bought of J. H. Zacharias (to be standard size) at seven dollars per thousand two per cent off for cash.

Motion made & carried that the vouchers properly signed by Secy & Presdt are to be recognized by all merchants in the town as checks. Must be endorsed by the holder.

Normal grounds June 13<sup>th</sup> 1892.

Bids for the hemlock lumber for the main building were received from Hoffman & Eilenburger. Mr Hoffmans bid was \$1350 per thousand. Mr Eilenburgers \$1300 per thousand. Motion was made & carried that the bid be given to Mr Eilenburger for all hemlock timber 30 feet in length & under timber above 30 feet will be given on another bid. Mr Eilenburger agreed to furnish lumber for the first floor by the first of July. The building committee then considered the advisability of changing the Wall - 1<sup>st</sup> from a 24 inch to a 20 inch & to run it straight instead of the bevel as is shown in the drawings on the outward surface.

The Secty was to receive bids for the basement windows from Hoffman & Tetter - approved June 20<sup>th</sup>

Eng Room June 20<sup>th</sup> 1892

Meeting was called to order by Presd Rosankrans at 8:30 Pm. The minutes of last meeting were read & approved - Motion was then made that we use hemlock timber for Basement except so much at the partitions set on joists -

Motion made that Mr Stauffer buy the Water Columns for the support of the first floor.

Motion made & carried that all windows in main building except those in front, be made square arch run over same with brick. Motion made that the Secy submit plans & receive bids for the main for all windows to Hoffman & Tetter, then to submit the bids to a majority

of the advisory board for its approval.  
 Motion made & carried that the first 2 floors be covered with Hemlock boards faced on one side. Submit same for bids. to Hoffman, Tector & Eilenburger. Committee ordered Mr Tector to begin work on the other two Cellars to work on a basis of about 80'. Motion made that the dining room doors be made 5' 2" passed. Secy was requested to submit bids for long timber to Mr Merwin either spruce or pine. Meeting adjourned. Approved June 27<sup>th</sup>.

Eng Room June 27<sup>th</sup> 1892

The meeting was called to order by Presd Rosenkrans at 8:45 Pm. Minutes of last meeting were read & approved. Mr Hoffman being the lowest bidder on the Windows for Main building - The Committee stated that they had given him the contract. bid for the Hemlock flooring were read & Mr Eilenburger being the lowest bidder \$14,75 received the contract. Mr Tector & Hoffman was each \$1550. Mr Stauffer reported that he had ordered the Water Columns from Phillipsburg N.J.

Motion made that we use blue Stone caps for the piers upon which the Water Columns rest.  
 Motion made that necessary Cement be bought of Mr Edinger.

Motion made that Mr Fenner & Oakes be a committee to get the Corner Stone for Main building Carried.

Motion made that Secy issue voucher for freight bill - Carried.

Motion made that He Fay Ravsbury \$1.00 per load for sand Wagon body to be filled.

Motion made that Mr Fenner see Mr Edinger in regard to taking charge of brick laying - to pay him 50¢ man per day for his Official work. Meeting adjourned to meet on Tuesday next July 5<sup>th</sup>.

Eng Room July 5<sup>th</sup>

The Com - met at 8 Pm. Meeting called to order by Presd Rosenkrans - The minutes of last meeting were read & approved.

Mr Jenner reported that Mr Shipper would take the Brick work at 2.75 per day.

Secy ordered to write Sacey for basement plans. Secy ordered to Supt taking out of the other cellar.

Motion made + carried that Oakes + Ytter visit Scranton on July 6<sup>th</sup>.

The bills were then presented. One of G. C. Stauffer, C. Oakes + Westbrook + Reese

The Com - ordered the Secy to issue voucher for same. Bids were then received for long timber. Mr Hoffman's bid for Norway pine was \$34.00 Mr Eilenberger gave no bid. The order was given to Mr Hoffman.

Motion made that H. Jeter be employed to assist H. H. Jeter with the building at \$2.50 per day.

Motion made + carried that the Lumber bill contracted by the laying of Corner Stone be charged up to Normal School. Meeting adjourned.

July 11<sup>th</sup> 1892

Eng Room -

Meeting was called to order by Presdt Rosenthrans at 8:30 PM - The minutes of last meeting were read + approved. A Motion was then made that the Chair appoint a Committee to wait on Mr Shipper + have him on the ground July 12 to start Brick work. The Chair appoints Mr Jenner.

H. H. Jeter ordered to have Cal Vanwohy haul fifty perchs Stone

Motion was made + carried that the front Sand Stone - for wings be cut without the draft. Motion was made + carried that as soon as bill of timber comes for the Wings Mr Hoffman was to order the timbers for the first floor - adjourned

Eng Room July 18<sup>th</sup> 1892

Meeting called to order at 8:30 PM by Presdt Rosenthrans. The minutes of last meeting were read + approved. A Motion was then made that the bill of Lumber

for the right wing of the building be given to Mr Merwin & Sabal. The Secy was instructed to place a duplicate of the bill in the hands of Mr Merwin & Sabal and also to order Merwin to ship the car load of lumber - he then had ready bids were then received for the timber of the left wing - Mr Eilenberger handed in a sealed bid Mr Hoffman not being ready - Mr Fenner & Oakes were then instructed to receive bids through the way & grant the contracts to the lowest bidder -

The Secy was instructed to notify Mr Shiffer that we no longer need his services on the Brickwork

The Secy & Mr Fenner were instructed to receive the bids for the rest of the Windows for the Wings. Mr Stauffer was instructed to order the Water pipe for the left wing & also the main building, adgd

Eng Room July 25<sup>th</sup> 1892

The meeting called to order by Presd Rosenkrans at 8 Pm. Motion made & carried the Auditing Com - audit the accounts on Friday July 29<sup>th</sup>

Motion made & carried that the Brickwork for on wing be let by the thousand - bids to be in by August 8<sup>th</sup>, The Chair also appoints Mr Hoffman Stauffer & Strapp to furnish the specifications for the Wall & attend to advertising for bids. Advertising to be done through the News Democrat & Seranton Republican

Motion made & carried that Mr Fenner & Stauffer go to see Mr Smiley about a Hoisting Engine for raising the timber.

Motion made & carried that all correspondence pertaining to the School be presented to the board before answering - Carried -

Motion made & carried that Mr Ytter be instructed to have Mr Bahr take out the rest of the Clear at 20, 22, or 20¢ per yard - the latter being the limit

Motion made & carried that Mr Ytter go & get Car of timber from Mr Merwin on July 26<sup>th</sup>

Motion made & carried that Mr Stauffer visit Mr Lacey in regard to

heating - expenses to be paid - adjourned

Eng Room August 1<sup>st</sup> 1892  
 Meeting was called to order by Presd Rosinkrans  
 at 8 pm The Minutes of last meeting were read &  
 approved

A Motion was made that the clause  
 referring to the Correspondence in the last  
 minutes be reconsidered with a proviso  
 that a majority of the board can act in case of  
 urging business - passed.

Motion passed that the Guy saws  
 a bid from V O Merwin on plained both  
 delivered on the grounds - passed.

Committee on Hoisting Engine reported that  
 Mr Smiley could not spare his Engine at present  
 and that Deckers can not be secured.

Motion made that Mr Stauffer be instructed  
 to ascertain whether or not he could secure an Eng-  
 from some other source - passed

The Slate Committee reported progress  
 Mr Stauffer reported that his interview with  
 Mr Sacey was satisfactory & they came to  
 a definite understanding in regard to the  
 changing of the heating device.

Motion made that the accounts be  
 audited on the first tuesday of each  
 month - passed.

Motion made that Mr Ueberberg  
 will be paid upon the approval of Mr Teeter  
 also Bahr & Thomas & Mr Stauffer.

Motion made that the walls  
 be measured & the bills of the parties interested  
 be made out. - passed.

Motion made that Mr  
 Oakes expenses & salary be paid up to  
 August first - passed. Bahr & Thomas agreed  
 to take out the cellar for 24 cts per yard - adjd

Eng Room Aug 8<sup>th</sup> 1892  
 Meeting called to order by Presd Rosinkrans  
 at 8:30 pm The minutes of the last meeting were  
 read & approved. a number of letters were read to the

Committee  
~~approved~~ pertaining to new business. Bids were  
 recd for laying up the Brick work on the Wings  
 Shiffer Bros. bid was 4.25 per m, Mr Place  
 3.50 Smith & Brewer 3.30. The following Committee was  
 appointed to let out the Contract, Knapp, Stauffer  
 & Jenner. Mr Stauffer reported that a Hoisting Eng  
 could not be gotten.

Motion made that the Brick tenders be paid 1.50  
 per day Carried

Motion made that the Wall in the Auditorium  
 be made 16" instead of 12" thick

Motion made that Zacharias  
 Eilenburger & Hoffmanns bills be paid so far as Money  
 was in the Treas. - in the order named passed -

Motion made that Mr Teeter order the  
 basement Wall slushed inside & out

Society ordered to write J D Lacey for a  
 bid on Steam heating - the same Com appointed  
 to contract the Brick work was instructed to see  
 Mr Hoffman in regard to moving House on  
 Ridge Avenue - Adjourned -

Eng Room Aug 15<sup>th</sup> 1892  
 The Committee convened in the above named place  
 & called to order by Presdr Rosenkrans at 8:30 P.M.  
 The report of the Com to let out the Brick  
 work reported through Mr Jenner that Place  
 named ~~lay~~ the Brick for 3.30 per m.

The Secy was ordered to issue vouchers  
 for the following bills - Cal VanDyke, 90.06 for  
 Stone. Ak Stone 13.75 for printing. Jackson Kroge  
 5.92 for hauling Stone.

Motion made that Mr Jenner  
 be appointed a Committee to instruct Mr  
 Hallett that the contract for putting on the  
 roof of the mail building had been assigned  
 to him at 5<sup>00</sup> per square

Motion made that a vote of  
 thanks be extended to Mr Morey Adjourned

August 22<sup>nd</sup> 1892  
 The Com - met at the accustomed place and was  
 called to order by Presdr Rosenkrans at 8:30 P.M.



Jenner reported that Mr Hallett would not take the roof on Main building unless he has the things & all the roofing to do.

Motion was then made that Mr Hallett be granted the contract for the two things at \$500 per square, to furnish the slate only - passed.

Motion made that Mr Teeter order Jam stones for the other wing from Wm Hartman at 200 per load.

Motion made that <sup>ten</sup> feet be added to the Right wing making it 132 feet long carried.

Motion made that cellar be taken out 132 feet long. Mr Teeter take out trenches & Bahr & Thomas to excavate for the isthmus

Motion made that Mr Case look after the Scranton trouble & if he thought best to employ a Sawyer to be at the meeting August 29th. The Secy was instructed to write Mr Merwine in regard to both. Meeting adjourned.

August 29th 1892

The Committee met in its accustomed place at 8 Pm Presdt Rosenkrans being absent Mr Jenner was appointed in his place. Minutes of last meeting were read & approved. The Secy was instructed to Telgh the Warsaw Blue Stone Co. that sills had not arrived.

Motion made that Mr Teeter secure from Mr Bahr stone sills for Basement Windows for the right wing -

Secy instructed to write Mr Merwine for an invoice of lumber he had ready at Station & also how soon he could file the bill that had been sent him.

Secy instructed to write Facey, to come down on Wednesday to bring down all pens.

Motion made that a 20 of dis-  
-assment be made Sept 15th - notices to be sent out on 5th & 6th of Sept. -

Motion made that Mr Teeter order Stone at once from Porter Angbl.

Motion made that the Secy Notify Mr Brozman to haul away the useless Stone that he has brought to the building within Ten days from date, also Notify Ben Taylor of the same, if Stones are not removed by that time the Trustees will move them at their expense.

Motion made that Mr Teeter fix up Deckers house in a workman like manner at once, Meeting adjourned to meet with Mr Sacey Wednesday or Thursday Night Sept 5<sup>th</sup> 1892

Sept 5<sup>th</sup> 1892

The Committee met in its accustomed place on the above named date, was called to order at 8:30 PM by Presdt Rosenkranz, the minutes of the last meeting were read & approved. Mr Brozman agreed not to demand pay for the Stone not used in the Hall.

Secy was instructed to write Merwine to have a car of lumber here by the first of next week, also to order the slating lath size to be  $1\frac{1}{4} \times 2\frac{1}{2}$  lath to be planed. Mr Sacey being present gave his approval for using slating lath instead of sheathing on the roof. Secy instructed to see

Mr Roof & have him Photograph the Building as they now stand

Motion was made that Mr Sacey have a cut of the building made to be used for Newspapers & Catalogues at a cost not exceeding 50.<sup>00</sup> Meeting adjourned

Sept 12<sup>th</sup> 1892

Committee convened at 8:30 PM. Meeting called to order by Presdt Rosenkranz. Minutes of last meeting were read & approved.

Motion made that the Warsaw Blue Stone Co's bill be returned for correction - Motion made that the Secy issue voucher for \$1029.00 to Zacharias for Brick.

Motion made that the Secy see Mr Detrich & order 350 ft of 4 in Pip.

Secy ordered to write Merwine to send lath  $1\frac{1}{4} \times 2\frac{1}{2}$

to be plained. Motion made that we take out an Insurance policy of 5 thousand dollars from Chas Rhodes. Motion made that Mr Hoffman & Tetter arrange for Cornice Lumber passed. Motion made that chair appoint a committee of two to get estimates for windows. Chair appointed Fenner & Oakes. Secy instructed to write J. S. Case for 50,000 lath Ceiling hemlock

Motion made that a committee be appointed to get galvanized iron. Chair appoints Fenner & Oakes ad Joured -

Sept 19<sup>th</sup> 1892

Meeting called to order by Pres Rosenkrans at 8:30 Pm - Minutes of last meeting were read & approved. Mr Gaylord being present Mr Stauffer & he were given time discuss the heating plans - The Secy was instructed to write Mr Sacey to have Bottey Bros & Firman bid on the windows.

Motion made that Seidersole be paid 68.90 also Mr Rosenkrans 10.95 Mr Stauffer 97.57

Secy instructed to send Shiffer Bros bill for use of Scraper 22.50 Motion made that the delinquent stock holders be notified that unless back assessments be paid by Oct 1<sup>st</sup> 5% will be added for collection - Ad Joured -

Sept 26<sup>th</sup> 1892

Meeting called to order by Presd Rosenkrans at 8:30 Pm - Minutes of last meeting were read & approved. Motion made that Mr Detrick be notified to dig trench & lay pipe as soon as it comes.

Motion made that the Water bill be paid amt 14.08 Motion made that the Chair appoint a Com of two to wait upon Mr Rhodes in regard to Insurance policy - Shatwell & Tetter Motion made that the Secy write Mr Sacey

for a plan of + bill of Lumber for the roofing  
of the Wings

Motion made that Mr Juter order  
Lumber for one floor, get it from Lowest  
bidders. Motion made that all glass be  
No 2 American + all glass over 14" wide be  
double thick. All 14" + under single sash be  
No 2 passed. Secy instructed to write Gaylord  
for bid Binghamton N.Y. - Adjournd -

October 10<sup>th</sup> 1892

Meeting called to order at 8:30 pm at J.M. Hills Hotel  
by Presdt Rosenkrans

Motion made + seconded that the Secy  
return the Warsaw Blue Stone Co's bill for Correction  
with freight bill. - Carried -

Motion made + seconded that  
Mr Bossard furnish the Iron for main building 350 ft  
long No 26 3 ft wide Carried

Motion made + seconded that  
in addition Mr Bossard gets 500 ft Ridge Pole Iron  
already shaped. Carried

Motion made + seconded that  
Mr Hoffmans bid be accepted. Carried

Motion made + seconded that  
the bids on lath be decided 150000 each to E.S. Lumber  
+ S.W. Eilenberger at \$2.25 per M. Carried

Motion made + seconded that  
the bid for heating be accepted of Mr Stauffer \$4857.00  
including the dampers under the radiators and screen  
in cold air ducts, bolts + this to cover 8500 feet of  
radiating surface. Carried

Motion made + seconded that  
a voucher be made to Mr Stauffer's Pipe bill, freights  
+ amt \$10.<sup>38</sup>. Carried -

Motion made + seconded that a  
voucher be issued to J.H. Zacharias for \$500.00 on acct.  
Carried

Motion made + seconded that a  
voucher be issued to East S Lumber Co. for \$500.00 on  
acct. Carried -

Motion made + seconded that all receipts  
be authorized to receipts for money as ast Secy  
Carried

Motion made & seconded that a voucher be issued to East S. Lumber Co for \$12.43 for car fare &c. Carried Adjourned.

Copy of bid from East S Lumber Co. on Windows.

|   |        |   |        |         |       |                       |      |
|---|--------|---|--------|---------|-------|-----------------------|------|
| 1 | Window | 4 | lights | 20 x 30 | 1 1/2 | A.T.                  | 2.35 |
| 1 | "      | 4 | "      | 18 x 30 | 1 1/2 | "                     | 2.15 |
| 1 | "      | 4 | "      | 12 x 30 | 1 1/2 | "                     | 1.30 |
| 1 | "      | 4 | "      | 18 x 38 | 1 1/2 | "                     | 2.95 |
| 1 | "      | 4 | "      | 16 x 34 | 1 1/2 | "                     | 2.30 |
| 1 | "      | 4 | "      | 18 x 34 | 1 1/2 | Sig Top <sup>SM</sup> | 2.95 |
| 1 | "      | 4 | "      | 16 x 36 | 1 1/2 | "                     | 2.75 |
| 1 | "      | 4 | "      | 20 x 32 | 1 1/2 | "                     | 3.10 |
| 1 | "      | 4 | "      | 14 x 34 | 1 1/2 | "                     | 1.95 |
| 1 | "      | 4 | "      | 18 x 36 | 1 1/2 | cur Top               | 3.35 |
| 1 | "      | 4 | "      | 20 x 32 | 1 1/2 | "                     | 3.45 |
| 1 | "      | 4 | "      | 14 x 34 | 1 1/2 | "                     | 2.30 |

all glass 14 in wide & under to be single plate  
all glass over 14 in wide A.T. all No 2 American.

Engine Room Oct 3<sup>rd</sup> 1892

Meeting called to order at 7:30 P.M.

Motion made & seconded that  
Oaks resignation as a salaried Officer be accepted  
Carried.

Motion made & seconded that letter answer  
Schwartz's letter giving him all the time possible  
& if money is needed before he is able to pay  
to give note for payment of Assessment.  
Carried.

Motion made & seconded that All Knapp  
be elected as Secretary - Carried.

Motion made & seconded that  
Mr Rusinkrans write Mr Fahey & get bids for  
Windows by Saturday. Carried.

Oct 17<sup>th</sup> 1892

Meeting called to order at 7:30 P.M. at Eng Room  
Minutes of last meeting were read  
& approved.

Motion made & seconded that we  
give the Contract for 1-60 horse power Boiler 2<sup>nd</sup>

hand to Geo. E. Stauffer for \$659.<sup>00</sup> with Row Lock Arch  
 over top or \$659.<sup>00</sup> without arch & covered sand, Also  
 1-65 Horse power Boiler 2<sup>nd</sup> hand to Seider & Co for  
 \$684.<sup>00</sup> with row lock arch over or \$675.<sup>00</sup> without  
 row lock arch & covered with sand, the above  
 Boilers to be finished all complete. Boilers to be  
 inspected & insurance paid for One year on  
 both Stauffers & Seider & Co. Carried

bid for 9000 feet surfaced boards be accepted for \$14.<sup>50</sup>  
 per m  
 Motion made & seconded that E. S. Co.  
 Carried

Motion made & seconded that the bid  
 for Joist Studding & roof plates be accepted at 13.<sup>25</sup>  
 per m of J. Weiler & Co. Carried

Motion made & seconded that a  
 20<sup>th</sup> assessment be made on Nov 1<sup>st</sup> Notice to be sent  
 out at once. Carried

Motion made & seconded that the  
 Secy write Mr Sacy & see if it is necessary  
 for a Belfry to answer at once - Carried -  
 — Adjourned —

October 24<sup>th</sup> 1892

Meeting called to order at 8:30 PM at Eng Room

Minutes of last meeting were read & approved -

Motion made & seconded that the report  
 of the committee are not satisfied with the cut of  
 the building - Would like a cut showing the foundation  
 of blocked stone and also that the material of the  
 building is built of Brick & the roof of slate all  
 of which the cut does not show. Would like to have  
 a more direct front view - Would suggest that the  
 long wing should show instead of the short one  
 Carried

Motion made & seconded that the  
 water bill be paid - less \$4.<sup>75</sup> for forebay 200 pounds  
 at 23<sup>8</sup>/<sub>100</sub> per pound, total bill \$141.<sup>43</sup> after this deduction  
 Carried

Motion made & seconded  
 that we use the Copper for the gutters & galvanized  
 Iron for ridge pole & valleys. to be 16 oz. this to be  
 furnished by Bossard Bros - Carried -

Motion made & seconded that the bill of Calhoun's be paid  
Carried

Motion made & seconded that a flat deck 6 x 10 feet be put on top of Main building.  
- Carried -

Motion made & seconded that Mr. Teter be directed to get prices of putting on lath, to furnish nails, to put on 2 coat work & White Coat, & Mr. Hoffman be instructed to have Mr. A. W. Cooley meet us next Monday & quote us prices for doing the same with Adamant.  
Carried

Motion made & seconded that Mr. Baker be stopped hauling sand & to have Rausberg & Vanhook furnish the sand.  
Carried

Motion made & seconded that Mr. Dacker see Mr. Shue & try & get his subscription.  
Carried

Motion made & seconded that Mr. Ruster wait upon Dr. Gregory for the same purpose.  
Carried

Motion made & seconded that Mr. Teter wait upon Mr. Chas. Angb for the same purpose.  
Carried

Motion made & seconded that Mr. Stauffer wait upon Mr. Adams for the same purpose.  
Carried

Motion made & seconded that the Secy write O. A. Allen & say that the transfer of stock cannot be made until stock is issued.  
Carried

Motion made & seconded that a book of record be purchased and all minutes copied in ink with the original subscription.  
Carried

Motion made that we accept Mr. Shotwell's resignation - on Nov 1<sup>st</sup>  
Carried

Motion made & seconded that Teter and Knapp make a settlement with Taylor & Brozman.  
Carried

Engine Room Oct 31<sup>st</sup> 1892

Meeting called to order at 8:00 P.M. Minutes of last meeting were read and approved.

Motion made & seconded the bill for Cut & plate be paid to J. J. Lacy - Carried -

Motion made & seconded that we use Adamant for plastering School. Carried.

Motion made that we use 2 and 2 B and the work to be done under Mr Cooleys instructions. Carried -

Motion made & seconded that we buy Mr Shotwells Auditing & Cash book. Carried

Motion made & seconded that H.M. Mutchler be elected Treasurer of the School. Carried.

Motion made & seconded that the bill of Frank Vandhuy be paid - Carried.

Motion made by Mr Litten and seconded by Mr Decker that the Insurance of Mr Rhodes be paid amount \$15.00 Carried.

Committee present Oct 31<sup>st</sup> - J. K. Fenner, Phil Rastin, G. B. Stauffer, Marton Decker, J. Rosenkrans, J. Brozman, J. G. Hoffman, Milton Litten and A. W. Knapp

Mr Stauffer made a motion and was seconded by Mr Fenner that we use Adamant for plastering Normal School Carried  
— Adjourned —

Eng Room Nov 7<sup>th</sup> 1892

Meeting called to order at 8 P.M.

Committee present. J. Rosenkrans, J. K. Fenner, G. B. Stauffer, J. G. Hoffman, Marton Decker & A. W. Knapp  
Minutes of last meeting were read and approved.

Motion made by Mr Fenner and seconded by Mr Decker, that Mr Eilenburger be paid the balance of old account, he taking the Schwartz Note of 350.00 and a Voucher of 247.24 - Carried -



Motion made by Mr Stauffer & seconded by Mr Hoffman that we get a cap for the Chimney No 10,  
 — Carried. —

Adjourned

Nov 14<sup>th</sup> 1892.

Meeting called to order at 8 P.M. Minutes of the last meeting were read and approved.

Committee present. S. Rosenkrans, M. Yetter, J. K. Fenner, Phil Ruster, J. R. Brotzman, J. J. Hoffman, G. E. Stauffer, Morton Decker, and A. W. Knapp.

Motion made by Mr Stauffer that Mr Shotwells resignation be accepted. Carried

Motion made by Mr Yetter and seconded by Mr Hoffman that H. M. Mitchler be appointed on the advisory board in place of J. H. Shotwell resigned.  
 Carried.

Motion made by Mr Hoffman & seconded by Mr Stauffer that the Secy receive a salary of \$25<sup>00</sup> per month to commence on Nov 1<sup>st</sup> 1892. Carried

Motion made by Yetter & seconded by Morton Decker that Mr Chas Hoffman go on & finish South Wing under the instructions of Mr Teter. Carried.

Motion made by Knapp & seconded by Stauffer that Brotzman go on & take over the ditch & take full charge of the work under Mr Yetter's instructions. Carried. Adjourned.

Eng Room Nov 21<sup>st</sup>

Committee present. S. Rosenkrans, G. E. Stauffer, J. K. Fenner, J. J. Hoffman, H. M. Mitchler & A. W. Knapp.  
 Minutes of last meeting were read & approved.

Motion made by Yetter & seconded by Knapp that Toder's bill be paid amt \$103.32  
Carried

Motion made by Gitter & seconded by Mr Stauffer the "News" bill be paid out \$170  
Carried.

Motion made by Gitter & seconded by H.M. Mutchler that Mr Zacharias be paid in full up to Nov 1st by borrowing \$1000.00 on 15 days.  
Carried.

Motion made by Gitter and seconded by Mr Stauffer, that Mr Bossard 900.00 and put a heavy gutter on the inside of the wings and to be of Galvanized Iron. Carried.

Motion made by Mr Stauffer & seconded by Mr Mutchler that we exonerate Mr Protzman of the five hundred dollars, lost by 6 votes maj.  
Carried.

Motion made by Gitter that Mr Stauffer's bill be paid amount \$900.  
Carried.

Motion made by Mr Gitter & seconded by Mr Stauffer that Porter Angli's bill be paid for Stone. Carried. — Adjourned —

Eng Room Nov 28th 1892  
Committee presents D Rosenkrans, G.C. Stauffer, H.M. Mutchler, Morton Decker, J.J. Hoffman, W. Gitter, J.K. Fenner, A.H. Knapp — Minutes of the last meeting read & approved.

The Chair appoints Fenner & Knapp a Committee of 2 to get bids from Messrs Stauffer & Bossard Bros on Gas piping.

Motion made by Gitter and seconded by Mutchler that a Committee of 4 Mr Jeter, Stauffer, Hoffman & Bossard to locate piping.  
Carried.

Motion made by Gitter and seconded by Stauffer that a Wooden Cresting be put on instead of Iron.  
Carried.

Motion made by Yetter & seconded by Jenner that the two Boilers be set in the North Wing, Carried

Motion made by Mutchler & seconded by Mr Decker that Mr Zacharias be paid in full to keep him to make the 2 per cent discount. He also to pay his subscription in full - Carried -

Motion made by Yetter & seconded by Mutchler that a Note be drawn signed by Bredt & Sey to the order of the Treasurer for 30 days to pay JH Zacharias bill in full for Brick Carried

Motion made by Jenner & seconded by Mutchler that Mr Yetter's bill of 1847 be paid - Carried -

Motion made by Yetter and seconded by Mutchler that the balance of East S. L. Co. of \$411.26 Carried - Adjourned -

Eng Room Dec 5<sup>th</sup> 1892.

Minutes of last meeting read & approved

Committee present - S Rosenkrans, JH Jenner, JY Hoffman, Phil Ruster, MYetter, HM Mutchler, Marton Decker, GE Stauffer, A W Snapp

Motion made by Yetter & seconded by Hoffman that a hole be cut in the wall to admit Boiler - Carried

Motion made by Yetter and seconded by Mutchler that Mr Kallett be paid \$500 for putting on Ridge Pool, Carried

Motion made by Mutchler & seconded by Stauffer that Mr Yetter be instructed to take five thousand dollars insurance in Monroe Mutual Co, if they will not accept, to take five thousand dollars in Stock Co. Carried -

Bid for piping the Building, per gas

We will pipe the Normal School building for 9 cent per foot all through and

guarantee the work satisfactory for gas

Bressand Bros

Motion made by Yetter and seconded by Mutchler that Jenner give Joe Edinger the North the South Wing to Smith and Brewer and the Main building to Peter Edinger. This to be done satisfactory to Mr Cooley. The price to be paid 160 per thousand feet.  
Carried

Motion made by Jenner and seconded by Yetter that Mr Eitenburger be paid in full amount \$783.47 he to pay his subscription in full.  
Carried.

Motion made by Yetter & seconded by Ruster that Mr Stauffer put his Boilers in the left wing  
Carried

Motion made by Jenner and seconded by Mutchler that a committee of Mr Stauffer Hoffman and Yetter be appointed to look after the planning of pipes. testing same &c.  
Carried.

Motion made by Yetter & seconded by Mr Stauffer that Mr Hoffman furnish flooring for flues at two cents per foot.  
Carried.

Motion made by Mutchler and seconded by Ruster that Yetter be instructed to buy 5 Ventilators for the Wings.  
Carried

Motion made by Yetter and seconded by Ruster that this Institution be incorporated.  
Carried.

Motion made by Yetter and seconded by Mutchler that Mr Rosinkrans & Jenner be appointed a Committee to draw up Corporation Papers.  
Carried. Adjourned.

Engine Room Dec 12<sup>th</sup> 1892  
Minutes of last meeting were read and approved.  
Committee Present. A Rosinkrans J. H. Jenner  
H. M. Mutchler Morton Decker. J. Y. Hoffman. Milton  
Yetter & A. W. Knapp

Motion made by Yetter & seconded by Mutchler that Mr Teeter make brushes for lathing and plastering Auditorium, Carried.

Motion made by Hoffman and seconded by Fenner that we defer wiring of Building for the present, Carried.

Motion made by Yetter & seconded by Fenner that Knapp go to Merwin's & get lumber Tuesday Dec 15<sup>th</sup> 1892, Carried.

Motion made by Hoffman and seconded by Yetter that the building be finished throughout with beaded casing 4 inches wide  $\frac{7}{8}$ " thick.

Motion made by Hoffman & seconded by Mutchler that all room doors in wings be 2<sup>8</sup> 6<sup>8</sup> 1<sup>1</sup>/<sub>4</sub> No 2 and all doors in main building according to plan - White Pine, Carried.

Motion made by Yetter and seconded by Mutchler that we use No 2 Carolina Pine to floor the entire building  $\frac{3}{2}$  face. Carried.

Motion made by Yetter and seconded by Fenner that we make the final assessment of 30 per ct. at once to be paid Jan'y 2<sup>nd</sup> 1893, Carried.

Motion made by Yetter and seconded by Decker that the order from Sampson to Yetter on Andrew Pipher of 28<sup>13</sup>, Pipher to pay the amount in 3 payments if he refuses, Mr Teeter to discharge him. Carried. - Adjourned -

Engine Room Dec 19<sup>th</sup> 1892

Meeting called to order at 8 Pm Minutes of last meeting were read and approved.

Com present S Kosnkraus Phil Reister  
H.M. Mutchler S E Stauffer J K Fenn J G Hoffman  
M. Ytter A Knapp

Motion made by Ytter and seconded by Hoffman that Smith & Brewster be paid the same rate rate for laying the White Brick as the Red. Carried

Motion made by Stauffer and seconded by Mutchler that a Voucher be issued to J.E. Erdman for the Corner Stone amount \$3<sup>00</sup> Carried

Motion made by Ytter and seconded by Stauffer that Mr Hoffmans bid for casing flooring & doors be accepted at his bid. Bid attached

|       |                   |       |            |             |
|-------|-------------------|-------|------------|-------------|
| 7 C   | Beaded casing     | 27¢   | per inch   |             |
| 7 C   | Angle Blocks      | 4x4   | 1 1/4      | .03¢        |
| 4 1/4 | No 2 7 C flooring | 3 1/2 | face       | 19.50 per M |
| 2 8   | 6 8               | 1 1/4 | No 2 Doors | 1.38        |
| 3 0   | 7 0               | 1 1/2 | " "        | 2.15        |

Motion made by Stauffer & seconded by Ytter that the extra work of arching over Boiler above where their contract was to be be paid to Briders & Co. Carried

Motion made by Ytter & seconded by Hoffman that we wire Mr Sacey to come at once prepared to stay until we get through with him. Carried Adjournd.

Engine Room Dec 27<sup>th</sup> 1892

Meeting called to order at 8:30 P.M. Minutes of last meeting were read and approved.

Committee present  
S. Rosenkranz J. K. Fenner H. M. Mutchler J. L. Hoffman  
A. W. Knapp

Motion made by Mutchler and seconded by Fenner that the Secy draw a Voucher for John J. Miller for Sims amount \$531.<sup>48</sup> Mr Miller to sign the Voucher & receipt bill and check be forwarded to him.  
Carried

Motion made by Hoffman and seconded by Mutchler that Mr Yetter put in a Blower at his expense if it works satisfactory to the School to pay for it.  
Carried.

Motion made by Hoffman & seconded by Mutchler that Knapp can have the Mason Stone from the dump and return same number loads small ones to replace them.  
Carried - Adjourned.

Engine Room Jan 2<sup>nd</sup> 1893

Meeting called to order at 8:30 P.M. Minutes of last meeting were read and approved.

Committee present  
S. Rosenkranz J. K. Fenner H. M. Mutchler  
Milton Yetter A. W. Knapp

Motion made by Mutchler & seconded by Fenner that we reconsider that part of the order for Mr Yetter to put Blower in free  
Carried

Motion made by Mr Yetter & seconded by Mr Mutchler that the bill of W. C. Drake be paid amount \$90.77 - Carried

Motion made by Yetter and seconded by Jenner that Knapp be instructed to measure Gas Pipe in building - Carried

Motion made Yetter & seconded by Jenner that the Note in Bank for \$2000.00 be reduced to \$1500.00 and extended 30 days. Carried Adjourned.

### Engine Room Jan 9<sup>th</sup> 1893

Meeting called to order at 8:30 PM by the Presdr - Minutes of last meeting were read and approved.

Committee Present.  
S Rosenkranz. M Yetter H M Mutchler J J Hoffman  
A Knapp.

Motion made by Yetter and seconded by Mutchler that Voucher be issued to Monroe Democrat for advertising amount \$2.00 - Carried

Motion made by Yetter and seconded by Hoffman that we sanction the Voucher of J. J. Sacy for \$150.00 - Carried

Motion made by Mutchler and seconded by Hoffman that Mr Young write to the Vic Brine of Kitztown Normal School to meet us. Carried.

Motion made by Yetter & seconded by Hoffman that the Secy be directed to notify the delinquent parties to pay Assessments in full on or before Feby 1<sup>st</sup> or the accounts will be left with an atty for collection. This to be last notice from the Secy. - Carried.

Motion made by Yetter & seconded by Hoffman that Hallet be paid 300.00 on acct. - Carried.

Motion made by Yetter & seconded by Mutchler that Mr Hoffman be paid \$1450.00 - This is payment in full to January 1<sup>st</sup> 1893. He to pay his subscription. Carried.



Analomink House Jan 16<sup>th</sup> 1893. 8:30 Pm

Meeting called to order by the Presdt. Minutes of last meeting were read and approved.

"Committee present"

S Rosenkrans J K Jenner W M Mitchler Geo. E. Stauffer  
Morton Decker + Milton Yetter J J Hoffman & A W Knapp.

Motion made by Yetter and seconded by Hoffman that Mess Bossard Bros be paid \$300<sup>00</sup> on account. Carried

Motion made by Yetter & seconded by Hoffman that Mr Decker have the lumber assorted and the floor put on in North Wing Garrett and lay floor in Basement of main building. Carried.

Motion made by Yetter and seconded by Mitchler that Peter Edinger be given the upper story of South Wing to lock. Carried.

The Chair appoints Mess Hoffman & Jenner to get bids for locks hinges &c for the entire building. They to furnish specifications. Carried.

The Chair directs the Secy Brotzman Taylor Ransbury Van Why and get a settlement

The Chair directs Yetter & Mitchler to obtain Counsel to collect Chas Bryant, Lessor, Tucker & Chas Argl. assessments.

Motion made by Mitchler & seconded Jenner that the firemen be paid \$125 per day for 12 hours work. Carried. Adjourned

Analomink House Jan 23<sup>rd</sup> 1893

Meeting called to order at 8:30 Pm by the Presdt. Minutes of last meeting were read and approved.

"Members present"

S Rosenkrans W M Mitchler. M. Yetter, J K Jenner  
J J Hoffman. G. E. Stauffer Morton Decker  
A W Knapp

Motion made by Yetter and seconded by Decker that Mr. Decker be directed to notify John Albert, to pay his bill of 7.75 to Henry Jensen at the rate of 2<sup>00</sup> per week, and further to notify Andrew Lipher to pay his bill of 10<sup>00</sup> due J. R. Bush to be paid at the rate of 5<sup>00</sup> each pay or quit. — Carried.

Motion made by Stauffer & seconded by Mutchler that Mr. Yetter settle with Siders & Co. for Boilers & get corrected bill ready for next meeting. Carried.

Motion made by Yetter & seconded by Mutchler that a Voucher for 150<sup>00</sup> on account of Boilers be issued. Carried.

Motion made by Yetter & seconded by Mutchler that a Voucher of 8.75 be issued for Insurance Policy. Carried.

Motion made by Yetter & seconded by Mutchler that Mr. Hoffman be ordered to get the balance of lath at 2.50 per thousand. Carried.

Motion made by Yetter and seconded by Jenner that the Secy write Mr. Case. When Mr. Case meet his Co. to let us know soon as possible. Carried.

Motion made by Jenner and seconded by Yetter that Mr. A. Jeter furnish rail & banisters at the Market price. — Carried.

Motion made by Yetter & seconded by Decker that Mr. Soders bill be paid amount \$93.10. Carried.

Motion made by Yetter & seconded by Stauffer that Mr. Bible be invited to come and meet us. Carried. Adjourned.

Anatomick House Jan 30<sup>th</sup> 1893.

Meeting called to order at 8:30 Pm by the Presdr.

Minutes of last meeting were read and approved.

Committee present S. Roszkow, J. K. Jenner, H. M. Mutchler, J. E. Hoffman, J. R. Protzman, M. Yetter, & A. W. Knapp.

Motion made by Mutchler and seconded by Hoffman that Yetter & Hoffman be appointed a Committee to look after front door and to be put in to best possible advantage Locks Key Hinges &c. Carried.

Motion made by Yetter and seconded Mutchler that Fenner & Knapp wait upon bidders for Locks & let the bids to lowest bidder. Carried

Motion made by Yetter & seconded by Hoffman that that Mr Lee be paid \$10.00 for Collections of bills. Carried.

Motion made by Mutchler & seconded by Yetter that a voucher be issued to C.B. Staples of \$25.00 for Collection of bills. Carried.

Motion made by Yetter & seconded by Mutchler that two vouchers be issued to East S. Lumber Co. One of \$400.00 and one \$396.94 Carried

Motion made by Yetter & seconded by Mutchler that the Committee order the Insurance of Mr Rhodes cancelled & that we place the Insurance of Mr Rhodes and plus \$5000.00 with E.A. Bell, he to take one share of (\$50.00) stock Carried. Adjourned.

Analomink House July 6<sup>th</sup> 1893.

Minutes of last meeting read and approved.

Committee present.

S. Rosenkrans H. M. Mutchler  
M. Yetter J. G. Hoffman, & A. W. Knapp

Motion made by Mutchler and seconded by Hoffman that we give a two Month<sup>ly</sup> Note to Siders & Co. the School to pay Discount for one month, and Siders & Co to pay Discount for one month. Carried.

Motion made by Yetter & seconded by Mutchler that the bill of Jas. Wallace & Son be paid. Amount \$850. Carried

Motion made by Yetter & seconded by Hoffman that the bid of H.M. Mutchler be accepted for Oils, Fillers &c. Carried

Motion made by Yetter & seconded by Hoffman that Mr Cooley be instructed to plaster out basement windows in main building Carried, Adjourned.

Anatomist House Feby 15<sup>th</sup> 1893.

Meeting called to order at 8:30 pm - Minutes of last meeting were read and approved.

"Committee present"

S. Rosenkranz, H.M. Mutchler, Morton Decker, W. Yetter, J.K. Fenner & A. Knapp.

Motion made by Decker & seconded by Fenner that the bill of Dr. J.R. Bush against Mr. Burch be paid, Carried

Motion made by Yetter & seconded by Mutchler that Kennedys bill of \$132.17 be placed on the minutes books. Carried

Motion made by Yetter & seconded by Mutchler that Knapp & Rosenkranz settle with Smith & Brewer and to get Smiths subscription in full & to give voucher for the lathing. Amount \$128.<sup>00</sup> Carried

Settle with the following

Bru Taylor, J.K. Brotzman, Kausbergs, Vaulohy, Bohrs, Thomas, R.H. Kintner, Bossard Bros, A. Hallet, Seiders & Co, J.O. Merwin & Howard Morgan.

Motion made by Hoffmans & seconded by Yetter that Mr Rosenkranz write Mr Waller that the bill be ready for acceptance by Feb 10<sup>th</sup> 1893, Carried

Motion made by Yetter & seconded by Decker that we have an interview with Mr. Intwine, on Wednesday Feby 22<sup>nd</sup> - Carried -

Motion made by Yetter and seconded by Hoffman that Mr Mutchler buy a Voucher & Note book. Carried

Motion made Yetter & seconded by Jenner that the Secy write Mr Coker & ask him to send the minutes of all meetings up to the time he resigned. Carried

Motion made by Yetter & seconded by Decker that the bill of \$1847.76 and the two previous vouchers of East S Lumber Co be paid by a 4 Months Note the total of Note is \$3000.00 Carried.

Analomak House July 20<sup>th</sup> 1893

Meeting called to order at 8:30 P.M. Minutes of last meeting were read & approved.

"Committee Present"

S. Rosenkrans. H. M. Mutchler Milton Yetter. J. K. Jenner  
J. G. Hoffman & Morton Decker,

Arnutt & Reynolds being present at meeting

Motion made by Mutchler & seconded by Jenner that they furnish six rooms with Bed Table Wash Stand Wardrobe. Mattress Springs. Pillows. Carpet in price ranging from \$1800 to \$3800 Carried.

On Motion by Yetter & seconded by Decker that H. A. Rinker Wanch Chank. R. M. Stocker Honesdal. Saml. E. Skull Easton and James M. Coughlin Helkesburre the above named to be sent to the State Supt. and Governor to be appointed committee of acceptance of the School Building. Carried.

On Motion of Mr Decker & seconded by Mr Yetter that the Chair appoint a committee to see Mr Paul Co Supt in regard to oppose appointment of H. O. Thomas as State Supt. The Chair appoints H. M. Mutchler Com- Carried

On Motion of Jenner, Mr Jos Edinger present bill for putting on 102600, ceiling lock at 16¢ per hundred. amount \$164.16. bill laid over until next meeting. Carried

Adjourned

Anaconda House Feby 28<sup>th</sup> 1893

Committee present. S Rosenkrans. M Yetter J K Jenner  
 H M Mutchler J. J. Hoffman Morton Decker & A. W. Kuapp  
 Minutes of last meeting read and approved.

Motion made by Hoffman and seconded by Mutchler  
 that Mr Yetter & Jenner be an Atty. and make some arrange-  
 -ment for borrowing \$15000<sup>00</sup> - giving collateral Mtg on  
 Building. - Carried. -

Motion made by Yetter & seconded by Decker  
 that Mr Burnett order 30 Chairs no 5 1/2 price \$2.75  
 each for recitation-room - Carried.

Motion made by Jenner & seconded by Decker  
 that the Suits be changed from \$48<sup>00</sup> to 22<sup>00</sup> to 42<sup>00</sup>  
 including Wardrobe.  
 Carried

Motion made by Yetter and seconded by Decker that  
 the bill of 8<sup>00</sup> against J. W. Howell of Mr Lisk & bill of  
 Andrew Ripper of 4.01 of W. H. Voss. and bill of Thos Brewer  
 of 3.59 of W. H. Voss. be paid or quit the job. Carried.

Motion made by Yetter and seconded  
 by Jenner that Mr Teeter go on and dig trenches. laying  
 Brick furnish joist flooring, studding & lath &c  
 necessary to furnish the Model room. Carried.

Motion made by Jenner & seconded by Decker  
 that the two rooms set aside for Privy be White  
 Coated. Carried.

Motion made by Yetter and seconded  
 by Jenner that instead of using the 13 doors already  
 delivered, these to be countermanded and order  
 No 1 Doors in their place extra price 15<sup>c</sup> each  
 Carried  
 Adjourned.

Avalonwick House March 6<sup>th</sup> 1893  
 Committee present

S. Rosenthal, J. G. Hoffman, J. K. Fenner  
 H. M. Mutchler, Morton Decker, Milton Yetter, G. E. Stauffer  
 Phil Kusler, J. R. Brotzman, & A. W. Knapp

Minutes of last meeting were read and approved.

Motion made by Fenner & seconded  
 by Yetter that the bill of Theo Braun, be collected  
 without interest for W. H. Voss. Carried.

Motion made by Yetter and  
 seconded by Stauffer that the lathing of  
 Model room be given to Peter Edinger - Carried.

Motion made by Yetter and  
 seconded by Fenner that J. H. Paul's application  
 be placed on file. Carried.

Motion made by Yetter & seconded  
 by Decker that Mr Hetzels application be  
 placed on file. Carried.

Motion made by Hoffman and seconded  
 by Decker that Joe Edinger be given a Note for  
 three months for his two bills, less the assessments  
 due from him or his Men. Carried.

Motion made by Decker and seconded by  
 Mutchler that Mr Imtine's application be  
 placed on file. - Carried. - Adjourned.

Anatomist House  
march 13 1893

Committee present  
S Rosenthal  
J H Denner  
M Yetter  
J Y Hoffman  
H M Mitchell  
A W Knapp  
Geo E Seuffer

on motion it was ordered that Mr Hoffman  
go to see to getting the glass for the rooms  
and lettering the same

Motion made by Hoffman and seconded by  
Denner that Mr Rosenthal get the linen  
and tailor sets for the rooms needed  
Carried

Motion made by Yetter and seconded by  
Denner that Wm Burck pay J Mulgrew  
Board bill  
Carried

Motion made and seconded that J Mitchell prepare  
dinner for the Committee at the rate of one dollar  
per head. there not to be less than twenty five meals  
at this rate on march 22nd - carried -

moved and see that Mitchell pay Kallett the  
note held by him to the amount of \$180.00 on  
acct he to pay discount  
Carried  
adjourned



# Analomink House

March 22 1893

## Special Meeting

### Members present

- S Rosenkrantz
- M Yetter
- W M Mutchler
- J J Hoffman
- J E Sierup
- Merkle Decker
- J R Polyzion
- A W Kropp

Motion made by Sierup and Sec by Mutchler  
 that the acceptance report be placed on the  
 minutes carried

Motion made by Yetter and Sec by Decker that a  
 copy of the Statement of Finance be placed on  
 the minutes carried  
agreed

## Anatomist House

March 27 1893

Meeting Called to order at 8:30 members

present

I Rosenkrans

J Edlin

W M Mutchler

J Danner

M Jetter

Philip Ruster

J H Koffman

A W Keegan

Motion made & see that the water bill be paid  
Amount \$20.00 carried

Motion made by Jetter and see by Danner  
that Keallett be given a note for \$400.00  
on each the school to pay discount  
for two months and Mr Keallett to pay for  
one month carried

Motion made by Jetter and second by Mutchler  
that a voucher be issued in favor of Justice  
for \$69.50 for expenses for committee  
carried

Motion made by Jetter and see by Koffman  
that the president write Mr Waller and ascertain  
if we could buy furniture with appropriation money  
carried

A motion was made and second that the present  
trustee hold over until May 1st deferred

Motion & see that a meeting of the stockholders  
be held on Saturday at 2 P.M. for the purpose  
of electing trustee carried

Motion and see that the Decy 9th postal card  
printed for sending out notice re carried

April 1<sup>st</sup> 1893

At a meeting duly called by the Secretary of the Stock holders of the East Stroudsburg State Normal School at Bassard Hall April 1<sup>st</sup> 1893 for the purpose of Electing twelve trustees for the above said school. the following business was transacted the Chair appointed Geo L Adams and R M Reynolds as inspectors first the following nominations were made

| For 1 month          | For 13 months     | For 25 months            |
|----------------------|-------------------|--------------------------|
| J H Fenner 226 1/2   | Mellin Yetter 214 | Julius Rosenbaum 212 1/2 |
| J B Storm 220        | Chas Muehling 88  | Geo E Stouffer 200 1/2   |
| J H Hoffmann 203     | Ad Knapp 122 1/2  | J H Bassard 104          |
| Mo J Miller 185 1/2  | J W Eilshagen 194 | Phillip Ruster 200 1/2   |
| J B Loder 60         | Martin Dreher 164 | J R Bush 70              |
| J H Gocharius 56 1/2 | J Algardner 132   | L H Burnett 150 1/2      |
|                      | A O Allen 23      | J B Yetter 2 1/2         |
|                      | W H Voss 20 1/2   | Geo L Adams 32 1/2       |

after the polls were closed the Chair appointed R M Mutchler and W H Voss as tellers with the following results

{ see number votes opposite }  
{ each name above }

The Chair finding that the following named men receiving the highest number of votes were declared elected as follows.

| For 1 month  | For 13 months | For 25 months  |
|--------------|---------------|----------------|
| J H Fenner   | Mellin Yetter | J Rosenbaum    |
| J B Storm    | J W Eilshagen | Geo E Stouffer |
| J H Hoffmann | Martin Dreher | Phillip Ruster |
| Mo J Miller  | J Algardner   | L H Burnett    |

There being no further business meeting adjourned

Ad Knapp Secy

May 1st 1893

At a meeting duly called by the Secretary  
of the Stockholders of the C. S. Normal School  
at Passards Hall May 1st 1893. for the  
purpose of Electing four trustees for three  
years

The following nomenclature was made

John B Storm

Joe Bennis

J. M. Hoffman

John J. Miller

Alv Skuapp

Chas Muehling

V. A. Soder

The Chair appointed as Sellers

Charles Dam &

J. M. Young

The following Twelve Gentlemen were appointed  
by the Stockholders and names to be sent to  
the State Superintendent for to select six  
men to represent the State

Alex Dickinson

J. C. Hawken supt

J. D. Hauke

W. M. Duce

W. A. Rutter

J. A. Snyder

Mrs Holmes

R. M. Stocken

J. M. Heaven

John McVicker

Owen R. Hill

Ab. LaBore

Arvaulin Pa

Leabindale "

Laurens "

Milford "

Meathely "

Lehighton "

Kennedale "

" "

Milkesdam "

Hagleten "

Dr. Pittsburg "

Easton "

After the polls closed and the votes tallied we have the following as the result.

This is to certify that at an election for four trustees of the East Stroudsburg State Normal School the following vote was polled.

|                |         |       |
|----------------|---------|-------|
| John B Storm   | 264     | votes |
| J. C. Denver   | 194 1/2 | "     |
| W. H. Hoffmann | 172 1/2 | "     |
| Geo. E. Miller | 169     | "     |
| Geo. Knapp     | 129     | "     |
| V. L. Loder    | 120 1/2 | "     |
| Chas. Muehling | 109 1/2 | "     |

signed - J. W. Young &  
Geo. E. Sheriff & J. Bellus

and as a result certified to by the above named Jellies the Chair declared  
 John B. Storm  
 J. C. Denver  
 W. H. Hoffmann  
 Geo. E. Miller Elected as trustees of the  
 E. S. S. Normal School for the term  
 of three years

J. W. Young

Secy

## Analomunk House

April 9 1893

Meeting of the Trustees of the East Stroudsburg  
State Normal School

members present.

M Yetter

Geo E Stouffer

J Rosentrans

J M Keuffman

J W. C. Leubinger

Philip Ruster

L H Burnett

J Denner

J A Gardner

On motion J Gardner was appointed as Secretary  
pro tem.On motion it was ordered that J Rosentrans  
act as president Pro temOn motion it was ordered that the names of  
Superintendants and expenses of each made in  
accepting the school be placed in the  
minutes

|                   |          |
|-------------------|----------|
| H. C. Greenwalt   | \$ 7 05  |
| J J Forbes        | 4 63     |
| J H Jones         | 7 62     |
| J E Weaver        | 4 25     |
| Geo Sawyer        | 7 90     |
| Thomas Farquhar   | 2 51     |
| W W Koch          | 2 41     |
| Wm N Cuttingham   | 2 12     |
| Geo A. Lewery     | 5 15     |
| D V Gilder        | 5 00     |
| Clarence P Miller | 5 80     |
| A S Davis         | 5 08     |
| J H Conklin       | 5 30     |
| J N Hull          | 6 56     |
| Total             | \$ 71.38 |

On motion it was ordered that a voucher be made in favor of the president for the amount of above bills

On motion it was ordered that a voucher be made in favor of the architect for bills furnished for the building

Motion was made and sec that it be placed on in the minutes that Dr. Keck Butte has made a donation to the school of One Hundred dollars also Robt. Drink twenty five dollars

Motion was made by G. E. Seuffer and sec by J. W. Penner that the trustees make a loan of two thousand dollars for two months to pay indebtedness on building note to be endorsed by Geo. E. Seuffer and M. Elm Yetter carried -

On motion it was ordered that the services of fireman Masteller be discontinued for the present

It was moved and sec that Geo. E. Seuffer ~~the~~ furnish the weights for the Weidons of the school building delivered at the building for \$1.30 per hundred. carried

The Secy was ordered to notify J. P. Storm John J. Miller and Martin Decker to attend a meeting of the Trustees at Anselm's House Friday Evening next 8 o'clock as important business was to be brought before the meeting

adjourned  
J. J. Seuffer Secy  
A. L. Miller

Analomink House April 10<sup>th</sup> 1893

Meeting of Trustees E. S. S. Normal School

Members present

J Rosenkrans

Melvin Getter

Geo E. Seuffer

Wm Jenner

J M Kouffman

John D Miller

Philip Rueter

W Eilenburger

Martin Decker

J A Gardner

Minutes of meeting of April 3<sup>rd</sup> was approved  
as read.

A Bill of \$50. was presented from A M  
Fangborn <sup>son</sup> for Livery hire and on  
motion it was ordered that a voucher be  
drawn for the amount.

On motion it was ordered that Amasa  
Kouffman settle with Passand Bros for  
the \$19 fuel pipe he owes the School <sup>and</sup>  
they to credit the School with same.

On motion it was ordered that the  
President appoint a committee to  
see Mr Knapp about his Bill. The President  
appointed as committee Jenner, Kouffman & Gardner

On motion it was ordered that the Secy  
make out a list of the delinquent subscribers  
and give the same to Mr Jenner for collection

On motion it was ordered that Mr Jenner  
be authorized to settle with Mrs Raubury  
on best terms possible



Motion was made by Mr Yetter and seconded by Mr Jenner that the Siderus Note be renewed for ninety days for Six Hundred dollars - and that a voucher be made for the difference \$37.93 plus the discount. Carried.

On motion it was ordered that Mr Stouffer order five ventilators for the school building at \$42. Each. adjourned

Adjourned

Secy  
J. J. J. J.

Approved

\_\_\_\_\_

Analomink House, April 17<sup>th</sup> 1893

Meeting of the Trustees E. S. S. S. School.  
members present

S. Rosenbraun

Geo E Stauffer

Milton Yetter

Morton Decker

J. K. Fenner

L. H. Burnett

F. W. Eilenberger

Jalardner

The minutes of meeting March 10<sup>th</sup> were approved  
as read.

On motion it was ordered that Mr Fenner see  
that the pipe bill between Hoffman and the  
School be adjusted as ordered at meeting of April 10<sup>th</sup>

Motion was made by Mr Yetter and sec by Mr Stauffer  
that the bill of Mrs Knapp's be layed on table.  
so ordered -

Approved

On motion it was ordered that Mr Fenner see  
Mr Atorn about the unpaid subscription of  
Charles Bryant and report at our next meeting

On motion it was ordered that a voucher be drawn  
in from Jesse Rausberg for \$10. for Lenny Stein -

On motion it was ordered that we give Charles  
Hoffman a Note for Six Hundred dollars for ninety  
days and a voucher for the balance of his bill.

On motion it was ordered that Mr Schwarz have  
ground enough to fill up his lot taken from the  
rear of building under instruction from Mr Decker.

On motion it was ordered that all Furmen men  
that have made application be notified that we would  
meet them on Friday evening next at Decker's House  
to consider their samples and prices - adjourned  
Jalardner Secy

Analomink House April 24<sup>th</sup> 1893

Meeting of the Trustees of the E.S.S Normal School

members present

S Rosenkrantz

Mellin Yetter

Geo E Stouffer

J H Jenner

L H Burnett

J H Hoffman

J W Eilenburger

Jal Gardner

Phillip Ruster

Mr Jenner who was appointed at last meeting to see that the pipe bill between Anson Hoffman and school be adjusted - reported same attended to and was discharged - also that he had seen Mr Storm about the Bryant bill and same would be attended to -

On motion it was ordered that it be placed in the minutes the sale and transfer by Jacob Polyzman of five hundred dollars of his Normal School stocks to J Malcom Young and that the Certificate of stock be issued to said J Malcom Young

On motion it was ordered that the bill of W M Muttler of \$179.38 for Paints &c furnished be paid -

The Chair appointed as a committee J H Hoffman L H Burnett and Mellin Yetter to see the town Council about accepting Prospect street and see what they would do toward putting down sidewalk along said street.

On motion it was ordered that we buy  
 one hundred loads of muck of Bahi & Thomas  
 at sixty cents per load delivered on the  
 school grounds.

On motion it was ordered that the Secy  
 write Lafoyet Westbrock and ask him to meet  
 a committee on the school grounds next  
 Thursday afternoon to do surveying preparing  
 for grading the ground -

On motion it was ordered that Mr. Deeter  
 visit several school rooms with a view of  
 ascertaining the different makes, time in use  
 durability &c of school furniture and report  
 at our next meeting.

argued

Jacqueline

Secy Proctor

argued

Analomink House  
May 1<sup>st</sup> 1893

Regular meeting of the Trustees of the  
East Stroudsburg State Normal School

members present

S Raschtrous

Milton Hetter

Geo E Stouffer

L H Bourne

J Danner

J W Eilendinger

Jno D Miller

Dalquader

J H Keoffman

Morton Decker

Phillip Ruster

Mr Decker made a report of his trip to  
New Jersey in quest of information and  
personal inspection of the CleveLand  
vannered School Furniture. He reported  
visiting several school rooms in  
Trenton, Chester, Pleasantville & Princeton  
and wherever the vannered furniture  
was found it had come apart more  
or less, and by the knowledge he gained  
by personal inspection he did not think  
it advisable to buy any vannered work  
of the CleveLand School Furniture Co.

A representative of the following furniture  
companies were present with samples  
of their different styles of furniture for  
inspection

|                        |                |
|------------------------|----------------|
| Audrens Demond & Co    | of N.Y.        |
| CleveLand School & Co  | " CleveLand    |
| Grand Rapids & Co      | " Grand Rapids |
| New Jersey School & Co | " Trenton N.J. |
| Bloomington " " Co     | " Bloomington  |

After examination of all the different  
furniture that was represented. Sealed bids  
were handed in from each company for Opera  
Chairs Desks and recitation chairs.

after examination and comparison of the different  
prices quoted on motion it was decided to  
award the contract to the Bloomsburg Co.,  
for the chairs for the Auditorium at one  
dollar and eighty five cents each and desks  
for the model rooms at three dollars and  
sixty five cents each all to be delivered and  
setup in the building complete -

On motion it was ordered that we give the  
New Jersey School Furniture Co an order for  
one hundred and fifty recitation chairs with  
rosetts at two dollars and sixty five cents each  
setup in building -

Adjourned

r a m.

Jalawana Secy

Almond

Anaconda House  
May 8<sup>th</sup> 1893

Regular meeting of the Trustees of the  
East Stroudsburg State Normal School.  
members present.

S Rosecrans. Geo E Stuffer J K Senner  
J Y Hoffman J W Eilenburg Phillip Rucker  
L H Burnett J A Quisenberry Milton Yetter  
Morton Decker

The Committee appointed to confer with the  
town Council about the grading &c of Prospect  
Street reported progress and were continued.

On motion it was ordered that we  
advertise in the News for bids for  
the best discount on 2500 feet of  
Serracatta sewer pipe and specials of 1<sup>st</sup> and  
2<sup>nd</sup> grades to be delivered on the pipeline  
all bids to be received by Monday  
Evening May 10<sup>th</sup> the Trustees to reserve the  
right to reject any or all bids -

Mr Yetter reported that we could buy  
muck of Bokor for 75¢ a yard delivered  
and on motion it was ordered that we  
make contract with J H Bokor for one  
hundred yards of muck delivered on the  
School ground at 75¢ per yard -

On motion it was ordered that the order  
for chairs given Burnett & Reynolds be  
countermanded

On motion it was ordered that the  
Bill P D Edinger \$21.76 for books and bill  
\$1.25 of the News for printing postal be  
paid

Mr Adams presented an itemized bill for material furnished amount \$1184.79 and on motion it was ordered that a voucher be issued for amount of bill and note be given for same for 90 days with discount.

On motion it was ordered that we give the Keystone Plaster Co a note for 90 days for \$2000.00.

Mr Stauffer said he could get Mr Ingram to draw up specification for plumbing and on motion it was ordered that he do so.

On motion it was ordered that Mr Stauffer go on and finish the seating and have some completed by August 20th except the dressing.

On motion it was ordered that Mr Daniel Detrick be appointed Supt of laying sewer pipe and Mr Yetter was appointed to see Mr Detrick and see if he would accept and how much per day and report at next meeting.

The Chair appointed Mr Yetter & Stauffer to see Mr Adams about connecting sewer pipe.

On motion it was ordered that Mr Stauffer fix the boiler so it can be blown off once a week.

On motion it was ordered that \$5000 be added to insurance on the school building.

Approved



Mr. Shug ask for information about  
the color of castings on chairs and on  
molin it was ordered that the color of  
the castings be maroon -

The Secretary was ordered to see J.P. Mitchell  
and get sample of Stock Book Certificate

on motion it was ordered that Mr  
Yetter and Rosenkrans go and see Mr. Haller  
about the principals of the school.

Approved  
J. J. Anderson  
Secretary

House House May 15<sup>th</sup> 1893

Regular meeting of Trustees E. S. N. School  
members present

J. Rosenkrans

F. E. Stauffer

J. D. Danner

L. K. Dummert

D. K. Hoffman

M. C. Lumburg

J. J. Gardner

Motion Decker

minutes of previous meeting were read and  
approved as read.

On motion it was decided that the bids  
on sewer pipe be layed over for two weeks.

Mr. Fetter being absent we had no report  
about the contracts for muck or securing  
the services of Mr. Decker as supt for laying  
sewer pipe.

Mr. Stauffer reported that the fixing of  
Boiler so it could be blown off would  
be attended to also that he would have  
Mr. Ingram draw up specifications for plumbing.

On motion it was ordered that we add five  
thousand dollars insurance on school building ✓  
in some good company with Bill Lee.

The Secretary had samples of Stock Certificates  
and prices the matter was layed over for  
some future time for consideration.

The following statement of indebtedness was  
got up for use of Committee to take  
with them to Newburg.

|                   |      |               |            |
|-------------------|------|---------------|------------|
| Diiders & Co      | note | \$600.00      |            |
| Yetter & Stroffer | "    | 2,000.00      |            |
| J. H. Pacharius   | "    | 1,500.00      |            |
| E. S. Lumber Co   | "    | 3,000.00      |            |
| J. Edinger        | "    | 315.93        |            |
| A. Hallett        | "    | 404.25        |            |
| Alv. Seeter       | "    | 1,204.00      |            |
| C. Hoffman        | "    | <u>600.00</u> | \$9,624.18 |

## Material Furnished

|                 |              |                 |             |
|-----------------|--------------|-----------------|-------------|
| E. S. Lumber Co | Adamantite   | \$4,521.59      |             |
| Geo. E. Stuffer | Heating      | 5380.00         |             |
| "               | radiators    | 214.00          |             |
| "               | dash weights | 150.00          |             |
| W. M. Seeter    | Lofton       | <u>1,000.00</u> | \$11,261.59 |

## Estimated additional amt. required

|                                   |                 |             |
|-----------------------------------|-----------------|-------------|
| To Complete building              | \$2,000.00      |             |
| Plumbing                          | 3,000.00        |             |
| Furnishing Kitchen & Dining Rooms | 3,000.00        |             |
| School Furniture                  | 3,000.00        |             |
| Bedrooms "                        | 8,000.00        |             |
| Musical Instruments               | 2,000.00        |             |
| Philo. & Scient. appar.           |                 |             |
| Sewerage & Grading                | 10,000.00       |             |
| Barn & Ice house                  | 1,500.00        |             |
| Gymnasium                         | 4,000.00        |             |
| Fire apparatus                    |                 |             |
| Steam pipe, hose & "              | 1,500.00        |             |
| Fire escape                       |                 |             |
| Fencing Grounds                   | <u>3,000.00</u> | \$41,000.00 |

---

\$61,885.77

Jayamery  
Seery

Korea House May 22<sup>nd</sup> 1893

Regular meeting Trustees E. S. M. School  
members present

Rosenkrans

Yetter

Hoffman

Stouffer

Burnett

Fenner

Rusler

Becker

Eisenburger

Hardner

Minutes last meeting read and approved as  
read

Mr Yetter reported he had engaged one  
hundred yards of muck of Dohr - also  
Mr Detrick would serve as supt laying  
sewer pipe. at \$1.50 per day

On motion it was ordered that the chair  
appoint a Committee of four to meet  
at School building at 2:30 pm tomorrow  
to locate sewer from Building to prospect  
Street. The Chair appointed as that committee  
Hoffman, Fenner, Stouffer & Yetter.

On motion it was ordered that the bids as admitted  
for sewer pipe be opened.

Bids were read from Geo E Stouffer and  
Bossard Bros.

The bids were as follows Bossard Bros -  
They would furnish the pipe at 70% off list  
price. Geo E Stouffer bid he would furnish  
first grade pipe for 45¢ less 7 3/4%

On motion it was ordered that the contract be given  
to Geo E Stouffer to furnish 2500 feet more or less  
of 8" first grade sewer pipe & specials to be  
delivered on the ground when needed in good order  
at 45¢ less 7 3/4% also to order one car load at once

On motion it was ordered that Mr. Bennett see the Board and have them fix calls around the ventilators at once. ✓

The Secretary was instructed to write the Albany Investment Co. Albany, N.Y. and ascertain if they would loan us twenty five thousand dollars for a term of years and at what rate. ✓

A vote was taken to decide whether we extend an invitation to Boyer, Bible, Dittmeyer and Meloy to meet the trustees here and the vote decided that an invitation be extended to Prof Bible and Dittmeyer and on motion it was ordered that we ask Prof Bible to meet the trustees on Wednesday Evening and Prof Dittmeyer on Thursday Evening next.

On motion it was ordered that a meeting be called for next Friday evening at 8 o'clock for the purpose of <sup>effecting a permanent</sup> organization - and to select a Principal for the school - and the Secretary was instructed to notify all the trustees accordingly.

The President was notified that the following Gentlemen were appointed as trustees to represent the states interests of the school

|                  |   |             |
|------------------|---|-------------|
| Alex. H. Dickson | Aradon Pa                                     | One Year    |
| W. S. Rinker     | <sup>Mary Chury</sup><br><del>Madison</del> " | One Year    |
| Wm. Holmes       | Honesdale "                                   | Two Years   |
| John McGeekin    | Hazleton "                                    | Two Years   |
| Dr. H. G. Keever | Millersburg "                                 | Three Years |
| A. G. LaBarre    | Easton "                                      | Three Years |

On motion it was ordered that Prof. Matubury be notified that on account of the size of his family his application for Principals of the school would not be considered.

adjourned - J. J. J. J. J.

Crystal Spring House  
May 26<sup>th</sup> 1893

At a meeting of the Trustees of S Normal School  
held at Crystal Spring Hotel on above date  
the following members were present

S Rasuckman  
Geo E Steuffer  
Miller Yeller  
J. Senner  
L H Burnett  
J W Eilenburger  
Philip Reeler  
Martin Decker  
Mrs B Storm  
Jalquidner  
J H Koopman  
Mrs J Miller  
A. C. Labarre  
H. A. Rieker

The object of this meeting as ordered at a  
previous meeting was to effect a permanent  
organization of a Board of Trustees also to  
elect a principal for the school.

The following men were nominated and  
elected to serve one year

Seely Rasuckman President  
Jalquidner Secretary  
H M Mutchler Treasurer

on motion the Treasurer salary was fixed  
at twenty five dollars.

on motion it was ordered that the secretary  
notify the State Supt of the permanent organization  
of the Board also the names and P.O. addresses  
of the officers elected.

The following is the names of the gentlemen who had made application for the principality

A J Hoag  
 Chas Boyer  
 A J McLoey  
 A Mc Poye  
 R M McMeal  
 M Keull

D C Murphy  
 G W Milmyer  
 Geo P Bible  
 Prof Haucher

Mr Storm nominated Geo P Bible of the Indiana State Normal School of Indiana Pa  
 Mr Steuffer nominated G W Milmyer of Kennesdale Pa  
 Mr LaBane nominated R M McMeal of Steelton Pa after the above nomination were made on motion it was ordered that the nomination close and proceed to ballot for the three candidates

The first ballot tallied

Milmyer seven votes  
 Bible six "  
 McMeal one "

No candidate having a majority of the votes cast a second ballot was ordered.

The second ballot tallied

Bible nine votes  
 Milmyer five " whereupon the chair declared Prof Bible having a majority of the votes cast. Elected and on motion it was ordered that the election of Prof Bible to the Principality of the School be made unanimous which was done—

On motion it was ordered that the expenses of the State Teachers incurred in attending the meeting be paid by the School.





## Kase House

May 29 1893

Regular Meeting of Board Trustees

E P A Normal School - members present

S Rosentromer

Geo E Stimpfe

Mittmeyer

W Eilendegen

Philip Rustler

J K Jenner

W Keuffman

L H Munnich

Jaquevone

minutes of meeting may 22nd were read  
and approved as read.

Mr Durnell reported he had seen the  
Passards about fixing callous for  
ventilators and they had agreed to do  
it at once

On motion it was ordered that Mr  
Knapp be allowed the fifty dollars as  
per his bill rendered as soon as the  
ground was surveyed and deed made  
and Mr Jenner was instructed to so inform  
Mr Knapp

The Chair appointed Mr yetter to see  
about getting a surveyor to fix over  
out the ground to give corners and grade  
for grading

On motion it was ordered that a voucher  
be made for Geo E Stimpfe for five hundred dollars  
and a note be given for the same for 60 days  
also a voucher for the discount.

On Motion it was ordered that a voucher  
be issued to E Stimpfe for five hundred dollars  
and a note be given for the same for 60 days and  
a voucher for discount

Rosenkrans presented the following itemized bill of expenses. from Newspaper, publisher &c

|                    |              |              |
|--------------------|--------------|--------------|
| O B Segley         | Worcechester | 2.10         |
| M Barre Leader     | W Barre      | 2.00         |
| Northmen Dem       | Easton       | 2.00         |
| Milford Deep       | Milford      | 2.50         |
| Hemisdale Abn      | Hemisdale    | 2.00         |
| Easton Press       | Easton       | 1.00         |
| Sons of Hearman    | Kezleton     | 5.67         |
| J W Hearman        | Wyming       | 3.07         |
| J W Kennedy        | Hemisdale    | 5.13         |
| J W Furness        |              | 5.45         |
| Postal cards       |              | 10.00        |
| Exp. to Harrisburg |              | 27.45        |
|                    | <b>total</b> | <b>63.37</b> |

on motion it was ordered a voucher be drawn for the amount

The Chair appointed Jenner & Ruster to see Mr Carter & Hoffman about finishing the carpenter work on building

on motion it was ordered that Mr Furness get an Iron bedstead & spring for a sample

The Secy was ordered to get 250 blocks Certificates and Seal - as per sample selected -

on motion it was ordered that a Committee be appointed to ascertain the cost of lighting the building with gas and electricity, the chair appointed that Committee Messrs Jenner & Ruster -

adjourned

Jalparner

Secy

Approved

## Anahomunk House

June 9<sup>th</sup> 1893

Regular appointed meeting of the Trustees  
E. S. S. Normal School Seventeen members were  
present as follows

Rasuckman

Stauffer

Yetter

Hoffman

Burnett

Eisenburger

Ruster

Storm

Denner

Decker

Gardner

Miller

LaBarre

Jackson

Kalmes

McGehee

Rinker

President Rasuckman called the  
meeting to order and stated the object of  
the meeting was to elect a faculty for  
the school.

Minutes of meeting of May 26<sup>th</sup> were  
read and approved as read - )

Prof Hetzel of Ackermanville and Prof Kehring  
of Blaustown being at the hotel ask for  
permission to come before the board - their  
request was granted with the proviso that  
they do not occupy more than five minutes  
time each -

After discussing as to the best manner in which to get at the matter of considering the large number of applicants for the different positions to be filled. Mr Storm made the following motion which was adopted that we proceed to place in nomination candidates for the different positions to be filled and at same time present the candidates credentials and then to give time to consider the qualifications of candidates and then adjourn one week.

The following nominations were made for the different positions -

1 Mathematics.

|                 |              |            |
|-----------------|--------------|------------|
| Miss Maud Burns | Nominated by | Mr Dickson |
| J P Matz        | " "          | Storm      |
| + Leo P Wancher | " "          | Ulfert     |
| W. A. Hetzel    | " "          | Kealme     |
| Prof Schurock   | " "          | LaBarre    |
| J J Savitz      | " "          | " "        |

2 Stat. Sciences.

|                |     |                                  |
|----------------|-----|----------------------------------|
| Dr H Currier   | " " | Storm                            |
| W D Gracefield | " " | LaBarre                          |
| J D Russell    | " " | Rosenkrans                       |
| Prof Ractumel  | " " | Keuffman                         |
| Rev S Laury    | " " | Rosenkrans<br>by request Schwarz |

3 Latin & Greek.

|                         |     |        |
|-------------------------|-----|--------|
| Miss Lillian Rosenkrans | " " | Decker |
|-------------------------|-----|--------|

4 History & Civil Gov.

|             |     |         |
|-------------|-----|---------|
| J W Paul    | " " | Ruster  |
| W A Hetzel  | " " | LaBarre |
| Kate McCall | " " | " "     |

Art & Drawing.

Miss Rae Kaud Nominated by Mr Storm

5 Music Penmanship & Drawing.

Miss Mary Bradley " " " Bible

6 English Literature.

|                    |   |   |   |            |
|--------------------|---|---|---|------------|
| Prof Roetemel      | " | " | " | Edinburg   |
| * Miss May Smith   | " | " | " | Storm      |
| Miss Minnie Renker | " | " | " | Rosenkrans |
| Miss Annie Mathias | " | " | " | LaBarre    |

Modern Languages.

Prof Schurock By his own request

The Chair appointed the following  
Committees

Committee on Advertising  
Mr Renker  
Bible  
Rosenkrans +

Committee on Salaries.  
Mr Hoffman  
Decker  
Ruster + ✓

Mr McCarthy of Hazelton representing an advertising agency was present and made a proposition to advertise the School in all the newspapers published in the District for whatever amount would be appropriated for that purpose. The amount of advertising in each paper would be governed by the amount of appropriation he received. The proposition was held under consideration.

Mr McCarthy was asked to make a sketch of the building to be used for cut-on stationing.

It was decided to hold the next meeting at Aqualunt House Friday Evening June 16th at half past six O'clock

agymel

Jalardner

Deey

## Rose House

June 17<sup>th</sup> 1893

Regular meeting of the Trustees & S.S. Members  
School members present

Rosenshaw

Burnett

Hoffman

Yetter

Denner

Steuffer

Becker

Reister

The meeting was called to order by the  
president Mr. Schug being present  
presented two plans for the arranging  
of the seats in the Chapel the three  
aisle plan was adopted.

The gentleman representing the firm of  
Branhall & Co of N.Y. was heard  
in regard to fitting up the kitchen  
the Chair appointed the following Committee  
to confer with on the matter Messrs Steuffer  
Yetter and Bible

In motion of Mr. Yetter it was ordered that  
Mr. Denner was to see Mr. Hoffman in regard  
to the cost of pipe and the testing of same  
by Mr. Rossard before any definite action  
was to be taken in regard to Mr. Rossard's  
Bill-

Mr. Bell being present was allowed  
to make a statement in regard to the  
Electricity for the building-

A Committee of three was appointed to  
look after the grade etc of gas pipe  
The Chair appointed as that Committee  
Denner  
Burnett  
Hoffman

The Chan appointed appointed a Committee of three Messrs Hoffman Decker & Gardner to see to the location of Water Closets. ✓

In motion the notes of \$5.000 were ordered to be renewed for 30 days and vouchers be issued for disbursements.

In motion the bill \$10.60 an expense of Committee to Kutztown was ordered to be paid.

In motion Mr J. Peters was to be employed to look after the carts in grading and to superintend the grading so far as it relates to the carts.

In motion Prof Noble was to be allowed to draw upon the President for Postage Stationery and printing etc the amount not to exceed ten dollars in any one particular bill.

agreed  
J. Gardner  
Decker  
P. B. Bly



# Anatomist House

June 16<sup>th</sup> 1893

Meeting of the Trustees of S Normal  
School members present.

Rosenkrans

Storm

Getter

Miller

Eilendinger

Dennis

Burnett

Stouffer

LoParre

Rinker

Becker

Hoffman

Gardner

Auster

The Chair called the meeting to order  
and stated the object of this meeting was  
to elect teachers for the school

Minutes of meeting of June 9<sup>th</sup> were  
read and approved

The Committee on advertising submitted  
the following report.

Your committee appointed on printing and  
advertising beg leave to report that we  
recommend that the sum of \$500. or  
as much of it as may be necessary  
be appropriated for printing and advertising  
and the same expended under the direction  
of the committee

H. A. Rinker

Chairman

The Committee on Salaries reported that they had written to several of the Normal Schools of the State asking for prices they were paying their instructors but had replies from only two namely Westchester and Millersville. Principal Philips of Westchester made the following reply.

Salaries here depend somewhat upon length of service and more upon efficiency and therefore vary somewhat. Our present salaries for the place named are as follows:

|             |       |         |          |
|-------------|-------|---------|----------|
| Prof Math.  | man,  | \$1400. | and home |
| " Lang.     | "     | 1000.   | " "      |
| " History   | woman | 650.    | " "      |
| " Drawing   | "     | 650.    | " "      |
| " English   | man   | 1000.   | " "      |
| Price Model | woman | 1500    | no. "    |

Principal Millersville said our present salaries are as follows:

|                      |         |                               |
|----------------------|---------|-------------------------------|
| Prof Science         | \$1000. | Home for self wife & children |
| " Math               | 1500.   |                               |
| " Lat. Latin & Greek | 1450.   |                               |
| " History & Civ Gov  | 800.    | Home                          |
| " Penmanship         | 650     | "                             |
| " Drawing            | 500.    | "                             |
| " Eng Lit            | 750     | " for self and family         |
| " Grammar            | 800     | "                             |

and added that there would be some changes in the faculty next year and some salaries would be higher and some would be lower and also made the request that the figures given be considered as confidential.

The Committee on Salaries submitted the following report. We recommend the following salaries for the E S A Normal School

|                         |         |        |
|-------------------------|---------|--------|
| Prof. Math <sup>s</sup> | \$1300. | & home |
| " Nat Sciences          | 1000.   | "      |
| " Languages             | 700.    | "      |
| " History & Civ Gov     | 650.    | "      |
| " Drawing Penk. & Music | 850.    | no "   |
| " Grammar & Eng. Lit    | 600.    | & "    |
| Price Model School      | 750     | & "    |
|                         | 650     | & "    |

Resps Submitted

Morton Decker

J. J. Hoffmann

Philip Ruster

On motion Mr. Stone it was ordered that the report of the Committee on Salaries be accepted and prices named by them be considered later.

On motion it was ordered that we proceed to ballot for the different candidates for the same position. Mr. Culenburg was appointed teller.

For Mathematics the candidates were  
Kaucher

Matz

Broufield

The result of ballots was as follows

Kaucher 12 votes

Matz 1 "

Broufield 1 "

and in motion Prof. Kaucher's election was made unanimous.

For Nat. Sciences candidates were

Broufield 9

Roetemel 2

Curren 2

Lourey 1

result of ballot

Election Mr. Broufield was made unanimous

Latin & Greek Candidates were

Rosentrans 13

Loury 1

result of ballot

Miss Rosentrans Election made unanimous

Geo History & Civ Gov Candidates

Paul 10

Wetzel 3

McFall 1

result of ballot

Mr Paul Election made unanimous

Art & Drawing Candidates

Keand 12

Bush 2

result ballot

Miss Keand Election made unanimous

Music Penmanship <sup>and</sup> Bookkeeping Candidates

Miss Mary Brodley

on motion Miss Brodley's Election for above position was made unanimous by acclamation

Grammar Phil & Eng Lit. Candidates were

Noyce 8

Rothumel 5

Wetzel 1

result of ballot

The Election of Miss Noyce was made unanimous

Principal of Model School Candidates were

Currie 11

Lamb 1

Breliet 1

result of ballot

The Election of Dr Currie was made unanimous

## Asst Model School Candidates

Smiths "

Vail "

result of ballots

Election of Miss Smith was made unanimous

The following Salaries were fixed

|                 |       |           |
|-----------------|-------|-----------|
| Prof Tracyfield | \$750 | & Home    |
| Miss Rosenhaus  | 400.  | "         |
| Mr Paul         | 800.  | & no Home |
| Miss Haugh      | 400.  | & Home    |
| " Brodley       | 450.  | "         |
| " Hoyes         | 400.  | "         |
| " Smiths        | 350.  | "         |

The Salaries of Prof Haucher <sup>and</sup> Dr Currier were left open for future consideration

On motion it was decided that the price of tuition be fixed \$1.50 per week

On motion it was decided to make the price of Board & Tuition \$4.50 per week

On motion it was ordered that the president appoint the different Committees necessary at his convenience

On motion it was decided that we purchase an Electric Clock for \$100. and Prof Bible was authorized to make the purchase.

On motion it was ordered that the forchario note be charged up when due

Secy was ordered to notify the Teachers of this Election

at your  
 J. H. G. M. S. S. S.

Rose House June 19<sup>th</sup> 1893

Regular meeting of the Trustees C. S. S.  
Normal School Friends present  
A. Rosenbaum

Mr. Metter  
Mr. Denner  
H. Stöppel  
Philip Rustin  
J. Weiburg  
L. H. Burnett  
J. Hoffman  
J. Alvarado

Minutes of meeting June 12<sup>th</sup> were  
read and approved.

The Committee on Kitchen Furniture presented  
an itemized bill from Bromhall Dean & Co.  
for agreeing to furnish the kitchen  
outfit as itemized for Eleven hundred  
dollars the school to furnish the necessary  
material ~~and~~ labor of putting them in  
they to supervise the work. In motion  
the Committee was continued and instructed  
to have the agents make an itemized bill  
and price of each and present it in person  
as soon as convenient.

Mr. Denner reported that Mr. Hoffman had  
paid him \$15.95 for water pipe and that  
he had turned it over to the Treasurer and  
the other pipe <sup>material</sup> had been delivered to Mr.  
Stöppel.

In motion the Committee on testing the  
pipe was continued.

In motion it was ordered that plans and  
specification be submitted to several Contractors  
for bid to put up front porch school for  
James Foussalen. Same to be completed by  
August 1<sup>st</sup> and all bids to be in by next Monday  
night. Prof. Noble was authorized to look after this  
matter.

On motion it was ordered that the Chair  
 appoint a committee of three to get  
 specifications for Furniture for Bedrooms  
 and report next Monday night Chair  
 named as that Committee

Permitto  
 Hoffman  
 Jenner

On motion it was decided that we take  
 Gas for lighting the Building from the  
 Munroe Gas Co. for three years at  
 one dollar and twenty five cents per thousand  
 feet. The gas to be good merchantable Gas.

On motion it was ordered that Mr Stuffer  
 order a car load of pipe enough of the  
 Birch to finish work and balance 10 inch  
 pipe.

approved  
 J. Gardner  
 Decy

approved

Kosse House June 26/93

At a Meeting of the Trustees E.S.S.W. School nine members were present as follows

Rosebraun

Decker

Hoffman

Yetter

Denner

Stauffer

Eisenberg

Burnett

Gardner

The meeting was called to order by the President Rosebraun and the minutes of meeting June 19th were read and approved as read.

The Committee on Kitchen Furniture presented an itemized bill from Bromhall Deane & Co and piece of cash on motion it was ordered that the item - 1 Oct 3 coffee was price \$184.70 be stricken from the bill.

On motion it was decided that the bill of Bromhall Deane & Co if any be accepted at prices quoted for each article.

The Committee on testing the pipe submitted the following report.

We tested the gas pipe in the Normal School building June 20th with the following results

|               |  |   |
|---------------|--|---|
| South wing    | 7 <sup>3</sup> / <sub>4</sub> lb. pressure | lost 2# in 10 min   |
| North         | 6 <sup>1</sup> / <sub>4</sub> " "          | " 2# " 1 <sup>1</sup> / <sub>2</sub> "  |
| Main building | right, main building and South wing        | 7 <sup>1</sup> / <sub>8</sub> lb. pressure lost 1 <sup>1</sup> / <sub>2</sub> # in 11 min |
| Altogether    | 5 <sup>3</sup> / <sub>8</sub> pressure     | lost 2# in 5 minutes  |

J. M. Hoffman

Geo. Estlin

J. H. Denner

W. H. Decker



On motion it was ordered that the chair appoint a committee of two to see the Bossard and ask them to find and remedy the leaks in the pipe and how the same fixed by July 15th.  
The chair appointed as that committee  
J. K. Benner  
J. F. Hoffman -

At a former meeting Prof Bide was asked to submit specifications to several Contractors and get bids for the erection of the front porch. reported he was unable to find the specifications.

Mr Hoffman was asked to make a drawing for the front porch. on motion it was decided that the dimensions of the steps should be  $7\frac{1}{2}$  inches rise and 13 inches tread.

*Approved*  
The Committee on Specifications for Redroom furniture made the following report  
We recommend that we furnish the Ladies room with bed, Dressing Bureau and two cane chairs and Boys rooms with bed, Bureau and two plank chairs

On motion by Mr Yette and second by Hoffman it was ordered that there be made for each room in two stories wardrobes of full size 28 inches wide and 6 feet long.

On motion it was ordered that the terra cotta pipe be extended under the Connections

On motion it was ordered that Prof Bide get estimate for advertising the school in the different papers published in the city.

After discussing the subject at some length  
 It was decided that it would be better  
 late than never to have a vice president  
 there were two nominations Mr Yetter and  
 Mr Hoffman result of balloting was  
 Hoffman 5 votes Yetter 4 votes Mr Hoffman  
 was declared elected vice president.

on motion it was ordered that a voucher  
 be issued to Jayarover for Eleven dollars  
 for Stock Certificate & seal

The Chair appointed the following permanent  
 Committees

Finance  
 G E Stouffer  
 A C LoPare  
 W G Weaver  
 Mittm Yetter  
 Jayarover

Grounds  
 J W Eilenburger  
 W G Weaver  
 Philip Ruster  
 Jno J Meeker  
 Mittm Yetter

Teachers  
 J H Storm  
 A C LoPare  
 L H Brunett  
 A W Dickson  
 Jno J Miller

Lectures  
 J H Storm  
 J W Eilenburger  
 Martin Decker  
 H S Rinker  
 A W Dickson

Building  
 John J Meeker  
 J K Sennet  
 W B Holmes  
 Mittm Yetter  
 H J Hoffman

Auditing  
 Martin Decker  
 Philip Ruster  
 Jayarover  
 Jno J Miller  
 L H Brunett

Supplies  
 Geo E Stouffer  
 W B Holmes  
 H J Hoffman  
 H S Rinker  
 J K Sennet

Adjourned  
 Jayarover  
 Secy

House House July 3<sup>rd</sup> 1893

The following members were present at a meeting of the board of trustees of the E S S Normal School

|               |               |
|---------------|---------------|
| A Rosenthal   | W Hoffman     |
| Martin Decker | G Stouffer    |
| Melvin Yetter | L H Burnett   |
| W Eilenburg   | Philip Rusten |
| J O Sinner    | Jalgardner    |

The meeting was called to order by the president and minutes of meeting June 26<sup>th</sup> were read and approved as read.

The secretary was ordered to write to Bromhall Dean etc and ask them when they would be in hand to commence their control putting in kitchen furniture

The committee on testing pipe reported progress and were continued.

Mr Hoffman reported he had made drawings of front porch and ~~the~~ things were in hands of contractors.

Prof Bible reported he had correspondence with the different newspapers and had replies from quite a number naming their rates for advertising the school.

On motion it was ordered that Prof Bible make contracts with the different newspapers for advertising the school to the best his judgment - the sum total not exceed two hundred dollars.

On motion it was decided to have Mr Yetter get masons and have the foundation and kitchen finished at once.

On motion it was decided that the inscription on Transoms should be "State Normal School" the words "State Normal" to be in half circle and the word School to be in center.

A bill from Jno. J. Miller for four dollars for Lino was presented and same ordered paid.

The Chair appointed Mr. Denner to make a settlement with the different parties who subscribed for stock and furnished material and labor to pay for same -

The Chair appointed Mr. Jetter to get down good Carpenters at best price possible

It was decided to have no balustrade for the beds and to buy six square seats pillows six pounds to pair.

Mr. Rosenkrans reported that he found in N.Y. a party who had two crates containing forty sets each of decorated tablet sets of six pieces each which they agreed to hold a few days for his disposal. on motion it was decided that we take the two crates at \$1.75 per set. Mr. Rosenkrans to stand the breakage.

Asst. Coughlin of Wilkes-Barre in his letter to Prof. Noble commenting on the qualifications of Mrs. Lamb, gently hinted that he had a sister that was a very good teacher and as we have no representative in our faculty from that district Prof. Noble was asked to go to Wilkes-Barre and see Miss Coughlin in connection with the Superintendant of the Model School.

The Secy was instructed to see Mr. Storm and ascertain what progress was being made about getting incorporation papers -

As ordered by the Committee on Supplies -  
the bids for supplying the bed room furniture  
were to be opened at this meeting  
and on motion the bids were opened  
the first in the list was

Bullen and Hawley of Williamsport

They accompanied their bid with photographs  
of their suits

They said we will furnish for Sick department

- 37 #20 1/2 Oak Bedsteads  
37 " " Dressers with 24 x 18 Bevel Glass  
37 maple legs Softwood top 28 x 42 Tables  
74 Oak edge seat chairs for \$647.00  
for the Boys rooms.

38 Beds, Dressers and Tables same as above

76 Hardwood seat chairs for \$653.00

or a total of 75 suits for \$1300.00

Net Cash 30 days from receipt of goods

Taub of Euston

We will furnish 75 Suits. Such consisting of

1 Bed. Oak

1 Bureau with 18 x 24 German bevel glass  
2 drawers in top

1 Table maple legs. Softwood top 28 x 42  
2 drawers

2 Case chairs

#345 for \$1750.00

#350 " 1800.00

#118 " 1500.00

The above suit lock off for wood seat chairs  
2% off for Cash.

J. K. Piskell of Hugersville

We will furnish the bedroom furniture for your Normal School as follows

Bedsteads \$4.75 each  
 Bureaus 8.15 " French plate glass  
 " 7.75 " German " "  
 Tables 2.25 "  
 Canvas seat chairs 60¢  
 Wood " " 40 to 50¢  
 less the freight

Burnett & Reynolds of East Stroudsburg

We will furnish 75 Bedroom suits,  
 Suit consisting of  
 1 Oak Bedstead  
 1 " Bureau with 18x24 German plate glass  
 1 " Table 28x42 2 Drawers  
 2 " chairs for \$16.00 a suit

After due consideration of the different bids and prices quoted on motion it was decided that we accept the bid of Burnett & Reynolds of East Stroudsburg to furnish seventy five Bedroom suits as specified in their bid at sixteen dollars a suit delivered in the building by August 15th - terms cash in thirty days

atjuned  
 J. Gardner  
 Decy

Academy House  
July 6<sup>th</sup> 1893

Meeting Trustees E S S N School

members present

Rosenman

Hoffman

Storm

Yetter

LoBarre

Eckelberg

Miller

Burnett

Stouffer

Jennet

Gardner

On motion by Mr Storm and seconded by LoBarre

Prof Braeyler was elected to chair of  
Mathematics in place of Prof Kauchen  
declined

On motion made by Mr Storm and seconded  
by Mr Stouffer Dr A Curran was elected  
to Chair Natural Sciences

On motion of Mr LoBarre Prof E S Kemp was  
elected a member of the faculty to fill the  
chair of Methods

On motion by Mr Yetter Mrs. Saut was  
elected as principal of model school

The following salaries were fixed

|                 |         |
|-----------------|---------|
| Principal Bible | \$1500. |
| Prof Braeyler   | \$750.  |
| Dr Curran       | \$750.  |

On motion it was ordered that Mr Storm  
prepare a deed of the grounds, securing same  
from A. Knapp to the Trustees of E S State normal  
school.

agreed  
Raymond Peep

meeting was also ordered  
by President Rosenman  
and stated that object of the meeting  
was to fill vacancies in  
the faculty and make any  
change deemed necessary  
therein.

House House July 10<sup>th</sup> 1893

The following members were present at a meeting of the Trustees of State Normal School.

Rosenkrantz

Shouffer

Denner

Ruster

Gardner

Koffman

Brunet

Eilertsen

Meeting called to order by President Rosenkrantz and minutes of meeting July 3<sup>rd</sup> were read and approved as read.

On motion it was ordered that Mr Decker wait on Dr Shree and get a settlement of stock subscribed and money paid in.

Mr Taylor was present and ask how his team that is being used in grading work when they are balance of week and Mr Denner was appointed to see to getting a team in place of Mr Taylor's also to get masons to finish Laundry and Kitchen.

Bill was read from Frank Calucci to put up mason work of front porch for \$472.

On motion it was decided that we dispense with stone steps in front of building for the present.

The porch question was discussed and it was finally decided to lay the matter over for one week Mr Koffman to figure on the cost of same.

On motion it was ordered that a voucher be issued to Prof Noble for \$53.25 \$34.75 for book fee at Locks House and \$19.00 for postage paid.

Rosenkrantz, Denner, Gardner } appointed a committee to see that the }  
 Koffman and the others } agreement be properly drawn up and executed between }  
 the Secretary and the others } for the Plumbing contract.



As ordered the Bids for plumbing were to be opened tonight.

Before the bids were opened the following resolution was passed that whoever the Contract for plumbing was awarded to Contractor was to be agreed to and signed by both parties.

that the Contractor who gets the job of plumbing must agree to complete the same according to the specifications by August 26<sup>th</sup> under a penalty of ten dollars for each and every day after the above date until Contract is completed and that the School will agree to pay to the Contractor ten dollars per every day that the Contract is fully completed before date mentioned.

Bids were read from J. Ettauffer and Bossard and

Bossard Bros

we will furnish and complete the plumbing for the Normal School as follows with

|                   |     |           |
|-------------------|-----|-----------|
| Syphon get closet | for | \$3780.00 |
| wash out          | " " | "3655.00  |
| Sypho.            | " " | "3900.00  |

Geo Ettauffer

I agree to complete the plumbing for the Normal School as per specifications for \$3899.00 with Kaefelner's Universal washout Closet and vent all traps from same into main vents in attic for sum of \$3851.00 or with competition front washout venting traps same as the universal for \$3500.00

A vote was taken whether to take the best Closet or a cheaper grade the vote decided 7 to 1 in favor of the best Closet and Contract was awarded to Geo Ettauffer for \$3899.00 payments to be made as follows \$1800. to be paid when the job is half completed and balance to be paid in 30 days after Contract is completed and accepted.

adjourned  
Rayardwell

Nose House  
July 17<sup>th</sup> 1893

Regular meeting Trustees Ed State Normal School  
members present

|            |          |
|------------|----------|
| Rosenbroun | Yetter   |
| Denner     | Eleuburg |
| Stauffen   | Bunnell  |
| Ruster     | Hoffman  |

Gardner

Meeting called to order by the president  
and minutes of meeting July 10<sup>th</sup> were  
read and approved as read.

Mr Denner stated that he had made arrangements  
for Masons but that they wanted \$2.50 a day  
and in order to have them we would have to  
consent to their demands and inasmuch as it  
was ordered that we pay good masons  
\$2.50 a day.

It was reported that the Bassano refuse to  
fix the leaks in the gas pipe and on motion  
it was decided that we get Joseph Palmer to  
test the pipe and fix the leaks and secretary  
was instructed to write him and see if he would  
come and do the work.

on motion it was decided to build a board  
walk six feet wide along entire length of  
south wing and box the windows and put  
stone steps in doors and to use the old lumber  
that is on the ground for the walk.

on motion it was ordered that the chair  
appoint a Committee to see the town Council  
and get permission to lay a sewer through  
Brown Street. the chair appointed as that  
committee Mr Hoffman & Bunnell.

On motion it was decided that we make the tuition in model school free for the first term and a register book be opened at Roseman's Store also an advertisement be put in the News to same effect also to include in same notice where catalogues could be obtained in Stroudsburg.

As arranged by the Committee bids for mattresses, pillows & springs were to be received tonight. Bids were received from  
 H. S. Dougherty & Co. Philade  
 and Burnett & Reynolds E. Stroudsburg

Dougherty & Co. said we will quote the following prices

|       |                  |               |                   |        |
|-------|------------------|---------------|-------------------|--------|
| No 1  | Kush Matts       | Extra Deck    | fullsize          | \$3.50 |
| " 2   | " "              | ord           | " "               | 2.75   |
| " 3   | " "              | chop          | " "               | 2.50   |
|       | Worn wire Spring |               |                   | 1.65   |
|       | Rail up          | " (all metal) |                   | 2.25   |
|       | Book Sold        | " "           |                   | 2.50   |
| 3 lb. | pillows          | gese.         | made up best Deck | .50 lb |
| "     | "                | " duck        | " "               | .40 lb |

Burnett & Reynolds

We agree to deliver goods in School House at prices named below.

|                          |             |        |
|--------------------------|-------------|--------|
| Kush Matts               | Cotton Tops | \$3.30 |
| One gese feather pillows | per pair    | .50 lb |
| Best Spring              | 39 Cotts    | \$3.40 |
| Extra "                  | 36 "        | \$2.40 |

After talking in consideration the freight and probable Chulage charges at both ends it was decided to award the contract to Burnett & Reynolds to furnish seventy five mattresses and seventy five pair pillows at prices quoted in their bid and Mr. Jenner and Hoffmann were appointed a committee to look into the matter of springs and ascertain whether in their judgment it would be advisable to buy the Eureka at price quoted or a dearer Spring at found <sup>at found</sup> <sub>at found</sub>

## Kase House

July 24<sup>th</sup> 1893

Meeting Trustees Ed Starnal School member present  
Roseman Yetter Rustie Gordon Decker Koffman  
Eilmburg Burnett, Jenner.

minutes meeting July 17<sup>th</sup> read and approved  
read.

Prof Patch representing the Steinway piano was present  
and gave the qualities of his piano superior over  
all other makes and said \$500. was the cheapest  
Steinway piano made less 50% to church & school  
and agreed to keep them in repair and tune 100 years  
gratis.

The Committee were told Council about some things  
from which was sentenced

The Committee in Springs reported they had decided  
on the best Spring. \$340 each.

Mr Decker reported he had seen Dr Shue in reference  
to the balance of stock he owes and said that Shue  
said he would make the school a donation of what  
he had paid but did not intend to pay any more  
and had so notified Mr Oake at time of organization

On motion it was ordered that a voucher be  
issued to Henderson for \$6. for purchase minor  
part of map also a voucher to Henderson for  
\$18.60 for disbursements on notes.

on motion it was ordered that the mortgage of the  
E & S State Normal School property be paid in full  
by S. H. Nicholas Cashier Ed National Bank  
Mr Jenner & Yetter was appointed a committee  
to see Mr Nicholas about the matter.

Chair appointed Mr Jenner to see that the  
admission people finish their contract, also to  
see that the masons get the old Newark cement  
at \$1.50 bbl delivered at Building

On motion it was ordered that Henry Decker be instructed to build a two wire fence around the North East & West Sides of Campus.

On motion it was decided that we advertise \$10,000 of Ed State Normal School bonds for sale at Ed National Bank Saturday August 5th 2 pm. J. H. Decker was appointed to see the advertisement was done.

The linen and composition for the beds was discussed at considerable length, as to best method to get prices to us was finally left to the Committee on supplies to get prices of the different articles needed and make a report at next meeting.

adjourned  
J. H. Decker  
Secretary

attend

Hoese Hoese

July 31<sup>st</sup> 1893

Meeting Trustees Ed School members present  
 Rosenkranz Fenner. Hoffman Reister Gardner  
 Stauffer Miller. Eilenberger, minutes meeting  
 July 24<sup>th</sup> were read and approved as read

Bids for Laundry machinery were read from the  
 the following

Troy Laundry Machinery Co of Troy ny

Nilson Laundry machinery Co " Columbia Pa.

and The Electrical and Mechanical Engineering & Trading Co N.Y. City  
 for prices quoted of the different machines see  
 bids which are on file.

After due consideration as to prices and makes  
 and Capacity of the different machines or  
 motion the following machines were purchased

From the Electrical & Mechanical Engineering & Trading Co.  
 1. 76" Crawford improved Steam Mangle price \$400.  
 1 Crawford 26" Cut. Extractor price \$135. machine  
 to be shipped FOB at N.Y. terms 60 days from  
 date of invoice.

From the Nilson Laundry Machinery Co.

|   |                 |
|---|-----------------|
| One #3 Wood. Washer 2 Compartment Cap. 120 shirts inside cyl 32x30        | Price \$115.00  |
| One 8 drawer drying closet 2, 18" shirt & 6, 12" collar drawers dust coat | \$160.00        |
| One #2 Comb. Room Ironer cap. 500 shirts per day<br>& Cape Collar Ironer  | 135.00          |
| One 6" CD Blower  | 15.00           |
| Three double Gas stoves 2 tier Each wire heat 2 hot iron attachments      | 75.00           |
| One 5 gal copper stock Kettle (Steam jacketed)                            | 25.00           |
| One 3 Compartment wood tub  | 27.00           |
|   | <hr/>           |
|   | Total 487.00    |
|   | Less 50% 243.50 |
|   | <hr/>           |
|   | 243.50          |
|   | <hr/>           |
|   | 462.65          |

terms FOB Cars at Stroudsburg 1/2 cash 30 days or  
 Oct 1<sup>st</sup> balance in 60 days from that date.

From Geo E Blouffer Engine Shafting Hoanges and  
belting price \$380. to be set as per  
specifications submitted by the <sup>firm</sup> ~~firm~~  
Mr Jenner & Hoffmann were appointed to see  
that contracts were made for the machinery  
bought.

The Committee to see the Iowa Council about running  
sewer through Brown St reported that the permission  
had been granted also that they had agreed to  
appropriate \$200. to be spent in making sidewalks  
on prospect St. under the direction of a committee  
appointed by the school.

The Committee to see Mr Nicholas about trusteeship  
reported he would accept

Mr Jenner reported the Adamauth people had about  
completed their work, also that Deeter was  
building the wire fence around the campus,  
and that he had advertised the sale of bonds in the  
Minneapolis Democrat. Among James and Steens.

on motion it was ordered that a voucher be issued  
to C S Hoffmann for amt her bill \$45.37

on motion it was decided to use Native pine flooring  
for the Laundry floor to be furnished by Estlund Co at  
\$25. M also Ch oak joist to be furnished by  
W E Schubert at \$18. M

on motion it was ordered that the Adamauth folks bill  
\$151.38 for extra work be accepted and deducted from  
their bill.

on motion it was ordered that the Committee on Supplies  
purchase the Bedding, Crochery, Dining Room outfit and  
Carpets & Curtains for the rooms

adjourned  
Jalgarone secy  
#

Nose House  
Aug 7 1893

Meeting Trustees of Normal School  
the following members were present.

Rosenman

Yetter

Denner

Rustlin

Stouffer

Hoffman

Eliudberg

Gardner

minutes meeting given 31st read and approved  
as read.

An itemized bill from Ego Kennedy for \$27.10  
for labor and material furnished was presented  
and on motion it was ordered that the bill  
be accepted and paid.

A bill from Jno Pesehko against Theodore Taylor  
for \$11.40 for balance on suit clothes  
purchased some two years ago was handed in  
and on motion it was ordered bill be  
handed to Supt Teller with instruction to see  
bill was paid.

Chair appointed Dennis Gardner yetter as  
committee to measure dining room to  
see how long to make tables.

on motion it was ordered that we give  
Mr Stouffer two Bond \$1000 each wrapper  
on acct.

Decy was ordered to make Prombau Beans too  
that we are ready to have the kitchen outfit  
put up.

It was decided to hold next meeting on  
Thursday night August 10th

adjourned  
Dagardson



House House Aug 10<sup>th</sup> 1893

Meeting Trustees E S S Normal School the following  
Members were present  
Rosekrans. Yetter Stouffer Hoopman Dennis  
Gardner

The financial condition of the School was discussed  
The president reported several Bonds sold.

The order for seats placed with the N J School  
Church Ins. Co it was understood when the order  
was given that the chairs were to be separate  
a representative of the above Co. was present and  
stated that they did not so understand it. and  
that their bid was made for the chairs  
to be in groups. owing to the misunderstanding  
about the matter an offer of three dollars  
a chair was made for a single chair. like  
Photograph shown. which he declined to accept  
but was to see the president in the morning

Adjourned  
Gardner  
Secy

## Nase House

Aug 14<sup>th</sup> 1893

Meeting Trustees E. S. State Normal School  
Members present

Rosenkrans Hoffman Yetter Jenner Barnitt  
Stauffer Gardner.

Minutes meeting August 7<sup>th</sup> read and  
approved as read.

A Rep. of Stiffel <sup>and</sup> Freeman Safe Co was present  
and stated he would furnish one of their make  
of safe 35" high 22" wide 15" deep inside  
measurement for \$125.00

J. J. Sigafus was present and made the following  
proposition - will furnish the Schmocker Piano  
at wholesale price with 10% and freight added  
or a no 1 three string Rosewood \$266.  
" 3 " " " 295.

will deliver with stool at above prices  
Sterling Style L large Mahogany Case  
three string delivered. \$225.  
Becker son Style 16, upright Grand delivered \$330,  
payable in cash or nice take bonds.

Committee on tables reported that they had rec'd  
bids for 10 tables 8 x 3 feet for dining Room  
All Sells had wood top 2.95 each.  
E. S. Linn Co Soft " " 3.00 "  
and contract would be awarded to All Sells  
at price named.

On motion it was decided that we give the  
N. J. School Church Sur Co an order for 150.  
Chairs. Each chair to be separate with table.  
at \$3. price

On motion it was ordered that a voucher be issued to E.S. Lumber Co for amount of amount bill #1761.33

On Motion it was ordered that a board walk 16ft wide be laid 150 or 200 feet from building toward St. and an Sppraker from lock ring to intersect with the 16ft walk at proper distance from building

attuned

An alarm of fire was given and meeting adjourned

Jayardus Seig

House House  
August 21, 1893

At a meeting of the Trustees of the  
E. S. S. Normal School the following  
members were present.

Rosenkrans. Neffman. Decker. Jetter. Rusten  
Denner Stauffer Gardner

Meeting called to order by the president  
and minutes of meeting August 17<sup>th</sup>  
were read and approved as read

On motion it was ordered Mr Decker get  
two hundred numbers for doors like sample  
shown to cost 5 cents each or less.

On motion it was ordered that a \$4.00  
be put around corners of windows in  
Model Room and in 3<sup>rd</sup> story.

On motion it was ordered Mr Stauffer  
get inscription plates for toilet rooms and paper  
holders for closets

Mr Denner was instructed to get more Carpenter  
if he needed. Also to have \$25,000 more insurance  
placed on building and furniture

It was decided to have the parts in dining room  
painted white.

On motion it was decided to make Mrs Gray of  
Philipburg for the following proposition as matron  
and steward. we will furnish board and tuition for  
her two daughters and give her \$100. a year  
if satisfactory. Prof Noble was to make her to the  
effects and get an immediate reply

on motion it was decided to have the coffee urns put in by Bromhall Deardorff at price quoted in their bid with understanding that we would have one year to pay for them  
Prof Bible to write them

The following bids were rec'd for Silverware

- 17 doz Teaspoons
- 17 " Dessertspoons
- 17 " Forks
- 17 " Knives good as the Rogers Brothers X11.

make

- J.P. Brown \$197.89
- E.B. Morgan "199.00
- Arvis & Hazlet "194.00

Approved

Decided to hold next meeting Thursday night August 24th

adjourned  
Jagardner  
Secy

Kase House  
Aug 24<sup>th</sup> 1893

Meeting trustees E.S.S. Normal School

members present

A Rosenkrans

W Hoffman

J Estouffer

Milton Metter

J K Jenner

L H Munnick

Jay Gardner

minutes of meeting August 21<sup>st</sup> read and approved as recd

Committee reported contract awarded to Davis & Hoyle for Silverware. they being lowest bidders.

on motion Mr Jenner was instructed to get bids for building at request of the City of Drake McCall and Lodge bids to be in by next Monday night

Mr Jenner reported that he had placed the following additional insurance \$15,000 on building \$10,000 on furniture also that all shifting lighting and heating fixtures belonged to building and were protected by the insurance on building.

on motion it was ordered that a voucher be drawn in favor of Rosenkrans for \$60.51 also one for Joseph Edinger for \$52.65

on motion it was ordered that we give J Estouffer four bonds \$500. each to apply in account

on motion it was ordered that Mr Rosenkrans get supplies sufficient for opening the school

Mr Rosenkrans was to write Mrs Ace in reference to the position as Cook & adjutant

Jay Gardner Secy

Approved

Kease House  
Aug. 28<sup>th</sup> 1893

The following members were present at a meeting Trustees E.S. State Normal School

A Rosenthal

24 Keuffman

J. C. Senner

Martin Becker

Geo E Stämpfer

L. H. Burnett

Philip Ruster

John J. Miller

J. A. Jones

minutes meeting Aug. 24<sup>th</sup> were read and approved as read.

contract for

the building a refrigerator was given to the E. S. Lumber Co for \$76.25 size 6 ft 3" deep 9 feet long 7 1/2 feet high with two doors for entrance and one door for exit. The mode of good sound hemlock matched Board and the price front to be set up all complete at the school building.

Mr Rosenthal reported that Mrs Ace will fill the position as Cook for the present for \$4. per WEEK

on motion it was ordered that a voucher be made in form Burnett & Reynolds for \$210.69 for bedroom built furnished

on motion it was decided to have Mr Becker order 200 key tags numbered from 1. up.

on motion it was ordered that a note for two months be given the Standard National Bank for \$5000. and Bonds to the amount of \$6000. be deposited in said Bank as collateral.

The following resolution was unanimously adopted by the Board.

Whereas on May 26th 1893 the East Stroudsburg State Normal School Association passed a resolution directing the issuing of fifty Bonds each in the sum of \$500. to Lewis N. Nicholas in trust, at the East Stroudsburg National Bank August 5th 1913, with interest thereon at 5% per annum payable semi annually redeemable at the option of the said association after 5 years, to be secured by a mortgage in the sum of \$25000. on the land of the said association in the Borough of East Stroudsburg Pa.

And whereas, the said Bonds and the said mortgage were duly executed and delivered on the 5th day August 1893 to the said Lewis N. Nicholas in trust, and the said mortgage was recorded on some day.

Whereas, also the said East Stroudsburg State Normal School Association August 21st 1893 was incorporated by the Court of the Common Pleas of Monroe County.

Therefore be it resolved by the Board of Directors of the said East Stroudsburg State Normal School that the issuing of the said Bonds and mortgage are hereby approved and the payment of the same is hereby assumed by the said Corporation the said East Stroudsburg State Normal School the same as though they had been issued by the said Corporation.

On motion it was ordered that we buy one Steinway piano for \$450. to be selected by Prof Podst on a guarantee of 5 years and to be kept in tune by him for 5 years. terms \$100. cash and balance in one year to be delivered free of charge in the building.

On motion Prof Bible was authorized to buy a rolltop desk for his use not to exceed \$25.

It was decided to have a picnic on next Thursday afternoon to haul lumber and clean up around the building.

Next meeting to be held Thursday night next.

adjourned  
Sagardua Sec'y



Hoese House  
Aug 31/89

Meeting Trustees E. S. Normal School  
members present

Rosenkrans - Hoffman - Jenner - Yetter  
Rusler - Stupp - Gardner - Decker

Minutes meeting Aug 28<sup>th</sup> were read and  
approved as read

On motion it was decided to buy of  
J. J. Sigopus one Shomoker piano at \$265.  
and one Decker of Mr " " 230.

2106

To take a Bond in payment for the  
two Instruments

On motion it was ordered that the E. S. Normal  
make 75 boards 16 x 17 inches for use of  
Students.

approved

On motion it was decided that Prof. Bible  
purchase scientific apparatus not to exceed  
\$1000.

On motion it was ordered that Mr Decker  
order a taller top desk from Newark  
10 Cash \$28.00

On motion it was ordered that Jenner & Rosenkrans  
be appointed a committee to see that the  
Students and their books are delivered at  
the School Building on Monday & Tuesday  
next.

It was decided to hire the Connery and  
Bush Girls for working girls in the  
Institution wages to be \$2. per week for  
the present.

adjourned  
J. J. Sigopus Secy

House House Sept 5<sup>th</sup> 1893

Meeting Trustees ES State Normal School  
members present

Rosenkrans. Hoffman Denner. Eilenburger. Stouffer  
Barnett Hetta Gardner.

Meeting was called to order by President Rosenkrans  
and minutes of meeting Aug. 31<sup>st</sup> were read and  
approved as read. On motion it was decided to  
buy one Decker's piano from J. S. Sigafus price  
\$230.

On motion it was ordered that Mr Stouffer telegraph  
Mr Ingram to come here at once and complete the  
plumbing on 3<sup>rd</sup> story.

On motion Barnett Gardner were appointed a  
Committee to see about getting the Laundry work  
done next week.

On motion it was decided to employ Theodore Taylor  
as night janitor at \$7. per week.

On motion it was decided to instruct Mr Denner  
to get five water coolers and have them put up in  
the Hall.

Hoffman and Barnett were appointed a committee to  
see town council about getting electric light in  
Prospect Street.

Mr Denner was to see Mr Edinger about having  
blackboards made in model room.

On motion Mr Samuel Lee was employed for  
general work at one dollar per day and dinner.

On motion the following vouchers were ordered  
drawn

|                          |           |
|--------------------------|-----------|
| Blomberg School Bus Co   | \$1783.56 |
| Commutable for insurance | 270.00    |
| Rosenkrans on acct       | 300.00    |
| Lacey of Baldwinville    | 99.20     |

Secy was instructed to order a voucher book to be used for supplies only.

On Motion it was decided to order from Bennett & Reynolds  
 10 Bed room suits complete price 30.75 each and  
 5 " " " " 14.00 to be put in  
 at once. Jenner & Gartner were appointed a committee  
 to see to getting the carpets for the 15 bedrooms.

On Motion it was decided to purchase a  
 chemical outfit not to exceed \$700.00  
 Carron to be asked to go and make the selection.

On Motion it was decided to award the contract  
 to Geo. Ellinger to complete the plumbing on  
 3rd story including one urinal or model for  
 \$800.

On Motion the contract to furnish milk for the  
 Institution was awarded to B. C. Cullen at the  
 following prices from April to Octo 3 1/2¢ per quart  
 Octo to April 4 1/2¢ per quart.

~~Approved~~

Approved  
 J. J. J. J.  
 Secy

Normal School Sept 11th 1893

Meeting Trustees E. A. Atak Normal School  
members present Rosenkrans Hoffman, Getter  
Secker Eiluburger Dennen Stauffer Burnett  
Rusko Gardner.

Minutes of Meeting Sept 5th were read and  
approved also read

Mr Dennen reported he had not been able to  
procure the Water Cooler for the Halls.

On Motion Stauffer & Hoffman were appointed  
a Committee to get a box put in the basement  
with coils of pipe inside for a water cooler  
to be attached to main pipe.

On Motion it was decided to have Kennedy  
shelve the inside of Refrigerator

Committee to see tomorrow about light  
continued.

On Motion it was decided to order from  
Burnett & Reynolds 25 Bedroom Suite Complete  
Same as they furnish and Carpet to complete the  
25 rooms also 2 extra Bureaus for the rooms  
with the Iron Bedsteads.

On Motion Mr Rosenkrans was instructed to order  
another crate of decorated ware same as the other

On Motion it was decided to order 50 more  
desks for the Model Room.

Mr Dennen was instructed to get a basket for  
Each Hall to receive the refuse from the rooms.

Seey was instructed to write on Motion 2835 grams on  
Plea to come and fix hot water boiler in kitchen  
leaking.

on motion it was decided to employ Philip Rusten  
as Steward at \$30. per month and Board.

on motion it was decided to buy of Morton  
Decker a hog pen price \$5. also six hogs  
from Philip Rusten at 6 cents per pound.

on motion it was decided to give Prof Bible  
a voucher for \$100. on account.

on motion it was decided to give the E. S. Sum Co.  
a voucher for one thousand dollars to include  
one \$500 Bond.

on motion Mr Rosenkrans was instructed to order  
10 more chairs from N. J. Schoulfer Co. and also  
160 seats 5 in section with tables from the Bloomsbury  
Furn Co.

Adjourned  
J. Quinones  
Secy

Sept. 18<sup>th</sup> 1893

At a meeting of the Trustees of the E.S.M. School held at the institution the following members were present Hoffman, Yetter Storm Stauffer Decker Eelentzger Fenner. The President Mr Rosenthal being absent Mr Hoffman vice president called the meeting to order.

On motion it was decided the school purchase three Electric Lights between the Normal School and town on Prospect Street and to turn same over to the borough when said borough is ready to receive them.

On motion it was decided to award the contract for Walling in Boiler Excavating Lining Stone and everything complete to J. Jocharian for \$260. work to be completed within ten days from date of contract Mr Stauffer, Fenner, Yetter were appointed a committee to attend to the matter.

Mr Stauffer Yetter Hoffman were appointed to see to getting foundation for stove and order Jocharian to build same.

On motion it was decided to employ Mr Miller to drill well at \$1.50 per foot Mr Fenner was appointed to look after same.

On motion it was decided that Prof Bible get some one to carry mail for the term.

On motion it was decided to give Bissard Bros a bond \$5000 as security for amount their bill.

On motion it was decided to have no visitors allowed in building on Sunday  
 adjourned  
 J. Jocharian Secy  
 P. Bible

Sept 25th 1893

Meeting of Trustees of E.S.N. School was held at the residence of Mr Rosenman the following members were present  
Rosenman Burnett Stauffer Fenner  
Hoffman Yette Eilenburger

On motion Prof Noble was asked to write the Account General to get necessary blanks for the appropriation

On motion it was decided to give Mr Stauffer Bonds to the amount \$3500 to apply on account. also a bond of \$500. to E.S. Bank Co on account.

On motion it was decided to give the E.S. National Bank note for \$5000. for four months also put up same amount Bonds for Coalmine

On motion Burnett was ordered to get 15 more Bedroom Quits same as others also carpet for same.

Bids for Locks were rec'd as follows  
Boswell & Co \$14.45 doz  
McC Drake 13.50  
Chas Wolfe 12.75

On motion it was decided if Boswell or Drake will furnish them at net farm price to buy them of Drake if not together them of the net party

On motion Mr Hoffman was appointed to see to getting linen room filled up also Mr Burnett was to get oil clock for the table in library

On motion it was decided to pay Mrs Ace six dollar per week. and when not satisfied to give two weeks notice

agreed

Raymond Peery  
R. Peery

Oct 2nd 1893

At a meeting of the Trustees E. S. S. Normal School held at the Institution, the following members present

Resekraus Hoffman Yetter Decker Fenner  
Ruster Stauffer Gardner

The President appointed Gardner, Yetter and Decker to get up an itemized statement of the cost of erecting and furnishing the building total expenditure and liabilities and resources. total which etc another quilt says is necessary to get the appropriation.

on motion it was ordered that vouchers be drawn for all bonds given out on account

on motion it was decided that Mr Hoffman order a store for the Laundry with the approval of the foreman.

on motion it was decided that Prof Biber advise the model school to be free for the next year.

on motion it was decided to lay off Mr Lubi and Mr Delbeck and all their men next Friday night

Adjourned  
Jas. W. W. Secy

Approved

after



Oct 9th 1893

Meeting Trustees E. S. N. School held at the  
Institution the following members were  
present.

Rosenkrans Koffman Stauffer Edelberger  
Ruster Yeller Gardner.

On Motion the Committee on Statement of  
expenses & receipts were authorized to  
hire Bookkeeper and get the Statement required  
in shape.

Mr Ruster was authorized to hire two  
Carpenters and have Carpenter work finished  
up around the building.

On Motion Mr Rosenkrans was ordered to get  
the Lumber and carpenter necessary to furnish  
the balance of rooms.

On Motion the following bills were ordered  
paid Cal Vassonky \$24.45 Geo S Miller  
\$27.56 Crosscup & Met Engrs Co \$35.25

On Motion Mr Stauffer was ordered to get  
a pair of stone scales for the steel room  
to weigh coals.

On Motion it was decided to buy Beef of  
Hely Rhodes for one month price 6 1/4¢ per pound  
to take back fatre at 4¢ per lb.

Adjourned  
J. Gardner  
Secy

Octo 11th 1893

At a Meeting Trustees E.S. Normal School  
 held at Residence Martin Decker the following  
 members were present

Resekmans

Kauffman

Yell

Burnett

Decker

Ruster

Gardner

Meeting called to order by the President  
 who stated the object of the meeting was  
 to consider the application of Prof Johnson  
 and Prof Kauffman

after due consideration as to qualifications and  
 fitness for the position of the two candidates  
 on motion Prof Kauffman was elected as a  
 teacher in the Institution, and salary fixed  
 at four hundred & fifty dollars and a home in  
 the Institution

Adjourned

J. H. Gardner

Secy

Octo 23rd 1893

At a meeting Trustees E. S. N. School held  
in Mr Decker's office the following members  
were present

Rosenkrans

Hoffman

Jenner

Decker

Dornett

Yetter

Austin

Slouffer

Andrew

Minutes meeting Octo 9<sup>th</sup> were read and  
approved as read

On motion it was decided that Mr Rosenkrans  
get up a set of books showing the total  
expenditures and receipts of the Institution to date.  
and also open up a set of books for the supply  
account entries up to date for which it is agreed  
to pay him \$40.

On motion it was decided to hire Mr Posten  
as Baker for one month at six dollars a week  
and board.

On motion the following bills were ordered  
paid

|                 |         |
|-----------------|---------|
| Mr Highberger   | \$31.43 |
| Mr Rittenhouse  | 54.00   |
| E J Stumuda     | 33.42   |
| Queen Des motte | 85.77   |

The Secy was ordered to make a statement for  
statement of his accounts.

Adjourned  
J. J. Anderson  
Secy

Octo 30<sup>th</sup> 1893

A meeting of Trustees E. S. Mammal School held at the Institution. The following members were present.

Rosenkrans  
 Hooffman  
 Stouffer  
 Ruster  
 Munnell  
 Jetter  
 Eilshagen  
 Gardner.

Trustees meeting Octo 23<sup>rd</sup> were read and approved as recd.

Mt Rosenkrans reported books and statement would be ready in two weeks.

On motion the following vouchers were ordered issued

|                 |         |                           |
|-----------------|---------|---------------------------|
| Mittm Jetter.   | \$11.00 | help pay Prof Bible \$100 |
| Jhs Kelsom.     | 20.     | for Blowers               |
| Philip Ruster   | 42.85   | " Pig work                |
| J. J. Fenner    | 20.00   | " work                    |
| W. M. Moutchley | 26.36   | " medicine &c             |

On motion Prof Bible was instructed to get a flag 12 x 40. to cost \$17.

On motion it was decided to give Geo E Stouffer a Note for four months for three thousand dollars school to Prof Bible.

On motion it was agreed that we would accept Prof Braefields Note for \$500. for two months. The Treasurer would give him a check from the supply acct and hold note as collateral. said amt to be applied to the book room fund.

Adjourned  
 J. J. Fenner  
 Secy

November 6<sup>th</sup> 1893

The following members were present at a meeting of the Trustees E. S. State Normal School held in Mortmachers office

Milton Yetts  
 Philip Rustin  
 L. H. Burnett  
 W. N. Cileubeyn  
 Mortmachers  
 J. H. Bensen  
 A. Rosentman  
 J. M. Hoffmann  
 J. J. A. J. J.

Mr Rosentman not being present on motion Mr Bensen was appointed Chairman. Meeting was called to order and minutes of meeting Oct 30<sup>th</sup> were read and after adding that school pay disburse in Striffen note were approved.

Secy was instructed to write Abraham Dean the local man to fix the boiler room.

✓ Mr Yetts was to make and get price or terms of sale of a safe in ny.

✓ On motion it was decided to borrow one thousand dollars of Mr Ruschi giving him note for two months.

✓ Mr Ruschi was instructed to get the posts and have them put up.

On motion the following vouchers were ordered down from the supply accounts

|               |                  |
|---------------|------------------|
| J. H. Hotwell | \$11.64          |
| Thomas Morgan | 100.65           |
| A. Rosenhaus  | 304.70           |
| and Odgers    | 57.61            |
| E. S. Glassco | 58.09            |
| Drake McFall  | 17.95            |
| J. Drake      | 25.12            |
| H. Stemple    | 15.48            |
| Kistner Bros  | 14.11            |
| O. N. Dequins | 17.12            |
| U. H. Lantz   | 192.88           |
| W. J. Rarke   | 160.88           |
| Fremont Clark | 79.74            |
| O. Cullotta   | 87.30            |
| J. O. Pible   | 29.25            |
| E. B. Morgan  | 5.25             |
| <b>Total</b>  | <b>\$1177.77</b> |

and  
From the Lotter account

|               |                 |
|---------------|-----------------|
| J. W. Raider  | \$11.00         |
| J. H. Parcell | 5.10            |
| Martin Decker | 9.40            |
| Bob & Thomas  | 16.07           |
| J. W. Eilendy | 96.11           |
| <b>Total</b>  | <b>\$137.68</b> |

adjoined  
J. Gardner  
Recy

Nov. 13<sup>th</sup> 1893

At a meeting of the Trustees E.S. State Normal School held in Martin Decker's office the following members were present,

Rosenkrans

Hoffman

Burnett

Stauffer

Decker

Fennex

Ressler

Jetty

Gardner

minutes meeting Nov 6<sup>th</sup> were read and approved as read.

approved

on motion it was decided to accept the books as gotten up by Mr Rosenkrans and some to turn over to Secy

on motion it was decided to have Mr Shute get out three type written statements from the books for publication

on motion it was ordered that a six foot side walk be put down from <sup>Campus</sup> ~~Building~~ to prospect street.

Vouchers were orders issued for the amount of Blue Stone Co. and J J Lacey of Bill.

on motion it was decided to give Burnett a note for three months for the amount of their bill \$4023.00 with discount added.

Secy was instructed to notify State trustee of a meeting to be held at the Institution Nov 27<sup>th</sup> 2.30 pm

adjourned  
J. J. Lacey  
Secy

Nov 20<sup>th</sup> 1893

At a meeting of the Trustees E. S. State Normal School held in Morton Decker's office the following members were present:

J. Rosenkrans

J. H. Fenner

Geo E. Stauffer

Philip Reister

F. W. Eiluburger

Morton Decker

H. S. Richter

J. A. Gardner

minutes meeting Nov 13<sup>th</sup> were read and approved as read.

The matter of employing more competent firemen was layed over for one week - in the meantime Mr Stauffer will write Mr Deinkle who is an applicant, to get some testimonials from former employers and others.

On motion the supply account Books as pasted up by Mr Rosenkrans was accepted and ordered handed over to the School.

On motion it was ordered that Prof Bible ask Prof Paul if he would keep the supply account Books until other arrangements could be made.

Mr Fenner was instructed to settle with Mrs Raustery for the use of her ground for playing Ball.

On motion it was decided to give Prof Bible fifty dollars from supply account to pay printing and advertising bills.

On motion it was ordered that a voucher be drawn in from Mr Rosenkrans for \$48.90 for Books for the his accounts and posting same.



On motion it was decided to have the well measured and settle with Mr Miller for drilling same as per contract price.

On motion it was ordered that we give Groesbecker a note for 60 days with discount added for amount his bill \$1892.04

Prof Bible was to write to Harrisburg for more definite information as to the financial statement required.

Adjourned  
Fayardson  
Secy

Approved

Aug 4<sup>th</sup> 1893

Meeting of the Trustees E. S. State Normal School  
held in Morton Decker's office  
members present

A Rosenkranz

J V Hoffmann

Morton Decker

J E Stimpfer

Phillip Ruster

Mittum Yetter

J. J. Quibben

minutes of meeting for 20<sup>th</sup> were read  
and approved as read

on motion the following bills were ordered  
paid.

|                  |          |           |
|------------------|----------|-----------|
| L. M. School     | \$5.00   |           |
| Fisher Price Co  | 19.70    |           |
| Lawrence Fogarty | 19.18    |           |
| E. S. Glasses    | 3.75     |           |
| W. H. Kistler    | 1.65     |           |
| J. H. Flory Jr   | 3.20     | \$54.48   |
| and Supply Acct. |          |           |
| A. Stimpfer      | \$ 27.43 |           |
| A. Rosenkranz    | 132.97   |           |
| Loder & Sons     | 65.94    |           |
| Brother Bros     | 41.03    |           |
| J. B. Drake      | 52.31    |           |
| E. S. Glasses    | 42.63    |           |
| U. G. Lantz      | 172.59   |           |
| E. N. Dequiere   | 26.36    |           |
| J. H. Shortree   | 18.72    |           |
| J. Stimpfer      | 19.34    |           |
| R. King          | 10.78    |           |
| Drake & McFall   | 70.37    |           |
| J. W. Eilendyger | 31.89    |           |
| J. B. Morgan Est | 8.60     |           |
| W. Morgan        | 175.78   |           |
| Phillip Ruster   | 2.22     |           |
| W. G. Rhodes     | 168.84   |           |
| P. C. Cuckler    | 409.17   | \$1207.52 |

On motion it was ordered that Mr Ruster be instructed to dismiss Lobos tomorrow morning

On motion it was ordered that the note of Bell Co now due be renewed for today's and voucher issued for discount

The President appointed the following committee to locate a suitable place for an Ice House Mr Decker, Giffin and Hoffman

Admitted  
J. Gardner  
Decy

Approved

North Decker's office Dec 11th 1893

The following members were present at a meeting Trustees E. S. State Normal School

Rosenbaum

Hoffman

Yetter

Jenner

Burnett

Ruster

Cilimbuzer

Gardner

Meeting was called to order by the president and the minutes of meeting Dec 4th were read and approved as read.

On motion the following salaries were fixed  
 To Mr. Monteleone Treasurer Fifty dollars a year  
 To Gardner Secy One hundred & thirty dollars a year

The president appointed the following members as a committee to inspect the students rooms Jenner, Burnett & Hoffman time was fixed for the inspection Saturday morning next 9 o'clock also the following committee to see Mr. Skapp about the land south of building between Normal School grounds and Mr. Rapps line and ascertain how much he would take for same. Hoffman, Burnett & Jenner,

The committee to locate site for Ice House reported progress

The following bills were presented and discussed and vouchers ordered drawn for same.

|                   |                 |     |                            |
|-------------------|-----------------|-----|----------------------------|
| J No. Aacharius   | 280,62          | "   | Salary in Boston Bridge St |
| J Rosendoron      | 283,34          | For | Sheet Copying, Copying &c  |
| Wb Drake          | 269,00          | "   | Handwriting                |
| E J Kennedy       | 31,50           | "   | Letter                     |
| J M Wyckoff       | 4,63            | "   | Board                      |
| Joe Wallace       | 44,11           | "   | Handwriting                |
| W H Kietter       | 7,33            | "   | Stationery                 |
| J Melasky         | 93,62           | "   | Bal on checks              |
| Gas Barron & Co   | 58,00           | "   | Safe & minor work          |
| Lodus Bros        | 62,72           | "   | misc                       |
| J Y Sigafus       | 75,00           | "   | Bal on piano               |
| Art Miller        | 75,00           | "   | Drumming wall              |
| W O Merwine       | 37,94           | "   | Bal on lumber              |
| W H Lexter        | 1,153,72        | "   | Letter                     |
| Jay Archer        | 1,000,00        | "   | Note taken up              |
| Queen & Co        | 100,00          | "   | Bal on bill                |
| U S School Fur Co | 409,00          | "   | Furniture                  |
| Geo Bible         | 15,00           | "   | Flag                       |
| N J School Fur Co | 480,00          | "   | Furniture                  |
| Brimhall & Sons   | 400,00          | "   | on acct                    |
| E L Lumber Co     | 145,36          | "   | Bal on bill for lumber     |
| W McManis & Co    | 25,00           | "   | acch salary                |
| Jay Archer        | 60,00           | "   | acch salary                |
| Mrs Myers         | 1,25            | "   | Nursing fees               |
| Geo Bible         | 15,00           | "   | Mrs Gray salary            |
| <b>Total</b>      | <b>5,127,16</b> |     |                            |

Approved

Adjourned  
 Jay Archer  
 Secy

Morton Decker's office December 18<sup>th</sup> 1893

Meeting of Trustees E S State Normal School

Members present

A Rosenthal

J H Hoffman

Morton Decker

Milton Uffler

Philip Ruster

L H Burnett

J W Eilenberg

Jayardnes

minutes of meeting Dec 11<sup>th</sup> were read and approved as read

The Committee on inspecting the students rooms submitted the following report. We found the boys rooms in a very fair condition - with one or two exceptions they were fully as good as we expected to find them. We did not inspect the girls rooms

and the Committee approved to see Mr Knapp about land reported that he had promised to take \$10,000 for the strip between school and Rump Line and not a cent less, on motion both committees were discharged

The Committee to locate Deetman was continued

The following bills were ordered paid

|               |     |                        |                 |
|---------------|-----|------------------------|-----------------|
| A. W. Decker  | for | Lotter <sup>ymd.</sup> | \$433.14        |
| C. H. Hoffman | "   | "                      | 153.00          |
| A. H. Hoffman | "   | "                      | 9.00            |
| M. Melchior   | "   | Gas                    | 220.80          |
| The News      | "   | Printing               | 15.75           |
| Jayardnes     | "   | Int. Partg             | 17.50           |
|               |     | total                  | <u>\$849.19</u> |

Adjourned  
Jayardnes  
Secy

Morton Becker Office Aug. 26<sup>th</sup> 1893

At a meeting of the Trustees of the East Stroudsburg State Normal School held at the above place and date the following members were present!

S. Rosenkrans  
 J. V. Hoffmann  
 J. B. Finney  
 Milton Yetter  
 L. H. Burnett  
 Geo. E. Stauffer  
 J. N. Eisenberger  
 J. A. Gardner

The meeting was called to order by President Rosenkrans and minutes of meeting Dec 18<sup>th</sup> were read and approved as read.

On motion it was decided to make contract with Jesse Rausberg to deliver all baggage from Depot to Normal School and from Normal School to Depot during next term commencing January 1<sup>st</sup> 1894 all baggage to be delivered to the rooms in school building at the following prices Trucks 15¢ each valises 5¢ and 10¢ each according to size he to collect the same from the owners.

and signed

attested to

On motion it was decided to have \$3500.00 Cyclone Insurance placed on the school building. Rausberg

attested to

on motion Mr Yetter was appointed to settle with the Bossards.

Proposed

Mr Hoffmann <sup>Stauffer</sup> ~~Yetter~~ was appointed committee to see to having the pump put up to be done this week.

Committee on locating a site for the Ice House reported that they had located a site and specifications for its erection was submitted by Mr Hoffmann and it was ordered that a copy of same be given to Eisenberger, Gardner and Becker and bids be handed to Mr Rosenkrans not later than Friday night next

Adjourned J. A. Gardner Secy

Horton Decker's office  
 Jan'y 2<sup>nd</sup> 1894.

Meeting of Trustees Ed State Normal School  
 members present  
 J Rosentrans  
 W Hoffman  
 G Stauffer  
 Muttin Yetter  
 J J Dennis  
 Horton Decker  
 Philip Rusten  
 Haywardes  
 Minutes meeting Dec 26<sup>th</sup> were read and  
 approved as read.

Mo  
 A Motion Prof Bible was authorized to employ  
 a man as Prof. of Penmanship and bookkeeping

✓  
 Motion Mr Stauffer was instructed to order  
 & receive Cotton Hose with all attachments at  
 lowest figure he could get it for.

✓  
 Secs  
 Messrs Dennis Hoffman & Gordon were appointed a  
 committee to locate and make arrangements  
 for a place for <sup>teaching</sup> Penmanship and Bookkeeping in

Mr Rosentrans reported he had attended to getting  
 the Chydra Insurance placed in the building.

Prof  
 Mr Yetter reported he had not settled with the Passant  
 on account John being away but would attend to  
 it when he got home.

Prof  
 Messrs Hoffman & Stauffer the committee to see to getting the  
 pump up, reported progress.

The bid of A. Y. Hoffman for building the  
 Ice House according to specifications for  
 no hundred or fifty eight dollars was accepted  
 and contract awarded to him.

Paris



The following bills were presented and ordered paid,

✓ Present

|                  |    |                       |
|------------------|----|-----------------------|
| Howard Morgan    | \$ | 145.65 ✓              |
| W M Mutchler     |    | 39.58 ✓               |
| J B Drake        |    | 16.08 ✓               |
| Drake and McCall |    | 65.55 ✓               |
| J N Shottwell    |    | 18.37 ✓               |
| A T King         |    | 13.60 ✓               |
| S M Palmer       |    | 28.86 ✓               |
| U H Lautz        |    | 77.30 ✓               |
| Kistler Bros     |    | 47.56 ✓               |
| Alfordus Bros    |    | 57.86 ✓               |
| E S Glass Co     |    | 62.64 ✓               |
| O Rueter         |    | 15.00 ✓               |
| W G Rhodes       |    | 108.26 ✓              |
| O Callahan       |    | 79.60 ✓               |
| J. Stemple       |    | 25.87 ✓               |
| A Rosentanus     |    | 94.62 <u>\$896.40</u> |

✓ Present

|                |  |                   |
|----------------|--|-------------------|
| Geo Parcell    |  | 3.10 ✓            |
| Calvin Van Why |  | 2.00 ✓            |
| J Kutzler      |  | 3.42, <u>8.52</u> |
|                |  | <u>\$904.92</u>   |

Adjourned  
 J. J. Gardner Secy  
 #

Norton Decker's office  
 Jan'y 8th 1894

Meeting Trustees Ed State Normal School  
 members present.

Rosenkrans

Stouffer

Letter

Jenner

Eilenburg

Burnett

Decker

Rustie

Gardner

minutes meeting Jan'y 2nd were read and  
 appears as read.

Prof. Bible reported he had engaged Prof. Park  
 as instructor in Penmanship and book keeping and  
 salary was fixed at \$50. per month and a house  
 in the institution for himself and wife.

On motion it was decided to give the Mrs  
 Barrett girls five dollars each. toward paying  
 their expenses coming here.

On motion it was decided to pay the Rustie note of  
 one thousand dollars when due

On motion the Treasurer was instructed to carry  
 the five hundred dollar note of Brasfield against the  
 supply account for each the Book Room.

The president appointed the following Committee  
 to locate a site and ascertain probable cost of a  
 new building. Stouffer, Kaufman, Letter  
 Eilenburg Jenner

The following bills were presented and ordered paid

|                         |              |
|-------------------------|--------------|
| Seiders & Co            | \$ 197.59    |
| Eastell & Co            | 80.88        |
| W.A. Bohn               | 85.72        |
| Ego Kennedy             | 24.38        |
| J.M. Olcott             | 40.05        |
| Pensinger Duplicate Co. | 6.00         |
| Goldschmidt Bros & Co.  | <u>41.60</u> |
| Total                   | \$476.22     |

advised  
 Raymond -  
 Peeg

Jan'y 22 1894

The following Trustees of State Normal School met in Roseumus Street on night of this date

Roseumus

Yetter

Slautter

Burnett

Rusler

Jenner

Quinn

Bids were read from J. A. Baker and J. H. Gochman for fueling district. J. A. Baker's bid \$165.

J. H. Gochman \$125. Both bids were made with proviso that their ponds freeze sufficient ice to get from them.

Contract was awarded to Gochman.

Mr. Rustin was instructed to get a Hog Pen built 12 x 16. and buy ten Pigs for 6¢ or less if he could.

B. Higgins

Communication was read from a wrecker notifying Rustin to remove rubbish from Normal Street and his ground.

# Normal School Jan'y 29<sup>th</sup> 1894

Meeting Trustees of State Normal School  
 held at the Institution the following members  
 were present,

Rosenkrans  
 Metter  
 Eelienberger  
 Denner  
 Stauffer  
 Burnett  
 Austin  
 Gardner

Minutes Meetings Jan'y 8<sup>th</sup> and 22<sup>nd</sup> were  
 read and approved as read

The President appointed the following  
 Committee to inspect the Ice House  
 and see if it is built according to  
 specifications. Burnett, Denner & Metter.

On motion it was ordered that we give  
 Prof Bible two hundred dollars to pay  
 on payment book bills.

The following bills were ordered paid

|                       |            |
|-----------------------|------------|
| Monroe Mch. Fine Accs | \$ 18.75 ✓ |
| J Schock              | 4.50 ✓     |
| Doors & Hogshead      | 36.29 ✓    |
| C. P. Staples         | 22.00 ✓    |
| J Everett             | 13.50 ✓    |
| E. S. Sumner & Co     | 269.00 ✓   |
| Dimes                 | 22.25 ✓    |
| News                  | 8.15 ✓     |
| G. E. Stauffer        | 54.137 ✓   |
| W. M. Kistler         | 2.15 ✓     |
| Total                 | \$ 937.96  |

Martin Decker Office  
July 5<sup>th</sup> 1894

The following members were present at a meeting of the Board Trustees of State Normal School held at the above place and date

A. Rosenkrans  
W. Y. Miller  
L. H. Sumner  
J. R. Rustin  
J. W. Edelberg  
M. Decker  
J. Gardner  
J. H. Decker

Meeting was called to order by Pres. Rosenkrans and minutes meeting Jan'y 29<sup>th</sup> were read and approved as read.

The Committee to inspect Decker's to ascertain if built in accordance with specifications reported they were not satisfied that the siding used was not white pine as the specification called for. The same Committee was continued and authorized to settle the bill with Contractor Hoffman.

On motion it was decided to buy a Shaver's pieces from agent Pohl for \$4.80. to keep it in time for two year Gates.

On motion it was decided that the Trustees give the Faculty and Students a slight ride tomorrow afternoon. Teams to be at the institution by 3 o'clock.

The following bills were presented and orders paid

|                        |           |
|------------------------|-----------|
| R. King                | # 25 57   |
| U. G. Lantz            | 89 26     |
| J. H. Buchanan         | 79 0      |
| J. B. Drake            | 88 72     |
| E. A. Gless            | 126 84    |
| Drake & McFall         | 56 88     |
| A. Stemple             | 38 71     |
| Kistler Bros           | 35 09     |
| W. Loder & Son         | 96 02     |
| A. Rosenbaum           | 216 17    |
| H. Morgan              | 186 90    |
| O. N. Sleguine         | 6 00      |
| Munroe Co. Gas Co      | 470 52    |
| P. Cullaster           | 116 23    |
| H. Rhodes              | 265 26 x  |
| Steller Bros           | 13 00     |
| Froy Laundry Mochly Co | 50 04     |
| H. J. Vauxley          | 5 00      |
| H. W. Parcell          | 18 5      |
| Floy & White           | 26 0      |
| Walter Decker          | 5 00      |
| Bresaw Bros            | 27 00     |
| total                  | \$1925.56 |

Jalhardus

Deey

Wm Decker office  
Feb 19<sup>th</sup> 1894

The following members were present at a meeting Trustees East State Normal School  
Rosencrans. Hetter. Silenburger. Rusler.  
Decker Hoffman. Fenner. Burnett. Gardner.

Minutes of meeting Feb 5<sup>th</sup> were read and approved as read.

The Committee to adjust the bill for building Ice House with Contractor Hoffman reported the bill unsettled. Same Committee continued to settle the matter.

On motion it was decided to consider bills once a month only - and that at first meeting in each month.

On motion it was decided to take up the two notes held by the Bloomsburg School Building Company dates and amounts as follows  
Sept 1<sup>st</sup> 1894 \$591.95 Sept 1<sup>st</sup> 1895 \$615.02  
They agreeing to take off discount 7%.

On motion it was decided to have the connection made with the pump at once Fenner & Gardner was appointed a Committee to see to same.

Mr Rusler was instructed to have the ceiling fixed in Auditorium.

On motion it was decided to get slate blackboard for Model Room. Mr Rosencrans was to see about ordering same.

Jalpauner

Secretary



Norton Decker's office  
Feb'y 26<sup>th</sup> 1894

The following Trustees of the Est State Normal School were present at a meeting held at above place and date

Dr Rosencrans Mr Yetter Jy Hoffmann. Oruster  
L H Sumner Martin Decker J G Gardner.

Minutes of meeting meeting Feb'y 19<sup>th</sup> were read and approved as read.

The Committee appointed to adjust the Icehouse bill with Contractor Hoffmann reported progress and some Committee was continued.

✓ Mr Rosencrans reported the Bloomsbury school Fur Co notes paid.

✓ Mr Oruster said the ceiling in the Auditorium had been fixed.

✓ On Motion Prof Bible was authorized to employ two extra teachers for the Spring term.

✓ On Motion it was decided to move one of the Pianos now in Chapel to the parlor for balance of this term.

Con On Motion it was ordered that a Committee of two be appointed to draw up Article of agreement between the board and Mr Ruskin in reference to the purchase of the lot from <sup>E S Sum Co</sup> Hoffmann. the president named as that Committee Yetter & Gardner.

a Mr Hoffmann & Sumner were appointed a Committee to have Mr Stauffer put in four Urinal basins on gentlemen's side two on 2nd floor and two on 3rd floor.

✓ Mr Rosencrans was asked about cost of getting Poles insured and make report same at next meeting

Norton Decker's Office  
March 5<sup>th</sup> 1894

Meeting Trustees E. State Normal School  
members present

A Rosekrans  
Milton Yetter  
Norton Decker  
Phillip Rusten  
Geo E. Stouffer  
J. H. Fenner  
J. J. Hoffmann  
L. H. Merritt  
J. Gardner

Minutes meeting Feb. 26<sup>th</sup> were read  
and approved as read.

The Committee to adjust the bill of A. J. Hoffmann  
reported and yet, Yetter.

Committee appointed to have urinals put in  
reported that they had arranged to have two put in  
on 2<sup>nd</sup> floor and would wait to see if they  
were any improvement over the old ones before  
having the other put in.

On motion it was ordered that the school  
pay the tax on the lot that the cess pool  
is on.

On motion it was decided that Mr. Rusten employ  
Mr. Detrick to fill up the cess pool.

On motion Mr. Rusten was instructed to get team  
and haul in cobble stones and fix the walk in  
passable condition between lawn and the institution.

Bids for painting the Ice House two coats rec'd  
from Milton Edinger and E. J. Kennedy. Edinger bid  
\$19. Kennedy bid \$30. Cuthbert was awarded  
to Edinger.

Mr Jenner instructed to see Palmer and Bell about insurance on boiler and report at next meeting

The president appointed Mr Slouffer & Hoffmann a committee to wait on Mr Tillotson to see what he wanted and make report.

on motion the following bills were ordered paid.

|                    |           |
|--------------------|-----------|
| Drake & McFall     | \$ 88.56  |
| E J Glasco         | 80.47     |
| Wisita Bros        | 57.30     |
| J W Photwell       | 19.21     |
| Loder & sons       | 91.47     |
| Davis & Hogarty    | 36.97     |
| Hos (Stemple)      | 15.66     |
| Acet Steing        | 26.53     |
| Mail Stemple       | 33.60     |
| J A Gochanis       | 168.70    |
| J B Drake          | 48.73     |
| A R Dickmann       | 376.72    |
| H Morgan           | 197.69    |
| R Ruster           | 7.20      |
| H Mc Moutchler     | 27.98     |
| R Cullack          | 121.36    |
| W J Rhodes         | 180.93    |
| E S Lumber Co      | 34.62     |
| Gro E Stouffer     | 37.46     |
| J M Oleott         | 8.00      |
| Bunnett & Reynolds | 85.84     |
| H Dreher           | 11.15     |
| C S Hoffman        | 154.00    |
| W C Drake          | 33.08     |
| Jesse Ransbury     | 53.40     |
| Total              | \$1996.63 |

Jayarover  
Secy

Morton Deckus office  
March 12th 1894

The following members were present at a meeting of the Trustees E. S. State Normal School

|            |          |            |
|------------|----------|------------|
| Rosenkrans | Kooffman | Eilindiger |
| Ketter     | Stauffer | Ruster     |
| Jennsen    | Decker   | Gardner    |

The minutes of meeting March 5th were read and approved as read.

The Committee to adjust the bill with A. Kooffman for building Ice House reported they would settle the bill by deducting two dollars from the contract price.

Mr Ruster reported that the cess pool would be left as it is. Mr Detrick did not think it would be necessary to fill it up. also that he had the walk fixed in a satisfactory condition.

Mr Jennsen reported that he had seen Bell and Palmer. about insurance on Bailer and price on the two bailers was Bell \$108, Palmer \$75.

Mr Rosenkrans said Bailer were insured for \$10,000 in the Fidelity & Casualty Company of New York premium \$75.00 for three years Palmer & C. agents.

Mr Stauffer reported that Mr Dillston wanted the school to be responsible for any damage that the sewer might be to them in going through their property.

On motion it was decided to employ Fred Smith as one of the firmers at Institution to commence work tomorrow night

On motion it was decided to employ Mr Geo. Smith as baker at seven dollars a week and two meals a day.

On motion it was ordered that nothing be sold from the store room or kitchen to the students or anyone hereafter.

On motion Mr Mutchler was instructed to purchase the bill of chemicals as ordered by Prof Curran.

On Motion Prof Bible and Mr Rusten were appointed a committee to look after accommodations for students outside the institution for the Spring Term.

On Motion Prof Bible instructed to get sketches from several dif Architects and their price for same.

On Motion Mr Denner and Yetter were appointed a committee to see town Council about rate for water and make report next meeting.

On motion it was decided to offer Mrs Snaper \$1600. for her House lot.

Jalpaudner  
Deey

March 19<sup>th</sup> 1894.

At a meeting of the Trustees E. State Normal School Sheboah North Carolina office on above date the following members were present.

Rosenkrans Jenner. Kouffman. Struffer  
Eilenburger Burnett Ruster Gaurer

Minutes meeting March 17<sup>th</sup> were read and approved as read

Mr Ruster reported he had employed Fred Smith as fireman and Geo Smith as baker.

Prof Bittle said he had written several Architects for drawings or sketches for buildings

Mr Jenner reported Town Council had considered the water rate. but had not yet given him their decision.

Mr Burnett and Jenner were added to the Committee to ascertain how many students could be accommodated outside of the Institution

Mr Ruster was instructed to see Mrs Ace and see if she would not share if her salary was ~~increased~~

Mr Rosenkrans said the offer \$1600. for Mrs Knapp's property was declined

Mr B. Palmer was present with some drawings of iron porch for front of building. he said approximate cost of 16ft porch all complete rough estimate would be \$1200. on motion Mr Palmer was asked to give estimates on 12ft and 16ft porch with and without brackets all complete. except mason work on west secondary night

It was decided to hold next meeting on Friday night March 23<sup>rd</sup> 9 o'clock

Approved

March 23rd 1894

The following members were present at a meeting of the Trustees E. S. State Normal School held at usual place

Rosenkrans. Tenner. Yetter. Decker. Eilenburger  
Burnett. Ruster. Gardner.

The minutes of the last meeting were read and approved as read.

The President stated that the principle object of this meeting was to ascertain from the Committee how many rooms could be had for the use of students outside the institution.

The Committee reported that they could get 19 rooms as follows

|          |            |
|----------|------------|
| Leypker  | 3          |
| Cambell  | 3          |
| Tribles  | 1          |
| Peters   | 3          |
| Burch    | 1          |
| Transeau | 2          |
| Edinger  | 2          |
| Hinkles  | 1 (Ladies) |
| Places   | 1 " "      |
| McKeepp  | 2          |

On motion Mr. Ruski was instructed to get Carpenter and have his ventilation put in all the Leitch rooms at once.

In having been reported that Mrs. Transeau was selling hard cider. The principal was instructed to issue an order that no student would be allowed to visit her shop during the Spring Term.

On account of the growing evil and the protestations of the girls, a decided action seemed necessary to suppress the use of cigarettes.

On motion it was decided that cigarette smoking would not be tolerated in or about the building or on the school grounds and any student going to class with the perfume of the cigarette about them would be sent home.

Prof. Bittu was asked to see that this order was strictly enforced.

✓  
100  
Mr. Ruster was instructed to see Mr. Lyphus about maple trees and how much a piece he would furnish them for.

Gallagher  
Deery



March 26<sup>th</sup> 1894

At a meeting Trustees Ed. State Normal School  
held in Mr. Decker's office the following members  
were present.

Rosenkranz. Denner. Yetter. Kuffman. Eichenbeger  
Ruster. Burnett. Stauffer. Decker. Gardner.

Minutes meeting March 23<sup>rd</sup> were read and  
approved as read.

Bill for use water was rendered for \$320.  
to April 1<sup>st</sup> 1894

A communication was received from Town  
Council. Saying they would charge us \$500.  
a year for water or they would put in a meter  
and charge \$1.00 per 1000 cu ft.

Mr. Stauffer was instructed to put the pump  
in order and arrange to start pumping  
water tomorrow morning

Mr. Ruster reported that they could not get  
the ventilators in the toilet rooms on account  
of the water pipes. Mr. Stauffer, Yetter and  
Kuffman were appointed a committee to see if  
they could not be put in in some way

On motion it was decided to buy 17 trees  
Maple trees from A. Rockafeller also 17 trees  
from Mr. Cypher. Trees to be 1 1/2 inches at butt  
and to cost 60¢ each.

J. Gardner

Secy

Walter Decker's office  
April 9<sup>th</sup> 1894

The following members were present  
at a meeting of the Trustees E. S. State  
Normal School held at above mentioned  
place and date

|            |          |            |
|------------|----------|------------|
| Rosenkrans | Hoffman  | Deeper     |
| Metter     | Burnett  | Eilendyger |
| Denner     | Stauffer | Gardner    |

Meeting was called to order by President  
Rosenkrans. and minutes of meeting March  
26<sup>th</sup> were read and approved as read.

Mr S B Palmer was present. and stated  
that he had a telegram from the Iron porch  
firm that Specifications of the porch had  
been forwarded but he had not received  
them. but would have them on hand at our  
next meeting.

The Committee to see to putting ventilators  
in boiler rooms reported that they had  
all been put in.

Committee on Trees reported that the  
July Maples had been ordered.

Mr Denner<sup>Yetter</sup> and Burnett were appointed a  
Committee to see town Council about the bill  
for water. also to make some satisfactory  
arrangements for the use of the Borough  
water.

On motion it was decided that Mr Decker  
furnish the butter for the school to December  
first on same basis that it is now being  
furnished.

On Motion it was decided to change  
the night of meeting from Monday to  
Wednesday night -

The following bills were presented and on motion ordered paid.

From  
Normal acct

|                    |           |
|--------------------|-----------|
| Edinger Bros.      | \$ 22.50  |
| H. E. Stauffer     | 119.46    |
| Burnett & Reynolds | 65.80     |
|                    | \$ 207.76 |

Supply  
acct

|                     |            |
|---------------------|------------|
| Teachus Salamp      | \$ 740.00  |
| Keelp               | 378.79     |
| W. Morgan           | 155.90     |
| Fisher & McCles     | 9.85       |
| Fidelity & Co       | 37.50      |
| A. A. Detrick       | 1.99       |
| Elec Light & Co     | 50.00      |
| J. B. Leppeworth    | 14.80      |
| The Presser         | 27.65      |
| Queen & Co          | 4.85       |
| Menroe Democrat     | 69.00      |
| Patrick & Cartledge | 5.95       |
| Ginn & Co           | 8.20       |
| Prang & Co          | 16.48      |
| W. M. Meutcher      | 59.50      |
| W. Drake            | 12.00      |
| Brasard Bros        | 22.02      |
| A. Y. Hoffman       | 20.40      |
| G. H. Parcell       | 2.80       |
| R. Sampson          | 14.88      |
| W. Zacharias        | 25.20      |
| J. G. Gimple        | 22.28      |
| E. J. Glass & Co    | 128.28     |
| W. Shotwell         | 7.30       |
| J. B. Drake         | 64.67      |
| Heraw & Larar       | 51.12      |
| Lewis & Hoagley     | 72.79      |
| R. H. King          | 18.06      |
| Drake & Mettall     | 59.52      |
| Kuettin Bros        | 28.15      |
| awfoder & firm      | 357.35     |
| A. K. K. K. K.      | 357.48     |
| Morris & Co         | 275.88     |
| W. G. Rhode         | 123.78     |
| A. C. C. C. C.      | 126.63     |
|                     | \$ 3049.05 |
| total               | \$ 3256.81 |

J. J. J. J. J.  
Pencil

Morton Decker Office April 11<sup>th</sup> 1894

The following members were present at a meeting of the Trustees of State Normal School

Rosenkrantz

Koffman

Fenner

Yetter

Ruster

Burnett

Stauffer

Gardner

Meeting was called to order by president Rosenkrantz and minutes meeting April 2<sup>nd</sup> were read and approved as read.

The Committee on water reported that the final decision of the town Council was as follows they would put in a meter and charge 80¢ per 1000 cu. feet if the school used all bought water or \$1. per <sup>1000</sup> cu feet if used only part of bought water or would charge \$500. a year without meter, and if bill due April 1<sup>st</sup> be paid by April 15<sup>th</sup> the 5% would not be added -

on motion the water bill was ordered to be paid.

On motion it was ordered that the firemen be instructed that they must not carry over sixty pounds of steam into boilers and that they must not at any time exceed 70 pounds.

Mr. B. Palmer was present and submitted plans and specifications for a two story 12 ft wide and both long steel veranda all complete including 2 coats paint after put-up except the necessary mason work for \$1200. Trustees agreed to take the matter under consideration.

An agreement between John C. Kyle Dec and the School was presented the purpose of which was to hold the school responsible for any damage that might arise from the snow running through their land - on motion it was ordered to be signed by the proper officers -

J. C. Kyle  
Decy

April 18<sup>th</sup> 1894

A meeting of the Trustees of the ES State Normal School was held at the usual place. Members present.

Rosenbaum  
 Lyette  
 Jensen  
 Hoffman  
 Decker  
 Barnett  
 Stauffer  
 Queter  
 Gardner

Meeting was called to order by President Rosenbaum and minutes of the meeting April 11<sup>th</sup> were read and approved as read.

The president appointed Messrs Lyette, Hoffman and <sup>Jensen</sup> Barnett a Committee to locate place for the forty maple trees to be planted on the 27<sup>th</sup>.

On motion the Secy was instructed to notify all the stockholders of a meeting to be held at the Institution at 2 o'clock May 7<sup>th</sup> for the purpose of electing four Trustees for three years.

The Secy was instructed to notify the State Trustees of a meeting to be held at the Institution 2.30 pm April 30<sup>th</sup>. To consider plans and specifications for additional buildings - also to elect teachers for next year. The School to pay the expenses incurred of the State Trustees in attending this meeting.

On motion it was decided that G. H. Ketter's name be put on tickets for election as one of the Trustees.

J. Gardner

Secy

April 18<sup>th</sup> 1894

A meeting of the Trustees of the ES State Normal School was held at the usual place. members present.

Rosenkrans  
 Yetter  
 Fenner  
 Hoffman  
 Decker  
 Barnett  
 Stauffer  
 Queter  
 Gardner

Meeting was called to order by President Rosenkrans and minutes of the meeting April 11<sup>th</sup> were read and approved as read.

The president appointed Messrs Yetter, Hoffman and <sup>some</sup> Barnett a Committee to locate place for the forty maple trees to be planted on the 29<sup>th</sup>.

On motion the Secy was instructed to notify all the stockholders of a meeting to be held at the Institution at 2 o'clock May 7<sup>th</sup> for the purpose of electing four Trustees for three years.

The Secy was instructed to notify the State Trustees of a meeting to be held at the Institution 2.30 pm April 20<sup>th</sup>. to consider plans and specifications for additional buildings - also to elect teachers for next year. the School to pay the expenses incurred of the State Trustees in attending this meeting.

On motion it was decided that F. Heston's name be put on tickets for election as one of the Trustees.

J. Gardner

Secy

April 25th 1892

A meeting of the Trustees & State Normal School was held at usual place  
members present

Rosenkrans

Decker

Dennis

Stautter

Lyster

Rustin

Munnick

Garner

Meeting called to order by President Rosenkrans  
and minutes of meeting April 18th were  
read and approved as read.

The Committee to locate the flows for the  
maple trees to be planted on 27th reported  
same had been attended to.

On motion it was decided to notify  
Town Council to put in a meter and  
✓ the School will pay one dollar for 1000  
cu feet for water. Meter to be put in by  
May 1st if possible. Mr Dennis was instructed  
to notify the proper authorities

✓ Mr Lyster and Garner was appointed a Committee  
to see what authority the School had in the street  
between Mr Knapp and the School grounds.

J. Gardner

Secretary



April 30th 1894

A special meeting of the Trustees of the  
 E. S. State Normal School was held at the  
 Institution on above date. all the  
 members were present. Except Mr  
 McQueen of Hoagleton. Pres. Rosenbaum called  
 the meeting to order and stated the object  
 of the meeting was to consider plans and  
 specifications for additional buildings, also  
 to elect a faculty for coming year.

Plans and drawings were submitted from  
 Architects J. L. Lacey of San Francisco and  
 Charles Bellfont of after considering  
 the plans of both architects, on motion  
 Mr. Dickson seconded by Holmes the plans  
 of J. L. Lacey of San were adopted.

On motion Dickson - the following Committee  
 was appointed to confer with Architect Lacey  
 to make any modification necessary, also to  
 visit other Normal Schools and get some ideas  
 as to the most modern improvements in the  
 architectural construction of school buildings.

Rosenbaum  
 Hetter  
 Fenner  
 Bible  
 Kemp

On motion Mr. Holmes Prof. Geo. Bible was re-elected  
 as principal with salary same as last  
 year.

Prof. Bible reported there were 470 students  
 enrolled 338 in Normal &  
 132 " Model

Profs. Bronfield and Kouffman were  
 not applicants for reelection

On motion the following teachers were elected for next year and salary of each fixed.

|                        |        |   |
|------------------------|--------|---|
| Prof E L Kemp          | Salary | \$1000.                                 |
| Dr Ed Curran           | "      | 750.                                    |
| Mrs L M Rosenman       | "      | 700.                                    |
| Jr Paul                | "      | 850.                                    |
| Mrs E L Lamb           | "      | 700.                                    |
| Mrs Martha Hayes       | "      | 500.                                    |
| Mrs Mary Brooklyn      | "      | 450.                                    |
| R L Park               | "      | 500.                                    |
| Mrs Edmund             | "      | 600.                                    |
| Mrs Gray Matron        |        | 150. with some arrangement as last year |
| Phillip Rustin Steward |        | \$35. per month.                        |

Jayacome  
Secy

May 4<sup>th</sup> 1894

At a meeting Trustees & State Normal School held at usual place the following members were present,

Rosenkrans

Getter

Knoffman

Fenner

Reisher

Burnett

Decker

Hardee

minutes meeting April 20<sup>th</sup> were read and approved as read.

Mr Fenner reported he had seen town council about putting in water meter and they had agreed to put in the meter as soon as they could get one.

The Committee to see about the street between the School grounds and Mr Knoff. reported they had consulted legal advice and the information obtained was that the School had the right to fix or grade the street when and where it was needed notwithstanding any objection that ~~that~~ the owners of property on opposite side of street might make

Also minutes of Special meeting held at Insuletun April 30<sup>th</sup> were read and approved as read.

The Secy was instructed to get 1000 hundred leaflets printed for the election of four trustees for three years.

The following bills were presented and after examination on motion were ordered paid-

|                   |            |
|-------------------|------------|
| Teachers Salaries | \$820 00   |
| Keelp             | 445 20     |
| Morton Decker     | 190 06     |
| Konrad Morgan     | 125 81     |
| Drake & Metcalf   | 69 80      |
| W. H. Long        | 1 50       |
| J. H. Shottwell   | 10 83      |
| E. S. Glass Co    | 155 42     |
| T. B. Drake       | 34 13      |
| E. M. Sequine     | 4 35       |
| R. F. Schrauz     | 5 45       |
| D. Stemple        | 34 50      |
| Keistler Bros     | 119 06     |
| J. H. Zacharias   | 45 40      |
| Loden & Sons      | 145 91     |
| R. Sampson        | 30 00      |
| A. Rosekrans      | 99 46      |
| R. H. Keiny       | 18 34      |
| Monroe Gas Co     | 112 20     |
| E. S. Lumb Co     | 30 31      |
| Lewis & Raukin    | 3 00       |
| Keiram Larson     | 69 12      |
| Michael Deane     | 147 09     |
| Phillip Ruster    | 72 00      |
| R. C. Leather     | 124 78     |
| W. J. Rhodes      | 229 19     |
| W. M. Mutchler    | 13 99      |
| J. O. Storm       | 15 00      |
| Geo. B. Biddle    | 23 70      |
| Total             | \$3,195.51 |

J. Gardner

Secy

The following bills were presented and  
after examination on motion were ordered  
paid-

|                              |           |
|------------------------------|-----------|
| Teachers Salaries            | \$820 00  |
| Keelp                        | 445 26    |
| Horton Decker                | 190 06    |
| Konrad Morgan                | 125 81    |
| Drake <sup>and</sup> Mettall | 69 80     |
| W H Flory                    | 1 50      |
| J H Shobwell                 | 10 83     |
| E S Glass Co                 | 155 42    |
| T. B. Drake                  | 34 13     |
| EM Sequine                   | 4 35      |
| R H Schraeg                  | 5 45      |
| D Stemple                    | 34 50     |
| Keistler Bros                | 119 06    |
| J H Zacharias                | 45 40     |
| Loden <sup>and</sup> Sons    | 145 91    |
| R Sampson                    | 30 00     |
| A Rosekrum                   | 99 46     |
| R H Keiry                    | 183 4     |
| Monroe Gas Co                | 112 20    |
| E S Lumb Co                  | 30 31     |
| Lewis <sup>and</sup> Raukin  | 3 00      |
| Keiram Labron                | 69 12     |
| Michael Deak                 | 147 09    |
| Phillip Ruster               | 72 00     |
| R Cullather                  | 124 78    |
| W H Rhodes                   | 229 19    |
| W M Moutchler                | 13 99     |
| Jacob Storm                  | 15 00     |
| Geo Bible                    | 23 70     |
| Total                        | \$3195.51 |

Galvanizer

// Secip

## Stockholders Meeting

A meeting of the Stockholders of the East Stroudsburg State Normal School was held in the Institution May 7th 1894 for the purpose of Electing four Trustees for the said Corporation for three years.

Mr Rosenkranz president of the Board of Trustees called the meeting to order and stated the object on motion Mr Rosenkranz was elected Chairman of the meeting and J. Gardner was elected Secretary.

The Chair appointed Charles Kuehling and J. W. Young as tellers.

On motion Mr Morey it was ordered that an itemized statement of all moneys received and expended and for what purpose for the years 1893 & 94 be prepared and read at the next annual meeting of the Stockholders.

The following nominations were made.

Hellin Yetter  
 J. W. Eilenburger  
 J. Gardner  
 J. J. Kistler  
 H. A. Putzburgh  
 J. B. Drake  
 A. W. Knapp

After the voting was finished and the votes tallied by the tellers the result was as follows.

|                |          |         |       |
|----------------|----------|---------|-------|
| Hilton Yetter  | received | 184     | votes |
| J N Eilenhagen | "        | 258     | "     |
| J Gardner      | "        | 168     | "     |
| J J Kistler    | "        | 159 1/2 | "     |
| H A Puttburgh  | "        | 115     | "     |
| J B Drake      | "        | 129     | "     |
| A W Knapp      | "        | 139 1/2 | "     |

The first four candidates named, having received the highest number of votes cast were declared elected as Trustees of the East Stroudsburg State Normal School for the term of three years.

J. Gardner  
Secy

May 10th 1894

A meeting of the Trustees of the  
E. S. State Normal School was held in  
Prof. Riber's office at the Institution  
members present

S. Rosenkrans

William Yetter

J. H. Seuner

W. Estarffer

J. H. Hoffman

J. Heister

Philip Ruster

J. Weidenburger

J. Gardner

This being the first meeting after Election,  
organization of a new board and election  
of officers for ensuing year was first  
in order. On motion Mr Seuner was  
elected Chairman and J. Gardner Sec'y  
of the meeting.

The following officers were  
elected for one year Sec'y Rosenkrans  
President William Yetter vice President <sup>and</sup>  
J. Gardner Secretary L. H. Nichols Cashier  
Edmundsburg National Bank, Treasurer, with  
no salary; the amount of Treasurer Bond was  
left for Julius Curreniation.

Mr Lacey was present and submitted plans  
and specifications for a three story building  
to be used for a kitchen and dormitory for  
the help.

On motion the plans of J. Lacey were  
were adopted.

It was decided to advertise  
in the Daily Times for erection said  
building bids to close at 1 o'clock  
Friday evening May 18th. The excavation  
to be done by the school.



A Committee is to meet next morning on the ground tomorrow morning at 8 o'clock to stake out the building.

The Motion Mr Rustin was instructed to have a pipe put in for use in sprinkling the lawn also to have the water pipe and box on Ladies side cleaned out.

M

The Steward reported that Rhode had advanced the price of meat  $\frac{1}{4}$  cent per pound and asked for instructions. He was advised to buy the meat where he could do the best.

J. Gardner

Reeve

May 18<sup>th</sup> 1894

At a meeting of the Trustees of State Normal School held in Burnett & Reynolds Store on above date the following members were present.

Rosenkranz  
 Yetter  
 Hoffman  
 Stauffer  
 Rusten  
 Jenner  
 Orlendyger  
 Burnett  
 Gardner

Minutes meetings May 4<sup>th</sup> and May 10<sup>th</sup> were read and approved as read.

Mr Jenner was asked to see the authorities and ascertain when water meter would be put in.

Mr Rusten reported he had pipes in water table cleaned out.

On motion it was decided to rent a room of Maljetter over Glasses Store to hold meetings in @ \$4 per month. One wooden chair was ordered from Mr Burnett and Mr Jenner was to see about getting table made for the room.

Burnett  
 Jenner

Gardner was appointed a Committee to see about fire escapes for the School building to ascertain if the law would require fire escapes considering the stairways and outside doors both in front and rear of building.



May 19th 1894

At an adjourned meeting held in room  
over Glass Co. store at 9.30 AM the following  
members were present

Rosenkrantz

Letter

Fenner

Stäuffer

Eiluberg

Burnett

Meister

Hoffman

Reuter

Gardner

The president stated the object of this meeting  
was to counsel with Prof Bible and consider the  
bids for the erection of the kitchen.

It having been reported that Teachers are in the  
habit of excusing classes without the permission  
of the principal. Prof Bible was asked if such  
was of such said that all the Teachers had  
excused classes occasionally but he  
thought had reported the case to him  
of late. <sup>Prof Bible</sup> Prof Bible & Prof. K. & Prof. P.

The reports concerning J. & H. Boys  
was in the opinion of the board sufficient  
for expulsion - Prof Bible was asked if he  
did not think the institution would be  
better off without these individuals. Said  
that there would be a meeting of the  
Faculty on Monday evening next at which  
time the matter would be considered. He  
intimated that perhaps it would be better to  
try and get along without any expulsion  
during the term is so near out.

Prof Bible said 8 Seminars had been teaching  
more or less in the Normal

Some of the Teachers had made complaints of too much work. Prof Bible said they were carrying the following 45-minute periods daily. The figures indicate the daily periods for the three terms

|                       |    |        |        |
|-----------------------|----|--------|--------|
| Keemp                 | 7. | 6.     | 7.     |
| Brayfield             | 6. | 6.     | 4      |
| Carson                | 6. | 6.     | 7      |
| Rosenbaum             | 7. | 7.     | 6 or 7 |
| Paul                  | 7  | 6 or 7 | 6      |
| Wyer                  | 7. | 7.     | 6      |
| Molly <sup>Muni</sup> | 4. | 10.    | 10     |

Prof Bible said 6, 45-minute periods was considered an average days work in Normal Schools.

On motion Prof Bible was authorized to employ extra teachers for the balance the present term.

Bids for the erection of a three story kitchen according to plans and specifications submitted by J J Long rows were received as follows

|                |           |
|----------------|-----------|
| J Sheffer rows | \$5155.00 |
| C S Keuffman   | 4888.00   |
| J M Place      | 4900.00   |
| A Y Keuffman   | 5323.00   |

C S Keuffman being the lowest bidder was awarded the Contract. The payments to be made as follows-

|         |                                  |
|---------|----------------------------------|
| \$1000. | when building is up to 2nd story |
| 1000.   | when " " under roof              |
| 1000.   | when " " plastered               |
| 1888.   | when " is completed and accepted |

On motion the Pres and Secy was authorized to execute the contract with Contractor.

J. J. Long  
Secy

May 23rd 1894.

At a meeting Trustees E. State Normal School held at usual place. The following members were present.

Rosenkrantz  
 Metter  
 Hoffman  
 Fenner  
 Burnett  
 Stouffer  
 Rustler  
 Gardner

Minutes of meetings May 18<sup>th</sup> and 19<sup>th</sup> were read and approved as read.

The Committee appointed at a former meeting to see about the Water Meter and Fire Escapes were not prepared to report and some Committees were continued.

On motion it was decided to buy the coal for the Institution on and after June 1<sup>st</sup> from the Steamboiler Co. Ref. Co. Mr. Rustler to notify all parties interested to that effect.

It was agreed that the Pres and Secy go over Prof. Biddle's books and get a statement of how much is due from each individual and names of parties that owe. by next meeting night.

It was decided to hold next meeting Friday night June 1<sup>st</sup>

J. Gardner  
 Secy

June 1<sup>st</sup> 1894

At a meeting of the Trustees of State Normal School held in the Bright office the following members were present

Rosenkrans

Getter

Jensen

Stauffer

Hoffman

Eilenberger

Burnett

Ruster

Gardner.

Minutes of meeting May 23<sup>rd</sup> were read and approved as read.

✓ Committee to see about water meters reported that the Council have ordered several kind of meters and wanted to experiment which kind was best. Committee was continued. The Committee to see about fire escape was not prepared to report and were continued.

✓ Secy was instructed to write Mr J Miller and ask him his advice as to best way to proceed to collect the \$42. due from Shaw for tuition

✓ On motion it was ordered that one Scholarship certificate be issued in favor Mr Inman and charged against Mr Young's stock

The President added to the Committee on grounds Mr Jensen & Gardner. This Committee decided to meet on Monday afternoon and look at some lots owned by Mr Eilenberger

"Approved"

J. Gardner

Secy

June 6th 1894

Regular meeting Trustees E.S. State Normal School  
held in the Freight office 12 members present

Rosenkrans

Yetter

Dennis

Eisenberger

Keisler

Keoffman

Ruster

Stauffer

Harduck

minutes meeting June 1st read and approved  
as read.

The Committee to see about the water meter and fire  
escapes were not ready to make their reports  
and same Committee were continued.

The Committee on Grounds reported that in their judgment  
it would not be advisable to purchase any more land  
at the present time.

Prof Bible said that he had prices quoted from  
several publishing House for printing Catalogues  
and the Cheapest was the Scranton Republican for  
\$98. on motion it was decided to give the  
Contract to the Scranton Republican of Scranton Pa.

On motion it was decided to allow Mr Roman  
\$45. for carrying the Mail and said amount was  
paid and credited to his account.

The following bills were presented, examined  
and ordered paid -



|                       |          |                       |                   |
|-----------------------|----------|-----------------------|-------------------|
| A. W. Ehlinger        | \$ 36 75 | Geo Parcell           | 2.00              |
| E. S. Glass Co        | 191 05   | Mile Keep             | 206.01            |
| R. Sampson            | 13 09    | Female "              | 244.96            |
| Keiram LeBar          | 57 60    | Decker -              | <u>470.00</u>     |
| J. B. Drake           | 60 77    |                       | \$ 3434.34        |
| J. H. Buchanan        | 45 60    | Sumner                | 19.00             |
| R. N. King            | 13 16    | Bracefield            | 75.00             |
| E. N. Sequine         | 15 60    | A. J. Detrick         | <u>24.50</u>      |
| S. Stemple            | 19 90    | <u>Labor Acct.</u>    | \$ 3552.84        |
| W. Loder & Son        | 48 15    | Labor -               | \$ 382.99         |
| Keitt Bros            | 49 70    | U. S. School Ins. Co. | 96.13             |
| Horton Decker         | 171 14   | do                    | 12.00             |
| R. H. Kentner         | 24 35    | A. Rockefeller        | <u>12.00</u>      |
| S. Rosenkranz         | 110 41   |                       | \$ 503.12         |
| Drake McFall          | 106 40   | Total                 | <u>\$ 4055.96</u> |
| M. S. Coalbrough & Co | 84 14    |                       |                   |
| Houma Co. Gas Company | 110 64   |                       |                   |
| K. H. Kautchler       | 13 36    |                       |                   |
| Geo E. Stimpfer       | 96 45    |                       |                   |
| H. C. Drake           | 9 05     |                       |                   |
| P. Sissard Bros       | 18 90    |                       |                   |
| R. F. Schwarz         | 51 57    |                       |                   |
| P. Cullather          | 121 82   |                       |                   |
| W. L. Rhodes          | 262 49   |                       |                   |
| Natie Staples         | 2 50     |                       |                   |
| Austin Triple         | 100 00   |                       |                   |
| Ella McAnnell         | 2 50     |                       |                   |
| E. B. Konapp          | 10 00    |                       |                   |
| Mrs Ace               | 52 50    |                       |                   |
| J. W. Lambell         | 12 50    |                       |                   |
| Lewis Daubert         | 5 00     |                       |                   |
| Mrs Hosteller         | 5 00     |                       |                   |
| Mrs Deane             | 182 00   |                       |                   |
| Geo. Trause           | 4 00     |                       |                   |
| James Kerege          | 2 00     |                       |                   |
| The News              | 7 75     |                       |                   |
| Ginn & Co             | 28 00    |                       |                   |
| Merriman & Co         | 9 25     |                       |                   |
| The Prang Educ Co     | 7 20     |                       |                   |
| Queen & Co            | 46 60    |                       |                   |
| Rayardner             | 62 43    |                       |                   |
| H. M. Mutchler        | 30 00    |                       |                   |

Rayardner  
Receipt  
#

June 13th 1894

Regular meeting Trustees held in this room on above date the following members were present.

Rosenbaum

Yetter

Stämpfer

Eilenburg

Kiester

Senow

Hoffman

Gardner

Ruster.

Minutes Meeting June 6th read and approved as read.

The Committee on water matter not ready to make a report and some Committee continued.

Committee on fire escape said they had consulted Mastrom in the matter and he said the Law require outside fire escape on the building if more than two stories. Committee discharged.

The Chair appointed the following Committee to make further inquiries as to outside of fire escape

Stämpfer

Hoffman

Neill

On motion it was decided to buy about \$30. worth of paper from Robert and credit his account with same

Jayson

Deey

June 20<sup>th</sup> 1894

Regular meeting Trustees E. State Normal School  
held at usual place members present

Rosenkrans

Hetter

Keister

Fennos

Hoffman

Eiluberger

Ruster

Stauffor

Gardner

Minutes meeting June 13<sup>th</sup> read  
and approved as read.

The Committee on Meter Meter and Fire  
Escapes continues

On motion the Secy was instructed to  
notify the Elec Light Co. to discontinue the  
three lights on the Hill on and after  
July 1<sup>st</sup> 1894

Mr Fennos was asked to see Mr Bell about  
Building permit added to Insurance policies.

On motion ~~Mr Stauffer~~ it was ordered that  
Mr Stauffer have trap put in new building  
and connection made with sewer.

On motion it was decided to buy the two  
lots from Mr Oakes price ten hundred and  
fifty dollars.

On motion it was ordered that Mr Rosenkrans  
make arrangements with Myckoff City Transfer  
to have baggage brought from school to depot  
or close terms.

It was decided to hold next meeting in two weeks  
which must be July 4<sup>th</sup>  
J. Lawrence Secy

July 3rd 1894

A meeting of the trustees of the E.S.  
Normal School was held at usual  
place members present.

J Rosenbaum  
JY Hoffman  
Milton Yetter  
Philip Kuster  
JW Weiburger  
JH Senn  
JCS Stouffer

In the absence of the Secy JY Hoffman  
was appointed Secy pro tem.

Communication was received from  
Prof Paine asking for \$700.00 salary  
for next year. matter was layed over  
until next meeting

The following bills were presented  
and after examination ordered paid.

|        |                       | \$     |
|--------|-----------------------|--------|
| Supper | JH Shotwell           | 56 92  |
| Acct   | Kuster Bros           | 68 66  |
|        | JH Gachman            | 51 82  |
|        | KB Ripken             | 42 00  |
|        | Horam LaBar           | 29 88  |
|        | Boston Dealer         | 167 16 |
|        | Daniel Stimpfle       | 19 44  |
|        | J Rosenbaum           | 104 57 |
|        | AW Loden & Sons       | 29 44  |
|        | Drake & McFall        | 15 81  |
|        | JB Drake              | 24 03  |
|        | ES Glass Co           | 72 76  |
|        | Monroe Co Gas Company | 100 08 |
|        | JW Weiburger          | 9 00   |
|        | EM Sequine            | 10 59  |
|        | Sburg Seines          | 51 30  |
|        | R F Schwarz           | 79 70  |
|        | AW Deiter             | 58 85  |

73  
90  
102  
69  
9

|                    |    |              |                |
|--------------------|----|--------------|----------------|
| E. Linn Co         | \$ | 27 73        |                |
| Dr H. Bush         |    | 2 30         |                |
| L. H. Burnett      |    | 28 38        |                |
| C. Hoffman         |    | 27 50        |                |
| P. Ruster          |    | 6 51         |                |
| W. Rhodes          |    | 277.51       |                |
| O. Wheeler         |    | 111.58       |                |
| J. P. Lord         |    | 10 00        |                |
| Yest Type Print Co |    | 60 00        |                |
| J. D. Kresge       |    | 27 75        |                |
| J. M. Franzen      |    | 2 00         |                |
| A. Seible          |    | 13 00        |                |
| Ella McConnell     |    | 2 00         |                |
| Mrs Staples        |    | 2 00         |                |
| Mrs Doubich        |    | 4 00         |                |
| Jan Kresge         |    | 2 00         |                |
| John Hosteller     |    | 2 50         |                |
| John Lambell       |    | 8 00         |                |
| Mrs Ace            |    | 130.00       |                |
| Nea Keelp          |    | 198 00       |                |
| Lady Keelp         |    | 254 04       |                |
| Teachers           |    | 901.05       |                |
| Milroy Book        |    | 20 00        |                |
| M. Soracoval       |    | 24 00        |                |
| Conglomerate       |    | <u>13 00</u> | <u>3046 88</u> |

35  
48  
92  
55  
30

|            |            |                |                  |
|------------|------------|----------------|------------------|
| Lotus acct | Lober      | 14.99          |                  |
|            | Rev Oaker  | 1050.00        |                  |
|            | C. Hoffman | <u>1000.00</u> | <u>2064.99</u>   |
|            | Total      |                | <u>\$5111.87</u> |

Approved

J. H. Hoffman  
Secretary

July 11<sup>th</sup> 1894

Regular Meeting Trustees E.S. Normal School  
was held at usual place.

members present

Resolutions

Neoffman

Ruster

Slouffer

Denne

Gettes

Gardner

Minutes Meeting July 3<sup>rd</sup> were read  
and approved as read

✓ On motion it was ordered that we give  
Ed Baker credit for \$25 for Stone, and  
issue him a stock Certificate for a half share  
Stock

✓ On Motion it was decided to advance  
the Salary of Miss Edmund and Prof Park  
One hundred Dollars Each, making their Salaries  
\$700. for next year,

✓ On Motion it was ordered that a voucher  
be drawn in favor Prof Pible for \$30. to be  
paid to H.S. Ruster on account of carrying  
Carbon lens

On Motion it was decided to buy the pipe  
from Mr Slouffer and Mr Salomon be employed  
by the day to do the <sup>gas fitting</sup> ~~plumbing~~ in the new  
building

Salomon  
Secy

July 15th 1894

At a regular meeting of the Trustees of the  
E. S. State Normal School held at usual  
place the following members were present

Rosenkranz  
Koffman  
Burnett  
Eilendiger  
Jenner  
Stauffer  
Ruster  
Gardner

Minutes meeting July 11th read and approved  
as read.

Mr Ruski & Jenner were appointed a Committee  
to look into the matter of roofing between  
the two buildings

Mr Kaufen representing the firm of Mr Kaufen & Co  
of Allentown Pa was present with samples of  
Matting-Tiling and rubber goods for steps.  
He quoted the following prices on his goods  
Matting 75-67 1/2-57 1/2¢ per yard  
Tiling \$1.75 per yard  
Rubber matting 18¢ pound weight about 7 lbs per yard.

On motion it was decided to purchase about  
400 yards of the best grade Matting for the  
Hall. Messrs Jenner, Rosenkranz & Prof Noble were  
appointed a committee to purchase the Matting  
on best terms possible.

Mr Jenner & Mrs Gray were named as a committee  
to select the bed room carpets at Burnett. It is thought  
that there will be nine rooms that will need carpets.

On motion it was decided that we pay Lord  
\$10 each for two weeks for canvassing

Jal Gardner  
Secy

July 25 1894

At a regular meeting of the Trustees  
of State Normal School the following  
members were present

Resentman

Ruster

Echuburger

Slouffer

Keister

Fennel

Neoffman

In the absence of the Secretary J. Y.  
Neoffman was elected Secy pro tem.

Minutes Meeting July 18 above read  
and approved.

The Committee on Matting reported that  
they had purchased matting at 69¢  
J. B. Rivet & Co.

The Committee on Carpet reported they  
had purchased carpet of J. H. Munneth  
at 65¢ laid on floor.

A communication was rec'd from the  
Cofford Laundry Co. stating that they  
had left their bill in the hands of  
an attorney for collection. Mr. Slouffer  
was instructed to write them and report  
at next meeting.

see also  
15/1

Bid for plumbing was rec'd from J. Slouffer  
\$287.00 no other bids were rec'd and  
in motion the contract was awarded  
to Mr. Slouffer for amount his bid



Mr. Jenner reported that the Iowa Council  
said that it was not their intention  
to charge us for rates for the months  
of July and August

It was decided to hold next meeting  
Friday Evening July 27 at 8 o'clock.

J. Hoffman  
Secy. pro tem

July 27 1894

An adjourned meeting of the Trustees of  
the B. S. State Normal School was held at  
usual place members present

Rosenbaum

Eisenburger

Stauffer

Ruster

Yetter

Danner

Munnell

Kooffman

In the absence of the Secy  
J. Y. Kooffman was appointed Secy pro tem

The object this meeting was to employ  
a head cook also to elect a Professor  
of Mathematics

On motion it was decided to employ  
a lady from Indiana for as head cook  
at a salary of six dollars per week  
provided she proves satisfactory.

Sybil  
Moore

The following Gentlemen were named as  
Candidates for the position of Mathematics

D. A. Lehman

Mr Myers

A. W. Heiskaman

On motion it was decided to employ  
D. A. Lehman as prof Mathematics at a  
salary not to exceed six hundred a year  
Prof Sible was instructed to write Mr Lehman  
and report next meeting.

J. Y. Kooffman  
Secy pro tem  
S

Aug 1<sup>st</sup> 1894

At a regular meeting of the Trustees  
E. S. State Normal held at usual place  
the following members were present.

Roseuhraus  
Hoffman  
Kistler  
Stauffer  
Denner  
Ruster  
Gardner

Minutes of meetings July 25<sup>th</sup> and 27<sup>th</sup>  
were read and approved as read.

The following bills were presented and  
after being examined and approved, on  
motion were ordered paid.

|                    |           |
|--------------------|-----------|
| H. E. Stauffer     | \$ 105 34 |
| Aburg Pass. Ry     | 61 54     |
| R. N. King         | 6 30      |
| A. W. Loder & Sons | 6 28      |
| J. W. Shotwell     | 8 04      |
| E. S. Glass Co     | 21 41     |
| J. B. Drake        | 6 23      |
| Kistler Bros       | 29 82     |
| Drake & McFall     | 6 45      |
| A. Stemple         | 9 73      |
| J. G. Salomen      | 13 20     |
| Monroe & Gas Co.   | 14 76 ✓   |
| Roseuhraus         | 32 41     |
| Mrs Ace            | 22 00     |
| E. A. Bell & Co    | 3 25      |
| J. M. Walter       | 2 40      |
| Potter & Putnam    | 8 78      |
| Roth & Co          | 55 00     |
| Men Help           | 106 06    |
| Labor              | 64 24     |
| Elec Light Co      | 50 00     |
| W. H. Rhodes       | 40 67     |
| R. Pullather       | 11 83     |
| Total              | \$ 685 77 |

The report from Mr Stauffer in reference to the Laundry Co bill continued.

The Secy was instructed to write to Sizzie Moore of Indianapolis and ascertain if she would accept the position of Head Cook at salary named.

Mr Fenner is to see the town Council about having the water meter put in - also a fire plug near the building and make some definite arrangements with them so that they are put in as soon as possible.

On motion Mr Ruster was instructed to have the front walls of building pointed with cement.

On motion it was ordered that we advertise in the Daily Times and also in Democrat, for bids for moving the kitchen outfit from the present building to the new kitchen also for heating the new building. bids to close Friday night of August 10th. Specifications to be seen with Secy.

On motion it was decided that Mr Stauffer put a sink in Prof Curran's room with the necessary connections for hot and cold water.

On motion it was decided to have Mr Lacey draw plans for a double deck wooden porch for in front of building sixty feet long and twelve feet wide with roof.

Jay Gardner

Secy

Aug 8<sup>th</sup> 1894

At a regular meeting Trustees of  
State Normal held at usual place  
the following members were present

Resentraw

Fetter

Kistler

Ruster

Stauffer

Purnett

Dennis

Koffman

Minutes meeting Aug. 1st were  
read and approved as read

Mr Stauffer read a Communication from  
The Dry Laundry & Maching Co they referred  
the matter to Mr Eugene Foy the Attorney agent  
for the Company.

Mr Dennis reported that the Town Council  
would put in a water meter provided  
the School would take water whatev  
needed for at least 10 years and they would  
put in a fire plug at the Street provided  
the School would pay for the plug  
on motion it was decided to have a  
double plug put in on above terms

all right  
8/11/94

cont

Mr Stauffer was instructed to write and  
see about getting more hose for fire  
purposes.

On motion it was decided to give J. J. Foy  
a check for one hundred dollars on acc't.

on motion it was decided to issue  
vouchers to Mr Ruster for \$74.20 to pay the  
Rep also vouchers for \$150.00 to pay water  
rent to Sept 1st 1894

adjourned to meet Friday night next

J. Koffman

Aug 10<sup>th</sup> 1894

An adjourned meeting of the Trustees  
of State Normal School held on above  
date the following members were present.

Rosentraub

Kuster

Stauffer

Kistler

Fennes

Eileubergen

Koffman

A communication was received  
from the Crawford Laundry Machinery Co.  
stating that they would proceed to collect  
the entire bill as rendered, unless paid in  
a reasonable length of time

On motion Mr Stauffer was instructed to  
write them and offer to pay for the fuel  
used on the mangles, but not the expense  
of the man carrying here, and report at  
next meeting

Bids were received for heating new addition  
of school building and moving all kitchen  
furniture except range and oven bids  
were received from Geo E Stauffer  
for heating \$323.75 and for moving kitchen  
furniture 228.00  
Total \$551.75

and also from Gaylord & Ed Nighamton  
heating \$345.00 & moving kitchen  
furniture 350.00  
Total 695.00

The president appointed J. Koffman  
J. Kistler & M. Fennes a committee to  
examine the plans & specifications and to  
award the contract to whom they thought  
it belonged

A communication was received from  
 J. O. Lord enclosing a bill for expenses  
 \$12.95 and salary \$20, total \$32.95 ✓  
 on motion the bill was ordered paid.

A communication was received from Prof  
 Bible stating that Dr. DeLeon would not  
 accept the offer of \$500. & home as  
 Prof Mathematics

On motion it was decided to hire Prof Meyer  
 of White Haven as Prof Mathematics at a  
 salary \$600. a year and a home - Secy  
 was instructed to notify Prof Meyer of his  
 election.

A communication was rec'd from Prof [unclear]  
 asking a reduction for student not taking  
 all the regular branches. On motion it was  
 decided to allow Nealson from Castondale  
 a reduction of 50¢ a week if he did not  
 take the State Aid and if he took State Aid  
 no deduction to be made. also Miss Frigley  
 of Orrigsburg a reduction of 50¢ a week  
 as she did not want to take but a few  
 studies outside of music. Mr. Resurrection  
 to write them

J. W. Hoffman

J

Aug 20th 1894

Special Meeting of the Trustees  
 E. S. State Normal School was held at  
 usual place. members present

Prosser  
 Yetter  
 Glouffers  
 Fennel  
 Kistler  
 Hoffman  
 Eichenberger  
 Ruster  
 Gardner

The object of meeting was to  
 Consider fire escape

Mr. F. R. Young #316 Race St Phila was  
 present and submitted the following  
 sizes of Iron he would use in erecting  
 fire escape. Agreeing to put it up all  
 complete including the cost of paint for  
 \$370.00

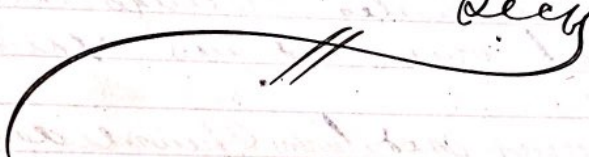
Platforms 12ft x 4  
 outside frame 2 1/4 x 2 1/4 angle  
 Intermediate 2 x 2 "  
 1" 0 Iron braces  
 Planking 2 1/2 x 1/4  
 3. 3/4" Balls  
 Handrail balls 5/8"  
 Top rail 1" pipe  
 Middle rail 3/4" "  
 Stair sides 2 1/2 x 3/8  
 Steps 6 x 24" 1/4 thick  
 Handrail for ladder 3/4 pipe  
 Drop Ladder 2 x 1/4 side  
 Rungs 3/4. 0.  
 2 hanging braces to each flight stairs one brace  
 from stair to house



Hee also agreed to give an estimate  
of the cost of an Iron Veranda as  
designed by Percy Son.

Mr Slouffer had communication from the  
Iron Foundry people. Stating that they would  
not reduce their bill and proposed to  
collect it as rendered.

Jalgarner  
Percy



August 29th 1894

Meeting of the Trustees E. S. State Normal School  
members present.

Rosenkrans

Yetter

Mcuffman

Fenner

Stauffer

Heister

Ruster

Harvey

Minutes meetings August 8<sup>th</sup> 10<sup>th</sup>  
and 20<sup>th</sup> were read and approved.

Mr Fenner said town Council agreed to have  
the water meter and fire plug put in  
by Sept 10<sup>th</sup>

Mr Stauffer reported he was in communication  
with parties about land for fire protection.

X On motion it was decided to build a  
wedding porch of wood in front of building  
Sixty feet long and twelve feet wide with  
roof Mr Mcuffman to draw the plan and  
specifications and advertise in daily times  
for bids for the erection of same. Bids  
to be in by Monday night next

✓ On motion it was decided to lay a  
four feet flag stone walk from corner  
of road to foot of hill by the Creamery.

On motion it was decided to employ  
Mr Heishman as prof of Mathematics  
Salary six hundred dollars and home in  
institution.

On motion Prof Bible was authorized to write to Miss Ada Couffman of Phila if she was still an applicant for the position of Bookkeeper & to make personal application and if not engaged & unless would pay necessary expenses from Phila.

On Motion Mr Ruster was instructed to buy the coal where he could get the best article for the least money.

On Motion Mr Ruster was instructed to get what furniture was needed to fill out the bed room suite.

Seven of the eight members present voted for the Model School to be free for the next year.

J. Gardner  
Secy

Pay Taxes on 76000 prop-

Sept 5th 1894

At a regular meeting Trustees of State Normal School held at usual place the following members were present.

Rosenkrans - Yetter Stauffer. Keister  
Eilenberger. Hoffman. Jenner Burnett  
Reuter. Gardner.

Minutes meeting August 29th were read and approved as read.

On motion, Mr Hoffman look over the plans "as drawn up by Mr Lacey" of the porch and make what modifications he thinks advisable - and advertise for bids for the erection of same. bids to be in by next Wednesday night.

Bid for furnishing and laying flagstone walk was received from Bob & Thomas. Stating that they would furnish flagstone and find the coal ash and lay stone for  $8\frac{1}{4}$ ¢ per foot. as the bid did not specify the size of the stone it was not satisfactory and the President appointed Mr Reuter and Jenner a committee to see Mr Bob and see if he understood the size of stone which must be 4 ft long not less than 3 ft wide and 2 inches thick.

Mr Reuter reported that he had contracted with Coolbaugh & Co to furnish Calum delivered at the school for \$1.25 ton and other sizes of coal at regular retail price.

Mr Reuter had bids for furnishing meat as follows - Rhode  $6\frac{3}{4}$ ¢ O'Brien  $6\frac{3}{4}$ ¢  
Snake & Metcalf  $\frac{1}{2}$ ¢ above cat price to them - Loders  
 $\frac{1}{4}$ ¢ above cat and freight. Sampson Beef  $6\frac{1}{2}$ ¢  
Lamb 9¢ Bologna 8¢

✓ On motion it was decided to pay George  
Stouffer eight hundred dollars on acct.

Mr Suter and Mr Ward were candidates for  
the position of Bookkeeper. Suter nominated  
#55. for Suter and bound himself and \$45 for  
Ward & board. ballot was taken for the two  
Candidates which resulted in the election  
of Suter.

✓ On motion it was decided that the school  
pay the expenses of Mr Ward incurred in  
coming here.

✓ On motion it was decided to have Mr Stouffer  
put in two more urinal basins on first  
floor boys side.

✓ On motion it was decided to buy slate  
blackboards for the new recitation room

On motion it was ordered that the sum  
of two hundred dollars be placed at Prof  
Wible's disposal for paying advertising bills.

Mr Ketter reported that Cullather agreed  
to furnish the milk from Sept to April  
at  $3\frac{1}{2}$ ¢ and April to September at 3¢ per  
quart.

The following bills were presented and after examination were ordered paid -

|               |                   |                   |
|---------------|-------------------|-------------------|
| Frank Saliz   | \$ 17 77          | Japs              |
| Jr Fenner     | 2 22              | "                 |
| S Rosenkrans  | 148 39            | more              |
| Jr Shotwell   | 3 28              | Sub               |
| Jr Paul       | 3 17              | Exp               |
| Menae Colgate | 9 84              | Gas ✓             |
| Local Laundry | 8 50              | Darning           |
| Loderom       | 38 91             | more              |
| H Drake       | 4 85              | "                 |
| Gleason       | 21 36             | "                 |
| Drake McFall  | 5 27              | "                 |
| T W Belubyn   | 10 00             | Show              |
| Keitel Bros   | 4 91              | more              |
| Stierple      | 5 12              | "                 |
| Martin Decker | 7 70              | Roller            |
| L H Munn      | 137 35            | Furniture         |
| E S Lumbulo   | 110 62            | Lumber            |
| John Rhodes   | 22 91             | meat              |
| O Cillester   | 5 92              | milk              |
| Mc Drake      | 40 10             | Hardware          |
| J H Hoffmann  | 34 05             | Expenses          |
| Go E Stauffer | 800 00            | Labor Mat.        |
| Merrill       | 170 30            | -                 |
| Merrill "     | 74 25             | -                 |
| Labor         | 229 82            | -                 |
| Joey          | 100 00            | Architect         |
| C Hoffmann    | 1000 00           | acct Building     |
| Bible         | 143 42            | Cat.              |
| Nichols       | 625 00            | copy Copies       |
| Lord          | 25 75             | Expense           |
| Ward          | 2 90              | Expense coming by |
| Bible         | 401 89            | Sal. Tax          |
| <u>Total</u>  | <u>\$ 4215 57</u> |                   |

J. Gardner  
Recy

Sept 19th 1894

Regular meeting Trustees of State Normal  
School members present,

Rosenkranz

Uetler

Hoffman

Strauffer

Eilenberger

Fenner

Heister

Reuter

Storm

Gardner

Minutes meeting Sept 19th were  
read and approved as read

- ✓ Bids for the erection of the Veranda  
were read as follows

|   |               | \$              |      | \$            |
|---|---------------|-----------------|------|---------------|
| ✓ | C. S. Hoffman | for double deck | 690. | Single \$498. |
|   | A. J. Hoffman | " " "           | 713. | " 566         |
|   | Edgar Reiker  | " " "           | 774. | " 500.        |

- ✓ C. S. Hoffman being lowest bidder on  
motion Contract was awarded to him  
for the erection of double porch in front  
of building 60 ft long 12 ft wide for  
Six hundred and ninety dollars.

Bids for furnishing flagstone paving some on  
prospect it was received as follows -

- ✓ Bohm Thomas 9 3/4 ft foot and J. W. Eilenberger  
11 ft foot - after discussing the advisability of  
putting down a stone walk, it was not thought  
advisable to expend so much money for a walk  
and it was decided to put down a plank walk.

- ✓ Mr Hoffman representing the Ed Trustees.  
said he would find the planks and lay the walk for  
7 ft foot on the school found the cones piece 6 1/2 ft  
plank to be 2" thick 12" wide 16 ft long

*C. H. H. H.*  
 On motion it was decided to give the  
 Omhick for pulling down the track to the  
 Stambulas. at figures named.

*M. H. H. H.*  
 On motion it was decided that ~~Mr~~  
 Slouffer order a Potatoe masher

✓ The president appointed a committee  
 to look after the leak in water pipe  
 ✓ Meltzer  
 Hooffman  
 Slouffer +

✓ On motion it was decided to have the  
 Court in rear of building paved with  
 brick and Cobble. Dennis Skistler & Gardner  
 were appointed as committee to see to paving.

On motion it was decided to make the  
 charge 20¢ for dinner for the day students.

*From  
 another*  
 Mr Storm had sample of Needlework done  
 by Miss Louisa Hochleitner. who is an  
 expert in that line. and wanted a position.  
 he stated she was also Capable of teaching  
 French and German. he said that this line  
 of work was being introduced into Normal  
 Schools under the head of manual training  
 and with favorable success.

Jayardner  
 Secy.



Sept 19th 1894

At a regular meeting of the Board of Trustees of the C. S. State Normal School held at the usual place the following members were present:

Rosenkrantz

Yetter

Stäuffer

Kooffman

Storm

Jenner

Kistler

Quater

Gardner

Minutes meeting September 12th were read and approved as read.

The Committee to look after the leak in the water pipes reported that they had watched the tanks and found by calculation that there was a leak of 240 gal. an hour they had located a leak under the cement floor in kitchen also in the closets in the Laundry; the Committee to look after the paving reported that they had attended to same and work had been commenced.

Mr Kooffman said he had some planks on the ground preparing to commence putting down the walk on prospect street.

Mr Stäuffer reported he had procured the potatoe masher.

Mr Storm made the motion, Sec. by Mr Yetter that Miss Kochlighter be employed as teacher of cutting and fitting garments and plain and fancy needle work and if needed to teach French and German. a vote was taken by ballot, which resulted five to four in favor of the motion.

On motion it was decided that Miss Hochlight's salary be five dollars a week and a home in the Institution.

Bids for furnishing and erecting fire Escapes were received from the following

|                     |            |          |
|---------------------|------------|----------|
| J. R. Young         | Phila      | \$350.50 |
| J. P. & H. K. M. J. | N.Y.       | 357.38   |
| Shoely & M. L.      | Wilmington | 400.00   |

On motion it was decided to accept the bid of J. R. Young of Phila. to erect a fire escape according to plans submitted for three hundred and fifty dollars and fifty cents - Mr. Stouffer is to make him to come on and have them put up at once.

The Account with J. J. Lacey Architect for the New Kitchen was for plans and Commission was \$274.90 less Cash one hundred dollars error fifty dollars total one hundred and fifty dollars deducted from total amount. leaves a balance due \$124.90 on motion it was ordered that a voucher be drawn up for Mr. Lacey for balance due him.

Mr. Lacey and Contractor Koopman met present and balanced up the account of New building as follows.

Contractor claimed the following extras for

Door jams \$1.50

# Blocks .20

2 1/2 hrs work 1.10

1664 Brick @ 1998 22.81 and gives credit as follows

Brick 12.00

Plastering Part 41.08

Doors left out 16.80

Stone for by dh 36.80

Brick 36

Cash paid 4500.00 \$4607.04

|                |                |                 |
|----------------|----------------|-----------------|
| Contract price | \$ 4888.00     | deducting       |
| Credits        | <u>4607.04</u> | leaves          |
| Balance        | \$ 280.96      | adding          |
| to this amount | <u>22.81</u>   | for extras      |
| leaves         | \$ 303.77      | due Contractor. |

on motion it was decided to accept this statement and make settlement with contractor Hoffmann accordingly

Jalardua  
 Recy



Pique

Sept 26th 1894

Regular meeting Trustees E.S.  
State Normal School members present

Rosenkrans

Yetter

Kistler

Ruster

Stäuffer

Hoffman

Gardner

Minutes meeting Sept 19th read  
and approved as read.

✓ Mr Hoffman reported the walk on  
Prospect Street finished.

Mr Stäuffer said he had heard from  
the fire escape man. and that he would  
be on hand to put up the work,

on motion it was ordered that  
Mr Stäuffer get a new safety valve  
and have it put on the boiler at  
once also to have the leaks in the  
water pipe in the closets in Laundry  
fixed.

✓ Mr Ruster reported he was having the  
paving done in rear of buildings.

Gardner  
# Secy

Secy attended to Mr Evans about keeping  
the books

October 3rd 1894

Regular meeting Trustees E. S. State Normal School. Members present

Rosenkrans Stauffer Keuffman  
 Potter Ruster Keister  
 Fenner Burnett Gardner

Minutes meeting Sept 26th read and approved as read.

✓ On motion it was decided to employ Mr Evans as bookkeeper at \$60. per month and dinner until he gets the books and accounts in proper shape.

✓ On motion it was decided to reduce the insurance on the new building from five thousand to four thousand dollars. See F. Smith agent.

✓ Mr Rosenkrans made the proposition that they would find the wire and put it up and put in a telephone at the Institution for two dollars per month rent for the instrument. If the school would find the poles and put them up. Burnett, Keuffman & Gardner were appointed a committee to see how many poles it would take and probable cost of poles and setting them up.

The following bills were presented and after examination were ordered paid -

|                          | \$   |           |
|--------------------------|------|-----------|
| Geo O. Struffer          | 261  | 29        |
| C. S. Hoffman            | 513  | 89        |
| Worthin Decker           | 163  | 00        |
| J. L. Smith & Co.        | 125  | 37        |
| J. Stemple               | 25   | 42        |
| Drake & Masell           | 46   | 08        |
| Fisher Bros & Co.        | 19   | 20        |
| Union Fanning Co.        | 5    | 25        |
| J. Macharias             | 108  | 00        |
| R. M. Keig               | 7    | 92        |
| Kearns & Co.             | 83   | 40        |
| E. P. Arbogast           | 7    | 75        |
| H. B. Drake              | 20   | 50        |
| Parcell & Dixon          | 4    | 55        |
| E. S. Glass Co.          | 120  | 96        |
| Bray & Co.               | 11   | 78        |
| J. M. Shotwell           | 16   | 68        |
| J. W. Bilsburger         | 49   | 00        |
| Kietter Bros             | 67   | 28        |
| Loden & Sons             | 47   | 45        |
| A. Rosenkrans            | 76   | 28        |
| W. M. Mutchler           | 39   | 91        |
| E. S. Kennedy            | 34   | 00        |
| Worthin Decker           | 5    | 00        |
| E. S. Lumber Co.         | 138  | 85        |
| The News                 | 13   | 50        |
| Stewart Lorraine Co.     | 6    | 00        |
| Crosscup & Mat. Eng. Co. | 19   | 50        |
| P. C. C. Carter          | 54   | 18        |
| W. G. Rhodes             | 230  | 32        |
| Queen & Co.              | 16   | 34        |
| R. P. Schmaey            | 44   | 07        |
| Labor                    | 317  | 04        |
| Rural Deep               | 113  | 88        |
| Teachers                 | 925  | 00        |
| Doc. F. Smith            | 5250 |           |
|                          |      | \$3791.14 |

W. H. Gardner  
J. E. J. J.

October 10th 1894

Regular meeting of the Trustees  
E. S. State Normal School held at usual  
place members present.

Rosenkrans. Metter. Hoffman. Bunker  
Fenner. Eilenburger Gardner

Minutes of Meeting October 3rd. were  
read and approved as read.

✓ Mr Rosenkrans reported that the Insurance  
on the New Building had been reduced from  
five thousand to three thousand five hundred  
dollars.

✓ The Committee to see about cost of poles  
and selling reported that it would take  
about fifteen poles from Catholic Church to  
Institution and cost would be somewhere  
near twenty five dollars.

✓ On Motion it was decided to run  
a telephone wire to the Institution

✓ The same Committee that was to see about  
cost of poles. re were continued with instruction  
to get the necessary authority and locate the  
places for the poles and have them set up.

✓ On Motion it was ordered that we buy  
from J. W. Eilenburger fifteen telephone poles  
thirty feet long and not less than four inches  
at top with bark off delivered along the  
line where needed for one dollar apiece

✓ On Motion it was decided to have platform  
put in steps to porch if the change does not  
mean a charge to exceed thirty dollars  
Fenner and Hoffman were appointed a committee  
to see Contractor about the change.

J. Gardner Secy

October 17<sup>th</sup> 1894

Regular meeting Trustees E.S.M. School held at usual place members present Rosenkrans Fenner. Stauffer Kuster Munnith Hoffman. Yetter Eilenburger Gordon.

minutes meeting Oct. 10<sup>th</sup> read and approved as read.

✓ The Committee to look after telephone poles reported they had obtained necessary permission and had located places for the poles and engaged man to put them up for 75¢ apiece

✓ The Committee to see about change in the steps. reported that the contractor had agreed to make the change suggested for an additional charge of thirty dollars.

✓ Mr. Stauffer had Bill Lodging for the fire escape and letter from Chipper saying if he would let him know as soon as it arrived he would send men to put it up.

✓ Mr. Fenner & Hoffman were appointed a Committee to see about having the porch balied to the building also about cutting a door in building on upper deck of porch.

On motion it was decided to have a well dug six feet square down to rock. Messrs Stauffer, Yetter Hoffman, Kuster, & Fenner were appointed a Committee to locate where well is to be dug and on motion the same Committee was authorized to have the well dug and walled up - if sufficient water is found to warrant having it walled up.

J. Gordon,  
Secy



Oct. 24th 1894

The Weekly meeting of the Trustees  
East Stroudsburg State Normal School was  
held at usual place with following  
members present.

Rosenkranz

Yetter

Hoffman

Hester

Fenner

Ruster

Gardner

Minutes Meeting Oct. 19th were  
read and approved as read.

The Committee to see about porch and  
having door cut through. reported the  
matter had been attended to.

The Secy reported he had received fifteen  
dollars from the Mason Blue Stone Co for  
overcharge on bear stone. and had handed  
same over to the Treasurer.

The Committee to see about having Well  
dug reported progress.

J. Gardner  
Secy

Oct 31<sup>st</sup> 1894

Regular Meeting Trustees E. S. State  
Normal School held at usual place  
Members present

Rosenbraun

Fennel

Hoffman

Slaraffen

Ruster

Kistler

Gardner

Minutes meeting Oct 24<sup>th</sup> were read  
and approved as read.

✓ Mr Ruster reported that the water meter  
had been put in.

On motion it was decided that if  
any one party takes less than five  
meals in any one month - the same  
are to be charged up - but no bills be  
presented for less than five meals.  
this refers to students who take meals  
only occasionally.

✓ On motion - Mr Kistler & Rosenbraun were  
appointed a Committee to examine the  
Book Room and report condition.

J. Gardner  
Secy

Nov. 14<sup>th</sup> 1894

Regular Meeting Trustees E. S. State Normal School held at usual place.

Members present

Rosenkrans

Yetter

Hoffman

~~Yetter~~

Jenner

Chaffin

Eisenberger

Ruster

Gardner Minutes meeting Oct. 31<sup>st</sup> were read and approved as read.

The Committee appointed to examine the Book rooms reported that they found it in fair condition so far as arrangement of stock was concerned. The prices paid for supplies seemed to be about right. They did not examine the financial condition. They also recommend that a committee of some sort be put in for the better handling of the stocks.

✓

on motion it was ordered that a counter be put in the book room.

on motion it was decided that the matter of Salary Miss Edmunds be left as it is for the present.

on motion it was ordered that all invitation for Institute work to any member of the Faculty shall first be submitted to Prof. Bible for his approval before any engagement is made.

✓

on motion Mr. Ruster was instructed to notify the School Committee that Prospect Street was in a dangerous condition made so by the pulling in water pipe.

On motion October bills to the amount  
of \$3109.02 were ordered paid

✓ on motion it was decided to pay Quabbin  
Chas. Keuffman five hundred dollars on acct.

Mrs. M. Paterson of Scraulin made personal  
application for position as teacher when  
another teacher was needed his references  
Page 257.

Jalpaudner  
Sleep

Nov 28th 1894

Regular meeting of the Trustees  
E. S. State Normal School was held at  
usual place the following members  
were present

Rosenkrans

Wetler

Hoffman

Jenner

Burnett

Stauffer

Agester

Gardner

Minutes meeting Nov 14th  
were read and approved as read.

✓ Mr. Ruster reported that a Cauldron  
had been put in book room. also  
that the bad places in prospect sheet  
had been repaired.

✓ The president appointed Hoffman, Burnett  
and Stauffer a Committee to look  
after the matter of cracks in the building.  
It having been reported that some  
quite large cracks appeared in some of  
the rooms.

J. Gardner

Recy

Dec 17th 1894

Meeting Trustees C.S.S. Normal School  
held at usual place with following  
members present

Rosenkranz  
Yetter  
Keuffman  
Keisler  
Ruster  
Munneth  
Stauffer  
Fenner  
Gorner

Minutes meeting Nov 28th were  
read and approved as read.

The Committee to look after the Crocks in  
the building reported that they found  
the front wall of South wing particularly  
on second floor some out of plumb and  
recommended that balls with stars on  
outside be put in to hold it.

The same Committee  
was continued with instructions to have same  
fixed as recommended.

On motion November bills to amount  
\$32.79 as examined was approved and  
ordered paid.

Stauffer

Fenner &

Gorner were appointed a committee to see  
about the hose for fire purpose and how  
much is needed.

On motion it was ordered that a voucher  
be issued to Dr. Harkin for \$40. for  
services rendered.

516  
707th  
17th Dec

on motion it was ordered a voucher  
be issued to J. R. Young for fire escape  
for \$700. less freight charges. which was  
paid by Mr. Slouffer.

Hoffman

Hetter

5/16

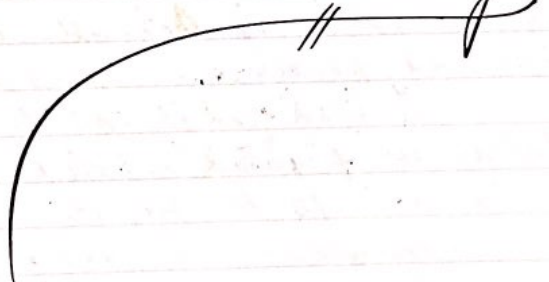
Hetter were appointed a committee to have  
a ventilator put in Ice House.

5/17

on motion it was decided that E. S. Sumbuto  
put down 1300 ft more or less of plank walk  
commencing at Dan Miller toward the  
building to be put down with 100 ft plank  
and in same manner as the other they put  
down and at same price -

Jalardner

Seey



22

Dec 18<sup>th</sup> 1894

A Special meeting of the Trustees  
E. S. State Normal School was held at the  
Institution the following members were  
present.

Those representing the State were  
Lafarre, Holmes, & Dickson and of the  
local trustees Storm, Miller, Rosekrans  
Petter, Keister, Fenner, Spurnett, Ruster,  
Stauffer, Hoffman, Gardner, there were  
also present Rep. Schweg, J. J. Lacey and  
his son Architects and Prof. Goble.

President Rosekrans called the meeting  
to order and stated that the object of calling  
a Special meeting at this time was first  
to submit a statement of the receipts and  
expenditures up to July 1<sup>st</sup> 1894 of the running  
of the School, and second, to submit plans  
for additional buildings.

The following statement prepared by the bookkeeper was read.  
July 1<sup>st</sup> 1893 to July 1<sup>st</sup> 1894.

| Debits.               |              | Credits                |              |
|-----------------------|--------------|------------------------|--------------|
| Boarding              | \$ 12,666.82 | Received from Students | \$ 34,426.75 |
| Tutor - Bondy Keelf   | 2,610.94     | State appropriation    | 10,000.00    |
| " School "            | 1,439.82     | " Aid to Students      | 2,429.00     |
| Salary                | 7,752.30     | Live Stock - receipts  | 189.94       |
| Coal                  | 1,403.19     | State aid here         | 1,815.50     |
| Light                 | 1,390.12     | Graduation Fees "      | 3,650.00     |
| Interest              | 625.00       | due from Students      | 1,999.06     |
| Expenses              | 568.80       |                        |              |
| Insurance             | 135.71       |                        |              |
| Stationery            | 391.70       |                        |              |
| Water                 | 320.00       |                        |              |
| Repairs               | 250.00       |                        |              |
| School Supplies       | 212.58       |                        |              |
| Tricks & Fr           | 152.12       |                        |              |
| Advertising           | 172.85       |                        |              |
| Postage               | 138.07       |                        |              |
| Live Stock            | 130.98       |                        |              |
| Legal Service         | 37.00        |                        |              |
| Travelling Expenses   | 177.51       |                        |              |
| Refunds to Students   | 230.75       |                        |              |
| due "                 | 37.98        |                        |              |
| Interest accrued      | 520.88       |                        |              |
| unpaid bills for June | 2,355.94     |                        |              |
| " Salary "            | 400.00       |                        |              |
| Graduation Fees       | 2,250.00     |                        |              |
| Balance               | 18,139.23    |                        |              |
|                       | \$ 54,510.26 |                        | \$ 54,510.26 |



On Motion Mr Lofrane seconded by Mr Nealmes the statement as read was received with compliments to the local Trustees for the excellent showing of the years business -

On Motion Mr Lofrane seconded by Dickson it was decided that the E S State Normal School ask the Legislature for a special appropriation of Eighty thousand dollars -

On Motion Mr Storm Sec. by Mr Yetter it was requested that all the Trustees of the E S State Normal School use their influence with the different representatives whose term use their influence to procure the special appropriation asked for.

On Motion it was decided that the plans furnished by J J Lacey of architects for the new building be approved to enable the Trustees to properly present the claims of the school to the Legislature for appropriation to erect said building. The Trustees reserving the right to modify and alter said plans as to them may seem proper hereafter.

On Motion it was ordered that the plans for the gymnasium as furnished by Lacey of m be accepted on same terms as the main building.

On Motion it was decided to make Miss Woodhull's salary forty dollars per month commencing with winter term -

On Motion Mr Nealmes the following were named as a committee to go to Harrisburg to present the plans of the proposed new building to secure the appropriation. Rosencrans, Yetter, Dickson, Storm, Lofrane. they to take with them Architect Lacey or Prof Noble and any others that the committee thought advisable

J. J. Lacey  
Secy

## Notes outstanding and when due

Aug.

|      |     |                     |           |        |                 |
|------|-----|---------------------|-----------|--------|-----------------|
| 2/6  | .94 | Ed Bell Ho          | \$245.00  | paid   |                 |
| 2/15 | .94 | E. S. Lumber Co.    | 3,000.00  | paid   |                 |
| 3/1  | .94 | Geo E Stauffer      | 3,000.00  | paid   |                 |
| 9/1  | .94 | Blonsby Sch. Bm Co. | 591.95    | paid   |                 |
| 9/1  | .95 | do.                 | 615.02    | paid   |                 |
| 2/15 | .94 | Stauffer & Yetter   | 2,000.00  | paid   |                 |
|      |     | JM Mutchler         | 5,000.00  | paid   | Secured by Bond |
| 1/3  | .94 | do                  | 500.00    | paid   | for Brassfield  |
| 1/10 | .94 | Phillip Ruster      | 1,000.00  | X paid |                 |
| 3/18 | .94 | Burnett & Reynolds  | 4,105.58  | paid   |                 |
| 1/24 | .94 | Geo E Stauffer      | 1,910.96  | paid   |                 |
| 9/7  | .93 | Jalarduen           | 1,000.00  | X paid |                 |
|      |     |                     | 22,968.51 |        |                 |

## "Bid for plumbing"

1894

July 25th

I will do the plumbing as per specifications for the two bath rooms for \$287.00

Original bid filed under "S"

Geo Stauffer

## "Copy Letter"

8/3/94  
 Miss Lygia Moore  
 Indiana Pa

Your application as head cook in our institution has been considered favorably. If you can fill the position satisfactorily we will pay you six dollar a week. Kindly let us know at once your decision.

17 Baggage Contract.

I hereby agree to deliver all baggage from the Depot to the Normal School Building - also from the Normal School Building to the Depot for the next School term commencing January 1<sup>st</sup> 1894 at the following prices. Trunks 15¢ each. Valises 5.00 to 10¢ each according to size.

The same to be delivered as soon as it arrives and to be brought from the School to Depot. whenever it is ready to come down.

All baggage to be delivered to the different rooms in the School building at prices named above. and the charges are to be collected by me from the owners of the baggage

Signed this 29<sup>th</sup> day December 1893

Witness  
J. Gardner

Jesse Ransberry

Address. -

Mr. L. Gobin aud. Crawfordsville Ind.  
Dr. R. L. Galbreth Corthage Mo.  
Prof. H. H. Mase Byrocure Mo  
Rev. G. H. Hemminger Corthage Mo +  
Prof. J. H. Dunn Hannibal Mo.

Ref. S. G. Paterson  
Scranton Pa

