



Undergraduate Catalogue 2020 – 2022

Addendum

Corrections and Updates as of: 11/2020

This addendum contains requirements, regulations, facts, and descriptions which are subject to change at any time. The University specifically reserves the right and authority to alter and amend any and all statements contained herein.

The educational policies and procedures are continually reviewed and changed in keeping with the educational mission of the University. Consequently, this document cannot be considered binding and is intended to be used only as an informational guide. Students are responsible for keeping informed of official policies and regulations and for meeting all appropriate requirements. Current information is available at the Office of Records and Registration and in other appropriate offices.

Minor Programs

The purpose of Minor programs is to allow students to follow a planned program of coursework in addition to their own major. Minor programs require a minimum of 18 semester hours, and a minimum of six credits of advanced standing coursework. All students completing their first undergraduate minor must take at least 50% of the credits required for the minor from a State System University.

Minor programs are self-advised. They are structured to enable students to follow the program with limited advice. A student cannot minor in their major field of study (i.e., the major (or concentration) and minor cannot share the same name). A student is permitted to be awarded a maximum of four minors from the University.

The student must complete an application form for each minor and submit it to the Office of Records and Registration no later than their last semester prior to graduation. While the student is responsible for satisfying all requirements for declared minors, the student is encouraged to discuss minor options and planning with their advisor.

Minor requirements must be completed simultaneously with a major degree program and satisfied in conjunction with the degree requirements at the time of graduation. The dean of the school in which the graduating student is majoring will certify satisfactory completion of the minor(s).

Once a student has met the degree requirements for their major, and if the student has not yet already filed an application for graduation, adding a minor at this point may extend enrollment at the university and result in the loss of financial aid eligibility (grants/loans) and, if applicable, loss of NCAA eligibility. Therefore, the costs associated with the enrollment extension may be the sole responsibility of the student. In this circumstance, the student is advised to confirm the financial implications of this action with a Financial Aid counselor, and where applicable the Associate Athletic Director.

Because a minor can be declared at any time during a student's undergraduate career, the University does not guarantee the offering of all courses required for the minor prior to the student's graduation.

The official transcript will show any minor program the student has satisfactorily completed at the time of graduation.

RELATED POLICIES

PASSHE, Board of Governors Policies, Procedures and Standards for University Operations: 2016-24 Graduation Residency Requirements

PASSHE, Board of Governors Policy 1985-01-A: Requirements for Initiation or Change of Credit-Based Academic Programs