

California University of Pennsylvania  
Guidelines for New Course Proposals  
University Course Syllabus  
Approved: 2/4/13

Department of Art and Design

A. Protocol

Course Name: Selected Topics  
Course Number: ART 266  
Credits: Variable, 1-16  
Prerequisites: None  
Maximum Class Size (face-to-face): Variable  
Maximum Class Size (online):  
(Choose which one is appropriate or both if applicable)

B. Objectives of the Course:

Students will obtain a working knowledge of the achievements and developments in the arts. The subject material ranges from historical development of the selected topic to the technical processes and advanced technologies used in working with a variety of materials.

C. Catalog Description:

This course will provide material not covered in regular art studios or art history classes. It will provide faculty and students the opportunity to explore new ideas and techniques of selected topics in depth.

D. Outline of the Course:

Topics for this course will be published in the University Master Schedule.

E. Teaching Methodology:

Traditional Classroom Methodology

The teaching procedure will be determined by the topic; possible methods include demonstrations, discussions, and lectures supported with slides, films and numerous visual aides. In addition to demonstrations, lectures and assigned

readings, there may be field trips to galleries and artist's studios both locally and in major metropolitan areas.

F. Text

To be determined depending on the topic.

G. Assessment Activities:

Traditional Classroom Assessment

To be determined depending on the topic.

H. Accommodations for Students with Disabilities:

**Accommodations for Students with Disabilities**

Students with disabilities:

- Reserve the right to decide when to self-identify and when to request accommodations.
- Will register with the Office for Students with Disabilities (OSD) each semester to receive accommodations.
- Might be required to communicate with faculty for accommodations, which specifically involve the faculty.
- Will present the OSD Accommodation Approval Notice to faculty when requesting accommodations that involve the faculty.

Requests for approval for reasonable accommodations should be directed to the Office for Students with Disabilities (OSD). Approved accommodations will be recorded on the OSD Accommodation Approval notice and provided to the student. Students are expected to adhere to OSD procedures for self-identifying, providing documentation and requesting accommodations in a timely manner.

Contact Information:

- Location: Azorsky Hall – Room 105
- Phone: (724) 938-5781
- Fax: (724) 938-4599
- Email: osdmail@calu.edu
- Web Site: <http://www.calu.edu/current-students/student-services/disability/index.htm>

I. Supportive Instructional Materials, e.g. library materials, web sites, etc.

To be determined depending on the topic.

Additional Information for Course Proposals

J. Proposed Instructors:

Any qualified member of the Department of Art and Design.

K. Rationale for the Course:

This course is designed for unique educational opportunities in the fields of Art and Design.

L. Specialized Equipment or Supplies Needed:

To be determined depending on the topic.

M. Answer the following questions using complete sentences:

1. Does the course require additional human resources? (Please explain)  
This course will not require additional human resources.
2. Does the course require additional physical resources? (Please explain)  
This course will not require additional physical resources.
3. Does the course change the requirements in any particular major?  
(Please explain)  
This course will not change the requirements in any particular major.
4. Does the course replace an existing course in your program? (If so, list the course)  
This course does not replace an existing course.
5. How often will the course be taught?  
This course will be taught on an as-needed basis.
6. Does the course duplicate an existing course in another Department or College? (If the possibility exists, indicate course discipline, number, and name)  
This course will not duplicate an existing course.

N. If the proposed course includes substantial material that is traditionally taught in another discipline, you must request a statement of support from the department chair that houses that discipline.

N/A

- O. Please identify if you are proposing to have this course considered as a menu course for General Education. If yes, justify and demonstrate the reasons based on the categories for General Education. The General Education Committee must consider and approve the course proposal before consideration by the UCC.

No