California University of Pennsylvania
Guidelines for New Course Proposals
University Course Syllabus
Approved: 2/4/13

Department of Justice, Law and Society

A. Protocol

Course Name: Seminar in Archaeology
Course Number: ANT 498
Credits: 3
Prerequisites: ANT 100, ANT 290, ANT 400, or permission of the Instructor
Maximum Class Size: 30

B. Objectives of the Course:

Upon completion of this course the student will be able to:
1. Conduct an in-depth study of a topic in Archaeology
2. Conduct a literature review in order to identify a core body of literature about a topic
3. Objectively critique a set of readings or literature pertaining to either a theoretical topic or a methodological issue
4. Write a position paper on a topic using the body of literature identified during the literature review
5. Explain when in the history of Archaeology the theoretical topic or methodological best fits and why and who were the important persons associated with its development

C. Catalog Description:

An advanced course for studying a specific theoretical and/or methodological issue in Archaeology. Examples of topics include settlement pattern archaeology, evolutionary archaeology, household archaeology, classification, systematics, and cultural history units such as the Late Prehistoric and the Late Woodland. The selection of the topic or topics to be examined will vary in accordance with the research interests of the instructor and the students.

D. Outline of the Course:

I. Theoretical or methodological topic to be examined. Possible topics include:
   A. Settlement archaeology
   B. Site Catchments Analysis
   C. Tool usage and function
   D. Environmental archaeology
   E. Gender in archaeology
   F. Artifact classification
II. Discussion of the historical context within which the theoretical or methodological issue arose and why.

A. Historic epistemology
B. Contemporary epistemology
III. Qualifying the research problem
    A. Conduct review of literature on subject
    B. Isolate relevant literature
    C. Objectively critique the relevant literature
IV. Write a proposal for outlining the research question, problem, or hypothesis derived from the course theme and how it will be addressed
    A. Conduct research
        a) Collect data
        b) Analyze data
        c) Test idea(s) against the data
V. Write finished paper in the form of a professional, problem-focused research paper.

E.   Teaching Methodology **(face to face or classroom)**:

A variety of teaching methodologies may be used in teaching this course. They include, but are not limited to: lectures, PowerPoint images, assigned readings, case studies, multi-media presentations, group discussions, and guest speakers. Emphasis will be placed on engaging the learner for involvement and active participation in the learning process.

F.   Texts: The text may very well vary depending upon the instructor, but one possible text is:

Forensic Archaeology Advances in Theory and Practice (Paperback)
by John Hunter. Routledge Publishing.

G.   Assessment Activities **(face to face or classroom)**. Individual instructors may customize different activities.

1. Performance assessment tasks
2. Weekly assignments and reports
4. Exams and/or quizzes
5. Individual/Group projects
6. Case studies
7. Research Reports
8. Article/Book Critiques

H.   Accommodations for Students with Disabilities:

    __Accommodations for Students with Disabilities__

STUDENTS WITH DISABILITIES

Students with disabilities:

- Reserve the right to decide when to self-identify and when to request accommodations.

- Will register with the Office for Students with Disabilities (OSD) each semester to receive accommodations.

- Might be required to communicate with faculty for accommodations which specifically involve the faculty.

- Will present the OSD Accommodation Approval Notice to faculty when requesting accommodations that involve the faculty.

Office for Students with Disabilities

Requests for approval for reasonable accommodations should be directed to the Office for Students with Disabilities (OSD). Approved accommodations will be recorded on the OSD Accommodation Approval notice and provided to the student. Students are expected to adhere to OSD procedures for self-identifying, providing documentation and requesting accommodations in a timely manner.

Contact Information:
Location: Azorsky Hall – Room 105
Phone: (724) 938-5781
Fax: (724) 938-4599
Email: osdmail@calu.edu
Web Site: http://www.calu.edu/current-students/student-services/disability/index.htm

I.   Supportive Instructional Materials, e.g. library materials, web sites, etc.

      American Antiquity Journal

      American Journal of Archaeology

      Current Anthropology Journal

      AnthroSource, a full-text online resource of over 30 American Anthropology journals and magazines

Additional Information for Course Proposals

J.   Proposed Instructors:

      Faculty members in the Department of Justice, Law & Society with the appropriate background in Anthropology.

K.   Rationale for the Course:

The seminar allows students to investigate one or more theoretical or methodological

issues related to archaeology that is of interest to them. The seminar also builds or adds onto the knowledge gained from ANT 290 and ANT 400.

L.   Specialized Equipment or Supplies Needed:
        No specialized equipment or supplies are needed.

M.   Answer the following questions using complete sentences:

1. **Does the course require additional human resources? (Please explain)**
    The course does not require additional human resources.   Faculty within the department will teach this course.

2. **Does the course require additional physical resources? (Please explain)**
    The course does not require additional physical resources.

3. **Does the course change the requirements in any particular major?**
    Yes, the course will be a requirement in a revised undergraduate Anthropology curriculum.

4. **Does the course replace an existing course? (If so, list the course and attach a Course Deletion sheet)**
    The course does not replace an existing course within the Anthropology curriculum.

5. **How often will the course be taught?**
    The course will be taught not less than every third semester.

6. **Does the course duplicate an existing course in another Department or College? (If the possibility exists, indicate course discipline, number, and name)**
    No, this course does not duplicate any existing course at California University.

7.**What is the recommended maximum class size for this course?** It is a recommended that no more than 25 students may enroll in this class.

N.   If the proposed course includes substantial material that is traditionally taught in another discipline, you must request a statement of support from the department chair that houses that discipline. This course is taught within the anthropology discipline.

O.   Please identify if you are proposing to have this course considered as a menu course for General Education. If yes, justify and demonstrate the reasons based on the categories for General Education. The General Education Committee must consider and approve the course proposal before consideration by the UCC. No, this course will not be considered as a menu course.

P.   Provide Approval Form (electronically).

Additional Guidelines

The following are additional guidelines that you must follow which will expedite your course proposal. Failure to follow these guidelines will result in the return of the proposal to the department.

1. Be sure that your proposal is in the correct format (Guidelines for New Course Proposals) and that all questions have been completely answered.

2. Be sure that you have completed and attached the Application to Establish a New Course form and/or the Advisement Sheet Revision form and that the **appropriate signatures** have been affixed. Please send through the process electronically (the preferred method) or by paper. No items will be placed on the agenda until the Chair of the UCC is in possession of these forms.

3. Be sure that you include an updated advisement sheet for any course that is being required by the department or is classified as a restricted elective. In addition, you must include an electronic copy (MS Word or PDF) of the current advisement sheet(s) with your proposal. Be certain that all advisement sheets affected by the proposed course change be included with your proposal.

4. When submitting materials for consideration by the Curriculum Committee, you must provide an electronic copy of each item to be reviewed to the Chairperson.

5. All completed items must be in the hands of the Chairperson of the Curriculum Committee a minimum of one week prior to the next regularly scheduled meeting.

6. Any department requesting a course name change, number change, prefix changes, credit changes, etc. must submit this request on the Application to Establish a New Course Form and submit electronically.

7. New advisement sheets, major proposals, minors, LOCs, Certificates, or changes to advisement sheets will become effective the fall semester following committee approval. **The advisement sheets must also include the committee approval date and the effective date on the advisement page.** Submit this request on the Advisement and /or Program Changes form.

8. New courses will become effective the semester following committee approval.

9. Any references listed must be in the appropriate bibliographic format for the discipline.

10. Online courses should follow the Quality Matters™ rubric and is posted on the UCC website. Be sure that you include the online teaching methodology statement (refer E.2 above) that refers to the Quality Matters™ rubric.

11. All course objectives must follow Bloom's Taxonomy learning domains located on the UCC website.