Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

P R O C E E D I N G S

of the

Meetings of the Board of Presidents

State Teachers Colleges

June 1, 1936 to May 31, 1937

BLOOMSBURG

I N D E X

Proceedings of the Meetings

of the

Board of Presidents, State Teachers Colleges

June 1, 1936 to May 31, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, July 10, 1936

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JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, July 10, 1936

A special meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, July 10, 1936. The meeting was called to order by the Secretary at 9:30 o'clock.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
G. C. L. Riemer	Clarion
T. T. Allen	East Stroudsburg
Carmon Ross	Edinboro
M. J. Walsh (Acting President)	Indiana
Q. A. W. Rohrbach	Kutztown
Dallas W. Armstrong	Lock Haven
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
Charles S. Swope	West Chester

Lester K. Ade, President
Henry Klonower, Secretary

Doctor William R. Straughn, President of the State Teachers College at Mansfield and Doctor C. S. Miller, President of the State Teachers College at Slippery Rock, were not present.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, May 15, 1936

On motion of Doctor Haas, seconded by Doctor Steele it was voted that the minutes of the meeting of the Board held May 15, 1936 be approved as submitted.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Revision of Curriculums

2. Curriculum - English Speech

3. Aids to prospective rural school teachers

Doctor Steele, Chairman of the Curricular Revision Committee, reported progress and stated that the Committee had submitted to the different institutions the general outline concerning the revision of the first two years of the four-year curriculum. The Committee believes that final action ought to be deferred pending the decision of the Faculty Conference Committee since these matters have always been brought before the faculties of the State Teachers Colleges.

Doctor Steele explained that it was not the thought of the Curricular Revision Committee to get away from the professional point of view. It is merely meeting the criticism of the liberal arts colleges that the amount of professional work compared to the content is excessive. It is the thought of the Committee to enrich the curriculum by condensing the professional courses.

Doctor Rowland stated that it appeared to him that the essential difference between the proposed revision of the first two years of the curriculum and the junior college idea is the fact that these two years will be presented to the student in a professional institution, in a professional atmosphere, and the students will receive something of the professional character of the courses.

On motion of Doctor Rohrbach, seconded by Mr. Swope it was voted that the report of the Committee be accepted.

B. Report of committee re "modification of the law for permanent certification in Pennsylvania"

Doctor Rohrbach, Chairman of the committee, reported for the committee. He asked that the item be held over until the September meeting of the Board. He added that the committees of the Pennsylvania State Education Association and the Andrews Committee were considering this same matter.

On motion of Doctor Haas, seconded by Doctor Rowland it was voted that the report of the committee be accepted.

C. Report of committee re "recognition by the Middle States Association"

Doctor Rowland, Chairman of the Committee, reported that the committee wishes to report progress. He then read the following letter written to Doctor Rohrbach under date of June 9, 1936:

"Dr. Q. A. W. Rohrbach,
President, State Teachers College,
Kutztown, Pennsylvania

My dear Doctor Rohrbach:

As I indicated in my last letter to you I had a conference with Doctor Grizzell in his office at the University of Pennsylvania on Friday, June 5. Some progress seems to have been made in the matter of our request for consideration by the Middle States Association as reported by Doctor Grizzell. He stated that a joint committee of the two Commissions of the Association, the Commission on Institutions of Higher Education and the Commission on Secondary Schools consisting of E. D. Grizzell, University of Pennsylvania, Secondary Commission, Chairman, Frank H. Bowles, Columbia University, Secretary of the Higher Education Commission, Ira R. Kraybill, Principal, Cheltenham High School, Elkins Park, Philadelphia, Pennsylvania, Secondary Commission, Wilson Farrand, Princeton University, Higher Education Commission, George William McClelland, University of Pennsylvania, Secretary of the Association, had met to discuss the question.

After considerable discussion this committee came to the conclusion that rather than accept the list of the American Association of Teachers Colleges as an equivalent list, it would be preferable to attempt to accredit such of the Teachers Colleges as apply for such accreditment individually, and they recommended to the Commission on Institutions of Higher Education that they select three or four Teachers Colleges from the area covered by the Association to be carefully investigated as a temporary step.

At a subsequent meeting of the Commission on Institutions of Higher Education the recommendation of the committee was accepted as far as the suggestion to attempt to accredit Teachers

Colleges individually was concerned, but instead of agreeing to the selection of three or four of the colleges a committee was appointed to consider such modifications as might have to be made of the standards set by the Commission on Institutions of Higher Education in order to meet the Teachers College situation. This committee is composed of Dr. James N. Rule, Chairman, Dr. Harlan H. Horner, Assistant Commissioner for Higher Education of New York State, Albany, and Dr. Frank H. Bowles, Secretary of the Commission, Columbia University.

This committee was instructed to study the problem and to report to the Commission on Institutions of Higher Education in the fall.

In further explanation of the Joint committees reluctance to accept the American Association of Teachers Colleges' list, Doctor Grizzell told me that they accept as equivalent lists to their own only the list of approved institutions of the North Central Association, the Northwest Association, the Southern Association and the Association of American Universities, all of which have comparable standards with the exception of the North Central Association which they feel has even more advanced standards than their own.

I suppose we can regard this report as an evidence of progress in our negotiations. It would seem that it might be wise to arrange with Doctor Rule for a joint meeting of his committee and ours, and I am writing him making this suggestion.

With kindest regards, I am

Very sincerely yours,

Albert Lindsay Rowland
President"

Doctor Rowland added that on Monday, July 13, 1936, he expected to meet with Doctor Rule, Chairman of the committee appointed to consider such modifications as may have to be made of the standards set by the Commission on Institutions of Higher Education of the Middle States Association.

On motion of Doctor Tanger, seconded by Doctor Steele it was voted that the report of the committee be accepted.

D. Report of committee re "modification of the enrollment report on page 3"

Doctor Haas, Chairman of the committee, submitted the following report of the committee:

"To the Members of the Board of Presidents:

In reply to the suggestion made by the Committee in its report under date of March 20, 1936, Mr. Klonower sent to all members of the board copies of the report, suggesting that any changes desired be made in the form requested by the Committee. Edited reports have been received from five institutions, in addition to letters from two other institutions. The Committee makes the following proposals and suggestions with final report to be made to Mr. Klonower and that he be authorized to modify the form in the light of our suggestions as will best fit his needs. The following changes are suggested for consideration:

1. The caption attached to Class I Students to read as follows:
   'Class I Students (who have met in full the entrance requirements and who are pursuing as full-time students a regularly adopted and authorized curriculum for the preparation of teachers for the public schools, including students who in completing a regularly adopted and authorized curriculum need less than 13 semester hours) as follows:'

2. Modify the distribution under 'Curricula' of Class I Students as follows for the second, third and fourth years. Kindergarten-Primary below is given as a sample.

Kindergarten-Primary		M. F. T.
A - Limited Cert.	- Sem. 2	
	Yr. 2	
	Yr. 3	
B - Degree Cert.	- Sem. 2	
	Yr. 2	
	Yr. 3	
	Yr. 4	

3. Modify the forms for distributing the Special Groups by leaving blank the special designations such as Art, Commerce, etc. Let each institution write in the name of its distribution. Six spaces will be ample for the needs of any one institution.

4. Modify the distribution 'Number of Students' on page 2 following Class I by Class II and Class III, and securing a total which will give only figures of actual professional service rendered by the institution to teacher education. Omit from this distribution Class IV-A Pupils.

5. Page 3, omit the distribution at the top of page.

6. Page 4, rewrite caption as follows: 'Class III Part-Time Students taking fewer than 13 semester hours. Do not include students taking less than 13 semester hours which are included in Class I.' It has been commented that this caption should read 'Taking fewer than 7 semester hours.' However, it should be noted that this report is developed to secure information relating to types of enrollment which do not necessarily correspond with methods of payment. In other words, regularity of enrollment changes at 13 semester hours. Methods of payment change at 7 semester hours.

Respectfully submitted,

Dr. Robert M. Steele
Dr. Henry Klonower
Dr. Francis B. Haas, Chairman"

Doctor Rohrbach expressed the opinion that the Class III students should be broken down into four groups so that this figure could be taken into consideration in the allocation of State money. He stated that several of the institutions have a large number of Class III students and that this is not taken into consideration since State money is allocated on the basis of Class I students. He added that, in many cases, a large number of the Class III students may be taking as many as nine, ten, eleven, or twelve semester hours of credit, placing a heavy burden on the instructional staff, for which no compensation is received.

Doctor Steele and Doctor Rowland agreed with this point of view.

On motion of Doctor Rowland, seconded by Doctor Hill it was voted that this report be accepted for study by each member of the Board and a final report be made to Doctor Haas who will present the result of the judgment of the members of the Board at the meeting in September.

E. Report of committee re "service areas of the State Teachers Colleges"

In the absence of Doctor Straughn, Chairman of the committee, this item was deferred until the next meeting of the Board.

F. Report of Committee on Solicitation of Students

Doctor Steele, Chairman of the Committee, asked that this item be held over until the next meeting of the Board.

G. Report of Budget Committee - 1937-39

1. Allocations for 1937-38

2. Rank and salaries of members of the instructional staffs

3. Salary Qualifications Schedule

In the absence of Doctor Miller, Chairman of the Budget Committee, no report for the Committee was submitted.

Doctor Rohrbach asked if there was to be any discussion of the item, "Allocations for 1937-38."

Doctor Ade suggested that the Budget Committee meet and confer with the State Superintendent of Public Instruction during the last part of August as to the matter of restoration of salary cuts, Fire and Panic Act provisions, et cetera, in order that he may have the benefit of the advice of the Budget Committee before requesting appropriation for the year 1937-38.

Doctor Klonower brought to the attention of the Board the possibility of making economies in the budget to adjust, in part, the ten per cent reduction.

Doctor Rowland stated that, at the present time, we are in the second year of a biennium in which the appropriations to the State Teachers Colleges have already been made and we have no way of increasing or altering salaries.

Doctor Steele stated that at the time the ten per cent reduction was made it was the opinion of the Board that individual adjustments could be considered on the merits of the case. He stated that it is vital that some salary adjustments be made in order to prevent the drifting away of the most competent staff members.

Doctor Ade asked that Doctor Ackley, now Director of the Bureau of Administration and Finance, go over the budgets to see if there is any way to save money in order that these outstanding members of the faculty may be held.

Doctor Allen raised a question concerning the W.P.A. projects under the Fire and Panic Act. He mentioned the possibility of there being additional money if the necessary repairs are done by W.P.A. projects.

Doctor Ade replied that no provision could be made for this until the W.P.A. projects are actually approved.

Doctor Rohrbach stated that the only item in their budget on this matter is the three per cent fee for architectural service. He added that he had been advised by Mr. Bashore's office not to include in the budget the costs of materials.

In order to secure blanket action from the members of the Board, Doctor Steele presented the following motion:

> "It is the sense of this Board that, if funds can be provided through economies in the budget, and with the approval of the Department of Public Instruction, individual adjustments may be made when recommended by the Board of Trustees."

Doctor Rowland stated that this is a system of teachers colleges where, presumably, we have a common salary schedule. It seemed to him that it would seriously break the morale of the instructors in some of the institutions if it were learned that teachers were receiving adjustments in other institutions.

Doctor Rohrbach stated that he agreed with the motion for the year 1937-38 but not for the present year.

Doctor Steele added that there is no desire to attempt to raise the level of salaries. He added that the institutions would have to justify the increases to the State Superintendent of Public Instruction and increases would be recommended only where salaries are considerably below the Salary Qualification Schedule and that it is in the interests of the morale of the institution to be willing to recognize the necessity of adjusting individual salaries on this basis.

The motion made by Doctor Steele was defeated by a vote of ten to two.

H. 1936 Testing Program of Columbia University

Doctor Klonower stated that a full report of the meeting of the Committee on Educational Testing held at Columbia University, May 25, 1936 will be presented at the next meeting of the Board.

I. Report of Committee on Athletics re "Formation of a Pennsylvania Teachers College Athletic Conference"

Doctor Allen, Chairman of the Committee, requested that this item be held over until the next meeting of the Board.

J. Membership to the American Council on Education

Doctor Klonower read the following letter received under date of July 1, 1936 from Doctor C. S. Marsh, Associate Director of the American Council on Education:

"Mr. Henry Klonower
Teacher Division
Pennsylvania Department of Public Instruction
Harrisburg, Pennsylvania

Dear Mr. Klonower:

I am very glad to inform you that our Executive Committee, at its meeting on June 27, voted to accept the Pennsylvania Board of Presidents into associate membership in the American Council on Education.

According to our constitution (page 35 of the inclosed pamphlet) each associate member may send to meetings of the Council one representative, without the right to vote. Will you be good enough to supply, at your early convenience, the name and address of the person who will thus represent the Board of Presidents. Also will you please indicate whether or not that representative is the one to be placed on our mailing list to receive the quarterly journal of the Council, 'The Educational Record.'

A bill for ten dollars to cover your 1936-37 associate membership dues is inclosed.

As a perquisite of membership in the American Council a copy of the third edition of "American Universities and Colleges" will be sent to you. We trust that you will find this Handbook useful.

Sincerely yours,

(signed) C. S. Marsh
Associate Director"

On motion of Doctor Allen, seconded by Doctor Ross it was voted that each member of the Board pay a dollar toward the ten dollar membership fee and that Doctor Klonower as Secretary of the Board of Presidents represent the Board at meetings of the American Council on Education and receive its publications, these publications to be available for the members of the Board in Doctor Klonower's office.

K. Procurement of recording equipment for Speech Correction work

Doctor Klonower stated that Mr. Crosley and he had not made much progress in this matter but that, on Mr. Crosley's return to the office, he would again take up the matter with him.

The item was deferred until the next meeting of the Board.

L. Report of Faculty Conference Committee

Mr. Swope, Chairman of the Committee, asked that this item be deferred until the next meeting of the Board.

III. New Business

A. Composite Advertisement in Pennsylvania School Journal

On motion of Doctor Rowland, seconded by Doctor Haas it was voted that a contract be entered into with the Pennsylvania State Education Association for the insertion of a composite advertisement on the back cover of the Pennsylvania School Journal for the school year 1936-37 on exactly the same basis as the contract was entered into by the Board last year, with the provision that the form of the advertisement be changed from time to time.

It was agreed that the Art Departments of the State Teachers Colleges specializing in the preparation of art teachers be asked to prepare "copy" for the advertisements.

B. Fee Committee - Refund of Contingent and Housing Fees

Doctor Klonower read the following letter from Mr. Roy J. Keefer of the Board of Finance and Revenue, Treasury Department, June 29, 1936:

"Dr. Lester K. Ade
Superintendent of Public Instruction
Harrisburg, Pennsylvania

Dear Dr. Ade:

Your letter of June 15th relative to Paragraph D-II, Repayments of the Uniform Fees, Deposits, and Repayments in the State Teachers Colleges, effective June 1, 1933, is very much appreciated.

We are in thorough accord with you that the Board of Trustees need not approve the absence of a student on account of illness certified to by an attending physician and that the Board of Trustees must approve any other reason for absence. We go further, however, and have taken the position that in either case and in fact in any and all claims for refund, no matter for what reason, the Board of Trustees should approve the actual amount of the refund.

I have been talking with Mr. Klonower of your Department on this matter and have suggested that same be presented to the Board of Presidents of State Teachers Colleges when they meet on July 10th. We feel that to have the Board of Trustees approve the amount of refund in every case would place responsibility and control over funds where it belongs.

We believe also that if the Board of Presidents were to concur in the position we have taken the resolution referred to above could be amended accordingly with the result that upon being so notified all State Teachers Colleges would then be in a position to prepare and submit claims for refund under a uniform ruling.

We therefore respectfully request that you present our position to the Board of Presidents at their meeting on July 10th with the purpose in view of having the Board of Presidents concur in our position, and that the resolution of the Board of Presidents be modified accordingly.

This whole problem has arisen because of the fact that the Board of Trustees of some State Teachers Colleges approve all claims for refund while others refuse to approve the actual amount of the refund where the student has been absent on account of personal illness certified to by an attending physician.

Appreciating your cooperation, I am

Very truly yours

(signed)
ROY J. KEETER
for
WALTER J. KRESS, Secretary"

It was agreed that the members of the Board will advise their Board of Trustees to cooperate with the Board of Finance and Revenue in order that a uniform procedure may be followed.

C. Cooperative Enterprise and Laundry Management

Mr. W. A. Sponsler, Assistant Budget Secretary, appeared before the Board and presented a plan for the testing of the laundries of the State Teachers Colleges. This program is to be established in cooperation with Pennsylvania State College. He stated that the cost for the visit of an expert to the laundry of each institution, for the analyzing of laundry as to percentage of soil removal, strength of texture, retention of whiteness, et cetera, would be $440 for the State Teachers Colleges to be pro rated as follows:

Bloomsburg	$30
California	25
Cheyney	-
Clarion	25
East Stroudsburg	40
Edinboro	25
Indiana	80
Kutztown	30
Lock Haven	25
Mansfield	-
Millersville	25
Shippensburg	25
Slippery Rock	35
West Chester	75

Doctor Allen asked if this would include a study of labor costs in the various institutions.

Mr. Sponsler replied that this would be done.

Doctor Tanger asked if the matter of the composition of the water would be looked into.

Mr. Sponsler replied that the composition of water was taken into consideration and the institution advised whether or not a water softener is needed.

On motion of Doctor Rowland, seconded by Doctor Haas it was voted that the teachers colleges participate in the study and that the $440 be pro rated among the institutions.

D. Uniformity in the three years of education for the State Standard Limited Certificate

On motion of Doctor Ross, seconded by Doctor Walsh it was voted that this item be deferred until the next meeting of the Board.

E. Advisability of Securing the Services of a Food Expert for the State Teachers Colleges

Doctor Klonower read a communication which he had received concerning the advisability of having a food expert serve the State Teachers Colleges in the selection of meats. Mr. W. H. VanZant of State College, Pennsylvania, claims that there is a wide range of difference in the percentage of waste in the carcasses. One familiar with these matters could be able to recommend purchases with the least possible waste and thus effect a considerable saving to institutions.

On motion of Doctor Rowland, seconded by Doctor Ross it was voted that Mr. VanZant be thanked for his suggestion and that the matter be taken up with the dietitians of each institution.

F. Length of Residence Period required for a degree

Doctor Rowland stated that it is his understanding that a year of residence is required before a degree may be granted.

On motion of Doctor Haas, seconded by Doctor Rohrbach it was voted that the matter be referred to the Curricular Revision Committee for study and report at the next meeting.

G. Meeting of Deans of Instruction

On motion of Doctor Steele, seconded by Doctor Tanger it was voted that Doctor Klonower be authorized to arrange a meeting of the Deans of Instruction at a time most agreeable to the Deans.

H. Preparation of a handbook of practice and regulations for the State Teachers Colleges

The preparation of a handbook of minimum statements of practice and procedures in the State Teachers Colleges was discussed at some length.

On motion of Doctor Haas, seconded by Doctor Rowland it was voted that Doctor Ross be authorized to prepare a statement of minimum standards for practices and procedures in the management of the State Teachers Colleges and that Doctor Klonower cooperate with him in the preparation of such a handbook.

I. Advisability of a uniform housing and boarding fee for summer school students for five days a week

On motion of Doctor Ross, seconded by Doctor Riemer it was voted that this item be referred to the Fee Committee for study and report.

J. Cooperative training teachers paid in part by the local school district

On motion of Doctor Haas, seconded by Doctor Rowland it was voted that the Budget Committee be asked specifically to review this item and make a recommendation relative to the advisability of modifying the present schedule in this respect for the coming biennium.

Doctor Ade commended the members of the Board for the progress which has been made in the matter of the support of campus training schools by the school district.

K. X-Ray Examinations- Pennsylvania Tuberculosis Society

Doctor Klonower stated that the Pennsylvania Tuberculosis Society is carrying on in the public schools of the Commonwealth an intensive drive for the discovery of tuberculosis among students. X-ray pictures of children have been taken, developed and sent to the school physician who, in turn, sends the children to their own physician where cases are disclosed. He stated that the great difficulty is making the teachers conscious of this problem. He suggested that one college might cooperate with the Society during the summer session. The X-ray apparatus could be brought into the college and, after a preliminary presentation, the teachers might be brought into the X-ray examination program. He added that the cost of the X-ray picture would be from $.75 to $1.00 per person.

Doctor Haas stated that he felt that the institutions are not doing what they should in the matter of health examinations.

Doctor Rowland volunteered his institution as the institution in which this experiment could be initiated during the summer session. He stated that for the past two years tests had been made at the Mont Alto Sanatorium free of charge.

On motion of Doctor Rowland, seconded by Doctor Haas it was voted that the item be referred to Doctor Klonower for continued cooperation with the Pennsylvania Tuberculosis Society.

L. Field trips for credit

Doctor Klonower stated that he had two requests in line with the progressive movement to carry education out beyond the classroom. He stated that one institution wished to organize a geography class including a bus trip covering three weeks through southeastern United States.

Doctor Rowland stated that he is in favor of such trips provided the institution stands back of the course and puts its reputation back of the credit given.

Mr. Swope stated that the one outstanding thing in education which he had sensed was the travel program.

Doctor Klonower then spoke of the arrangements which had been made with the University of Madrid, University of

Porto Rico, University of Paris, University of Oxford, University of Mexico, and the French, German, and Spanish colonies at Middlebury, Connecticut. He stated that courses completed at such institutions are given full credit for certification.

On motion of Doctor Rowland, seconded by Mr. Swope it was voted that it is the sense of the Board that such extension of educational facilities in proper control and with adequate staff be approved with the provision that the student will pay the regular semester hour fee plus the expenses of the trip.

Doctor Ross raised a question concerning the possibility of allowing students to complete four semester hours of credit during the three weeks summer session.

On motion of Doctor Rowland, seconded by Doctor Hill it was voted that this item be considered definitely as an item to be brought before the Board at its next meeting and that, in the meantime, all cases of this kind be referred to Doctor Klonower with the understanding that he will have full authority in such matters.

M. Summer Session Enrollments - Recent High School Graduates

Doctor Klonower distributed a chart indicating the comparative enrollments for the summer sessions of 1934, 1935 and 1936.

Doctor Riemer suggested that in comparing the summer session enrollments, the percentage of the summer session enrollment compared with the winter enrollment should be taken into consideration.

It was agreed that this should be done.

N. Statistical charts:

1. 1936 summer sessions of teacher education institutions in Pennsylvania

A copy of this chart follows page 1070 as Exhibit "A".

2. Summary of enrollments from June 1, 1935 to May 31, 1936

A copy of this chart follows page 1070 as Exhibit "B".

3. List of graduates who received certificates of graduation summer 1935, January 1936, May 1936

A copy of this chart follows page 1070 as Exhibit "C".

4. List of graduates who received certificates of graduation May 1936

A copy of this chart follows page 1070 as Exhibit "D".

5. Distribution of elective fields of degree graduates summer 1935, January 1936, May 1936

A copy of this chart follows page 1070 as Exhibit "E".

6. Distribution of elective fields of degree graduates May 1936

A copy of this chart follows page 1070 as Exhibit "F".

7. Comparative statement of rank, number of teachers, and percentage in third and fourth class school districts under the county superintendent according to number of college graduates employed

Doctor Klonower distributed copies of this chart and stated that Doctor Riemer had made a study of this material and there seemed to be some relationship between the miles-distance from the State Teachers College and the professional status of teachers. He added that he would be glad to furnish additional copies of the chart to any of the members of the Board for use in courses in education.

IV. Miscellaneous

A. Purchase of Busses - State Teachers Colleges

Doctor Klonower advised the Board that another effort is being made to purchase busses for educational use in the State Teachers Colleges.

B. Enrollments in Post-Summer Sessions

A roll-call indicated the following approximate enrollments for the post-summer sessions:

Bloomsburg	75	Lock Haven	50
California	90	Mansfield	-
Clarion	60	Millersville	70
East Stroudsburg	50	Shippensburg	85
Edinboro	35	Slippery Rock	-
Indiana	140	West Chester	125
Kutztown	60		

Doctor Haas suggested that it might be desirable to compensate one member of the instructional staff to act as Director of the Summer Sessions.

Doctor Klonower suggested that such a director might be in a position to keep the opportunities of the Summer Sessions before the teachers.

C. Appointment of Committee Members

Doctor Ade appointed Doctor Rohrbach as a member of the Faculty Conference Committee, and Doctor Riemer and Doctor Rowland as members of the Fee Committee to fill vacancies.

The meeting adjourned at 1:40 o'clock.

Henry Klonower, Secretary

Approved: 7/15/36.

Lester K. Ade
Superintendent of Public Instruction

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

EXHIBIT "A"

1936 SUMMER SESSIONS OF
TEACHER EDUCATION INSTITUTIONS IN PENNSYLVANIA
ACCREDITED BY STATE COUNCIL OF EDUCATION

INSTITUTION	JUNE					JULY				AUGUST					Num. of Weeks
STATE TEACHERS COLLEGES	WEEK BEGINNING					WEEK BEGINNING				WEEK BEGINNING					
	1	8	15	22	29	6	13	20	27	3	10	17	24	31	
Bloomsburg				xxxxxxxxxxxxxxxxxx1											6
" (Post Session)										xxxxxx22					3
California			xxxxxxxxxxxxxxxx25												6
" (Post Session)									xxxxxx15						3
Clarion			xxxxxxxxxxxxxxxx25												6
" (Post Session)									xxxxxx15						3
East Stroudsburg				xxxxxxxxxxxxxxxx1											6
" (Post Session)										xxxxx22					3
Edinboro			xxxxxxxxxxxxxxxx25												6
" (Post Session)									xxxxxx15						3
Indiana			xxxxxxxxxxxxxxxx25												6
" (Post Session)									xxxxxx15						3
Kutztown				xxxxxxxxxxxxxxxx1											6
" (Post Session)										xxxxxx21					3
Lock Haven			xxxxxxxxxxxxxxxx25												6
" (Post Session)									xxxxxx15						3
Mansfield			xxxxxxxxxxxxxxxx25												6
" (Post Session)									xxxxxx15						3
Millersville				xxxxxxxxxxxxxxxx1											6
" (Post Session)										xxxxx22					3
Shippensburg			xxxxxxxxxxxxxxxx25												6
" (Post Session)									xxxxxx15						3
Slippery Rock			xxxxxxxxxxxxxxxx25												6
" (Post Session)									xxxxxx14						3
West Chester				xxxxxxxxxxxxxxxx1											6
" (Post Session)									~~xxxx~~	xxxxx15	22				3

Covering Number of Different Students from June 1, 1935 to May 31, 1936

TEACHER DIVISION
Harrisburg

Class I Students Full-Time Teacher Training in Regular Curricula During School Year September 1935 to June 1936			TOTAL	Bloomsburg	California	Cheyney	Clarion	E.Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
1			2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	TOTAL-Class I Students		8381	622	745	156	229	555	302	1360	489	432	624	534	416	683	1234
* Elementary	1628	First Semester	326	6	193	10	1	12	4	25	6	16	13	9	5	7	19
		Second Semester	1302	89	15	31	50	75	60	215	92	81	103	116	65	129	181
Four-Year Elementary (Primary)	802	Second Year	515	28	47	11	14	16	30	104	36	35	27	24	18	56	69
		Third Year	162	6	12	6	3	5	2	30	11	10	5	12	7	14	39
		Fourth Year	125	5	8	4	3	2	5	18	1	7	5	24	14	8	21
Four-Year Elementary (Intermed.)	1137	Second Year	801	45	86	30	50	51	26	161	56	66	63	26	25	65	51
		Third Year	180	5	12	21	2	5	-	22	6	7	17	13	9	16	45
		Fourth Year	156	9	14	15	3	7	10	17	6	6	3	24	13	8	21
Four-Year Elementary (Rural)	170	Second Year	145	23	2	-	9	-	-	-	38	-	-	30	22	3	18
		Third Year	16	1	-	-	-	-	-	-	-	-	-	3	8	1	3
		Fourth Year	9	1	-	-	-	-	-	-	-	-	-	5	3	-	-
Secondary	2605	First Year	836	73	72	-	32	51	31	82	79	54	68	48	59	64	123
		Second Year	610	58	42	-	19	63	21	83	48	36	48	47	30	45	90
		Third Year	510	40	49	-	14	45	24	51	29	28	37	37	37	41	80
		Fourth Year	649	45	64	-	25	41	41	76	40	42	70	39	54	36	74
Art	141	First Year	39	-	-	-	-	-	11	13	15	-	-	-	-	-	-
		Second Year	35	-	-	-	-	-	10	13	12	-	-	-	-	-	-
		Third Year	25	-	-	-	-	-	6	13	6	-	-	-	-	-	-
		Fourth Year	42	-	-	-	-	-	21	13	3	-	-	-	-	-	-
Commerce	431	First Year	199	80	-	-	-	-	-	119	-	-	-	-	-	-	-
		Second Year	103	48	-	-	-	-	-	55	-	-	-	-	-	-	-
		Third Year	67	30	-	-	-	-	-	37	-	-	-	-	-	-	-
		Fourth Year	62	20	-	-	-	-	-	42	-	-	-	-	-	-	-
Health Education	512	First Year	203	-	-	-	-	45	-	-	-	19	-	-	-	49	90
		Second Year	128	-	-	-	-	35	-	-	-	12	-	-	-	36	45
		Third Year	112	-	-	-	-	41	-	-	-	2	-	-	-	39	30
		Fourth Year	139	-	-	-	-	61	-	-	-	-	-	-	-	33	45
Home Economics	185	First Year	57	-	-	5	-	-	-	33	-	-	19	-	-	-	-
		Second Year	41	-	-	7	-	-	-	22	-	-	12	-	-	-	-
		Third Year	36	-	-	1	-	-	-	20	-	-	15	-	-	-	-
		Fourth Year	51	-	-	-	-	-	-	27	-	-	24	-	-	-	-
Industrial Arts	206	First Year	84	-	54	4	-	-	-	-	-	-	-	28	-	-	-
		Second Year	46	-	24	5	-	-	-	-	-	-	-	17	-	-	-
		Third Year	41	-	23	3	-	-	-	-	-	-	-	15	-	-	-
		Fourth Year	35	-	13	3	-	-	-	-	-	-	-	19	-	-	-
Kinder-garten	13	First Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Second Year	3	-	-	-	-	-	-	-	-	3	-	-	-	-	-
		Third Year	3	-	-	-	-	-	-	-	-	3	-	-	-	-	-
		Fourth Year	7	-	-	-	-	-	-	-	-	7	-	-	-	-	-
Music	323	First Year	122	-	-	-	-	-	-	38	-	-	24	-	-	-	60
		Second Year	64	-	-	-	-	-	-	18	-	-	16	-	-	-	30
		Third Year	55	-	-	-	-	-	-	15	-	-	9	-	-	-	31
		Fourth Year	82	-	-	-	-	-	-	16	-	-	24	-	-	-	42
Others	158		158	10[a]	16[a]	-	4[a]	-	-	-	-	-	22[a]	-	47[b]	33[a]	27[a]
a.College Graduates b.Cooperative Ed.-18 1st yr.-19 2nd yr.-10 3rd yr.-All Elem.Cur.Total: 3737																	
Summer Session - 1935 TOTAL			3671	329	477	-	193	204	124	511	233	164	163	303	204	364	412
(B) Adjusted Summer Session (1/6)			612	55	79	-	32	34	21	85	39	27	27	51	34	59	69
Total Adjusted Enrollment (A + B)			8993	677	824	156	261	589	323	1445	528	459	651	585	450	742	1303
Students from Other States (S.S.'35)			22	-	1	-	-	5	2	3	-	-	1	1	-	-	9

Class II Students in Extension Courses	No. of Centers where Classes are Held	Enrollment of Teachers in Service	Length of Lessons in Minutes 20	Number of Day and Resident Students: Total Day	Total Resident	Class I Day	Class I Resident	Class III Day	Class III Resident	Class IVA Day	Class IVA Resident
17	18	19	20	21	22	23	24	25	26	27	28
TOTAL	23	551	50-60-60 120-105 180-150 160-165 200-240	5719	4196	4185	4196	1432	-	102	-
Bloomsburg	-	-	-	533	292	330	292	189	-	64	-
California	-	-	-	813	167	578	167	210	-	25	-
Cheyney	-	-	-	63	93	63	93	-	-	-	-
Clarion	1	16	120	237	97	132	97	105	-	-	-
East Stroudsburg	-	-	-	175	392	165	392	10	-	-	-
Edinboro	5	161	90-120-30	194	159	163	159	31	-	-	-
Indiana	1	23	50	758	821	539	821	194	-	4	-
Kutztown	-	-	-	611	306	183	306	428	-	-	-
Lock Haven	4	65	60-120-135-20	285	177	255	177	30	-	-	-
Mansfield	-	-	-	346	327	297	327	43	-	6	-
Millersville	-	-	-	511	209	325	209	183	-	3	-
Shippensburg	8	105	120-180-30	256	201	215	201	43	-	-	-
Slippery Rock	4	180	105-120-180	433	295	388	295	45	-	-	-
West Chester	-	-	-	724	680	554	680	170	-	-	-

COLLEGE	Class I Full-Time Students Regular Curricula: TOTAL	MALE	FEMALE	Class III Part-Time Campus Students Taking Less than 13 s.h.: TOTAL	MALE	FEMALE	Class IV Students (Part-Time Studio Lessons Individual Teacher-Pupil Basis) A. Part-Time ONLY B. Regular Students-EXTRA Work: TOTAL A	TOTAL B	MUSIC A	MUSIC B	OTHERS A	OTHERS B
TOTAL	8381	3206	5175	1432	469	963	102	42	99	42	3	-
Bloomsburg	622	289	333	189	87	102	64	3	64	3	-	-
California	745	336	409	210	93	117	25	4	25	4	-	-
Cheyney	156	55	101	-	-	-	-	-	-	-	-	-
Clarion	229	91	138	105	43	62	-	-	-	-	-	-
E.Stroudsburg	555	275	280	10	4	6	-	-	-	-	-	-
Edinboro	302	118	184	31	9	22	-	-	-	-	-	-
Indiana	1360	370	990	195	73	122	4	7	4	7	-	-
Kutztown	489	199	290	228	62	166	-	-	-	-	-	-
Lock Haven	432	185	247	30	4	26	-	-	-	-	-	-
Mansfield	624	212	412	43	6	37	6	18	6	18	-	-
Millersville	534	222	312	183	71	112	3	3	-	3	3	-
Shippensburg	416	193	223	43	23	20	-	-	-	-	-	-
Slippery Rock	683	271	412	45	18	27	-	-	-	-	-	-
West Chester	1234	410	824	170	26	144	-	7	-	7	-	-

Class V Pupils in Practice School	TOTAL	Bloomsburg	California	Cheyney	Clarion	E.Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slipp-ry Rock	West Chester
TOTAL	20491	3798	1488	521	401	701	4389	1949	945	479	693	541	1305	1094	2187
Campus Schools	4145	273	184	57	185	304	-	412	286	479	521	541	134	518	251
Local Schools	7836	1766	398	464	216	397	299	597	576	-	[illegible]	-	1133	-	1818
Non-local Schools	8510	1759	906	-	-	-	4090	940	83	-	-	-	38	576	118

June 17, 1936

EXHIBIT "B"

DISTRIBUTION OF STUDENTS BY COUNTIES IN STATE TEACHERS COLLEGES

September 1935 to June 1936

	TOTAL	Bloomsburg	California	Cheyney	Clarion	E.Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	8381	622	745	156	229	555	302	1360	489	432	624	534	416	683	1234
Adams	47	1	-	-	-	-	-	1	2	-	-	10	32	-	1
Alleghany	487	-	87	5	4	-	15	166	-	6	1	1	1	193	10
Armstrong	101	-	1	-	15	-	-	73	-	-	-	-	-	12	-
Beaver	82	-	2	-	1	-	8	23	-	-	-	-	5	39	4
Bedford	33	-	-	-	-	-	-	9	-	8	-	2	11	-	3
Berks	214	5	-	-	-	14	-	-	159	1	2	4	-	-	29
Blair	112	-	1	1	-	1	-	33	1	28	1	11	19	6	10
Bradford	156	3	-	-	-	3	-	2	-	-	121	2	-	-	5
Bucks	69	2	-	2	-	10	-	-	5	-	1	1	-	-	48
Butler	172	-	1	-	1	-	1	11	-	-	-	-	-	157	1
Cambria	218	1	3	-	-	-	1	159	1	32	-	1	6	11	3
Cameron	2	-	-	-	-	-	-	-	-	2	-	-	-	-	-
Carbon	60	1	-	-	-	25	-	2	15	-	-	-	-	-	17
Center	37	-	-	-	-	-	-	4	-	28	2	-	-	1	2
Chester	294	1	-	18	-	-	-	-	2	1	-	9	1	-	262
Clarion	127	-	-	-	122	-	-	-	-	-	-	1	-	2	2
Clearfield	100	-	-	-	5	2	2	48	1	35	2	-	-	3	2
Clinton	146	-	-	-	-	1	-	1	-	144	-	-	-	-	-
Columbia	182	175	-	-	-	2	-	-	1	1	2	-	-	-	1
Crawford	70	-	-	-	1	1	53	8	-	-	1	-	-	6	-
Cumberland	146	2	-	-	-	1	-	7	-	1	1	4	115	1	14
Dauphin	108	6	1	1	-	4	1	6	2	1	5	19	37	-	25
Delaware	272	1	1	22	-	2	-	1	1	2	2	3	3	-	234
Elk	29	-	-	-	3	1	3	9	-	9	2	-	-	1	1
Erie	188	-	-	-	-	-	168	6	-	1	2	-	-	11	-
Fayette	274	1	230	2	-	-	-	32	-	2	-	-	-	7	-
Forest	2	-	-	-	2	-	-	-	-	-	-	-	-	-	-
Franklin	102	-	1	-	-	1	-	2	-	1	-	3	92	-	2
Fulton	9	-	-	-	-	-	-	1	-	-	1	1	6	-	-
Greene	20	-	13	-	-	-	-	5	-	-	-	-	-	1	1
Huntingdon	25	-	-	-	-	1	-	1	-	3	-	2	15	1	2
Indiana	418	-	-	-	1	-	-	414	-	-	-	1	-	1	1
Jefferson	99	-	-	-	31	-	1	55	-	-	1	1	1	7	2
Juniata	15	-	-	-	-	-	-	-	-	1	-	4	8	-	1
Lackawanna	282	57	-	1	-	103	-	2	-	5	43	2	-	-	19
Lancaster	349	1	-	-	-	1	-	2	1	-	1	319	1	1	22
Lawrence	111	-	-	-	6	-	2	11	-	1	-	-	-	91	-
Lebanon	34	-	-	-	-	1	-	3	3	-	1	16	1	-	9
Lehigh	154	3	-	-	-	9	-	2	100	1	-	7	1	-	29
Luzerne	364	146	-	-	-	101	-	5	12	4	44	8	-	-	40
Lycoming	104	7	1	-	-	9	-	-	-	56	21	1	-	-	5
McKean	38	-	1	-	3	-	2	3	-	6	15	-	-	4	1
Mercer	80	-	-	-	1	-	10	11	-	-	1	-	-	57	-
Mifflin	28	-	-	-	-	-	-	4	-	3	2	2	7	3	7
Monroe	133	-	-	-	-	127	-	1	-	-	-	-	-	-	5
Montgomery	166	-	1	12	-	4	-	5	9	1	1	5	4	-	126
Monteur	28	24	-	-	-	2	-	1	-	-	-	1	-	-	-
Northampton	94	3	-	-	-	29	-	3	31	-	-	1	-	-	27
Northumberland	123	80	-	-	-	8	-	4	2	12	1	4	1	1	12
Perry	34	-	-	-	-	-	-	3	-	-	2	8	15	1	5
Philadelphia	206	3	-	85	-	3	-	1	-	-	1	5	1	-	105
Pike	14	-	-	-	-	14	-	-	-	-	-	-	-	-	-
Potter	40	1	-	-	-	-	-	1	-	4	31	-	-	1	2
Schuylkill	338	72	-	-	-	16	-	3	141	2	8	15	9	-	72
Snyder	13	6	-	-	-	-	-	-	-	5	1	-	-	-	1
Somerset	80	-	18	-	-	-	2	38	-	15	-	1	2	2	2
Sullivan	10	6	-	-	-	1	-	-	-	-	4	-	-	-	1
Susquehanna	60	6	-	-	-	8	-	-	-	-	42	-	-	-	4
Tioga	214	-	-	-	-	1	-	2	-	1	209	1	-	-	-
Union	11	5	-	-	-	2	-	1	-	3	-	-	-	-	-
Venango	60	-	2	-	22	-	9	11	-	-	-	-	-	16	-
Warren	37	-	1	-	5	-	16	3	-	1	2	-	-	7	2
Washington	325	-	290	2	-	-	4	17	-	-	-	-	1	11	-
Wayne	36	1	-	-	-	22	-	-	-	-	8	1	-	-	4
Westmoreland	279	-	90	2	5	-	4	144	-	4	1	-	-	28	3
Wyoming	24	1	-	-	-	-	-	-	-	-	21	-	1	-	1
York	114	1	-	-	-	1	1	2	-	1	2	59	20	2	25
Total from Penna.	8329	622	745	153	228	537	301	1360	489	432	612	534	416	683	1217
From Other States	52	-	-	3	1	18	1	-	-	-	12	-	-	-	17

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

June 19, 1936

LIST OF GRADUATES WHO RECEIVED CERTIFICATES OF GRADUATION
Summer 1935 - January 1936 - May 1936
Classified According to Curriculums Completed

INSTITUTION	Total Number of Graduates All Curriculums	TOTAL	Two-year Curriculums					Four-year Curriculums														Month of Graduation			
			Group I	Group II	Group III	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who returned for Graduation	TOTAL	Kindergarten	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates with no Previous Tch. Experience	No. Teachers-in-Service who Returned for Degree	TOTAL GRADUATES ALL COMMENCEMENTS	AUGUST	JANUARY	MAY
TOTAL	1421	21	8	12	1	5	16	1400	6	143	164	11	656	43	63	148	51	36	79	1154	246	1421	208	120	1093
Bloomsburg	91	-	-	--	-	-	-	91	-	10	12	1	49	-	19	-	-	-	-	69	22	91	16	8	67
California	124	-	-	-	-	-	-	124	-	16	14	-	80	-	-	-	-	14	-	96	28	124	14	19	91
Cheyney	27	-	-	-	-	-	-	27	-	2	18	-	-	-	-	-	2	5	-	27	-	27	-	7	20
Clarion	36	1	-	1	-	-	1	35	-	2	3	-	30	-	-	-	-	-	-	23	12	36	14	2	20
E. Stroudsburg	101	1	1	-	-	-	1	100	-	4	1	-	32	-	-	63	-	-	-	96	4	101	9	9	83
Edinboro	70	4	1	3	-	-	4	66	-	8	1	-	37	20	-	-	-	-	-	57	9	70	10	6	54
Indiana	203	9	5	4	-	4	5	194	-	19	13	-	63	11	44	-	27	-	17	167	27	203	25	18	160
Kutztown	80	-	-	-	-	-	-	80	-	5	12	1	50	12	-	-	-	-	-	46	34	80	15	13	52
Lock Haven	58	2	-	2	-	-	2	56	6	9	6	-	35	-	-	-	-	-	-	50	6	58	7	4	47
Mansfield	124	-	-	-	-	-	-	124	-	5	5	-	69	-	-	-	22	-	23	110	14	124	15	9	100
Millersville	112	-	-	-	-	-	-	112	-	19	32	6	38	-	-	-	-	17	-	72	40	112	25	13	74
Shippensburg	81	3	1	1	1	1	2	78	-	10	8	1	59	-	-	-	-	-	-	62	16	81	15	4	62
Slippery Rock	98	1	-	1	-	-	1	97	-	10	10	-	39	-	-	38	-	-	-	90	7	98	14	4	80
West Chester	216	-	-	-	-	-	-	216	-	24	29	2	75	-	-	47	-	-	39	189	27	216	29	4	183

LIST OF GRADUATES WHO RECEIVED CERTIFICATES OF GRADUATION
MAY, 1936
Classified According to Curriculums Completed

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

June 19, 1936

INSTITUTION	Total Number of Graduates All Curriculums	Two-year Curriculums						Four-year Curriculums													
		TOTAL	Group I	Group II	Group III	No. Graduates with no previous Tch. experience	No. Teachers-in-Service who returned for Graduation	TOTAL	Kindergarten	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates with no Previous Tch. Experience	No. Teachers-in-Service who returned for Degree
TOTAL	1093	4	2	1	1	2	2	1089	6	92	105	8	512	36	52	128	45	31	74	1005	84
Bloomsburg	67	-	-	-	-	-	-	67	-	7	8	1	37	-	14	-	-	-	-	60	7
California	91	-	-	-	-	-	-	91	-	6	9	-	64	-	-	-	-	12	-	79	12
Cheyney	20	-	-	-	-	-	-	20	-	2	14	-	-	-	-	-	-	4	-	20	-
Clarion	20	-	-	-	-	-	-	20	-	2	1	-	17	-	-	-	-	-	-	19	1
E. Stroudsburg	83	-	-	-	-	-	-	83	-	2	1	-	26	-	-	54	-	-	-	82	1
Edinboro	54	-	-	-	-	-	-	54	-	6	-	-	31	17	-	-	-	-	-	50	4
Indiana	160	3	2	1	-	1	2	157	-	13	9	-	47	11	38	-	23	-	16	146	11
Kutztown	52	-	-	-	-	-	-	52	-	2	4	1	37	8	-	-	-	-	-	41	11
Lock Haven	47	-	-	-	-	-	-	47	6	7	5	-	29	-	-	-	-	-	-	44	3
Mansfield	100	-	-	-	-	-	-	100	-	5	2	-	50	-	-	-	22	-	21	96	4
Millersville	74	-	-	-	-	-	-	74	-	8	19	4	28	-	-	-	-	15	-	63	11
Shippensburg	62	1	-	-	1	1	-	61	-	7	4	1	49	-	-	-	-	-	-	57	4
Slippery Rock	80	-	-	-	-	-	-	80	-	7	8	-	33	-	-	32	-	-	-	75	5
West Chester	183	-	-	-	-	-	-	183	-	18	21	1	64	-	-	42		-	37	173	10

EXHIBIT "E"

DISTRIBUTION OF ELECTIVE FIELDS OF DEGREE GRADUATES

STATE TEACHERS COLLEGES - SUMMER 1935 - JANUARY 1936 - May 1936

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

JUNE 19, 1936

	ELECTIVE FIELD / ELECTIVE FIELD	ENGLISH	FRENCH	GEOGRAPHY	LATIN	MATHEMATICS	SCIENCE	SOCIAL STUDIES	BIOLOGICAL SCIENCE	BIOLOGICAL SCIENCE GEOGRAPHY	CHEMISTRY	ENGLISH - SCIENCE	ENGLISH - SCIENCE SOCIAL STUDIES	ENGLISH - SOCIAL STUDIES	FRENCH - LATIN	FRENCH - MATHEMATICS	FRENCH - SOCIAL STUDIES	GEOGRAPHY - LATIN - SOCIAL STUDIES	GEOG. - LIBRARY SCI. - MATHEMATICS	GEOG. - LIBRARY SCI. - SOCIAL STUDIES	GEOGRAPHY - MATHEMATICS	GEOG. - MATHEMATICS - SOCIAL STUDIES	GEOGRAPHY - SCIENCE	GEOGRAPHY - SOCIAL STUDIES	GERMAN	GERMAN - SOCIAL STUDIES	LATIN - LIBRARY SCIENCE	LATIN - SOCIAL STUDIES	LIBRARY SCIENCE	LIBRARY SCIENCE - MATHEMATICS	LIBRARY SCIENCE SOCIAL STUDIES	MATHEMATICS - SCIENCE	MATHEMATICS - SOCIAL STUDIES	MATH. - SCIENCE - SOCIAL STUDIES	SCIENCE - SOCIAL STUDIES	NUMBER WITH NO ELECTIVES	TOTAL
SECONDARY	ENGLISH	X	19	14	3	15	9	144	3	-	1	-	-	-	1	-	3	1	1	1	1	2	-	4	-	-	-	1	1	1	4	5	3	3	3	X	243
	FRENCH	X	X	1	17	5	2	9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	-	-	-	1	-	-	-	X	37
	GEOGRAPHY	X	X	X	-	18	19	73	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	4	X	117
	LATIN	X	X	X	X	5	2	4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	X	12
	MATHEMATICS	X	X	X	X	X	96	59	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	-	-	-	-	-	2	X	161
	SCIENCE	X	X	X	X	X	X	70	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	X	72
	SOCIAL STUDIES	X	X	X	X	X	X	X	4	1	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	7	-	-	1	-	-	-	XX	14
SPECIAL	ART	17	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26	43
	COMMERCE	2	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	60	63
	HEALTH EDUCATION	8	-	1	-	5	22	23	2	-	-	7	10	18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	11	40	148
	HOME ECONOMICS	-	-	-	-	-	-	-	-	-	-	27	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24	51
	INDUSTRIAL ARTS	-	-	-	-	11	5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	-	5	5	36
	MUSIC	4	1	1	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	70	79
	ELEMENTARY	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	318	318
	KINDERGARTEN	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	6	6
	TOTAL	31	20	17	20	61	155	383	13	1	1	34	10	18	1	1	3	1	1	1	1	2	1	4	2	1	1	2	11	1	4	7	14	3	25	549	1400

EXHIBIT "F"

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

JUNE 19, 1936

DISTRIBUTION OF ELECTIVE FIELDS OF DEGREE GRADUATES
STATE TEACHERS COLLEGES - MAY 1936

	ELECTIVE FIELD / ELECTIVE FIELD	ENGLISH	FRENCH	GEOGRAPHY	LATIN	MATHEMATICS	SCIENCE	SOCIAL STUDIES	BIOLOGICAL SCIENCE	BIOLOGICAL SCIENCE GEOGRAPHY	CHEMISTRY	ENGLISH - SCIENCE	ENGLISH - SCIENCE SOCIAL STUDIES	ENGLISH - SOCIAL STUDIES	FRENCH - LATIN	FRENCH - SOCIAL STUDIES	GEOGRAPHY - LATIN - SOCIAL STUDIES	GEOG. -LIBRARY SCI.- MATHEMATICS	GEOG. -LIBRARY SCI.- SOCIAL STUDIES	GEOG.-MATHEMATICS - SOCIAL STUDIES	GEOGRAPHY - SOCIAL STUDIES	GERMAN	GERMAN - SOCIAL STUDIES	LATIN - LIBRARY SCIENCE	LATIN - SOCIAL STUDIES	LIBRARY SCIENCE	LIBRARY SCIENCE MATHEMATICS	LIBRARY SCIENCE - SOCIAL STUDIES	MATHEMATICS - SCIENCE	MATH. - SCIENCE SOCIAL STUDIES	MATHEMATICS - SOCIAL STUDIES	SCIENCE - SOCIAL STUDIES	NUMBER WITH NO ELECTIVES	TOTAL
SECONDARY	ENGLISH	X	17	12	2	11	8	104	2	-	1	-	-	-	1	3	1	1	1	2	4	-	-	-	1	1	1	2	3	3	2	2	X	185
SECONDARY	FRENCH	X	X	1	16	4	1	8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	-	-	-	1	-	-	-	X	33
SECONDARY	GEOGRAPHY	X	X	X	-	14	15	53	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	4	X	89
SECONDARY	LATIN	X	X	X	X	5	2	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	X	11
SECONDARY	MATHEMATICS	X	X	X	X	X	86	37	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	2	X	128
SECONDARY	SCIENCE	X	X	X	X	X	X	54	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	X	55
SECONDARY	SOCIAL STUDIES	X	X	X	X	X	X	X	3	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6	-	-	1	-	-	-	X	11
SPECIAL	ART	17	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	19	36
SPECIAL	COMMERCE	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	51	52
SPECIAL	HEALTH EDUCATION	5	-	1	-	5	18	17	1	-	-	7	10	18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	9	36	128
SPECIAL	HOME ECONOMICS	-	-	-	-	-	-	-	-	-	-	23	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	22	45
SPECIAL	INDUSTRIAL ARTS	-	-	-	-	3	4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	5	4	31
SPECIAL	MUSIC	3	1	1	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	66	74
ELEMENTARY		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	205	205
KINDERGARTEN		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	6	6
TOTAL		26	18	15	18	49	134	276	10	1	1	30	10	18	1	3	1	1	1	2	4	2	1	1	2	9	1	2	5	3	13	22	409	1089

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, September 18, 1936

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held at Harrisburg, July 10, 1936.

II. Unfinished Business

A. Report of Curricular Revision Committee

1. Revision of Curriculums

2. Length of residence period required for a degree

B. Report of committee re "modification of the law for permanent certification in Pennsylvania"

C. Report of committee re "recognition by the Middle States Association"

D. Report of committee re "modification of the enrollment report on page 3"

E. Report of committee re "service areas of the State Teachers Colleges"

F. Report of Committee on Solicitation of Students

G. Report of Budget Committee - 1937-39

1. Allocations for 1937-38

2. Salary Adjustments

H. 1936 Testing program of Columbia University

I. Report of Committee on Athletics re "Formation of a Pennsylvania Teachers College Athletic Conference"

J. Procurement of recording equipment for Speech Correction work

K. Report of Faculty Conference Committee

L. Uniformity in the three years of education for a State Standard Limited Certificate

M. Report of Fee Committee re "Advisability of a Uniform housing and boarding fee for summer school students for five days a week"

N. Field trips for credit

III. New Business

A. Classification on thirty-six weeks basis

B. Evaluation of credits from State Teachers Colleges for pre-professional purposes other than teaching

C. Entrance requirements to State Teachers Colleges

D. The dating of sheepskins

E. Program of the National Committee for Mental Hygiene

F. Regulations pertaining to the operation of 16 mm projecting machines

G. Uniform interpretation of the words "begin their professional education for teaching in the elementary schools subsequent to January 1, 1937"

H. Interpretation of the resolution re the addition of elementary certification to secondary certificates

I. Statistical Charts:

1. List of Graduates who Received Certificates of Graduation, Regular Summer Session - 1936

2. Distribution of Degree Graduates, Indicating Elective Fields, Regular Summer Session - 1936

3. Distribution of Enrollments in 1936 Post Sessions in the State Teachers Colleges

4. Number of Instructors Employed, Number of Students Enrolled, Number and Distribution of Courses Offered, 1936 Post Summer Session - State Teachers Colleges

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, September 18, 1936

A regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, September 18, 1936. The meeting was called to order by the Secretary at 9:30 o'clock.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
G. C. L. Riemer	Clarion
T. T. Allen	East Stroudsburg
Carmon Ross	Edinboro
M. J. Walsh (Acting President)	Indiana
Q. A. W. Rohrbach	Kutztown
Dallas W. Armstrong	Lock Haven
A. T. Belknap (Acting President)	Mansfield
Albert Lindsay Rowland	Shippensburg
Charles S. Miller	Slippery Rock
Charles S. Swope	West Chester

Lester K. Ade, President
Henry Klonower, Secretary

Doctor Landis Tanger, President of the State Teachers College at Millersville, who is now in Europe, did not attend the meeting.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, July 10, 1936.

On motion of Doctor Haas, seconded by Doctor Miller it was voted that the minutes of the meeting of the Board held July 10, 1936 be approved as submitted.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Revision of Curriculum

2. Length of residence period required for a degree

Doctor Steele, Chairman of the Curricular Revision Committee, reported for the Committee. He stated that arrangements have been made for the Committee to have a two-day session to go into the suggestions made by the various faculties. Not all the institutions have replied to the inquiry sent out in May. He stated that the Committee would appreciate having the suggestions of the faculties as to what the core subjects as well as the electives in the first two years of the curriculum should be.

Doctor Steele distributed bulletins from the State Normal School at Patterson, New Jersey, describing a curriculum which is being put into effect in that institution. He suggested that each President study the bulletin carefully in the light of the proposed revision of the first two years of the curriculum in Pennsylvania.

Doctor Klonower stated that, if this new plan works satisfactorily at Patterson, it will be extended throughout New Jersey.

Doctor Steele then submitted the following report of the Committee on the length of residence period required for a degree:

"REPORT OF CURRICULAR REVISION COMMITTEE

The Curricular Revision Committee recommends that the minimum residence requirement for a degree in the State Teachers Colleges be one year or its equivalent. Thirty-four semester hours of work earned "on-campus" shall be regarded as the equivalent of one year of residence.

By agreement between the Presidents of the institutions concerned, a maximum of 17 hours of residence study at another state teachers college in Pennsylvania may be accepted toward the fulfillment of the requirement of one year of residence.

September 18, 1936 Respectfully submitted

T. T. Allen
Q. A. W. Rohrbach
Henry Klonower, Secretary
Robert M. Steele, Chairman"

On motion of Doctor Miller, seconded by Doctor Rohrbach it was voted that the second paragraph of the report of the Curricular Revision Committee be deleted.

On motion of Doctor Rohrbach, seconded by Doctor Allen it was voted that the words, "or the equivalent" be deleted from the first paragraph of the report and that "thirty-four semester hours" be changed to "thirty semester hours".

The report then read as follows:

> "The Curricular Revision Committee recommends that the minimum residence requirement for a degree in the State Teachers Colleges be one year. Thirty semester hours of work earned "on-campus" shall be regarded as one year of residence."

On motion of Doctor Steele, seconded by Doctor Allen it was voted that the report of the Committee be accepted.

B. Report of committee re "modification of the law for permanent certification in Pennsylvania".

Doctor Rohrbach, Chairman of the committee, submitted the following report:

"REPORT OF COMMITTEE ON PERMANENT CERTIFICATION

> Section 1316. The Superintendent of Public Instruction may grant a provisional college certificate to every person who presents to him satisfactory evidence of good moral character, and of being a graduate of a college or university, approved by the /College and University Council of this Commonwealth/ State Council of Education, who has completed such work in education as may be approved by the State Council of Education, /and to every person who presents to him satisfactory evidence of good moral character, and of being a graduate in music, with the degree of bachelor of music, of a college or university approved by the College and University Council of this Commonwealth, who has during such musical course completed the prescribed number of professional studies/ which certificate shall entitle him to teach for three annual school terms.
>
> Section 1317. The Superintendent of Public Instruction shall issue a /permanent/ renewed college certificate to every graduate of a college or university approved by the State Council of Education of the Commonwealth of

Pennsylvania and of such departments therein as are approved /by him/ by the State Council of Education when such graduate furnishes satisfactory evidence of good moral character and successful experience /of three years' teaching/ in the public schools of this Commonwealth on a provisional college certificate for three annual school terms and has completed such work in education as may be approved by the State Council of Education, which certificate shall entitled its holder to teach /without further examination/ five annual school terms.

The Superintendent of Public Instruction shall issue a permanent college certificate to every graduate of a college or university approved by the State Council of Education of this Commonwealth when such graduate has completed such additional work or experience as may be approved by the State Council of Education.

Section 1326. Wherever a teacher holding either a probationary or a permanent certificate shall have been out of service for five years or more, such teacher shall be required to demonstrate competency in accordance with the requirements of the State Council of Education before his certificate shall be considered a valid certificate to teach in the public schools of this Commonwealth.

September 18, 1936 Respectfully submitted

G. C. L. Riemer
Robert M. Steele
Henry Klonower
Q. A. W. Rohrbach, Chairman"

Doctor Miller brought out the fact that the modifications in the law suggested in the report have been approved by the Committee on Minimum Standards for Teacher Education appointed by the Joint Educational Costs Survey Commission.

On motion of Doctor Haas, seconded by Doctor Rowland, it was voted that the report of the committee be accepted.

C. Report of committee re "recognition by the Middle States Association"

Doctor Rowland, Chairman of the committee, reported for the committee. He stated that, since the last meeting of the Board, the committee had gotten in touch with Doctor Rule, chairman of a joint committee of the two Commissions of the Association, the Commission of Institutions of Higher Education and the Commission on Secondary Schools. He stated that the result of their meeting

was a statement of principles and standards for the rating of State Teachers Colleges. He added that item #11 of the following "Principles and Standards for Rating Teachers Colleges" is slightly different from the original statement of Doctor Rule's Committee:

PRINCIPLES AND STANDARDS FOR RATING TEACHERS COLLEGES

I. Definition of a Teachers College

Teachers College (Four Year Institution Granting Degrees). A teachers college, within the meaning of these standards, is a state, municipal or incorporated private institution, not operating for profit, or an independent unit of a recognized college or university having at least one four-year unified curriculum; which is devoted exclusively to the preparation of teachers; which has legal authority to grant a bachelor's degree; which has granted and continues to grant such degrees; and which requires for admission the completion of a standard four-year secondary school curriculum, or equivalent education approved by this Association.

II. Standards for Admission

A teachers college shall require for admission the satisfactory completion of a four-year program of studies of not fewer than fifteen units in a secondary school approved by a recognized accrediting agency, or the equivalent of such a program. Evidence of a program of selective admissions shall be submitted to the accrediting committee. Experience in teaching shall in no case be accepted for entrance credit nor in discharge of the requirements for graduation except as a part of the student teaching requirement for teachers in service.

III. Standards for Graduation

A teachers college shall require for graduation the completion of a minimum quantitative requirement of 120 semester hours of credit (or the equivalent in term hours, quarter hours, points, majors or courses) with further scholastic qualitative requirements adapted by each institution to its conditions. Credit for not more than thirty semester hours of work in extension classes may be permitted. No degree, certificate or diploma shall be issued by a teachers college to a student who has not spent a minimum of one year (thirty semester hours) in regular residence work in the institution issuing the certificate, degree or diploma. One year of residence work shall be understood to mean one year of full-time study or two half years or the equivalent of one year in summer sessions.

IV. Number of Degrees

The conferring of a multiplicity of degrees is discouraged. Small institutions should confine themselves to one or two. When more than one baccalaureate degree is offered, all should be equal in requirements for admission and for graduation. Institutions of limited resources and inadequate facilities for graduate work should confine themselves strictly to undergraduate courses.

V. Size, Preparation and Teaching Load of Faculty

The size of the faculty should bear a definite relation to the type of institution, the number of students and the number of courses offered. For a college of approximately 100 students in a single curriculum the faculty should consist of at least eight fully qualified instructors devoting full time to college work. With the growth of the student body the number of full-time teachers should be correspondingly increased. The development of varied curricula should involve the addition of further fully qualified members of the instructional staff.

The education of the members of the faculty of professorial rank should include at least two years of study in their respective fields of teaching in a recognized graduate school. It is desirable that the education of all persons of professorial rank should be equivalent to that required for the doctor's degree, or should represent a corresponding professional or technical education. A college should be judged in large part by the ratio which the number of persons of professorial rank with appropriate education, scholarly achievement and successful experience as teachers bears to the total of the teaching staff.

Teaching schedules exceeding 16 hours per week per instructor, or classes (exclusive of lectures) of more than thirty students should be interpreted as endangering educational efficiency.

VI. Financial Support

The minimum annual operating income for an accredited college, exclusive of payment of interest, annuities, etc., should be $50,000, of which not less than $25,000 should be derived from stable sources, other than students, preferably from permanent endowments. Increase in faculty, student body and scope of instruction should be accompanied by increase in income from endowment. The financial status of each college should be judged in relation to its educational program.

VII. Buildings and Equipment

The material equipment and upkeep of a teachers College including its buildings, lands, laboratories, apparatus, and

libraries and their efficient operation in relation to its educational progress shall also be considered when judging an institution.

VIII. Library

A teachers college shall maintain an adequately housed, well-distributed, professionally administered library. The library shall be adapted to the courses of study offered and shall be large enough to meet the needs of students and faculty. Adequate annual provision for the purchase of new books and periodicals shall be made.

IX. Demonstration-Practice School and Student Teaching

A teachers college shall maintain a demonstration-practice school for purposes of observation, demonstration and supervised teaching. The use of an urban or rural school system under the professional control and supervision of the college is recommended as a complimentary provision to meet this requirement. The minimum amount of student teaching required of every graduate of a teachers college shall be 90 recitation hours of supervised teaching in addition to an adequate program of observation and student teaching conference.

X. Organization of the Program of Studies

In determining the standing of a teachers college, emphasis will be placed on the character of the program of studies, the efficiency of instruction, the general administrative policy, the standard for regular degrees, the practice in granting honorary degrees, the professional tone of the institution and its success in stimulating and preparing students to do satisfactory work in recognized graduate, professional or research institutions.

XI. Professional Security

The administrative officials and instructional staff of an accredited teachers college must be free from political or other influences abridging academic freedom and must have some measure of tenure to guarantee continuity of acceptable practices.

XII. Accreditation

No teachers college shall be accredited until it has been inspected and reported upon by an agent or agents regularly appointed by the Commission on Institutions of Higher Education.

On motion of Doctor Rowland, seconded by Doctor Steele it was voted that the committee be allowed to report progress and that this report be reviewed by the members of the Board for such criticism and discussion as they feel may be desirable at the next meeting of the Board, subsequent to which the committee will report

to Doctor Rule's committee any further suggestions that the Board sees fit to make.

Doctor Rohrbach suggested that each member of the Board study, in particular, paragraph V, section two, apply the standards to his own institution, and report back to Doctor Rowland before the next meeting of the Board.

Doctor Rowland added that we are moving very satisfactorily toward accreditment by the Middle States Association.

D. Report of committee re "modification of the enrollment report on page 3"

Doctor Haas, Chairman of the committee, reported that no additions to the information received in July had been received and that, therefore, he would turn all the material over to Doctor Klonower for his use.

On motion of Doctor Haas, seconded by Doctor Rowland it was voted that this item be removed from the docket.

E. Report of committee re "service areas of the State Teachers Colleges"

Due to the death of Doctor Straughn, who had been Chairman of the committee, no report was submitted.

F. Report of Committee on Solicitation of Students

Doctor Steele, Chairman of the committee, asked that this item be held over until the next meeting of the Board.

G. Report of Budget Committee - 1937-39

1. Allocations for 1937-38

2. Salary Adjustments

Doctor Miller, Chairman of the committee, reported for the committee and submitted the following report:

"REPORT OF THE BUDGET COMMITTEE

1. Adjustment of Cooperative Teaching Reimbursement for the Biennium 1937-1939:- The present plan of reimbursement for cooperative teachers seems to have developed a number of inequalities and inequities. Consideration of

a revision is suggested, and the following plan is proposed for such consideration. Any reimbursement for any purpose tends to be more equitable to the extent that a unit of service for which payment is to be made may be defined. The following proposal is, therefore, suggested:

> Unit of service - one student teacher per semester - initial value of service $25.00 per student per semester - value for each succeeding year after the first to be increased by $5.00 increments to a maximum of ten increments. In other words, reimbursement on this unit basis of service would be for one student trained $25.00 for the first year, $30.00 for the second year, $35.00 for the third year, etc. - all other factors of training and qualifications to be the same as at present, or modifications to be made. This plan would appear to treat the cooperative teachers the same and in the long run would cost far less than the present schedule, and since it is reasonable it would probably be possible to carry it out over a period of years.

2. Standardization of application of Standard V of the American Association of Teachers Colleges: Standard V provides that "The following teaching load shall be the maximum for a teachers college or normal school faculty: 16 recitation periods not exceeding 60 minutes each per week or its equivalent. Equivalence shall be based upon the ratio of one class period to one and one-half class periods in shop, laboratory work and physical education." An informal study of the application of this principle by our different colleges indicates that different values are being reported to the American Association. This indirectly affects the administration of the institution and, therefore, the general budget. In other words, the greater laboratory value an institution gives in any subject, or subjects, the larger the possible faculty load and, therefore, the smaller the number of members of the faculty. It is recommended that this question be referred to the curriculum committee with the suggestion that a uniform table be prepared for reporting and administering such equivalents.

3. The committee is studying further the matter of ranking faculty members and will present a tentative report at the next meeting.

Respectfully submitted,

Francis B. Haas
Quincy A. W. Rohrbach
Carmon Ross
T. T. Allen
Henry Klonower
Charles S. Miller, Chairman

Doctor Haas stated that, when this scheme becomes effective after one year, teachers' experience will be evaluated at that time on the basis of their previous experience as cooperative teachers.

Doctor Ross raised a question concerning changing the number of increments from ten to six.

It was felt by Doctor Haas and Doctor Allen that the increments should remain at ten in order to put the change into effect with as little friction as possible.

Doctor Ade suggested that the budgets be made up on the basis of the ten increments and that a phrase, "to be paid in proportion to a semester's work" be included in the paragraph.

On motion of Doctor Rowland, seconded by Doctor Steele it was voted that paragraph one of the report of the Budget Committee be accepted with the correction indicated above.

On motion of Doctor Haas, seconded by Doctor Steele it was voted that sections two and three of the report be accepted.

In connection with paragraph three, Doctor Rohrbach, who is studying this problem, suggested that the members of the Board write to him giving their reaction to the problem of the ranking of instructors. He added that he is writing to the State Teachers Colleges in other states concerning this matter.

Doctor Ross, a member of the Budget Committee, submitted the following recommendation:

"That the Superintendent of Public Instruction be authorized to approve such adjustments in salaries as he may deem necessary and expedient provided such adjustments be within the ten per cent reduction from the salaries paid any

individual in 1932, or provided such adjustments may be absolutely essential for the efficient administration of and instruction in any institution, and provided further that the budget of said institution or institutions as approved for the current year warrants or permits it."

On motion of Doctor Ross, seconded by Doctor Miller it was voted that this recommendation be adopted.

Doctor Ade raised a question concerning the transfer of instructors from one State Teachers College to another.

Doctor Klonower clarified the matter by stating that the Presidents of both institutions concerned must be in agreement concerning the transfer and the transfer must be approved by the State Superintendent of Public Instruction.

It was decided that the budgets for the next biennium should be based on a restoration of the ten per cent cut.

H. 1936 Testing program of Columbia University

Doctor Klonower read the following report of the meeting of the committee on educational testing held at Columbia University, May 25, 1936:

REPORT OF MEETING OF THE COMMITTEE ON EDUCATIONAL TESTING

May 25, 1936

I attended a meeting of the committee on educational testing appointed by Doctor Alonzo F. Myers, President of the Eastern-States Association of Professional Schools for Teachers held at Columbia University, New York City, Monday, May 25, 1936. The members of the committee present at the meeting were Doctor Townsend, Doctor Wood, Doctor Russell, Doctor Welte, Doctor Tall, Doctor Myers, Doctor Morris, and Henry Klonower.

The committee discussed a testing program for teacher education institutions. As a result of the discussion the following recommendations were adopted:

1. That the members of the committee give a statement to the chairman of their own conception of what a five-year program of this committee of the Eastern-States Association of Professional Schools for Teachers should be, and that this individual report be submitted to the chairman as early as possible in the summer.

2. That a questionnaire be submitted to the Association members with an appropriate letter to discover the present practice in the field of educational and professional testing as a basis for the further planning of our program. The chairman asked Doctor Morris to prepare such a questionnaire and Doctor Wood to prepare the covering letter, the questionnaire and letter to be submitted to the other members of the committee upon receipt, for their comments and criticism.

3. That we should meet in the fall, presumably at some central location, to discuss the implications of the several programs submitted by the committee members, the committee members having advanced copies of the submitted programs before them for study.

4. That on the basis of such a preliminary investigation the committee formulate a recommended program for presentation to the Eastern States Association of Professional Schools for Teachers at its spring session, 1937.

There remains nothing further to do since the matter is to be presented to the Eastern-States Association of Professional Schools for Teachers at its spring meeting in 1937. Subsequent to this time, it will be the privilege of the Presidents to decide whether they desire to participate in the program.

Respectfully submitted,

Henry Klonower
Secretary, Board of Presidents

On motion of Doctor Armstrong, seconded by Mr. Swope it was voted that the report be accepted as read.

I. Report of Committee on Athletics re "Formation of a Pennsylvania Teachers College Athletic Conference"

Doctor Allen, Chairman of the committee, requested that this item be held over until the next meeting of the Board.

J. Procurement of recording equipment for Speech Correction work

Doctor Steele described the difficulty of securing the proper professional equipment through the Department of Property and Supplies.

Doctor Rohrbach stated that the Purchasing Department of the Department of Property and Supplies is willing to view a demonstration of the type of machine in which Doctor Steele and he are interested, provided other machines of similar type are demonstrated at the same time.

Doctor Ade suggested that the Presidents write directly to his office when requisitions for professional and technical equipment are not filled as requested.

K. Report of Faculty Conference Committee

Mr. Swope, Chairman of the Committee, submitted the following report:

"REPORT OF THE FACULTY CONFERENCE COMMITTEE

The committee appointed to study the advisability of holding a conference of the faculties of the State Teachers Colleges considered various elements of the question. The value of such a conference to develop mutual understanding and appreciation of the problems confronting each institution was recognized. A faculty conference would afford an opportunity for broadened contacts and free discussion of vital problems of teacher education. Without the proper encouragement of our teachers to extend their outlook to encompass the present day challenges of education, there is apt to grow in our institutions a certain insulation of ideas and a smugness of thought curbing progressive advance of teacher education. A faculty conference would also make it possible to coordinate present fluid educational practices and theories in teacher education. In short, a faculty conference would tend to define anew the purpose of State Teachers Colleges and to investigate modern viewpoints in teacher education. Undoubtedly, this effort would prove mutually beneficial to each of our institutions. Further, it was the sense of the committee that such a conference would receive the wholehearted support of the faculty groups concerned.

Against the many advantages of holding a conference, the committee could not ignore certain questions of immediate importance. The time to plan a conference is short and the money available is scarce. As all phases of present-day living aid in a state of flux and change, it is equally evident that State Teachers Colleges are passing through a definite transitional period. As a result, many of the fundamental problems concerned with teacher education are in a nebulous and undefined state. The satisfactory solution of some of these questions requires more than open discussion. Fundamental changes in curricula, for instance, may require legislation and may be dependent upon increased appropriations of money.

Upon consideration of the various issues involved in holding a faculty conference, the committee wishes to submit for your consideration and discussion the following proposals:

1. Believing that college faculties should be encouraged to have more frequent and intimate contact with public school problems, the committee recommends that the faculty of each institution be invited to attend the Education Congress to be held on October 8th and 9th in the Education Building, Harrisburg, Pennsylvania. Plans for the satisfactory operation of the college during the absence of teachers are to be made by each president.

2. The committee recommends that a conference of the teacher college faculties be arranged early for the year 1937-38. It is thought important to study the time and place of the meeting and to define its purpose clearly.

Respectfully submitted

Q. A. W. Rohrbach
Albert Lindsay Rowland
Henry Klonower
Charles S. Swope, Chairman

On motion of Mr. Swope, seconded by Doctor Haas it was voted to accept the report as read.

L. Uniformity in the three years of education for a State Standard Limited Certificate

On motion of Doctor Haas, seconded by Doctor Rohrbach it was voted that this item be referred to the Curricular Revision Committee for study.

M. Report of Fee Committee re "Advisability of a uniform housing and boarding fee for summer school students for five days a week"

Doctor Haas, Chairman of the Fee Committee, asked that this item be held over until the next meeting of the Board.

N. Field trips for credit

This item was held over for the next meeting of the Board.

III. New Business

A. Classification on thirty-six weeks basis

Doctor Klonower stated that, since all members of the staff who are on the instructional payroll should be on a thirty-six weeks basis, with the exception of the President, he had written a letter to each member of the board advising him of the change which should be made.

It was agreed that no salaries should be increased due to this change but that the salary of each member of the staff who is now on the fifty-two weeks basis should be divided as follows: 6/7 of the present salary for the thirty-six weeks, and 1/7 of the present salary for the summer session. If the instructor is employed for the post-summer session, he will receive one-half of the summer session.

B. Evaluation of credits from State Teachers Colleges for pre-professional purposes

Doctor Ross read the following paragraphs from a letter he received from Edward A. Green, Registrar of the Philadelphia College of Osteopathy:

"Inasmuch as all admissions to this College, for the purpose of preparing for the practice of osteopathy in the State of Pennsylvania, must be passed upon by the Pre-Professional Bureau of the Pennsylvania Department of Public Instruction, we are compelled to make the above mentioned request. This Bureau has refused to accept the credits from any of the State Normal Colleges, and has required that all such credits shall be evaluated by an approved College of Liberal Arts and Sciences.

"Personally, I quite agree with you that this is a most circuitous route, but I do believe that you will readily recognize my position and will, therefore, take up the matter with the Bureau which I have mentioned. The Chairman of this Bureau is Mr. James G. Pentz. His office is in the State Department of Public Instruction at Harrisburg, Pennsylvania."

It was decided that Doctor Newpher and Mr. Pentz should be asked to appear before the Board at its meeting in November to clarify this matter.

C. Entrance requirements to State Teachers Colleges

Doctor Klonower raised a question concerning the admission of a student to a State Teachers College who has fifteen high school units and is not a teacher in-service.

It was brought out that the State Teachers Colleges have no discretion in the matter. Not anyone may be admitted to a State Teachers College unless such a person has completed an approved four-year high school education, holds an equivalent high school certificate issued by the Department of Public Instruction, or has been a teacher or is a teacher in-service.

D. The dating of skeepskins

On motion of Doctor Rohrbach, seconded by Doctor Rowland it was voted that skeepskins should be dated on the date when the person satisfactorily meets the requirements for graduation.

E. Program of the National Committee for Mental Hygiene

Doctor Klonower read the following letter from the National Committee for Mental Hygiene under date of August 31, 1936:

"In 1935, the National Committee for Mental Hygiene investigated the mental hygiene aspects of

teacher training and selection. It was found that many teachers continue in the classroom after they are known to be mentally disordered and many more are teaching whose mental ill health, though less severe, is incompatible with good teaching. Often the retirement of such teachers is obstructed by political and other interferences.

"Some of these teachers have been in poor mental health since their student days when careful selection might have given them the advantage of earlier treatment or of choosing another career less hazardous to themselves and to growing children.

"Since the proper selection of students to develop into mentally healthy teachers is crucial, the National Committee for Mental Hygiene is centering its attention on that point. It is the hope that eventually we may have better criteria of selection of students for training as teachers, and that we may be able to remove some of the obstacles to the use of these criteria, political interference, pressure for large enrollment, concealing the facts about applicatants, etc. The National Committee for Mental Hygiene can, of course, not create or define these criteria. It can encourage effort in this direction, act as an intermediary and clearing house for information, and expose the obstacles to good selection. The colleges and normal schools are the laboratories where new ways will be found. Insofar as our present gross criteria are applied diligently, the refinements of selection will follow.

"The National Committee for Mental Hygiene would like to bring together and lend its sanction to those schools that are interested in taking active steps in the refinement of selection. It is hereby inviting such schools as may wish to enter into the project, to formulate a practical experiment in some phase of selection which it can pursue diligently and continuously. The National Committee for Mental Hygiene as its part will give expressed sanction to those schools that participate, will secure helpful criticism for the guidance of such studies, will bring related studies into mutual contact or collaboration, and will attempt to bring the results to practical use. Will you not let us have a letter expressing what you as a school are in a position to work on? This may have to do with the preliminary investigation of applicants, with their examination for admission, their follow-up after acceptance, with the obstacles to the use of what you already know to do, or any other phase that may appeal to you as important."

On motion of Doctor Haas, seconded by Doctor Riemer it was voted that this matter be referred to the Committee on Entrance Requirements for study.

F. Regulations pertaining to the operation of 16 mm projecting machines

Doctor Klonower read the following letter received by Doctor Ade under date of September 9, 1936 from Honorable Ralph M. Bashore, Secretary of Labor and Industry:

> "In reply to your letter of September 3, in which you request certain information relative to the operation of 16 mm projection machines, our regulations governing the operation of motion picture projectors provide that all persons who operate projectors must either secure a license or registration card which is issued by this Department.
>
> "Due to the extensive use of 16 mm projectors for classroom instruction purposes, our regulations have been modified so as to permit the issuance of a registration card covering both silent and sound projectors. This registration card covers the operation of 16 mm projectors with sound equipment for classroom instruction purposes only. If a projector with sound equipment is used for public exhibitions, the applicant must successfully pass an examination before the license card will be issued. There is no fee charged for the registration card for classroom instruction purposes.
>
> "These licenses and registration cards are issued by the Buildings Division of this Department from whom the applicants can secure the necessary application forms and other information.
>
> "We have issued registration cards to a large number of pupils of the various state teachers colleges who have taken a post-graduate course in visual education.
>
> "I am enclosing a copy of our Regulations covering Motion Pictures."

G. Uniform interpretation of the words "begin their professional education for teaching in the elementary schools subsequent to January 1, 1937"

Doctor Klonower stated that the interpretation has been that a year of preparation indicates that a teacher has begun her preparation before January 1, 1937.

Doctor Ade suggested that it is matriculation in an approved institution and suggested that perhaps one semester might be the minimum.

On motion of Doctor Allen, seconded by Mr. Swope, it was voted that the phrase "begin their professional education for teaching in the elementary schools subsequent to January 1, 1937" be given its strictest interpretation and that all students who have completed any amount of preparation be allowed to qualify for the State standard limited certificate on the basis of the two-year requirement.

H. Interpretation of the resolution re the addition of elementary certification to secondary certificates

On motion of Doctor Ross, seconded by Doctor Rowland it was voted that this item be postponed until the next meeting of the Board.

I. Statistical Charts:

1. List of Graduates who Received Certificates of Graduation, regular summer session - 1936

A copy of this chart follows page 1092 as Exhibit "A".

2. Distribution of Degree Graduates, Indicating Elective Fields, Regular Summer Session - 1936

A copy of this chart follows page 1092 as Exhibit "B".

3. Distribution of Enrollments in 1936 Post Sessions in the State Teachers Colleges

A copy of this chart follows page 1092 as Exhibit "C".

4. Number of Instructors Employed, Number of Students Enrolled, Number and Distribution of Courses Offered, 1936 Post Summer Session - State Teachers Colleges

A copy of this chart follows page 1092 as Exhibit "D".

IV. Miscellaneous

A. Employment of Unqualified Part-time Instructors

It was the consensus of opinion of the group that it is not the right thing to do to employ part-time instructors in the special activities who are not properly certificated and do not meet the qualifications of the schedule, even though such instructors may not be paid out of State funds.

B. Minute on the passing of Doctor William R. Straughn

On motion of Doctor Haas, seconded by Doctor Armstrong it was voted that Doctor Klonower directly express the sympathy of the Board to Mrs. Straughn and the Straughn family and its appreciation of his contribution to the Board and to public education.

C. Report of committee re "Calendar 1937-38"

Doctor Haas, Chairman of the committee, reported for the committee.

He submitted a tentative calendar for 1937-38 for the consideration of the Board with the suggestion that it be studied and acted upon finally at the November meeting of the Board.

A copy of the tentative calendar follows:

TENTATIVE CALENDAR 1937-1938

Prepared by the Committee on Calendar:
T. T. Allen
Vacancy
Francis B. Haas, Chairman

SUMMER SESSION - 1937

Registration Day	Monday, June 14 June 21
Classes Begin	Tuesday, June 15 June 22
Entrance Examinations	Friday, July 16
Session Ends	Saturday, July 24 July 31

POST SESSION - 1937

Session Begins	Monday, July 26 Aug. 2
Session Ends	Saturday, Aug. 14 Aug. 21

FIRST SEMESTER 1937-1938

Final Date for Entrance Examinations	Tuesday, Sept. 7
Registration and Classification of all Freshmen	Wednesday, Sept. 8
Registration and Classification of all Other Classes	Thursday, Sept. 9
Classes Begin	Friday, Sept.10
Thanksgiving Recess Begins	Wednesday, 12M, Nov. 24
Thanksgiving Recess Ends	Monday, 12 M, Nov. 29
Christmas Recess Begins	Wednesday, 12 M, Dec. 21
Christmas Recess Ends	Tuesday, 12 M, Jan. 4
First Semester Ends	After Last Class, Friday, Jan. 14

SECOND SEMESTER 1937-1938

Second Semester Begins	Tuesday, 12 M, Jan. 18
Easter Recess Begins	After Last Class, Thursday, Apr. 14
Easter Recess Ends	Monday, 12 M, Apr. 25
Class Work Ends	After Last Class, Friday, May 20

COMMENCEMENT 1938

Alumni Day	Saturday, May 21
Baccalaureate Sermon	Sunday, May 22
Senior Day, Ivy Day, Class Night	Monday, May 23
Commencement	Tuesday, May 24

Note:
1. Local items and details, other than indicated, to be arranged by the individual Colleges.
2. Other than Commencement Day, the Commencement Week Activities are merely suggestive.
3. The Training School Calendar is not included and is to be arranged by the individual Colleges.

The meeting adjourned at 2:30 o'clock.

Henry Klonower, Secretary

Approved: 9/28/36

Lester K. Ade
Superintendent of Public Instruction

List of Graduates who Received Certificates of Graduation
Regular Summer Session - 1936

Classified According to Curriculums Completed

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

INSTITUTION	Total Number of Graduates All Curricu-lums	Two-year Curriculums						Four-year Curriculums														State Standard Limited Certificates
		TOTAL	Group I	Group II	Group III	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who returned for Graduation	TOTAL	Kindergarten	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who Returned for Degree	
TOTAL	174	12	3	9	-	-	12	162	-	26	29	3	85	3	1	4	4	2	5	51	111	166
Bloomsburg	15	-	-	-	-	-	-	15	-	3	4	-	8	-	-	-	-	-	-	5	10	15
California	24	6	2	4	-	-	6	18	-	3	5	-	9	-	-	-	-	1	-	6	12	22
Cheyney	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clarion	5	-	-	-	-	-	-	5	-	-	-	-	5	-	-	-	-	-	-	2	3	27
E. Stroudsburg	11	2	-	2	-	-	2	9	-	1	1	-	3	-	-	4	-	-	-	2	7	6
Edinboro	8	1	-	1	-	-	1	7	-	-	-	-	5	2	-	-	-	-	-	2	5	5
Indiana	27	2	-	2	-	-	2	25	-	4	5	-	12	1	1	-	2	-	-	7	18	12
Kutztown	14	-	-	-	-	-	-	14	-	5	-	-	9	-	-	-	-	-	-	1	13	22
Lock Haven	9	1	1	-	-	-	1	8	-	1	1	-	6	-	-	-	-	-	-	6	2	8
Mansfield	10	-	-	-	-	-	-	10	-	2	2	-	5	-	-	-	-	-	1	6	4	6
Millersville	15	-	-	-	-	-	-	15	-	3	5	1	5	-	-	-	-	1	-	-	15	5
Shippensburg	4	-	-	-	-	-	-	4	-	-	-	-	4	-	-	-	-	-	-	-	4	3
Slippery Rock	11	-	-	-	-	-	-	11	-	1	1	-	7	-	-	-	2	-	-	5	6	23
West Chester	21	-	-	-	-	-	-	21	-	3	5	2	7	-	-	-	-	-	4	9	12	12

August 12, 1936

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

Exhibit "B"

DISTRIBUTION OF DEGREE GRADUATES, INDICATING ELECTIVE FIELDS

REGULAR SUMMER SESSION - 1936

STATE TEACHERS COLLEGES

	Elective Field / Elective Field	English	French	Geography	Latin	Mathematics	Science	Social Studies	Other Combinations: German	Other Combinations: Mathematics and Social Studies	Other Combinations: Geography and Social Studies	Other Combinations: Science and Social Studies	Other Combinations: English and Social Studies	Number with no Electives	TOTAL
SECONDARY	English	X	2	1	1	2	2	27		2	1	-	-	X	38
	French	X	X	-	-	-	1	-	1	-	-	-	-	X	2
	Geography	X	X	X	-	1	3	20	-	-	-	1	-	X	25
	Latin	X	X	X	X	-	-	-	-	-	-	-	-	X	-
	Mathematics	X	X	X	X	X	5	8	-	-	-	-	-	X	13
	Science	X	X	X	X	X	X	7	-	-	-	-	-	X	7
	Social Studies	X	X	X	X	X	X	X	-	-	-	-	-	X	-
SPECIAL	Art	-	-	-	-	-	-	-	-	-	-	-	-	3	3
	Commerce	-	-	-	-	-	-	-	-	-	-	-	-	1	1
	Health Educat'n	-	-	-	-	-	-	2	-	-	-	2	1	1	6
	Home Economics	1	-	-	-	-	-	-	-	-	-	-	-	1	2
	Industrial Arts	-	-	-	-	2	-	-	-	-	-	-	-	-	2
	Music	-	-	-	-	-	-	-	-	-	-	-	-	5	5
Elementary		X	X	X	X	X	X	X	X	X	X	X	X	58	58
Kindergarten		X	X	X	X	X	X	X	X	X	X	X	X	-	-
TOTALS		1	2	1	1	5	11	64	1	2	1	3	1	69	162

August 12, 1936

Exhibit "C"

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

DISTRIBUTION OF ENROLLMENTS IN 1936 POST SESSIONS IN THE STATE TEACHERS COLLEGES

INSTITUTION	TOTAL NUMBER ENROLLED	No. Working to Qualify for Standard Certificate*	No. Working to Complete Normal Certificate	No. Enrolled in Elementary Degree Curricula	No. Enrolled in Secondary Degree Curriculum	No. Enrolled in Special Degree Curricula	College Graduates Enrolled	All Others	Number of Boarding Students	Number of Day Students	Students from Other States
TOTAL	1101	20	5	565	299	77	125	10	352	749	1
Bloomsburg	115	2	-	48	28	20	11	6	45	70	-
California	182	1	-	97	40	23	21	-	53	129	-
Clarion	18	-	-	11	7	-	-	-	-	18	-
E. Stroudsburg	61	2	-	21	15	4	17	2	37	24	-
Edinboro	48	-	-	24	18	4	2	-	15	33	-
Indiana	166	8	5	93	53	-	7	-	68	98	-
Kutztown	73	-	-	24	29	4	15	1	33	40	-
Lock Haven	61	1	-	38	12	10	-	-	17	44	-
Mansfield	30	-	-	18	5	1	6	-	-	30	-
Millersville	58	-	-	31	20	-	7	-	-	58	-
Shippensburg	101	-	-	44	42	-	14	1	39	62	-
Slippery Rock	106	6	-	71	17	2	10	-	30	76	-
West Chester	82	-	-	45	13	9	15	-	15	67	1

*Includes those working to renew partial certificates.

August 14, 1936

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

Exhibit "D"

NUMBER OF INSTRUCTORS EMPLOYED, NUMBER OF STUDENTS ENROLLED, NUMBER AND DISTRIBUTION OF COURSES OFFERED

1936 POST SUMMER SESSION -- STATE TEACHERS COLLEGES

INSTITUTION	Number of Instructors Employed	Number of Different Courses Offered	Number of Courses Offered in all Schools (Including Courses Duplicated)	TOTAL NUMBER OF STUDENTS ENROLLED	Adm. & Supv. of Phys. Ed.--Aquatic Activities	American Government	American History	American Literature	Arithmetic I -- Arithmetic II	Arithmetic II	Art I	Art II	Art II -- Art IV	Art II -- Music II	Art III	Arts and Crafts	Arts and Crafts -- Mental Tests
TOTAL	98	89	137	1101	3	54	6	6	16	7	10	3	1	1	5	13	10
Bloomsburg	11	-	11	115	-	10	-	-	-	-	-	-	-	-	-	-	10
California	15	-	15	182	-	18	-	-	12	-	-	-	-	-	-	13	-
Clarion	1	-	1	18	-	-	-	-	-	-	-	-	-	-	-	-	-
E. Stroudsburg	6	-	18	61	-	6	6	-	-	1	-	-	-	-	-	-	-
Edinboro	8	-	22	48	-	2	-	-	4	-	-	-	1	1	1	-	-
Indiana	11	-	11	166	-	-	-	-	-	-	-	-	-	-	-	-	-
Kutztown	7	-	11	73	-	-	-	-	-	-	7	-	-	-	-	-	-
Lock Haven	10	-	10	61	3	6	-	-	-	6	-	-	-	-	-	-	-
Mansfield	1	-	1	30	-	-	-	-	-	-	-	-	-	-	-	-	-
Millersville	4	-	4	58	-	-	-	-	-	-	-	-	-	-	-	-	-
Shippensburg	9	-	9	101	-	8	-	-	-	-	-	-	-	-	-	-	-
Slippery Rock	7	-	7	106	-	-	-	-	-	-	-	-	-	-	-	-	-
West Chester	8	-	17	82	-	4	-	6	-	-	3	3	-	-	4	-	-

INSTITUTION	Biology	Black-board Drawing	Bookkeeping and Accounting IV	Botany	Business Law II	Chemistry II	Children's Lit. and Story Telling	Civic Education	Contemporary Soc. and Econ. Problems	Diagnostic and Remedial Teaching	Early European History	Education (Conferences)	Educational Measurements	Educational Psychology	Educational Sociology	English I	English II	English III	English Literature
TOTAL	7	2	9	5	11	2	34	51	15	31	8	5	15	9	20	3	15	32	11
Bloomsburg	-	-	9	-	11	-	-	-	15	-	-	-	-	-	-	-	-	-	-
California	-	-	-	-	-	-	-	16	-	-	-	-	-	-	-	-	-	-	-
Clarion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E. Stroudsburg	-	-	-	-	-	-	-	-	-	-	-	-	3	-	-	3	3	-	-
Edinboro	-	2	-	-	-	-	-	-	-	-	8	-	-	-	-	-	-	-	-
Indiana	-	-	-	-	-	-	34	17	-	-	-	-	-	-	8	-	8	12	-
Kutztown	-	-	-	-	-	-	-	-	-	-	-	5	-	-	-	-	-	-	-
Lock Haven	-	-	-	-	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-
Mansfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Millersville	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12	-	-	-	-
Shippensburg	-	-	-	-	-	-	-	13	-	-	-	-	-	-	-	-	-	16	-
Slippery Rock	-	-	-	-	-	-	-	-	-	31	-	-	10	-	-	-	-	-	-
West Chester	7	-	-	5	-	-	-	5	-	-	-	-	2	9	-	-	4	4	11

INSTITUTION	Geographic Inf. of Am. History	Geography of Eastern Hemisphere	Geography of Europe	Geography of Latin America	Geography of United States and Canada	Geography of Western Hemisphere	Geography Tour	Guidance	Guidance -- Handwriting	Guidance -- Visual Education	Handwriting -- Music II	History and Philosophy of Education	History of Civilization	Hygiene I	Hygiene I -- Hygiene II	Hygiene II	Hygiene III	Industrial Arts for Special Education	Industrial History
TOTAL	11	50	17	2	12	33	18	11	1	3	1	12	34	5	13	15	5	6	8
Bloomsburg	-	-	17	-	-	-	-	-	-	-	-	-	-	-	13	-	-	-	-
California	-	-	-	-	12	-	-	-	-	-	-	-	-	-	-	-	-	6	-
Clarion	-	-	-	-	-	-	18	-	-	-	-	-	-	-	-	-	-	-	-
E. Stroudsburg	-	-	-	-	-	-	-	-	-	-	-	4	-	5	-	1	-	-	-
Edinboro	-	3	-	2	-	1	-	-	1	3	1	-	-	-	-	-	-	-	-
Indiana	-	-	-	-	-	14	-	-	-	-	-	-	17	-	-	-	-	-	-
Kutztown	-	-	-	-	-	6	-	-	-	-	-	-	-	-	-	-	-	-	8
Lock Haven	-	-	-	-	-	12	-	-	-	-	-	8	-	-	-	-	-	-	-
Mansfield	-	30	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Millersville	-	17	-	-	-	-	-	-	-	-	-	-	15	-	-	-	-	-	-
Shippensburg	11	-	-	-	-	-	-	7	-	-	-	-	-	-	-	14	-	-	-
Slippery Rock	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	-	-
West Chester	-	-	-	-	-	-	-	4	-	-	-	-	2	-	-	-	-	-	-

INSTITUTION	Instrument Drawing	Introduction to Teaching	Latin	Library (Administration)	Library (Children's Literature)	Library (Administration and Child. Lit.)	Literature I	Literature II	Literature I -- English III	Mathematics	Mathematics II	Mental Hygiene	Modeling -- Pottery	Modern European History	Modern Novel	Music I -- Music II	Physics	Physics II	Political Science
TOTAL	1	5	4	2	6	5	24	34	18	6	9	10	1	1	16	1	3	4	3
Bloomsburg	-	5	4	-	-	-	-	-	18	-	-	-	-	-	-	-	3	-	-
California	-	-	-	-	-	-	-	-	-	6	-	10	-	-	12	-	-	-	-
Clarion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E. Stroudsburg	-	-	-	-	-	-	1	7	-	-	-	-	-	1	-	-	-	4	3
Edinboro	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	1	-	-	-
Indiana	-	-	-	-	-	-	17	13	-	-	-	-	-	-	-	-	-	-	-
Kutztown	-	-	-	2	6	5	-	-	-	-	-	-	-	-	-	-	-	-	-
Lock Haven	-	-	-	-	-	-	6	-	-	-	-	-	-	-	4	-	-	-	-
Mansfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Millersville	-	-	-	-	-	-	-	14	-	-	-	-	-	-	-	-	-	-	-
Shippensburg	-	-	-	-	-	-	-	-	-	-	9	-	-	-	-	-	-	-	-
Slippery Rock	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
West Chester	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

INSTITUTION	Pottery	Principles of Geography	Psychology I	Psychology II	School Hygiene	Science II	Shakespeare	Short Story	Special Class Methods	Speech Problems	Technique of Teaching	Tech. of Teaching -- Handwriting	Tech. of Teaching -- Visual Education	Trigonometry	United States History I	United States History II	Victorian Prose and Poetry	Visual Education	World Problems in Geography
TOTAL	1	26	7	18	17	33	10	3	3	14	2	1	1	5	62	43	9	8	8
Bloomsburg	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
California	-	12	-	-	17	18	-	-	3	11	-	-	-	-	16	-	-	-	-
Clarion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E. Stroudsburg	-	-	4	4	-	-	-	3	-	-	-	-	-	2	-	-	-	-	-
Edinboro	1	-	-	6	-	-	-	-	-	-	2	1	1	-	-	-	-	-	4
Indiana	-	14	-	-	-	-	-	-	-	-	-	-	-	-	12	-	-	-	-
Kutztown	-	-	-	-	-	-	10	-	-	3	-	-	-	-	-	17	-	-	4
Lock Haven	-	-	-	-	-	-	-	-	-	-	-	-	-	3	11	-	-	-	-
Mansfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Millersville	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Shippensburg	-	-	-	8	-	15	-	-	-	-	-	-	-	-	-	-	-	-	-
Slippery Rock	-	-	-	-	-	-	-	-	-	-	-	-	-	-	23	20	9	9	-
West Chester	-	-	3	-	-	-	-	-	-	-	-	-	-	-	-	6	-	-	-

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, November 20, 1936

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held at Harrisburg, September 18, 1936.

II. Unfinished Business

A. Report of Curricular Revision Committee

1. A uniform table for reporting all laboratory courses to the American Association of Teachers Colleges

2. Revision of Curriculum

3. Uniformity in the three years of education for a State Standard Limited Certificate

4. The content and arrangement of the fourth year of the elementary curriculum for students who have secured the State Standard Limited Certificate on a three year basis and have had teaching experience

5. The English-Speech Curriculum

6. Rearrangement of the elective fields for prospective secondary school teachers

7. Revision of the health education curriculum

B. Report of committee re "recognition by the Middle States Association"

C. Report of committee re "service areas of the State Teachers Colleges"

D. Report of Committee on Solicitation of Students

E. Report of Budget Committee - 1937-39

1. Salary Adjustments

2. Allocations for 1937-38

3. Adjustment of cooperative teacher reimbursement for the biennium, 1937-39

4. Ranking of faculty members

F. Report of Committee on Athletics re "Formation of a Pennsylvania Teachers College Athletic Conference"

G. Report of Fee Committee re "Advisability of a uniform housing and boarding fee for summer school students for five days a week"

H. Evaluations of credits from State Teachers Colleges for pre-professional purposes other than teaching

I. Report of Committee on Entrance Requirements re "Program of the National Committee for Mental Hygiene"

J. Interpretation of the resolution re the addition of elementary certification to secondary certificates

K. Report of committee re "Calendar 1937-38"

III. New Business

A. Private Music Lessons - State Teachers Colleges

B. Memorandum of Agreement for students unable to pay fees in advance

C. Prerequisites in the fields of music and art

D. Secondary Teacher Education Program of the Committee of Liberal Arts Colleges; Twenty-four semester hours of professional courses

E. Fees for extension or part-time courses for Out-of-State Students

F. Service area in-service teacher education and supervisors

G. A possible plan for the exchange of instructors by the State Teachers Colleges for the summer session

H. The possibilities of securing federal aid for the State Teachers Colleges under the new vocational education set-up

I. The increased cost of conducting the dining room for the current year of the biennium

J. The development of helpful information concerning fiscal affairs in the State Teachers Colleges

K. The development of cooperative film libraries in the State Teachers Colleges

L. Statistical Charts:

1. List of Graduates who Received Certificates of Graduation, Post-Summer Session - 1936

2. Number of Degree Graduates, Indicating Elective Fields - State Teachers Colleges, Post-Summer Session - 1936

3. Graduates of Accredited Liberal Arts Colleges and Universities in Pennsylvania as of the May-June 1936 Commencements and Number and Percentage of These Graduates who are Planning to Teach

4. Report of Tentative Enrollments in State Teachers Colleges - September 1936

5. Summary of Enrollments in Pennsylvania State Teachers Colleges as of October 15, 1936

M. Meeting of the Deans of Instruction

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, November 20, 1936

A regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, November 20, 1936. The meeting was called to order at 9:30 o'clock.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
G. C. L. Riemer	Clarion
T. T. Allen	East Stroudsburg
Carmon Ross	Edinboro
M. J. Walsh (Acting President)	Indiana
Q. A. W. Rohrbach	Kutztown
Dallas W. Armstrong	Lock Haven
A. T. Belknap (Acting President)	Mansfield
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
C. S. Miller	Slippery Rock
Charles S. Swope	West Chester

Lester K. Ade, President
Samuel Fausold, Deputy Superintendent
Henry Klonower, Secretary

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, September 18, 1936

On motion of Doctor Steele, seconded by Doctor Hill, it was voted that the minutes of the meeting of the Board held September 18, 1936 be approved as submitted.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. A uniform table for reporting all laboratory courses to the American Association of Teachers Colleges

Doctor Steele, Chairman of the Curricular Revision Committee, submitted the following report of the Committee:

"Report of the Curriculum Revision Committee
Regarding: A Uniform Method of Computing Equivalence of
Recitation Periods in Reporting Teaching Load
to the American Association of Teachers Colleges

Standard V - Teaching Load of Faculty.

The following teaching load shall be the maximum for a teachers college or normal school faculty: 16 recitation periods not exceeding 60 minutes each week or its equivalent. Equivalence shall be based upon the ratio of one class period to one and one-half class periods in shop, laboratory work and physical education.

In the courses offered in the elementary, secondary, and the special curriculum, the ratio between clock hours and semester hours for different courses varies widely from the uniform two to one ratio generally accepted for laboratory work. Since there appears to be variation in computing equivalence, this Committee recommends that the following table be used for reporting faculty load to the American Association of Teachers Colleges until Standard V quoted above is revised.

Table for Reporting Courses
to the

American Association of Teachers Colleges
Standard V - Teaching Load of Faculty

Courses	Class Periods	Sem. Hrs. Credit	Equivalence in terms of recitation periods
Physical Education I	3	1	2
Physical Education II	3	1	2
Music I	4	2	2 2/3
Art I	4	2	2 2/3
Physical Education III	3	1	2
Music II	3	$1\frac{1}{2}$	2
Art II	3	$1\frac{1}{2}$	2
Handwriting	2	1	1 1/3
Physical Education IV	3	1	2
Music III	3	2	2
Art III	4	2	2 2/3
Visual Education	2	1	1 1/3
Science III	4	3	3 1/3
Art IV	3	2	2
Science I	4	3	3 1/3
First Aid	2	1	1 1/3

Courses	Class Periods	Sem. Hrs. Credit	Equivalence in terms of recitation periods
Gymnastic Activities	3	1	2
Athletic Activities I	3	1	2
Aquatic Activities I	3	1	2
Chemistry I	4	3	2 2/3
Gymnastic Activities II	3	1	2
Athletic Activities II	3	1	2
Aquatic Activities II	3	1	2
Chemistry of Nutrition	4	3	3 1/3
Gymnastic Activities III	3	1	2
Athletic Activities III	3	1	2
Gymnastic Activities IV	3	1	2
Athletic Activities IV	3	1	2
Gymnastic Activities V	3	1	2
Athletic Activities V	3	1	2
Folk Dancing	3	1	2
Individual Gymnastics	3	2	2
Prin. and Methods of Coaching	4	2	2 2/3
Gymnastic Activities VI	3	1	2
Athletic Activities VI	3	1	2
Athletic Dancing	3	1	2
Foods I	7	3	4 2/3
Foods II	5	3	3 1/3
Clothing II	6	3	4
Secretarial Practice	5	2	3 1/3

In general

1. All 3 - 1 courses, i.e., courses meeting 3 hours a week and giving 1 credit should be regarded as equivalent to 2 recitation periods.

2. All 2 - 1 courses to 1 1/3 recitation periods.

3. All 4 - 2 courses to 2 2/3 recitation periods.

4. All 3 - 1½ courses to 2 recitation periods.

5. All 3 - 2 courses to 2 recitation periods.

6. All 4 - 3 courses to 3 1/3 recitation periods.

7. All 5 - 3 courses to 3 1/3 recitation periods.

8. All 5 - 2 courses to 3 1/3 recitation periods.

9. All 6 - 3 courses to 4 recitation periods.

10. All 7 - 3 courses to 4 2/3 recitation periods.

Where a ratio of clock hours to semester hours credit varies from 2 to 1, the Committee assumes that the amount of preparation also

varies. The Committee in figuring the equivalence reduced the course to its equivalent on a straight laboratory basis 2 - 1, and a straight recitation basis 1 - 1. For example, a 4 - 3 laboratory course would be the equivalent in hours of a 2 - 2 recitation course plus a 2 - 1 laboratory course."

Doctor Steele further stated that Standard V of the American Association of Teachers Colleges is now under revision, but that the plan indicated in the report can be used until the revision is completed.

On motion of Doctor Steele, seconded by Doctor Rowland it was unanimously voted that the report of the Curricular Revision Committee on items 1 be accepted as read.

2. Revision of Curriculum

Doctor Steele submitted a report of the Curricular Revision Committee covering a revision of the first two years of the curriculum as follows:

"First Draft of the Basic Two Years of the Revised Curriculum of the State Teachers Colleges

First Semester	clock hours		semester hours	Second Semester	clock hours		semester hours
English	4	-	3	English	4	-	3
Speech	4	-	3	History of Civilization	3	-	3
History of Civilization	3	-	3	Principles of Sociology	3	-	3
Survey of Biol. Science	3	-	2	Place and Purpose of Education in Social Order	2	-	2
Personal Hygiene	2	-	2	Survey of Biol. Science	3	-	2
Physical Education	3	-	1	Physical Education	3	-	1
Appreciation of Music	3	-	2	Appreciation of Art	3	-	2
	22	-	16		21	-	16

Third Semester				Fourth Semester			
Literature 1	3	-	3	Literature 2	3	-	3
American Government Federal, State and Local	3	-	3	Economics	3	-	3
General Psychology	3	-	3	Social Psychology	2	-	2
Survey of Physical Sci.	3	-	2	Survey of Physical Science	3	-	2
Descriptive Astronomy	2	-	1	Principles of Geography	3	-	3
Physical Education	3	-	1	Physical Education	3	-	1
Elective	3	-	3	Elective	3	-	3
	20	-	16		20	-	17

November 20, 1936"

If a student pursuing any part of the basic two years for any reason found himself unfit for teaching or is found to be unfit for teaching, he could transfer to another institution with a minimum loss of credit. It was brought out that this revision should be put into effect in the fall of 1937 and should be completed in sufficient time so that the announcement could be made in the 1937 catalogs of the institutions.

Doctor Steele emphasized the fact that the proposal is not an attempt to set up a junior college situation as such. It is believed that a more efficient and more productive type of professional education may be given with a basic background of this type. The professional work of which there is a very small amount compared with the present two years is designed to be of equal value to all citizens, yet particularly valuable to the prospective teacher. The purpose is not to get into the liberal arts field but to meet the criticism that there is an over-amount of professional courses and a scarcity of content courses in the present set-up.

It was brought out that no modification in the law is required to put this revision of the first two years of the curriculum into effect and that the sole purpose of the revision is to present an enriched academic background in the early period of teacher education. For that purpose there is presented a curriculum that transfers some of the professional courses to the last two years and transfers some of the academic and cultural courses from the last two years to the first two years.

Doctor Rowland raised a question as to whether the Committee had thought of reducing the number of required courses and increasing the number of elective courses in order to allow the student greater freedom in the selection of courses of particular interest.

Doctor Steele replied that the Committee had attempted to avoid an approach to this problem that would come from the building up of demands from interested groups. The Committee felt that in the sixty-four semester hours remaining in the last two years there would be ample opportunity for the student to gradually enrich the elective offerings.

Doctor Rowland asked whether there is going to be any movement to modify the law which requires the State Teachers Colleges to enroll only those students who sign an agreement to teach for two years in Pennsylvania.

Doctor Klonower replied that the matter had been discussed and that such a modification would be suggested at the next session of the Legislature.

Doctor Steele again emphasized the fact that this modification in the law is not necessary to set up the proposed revision since it is not the intention to set up a junior college situation. However, such a modification would give the State Teachers Colleges two years during which it could be determined whether the student is fitted for the teaching profession.

On motion of Doctor Steele, seconded by Doctor Rowland it was voted that the report be subjected to the most careful study by the members of the Board and by the faculties of the institutions and that a report in writing be made to the Committee not later than December 10, the report from each institution to indicate suggested changes in the set-up or raise questions concerning the proposed set-up.

Doctor Steele further suggested that the Committee would like to emphasize the fact that, if suggested additions to the curriculum are made, suggestions also be made as to the courses to be eliminated which would profitably make room for the additions.

Doctor Klonower stated that these two years must be studied in connection with the remaining two years of the present four-year curriculum.

3. Uniformity in the three years of education for a State Standard Limited Certificate

4. The content and arrangement of the fourth year of the elementary curriculum for students who have secured the State Standard Limited Certificate on a three year basis and have had teaching experience

Doctor Steele stated that the Committee had not yet attempted to revise the third and fourth years of the curriculum since this is bound up so closely with the proposed revision of the first two years.

5. The English-Speech Curriculum

Doctor Steele, Chairman of the Curricular Revision Committee presented the following report of the Committee:

"Report of the Curriculum Revision Committee
Regarding: Speech Curriculum

The Curriculum Revision Committee believes that in certain areas of the State there is need for an additional elective field to be known as SPEECH, this field to be comparable to the elective fields now offered in the secondary curriculum as English, Science, Mathematics, Geography, etc.

Speech will be open as an elective field -

first - to students pursuing the Secondary Curriculum - to be administered on the same basis as existing fields in this curriculum

second - to students in the Elementary Curriculum - as free electives during the course of the curriculum and/or subsequent to graduation. When a minimum of 18 semester hours of work in Speech has been completed, holders of the college certificate valid in the elementary field may have SPEECH added to the certificate.

Elective Arrangement in Speech.	clock hours	semester hours
I. Required of all Freshmen:		
a. Orientation in Speech or Survey of Speech (This course may not be counted in the 18 hour minimum required for certification)	3	2
II. Required for Speech Major:		
a. Speech Problems	3	2

	clock hours	semester hours
b. Play Production	3	2
c. Interpretative Reading	3	2
d. Either - Phonetics	3	2
or - Voice and Diction		

In addition to the required courses listed above in I and II, a minimum of 10 hours will be elected from III.

	clock hours	semester hours
III. Community Dramatics and Pageantry	3	2
Stagecraft and Scenic Design	3	2
Costuming and Make-up	3	2
Creative Dramatics	2	2
Psychology of Speech	3	2
Speech Pathology	3	2
Speech Clinic I	3	2
Speech Clinic II	3	2

(Note: Titles of various courses listed above are tentative)

. . . . . .

The Curriculum Committee recommends to the Board of Presidents:

1. That an elective field in Speech as outlined above be added to the curriculum.

2. That authority to offer work in Speech may be given to the State Teachers Colleges by the State Superintendent on satisfactory evidence -

   a. That a demand for teachers in Speech exists in the area served by the Teachers College

   b. That the facilities, equipment, and staff of the College are adequate and competent to carry on this work on a high degree of efficiency. Proper preparation in the field to be at least the Master's degree or its equivalent in the fields of Speech or Dramatics, such work to have been taken in a recognized graduate school having special departments of speech and dramatics. The minimum equipment shall include an audiometer and a speech recording and reproducing instrument.

Respectfully submitted,

Curriculum Revision Committee
T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele, Chairman"

November 20, 1936

Doctor Steele added that the Committee in formulating this report had covered practically every such curriculum offered in a State Teachers College and in such institutions as Northwestern University, Michigan and Iowa universities.

Doctor Rowland raised a question as to whether there will be a demand on the part of school districts for teachers equipped with this preparation which would justify the expense of operating such an additional elective field.

It was brought out that such a demand must exist before the State Superintendent of Public Instruction would approve the offering of this work in any institution.

Doctor Steele also stated that the Committee felt that such a demand does exist.

Doctor Haas asked what the cost of the "minimum equipment" would be.

Doctor Rohrbach replied that the cost for equipment would be from $800 to $1000 plus one additional faculty member.

On motion of Doctor Steele, seconded by Doctor Ross it was voted that the report be studied carefully by each President and their reactions sent to Doctor Steele by December 10 so that a further report may be made at the next meeting of the Board.

6. Rearrangement of the elective fields for prospective secondary school teachers

Doctor Steele stated that this item had been placed on the docket because of the confusion in the minds of some as to the extent of education for the elective fields. It is the common feeling that eighteen semester hours of work is the limit given in any subject in the State Teacners Colleges.

The Committee recommended that the catalogues of the State Teachers Colleges indicate the required courses in the several fields as well as the elective opportunities; the fact should be clearly developed in the catalogues that although eighteen semester hours are required as a major there are still eighteen hours to be completed as required work for certification in the field. This should be noted in the catalogues and the requirement indicated as thirty-six semester hours rather than eighteen semester hours. This same plan should be followed for all the other subjects in the secondary field.

The Committee recommends that the catalogues of the State Teachers Colleges follow the following arrangement of courses offered in the secondary curriculum:

1. Courses required of all candidates for a degree in the State Teachers Colleges

English	18 s.h.	+	18 s.h.	electives	=	36 s.h.
Social Studies	12 "	+	18 "	electives	=	30 "
Science	6 "	+	18 "	electives	=	24 "

*For complete report see pages 1121-1122.

It was suggested that the State Council of Education should be asked to increase the certification requirements to conform with the requirements for graduation.

7. Revision of the Health Education Curriculum

Doctor Steele submitted the following report of the Curricular Revision Committee:

"Report of the Curriculum Revision Committee
Regarding: Adjustments and Changes in Special Curricula

Since the four year curriculum in Health and Physical Education was approved in 1928, certain changes in the thinking and practice in this field have been recommended by the Department of School Health and Physical Education of the National Education Association and other accrediting agencies.

It seems wise to this committee, therefore, to suggest to the Board of Presidents that the heads of the special departments of Health and Physical Education together with the Presidents of the institutions in which such a curriculum is offered, constitute a committee to advise the Curriculum Revision Committee of the changes needed.

The Curriculum Revision Committee recommends that it be authorized to report subsequently to the Board of Presidents changes agreed upon by the heads of the special departments and the presidents of the colleges concerned in order that the Health and Physical Education curriculum may be brought into line with approved present practice.

Respectfully submitted,

Curriculum Revision Committee
T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
November 20, 1936 Robert M. Steele, Chairman"

On motion of Doctor Miller, seconded by Doctor Armstrong it was unanimously voted that the report be accepted for study by the heads of the Departments and the Presidents and that their reactions be submitted to the Committee prior to the next meeting of the Board.

It was further suggested that Doctor Klonower call a meeting of the Heads of the Departments of Health Education and the Presidents of the institutions in which this special curriculum is offered.

Doctor Rohrbach suggested that all special curricula be studied in this way.

8. Quality Point System and Test Periods

Doctor Steele submitted the following report for the Curricular Revision Committee:

"Report of the Curriculum Revision Committee
Regarding: Quality Point Systems, Test Periods, etc.

Following an informal discussion at the last meeting of the Board of Presidents, an inquiry was sent to the members of the Board requesting certain information regarding the grading systems in use, the test periods, and specific scholarship requirements for student teaching, secondary majors, et cetera. A tabulation of the information secured is furnished herewith.

The Curriculum Committee calls attention to extracts from Section 2005 of the School Laws:

'The Board of Presidents of the State Teachers Colleges shall consist of the presidents of the several colleges and the Superintendent of Public Instruction . . The board shall formulate the educational policies of the colleges . . . . . A majority of all members of the board shall constitute a quorum, and any action favored by a majority of the members shall, when approved by the Superintendent of Public Instruction, be binding upon all of the colleges.'

In view of the extent to which quality point systems or other specific scholastic requirements are used in the various Teachers Colleges, and further in view of the questions raised regarding the legality of such individual requirements, the Curriculum Revision Committee recommends to the Board a careful study of rating systems based on objective tests.

It recommends further, with the purpose of guaranteeing a minimum quality of instruction in the various courses, that the Board study the possibilities of developing uniform objective tests which may be used to supplement tests now in use.

The Committee recommends that experimental work in preparing such uniform tests begin with two subjects, one professional and one academic, and the Committee requests the authority of the Board to proceed with this work.

Respectfully submitted,

Curriculum Revision Committee
T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele, Chairman"

November 20, 1936

Summary of Inquiry Concerning
QUALITY POINT AND GRADING SYSTEMS, DESIGNATED EXAMINATION PERIODS,
AND SPECIFIC SCHOLARSHIP REQUIREMENTS
in Pennsylvania State Teachers Colleges

Institution	Q.P. System	Grading System	Test Periods	Specific Requirements	Uniform Ranking System
Bloomsburg	-	A - Very High B - High C - Medium D - Low but Passing E - Failure Cond. If cond. not removed within 1 yr. grade becomes an E, course must be repeated.	No	a. No deficiency in English Fund. or Comp. D's, E's, or Cond. in half or more to total cr. hrs. not permitted E's must be removed c. Participation in athletics, passing in 12 s.h.	Yes See Handbook Page 32-33
E. Stroudsburg	No	A - Excellent - 90 or above B - Good - 80-89 C - Fair - 70-79 D - Poor but Passing 60-69 E - Unsatisfactory not passing - below 60	18 wk.	a. Passing grades required b. Passing grades required c. Superior grades required for senior optional class attendance, or for carrying more than regular load on schedule	No
Edinboro	No	A - Exceptional (Not listed in catalog, secured this from transcript) B - Superior C - Average D - Inferior F - Failure	6 wk.	a. "G" average (Good) b. "Good" average c. "G" average for participation in athletics	No
Indiana	Yes	A - Excellent B - Good C - Fairly satisfactory D - Low but Passing F - Failure I - Incomplete because of satisfactory reason	No	a. C average b. C average c. C average	No

Institution	Q. P. System	Grading System	Test Periods	Specific Requirements	Uniform Ranking System
Mansfield	No	A - B - C D - Passing E - Incomplete	9 wks. and 18 wks.	a. Judgment of School Principals b. Judgment of Dean of Instruction	None
Millersville	No	Two systems: a. 70 - Passing on basis of 100 b. C - Passing B - A	9 wks.	a. Below 70 or C in two subjects deprives student of privilege of teaching b. None	--
Shippensburg	Yes	A - High Honor B - Honor C - Satisfactory D - Passing I - Incomplete E - Privilege of re-exam. F - Failure	6 wks. then at each subsequent 4 wks. Students may be exempt with grades of B or better at discretion of teacher	a. Q.P. equal to sem.hrs. earned thus far. b. Must have C average or better in each subject field taught in training school.	No (Objective tests to classify Freshmen, & for certain diagnostic purposes)
Slippery Rock	Yes	A - 3 Q.P. B - 2 Q.P. C - 1 Q.P. D - 0 Q.P. F - Failure	18 wks.	a. C average b. C average	No
West Chester	No	A - 93-100 B - 85 - 92 C - 77 - 84 D - 70 - 76 E - Failure with re-exam. privilege F - Failure without re-exam. privilege	18 wks.	Student may be dismissed from college if he does not make passing grade in at least 10 sem. hrs. during semester.	No

Institution	Q.P. System	Grading System	Test Periods	Specific Requirements	Uniform Ranking System
Lock Haven	Yes	A - Highest - 92-100 B - High - 84-91 C - Medium - 77-83 D - Low - 70-76 E - Lowest - Below 70 I - Incomplete	18 wks.	a. C average before assignment b. 128 quality points c. Athletics	No (Believe it better not to have a uniform system)
Clarion	No	Credit No credit With comments from individual teacher	Frequent exams. Comprehensive exams. at end of 18 wks.	a. Standard median in subjects of elementary curric. b. Standard median.	No
California	Yes	A - High Honor B - Honor C - Standard D - Below Standard E - Failure	No Failures reported each 6 weeks	a. Q.P. equal to number of sem.hrs. earned. b. C average or better c. C average or better, for graduation Schedule reduced on less than C average	No
Kutztown	Yes	C includes all between $+\frac{1}{2}$ sigma and $-\frac{1}{2}$ sigma B $+\frac{1}{2}$ sigma and $+1\frac{1}{2}$ sigma D $-\frac{1}{2}$ sigma and $-1\frac{1}{2}$ sigma A $+1\frac{1}{2}$ sigma and above E below $-1\frac{1}{2}$ sigma	Yes 6-12-18 weeks	a. We are administering tests with a view to determining standards b. A Q.P. average of one is required for graduation	Yes
Cheyney	Yes Just recently started - not a requirement for graduation				

On motion of Doctor Rowland, seconded by Mr. Swope it was voted that the report be accepted and that authorization be given to the Committee to carry out the recommendations of the report.

On motion of Doctor Steele, seconded by Doctor Riemer it was voted that the complete report of the Curricular Revision Committee be accepted.

In connection with the discussion of tests, Doctor Klonower distributed to the members of the Board a Bulletin of Information on the International Test Scoring Machine concerning which Doctor Ben D. Wood, Director of the Bureau of Collegiate Research of Columbia University, had appeared before the Board at a previous meeting.

B. Report of committee re "recognition by the Middle States Association"

Doctor Rowland, Chairman of the Committee, submitted the following report:

"Report of the Committee on Recognition of the State Teachers Colleges by the Association of Colleges and Secondary Schools of the Middle States and Maryland

to

The Board of Presidents

November 21, 1936

Gentlemen:

As previously reported to you, the special committee appointed by the Association to set up standards for accreditment for the State Teachers Colleges, will meet prior to the annual meeting of the Association following Thanksgiving, and will report to the annual meeting, presumably presenting the standards submitted to this Board by the committee at a previous meeting.

At that time it was suggested that your chairman secure from each of the presidents a judgment of the application of Standard V to his institution. Standard V, it will be remembered, deals with the size, preparation and teaching load of the faculty and suggests, for a college of approximately 100 students in a single curriculum a faculty of at least 8 with a corresponding increase in faculty for an increase in student body. It further suggests that the members of the faculty of professorial rank should have at least two years of post graduate study in their respective fields pursued in a recognized graduate school; and finally that the teaching schedules should

not exceed 16 hours per week per instructor and that classes of more than 30 students be interpreted as endangering educational efficiency.

The following is a table indicating the status of the State Teachers Colleges with reference to these standards:

Name of College	Enrollment	No. full-time instructors	Doctor's degree or equivalent	Median size of classes
Bloomsburg	687	Too small	Reported satisfactory	
California	741	44	9	30
Cheyney	155	No information rec'd		
Clarion	192	Satisfactory	3	Satisfactory
E.Stroudsburg	564	41	9	30
Edinboro	285	27	5	Inf.not rec'd
Indiana	1319	No information rec'd		
Kutztown	495	37	7	Inf.not rec'd
Lock Haven	412	No information rec'd		
Mansfield	580	Satisfactory	15	Satisfactory
Millersville	510	Satisfactory	5	Satisfactory
Shippensburg	465	33	6	30
Slippery Rock	659	Satisfactory	Satisfactory	57 classes over 30
West Chester	1262	Specific information not given		30-35"

On motion of Doctor Rowland, seconded by Doctor Haas and Doctor Riemer it was voted that the report of the committee be accepted.

C. Report of committee re "service areas of the State Teachers Colleges"

Doctor Armstrong, Chairman of the Committee, stated that the committee had no report to present at this time and requested that the item be continued on the docket for the next meeting of the Board.

D. Report of Committee on Solicitation of Students

Doctor Steele, Chairman of the Committee, submitted a report setting forth certain rules concerning the solicitation of students.

On motion of Doctor Rowland, seconded by Doctor Haas it was voted that the report be referred back to the Committee, that copies of the report be furnished to each member of the Board for consideration, and that the committee report back at the next meeting of the Board.

E. Report of Budget Committee - 1937-39

1. Salary Adjustments

Doctor Miller, Chairman of the Budget Committee, reported for the Committee. He stated that there was no report on item 1 at this time.

At this point Doctor Ade stated that he had appointed a Committee on Salary Adjustments to consider the very unusual cases which had been presented to him and to Doctor Klonower from time to time. The Committee consists of Mr. Swope, Doctor Haas, Doctor Miller, and Doctor Klonower.

2. Allocations for 1937-38

Doctor Miller stated that the Committee had no report on item 2 to make at this time. He called attention to the letter sent out by Mrs. Emma Guffey Miller, President of the Association of Trustees of the Pennsylvania State Teachers Colleges, to each Trustee calling attention to the needs of the colleges.

3. Adjustment of cooperative teacher reimbursement for the biennium, 1937-39

Doctor Miller, Chairman of the Budget Committee, submitted the following report for the Committee:

"Report of the Budget Committee

The Budget Committee recommends that a change be made in the method of payment of cooperative teachers effective the beginning of the next biennium. The Committee recommends that all cooperative teachers be paid on the basis of a unit of service as follows:

1. A unit of service is to be interpreted as the assignment of one student teacher per cooperative teacher for one period a day for one semester.

2. That cooperative teachers shall be paid an initial salary of $25 per unit of service with increments of $5 per year until a maximum of $50 per unit is reached. The salaries of present cooperative teachers will be adjusted on the basis of past experience as cooperative teachers within the institution.

The Budget Committee also recommends that the Curricular Revision Committee review the relationship of credit to time hours which student teaching has in the present curriculum.

Respectfully submitted,

Francis B. Haas
Carmon Ross
T. T. Allen
Q. A. W. Rohrbach
November 20, 1936 C. S. Miller, Chairman"

Doctor Rowland stated he had taken the matter up with his cooperative teachers and that they had two principal objections to the plan; first, that there is no provision for increments based on advanced preparation, and second, that the amount of $25 per unit of service is inadequate.

There was considerable discussion concerning the definition of the "unit of service" and there appeared to be considerable lack of uniformity in the interpretation of this definition.

On motion of Doctor Haas, seconded by Doctor Rowland it was voted that the report be referred back to the Budget Committee for further clarification and report at the next meeting of the Board.

Doctor Rowland emphasized the fact that there are two factors which should seriously be considered before putting such a plan into effect; first, the good will of the community and second, the relationship of professional growth to the increments of salary.

4. Ranking of faculty members

Doctor Miller stated that Doctor Rohrbach is working on this item and is collecting data on the subject. A report will be submitted at the next meeting of the Board.

F. Report of Committee on Athletics re "Formation of a Pennsylvania Teachers College Athletic Conference"

On motion of Doctor Allen, seconded by Mr. Swope it was voted that this item be removed from the docket.

G. Report of Fee Committee re Advisability of a uniform housing and boarding fee for summer school students for five days a week

Doctor Haas, Chairman of the Fee Committee, stated that the Committee had no report to present at this time. He asked how many institutions wish a rate devised.

It appeared that only a few of the institutions wished such a rate devised.

It was moved by Doctor Haas and seconded by Doctor Ross that the Fee Committee be authorized to develop a uniform housing and boarding fee for summer school students for five days a week. The motion did not carry.

H. Evaluation of credits from State Teachers Colleges for pre-professional purposes other than teaching

Doctor Klonower stated that at a previous meeting of the Board it was decided to have Doctor Newpher or Mr. Pentz appear before the Board to discuss this item. Due to the absence of both Doctor Newpher and Mr. Pentz, it was decided that the item should be continued on the docket for the next meeting of the Board.

I. Report of Committee on Entrance Requirements re "Program of the National Committee for Mental Hygiene"

Doctor Steele, Chairman of the Committee on Entrance Requirements, asked that this item be postponed until the next meeting of the Board.

J. Interpretation of the resolution re the addition of elementary certification to secondary certificates

Doctor Ross stated that this item had been placed on the docket at his request. He stated that he had great difficulty in providing a sufficient number of elementary courses without duplication to make up the thirty semester hours of credit.

It was suggested that Doctor Ross should work out this problem with Doctor Klonower since it seemed to work no great hardship on any other institution.

The Board adjourned for luncheon at 12:50 and reconvened at 1:50 o'clock.

K. Report of committee re "Calendar 1937-38"

Doctor Haas explained that in accordance with the usual custom, the Calendar Committee had presented the calendar at the September meeting of the Board for study and consideration by the Presidents and had suggested that it be acted upon finally at the November meeting. A copy of the Calendar follows:

TENTATIVE CALENDAR 1937-1938

Prepared by the Committee on Calendar:

T. T. Allen
Vacancy
Francis B. Haas, Chairman

SUMMER SESSION - 1937

Registration Day	Monday, June 14
	June 21
Classes Begin	Tuesday, June 15
	June 22
Entrance Examinations	Friday, July 16
Session Ends	Saturday, July 24
	July 31

POST SESSION - 1937

Session Begins	Monday, July 26
	Aug. 2
Session Ends	Saturday, Aug. 14
	Aug. 21

FIRST SEMESTER 1937-1938

Final Date for Entrance Examinations	Tuesday, Sept. 7
Registration and Classification of all Freshmen	Wednesday, Sept. 8
Registration and Classification of all Other Classes	Thursday, Sept. 9
Classes Begin	Friday, Sept. 10
Thanksgiving Recess Begins	Wednesday, 12M., Nov. 24
Thanksgiving Recess Ends	Monday, 12M., Nov. 29
Christmas Recess Begins	Wednesday, 12M., Dec. 21
Christmas Recess Ends	Tuesday, 12M., Jan. 4
First Semester Ends	After last class, Friday, Jan. 14

SECOND SEMESTER 1937-1938

Second Semester Begins	Tuesday, 12M.,	Jan. 18
Easter Recess Begins	After Last Class, Thursday,	Apr. 14
Easter Recess Ends	Monday, 12M.,	Apr. 25
Class Work Ends	After Last Class, Friday,	May 20

COMMENCEMENT 1938

Alumni Day	Saturday,	May 21
Baccalaureate Sermon	Sunday,	May 22
Senior Day, Ivy Day, Class Night	Monday,	May 23
Commencement	Tuesday,	May 24

Note: 1. Local items and details, other than indicated, to be arranged by the individual Colleges.
2. Other than Commencement Day, the Commencement Week Activities are merely suggestive.
3. The Training School Calendar is not included and is to be arranged by the individual Colleges.

Mr. Swope raised a question concerning the opening and closing of vacations at noon and stated that there had been considerable objection at his institution to this particular phase of the calendar.

On motion of Doctor Rowland, seconded by Doctor Miller it was voted to accept the report of the Calendar Committee and adopt the uniform calendar as presented.

Mr. Swope voted "no" on this motion.

III. New Business

A. Private Music Lessons - State Teachers Colleges

Doctor Klonower stated that he had sent a letter to each President explaining the procedure of the employment and payment of private studio teachers in the field of music. This represented an informal opinion of the Attorney General's Office. It was brought out that there appeared to be no difficulty concerning the administration of this plan.

B. Memorandum of Agreement for students unable to pay fees in advance

Doctor Klonower stated that Mr. Jackson E. Scarl, Director of the Bureau of Institutional Collections, Department of Revenue, had reported that in at least one institution large sums of money remain uncollected.

Doctor Klonower read a Memorandum of Agreement and Warrant of Attorney to Confess Judgment suggested by Mr. Scarl as a solution of the problem.

It was brought out that no such stringent methods should be necessary since the Fee Schedule provides that all fees must be paid in advance and, in cases where the student is allowed to continue for a time without the payment of fees, unless payment is made within a reasonable time he is dropped from the school.

On motion of Doctor Rowland, seconded by Doctor Hill it was voted that the matter be referred to the Fee Committee for study.

C. Prerequisites in the fields of Music and Art

Doctor Klonower stated that this question grew out of the study made sometime ago where it was brought out that only fifty per cent of the students in the State Teachers Colleges had had previous training in music before entering the institutions, although the School Code specifically provides for the teaching of music and art as subjects of the elementary curriculum.

Doctor Haas suggested that a prerequisite might be set up which would allow only those students who had had these subjects in the elementary or high school to enter the State Teachers Colleges.

Doctor Ade suggested that Doctor Klonower gather the facts in the matter and present them before the Administrative Council of the Department of Public Instruction to see what the Department could do to help.

On motion of Doctor Tanger, seconded by Doctor Miller it was voted that the matter be referred to the Committee on Entrance Requirements for study.

Doctor Rowland stated that a prerequisite as suggested by Doctor Haas would enforce the demands of the Department of Public Instruction.

D. Secondary Teacher Education Program of the Committee of Liberal Arts Colleges; Twenty-four semester hours of professional courses

Doctor Klonower stated that copies of this program would be sent to each President for his consideration.

E. Fees for extension or part-time courses for Out-of-State Students

On motion of Doctor Rowland, seconded by Doctor Ross it was voted that the item be referred to the Fee Committee for study and report at the next meeting of the Board.

F. Service area in-service teacher education and supervisors

Doctor Cressman, Director of the Bureau of Instruction, appeared before the Board to present an experimental program for the improvement of instruction in the secondary schools. In this program the State Teachers Colleges would cooperate with the Bureau of Instruction by furnishing specialists in the various subject fields to go into the high schools as "visitors." These persons might spend a full day going over the high school and, at the the end of the day, meet the high school teacher of the particular subject and go over problems with him. The reports of the persons acting as "visitors" from the Bureau of Instruction and from the State Teachers College in the service area of the high school would then be combined and sent to the high school.

A discussion of the expenses involved on the part of these instructors in the State Teachers colleges brought out the fact that such expenses should be borne by the high school which invites the instructor to visit the school.

Doctor Klonower stated that a detailed statement of the program would be prepared by Doctor Cressman and distributed to each member of the Board for study and that the item would be continued on the docket for the next meeting of the Board in January.

On motion of Doctor Steele, seconded by Doctor Tanger it was voted that such a specific statement be furnished to each President for his reaction.

G. A possible plan for the exchange of instructors by the State Teachers Colleges for the summer session

On motion of Doctor Rowland, seconded by Doctor Ross it was voted that this item be continued on the docket for the next meeting of the Board.

H. The possibilities of securing Federal aid for the State Teachers Colleges under the new vocational education set-up

Doctor Klonower asked Doctor Cressman if it might be possible to subsidize commercial education and industrial arts in the State Teachers Colleges.

Doctor Cressman stated that the law does not provide for the reimbursement of commercial education. He stated that there is $900,000 which is available for "occupations."

Doctor Klonower raised a question concerning the availability of money for nursery school situations.

Doctor Cressman stated that the funds could not be used to cover nursery school situations.

Doctor Ross raised a question concerning the establishment of a curriculum in agricultural education.

Doctor Klonower stated that there is only one institution in Pennsylvania approved for this field and that is the Pennsylvania State College.

It was brought out that these subsidies could be used only in part payment of teachers' salaries and would not provide for equipment.

I. The increased cost of conducting the dining room for the current year of the biennium

On motion of Doctor Miller, seconded by Doctor Rowland it was voted that this item be removed from the docket.

On motion of Doctor Rohrbach, seconded by Mr. Swope it was voted that the matter of the increased cost of maintaining the dining room during the next biennium be referred to the Fee Committee for consideration and report in regard to any change in fee.

J. The development of helpful information concerning fiscal affairs in the State Teachers Colleges

Doctor Klonower reminded the Presidents that Doctor Haas and Mr. McClure and he had been appointed by the Association of

Trustees of the Pennsylvania State Teachers Colleges as a committee to prepare a simple statement concerning the fiscal affairs of the State Teachers Colleges.

He stated that the Committee wished to report progress and expressed the desire that the item be continued on the docket.

On motion of Doctor Miller, seconded by Doctor Steele it was voted that the report of the committee be accepted.

K. The development of cooperative film libraries in the State Teachers Colleges

Doctor Klonower stated that a letter had been sent to each President with reference to the development of cooperative film libraries in response to a request of the United States Office of Education for a composite report on this phase of activities in the State Teachers Colleges. He stated that it is thought that Pennsylvania might be designated as the model state in this matter and that some help in the form of films might be available from the Office of Education.

Doctor Miller suggested that Doctor Rowland send a copy of his report to Doctor Klonower to each President for his guidance.

Doctor Fausold suggested that the Presidents might request that sound films be purchased by the State Library to supplement the programs developed in the State Teachers Colleges.

L. Statistical Charts:

1. List of Graduates who Received Certificates of Graduation, Post-Summer Session - 1936

A copy of this chart follows page 1122 as Exhibit "A".

2. Number of Degree Graduates, Indicating Elective Fields - State Teachers Colleges, Post-Summer Session - 1936

A copy of this chart follows page 1122 as Exhibit "B".

3. Graduates of Accredited Liberal Arts Colleges and Universities in Pennsylvania as of the May-June 1936 Commencements and Number and Percentage of These Graduates who are Planning to Teach

A copy of this chart follows page 1122 as Exhibit "C".

4. Report of Tentative Enrollments in State Teachers Colleges - September 1936

A copy of this chart follows page 1122 as Exhibit "D".

5. Summary of Enrollments in Pennsylvania State Teachers Colleges as of October 15, 1936

A copy of this chart follows page 1122 as Exhibit "E".

M. Meeting of the Deans of Instruction

A copy of the Docket of the Meeting of the Deans of Instruction held Tuesday, October 20, 1936 follows page 1122 as Exhibit "F".

IV. Miscellaneous

A. Fee to cover breakage

Doctor Rohrbach asked how the Presidents handle breakage in their particular institution. He suggested that a breakage deposit might be set up.

Doctor Haas stated that this matter had been discussed several times and it was felt that the amount of machinery necessary to set up in order to secure refunds after deposits were made was too great to be worth the effort. He stated that funds to cover breakage had been included in the contingent fee.

On motion of Doctor Miller, seconded by Mr. Swope it was voted that the Fee Committee be instructed to present a report at the next meeting of the Board with respect to the advisability of exacting a fee to cover breakage and damage.

Presidents Allen, Haas, Riemer and Tanger voted "no" on this motion.

The Board adjourned at 3:30 o'clock

Secretary

Approved: Dec 11, 1936

Lester K. Ade
Superintendent of Public Instruction

Report of the Curriculum Revision Committee
Regarding: Rearrangement of Elective Fields for Prospective Secondary School Teachers

This committee recommends that the catalogs of the State Teachers Colleges of Pennsylvania contain an announcement of the arrangement of the required and elective courses in each field of concentration offered in the secondary curriculum so as to show clearly the number of semester hours of work completed in each field before certification.

The following is suggested as a pattern for such an arrangement:

REQUIRED AND ELECTIVE COURSES
in Elective Fields
for prospective high school teachers

		Hours	Credit
I. ENGLISH	MINIMUM REQUIRED FOR CERTIFICATION	36	36

A. Courses required of all students enrolled in the Secondary curriculum

		hrs - cr.	
1.	English I	3 - 3	
2.	English Activities	3 - 3	
3.	English II	3 - 3	
4.	English III	3 - 3	
5.	Literature I	3 - 3	
6.	Literature II	3 - 3	18 - 18

B. Required courses for students majoring in English

1.	Philology and Grammar	3 - 3	
2.	Contemporary Poetry	3 - 3	
3.	Shakespeare	3 - 3	
4.	Modern Novel	3 - 3	12 - 12

C. Elective courses (At least 6 sem.hrs. must be chosen from the following:

1.	Short Story	3 - 3	
2.	Victorian Prose & Poetry	3 - 3	
3.	Foreign Classics	3 - 3	
4.	Pre-Shakespearean Lit.	3 - 3	
5.	Dramatic English	3 - 3	6 - 6

	hours	credit
II. Social Studies MINIMUM REQUIRED FOR CERTIFICATION	29 -	29

A. Courses required of all students enrolled in the Secondary curriculum

	hours	credit	
1. History of Civilization	3 -	3	
2. American Government	2 -	3	
3. Educational Sociology	3 -	3	
4. Guidance	2 -	2	11 - 11

B. Required courses for students majoring in Social Studies

1. Early European History	3 -	3	
2. Modern European History	3 -	3	
3. American History to 1865	3 -	3	
4. Social and Ind. History of U.S.	3 -	3	12 - 12

C. Elective Courses. At least 6 sem. hrs. must be chosen from the following:

1. Political Science	3 -	3	
2. Origin of Social Institutions	3 -	3	
3. History of Latin America	3 -	3	
4. Economics	3 -	3	6 - 6

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

September 23, 1936

List of Graduates who Received Certificates of Graduation
Post-Summer Session - 1936
Classified According to Curriculums Completed

INSTITUTION	Total Number of Graduates All Curriculums	Two-year Curriculums						Four-year Curriculums														State Standard Limited Certificates
		TOTAL	Group I	Group II	Group III	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who returned for Graduation	TOTAL	Kindergarten	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who return'd for Degree	
TOTAL	56	-	-	-	-	-	--	56	-	10	13	1	24	2	1	2	1	1	1	14	42	36
Bloomsburg	4	-	-	-	-	-	-	4	-	-	-	-	3	-	1	-	-	-	-	2	2	3
California	11	-	-	-	-	-	-	11	-	1	4	-	5	-	-	-	-	1	-	5	6	3
Cheyney	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clarion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3
E. Stroudsburg	2	-	-	-	-	-	-	2	-	-	1	-	-	-	-	1	-	-	-	-	2	-
Edinboro	3	-	-	-	-	-	-	3	-	-	1	-	1	1	-	-	-	-	-	-	3	2
Indiana	7	-	-	-	-	-	-	7	-	3	2	-	1	1	-	-	-	-	-	1	6	9
Kutztown	4	-	-	-	-	-	-	4	-	2	-	-	2	-	-	-	-	-	-	-	4	2
Lock Haven	1	-	-	--	-	-	-	1	-	1	-	-	-	-	-	-	-	-	-	1	-	4
Mansfield	1	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	1	-	-	-	1	1
Millersville	6	-	-	-	-	-	-	6	-	1	-	-	5	-	-	-	-	-	-	-	6	1
Shippensburg	8	-	-	-	-	-	-	8	-	-	4	-	4	-	-	-	-	-	-	1	7	-
Slippery Rock	2	-	-	-	-	-	-	2	-	1	1	-	-	-	-	-	-	-	-	1	1	2
West Chester	7	-	-	-	-	-	-	7	-	1	-	1	3	-	-	1	-	-	1	3	4	6

Exhibit "B"

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

NUMBER OF DEGREE GRADUATES, INDICATING ELECTIVE FIELDS

STATE TEACHERS COLLEGES

POST - SUMMER SESSION - 1936

	Elective Field / Elective Field	English	French	Geography	Latin	Mathematics	Science	Social Studies	Biological Science	Number with no Electives	TOTAL
SECONDARY	English	X	-	1	-	1	1	6	-	X	9
	French	X	X	-	-	1	-	1	-	X	2
	Geography	X	X	X	-	1	-	3	-	X	4
	Latin	X	X	X	X	-	-	-	1	X	1
	Mathematics	X	X	X	X	X	3	1	-	X	4
	Science	X	X	X	X	X	X	3	-	X	3
	Social Studies	X	X	X	X	X	X	X	1	X	1
SPECIAL	Art	-	-	-	-	-	-	-	-	2	2
	Commerce	-	-	-	-	-	-	1	-	-	1
	Health Education	-	-	-	-	-	-	1	-	1	2
	Home Economics	-	-	-	-	-	-	-	-	-	-
	Industrial Arts	-	-	-	-	1	-	-	-	-	1
	Music	-	-	-	-	-	-	-	-	1	1
Elementary		X	X	X	X	X	X	X	X	25	25
Kindergarten		X	X	X	X	X	X	X	X	-	-
Totals		-	-	1	-	4	4	16	2	29	56

September 23, 1936

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

Exhibit "C"

GRADUATES OF ACCREDITED LIBERAL ARTS COLLEGES AND UNIVERSITIES IN PENNSYLVANIA AS OF THE MAY - JUNE 1936 COMMENCEMENTS, AND NUMBER AND PERCENTAGE OF THESE GRADUATES WHO ARE PLANNING TO TEACH

INSTITUTION	Total Number of Graduates (All curricula) May-June 1936 COMMENCEMENT	Number of these Graduates who are planning to teach				Per cent Graduates Preparing to Teach	
		Total	Elementary	Secondary	Special	1936	1935
T O T A L	8695	2803	183	2233	387	32.2	33.8
Albright College	50	31	-	31	-	62.0	46.4
Allegheny College	87	43	4	39	-	49.4	43.5
Beaver College	75	57	26	18	13	76.0	56.1
Bryn Mawr College	92	-	-	-	-	00.0	00.0
Bucknell University	179	62	2	60	-	34.6	41.3
Carnegie Institute	588	103	-	a103	-	17.5	15.3
Cedar Crest College	30	20	-	20	-	66.7	75.8
College Misericordia	73	68	-	62	6	93.1	100.0
Dickinson College	119	38	-	38	-	31.9	34.9
Drexel Institute	243	38	-	38	-	15.6	11.0
Dropsie College	1	-	-	-	-	00.0	00.0
Duquesne University	81	44	-	44	-	54.3	14.3
Elizabethtown College	17	7	1	4	2	41.2	95.8
Franklin & Marshall	139	37	-	37	-	26.6	29.5
Geneva College	92	66	24	b 42	-	71.7	71.0
Gettysburg College	72	24	-	24	-	33.3	33.3
Grove City College	91	60	-	c 44	16	65.9	72.1
Haverford College	71	-	-	-	-	00.0	00.0
Immaculata College	34	32	-	32	-	94.1	100.0
Juniata College	76	61	1	41	19	80.3	72.0
Lafayette College	162	12	-	12	-	7.5	12.3
LaSalle College	54	10	-	10	-	18.5	38.3
Lebanon Valley College	90	58	2	37	19	64.4	100.0
Lehigh University	241	5	-	5	-	2.1	1.2
Lincoln University	42	13	-	13	-	31.0	33.3
Marywood College	188	176	1	175	-	93.6	99.3
Mercyhurst College	31	25	-	25	-	80.6	100.0
Moore Institute	32	9	-	-	9	28.1	-
Moravian College	23	12	-	12	-	52.2	45.2
Moravian College for Women	18	5	-	5	-	27.8	63.6
Mount Mercy College	25	6	-	5	1	24.0	82.4
Mt. St. Joseph College.	35	13	-	13	-	37.1	40.0
Muhlenberg College	96	54	30	24	-	56.3	51.7
Pa. College for Women	63	22	-	22	-	34.9	42.0
Pa. Military College	16	-	-	-	-	0.0	0.0
Pa. State College	831	269	-	269	-	32.4	20.4
Phila. Col. Phar. & Sci.	101	-	-	-	-	0.0	0.0
Rosemont College	54	22	-	22	-	40.7	25.7
Seton Hill College	46	33	-	27	6	71.7	75.0
St. Francis College	34	15	-	15	-	44.1	52.2
St. Joseph's College	78	18	-	18	-	23.2	16.2
St. Thomas College	128	106	-	106	-	82.8	77.2
St. Vincent College	34	10	-	10	-	29.4	21.4
Susquehanna University	65	55	-	55	-	84.6	78.2
Swarthmore College	108	21	1	20	-	19.4	13.8
Temple University	701	379	15	158	206	54.1	41.3
Thiel College	36	29	-	29	-	80.6	48.9
Univ. of Pennsylvania	1508	189	14	d130	45	12.5	20.6
Univ. of Pittsburgh	1053	196	61	90	45	18.6	24.0
Ursinus College	90	60	-	60	-	66.7	56.2
Villa Maria College	20	18	1	17	-	90.0	100.0
Villanova College	136	10	-	10	-	7.4	20.5
Washington & Jefferson	86	29	-	29	-	33.7	41.9
Waynesburg College	54	48	-	e48	-	88.9	76.8
Westminster College	114	49	-	49	-	43.0	62.0
Wilson College	92	36	-	36	-	39.1	61.5

a = Includes 36 Graduates who prepared in Elementary Field also.
b = " 7 " " " " "
c = " 5 " " " " "
d = " 5 " " " " "
e = " 12 " " " " "

Exhibit "D"

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

REPORT OF TENTATIVE ENROLLMENTS IN STATE TEACHERS COLLEGES - SEPTEMBER 1936

CURRICULUM	Total Number of Students Enrolled	Total No. of New Students Enrolled	BLOOMSBURG		CALIFORNIA		CHEYNEY		CLARION		E. STROUDSBURG		EDINBORO		INDIANA		KUTZTOWN		LOCK HAVEN		MANSFIELD		MILLERSVILLE		SHIPPENSBURG		SLIPPERY ROCK		WEST CHESTER	
			T	N	T	N	T	N	T	N	T	N	T	N	T	N	T	N	T	N	T	N	T	N	T	N	T	N	T	N
TOTAL	8085	3070	676	262	727	281	129	32	183	76	542	165	275	114	1297	542	476	209	398	169	550	187	502	166	444	190	643	265	1243	412
Four-year Elementary	3579	1482	235	114	417	189	104	23	109	48	177	60	146	70	539	252	215	98	81	28	226	72	240	73	282	130	321	153	487	172
Secondary	2388	753	222	76	192	51	-	-	71	25	203	52	84	22	235	69	187	66	156	65	175	56	168	56	162	60	156	48	377	107
Art	161	76	-	-	-	-	-	-	-	-	-	-	45	22	54	20	62	34	-	-	-	-	-	-	-	-	-	-	-	-
Commerce	494	194	216	71	-	-	-	-	-	-	-	-	-	-	278	123	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health	537	184	-	-	-	-	-	-	-	-	162	53	-	-	-	-	-	-	29	11	-	-	-	-	-	-	155	58	191	62
Home Economics	194	86	-	-	-	-	17	8	-	-	-	-	-	-	102	45	-	-	-	-	75	33	-	-	-	-	-	-	-	-
Industrial Arts	199	65	-	-	116	40	8	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75	24	-	-	-	-	-	-
Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Music	338	129	-	-	-	-	-	-	-	-	-	-	-	-	89	33	-	-	-	-	69	25	-	-	-	-	-	-	180	71
Others	195	101	3	1	2	1	-	-	3	3	-	-	-	-	-	-	12	11	132	65	5	1	19	13	-	-	11	6	8	-

T - Total Number of Students Enrolled

N - Number of New Students Enrolled

September 18, 1936

SUMMARY OF ENROLLMENTS IN PENNSYLVANIA STATE TEACHERS COLLEGES

Covering Number of Different Students as of October 15, 1936

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

Exhibit "E"

Class I Students Full-Time Teacher Training in Regular Curricula As of October 15, 1936			TOTAL	Bloomsburg	California	Cheyney	Clarion	E.Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
1			2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	TOTAL-Class I Students		8326	687	741	155	192	564	285	1319	495	412	580	510	465	659	1262
*		First Semester	1514	117	177	40	50	65	68	237	96	94	84	73	109	146	158
Elementary	1582	Second Semester	68	2	15	-	1	1	2	10	5	2	2	3	2	19	4
Four-year Elementary (Primary)		Second Year	488	28	56	3	11	21	17	100	16	33	30	31	18	43	81
		Third Year	173	7	16	8	3	1	4	28	13	13	6	16	8	12	40
	798	Fourth Year	137	6	7	2	3	1	2	30	7	12	6	17	7	7	30
Four-year Elementary (Intermed.)		Second Year	862	47	129	31	35	58	51	115	45	49	82	28	38	70	84
		Third Year	185	5	17	24	-	14	4	18	8	10	12	18	12	13	30
	1190	Fourth Year	143	5	4	12	1	11	2	9	2	4	8	19	22	9	35
Four-year Elementary (Rural)		Second Year	149	18	-	-	8	-	-	-	15	-	-	56	26	8	18
		Third Year	21	8	-	-	1	-	-	-	1	-	-	-	4	-	7
	178	Fourth Year	8	-	-	-	-	-	-	-	-	-	-	1	4	-	3
Secondary		First Year	754	69	50	-	28	62	25	67	58	55	43	60	53	57	122
		Second Year	644	54	41	-	28	51	26	54	78	40	57	30	45	40	105
		Third Year	565	56	48	-	16	66	15	51	48	38	46	45	29	30	77
	2475	Fourth Year	512	39	50	-	9	42	23	67	36	28	39	38	38	34	79
Art		First Year	67	-	-	-	-	-	20	16	31	-	-	-	-	-	-
		Second Year	43	-	-	-	-	-	14	15	14	-	-	-	-	-	-
		Third Year	50	-	-	-	-	-	7	11	12	-	-	-	-	-	-
	163	Fourth Year	23	-	-	-	-	-	5	13	5	-	-	-	-	-	-
Commerce		First Year	210	82	-	-	-	-	-	128	-	-	-	-	-	-	-
		Second Year	141	60	-	-	-	-	-	81	-	-	-	-	-	-	-
		Third Year	86	46	-	-	-	-	-	40	-	-	-	-	-	-	-
	504	Fourth Year	67	33	-	-	-	-	-	34	-	-	-	-	-	-	-
Health Education		First Year	198	-	-	-	-	62	-	-	-	10	-	-	-	60	66
		Second Year	151	-	-	-	-	39	-	-	-	12	-	-	-	34	66
		Third Year	110	-	-	-	-	31	-	-	-	11	-	-	-	30	38
	560	Fourth Year	101	-	-	-	-	39	-	-	-	1	-	-	-	33	28
Home Economics		First Year	89	-	-	9	-	-	-	48	-	-	32	-	-	-	-
		Second Year	45	-	-	3	-	-	-	23	-	-	19	-	-	-	-
		Third Year	35	-	-	6	-	-	-	15	-	-	14	-	-	-	-
	203	Fourth Year	34	-	-	1	-	-	-	20	-	-	13	-	-	-	-
Industrial Arts		First Year	68	-	40	4	-	-	-	-	-	-	-	24	-	-	-
		Second Year	63	-	36	7	-	-	-	-	-	-	-	20	-	-	-
		Third Year	35	-	17	2	-	-	-	-	-	-	-	16	-	-	-
	206	Fourth Year	40	-	22	3	-	-	-	-	-	-	-	15	-	-	-
Kinder-garten		First Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Second Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	Third Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Fourth Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Music		First Year	127	-	-	-	-	-	-	30	-	-	28	-	-	-	69
		Second Year	100	-	-	-	-	-	-	34	-	-	18	-	-	-	48
		Third Year	57	-	-	-	-	-	-	13	-	-	15	-	-	-	29
	341	Fourth Year	57	-	-	-	-	-	-	14	-	-	10	-	-	-	33
Others	126		126	5[a]	16[a]	-	3[a]	-	-	-	15[a]	-	11[a]	-	50[b]	14[a]	12[a]

a. College Graduates
b. 8 1st yr., 18 2nd yr., 14 3rd yr., 10 4th yr. Students - Cooperative Ed. Curriculum
* All Elementary Curricula TOTAL: 3748

Class II Students in Extension Courses	No. of Centers where Classes Are Held	Enrollment of Teachers in Service	Length of Lessons in Minutes	Number of Day and Resident Students: Total Day	Total Resident	Class I Day	Class I Resident	Class III Day	Class III Resident	Class IVA Day	Class IVA Resident
17	18	19	20	21	22	23	24	25	26	27	28
TOTAL	14	442	80-100-120 150-200	5287	4253	4073	4253	1124	-	90	-
Bloomsburg	-	-	-	549	289	398	289	91	-	60	-
California	-	-	-	737	197	544	197	174	-	19	-
Cheyney	-	-	-	65	90	65	90	-	-	-	-
Clarion	-	-	-	192	74	118	74	74	-	-	-
E. Stroudsburg	1	35	80	180	389	175	389	5	-	-	-
Edinboro	4	135	100-150-200	211	116	169	116	42	-	-	-
Indiana	-	-	-	638	844	475	844	158	-	5	-
Kutztown	-	-	-	370	296	199	296	171	-	-	-
Lock Haven	4	157	120-150	240	172	240	172	-	-	-	-
Mansfield	-	-	-	318	306	274	306	41	-	3	-
Millersville	-	-	-	462	220	290	220	169	-	3	-
Shippensburg	2	21	150	288	236	227	236	61	-	-	-
Slippery Rock	3	24	120	342	326	333	326	9	-	-	-
West Chester	-	-	-	695	696	566	696	129	-	-	-

COLLEGES	Class I Full-time Students Regular Curricula: TOTAL	MALE	FEMALE	Class III Part-time Campus Students taking less than 13 s.h.: TOTAL	MALE	FEMALE	Class IV (Part-time Studio Students Lessons Individual Teacher-Pupil Basis) A. Part-time ONLY B. Regular Students - EXTRA work: TOTAL A	TOTAL B	MUSIC A	MUSIC B	OTHERS A	OTHERS B
TOTAL	8326	3132	5194	1124	358	766	90	32	87	32	3	-
Bloomsburg	687	301	386	91	37	54	60	3	60	3	-	-
California	741	287	454	174	69	105	19	5	19	5	-	-
Cheyney	155	47	108	-	-	-	-	-	-	-	-	-
Clarion	192	76	116	74	33	41	-	-	-	-	-	-
E. Stroudsburg	564	280	284	5	2	3	-	-	-	-	-	-
Edinboro	285	103	182	42	15	27	-	-	-	-	-	-
Indiana	1319	359	960	158	52	106	5	4	5	4	-	-
Kutztown	495	201	294	171	32	139	-	-	-	-	-	-
Lock Haven	412	169	243	-	-	-	-	-	-	-	-	-
Mansfield	580	201	379	41	5	36	3	6	3	6	-	-
Millersville	510	216	294	169	64	105	3	3	-	3	3	-
Shippensburg	465	217	248	61	30	31	-	-	-	-	-	-
Slippery Rock	659	251	408	9	5	4	-	-	-	-	-	-
West Chester	1262	424	838	129	14	115	-	11	-	11	-	-

Class V Pupils in Practice School	TOTAL	Bloomsburg	California	Cheyney	Clarion	E.Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	17283	3424	1913	60	401	912	981	1914	875	450	650	578	1340	1301	2484
Campus Schools	4084	283	182	60	201	316	-	408	264	450	481	578	142	524	215
Local Schools	7532	1854	115	-	200	493	320	513	611	-	169	-	1163	-	20[illegible]4
Non-Local Schools	5667	1307	1616	-	-	103	661	993	-	-	-	-	35	777	1[illegible]5

DISTRIBUTION OF STUDENTS BY COUNTIES IN STATE TEACHERS COLLEGES - AS OF OCTOBER 15, 1936

COUNTY	TOTAL	Bloomsburg	California	Cheyney	Clarion	E. Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	8326	687	741	155	192	564	285	1319	495	412	580	510	465	659	1262
Adams	49	2	-	-	-	-	-	1	1	-	-	6	33	-	6
Allegheny	482	-	77	4	5	1	9	184	-	5	-	2	1	189	5
Armstrong	94	-	-	-	7	-	-	78	-	-	-	-	-	9	-
Beaver	93	-	3	-	1	-	12	23	-	2	-	-	6	44	2
Bedford	39	-	-	-	-	2	-	8	-	7	-	2	15	-	5
Berks	224	4	-	-	-	13	-	1	165	1	-	4	-	-	36
Blair	130	-	1	1	-	-	-	40	-	31	1	16	28	3	9
Bradford	119	3	-	-	-	1	-	3	-	-	107	-	-	-	5
Bucks	69	2	-	1	-	11	1	-	3	1	1	-	-	-	49
Butler	147	-	2	-	-	-	1	6	1	-	-	-	-	137	-
Cambria	206	-	4	-	-	1	3	151	-	25	2	2	4	10	4
Cameron	1	-	-	-	-	-	-	-	-	1	-	-	-	-	-
Carbon	62	4	-	-	-	26	1	1	10	-	-	2	-	-	18
Center	31	-	-	-	-	1	-	5	-	24	-	-	-	-	1
Chester	292	1	-	10	-	-	-	-	2	1	1	7	1	-	269
Clarion	107	-	-	-	98	-	-	4	-	-	-	1	-	3	1
Clearfield	98	-	1	-	10	2	2	40	-	38	-	-	-	3	2
Clinton	142	-	-	-	-	1	-	-	-	140	1	-	-	-	-
Columbia	197	189	-	-	-	2	-	1	1	1	2	-	-	-	1
Crawford	66	-	-	-	1	1	52	6	-	-	1	-	-	5	-
Cumberland	152	1	-	-	-	3	-	8	-	2	-	4	119	1	14
Dauphin	111	8	-	2	-	2	-	7	2	-	2	14	44	-	30
Delaware	280	1	-	24	-	2	-	1	2	1	-	9	4	-	236
Elk	27	-	-	-	4	1	-	10	-	11	1	-	-	-	-
Erie	169	-	1	1	-	-	155	6	-	-	1	-	-	5	-
Fayette	281	-	244	1	1	-	-	25	-	4	-	-	-	8	-
Forest	2	-	-	-	1	-	-	1	-	-	-	-	-	-	-
Franklin	105	-	-	-	-	2	-	2	-	1	1	2	93	-	4
Fulton	15	-	-	-	-	-	-	-	-	-	1	1	13	-	-
Greene	22	-	14	-	-	-	-	7	-	-	-	-	-	1	-
Huntingdon	35	-	-	-	-	-	-	3	-	1	-	2	26	1	2
Indiana	373	-	1	-	1	-	-	364	-	-	-	1	-	4	2
Jefferson	86	-	-	-	29	-	-	47	-	1	1	1	1	4	2
Juniata	16	1	-	-	-	-	-	2	-	1	-	-	8	-	4
Lackawanna	221	54	-	1	-	99	-	2	-	4	40	2	-	-	19
Lancaster	321	-	-	-	-	1	-	3	-	-	1	288	2	1	25
Lawrence	110	-	-	-	3	-	3	12	-	-	1	-	-	91	-
Lebanon	36	-	-	-	-	-	-	2	4	-	2	14	1	-	13
Lehigh	179	8	-	-	-	10	-	1	118	1	-	8	1	-	32
Luzerne	382	186	-	-	-	96	-	8	9	2	37	7	-	-	37
Lycoming	90	7	-	-	-	7	-	-	-	46	22	1	-	-	7
McKean	43	-	-	-	4	-	-	5	-	7	24	-	-	2	1
Mercer	78	-	-	-	1	-	10	14	-	-	1	-	-	52	-
Mifflin	28	-	1	-	-	-	-	4	-	3	1	2	6	3	8
Monroe	146	-	-	-	-	141	-	-	-	-	-	1	-	-	4
Montgomery	162	2	-	10	-	6	-	2	10	2	1	6	5	-	118
Montour	31	26	-	-	-	2	-	-	-	-	1	1	-	-	1
Northampton	101	6	-	1	-	33	1	1	28	1	-	4	-	-	26
Northumberland	129	85	-	-	-	4	-	4	-	19	1	6	-	-	10
Perry	33	-	-	-	-	-	-	5	-	-	3	9	13	-	3
Philadelphia	240	4	-	92	-	6	-	1	-	-	-	3	1	-	133
Pike	11	-	-	-	-	11	-	-	-	-	-	-	-	-	-
Potter	35	3	-	-	-	1	-	1	-	1	28	-	-	-	1
Schuylkill	325	66	-	-	-	26	-	2	137	4	9	12	9	-	60
Snyder	16	6	-	-	-	-	-	-	-	4	3	2	1	-	-
Somerset	85	-	23	-	-	1	3	37	1	11	-	1	4	3	1
Sullivan	11	4	-	-	-	1	-	-	-	-	5	-	-	-	1
Susquehanna	55	2	-	-	-	4	-	-	-	-	47	-	-	-	2
Tioga	193	1	-	-	-	-	-	3	-	1	187	1	-	-	-
Union	9	3	-	-	-	2	-	-	-	3	-	-	-	-	1
Venango	59	-	-	-	14	-	12	10	-	-	-	-	-	23	-
Warren	35	-	-	-	8	-	14	4	-	-	2	-	-	7	-
Washington	294	-	252	1	-	-	1	22	-	-	-	-	-	17	1
Wayne	37	4	-	-	-	22	-	-	1	-	7	-	-	-	3
Westmoreland	306	-	117	-	4	-	3	141	-	3	1	-	1	32	4
Wyoming	27	3	-	-	-	1	-	-	-	-	21	-	1	-	1
York	121	1	-	-	-	1	2	2	-	-	3	66	24	-	22
Total from Penna.	8271	687	741	149	192	547	285	1319	495	411	571	510	465	658	1241
From Other States	55	-	-	6	-	17	-	-	-	1	9	-	-	1	21

Exhibit "F"

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

MEETING - DEANS OF INSTRUCTION OF THE STATE TEACHERS COLLEGES

Tuesday - October 20, 1936
State Council Chamber

D O C K E T

Morning Session - 9:30 o'clock

I. Evaluation criteria in connection with students who complete the first two years of the four-year curriculum in elementary education and then desire to return to complete the requirements for secondary certification.

II. Credit for teaching experience under the action of the Board of Presidents of the State Teachers Colleges, as of May 20, 1936.

III. Principles governing the use of substitute courses, particularly as applied to admissions on transfer from other institutions.

IV. Problems associated with the administration of the Post-Session.

V. Proper sequence in connection with the twelve semester hours required to renew a State Standard Limited Certificate.

Afternoon Session - 1:30 o'clock

VI. The Normal School Certificate as a basis for meeting student teaching in the secondary field.

VII. Minimum requirements for adding specific high school subjects to a secondary certificate.

VIII. How can the Teacher Education and Certification office be more helpful to Deans of Instruction?

IX. Some problems in connection with an increasing trend in the direction of a more selective admission requirement.

X. Miscellaneous problems to be presented by individual Deans.

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

MEETING - DEANS OF INSTRUCTION OF THE STATE TEACHERS COLLEGES

Tuesday - October 20, 1936

State Council Chamber - 9:30 A.M.

MINUTES

The meeting of the Deans of Instruction of the State Teachers Colleges was called to order at 9:30 A.M. Those present were:

Dean W. B. Sutliff, Bloomsburg
Dean Harry L. Kriner, California
Dean Lawrence Foster, Cheyney
Mr. Clair E. Carey, Clarion
Dean Charles Naegle, East Stroudsburg
Dean W. A. Wheatley, Edinboro
Dr. M. J. Walsh, Acting President, Indiana
Mr. Joseph M. Uhler, Acting Dean, Indiana
Dean Clark R. McClelland, Kutztown
Dean R. Stewart MacDougall, Lock Haven
Dr. Arthur T. Belknap, Acting President, Mansfield
Dean Homer F. Dilworth, Millersville
Dr. Albert Lindsay Rowland, President, Shippensburg
Dr. J. Linwood Eisenberg, Shippensburg
Dean John A. Entz, Slippery Rock
Dean W. W. Menhennett, West Chester

Henry Klonower, Director, Teacher Education and Certification
Jonas E. Wagner, Supervisor, Elementary Teacher Education and Certification
J. K. Bowman, Supervisor, Secondary Teacher Education and Certification and Placement Service

Mr. Wagner opened the meeting with a short address of welcome.

1. Evaluation criteria in connection with students who completed the first two years of the four-year curriculum in elementary education and then desire to return to complete the requirements for secondary certification.

Dean Menhennett suggested that it is the present general practice to require those who complete the first two years of the four-year curriculum in elementary education and then desire to transfer to a secondary curriculum to complete all of the remaining courses in the secondary curriculum as set up by the Board of Presidents of the State Teachers Colleges. He suggested, however, that something should be done along the same line as is now the practice in connection with the extension of a secondary certificate to include teaching in the elementary grades.

Mr. Bowman explained that under an old Department ruling, the holder of a normal school certificate or diploma who has earned his college degree, is credited with the fulfillment of the requirements in professional education and student teaching for the provisional college certificate to teach high school subjects.

Dean Sutliff stated that it was a practice in his institution to regard holders of a degree in elementary education with six semester hours in secondary education, six semester hours of student teaching in the secondary field and eighteen semester hours in a particular subject field qualified to teach the subject.

Dean Belknap raised the question as to the status of credit for student teaching completed years ago when the present institutions were state normal schools. Particularly, would such teaching be granted secondary credit provided the work was done above the sixth grade? Reply was made by Mr. Bowman to the effect that it was the practice to grant full credit for such student teaching.

Another point presented by Dean Sutliff refers specifically to the cases of young people who have completed two years and then for economic reasons must drop out of college. These students come back to the institution for summer school or Saturday classes and wish to earn all possible credits toward a degree in the secondary field and yet meet the twelve semester hours for the renewal of the state standard limited certificates they hold. In brief, they are trying to remain in service in the elementary field with the thought of earning sufficient money gradually to complete the requirements for a degree in secondary education. The discussion that followed pointed clearly to the fact that regardless of the motive of the student there was no way whereby the regulations of the State Council of Education could be waived with respect to offering a preparation for renewal purposes other than through courses that would originally be approved for meeting the requirements for a degree in elementary education.

Mr. Wagner stated that considerable difficulty was being experienced with the administration of the renewal requirements for a state standard limited certificate. Even though considerable thought was given to the general plan for the renewal of such certificates at the time the new requirements were announced, and a continuous effort has been made ever since to acquaint students with such requirements, there are still many applicants who seem to understand that it is simply a matter of completing twelve additional semester hours in any field in order to meet the requirements. It is obvious that when a transcript is offered representing the completion of twelve hours of college work that has little relation to elementary certification, that embarrassing problems will result. He urged the

Deans to bring to the attention of students the information that in the selection of the courses for renewal purposes such courses should be chosen from the third year in a standard elementary curriculum and then from the fourth year or in such combination of the third and fourth years as will be easily administered by the respective institution.

Dean Wheatly asked whether an applicant who has completed eighty semester hours before beginning to teach would be credited with twelve semester hours for a first renewal. Mr. Wagner answered in the affirmative. He stated further that three-year people are credited toward renewals until their credits are exhausted.

II. Credit for Teaching experience under the action of the Board of Presidents of the State Teachers Colleges, as of May 20, 1936.

A few of the Deans reported projects under way which have been organized in accordance with the provisions of paragraph (b) of the action of the Board of Presidents of May 20, 1936. There did not seem to be sufficient experience, however, to draw any definite conclusions as to the degree of success that will attend the plan.

The discussion under this item centered mostly in the problem controlling the number of hours in student teaching or in any other field that would be accepted during a single semester. Since most of the applicants offering substitute plans to meet the student teaching requirement are rather mature and are teachers-in-service, there is a temptation to try to remove this particular requirement in the shortest possible time. The teachers colleges are in a position to control the situation but it seems to be the experience of a number of these institutions that when certain teachers-in-service are not able to accomplish their ends through the completion of more than six semester hours a semester, they apply to other institutions where a more sympathetic view is taken of their problem. In a checking over of the position taken by the group present it was found that in general they all adhere strictly to the per semester standard. In a few instances the institution was willing to permit seven semester hours if such resulted in completing in full the requirements for certification.

III. Principles governing the use of substitute courses, particularly as applied to admissions on transfer from other institutions.

a. All courses used for credit when transferring from another institution to a State Teachers College shall be from properly accredited institutions only.

b. Courses generally similar in character shall be accepted to the extent of the value given in the curriculum in the State Teachers College.

c. Credit shall be granted hour for hour for closely related courses. For example, a course in advanced physics completed in a non-State Teachers College may be accepted for the same number of hours in an appropriate course in a State Teachers College.

Mr. Wagner stated that in all cases of applicants who completed the normal school work some years ago credit for only one course in psychology was given. He took this position for the reason that graduates from a State Teachers College today should have a modern viewpoint in the field of psychology. He stated further that there was frequently a question as to the wisdom of accepting School Management as a substitute for Introduction to Teaching. Since the latter course as is given today is so rich in its content with respect to meeting modern classroom practice, there was doubt in his mind about accepting the course in School Management of some years ago.

IV. Problems associated with the administration of the Post-Session.

Each Dean reported rather fully his experience with the administration of the Post-Session. It was the general opinion of those present that the intensive courses given during the three weeks of the Post-Session, with three semester hours of credit, had higher qualitative value than when given for the same amount of credit during a regular semester.

Dean Dilworth suggested that the chief problem met in his institution was the matter of sufficient money to operate on a satisfactory basis. No class was permitted to be organized unless there was a minimum of ten students. This statement was supplemented by President Rowland who reported that it was his understanding that in one institution at least ten people were grouped in one class but were taking five different courses at the same time under the same instructor. It was also stated by him that the Board of Presidents has taken the position that the summer school is a part of the total instructional service and financially may cost more than the revenue derived.

The meeting was now adjourned until one o'clock.

V. Proper sequence in connection with the twelve semester hours required to renew a State Standard Limited Certificate.

A number of problems are arising in connection with the carrying out of the requirements of the State Council of Education with respect to the twelve semester hours required

to renew the certificate. Summing up the various opinions of the Deans it seemed to be the general feeling that it will not be possible to adhere strictly to the letter of the regulations with respect to each applicant placing on file a certified statement that the twelve semester hours offered are part of the third and fourth years, respectively, of an approved degree curriculum in elementary education. In other words, it was felt that the administration of this provision of the regulations would have to be to a great degree a matter of judgment. With all the publicity that has thus far been given to the conditions on which such a certificate will be initially issued and subsequently renewed, the great majority of applicants do not seem to have grasped in full the significance of the regulation. It was therefore concluded that until more experience is available on the working out of this certificate, the matter of judgment will have to play the leading role.

Dean Naegle reported that there is evidence almost every day in his institution that the students are expecting to be more restricted in the matter of choosing courses. More and more they are inquiring whether or not certain courses will be accepted toward a degree in the particular curriculum in which they are interested.

Dean Sutliff suggested that it would be a good plan for all institutions to include in their latest catalogue a statement with respect to the revised regulations governing the issue of a state standard limited certificate, effective as of January 1, 1937.

VI. The normal school certificate as a basis for meeting student teaching in the secondary field.

On the basis of an interpretation made by the Teacher Bureau, January 21, 1924, a normal school graduate is credited with the fulfillment of the twelve semester hours in professional education and six semester hours in student teaching required for the provisional college certificate. This is a general practice which it was felt should be modified. It was the opinion of Mr. Bowman that a normal school graduate who has completed six semester hours in student teaching in grades above the sixth should be credited with the fulfillment of the student teaching required for the provisional college certificate to teach high school subjects. Normal school graduates who have not had this required student teaching should be required to complete an additional course in this field to qualify for the college certificate to teach high school subjects. It is understood, of course, that actual teaching experience in grades above

the sixth may be accepted in discharge of the student teaching required for the college certificate to teach high school subjects.

The difficulty that arises in following some such practice as suggested above, is that the records of normal school graduates in the Registrar's office do not indicate in what grades a graduate completed his student teaching.

VII. Minimum requirements for adding specific high school subjects to a secondary certificate.

In the opinion of Mr. Bowman the present practice of adding high school subjects has certain weaknesses which should be corrected. For example, it is possible to obtain certification to teach physics with as little as three semester hours in physics. To correct this difficulty a differential between the minimum requirements in different subject fields should be made. For example, physical science could be added to a college certificate on a minimum of eighteen semester hours in physical science including at least six semester hours in chemistry and six semester hours in physics, and biological science on the same minimum requirement including at least six semester hours in botany and six semester hours in zoology. Blanket certification to teach science would be added to a college certificate on a minimum of thirty semester hours of college preparation in the subject including certain prescribed minimums.

Also, certification in the field of social studies is frequently the basis of misunderstanding. Mr. Bowman stated that in few instances certain courses have been used to satisfy both the history and the social science requirements for a blanket certification in the field of social studies. There must be a minimum, however, of nine semester hours in history and nine semester hours in social science. Twelve semester hours in social science and six semester hours in history will not satisfy the requirement.

VIII. How can the Teacher Education and Certification Office be more helpful to Deans of Instruction?

In the opinion of Dean Sutliff one of the best services rendered by the Teacher Education Office is in the matter of making final decisions with respect to individual cases. Such decisions coming from a single source strengthens the service.

Dean Belknap contrasted the type of service received from the Pennsylvania Department of Education with that of other states. Mr. Wagner stated that it was a policy of the office to send

to the institutions a carbon copy of all correspondence initiated by students in the several institutions who were not satisfied with decisions made in the local office.

IX. Some problems in connection with an increasing trend in the direction of a more selective admission requirement.

Among the items discussed were the problems of the limitation of enrollment as related to the scholastically poor student, the problem of crippled applicants who are otherwise very good students, and the personality problem. Dean Dilworth raised the question as to whether or not an institution may refuse to accept a perfectly normal student who has a high school certificate.

X. Miscellaneous problems to be presented by individual Deans.

Dean Wheatly asked whether Technique of Teaching is a required course. Some bulletins, he stated, do not list it as such. The answer was that the course is required.

Dean Sutliff stated that the secondary students teach the entire year and once a week have technique work given by the instructor who supervises their daily work.

Dean Menhennett added that the supervisor for teaching checks all technique.

Dean McClelland brought to the attention of the meeting a problem in connection with the four semester-hour course in the Philosophy of Education. He stated that it included a good bit of theory that is crammed for in order to pass an examination and then quickly disappears. Also, he raised the question about the two-hour provision for a course in Tests and Measurements, the time being entirely too limited to give the student any satisfactory compensation of the subject. He suggested that these problems should be brought to the attention of the Curricular Revision Committee of the Board of Presidents.

Dean Wheatly asked whether a provisional college certificate in the secondary field could be made permanent by the addition of elementary subjects with no other six hours of preparation, The reply was made by Mr. Bowman that such could be done. If the six additional hours of work were completed subsequent to the granting of the baccalaureate degree, the requirements for permanent certification would be satisfied.

The meeting was formally adjourned at three o'clock.

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER DIVISION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, January 15, 1937

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held at Harrisburg, November 20, 1936.

II. Unfinished Business

A. Report of Curricular Revision Committee

1. Revision of Curriculum

2. Uniformity in the three years of education for a State Standard Limited Certificate

3. The content and arrangement of the fourth year of the elementary curriculum for students who have secured the State Standard Limited Certificate on a three year basis and have had teaching experience

4. The English-Speech Curriculum

5. Revision of the Health Education Curriculum

6. Quality Point System and Test Periods

B. Report of committee re "recognition by the Middle States Association"

C. Report of committee re "service areas of the State Teachers Colleges"

D. Report of Committee on Solicitation of Students

E. Report of Budget Committee - 1937-39

1. Salary Adjustments

2. Allocations for 1937-38

3. Adjustment of cooperative teacher reimbursement for the biennium, 1937-39

4. Ranking of faculty members

President
Allen
Steele
Bonner
Blanchard
Hood - Chr

F. Report of Fee Committee

1. Memorandum of Agreement for students unable to pay fees in advance

2. Fees for extension or part-time courses for Out-of-State students

3. The increased cost of conducting the dining room for the next biennium

4. Fee to cover breakage

G. Evaluation of credits from State Teachers Colleges for pre-professional purposes other than teaching

H. Report of Committee on Entrance Requirements

1. Program of the National Committee for Mental Hygiene

2. Prerequisites in the fields of music and art

I. A possible plan for the exchange of instructors by the State Teachers Colleges for the summer session

J. The development of helpful information concerning fiscal affairs in the State Teachers Colleges

III. New Business

A. Current policies relating to publications by State Teachers Colleges financed out of budget funds

B. A State building program for State Teachers Colleges

C. Exchange teachers in student teaching field

D. Delegate to Meeting of American Association of Teachers Colleges

E. Statistical Charts:

1. Comparative Enrollments by Curriculums of Students in State Teachers Colleges in Pennsylvania as of October 15, each year

2. Placement of Graduates of Teacher Education Institutions

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, January 15, 1937

A meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, January 15, 1937. The meeting was called to order by the Chairman at 9:30 o'clock.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
G. C. L. Riemer	Clarion
T. T. Allen	East Stroudsburg
Carmon Ross	Edinboro
Samuel Fausold	Indiana
Q. A. W. Rohrbach	Kutztown
A. T. Belknap (Acting President)	Mansfield
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
C. S. Miller	Slippery Rock
Charles S. Swope	West Chester

Lester K. Ade, Chairman
G. D. Whitney, Deputy Superintendent

Doctor Dallas W. Armstrong, President of the State Teachers College at Lock Haven, was not present. Doctor Henry Klonower, Secretary, was not present. He was represented by Mr. Jonas E. Wagner, Supervisor of Elementary Teacher Education and Certification, Department of Public Instruction.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, November 20, 1936

On motion of Doctor Steele, seconded by Doctor Allen it was voted that the minutes of the meeting of the Board held November 20, 1936, be corrected as follows: That the Report of the Curriculum Revision Committee regarding: Speech Curriculum appearing on pages 1099 and 1100 be replaced by the following report and that the motion appearing on page 1101 be replaced by the following motion:

"Report of the Curriculum Revision Committee

Regarding: - SPEECH CURRICULUM

The Curriculum Revision Committee believes that in certain areas of the State there is need for an additional elective field to be known as SPEECH, this field to be comparable to the elective fields now offered in the secondary curriculum as English, Science, Mathematics, Geography, etc.

Speech should be open as an elective field -

first - to students pursuing the Secondary Curriculum - to be administered on the same basis as existing fields in this curriculum;

second - to students in the Elementary Curriculum - as free electives during the course of the curriculum and/or subsequent to graduation. When a minimum of 18 semester hours of work in Speech has been completed, holders of a college certificate valid in the elementary field may have SPEECH added to the certificate.

Elective Arrangement in Speech	Clock hours	Semester hours
I. Required of all Freshmen:		
a. Fundamentals of Speech (This course may not be counted in the 18 hour minimum required for certification)	3	3
II. Required for Elective Field in Speech		
a. Speech Problems	3	2
b. Play Production	3	2
c. Interpretative Reading	3	2
d. Phonetics	2	2

In addition to the required courses listed above in I and II, a minimum of 10 hours will be elected from III.

III.	Clock hours	Semester hours
Community Dramatics and Pageantry	3	2
Stagecraft and Scenic Design	4	2
Costuming and Make-up	3	2
Creative Dramatics	2	2
Psychology of Speech	3	3
Speech Pathology	3	3
Speech Clinic I	4	2
Speech Clinic II	4	2
Argumentation and Debate	2	2
Voice and Diction	2	2

The Curriculum Committee recommends to the Board of Teachers College Presidents:

1. That an elective field in Speech as outlined above be added to the curriculum.

2. That authority to offer work in Speech may be given to any State Teachers College by the Superintendent on satisfactory evidence -

a. That the staff of the College is adequate and competent to carry on this work on a high degree of efficiency. Proper preparation of the staff shall be at least the Master's degree in the field of Speech. The work for this advanced degree shall have been taken in a recognized graduate school having a special department of Speech.

b. And that the equipment and facilities of the college are adequate. The minimum equipment shall include an audiometer and a speech recording and reproducing instrument.

Respectfully submitted,

CURRICULUM REVISION COMMITTEE
T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele, Chairman

November 20, 1936"

On motion of Doctor Steele, seconded by Doctor Ross it was voted that the report be adopted.

On motion of Doctor Steele, seconded by Doctor Allen it was voted that the minutes of the meeting of the Board held November 20, 1936, be approved as corrected.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Revision of Curriculum

2. Uniformity in the three years of education for a State Standard Limited Certificate

3. The content and arrangement of the fourth year of the elementary curriculum for students who have secured the State Standard Limited Certificate on a three year basis and have had teaching experience

Doctor Steele, Chairman of the Curricular Revision Committee, submitted for discussion a report covering the basic two years of the curriculum, the last two years of the elementary curriculum and the last two years of the secondary curriculum.

It was brought out that the amount of professional work in the curriculum should be gradually increased from, perhaps, one course in the first year to practically entirely professional courses in the last semester of the last year.

Doctor Rowland suggested the desirability of the basic two years of education for many students who decide upon graduation from high school to enter the teaching profession, and who, after a course of time, may find that their choice was unwise. Since the work of the first two years could be used for other purposes, the time spent in a State Teachers College by such students would not be lost.

Doctor Ade brought out the fact that this suggested revision of the curriculum is formulated in terms of the fact that the State Teachers Colleges will receive about the same amount of money as they received during the last biennium. At any time that additional money is received, the State Teachers Colleges could then provide for large groups of students who are not especially headed for the teaching profession.

Doctor Allen stated that it would cost no more to administer the sixty-eight semester hours in the revised two years of the curriculum than it would to administer the sixty-eight semester hours in the present first two years of the curriculum.

On motion of Doctor Rowland, seconded by Doctor Steele it was unanimously voted that each President express his reaction to the curriculum as presented, that the Curricular Revision Committee give consideration to all suggestions during the period of adjournment for luncheon, and that a revised report be submitted when the Board reconvenes for the afternoon session.

The Board adjourned for luncheon at 12:15 and reconvened at 1:30 o'clock.

Doctor Steele stated that the committee had considered all the suggestions made around the Board and desires to present the following revised report, which it is believed will meet in spirit most of the suggestions and criticisms which were made:

BASIC TWO YEARS OF THE CURRICULUM
of the State Teachers Colleges of Pennsylvania

(Sequence of Courses subject to change for administrative Reasons)

First Semester	clock hours	semester hours
English, including Library Science	4	3
Speech	3	3
Biological Science	4	3
Health Education, including Physical Education and Personal Hygiene	4	2
Place and Purpose of Education in the Social Order, including School Visitation	3	2
Appreciation of Music	3	2
	21	15

Second Semester	clock hours	semester hours
English	3	3
Principles of Geography	3	3
Biological Science	4	3
Health Education, including Physical Education and Personal Hygiene	4	2
History of Civilization	4	4
Appreciation of Art	3	2
	21	17

Third Semester				Fourth Semester			
Literature I	3	-	3	Literature II	3	-	3
Economic Geography	3	-	3	Principles of Sociology	2	-	2
				or Principles of Economics	(2)	-	(2)
General Psychology	3	-	3	Educational Psychology	3	-	3
Physical Science	4	-	3	Physical Science	4	-	3
Elective	4	-	4	Elective	6	-	6
	17		16		18		17

Notes: (1) The electives in the first two years shall consist of such approved courses as will meet the needs of the students' future program of studies.

(2) The electives in the last two years shall be selected with reference to the field of service for which the prospective teacher is preparing.

LAST TWO YEARS OF THE ELEMENTARY CURRICULUM
of the State Teachers Colleges of Pennsylvania

Fifth Semester	clock hours		semester hours	Sixth Semester	clock hours		semester hours
American Government - Federal, State, and Local	3	-	3	Child Psychology	3	-	3
Teaching of Reading	3	-	3	Teaching of English, including Handwriting	4	-	3
Music I	4	-	2	Music II	3	-	$1\frac{1}{2}$
Art I	4	-	2	Art II	3	-	$1\frac{1}{2}$
Curriculum in Arithmetic	3	-	2	Teaching of Health	3	-	2
School Law	1	-	1	U.S. History to 1865	3	-	3
Elective	3	-	3	Elective	3	-	3
	21		16		22		17

Seventh Semester				Eighth Semester			
Educational Measurements	2	-	2	Student Teaching and Conferences	15	-	12
Curriculum in Elementary Science	4	-	3	Curriculum Materials, Selection and Adaptation	4	-	3
Visual Education	2	-	1		19		15
Children's Literature and Story Telling	3	-	3				
Evolution of the American Public School	2	-	2				
Philosophy of Education	2	-	2				
Elective	3	-	3				
	18		16				

Notes: (See note (1) on Page 1128)

(1) Students who are candidates for the State Standard Limited Certificate must take as electives in the Second Year -

Teaching of Reading
Teaching of English
Curriculum in Arithmetic

and must take as electives in the Third Year -

Student Teaching - 6 sem. hrs.
Curriculum in Elementary Science - 3 sem. hrs.
Children's Literature and Story Telling - 3 sem. hrs.
Curriculum Materials - 3 s.h.

Electives for (Group I)
Kindergarten, Grades 1, 2, 3

Pre-School Child	2 - 2
Kindergarten-Primary Theory	2 - 2
U.S. History since 1865	3 - 3
Special Education	3 - 3
Child Adjustment	3 - 3
Diagnostic and Remedial instruction in Reading	3 - 3
Parent Education	3 - 3
Handicrafts	4 - 2
Descriptive Astronomy	2 - 1
Courses in Speech or other approved courses from subject fields	

Electives for
Grades 4, 5, 6 (Group II)

Teaching of Arithmetic	3 - 3
Civic Education	3 - 3
U.S. History since 1865	3 - 3
Industrial Arts	4 - 2
Geog. of Western Hemisphere	3 - 3
Geog. of Eastern Hemisphere	3 - 3
Descriptive Astronomy	2 - 1
Courses in Speech or other approved courses from subject fields	

Electives for Teachers of
One-room Rural Schools - (Group III)

Rural Education

Rural Sociology	3 - 3
Rural School Problems	2 - 2
Agriculture and Nature	3 - 2

Any other electives approved for Kindergarten or Grades 1, 2, 3, 4, 5, and 6

LAST TWO YEARS OF THE SECONDARY CURRICULUM

of the State Teachers Colleges of Pennsylvania

Fifth Semester

	clock hours		semester hours
American Government Federal, State and local	3	-	3
School Law	1	-	1
Educational Measurements	2	-	2
Electives	10	-	10
	16		16

Sixth Semester

	clock hours		semester hours
Problems of Junior-Senior High School	2	-	2
Adolescent Psychology	2	-	2
Electives	12	-	12
	16		16

Seventh Semester

Evolution of the American Public School	2	-	2
Visual Education	2	-	1
Guidance	2	-	2
Philosophy of Education	2	-	2
Electives	9	-	9
	17		16

Eighth Semester

Student Teaching and Conferences	15	-	12
Curriculum Materials Selection and Adaptation	4	-	3
	19		15

Mr. Swope raised certain questions with reference to the inclusion of the course in Principles of Geography and pointed out certain facts with reference to the number of English courses prescribed.

On motion of Doctor Steele, seconded by Doctor Haas it was voted that the report be adopted.

Mr. Swope voted "no".

On motion of Doctor Rowland, seconded by Doctor Haas it was unanimously voted that the recommendation requiring each student to carry an extra-curricular activity during one semester of each year be modified as follows:

> All students are required to take part, without credit, in one physical education activity each semester in which no physical education courses or student teaching are required; and one other extra-curricular activity one semester each year.

Doctor Steele, Chairman of the Curricular Revision Committee, presented the following recommendation:

> "The Curricular Revision Committee requests authority of this Board to act for the Board of State Teachers College Presidents in approving the required and elective courses in the Four-Year Special Curriculums, such curriculums to be worked out with the President of institutions and heads of special curriculums concerned.
>
> The Committee also requests authority to prepare lists of required and elective courses in secondary subject fields for publication in the catalogs. It is understood that these lists will be developed from lists prepared by the subject instructors in each college and submitted by the President of each teachers college to this Committee."

Doctor Steele stated that the elective offerings should not be quite as narrow as they had been in the past. In the social science field, the list should include those courses that are required in the curriculum, those additional courses which the instructors concerned with the social science field think are essential, and additional courses more than would be needed in any one institution.

On motion of Doctor Steele, seconded by Doctor Ross it was voted that the recommendation be adopted.

Doctor Steele presented the following report of the Curricular Revision Committee:

"THE CURRICULUM REVISION COMMITTEE RECOMMENDS:

1. That each student shall present as a requirement for graduation from the Secondary Curriculum, at least two subject fields for certification, one of which shall consist of not less than twenty-four semester hours.

2. That all courses carried in any subject matter field shall be counted toward certification.

3. That the Board of Teachers College Presidents request the State Council of Education to consider raising, as soon as possible, the present eighteen semester hour certification requirement in every subject matter field to twenty-four semester hours.

Respectfully submitted,

T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele, Chairman

January 14, 1937"

It was brought out that at the present time the students in the State Teachers Colleges complete many more than the eighteen semester hours of credit now required for certification. In addition to the required courses in the curriculum which are not counted toward graduation and certification, the student must complete the full eighteen semester hours required for certification.

On motion of Doctor Steele, seconded by Doctor Tanger it was unanimously voted that the recommendation be adopted.

4. The English-Speech Curriculum

Since this curriculum was adopted at the meeting of the Board November 20, 1936, there was no further discussion on this item.

5. Revision of the Health Education Curriculum

Doctor Steele, Chairman of the Curricular Revision Committee, presented the following report based on a meeting of the Presidents and Heads of the Departments of Health and Physical Education of the institutions in which this four-year curriculum is offered together with members of the Curricular Revision Committee:

"REPORT OF THE CURRICULAR REVISION COMMITTEE

Re: The Four Year Curriculum in Health and Physical Education leading to the Degree of Bachelor of Science in Health Education

January 15, 1937

Your committee recommends the adoption of the following curriculum which has been agreed to by the Presidents of the State Teachers Colleges offering a four year curriculum in Health and Physical Education in conference with heads of the special departments from the same colleges and members of this committee:

(Sequence of courses is subject to change for administrative reasons)

First Semester	Class Hours	Semester Hrs.Credit
English	3	3
Biological Science	4	3
Chemistry	4	3
Personal Hygiene	3	3
Appreciation of Music	3	2
Physical Education Activities	9	3
Totals	26	17

Second Semester	Class Hours	Semester Hrs.Credit
English	3	3
Biological Science	4	3
Chemistry of Nutrition	4	3
Appreciation of Art	3	2
Place and Purpose of Ed. in the Social Order	2	2
Introduction to Phys.Ed.	1	1
Physical Education Act.	9	3
Totals	26	17

Third Semester		
Literature I	3	3
Physiology I	3	3
History of Civil.	2	2
General Psychology	3	3
Physical Ed. Act.	6	2
Elective	3	3
Totals	20	16

Fourth Semester		
Hygiene (Community)	3	3
Physiology II	3	3
History of Civil.	2	2
Descriptive Anatomy	3	3
Physical Ed. Act.	6	2
Elective	3	3
Totals	20	16

Fifth Semester	Class Hours	Semester Hrs. Credit
Speech	3	3
Economics or Ec. Geog.	3	3
Mechanical Analysis of Activities	2	2
Descriptive Astron.	2	1
Physical Ed. Act.	9	3
Elective	3	3
Totals	22	15

Sixth Semester	Class Hours	Semester Hrs. Credit
Physical Ed. Tests	3	3
American Government	3	3
Mechanical-Anatomical Analysis of Act.	2	2
Principles of Sociol.	2	2
Physical Ed. Act.	9	3
Elective	3	3
Totals	22	16

Seventh Semester		
Philosophy of Ed.	2	2
Leadership in Protective Procedures	2	2
Nature and Function of Play	2	2
Festivals and Pageants	2	2
Organization and Adm. of Physical Ed.	4	4
Visual Education	2	1
Physical Ed. Act.	6	2
Totals	20	15

Eighth Semester		
Student Teaching and Conferences	18	12
Curriculum Materials	4	4
Totals	22	16

Respectfully submitted,

T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele, Chairman"

Doctor Miller stated that this revised curriculum would meet the requirements of the American Health and Physical Education Association in every respect.

On motion of Doctor Allen, seconded by Doctor Miller it was unanimously voted that the report be adopted.

Doctor Steele added that it is the intention to hold similar meetings of those concerned with each special curriculum in order that each special curriculum may be revised and brought up-to-date.

6. Quality Point System and Test Periods

No report was submitted on this item.

B. Report of committee re "recognition by the Middle States Association"

No report was submitted on this item.

C. Report of committee re "service areas of the State Teachers Colleges"

No report was submitted on this item.

D. Report of Committee on Solicitation of Students

No report was submitted on this item.

E. Report of Budget Committee - 1937-39

1. Salary Adjustments

Doctor Miller, Chairman of the Budget Committee, stated that Doctor Haas wished to present a report of the sub-committee on salary adjustments.

Doctor Haas submitted the following report:

"REPORT OF SALARY ADJUSTMENT COMMITTEE

The Salary Adjustment Committee presents, respectfully, the following report for the consideration of the Board of Presidents relative to the matter of adjusting the salaries of the present instructional force in order to remove present inequalities of salaries.

A review of the cases submitted by the various Presidents appears to justify the consideration of two groups: first, those who were below the minimum to which they were entitled by training, experience, and service within the institution at the time the automatic operation of the Salary Schedule was suspended and second, those who since the time the automatic operation of the Salary Schedule was suspended have been transferred to a type of service within the institution which justifies a higher salary than the work of the position from which the transfer was made.

The Committee recommends that the Superintendent of Public Instruction approve increases in accordance with the policies stated above, provided the money is now available in the budget of the institutions concerned for this purpose.

Respectfully submitted,

C. S. Miller
Charles S. Swope
Francis B. Haas, Chairman

January 14, 1937"

Doctor Rowland asked whether this recommendation would cover the cases of persons who were added to the faculties subsequent to the "freezing" of the Salary Schedule at a point below that to which they were entitled.

Doctor Haas answered that the recommendation would cover such cases. He added that it covers all cases which the committee felt were special cases, but does not approve them.

Doctor Reimer raised a question as to whether an adjusted salary would be adjusted back to September or adjusted from the present time.

It was decided that this is a matter for the Superintendent to decide.

On motion of Doctor Haas, seconded by Doctor Reimer it was unanimously voted that the report be accepted and that the Superintendent of Public Instruction be requested to approve special cases covered by the report.

2. Allocations for 1937-38

No report was submitted on this item.

3. Adjustment of cooperative teacher reimbursement for the biennium, 1937-39

Doctor Miller, Chairman of the Budget Committee, submitted the following report for the committee:

"REPORT OF THE BUDGET COMMITTEE

Re: The paying of cooperative teachers.

January 15, 1937

The Budget Committee recommends the adoption of the following plan for the paying of Cooperative Teachers:

1. A unit of service is the amount of service required from a cooperative teacher in order that a student may meet the practice teaching requirements of a four year curriculum.

2. Cooperative teachers shall be paid on initial salary of $50 per unit of service. Those holding a Bachelor's degree shall be entitled to an increment of five dollars ($5.00) per year per unit of service until a maximum of seventy-five dollars ($75.00) is reached. Those holding a Master's degree shall be entitled to an increment of ten dollars ($10.00) per year per unit of service until a maximum of one hundred dollars ($100.00) per unit is reached.

3. The salaries of present cooperative teachers may be adjusted on the basis of past experience as cooperative teachers within the institution.

Respectfully submitted,

Q. A. W. Rohrbach
Carmon Ross
T. T. Allen
Francis B. Haas
C. S. Miller, Chairman"

Mr. Swope asked what happens to those cooperative teachers who hold no degree.

Doctor Miller replied that those teachers would be paid a salary of $50.00 per unit of service, but would receive no increments until a bachelor's degree had been earned.

Doctor Allen raised a question as to whether this matter would have to be referred to the Executive Board for approval.

Doctor Haas stated that, if the salaries provided in the plan are below the present approved Salary Schedule, he felt that the change could be made without presenting the matter to the Executive Board.

Doctor Fausold stated that some of his salaries for cooperative teachers range from $1700 to $2950 and that he felt that this plan for payment of cooperative teachers would work a great hardship in his institution. He felt that salaries should be leveled up rather than leveled down.

Doctor Haas stated that the schedule in effect at Indiana is the same schedule under which all the institutions are operated. The schedule provided that cooperative teachers should be paid $100 per year with an increment of $100 per year. He added that most of the institutions cannot support such a schedule.

Doctor Fausold stated that he felt that this proposed schedule would work out for some schools and for some areas, but not for all areas. He added that the cooperative teachers in Indiana Borough are practically the same as campus training teachers and are expected to render service to the institution in addition to the service rendered by cooperative teachers in other school districts.

On motion of Doctor Rowland, seconded by Doctor Tanger it was voted that the report be laid on the table for discussion at some future time.

Doctor Allen asked if the solution might not be the addition of a fourth paragraph to the report to the effect that the plan shall not be retroactive.

Doctor Haas stated that, in his opinion, we have two types of situations. There are situations in which the institution has taken over a part of the town schools. The teachers in such schools are not cooperative in the general sense.

4. Ranking of faculty members

Doctor Miller presented the following report of the Budget Committee:

"REPORT OF THE BUDGET COMMITTEE
Re: The ranking of faculty members

January 15, 1937

The Budget Committee has considered carefully the question of ranking of faculty members. Such a plan will serve to prevent too large a number of instructors from reaching the maximum salary and at the same time, will offer the opportunity for professional advancement within the institution. The committee, therefore, presents the following suggestions for your further consideration, with the idea that they will be studied carefully by each President and acted upon at the next meeting of the Board:

1. Each institution shall be entitled to a minimum of eight full professorships. The number with rank of professors on a State Teachers College faculty shall not exceed 25% of the total number of faculty employed. Each full time professor shall be entitled to the salary as set up in Class I, providing he holds the Doctor's degree and his educational qualifications and experience entitle him to such salary classification.

2. The title of assistant professor shall be used to designate those faculty members whose minimum educational qualifications and experience are such as to entitle them to Class II of the classification schedule.

3. A classification known as instructor shall include those whose educational training and experience shall be at least the minimum required for Class III in the salary classification schedule. Such number shall not exceed 15% of the total number of faculty.

Respectfully submitted

Q. A. W. Rohrbach
Carmon Ross
T. T. Allen
Francis B. Haas
C. S. Miller, Chairman"

Doctor Miller added that the report was not presented for adoption, but merely for the consideration of the Presidents.

F. Report of Fee Committee

1. Memorandum of Agreement for students unable to pay fees in advance

2. Fees for extension or part-time courses for Out-of-State students

3. The increased cost of conducting the dining room for the next biennium

4. Fee to cover breakage

No report submitted on these items.

G. Evaluation of credits from State Teachers Colleges for pre-professional purposes other than teaching

Discussion postponed.

H. Report of Committee on Entrance Requirements

1. Program of the National Committee for Mental Hygiene

2. Prerequisites in the fields of Music and Art

No report submitted on these items.

I. A possible plan for the exchange of instructors by the State Teachers Colleges for the summer session

Discussion postponed.

J. The development of helpful information concerning the fiscal affairs in the State Teachers Colleges

Discussion postponed.

III. New Business

A. Current policies relating to publications by State Teachers Colleges financed out of budget funds

Discussion postponed.

B. A State building program for State Teachers Colleges

Discussion postponed.

C. Exchange teachers in student teaching field

Doctor Tanger stated that he had brought up the subject of exchange teachers in the student teaching field. He stated that he had an opportunity to exchange one of his instructors for a teacher from Scotland who had had no experience in the public schools.

It was pointed out that since this requirement was a part of the Salary Schedule approved by the Executive Board, the exchange could not be made, unless the requirements of the Salary Schedule were changed by the Executive Board.

While interest and sympathy were expressed for the idea, it was felt that, perhaps, the experiments should be tried in institutions other than the State Teachers Colleges until some future time when the program could be considered again.

D. Delegate to Meeting of American Association of Teachers Colleges

On motion of Doctor Steele, seconded by Doctor Rowland it was unanimously voted that Doctor Allen be appointed as delegate to attend the meeting of the American Association of Teachers Colleges in New Orleans, Louisiana.

E. Statistical Charts:

1. Comparative Enrollments by Curriculums of Students in State Teachers Colleges in Pennsylvania as of October 15, each year

A copy of this chart follows page 1143 as Exhibit "A".

2. Placement of Graduates of Teacher Education Institutions

A copy of this series of charts follows page 1143 as Exhibit "B".

IV. Miscellaneous

A. Resolution re "illness of Doctor Klonower"

On motion of Doctor Steele, seconded by Doctor Tanger it was unanimously voted that the Board extend sympathy to Doctor Klonower with wishes for his rapid recovery.

B. Budgets - 1937-39

Doctor Marion K. McKay, Financial Consultant of the Department of Public Instruction, appeared before the Board to advise the Presidents that the budgets now stand as they were submitted and that the budgets, when passed through the Department, provided for the restoration of salaries to the instructors in the State Teachers Colleges.

C. Calendar - 1937-38

Doctor Ross raised a question as to whether it would be possible to open the college on the 14th of September rather than September 7, 1937. He added that his reason for wishing to do this was due to the late opening of the Erie Schools.

Doctor Haas, Chairman of the committee re "Calendar", stated that the uniform calendar had been adopted for the year 1937-38. He pointed out that one reason for the uniform calendar was to make sure that each institution closed before May 31, the end of the fiscal year.

It was decided that this problem should be referred to the Calendar Committee for next year.

Doctor Haas called attention to an error in the Calendar for 1937-38. The date for the beginning of the Christmas Recess should be Wednesday, December 22, 1937, rather than Wednesday, December 21, 1937.

The Board adjourned at 3:50 o'clock.

Secretary

Approved: Feb. 1 1937

Lester K. Ade
Superintendent of Public Instruction

DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION and
CERTIFICATION OFFICE
Harrisburg

COMPARATIVE ENROLLMENTS BY CURRICULUMS OF STUDENTS IN STATE TEACHERS COLLEGES
IN PENNSYLVANIA AS OF OCTOBER FIFTEEN, EACH YEAR

Curriculum	Enrollments as of October 15									
	1927	1928	1929	1930	1931	1932	1933	1934	1935	1936
TOTAL		9879	9781	9573	9849	9200	8181	7640	8010	8326
First Semester Curriculum undecided		3050	3208	2225	2124	1726*	1327*	1345*	1553*	1582*
Two-year Elementary		3149	3151	2743	2419					
Four-year Elementary		218	97	174	253	2481	2227	1932	1961	2166
Secondary		2049	1668	2490	2780	2793	2656	2551	2567	2475
Art		181	225	203	235	221	170	152	134	163
Commerce		117	144	218	285	307	323	350	416	504
Health Education		589	681	787	930	808	684	589	568	560
Home Economics		169	212	222	237	226	211	193	191	203
Industrial Arts				58	120	161	169	157	198	206
Kindergarten (4 Yrs.)			4	18	23	33	28	15	13	
Music		317	391	411	437	407	365	303	317	341
Others		40		24	6	37	41	53	89	126

* All Elementary

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

TABLE I

PLACEMENT OF GRADUATES AS OF OCTOBER 1, 1936 - STATE TEACHERS COLLEGES

	(a) Number of Graduates	(b) Number Placed	(c) Number Not Placed	(d) Per cent of Placement b/a	(e) Per cent of Placement of those who desired teaching positions $\frac{b}{a-f}$	(f) Number of Graduates who did not apply for teaching positions	(g) Number of Graduates not placed who applied for teaching positions
I TOTAL - All Curricula (January-May-August)	2440	1619	821	66.4	67.2	29	792
II Graduates of two-year Curricula (January-May-August)	1071	775	296	72.4	-	-	-
III Graduates of three-year Curricula (January-May-August)	-	-	-	-	-	-	-
IV Graduates of four-year Curricula (January-May-August)	1369	844	525	61.7	-	-	-

November 24, 1936

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION and CERTIFICATION
Harrisburg

TABLE II

PLACEMENT OF GRADUATES AS OF OCTOBER 1, 1936 - LIBERAL ARTS COLLEGES
(Teacher Education Curricula)

	(a) Number of Graduates	(b) Number Placed	(c) Number not Placed	(d) Per cent of Placement b/a	(e) Per cent of Placement of those who desired teaching positions $\frac{b}{a-f}$	(f) Number of Graduates who did not apply for teaching positions	(g) Number of Graduates not placed who applied for teaching positions
I TOTAL - All Curricula (January-May-August)	3466	1667	1799	48.1	50.2	144	1655
II Graduates of two-year Curricula (January-May-August)	151	59	92	39.1	-	-	-
III Graduates of three-year Curricula (January-May-August)	203	19	184	9.4	-	-	-
IV Graduates of four-year Curricula (January-May-August)	3112	1589	1523	51.1	-	-	-

November 24, 1936

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

t TABLE III

PLACEMENT OF GRADUATES AS OF OCTOBER 1, 1936 .....STATE TEACHERS COLLEGES AND LIBERAL ARTS COLLEGES

	(a) Number of Graduates	(b) Number Placed	(c) Number not placed	(d) Per Cent of Placement b/a	(e) Per Cent of Placement of those who desired teaching positions $\frac{b}{a-f}$	(f) Number of Graduates who did not apply for teaching positions	(g) Number of Graduates not placed who applied for teaching positions
I TOTAL - All Curricula (January-May-August)	5906	3286	2620	55.6	57.3	173	2447
II Graduates of two-year Curricula (January-May-August)	1222	834	388	68.2	-	-	-
III Graduates of three-year Curricula (January-May-August)	203	19	184	9.4	-	-	-
IV Graduates of four-year Curricula (January-May-August)	4481	2433	2048	54.3	-	-	-

November 24, 1936

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION and CERTIFICATION
Harrisburg

TABLE IV

COMPARATIVE SUMMARY OF REASONS FOR NON-PLACEMENT OF GRADUATES
of
LIBERAL ARTS COLLEGES . . . and . . .STATE TEACHERS COLLEGES
1936

Inability to Secure a Position due to:	All Colleges	Per Cent	Liberal Arts Colleges	Per Cent	State Teachers Colleges	Per Cent
A. No available opportunity to be placed	1725	70.5	1155	69.8	570	72.0
B. Physical disqualification	5	.2	4	.2	1	.1
C. Returned for additional training	277	11.3	134	8.1	143	18.1
D. Attendance upon some higher institution	189	7.7	170	10.3	19	2.4
E. Non-recommendation to any position	8	.3	8	.5	-	-
F. Marriage	71	2.9	44	2.7	27	3.4
G. Refusal to accept position offered	11	.5	8	.5	3	.4
H. Preference as to locality	20	.8	17	1.0	3	.4
I. Other Reasons						
1. Accepted positions other than teaching	93	3.8	80	4.8	13	1.6
2. Recommended to position but not elected	21	.9	21	1.3	-	-
3. Religion	1	.04	1	.06	-	-
4. Entered Religious Order	3	.1	3	.2	-	-
5. Illness	2	.09	2	.1	-	-
6. Attending another school	2	.09	2	.1	-	-
7. Lack of Experience	3	.1	3	.2	-	-
8. Only local people employed	2	.09	2	.1	-	-
9. Politics	1	.04	1	.06	-	-
10. No information	13	.5	-	-	13	1.6
TOTAL - Graduates who desired to teach	2447	100.	1655	100.	792	100.
TOTAL - Graduates who did not desire to teach	173	-	144	-	29	-
GRAND TOTAL	2620	-	1799	-	821	-

November 24, 1936

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, March 19, 1937

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held at Harrisburg, January 15, 1937.

II. Unfinished Business

A. Report of Curricular Revision Committee

1. Quality Point System and Test Periods

2. Revision of Special Curriculums

a. Music

b. Art

c. Commerce

d. Industrial arts

B. Report of committee re "recognition by the Middle States Association"

C. Report of Committee re "service areas of the State Teachers Colleges"

D. Report of Committee on Solicitation of Students

E. Report of Budget Committee - 1937-39

1. Allocations for 1937-38

2. Adjustment of cooperative teacher reimbursement for the biennium, 1937-39

3. Ranking of faculty members

F. Report of Fee Committee

1. Memorandum of Agreement for students unable to pay fees in advance

2. Fees for extension or part-time courses for out-of-State students

3. The increased cost of conducting the dining room for the next biennium

4. Fee to cover breakage

G. Evaluation of credits from State Teachers Colleges for pre-professional purposes other than teaching

H. Report of Committee on Entrance Requirements

1. Program of the National Committee for Mental Hygiene

2. Prerequisites in the fields of music and art

III. New Business

A. Policies re publications by State Teachers Colleges financed out of budget funds

B. A long-term building program for State Teachers Colleges

C. Interpretation of the Salary Schedule

D. Printing of Entrance Forms for the State Teachers Colleges

E. X-ray examinations and Health Talks - Department of Health

F. Continuance of service of instructional staff for the ensuing college year

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, March 19, 1937

A meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, March 19, 1937. The meeting was called to order by the Secretary at 9:30 o'clock.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
T. T. Allen	East Stroudsburg
Carmon Ross	Edinboro
Samuel Fausold	Indiana
Q. A. W. Rohrbach	Kutztown
Dallas W. Armstrong	Lock Haven
A. T. Belknap (Acting President)	Mansfield
Albert Lindsay Rowland	Shippensburg
C. S. Miller	Slippery Rock
Charles S. Swope	West Chester

Lester K. Ade, Chairman
Henry Klonower, Secretary

Doctor Landis Tanger, President of the State Teachers College at Millersville, was not present. He was represented by Mr. Homer F. Dilworth, Dean of Instruction.

On motion of Doctor Rowland, seconded by Doctor Ross it was voted that the Board extend sympathy to Doctor and Mrs. Tanger with wishes for their rapid recovery.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, January 15, 1937

On motion of Doctor Miller, seconded by Doctor Steele it was voted that the minutes of the meeting of the Board held January 15, 1937 be approved as submitted:

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Quality Point System and Test Periods

Doctor Steele, Chairman of the Curricular Revision Committee, stated that he had not received reactions from the members of the Board on the report which was presented to the Board for consideration at the meeting held November 20, 1936.

Doctor Klonower asked whether any attempt had been made to note the variation in the distribution of marks recorded for attainment of students within the institutions. He stated that such a study had been prepared in the office of Teacher Education and Certification. The following chart indicates the spread of one group of students in one institution.

An Analysis of the Grades Given to Thirty-three Seniors in One of the State Teachers Colleges, February, 1937

	Total	Distribution of Grades			
		"A"	"B"	"C"	"D"
Average	52	4	19	25	4
Per cent		8	36	48	8
Total	1727	133	624	822	148

It was pointed out that a "D" in one institution might mean a "B" in another.

Doctor Miller stated that he felt that this is one of the problems in ranking standards for the institutions.

Doctor Rowland stated that he felt that there is danger in overemphasizing the importance of high grades. He added that in the cooperative education group at the State Teachers College at Shippensburg an experiment had been tried in grading students only as "passing" or "failed."

Doctor Rohrbach suggested that a study be made of the practice teaching marks in the State Teachers Colleges and the liberal arts colleges.

On motion of Doctor Haas, seconded by Doctor Rowland it was voted that Doctor Ross be requested by the Board to make a study of the marking systems in the institutions and that in this study the point be developed as to the number of students who enter the freshman class and the number that graduate from the curriculums.

Doctor Haas stated that he felt that, regardless of the variation between institutions and individual teachers as to grading, you have about the same percentage of graduation from all the institutions.

2. Revision of Special Curriculums

Doctor Steele, Chairman of the Curricular Revision Committee, presented the following revised special curriculums which he stated had been revised with the approval of the President and the Head of the Department of the institution in which each special curriculum is offered:

a. Music

On motion of Doctor Steele, seconded by Doctor Rowland it was voted that the following special curriculum in music education be approved:

Teacher Education Curriculum
in
Music Education

(Sequence of Courses subject to change for Administrative Reasons)

1st Semester	Clock hours	Semester hours	2nd Semester	Clock hours	Semester hours
Eng. I inc. Libr.Sci.	4	3	English II	3	3
Place & Purpose of Ed.			Speech	3	3
in the Social Order			Harmony II	3	3
inc. Sch. Visitation	3	2	Solfeggio II	3	2
Harmony I	3	3	Ear Training II	3	2
Solfeggio I	3	2	Private Study	9	3
Ear Training I	3	2	Health Education	2	1
Private Study	9	3		23	17
Health Education	2	1			
	27	16			

3rd Semester	Clock hours	Semester hours	4th Semester	Clock hours	Semester hours
Appreciation of Art	3	2	Principles of Sociology	2	2
History of Civilization	4	4	Literature I (orII)	3	3
Harmony III	2	2	Harmony IV	2	2
Solfeggio III	3	2	Elements of Cond.	2	2
Ear Training III	3	2	Meth.& Materials I	4	3
Eurythmics I	2	1	Eurythmics II	2	1
Private Study	9	3	Private Study	9	3
	26	16		24	16
5th Semester			6th Semester		
General Psychology	3	3	Educational Psychology	3	3
Adv. Choral Cond.	3	3	Harmony VI	2	2
Harmony V	2	2	Adv. Instr. Cond.	3	3
Hist. & Appre.of Music I	3	3	Hist.& Appr.of Music II	3	3
Methods & Materials II	4	3	Methods & Materials III	4	3
Private Study	9	3	Private Study	8	2
	24	17		23	16
7th Semester			8th Semester		
Physical Science	4	3	Educ. Measurements	2	2
Stu. Teaching & Conf.	8	6	Stu. Teaching & Conf.	7	6
Private Study	6	2	Private Study	6	2
Elective	4	4	Elective	5	5
	22	15		20	15

Total - 128 sem. hrs.

February 19, 1937

b. Art

On motion of Doctor Steele, seconded by Doctor Rohrbach it was voted that the following special curriculum in art education be approved:

Teacher Education Curriculum
in
Art Education

(Sequence of Courses subject to change for Administrative Reasons)

	Hr.	Cr.	Art	Ed.	Acad.
1st Semester					
Speech	3	3			3
Drawing and Lettering	10	5	5		
Eng.I inc. Library Science	4	3			3
Health Education including Phys. Ed. & Pers. Hygiene	4	2			2

	Hr.	Cr.	Art	Ed.	Acad.
Modeling	4	2	2		
Place & Purpose of Education in the Social Order including School Visitation	3	2		2	
	28	17			
2nd Semester					
Design	6	3	3		
English II	3	3			3
Media and Techniques	6	3	3		
History of Civilization	4	4			4
Elem. Industrial Art	6	3	3		
	25	16			
3rd Semester					
General Psychology	3	3			3
Physical Science	4	3			3
Literature I	3	3			3
Color	4	2	2		
Mechanical Drawing	6	3	3		
Health Education including Phys. Ed. and Pers. Hygiene	4	2			2
	24	16			
4th Semester					
Educational Psychology	3	3		3	
Pottery	4	2	2		
Hist. & Appreciation of Art	5	5	5		
Literature II	3	3			3
Biological Science	4	3			3
Interior Design	4	2	2		
	23	18			
5th Semester					
Drawing and Composition	6	3	3		
Educational Measurements	2	2		2	
Pictorial Exp. & Illustration	6	3	3		
Commercial Art & Reproduction	6	3	3		
Crafts in Elem. Schools	4	2	2		
Academic Elective	3	3			3
	27	16			
6th Semester					
Blackboard Drawing	2	1	1		
Theatre Arts	6	3	3		
Advanced Drawing & Painting	6	3	3		
Costume Design	4	2	2		
Advanced Crafts	6	3	3		
School Law	1	1		1	
Appreciation of Music	3	2			2
	28	15			

	Hr.	Cr.	Art	Ed.	Acad.
7th Semester					
Philosophy of Education	2	2		2	
Art in the Public Schools(Semin.)	4	3		3	
Student Teaching & Conferences	7	6		6	
Advanced Design	6	3	3		
Adv. Oil or Water Color Painting	4	2	2		
	23	16			
8th Semester					
Student Teaching and Conferences	8	6		6	
Prin. of Economics or Sociology	2	2			2
Art Elective	2	2	2		
Academic Elective	3	3			3
Visual Education	2	1		1	
	17	14			
	195	128	60	26	42

c. Commerce

On motion of Doctor Steele, seconded by Doctor Haas it was voted that the following special curriculum for the education of teachers of business education be approved:

Teacher Education Curriculum
in
Business Education

(Sequence of courses subject to change for administrative reasons)

By Semesters	Class Hours	Sem. Hrs.
(1) Place and Purpose of Education in the Social Order inc. Sch.Visitation	3	2
Health Educ. (1)inc.Phys.Ed.& Pers.Hyg.	4	2
Speech	3	3
English (1) inc. Library Science	4	3
Business Mathematics (1)	3	3
Business Writing	3	1
Typewriting (1)	3	1
(2) English (2)	3	3
Health Ed.(2) inc. Phys.Ed.& Pers.Hyg.	4	2
Economic Geography (1)	3	3
Business Mathematics (2)	3	3
Bookkeeping and Accounting (1)	5	3
S Typewriting (2)	3	1
S *Shorthand (1)	5	3

Students may become majors in either the Bookkeeping (B), the Stenographic(S), or the Retail Selling(R) field. All three of these fields may be elected, or a combination of any two fields is possible.

These fields are indicated by the appropriate letters B, S and R on the outline of the curriculum.

		Class Hours	Sem. Hrs.
(3)	Literature (1)	3	3
	Economic Geography (2)	3	3
	Business Organization & Finance	3	3
B	*Bookkeeping and Accounting (2)	5	3
S	*Shorthand (2)	5	3
S	*Typewriting (3)	5	2
(4)	Biological Science	4	3
	Business Correspondence	3	3
	Business Law (1)	3	3
B	*Bookkeeping and Accounting (3)	3	3
S	*Shorthand Applications	5	3
S	*Typewriting Applications	5	2
(5)	General Psychology	3	3
	School Law and Administration	2	2
	Business Law (2)	3	3
R	Salesmanship & Retail Selling (1)	3	3
B	*Bookkeeping & Accounting (4)	3	3
S	*Stenographic Office Practice	5	3
(6)	Psychology of Method in Bus.Courses	3	3
	Tests & Meas. in Business Courses	3	3
	Sec.Sch.Bus,Educ.Org. & Content	2	2
	Economics (1)	3	3
	Visual Education	2	1
	Clerical Practice and Machines	5	3
R	*Retail Selling (2)	3	3
(7)	Philosophy of Education	2	2
	American Government	3	3
	Economics (2)	3	3
	History of Civilization	4	4
R	*Retail Selling (3)	12	6
	*Bus. Math. (3) with Statistics	2	2
	*Accounting and Auditing	3	3
(8)	Student Teaching Obs., & Conference	15	12
	Curriculum Materials Selection and Adaptation	4	3

Those who omit one or more of these fields may elect courses in the fields of English, Social Studies, Mathematics, Science, Art, Music, Geography, Education, or any other department of the College.

A total of 128 semester hours will be required for graduation and the degree.

All courses that are not indicated as elective are required.

*Elective courses.

A semester program of sixteen (16) semester hours is considered standard. "A" and high "B" students may carry a heavier program, not to exceed the college maximum.

d. Industrial Arts

On motion of Doctor Steele, seconded by Doctor Hill it was voted that the following special four-year curriculum for the education of teachers of industrial arts be approved:

Teacher Education Curriculum
in
Industrial Arts

(Sequence of Courses subject to change for Administrative Reasons)

1st Semester	Clock hours	Sem. hours
English inc. Library Sci.	4	3
Place & Purpose of Ed. in Social Order inc. School Visitation	3	2
Applied Mathematics	3	3
Health Education inc. Personal Hygiene	4	2
Drawing & Design I	4	2
Shop I	8	4
	26	16

2nd Semester	Clock hours	Sem. hours
English	3	3
Health Education inc. Phys.Ed. & Pers.Hygiene	4	2
Speech	3	3
History of Civilization	4	4
Drawing & Design II	4	2
Shop II	8	4
	26	18

3rd Semester		
Literature I	3	3
Applied Science	4	3
Drawing & Design III	4	2
Shop III	8	4
Elective	3	3
	22	15

4th Semester		
Prin. of Economics	2	2
Educational Psychology	3	3
Drawing & Design IV	4	2
Shop IV	8	4
Elective	6	6
	23	17

5th Semester		
American Government	3	3
School Law	1	1
Educational Measurements	2	2
Drawing & Design V	4	2
Shop V	8	4
Elective	3	3
	21	15

6th Semester		
Principles and Practices of Ind. Arts Teaching	2	2
Drawing & Design VI	4	2
Drawing & Design VII	4	2
Shop VI	8	4
Elective	6	6
	24	16

7th Semester		
Visual Education	2	1
Guidance	2	2
Philosophy of Education	2	2
Shop VII	8	4
Shop VIII	8	4
Elective	3	3
	25	16

8th Semester		
Student Tch. & Conf.	15	12
Curriculum Materials, Selection & Adaptation	4	3
	19	15

e. Cooperative education

Doctor Steele presented the following modification of the last two years of the elementary curriculum to take care of the cooperative education program at the State Teachers College, Shippensburg:

Last Two Years of the Curriculum in Cooperative Education - A Variant of the Elementary Curriculum

5th Semester	Clock hours	Sem. hours
American Hist.& Gov't (American Government)	3	3
Reading Activities (Teaching of Reading)	3	3
Music I	4	2
Art I	4	2
Number Projects (Curric. in Arith.)	3	2
School Law	1	1
Elective	3	3
	21	16

6th Semester	Clock hours	Sem. hours
Child Psychology & Child Guidance	3	3
Creative English (Teaching of English inc. Handwriting)	3	3
Manuscript Writing	2	1
Creative Music (Music II)	3	1½
Creative Art (Art II)	3	1½
Int. Rhythm inc.Tch. of Health	3	2
Social Activities (U.S.Hist. to 1865)	3	3
Individualized Technique	2	2
	22	17

7th Semester		
Measures & Self Testing Mat. (Ed. Measurements)	2	2
Environmental Appreciations (Cur. in Elem.Science)	4	3
Visual Education	2	1
Literary Appreciation (Children's Lit.&St.Tell.)	3	3
Parent Education (Evol. of Am.Public School)	2	2
Philosophy of Education inc. Development of Progressive Ed.	2	2
Elective	3	3
	18	16

8th Semester		
Student Tch. & Conf.	15	12
Curriculum Materials, Selection and Adaptation	4	3
	19	15

Electives for Coop. Curriculum

Any of the attached and		
Advanced Creative English	3	3
Advanced Creative Art	4	2
Mental Hygiene	3	3
Modern Drama	3	3
Dramatic Techniques and Subject Matter Courses in the Secondary Curriculum	4	2

Electives for (Group I)

Kindergarten, Grades 1, 2, 3		
Pre-School Child	2	2
Kind-Primary Theory	2	2
U.S. History since 1865	3	3
Child Adjustment	3	3
Special Education	3	3
Diagnostic Courses in Reading	3	3
Parent Education	3	3
Handicrafts	4	2
Descriptive Astronomy	2	1
Courses in Speech or other approved courses from subject fields		

Electives for

Grades 4, 5, 6 (Group II)		
Arithmetic II	3	3
Civic Education	3	3
U.S. History since 1865	3	3
Industrial Arts	4	2
Geog. of Western Hemis.	3	3
Geog. of Eastern Hemis.	3	3
Descriptive Astronomy	2	1
Courses in Speech or other approved courses from subject fields		

Electives for Teachers of
One-Room Rural Schools - (Group III)

Rural Education:		
Rural Sociology	3	3
Rural School Problems	2	2
Agriculture and Nature	3	2
Descriptive Astronomy	2	1
Any other electives approved for Kindergarten, Grades 1, 2, 3, 4, 5 and 6		

On motion of Doctor Steele, seconded by Doctor Rowland it was voted that the modification of the last two years of the elementary curriculum known as the cooperative education program at the State Teachers College, Shippensburg, be approved.

Doctor Steele then presented the following report of the committee with reference to certain adjustments in the health education curriculum which had been revised and approved before the final adoption of the revised elementary and secondary curriculums, and also a report covering the numbering of courses.

REPORT OF CURRICULUM REVISION COMMITTEE
Board of Presidents, State Teachers Colleges

Numbering of Courses

Inasmuch as in the new revision of our curricula there are a number of subjects which appear in both first and second semesters under the same titles such as English, Biological Science, Health Education and Physical Science, the Committee recommends that these courses be numbered for the purpose of reference and record keeping as follows:

English I	English II
Biological Science I	Biological Science II
Health Education I	Health Education II
Physical Science I	Physical Science II

Health Education Curriculum

Inasmuch as the Curriculum in Health and Physical Education was adopted at the same time as the basic two-year curriculum, the following minor changes are recommended in order to bring it in line with that basic curriculum:

1st Semester

"Library Science" should follow English

2nd Semester

The class hours of "Place and Purpose of Education in the Social Order including School Visitation" should be changed to read three clock hours instead of two clock hours. This would make a change in the total class hours for the second semester from twenty-six to twenty-seven.

5th Semester
The words "Economics or" should be omitted.

6th Semester
After "Principles of Sociology" should be added the words "or Principles of Economics."

5th Semester
Descriptive Astronomy should be omitted and the Elective in that semester increased to a "4 - 4."

Respectfully submitted

Curriculum Revision Committee
T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele, Chairman

On motion of Doctor Steele, seconded by Doctor Haas it was voted that the report be accepted.

Doctor Steele presented as a report of the Curricular Revision Committee the following list of required and elective courses in the field of English:

ENGLISH FIELD:

Required 18 s.h.

English I	3 - 3
English II	3 - 3
Literature I	3 - 3
Literature II	3 - 3
English Philology	3 - 3
Advanced Composition	3 - 3

Electives 6 s.h.

Shakespeare	3 - 3
Short Story	3 - 3
Modern Novel	3 - 3
World Literature	3 - 3
Contemporary Poetry	2 - 2
Victorian Prose and Poetry	3 - 3
Journalism	2 - 2
Pre-Shakespearean Literarure	2 - 2
Romantic Period	3 - 3
Essay	3 - 3
Modern Drama	2 - 2
19th Century Novel	3 - 3

On motion of Doctor Allen, seconded by Doctor Miller it was voted that the report covering the English field be approved as submitted.

Doctor Steele then presented the reports of the Curricular Revision Committee covering the fields of Geography, Social Studies, Mathematics, French, Science, General Science, Biology, Chemistry and Physics as follows:

GEOGRAPHY FIELD:

Required:		18 s.h.
Principles of Geography	3 - 3	
Economic Geography	3 - 3	
Geog. of U. S. and Canada	3 - 3	
Geog. of Latin America	3 - 3	
Geog. of Europe	3 - 3	
Geog. of the Pacific Realm	3 - 3	
Electives		6 s.h.
Climatology & Meteorology	3 - 3	
Physiography	3 - 3	
Conservation of Nat.Resources	3 - 3	
Field Courses (To be approved)	3 - 3	
Commercial & Industrial Geog.	3 - 3	
Trade and Transportation	3 - 3	

SOCIAL STUDIES:

Required:		18 s.h.
History of Civilization	4 - 4	
Sociology or Economics	2 - 2	
American Government	3 - 3	
U. S. History before 1865	3 - 3	
Social & Industrial Hist. ofU.S.	3 - 3	
Modern European History	3 - 3	
Electives		6 s.h.
Early European History	3 - 3	
Principles of Economics	2 - 2	
Principles of Sociology	2 - 2	
Latin American History	3 - 3	
Comparative Government	3 - 3	
European Hist. since World War	3 - 3	
Origin of Social Institutions	3 - 3	
History of England	3 - 3	
U. S. History since 1865	3 - 3	
History of Far East	3 - 3	
History of Pennsylvania	3 - 3	
History of Ethics	3 - 3	
Renaissance and Reformation	3 - 3	
Industrial Relations	3 - 3	

MATHEMATICS FIELD:

Required:		18 s.h.
College Algebra	3 - 3	
College Trigonometry	3 - 3	
Analytic Geometry	3 - 3	
Calculus I	3 - 3	
Calculus II	3 - 3	
Statistics	3 - 3	
Electives		6 s.h.
College Algebra II	3 - 3	
Synthetic Geometry	3 - 3	
History of Mathematics	3 - 3	
Applied Mathematics	3 - 3	

FRENCH FIELD:

Required:		18 s.h.
Elementary French	6 - 6	
19th Century and Contemporary French Prose and Poetry	6 - 6	
Outline Course in French Literature	3 - 3	
17th Century French History and Literature - Composition	3- 3	
Electives		6 s.h.
Romantic and Realistic Movements in French Literature	6 - 6	
The French Novel	3 - 3	
French Drama	3 - 3	

SCIENCE FIELD:

Required:		18 s.h.
Biological Science	8 - 6	
Physical Science	8 - 6	
(To cover General Physics	4 - 3	
and Chemistry I	4 - 3)	
Qualitative Analysis	4 - 3	
Advanced Physics	4 - 3	
Electives		6 s.h.
Quantitative Analysis	4 - 3	
Organic Chemistry	4 - 3	
Physical Chemistry	4 - 3	
Mechanics	4 - 3	
Magnetism and Electricity	4 - 3	
Hydrostatics	4 - 3	
Bacteriology	4 - 3	
Physiology	4 - 3	
Comparative Anatomy	4 - 3	

GENERAL SCIENCE FIELD:

Required:		18 s.h.
Biological Science	8 - 6	
Physical Science	8 - 6	
Qual. Analysis	4 - 3	
Advanced Physics	4 - 3	
Electives		6 s.h.
Descriptive Astronomy	2 - 1	
Physical Chemistry	4 - 3	
Organic Chemistry	4 - 3	
Quant. Analysis	4 - 3	
Mechanics	4 - 3	
Magnetism and Electricity	4 - 3	
Hydrostatics	4 - 3	
Physiology	4 - 3	
Comparative Anatomy	4 - 3	
Histology	4 - 3	
Physiography	3 - 3	
Geology	4 - 3	

BIOLOGY FIELD:

Required:		18 s.h.
Biology	8 - 6	
Advanced Botany	8 - 6	
Advanced Zoology	8 - 6	
Electives		6 s.h.
Physiology	4 - 3	
Bacteriology	4 - 3	
Comparative Anatomy	4 - 3	
Histology	4 - 3	
Genetics	3 - 3	
Embryology	4 - 3	
Entomology	4 - 3	

CHEMISTRY FIELD:

Required:		18 s.h.
Physical Science	8 - 6	
Inorganic Chemistry	8 - 6	
Qualitative Analysis	4 - 3	
Quantitative Analysis	4 - 3	
Electives		6 s.h.
Organic Chemistry	4 - 3	
Physical Chemistry	4 - 3	
Industrial Chemistry	4 - 3	
Physiological Chemistry	4 - 3	
Food Chemistry	4 - 3	
Colloidal Chemistry	4 - 3	

PHYSICS FIELD:

Required:		12 s.h.
Physical Science	8 - 6	
Advanced Physics	8 - 6	
Electives		12 s.h.
Mechanics	4 - 3	
Heat	4 - 3	
Mag. and Electricity	4 - 3	
Hydrostatics	4 - 3	
Optics	4 - 3	
Modern Physics	4 - 3	
Pneumatics	4 - 3	

On motion of Doctor Rowland, seconded by Doctor Haas it was voted that the major areas of concentration in these fields be approved.

It was decided that the statement, "The demonstration of competency to pursue a major in any area will be required" should appear as a part of each area of concentration.

It was brought out that this statement did not necessarily mean that the student must demonstrate competency before electing a major but that the student must demonstrate competency in the major area of concentration before being allowed to complete the field.

On motion of Doctor Steele, seconded by Doctor Haas it was voted that the following report of the Curricular Revision Committee be adopted:

"AREAS OF CONCENTRATION IN THE SECONDARY FIELD

Each prospective teacher enrolled in the secondary curriculum is required to complete one field of at least twenty-four semester hours and at least one field of not fewer than eighteen semester hours.

As early as possible in the student's enrollment he must demonstrate competence in the fields chosen before permission is granted to complete requirements for certification."

On motion of Doctor Steele, seconded by Doctor Allen it was voted that the revised curriculum go into effect September 1, 1937 and that all students already enrolled be adjusted to the new curriculum as far and as rapidly as possible.

Doctor Haas stated that it is highly desirable that the Deans of Instruction in the contemplated meeting discuss the problem of the adjustment of students to the new curriculum.

The Board adjourned for luncheon at 12:15 and reconvened at 1:30 o'clock.

B. Report of committee re "recognition by the Middle States Association"

Doctor Rowland, Chairman of the committee, reported that there had been but one meeting of the committee since last May. The standards and principles for the accreditment of State Teachers Colleges have been set up by the Middle States and Maryland Association. A request had been made to present suggestions as to the method by which these principles and standards shall be applied to institutions applying for accreditment.

Doctor Haas asked if any State Teacher College in the United States had been accredited by the Middle States and Maryland Association.

Doctor Rowland replied that to his knowledge the Association had not accredited any State Teachers College.

On motion of Doctor Rowland, seconded by Doctor Steele it was voted that the report of the committee be accepted.

C. Report of committee re "service areas of the State Teachers Colleges"

Doctor Armstrong, Chairman of the committee, reported progress.

D. Report of committee on Solicitation of Students

On motion of Doctor Steele, seconded by Mr. Swope it was unanimously voted that the item be removed from the docket.

E. Report of Budget Committee - 1937-38

1. Allocations for 1937-38

On motion of Doctor Miller, seconded by Doctor Rowland it was voted that Mr. McClure be asked to appear before the Board at a later date to discuss his statement on principles for the allocation of funds.

Doctor Miller, Chairman of the Budget Committee, stated that the committee is not entirely satisfied with Mr. McClure's Formula. He stated that a basic organization for all institutions should be set up and the ratio of teachers to pupils established.

Doctor Miller requested permission to send letters to the members of the Board asking for a report from each institution within the next two weeks. The committee will then report at the next meeting of the Board.

2. Adjustment of cooperative teacher reimbursement for the biennium 1937-39

Doctor Miller presented the following report of the Budget Committee:

"REPORT OF THE BUDGET COMMITTEE

Re: The Paying of Cooperative Teachers

March 19, 1937

The budget committee recommends the adoption of the following plan for the paying of Cooperative Teachers:

1. In order to provide for the educational needs of a State Teachers College it is desirable that each institution should support and control on the campus a laboratory-demonstration school the teachers of which shall be paid on the present State salary schedule.

2. In order to provide for student teaching needs in addition to those available on the campus, in agreement with other school districts, each institution may employ teachers known as 'cooperative teachers' who shall be paid according to the following schedule, effective September 1, 1937. This shall not be retroactive as lowering the salary of any present employe.

   a. A unit of service is the amount of service required from a cooperative teacher in order that a student may meet the student teaching requirements of a four-year curriculum.

   b. Cooperative teachers shall be paid an initial salary of $50 per unit of service. Those holding a Bachelor's degree shall be entitled to an increment of five dollars ($5.00) per year per unit of service until a maximum of seventy-five dollars ($75.00) is reached. Those holding a Master's degree shall be entitled to an increment of ten dollars ($10.00) per year per unit of service until a maximum of one hundred dollars ($100.00) per unit is reached.

   c. With the approval of the State Superintendent of Public Instruction the salaries of present demonstration or cooperative teachers now employed may be adjusted on the basis of past experience and salary."

Doctor Hill raised a question concerning paragraph c. He asked what would happen to a teacher who was now paid $250.00.

It was brought out that this person's salary could remain the same or she might even be increased if she had three or four students and the master's degree.

Doctor Fausold asked if the latter part of paragraph two meant that those teachers paid a flat amount by the school district and by the college will be retained at the same salary.

Doctor Miller stated that this is the case. He added that the committee felt that it would be wiser not to upset the practice teaching situation in the State by any great change in the salaries received by cooperative teachers already employed.

Doctor Steele stated that he is heartily in favor of the new plan for reimbursement. He stated, however, that it will at least double the cost of cooperative teaching. Doctor Steele added that a large number of his cooperative teachers are now receiving $90. If they are adjusted to the new plan, they will receive $200. Some of those receiving $90 a year will be entitled to $400 and savings will be effected only in the case of four or five teachers.

Doctor Allen stated that the point is that some institutions have cooperative teachers that are getting $600, $800, $1,000 or even $1,200 and have cooperative teachers who came in at $90. The purpose is to wipe out these inequalities, at least in part.

Doctor Ross stated that the Budget Committee in preparing its report has decided not to pass on the campus school teacher.

Doctor Ade pointed out that the report refers only to off-campus teachers.

Doctor Steele suggested the addition of this sentence to the report:

> Teachers in the campus demonstration school shall not be considered cooperative teachers.

Doctor Ade suggested that Doctor Klonower make a report as to how this new plan of reimbursement will affect all schools next year.

On motion of Doctor Miller, seconded by Doctor Rowland it was unanimously voted that the report of the Budget Committee be adopted as amended.

3. Ranking of faculty members

Doctor Miller presented the following report for the Budget Committee:

"REPORT OF THE BUDGET COMMITTEE

Re: The ranking of faculty members
March 19, 1937

The Budget Committee has considered carefully the question of ranking of faculty members. It seems desirable at this time to make known the salary situations and therefore the suggestions given will serve to prevent too large a number of instructors from reaching the maximum salary and at the same time, will offer the opportunity for professional advancement within the institution. The Committee, therefore, presents the following suggestions for your further consideration, with the idea that they will be studied carefully by each President and acted upon at the next meeting of the Board:

1. Each institution shall be entitled to a minimum of eight full professorships. The number with rank of professor on a State Teachers College faculty shall not exceed 25% of the total number of full time faculty employed on the campus. Each full time professor shall be entitled to the salary as set up in Class I, providing he holds the educational qualifications and experience which entitle him to such salary classification.

2. The title of assistant professor shall be used to designate those faculty members whose minimum educational qualifications and experience are such as to entitle them to Class II of the classification schedule.

3. A classification known as instructor shall include those whose educational training and experience shall be at least the minimum required for Class III in the salary classification schedule. Such number shall not exceed 15% of the total number of faculty."

Doctor Miller requested that each member of the Board study the report and submit a tabulation not later than April 15 of the application of this plan to the faculty of each institution.

F. Report of Fee Committee

1. Memorandum of Agreement for students unable to pay fees in advance

2. Fees for extension or part-time courses for out-of-State students

3. The increased cost of conducting the dining room for the next biennium

4. Fee to cover breakage

Doctor Haas, Chairman of the Fee Committee, presented the following report for the Committee:

"STATE TEACHERS COLLEGE
Bloomsburg Pennsylvania
March 16, 1937

To Members of the Board of Presidents:

Below please find a preliminary report of the Fee Committee relative to the four items listed under F on Page 1140 of the "Journal" for Friday, January 15, 1937.

Under date of March 1, 1937 as Chairman of the Committee, I asked the members of the Board for comments and suggestions concerning these items. Following each numbered item is a summary of the comments, together with additional general comments.

1. MEMORANDUM OF AGREEMENT FOR STUDENTS UNABLE TO PAY FEES IN ADVANCE. Seven Presidents commented as follows: Five indicated no need for change; Two suggested some simple legal form of promissory note to be signed by responsible persons.

Attention is called to the following statement of "Uniform Fees, Deposits and Repayments in the State Teachers College - effective June 1, 1933" to the effect that "The President of the institution may, at his discretion, authorize payments not less than one month in advance to worthy students." The implication of this is clear to the effect that a student to remain in good standing must pay the fees due in advance.

2. FEES FOR EXTENSION OR PART-TIME COURSES FOR OUT-OF-STATE STUDENTS. Nine Presidents commented as follows: Five suggest increase on basis of pro-rata of additional amount now charged for out-of-State students; Four because of absence of problem, no suggestions.

One suggestion was to the effect that $7.00 per semester hour be charged for less than 15 semester hours.

3. INCREASED COST FOR CONDUCTING THE DINING ROOM FOR THE NEXT BIENNIUM. Seven Presidents commented as follows: Three are opposed to any increase; Four approve an increase because of increased living costs.

It would appear that the question is not merely one of raising the fee but also of the effect of raising this fee on the total enrollment.

4. FEE TO COVER BREAKAGE.

Nine Presidents commented as follows: Six approve a breakage fee; Three oppose or question its value.

It should be noted that it was customary to charge a breakage fee as well as laboratory fees for various courses previous to the charging of the contingent fee and previous to the requirement that fees collected must be turned into the general fund of the Treasury. If a general breakage fee is charged everyone and not refunded, it means merely an addition to the contigent fee. If it is charged and a refund system set up, it means a tremendous increase in bookkeeping and it means that all these fees must be withdrawn through the Revenue Department and the Treasury at the end of the year unless the present law can be modified. In addition to the above, the educational soundness of a general breakage fee is questioned.

SUMMARY - No comments or suggestions have been received from five members of the Board. On the basis of the returns received, the Committee does not feel justified in making any suggestions. It has no brief or any particular point of view and is ready to write into proper form any policies approved by the Board."

Doctor Haas asked that the report be accepted and that the Presidents submit to him their reaction on each item.

On motion of Doctor Haas, seconded by Doctor Ross it was voted that the report be accepted for study and that each member of the Board submit his reaction to the report to Doctor Haas.

Doctor Ade requested that each member of the Board cooperate with the chairmen of committees when requests are made for information on committee reports.

Doctor Ade raised a question concerning item one of the report of the Fee Committee.

Doctor Haas stated that that item would not be a problem since the Uniform Fees, Deposits and Repayments report which had been adopted some time ago prohibited the admission of students unless fees were paid in advance.

G. Evaluation of credits from State Teachers Colleges for pre-professional purposes other than teaching

Doctor Klonower asked whether this should not be carried on the docket until after the results of the present legislation are determined with reference to the broadening of the fields of service for the State Teachers Colleges.

Doctor Rohrbach stated that this remains a question irrespective of legislation. It indicates that persons who complete courses in the State Teachers Colleges are still questioned in comparison with the material offered in other institutions.

It was agreed that this item should be continued on the docket and that Doctor Newpher should be asked to appear before the Board to clarify the matter.

In this connection, copies of the Roberts Bill No. 191 were distributed to the members of the Board.

H. Report of Committee on Entrance Requirements

1. Program of the National Committee for Mental Hygiene

2. Prerequisites in the fields of music and art

On motion of Doctor Steele, seconded by Doctor Haas it was voted that these items be removed from the docket.

Doctor Rowland stated that a study completed at his institution showed that fifty per cent of students had not had previous courses in music and art.

Doctor Klonower suggested that the Board consider the adoption of a resolution whereby after 1938 no students would be admitted who had not had training in these fields.

Doctor Steele stated that he felt that it would be wiser to require that the students demonstrate competency in these fields rather than require the completion of courses.

Doctor Fausold stated that legislation is now in process which would enable the Superintendent of Public Instruction to withhold appropriation from those districts which did not provide in the curriculum the subjects now required by law.

On motion of Doctor Steele, seconded by Doctor Rowland it was voted that item two be restored to the docket.

III. New Business

A. Policies re publications by State Teachers Colleges financed out of budget funds

Doctor Rohrbach stated that he had requested that this item be put on the docket in order to secure information from the

Presidents. He asked if each institution spends what it can for publications.

It was brought out that this question had been considered by the Board some years ago.

Doctor Steele stated that some institutions live up to the maximum of the number of pages, cuts, et cetera, allowed under this policy while other institutions do not have the funds to do this.

Doctor Rohrbach stated that he understood that it is now the policy of the Department to allow each President to publish what he wished.

On motion of Doctor Miller, seconded by Doctor Rohrbach it was voted that the Superintendent of Public Instruction be authorized to appoint a committee to review the entire matter of publications.

B. A long-term building program for State Teachers Colleges

Doctor Steele stated that he had requested that this item be placed on the docket. He added that the whole building set-up has been left to the individual institution. He felt that it would help if a competent committee were appointed to investigate our building needs and, on the basis of that survey, this whole program would likely be much more effectively advanced.

On motion of Doctor Steele, seconded by Mr. Swope it was voted that this item be removed from the docket for the present.

C. Interpretation of the Salary Schedule

Doctor Klonower read a portion of a memorandum from Doctor Ade to Presidents of State Teachers Colleges and Heads of Other State-Owned Educational Institutions under date of March 15, 1937 as follows:

> "No appointment will be approved at a salary higher than the minimum salary rate of the class."

Doctor Klonower pointed out that although this memorandum referred specifically to non-instructional positions, it also applied to instructional staff members.

Doctor Ade emphasized the fact that all appointments must be made in terms of the Salary Schedule and no irregular salaries will be approved. He asked that each President be extremely careful in quoting salaries to prospective instructors and to be sure that they are following the provisions of the Salary Schedule. All appointments must be pre-approved.

Doctor Ade suggested that Doctor Klonower draw up a memorandum to the Presidents with reference specifically to the appointment of members of the instructional staff.

D. Printing of Entrance Forms for the State Teachers Colleges

Doctor Steele stated that in the past California had printed forms for practically every institution. Due to the difficulty of securing the stock for this printing, he stated that California would be unable to render this service.

Following the discussion it is understood that requisitions for all printing will follow the normal course through the Department of Public Instruction.

E. X-ray examinations and health talks - Department of Health

Doctor Klonower read the following letter which was received from Doctor Edith MacBride-Dexter, Secretary of Health, under date of February 25, 1937:

> "Not only are we sympathetic with the program of tuberculosis discussion suggested in your letter of January 26 but shall be veryglad to designate the proper number of our staff to make appropriate talks to the students of the various teachers colleges at the time these are visited for the purpose of case finding.
>
> "Your communication also brings to mind a feeling which we over here in the Health Department have had for a long time that it might be profitable to prospective teachers and perhaps contribute to a somewhat more successful control of communicable diseases in schools if, some time during the Senior year, some of us might have a chance to appear before the graduating class for the purpose of discussing briefly communicable diseases, what offers in the way of their prevention or limitation and, more particularly, the responsibility of the teacher in this connection and the ways in which he or she may be of real service. It is possible that this ground is already being covered by some member of the several College Faculties. We take this opportunity of mentioning it, however, to pave the way for such a program if it has not already been put into effect by the schools themselves."

Doctor Klonower added that the Department of Health has two mobile units which could go to the State Teachers Colleges to take the X-ray pictures, but, in addition, this work should be

accompanied by talks on tuberculosis prevention. He suggested that one or two institutions could serve in an experimental manner. After the difficulties of the project were worked out, the matter could then be presented to the entire Board for further consideration.

Doctor Steele, Doctor Ross and Doctor Miller volunteered to have their institutions serve in this experimental capacity.

F. Continuance of service of instructional staff for the ensuing college year.

Doctor Klonower stated that several members of the Board had raised a question with reference to the matter of the re-election of members of the instructional staff.

From the discussion around the Board, it appeared that about half of the institutions re-elect members of the instructional staff each year, while the other institutions do not re-elect staff members each year. It also appeared that there was considerable difference of opinion as to the status of instructors in the State Teachers Colleges. Some members of the Board were of the opinion that instructors are State employes and, as such, continue in employment without re-election until dropped for some specific reason. Other Presidents were of the opinion that the instructors have the same status as that of teachers in the public schools.

It was decided that the Department of Public Instruction should advise the members of the Board with reference to the status of the instructional staff.

IV. Miscellaneous

A. Meeting of the Deans of Instruction

Doctor Klonower stated that a meeting of the Deans of Instruction is being tentatively arranged for April 7, 1937.

B. Delegate to the Inauguration of Doctor Fausold

Doctor Klonower stated that the inauguration of Doctor Fausold as President of the State Teachers College at Indiana is being arranged. The date has been tentatively set as May 6, 1937.

On motion of Doctor Allen, seconded by Doctor Rowland it was voted that the Superintendent be authorized to designate a representative of the Board to speak at the inauguration exercises of Doctor Fausold.

C. Change in Date of Board Meeting.

Doctor Rowland raised a question concerning the next meeting of the Board which would regularly be held on May 21, 1937. Since this is the day before the beginning of commencement activities in the State Teachers Colleges, it was suggested that the meeting be held on May 14, 1937.

On motion of Doctor Rowland, seconded by Doctor Haas it was voted that the next meeting of the Board of Presidents be held on May 14, 1937.

D. Report of Delegate to Meeting of American Association of Teachers Colleges

Doctor Allen who represented the Board of Presidents at the meeting of the American Association of Teachers Colleges in New Orleans had no formal report to submit to the Board.

Doctor Klonower agreed to prepare and distribute copies of Doctor Sprague's report to the American Association of Teachers Colleges together with copies of the criticism of this report.

E. Statistical Charts:

1. Number of Degree Graduates, Indicating Elective Fields, January 22, 1937

A copy of this chart follows page 1169 as Exhibit "A".

2. List of Graduates Who Received Certificates of Graduation, January 22, 1937

A copy of this chart follows page 1169 as Exhibit "B".

3. Summary of Enrollments in Pennsylvania State Teachers Colleges, February 15, 1937

A copy of this chart follows page 1169 as Exhibit "C".

The Board adjourned at 4:15 o'clock.

Harry Klonower
Secretary

Approved: April 2, 1937.

Lester K. Ade
Lester K. Ade
Superintendent of Public Instruction

Exhibit "A"

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION OFFICE
Harrisburg

NUMBER OF DEGREE GRADUATES, INDICATING ELECTIVE FIELDS

STATE TEACHERS COLLEGES

January 22, 1937

	Elective Field	English	French	Geography	Latin	Mathematics	Science	Social Studies	Other Combinations: English and Science	Other Combinations: Math. and Social Studies	Other Combinations: Science and Social Studies	Other Combinations: Physical Science	Number with no electives	TOTAL
SECONDARY	English	X	2	3	2	2	2	14	-	-	-	1	X	26
	French	X	X	-	-	1	-	-	-	-	-	-	X	1
	Geography	X	X	X	-	1	2	12	-	-	-	-	X	15
	Latin	X	X	X	X	1	-	-	-	-	-	-	X	1
	Mathematics	X	X	X	X	X	8	2	-	-	-	-	X	10
	Science	X	X	X	X	X	X	5	-	-	-	-	X	5
	Social Studies	X	X	X	X	X	X	X	-	-	-	-	X	-
SPECIAL	Art	-	-	-	-	-	-	-	-	-	-	-	-	-
	Commerce	1	-	-	-	-	-	-	-	-	-	-	-	1
	Health Education	-	-	-	-	1	4	-	-	-	-	-	1	6
	Home Economics	-	-	-	-	-	2	-	1	-	-	-	-	3
	Industrial Arts	-	-	-	-	1	2	-	-	1	1	-	-	5
	Music	-	-	-	-	-	-	1	-	-	-	-	-	1
Elementary		X	X	X	X	X	X	X	X	X	X	X	31	31
Totals		1	2	3	2	7	20	34	1	1	1	1	32	105

February 24, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION OFFICE
Harrisburg

Exhibit "B"

LIST OF GRADUATES WHO RECEIVED CERTIFICATES OF GRADUATION
January 22, 1937
Classified According to Curriculums Completed

INSTITUTION	Total Number of Graduates All Curriculums	Two-year Curriculums						Four-year curriculums													State Standard Limited Certificate
		TOTAL	Group I	Group II	Group III	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who returned for grad.	TOTAL	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates with no Previous Tch. Experience	No. Teachers-in-Service who returned for Degree	
TOTAL	105	-	-	-	-	-	-	105	16	15	-	58	-	1	6	3	5	1	73	32	72
Bloomsburg	5	-	-	-	-	-	-	5	-	3	-	1	-	1	-	-	-	-	4	1	2
California	19	-	-	-	-	-	-	19	2	4	-	11	-	-	-	-	2	-	8	11	3
Cheyney	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clarion	1	-	-	-	-	-	-	1	-	-	-	1	-	-	-	-	-	-	-	1	2
East Stroudsburg	3	-	-	-	-	-	-	3	-	-	-	1	-	-	2	-	-	-	3	-	6
Edinboro	4	-	-	-	-	-	-	4	1	-	-	3	-	-	-	-	-	-	2	2	4
Indiana	19	-	-	-	-	-	-	19	1	1	-	14	-	-	-	3	-	-	17	2	14
Kutztown	9	-	-	-	-	-	-	9	7	1	-	1	-	-	-	-	-	-	3	6	2
Lock Haven	6	-	-	-	-	-	-	6	1	-	-	5	-	-	-	-	-	-	6	-	5
Mansfield	5	-	-	-	-	-	-	5	1	-	-	4	-	-	-	-	-	-	4	1	3
Millersville	8	-	-	-	-	-	-	8	1	2	-	2	-	-	-	-	3	-	3	5	17
Shippensburg	7	-	-	-	-	-	-	7	1	1	-	5	-	-	-	-	-	-	6	1	2
Slippery Rock	5	-	-	-	-	-	-	5	1	1	-	3	-	-	-	-	-	-	3	2	10
West Chester	14	-	-	-	-	-	-	14	-	2	-	7	-	-	4	-	-	1	14	-	2

February 24, 1937

Exhibit "C"

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION OFFICE
Harrisburg

SUMMARY OF ENROLLMENTS IN PENNSYLVANIA STATE TEACHERS COLLEGES

Covering Number of Different Students as of February 15, 1937.

Class I Students Full-Time Teacher Training in Regular Curricula As of February 15, 1937			TOTAL	Bloomsburg	California	Cheyney	Clarion	E. Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
1			2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	TOTAL-Class 1 Students		8067	664	690	157	186	548	286	1235	475	426	574	500	457	643	1226
* Elementary	1531	First Semester	59	3	5	8	2	-	4	8	-	2	-	7	2	9	9
		Second Semester	1472	112	174	30	47	59	60	224	97	94	80	73	98	160	164
Four-year Elementary (Primary)	787	Second Year	485	25	56	4	11	26	16	93	26	34	35	26	19	40	74
		Third Year	171	8	11	8	1	1	6	25	12	13	7	18	10	12	39
		Fourth Year	131	5	7	3	4	1	-	32	7	12	5	16	5	7	27
Four-year Elementary (Intermed.)	1179	Second Year	848	48	132	30	35	48	49	116	44	53	79	25	38	65	86
		Third Year	184	6	15	26	-	13	3	11	8	11	10	20	17	13	31
		Fourth Year	147	3	6	16	2	12	7	17	1	4	10	17	10	9	33
Four-year Elementary (Rural)	171	Second Year	136	14	-	-	8	-	-	-	15	-	-	47	23	9	20
		Third Year	25	7	-	-	1	-	-	-	1	-	-	4	5	-	7
		Fourth Year	10	-	-	-	-	-	-	-	-	-	-	3	4	-	3
Secondary	2371	First Year	702	62	38	-	29	64	26	57	57	60	49	48	43	54	115
		Second Year	625	54	43	-	20	48	27	55	66	43	53	30	48	39	99
		Third Year	554	60	37	-	14	63	18	49	45	38	49	48	27	30	76
		Fourth Year	490	36	50	-	8	47	23	61	26	28	37	35	34	31	74
Art	157	First Year	67	-	-	-	-	-	20	17	29	-	-	-	-	-	-
		Second Year	38	-	-	-	-	-	15	11	13	-	-	-	-	-	-
		Third Year	25	-	-	-	-	-	5	11	9	-	-	-	-	-	-
		Fourth Year	27	-	-	-	-	-	7	14	6	-	-	-	-	-	-
Commerce	471	First Year	183	74	-	-	-	-	-	109	-	-	-	-	-	-	-
		Second Year	137	64	-	-	-	-	-	73	-	-	-	-	-	-	-
		Third Year	83	46	-	-	-	-	-	37	-	-	-	-	-	-	-
		Fourth Year	68	31	-	-	-	-	-	37	-	-	-	-	-	-	-
Health Education	536	First Year	186	-	-	-	-	57	-	-	-	10	-	-	-	53	66
		Second Year	144	-	-	-	-	36	-	-	-	12	-	-	-	33	63
		Third Year	106	-	-	-	-	33	-	-	-	11	-	-	-	28	34
		Fourth Year	100	-	-	-	-	40	-	-	-	1	-	-	-	34	25
Home Economics	184	First Year	76	-	-	8	-	-	-	36	-	-	32	-	-	-	-
		Second Year	43	-	-	3	-	-	-	22	-	-	18	-	-	-	-
		Third Year	34	-	-	6	-	-	-	16	-	-	12	-	-	-	-
		Fourth Year	31	-	-	1	-	-	-	16	-	-	14	-	-	-	-
Industrial Arts	204	First Year	73	-	37	3	-	-	-	-	-	-	-	33	-	-	-
		Second Year	62	-	36	6	-	-	-	-	-	-	-	20	-	-	-
		Third Year	34	-	15	2	-	-	-	-	-	-	-	17	-	-	-
		Fourth Year	35	-	19	3	-	-	-	-	-	-	-	13	-	-	-
Music	335	First Year	130	-	-	-	-	-	-	32	-	-	30	-	-	-	68
		Second Year	96	-	-	-	-	-	-	29	-	-	18	-	-	-	49
		Third Year	55	-	-	-	-	-	-	13	-	-	15	-	-	-	27
		Fourth Year	54	-	-	-	-	-	-	14	-	-	9	-	-	-	31
Others	141		141	6a	9a	-	4a	-	-	-	13a	-	12a	-	12a / 62b	17a	6a

a. College Graduates
b. 20 1st year, 18 2nd year, 14 3rd year, 10 4th year, Cooperative Education Curricula
* c. All Elementary Curricula - Total: 3668

Class II Students in Extension Courses	No. of Centers where Classes are Held	Enrollment of Teachers in Service	Length of Lessons in Minutes	Number of Day and Resident Students: Total Day	Total Resident	Class I Day	Class I Resident	Class III Day	Class III Resident	Class IVA Day	Class IVA Resident
17	18	19	20	21	22	23	24	25	26	27	28
TOTAL	7	152	100-150-180	4895	4149	3918	4149	889	-	88	-
Bloomsburg	-	-	-	525	281	383	281	84	-	58	-
California	-	-	-	687	191	499	191	166	-	22	-
Cheyney	-	-	-	61	96	61	96	-	-	-	-
Clarion	-	-	-	163	71	115	71	48	-	-	-
E. Stroudsburg	-	-	-	193	370	178	370	15	-	-	-
Edinboro	2	50	100-150	206	118	168	118	38	-	-	-
Indiana	-	-	-	567	797	438	797	125	-	4	-
Kutztown	-	-	-	334	283	192	283	142	-	-	-
Lock Haven	4	92	150	248	178	248	178	-	-	-	-
Mansfield	-	-	-	278	311	263	311	11	-	4	-
Millersville	-	-	-	426	209	291	209	135	-	-	-
Shippensburg	1	10	180	259	235	222	235	37	-	-	-
Slippery Rock	-	-	-	323	322	321	322	2	-	-	-
West Chester	-	-	-	625	687	539	687	86	-	-	-

COLLEGES	Class I Full-time Students Regular Curricula: TOTAL	MALE	FEMALE	Class III Part-time Campus Students taking less than 13 s.h.: TOTAL	MALE	FEMALE	Class IV (Part-time Studio Students Lessons Individual Teacher-Pupil Basis) A. Part-time ONLY B. Regular Students - EXTRA WORK: Total A	Total B	Music A	Music B	Others A	Others B
TOTAL	8067	3058	5009	889	315	574	88	46	88	46	-	-
Bloomsburg	664	296	368	84	33	51	58	5	58	5	-	-
California	690	280	410	166	83	83	22	3	22	3	-	-
Cheyney	157	45	112	-	-	-	-	-	-	-	-	-
Clarion	186	73	113	48	16	32	-	-	-	-	-	-
E. Stroudsburg	548	276	272	15	7	8	-	-	-	-	-	-
Edinboro	286	108	178	38	12	26	-	-	-	-	-	-
Indiana	1235	338	897	125	52	73	4	7	4	7	-	-
Kutztown	475	192	283	142	36	106	-	-	-	-	-	-
Lock Haven	426	177	249	-	-	-	-	-	-	-	-	-
Mansfield	574	204	370	11	-	11	4	8	4	8	-	-
Millersville	500	209	291	135	48	87	-	2	-	2	-	-
Shippensburg	457	214	243	37	19	18	-	-	-	-	-	-
Slippery Rock	643	237	406	2	1	1	-	-	-	-	-	-
West Chester	1226	409	817	86	8	78	-	21	-	21	-	-

Class V Pupils in Practice School	TOTAL	Bloomsburg	California	Cheyney	Clarion	E. Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	17394	3139	5105	337	396	936	977	2077	916	436	666	589	1318	1357	2145
Campus Schools	4073	258	178	54	194	314	-	394	267	436	483	589	139	539	224
Local Schools	7531	1761	389	-	202	521	318	519	572	-	183	-	1145	-	1921
Non-Local Schools	5790	1120	4538	283	-	101	659	1160	77	-	-	-	34	818	-

DISTRIBUTION OF STUDENTS BY COUNTIES IN STATE TEACHERS COLLEGES - AS OF FEBRUARY 15, 1937

COUNTY	TOTAL	Bloomsburg	California	Cheyney	Clarion	E. Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	8067	664	690	157	186	548	286	1235	475	426	574	500	457	643	1226
Adams	51	2	-	-	-	-	-	1	2	-	-	7	34	-	5
Allegheny	447	-	72	3	6	1	10	166	-	5	-	2	1	177	4
Armstrong	95	-	1	-	8	-	-	75	-	-	-	-	-	11	-
Beaver	88	-	2	-	1	-	10	21	-	2	-	-	5	45	2
Bedford	38	-	-	-	-	2	-	7	-	8	-	2	15	-	4
Berks	214	4	-	-	-	13	-	1	155	1	-	4	-	-	36
Blair	131	-	2	1	-	-	-	37	-	33	1	16	29	3	9
Bradford	116	3	-	-	-	1	-	4	-	-	102	1	-	-	5
Bucks	70	2	-	1	-	11	1	-	3	1	1	-	-	-	50
Butler	144	-	1	-	-	-	1	6	1	-	-	-	-	135	-
Cambria	204	-	4	-	1	1	1	149	-	26	2	2	4	10	4
Cameron	1	-	-	-	-	-	-	-	-	1	-	-	-	-	-
Carbon	63	3	-	-	-	27	1	1	9	-	-	1	-	-	21
Center	34	-	-	-	-	1	-	8	-	25	1	-	-	-	1
Chester	279	1	-	13	-	-	-	-	2	1	-	7	1	-	254
Clarion	100	-	-	-	93	-	-	3	-	-	-	1	-	2	1
Clearfield	94	-	1	-	7	2	2	39	-	38	-	-	-	3	2
Clinton	146	-	-	-	-	1	-	-	-	143	2	-	-	-	-
Columbia	190	181	-	-	-	2	-	1	1	1	2	-	-	-	2
Crawford	66	-	-	-	-	1	55	5	-	-	1	-	-	4	-
Cumberland	155	1	-	-	-	3	-	8	-	2	-	4	122	1	14
Dauphin	107	6	-	1	-	2	-	5	2	-	2	15	44	1	29
Delaware	255	1	-	18	-	2	-	-	2	1	-	6	5	-	220
Elk	28	-	-	-	4	1	1	10	-	11	1	-	-	-	-
Erie	168	-	-	1	-	-	153	7	-	-	1	-	-	6	-
Fayette	261	-	223	2	1	-	-	23	-	4	-	-	-	8	-
Forest	1	-	-	-	-	-	-	1	-	-	-	-	-	-	-
Franklin	100	-	-	-	-	2	-	2	-	1	1	1	89	-	4
Fulton	15	-	-	-	-	-	-	-	-	-	1	2	12	-	-
Greene	22	-	15	-	-	-	-	6	-	-	-	-	-	1	-
Huntingdon	30	-	-	-	-	-	-	3	-	1	-	2	21	1	2
Indiana	345	-	1	-	1	-	-	337	-	-	-	1	-	3	2
Jefferson	87	-	-	-	31	-	-	47	-	1	-	1	1	4	2
Juniata	16	1	-	-	-	-	-	2	-	1	-	-	8	-	4
Laokawanna	216	58	-	1	-	91	-	2	-	4	39	1	-	-	20
Lancaster	322	-	-	-	-	1	-	3	-	-	1	291	2	-	24
Lawrence	106	-	-	-	3	-	5	11	-	-	1	-	-	86	-
Lebanon	37	-	-	-	-	-	-	2	4	-	2	15	1	-	13
Lehigh	174	8	-	-	-	10	-	1	114	1	-	8	1	-	31
Luzerne	379	182	-	-	-	97	-	7	9	3	39	6	-	-	36
Lycoming	97	7	-	-	3	8	-	-	-	49	23	1	-	-	6
McKean	41	-	-	-	-	-	8	3	-	7	20	-	-	2	1
Mercer	67	-	1	-	-	-	-	13	-	-	1	-	-	52	-
Mifflin	26	-	1	-	-	-	-	3	-	4	1	1	6	3	7
Monroe	138	-	-	-	-	133	-	-	-	-	-	1	-	-	4
Montgomery	160	2	-	11	-	5	-	2	10	2	1	4	4	1	118
Montour	31	26	-	-	-	2	-	-	-	-	1	1	-	-	1
Northampton	94	5	-	-	-	35	1	1	25	1	-	3	-	-	23
Northumberland	118	78	-	-	-	4	-	4	-	19	1	3	-	-	9
Perry	27	-	-	-	-	-	-	4	-	-	3	5	12	-	3
Philadelphia	251	4	-	98	-	6	-	1	-	-	1	5	-	-	136
Pike	10	-	-	-	-	10	-	-	-	-	-	-	-	-	-
Potter	36	2	-	-	-	1	-	1	-	1	30	-	-	-	1
Schuylkill	323	65	-	-	-	27	-	2	135	4	9	11	10	-	60
Snyder	14	6	-	-	-	-	-	-	-	4	1	2	1	-	-
Somerset	79	-	21	-	-	1	3	33	1	11	-	1	4	3	1
Sullivan	9	3	-	-	-	1	-	-	-	-	4	-	-	-	1
Susquehanna	55	2	-	-	-	3	-	-	-	-	48	-	-	-	2
Tioga	192	1	-	-	-	-	-	3	-	1	186	1	-	-	-
Union	11	3	-	-	-	2	-	1	-	3	-	-	-	1	1
Venango	78	-	-	-	14	19	14	8	-	-	-	-	-	23	-
Warren	37	-	-	-	9	-	13	6	-	-	3	-	-	6	-
Washington	280	-	239	2	-	-	1	20	-	-	-	-	-	18	-
Wayne	14	3	-	-	-	-	-	-	-	-	8	-	-	-	3
Westmoreland	286	-	106	-	4	-	4	130	-	3	1	1	1	32	4
Wyoming	27	3	-	-	-	1	-	-	-	-	21	-	1	-	1
York	118	1	-	-	-	1	2	1	-	1	3	64	23	-	22
Total from Penna.	8014	664	690	152	186	531	286	1235	475	425	566	500	457	642	1205
From Other States	53	-	-	5	-	17	-	-	-	1	8	-	-	1	21

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, May 14, 1937

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held at Harrisburg, March 19, 1937.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Quality Point System and Test Periods

2. Revision of Curriculums

B. Report of committee re "recognition by the Middle States Association"

C. Report of committee re "service areas of the State Teachers Colleges"

D. Report of Budget Committee - 1937-39

1. Allocations for 1937-38

2. Adjustment of cooperative teacher reimbursement for the biennium, 1937-39

3. Ranking of faculty members

E. Report of Fee Committee

1. Memorandum of Agreement for students unable to pay fees in advance

2. Fees for extension or part-time courses for out-of-State students

3. The increased cost of conducting the dining room for the next biennium

4. Fee to cover breakage

F. Evaluation of credits from State Teachers Colleges for pre-professional purposes other than teaching

G. Report of Committee on Entrance Requirements re "Prerequisites in the fields of music and art"

H. Report of Committee on Publications

I. X-Ray Examinations and Health Talks - Department of Health

III. New Business

A. Formation of an Eastern State Teachers College Basketball Conference

B. Contracts suggested by the Pennsylvania Branch of the Department of Secondary School Principals of the National Education Association

C. Distribution of certificates of teachers in the elementary schools of Pennsylvania - 1936-37

D. College certificates of elementary teachers in Pennsylvania - Service areas of the State Teachers Colleges

E. Activity Fee - Day Students

F. Fees for Summer, Post-Summer and Extension Courses

G. Vacancies on several Committees of the Board

H. Report of Committee on Entrance Tests for Freshmen

I. Instructional and Non-Instructional Staffs in the State Teachers Colleges, First and Second Semester

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, May 14, 1937

A meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, May 14, 1937. The meeting was called to order by the Secretary at 9:30 o'clock, Eastern Standard Time.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
T. T. Allen	East Stroudsburg
Carmon Ross	Edinboro
Samuel Fausold	Indiana
Q. A. W. Rohrbach	Kutztown
Joseph F. Noonan	Mansfield
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
C. S. Miller	Slippery Rock
Charles S. Swope	West Chester

Lester K. Ade, Chairman
Henry Klonower, Secretary

Doctor Dallas W. Armstrong, President of the State Teachers College at Lock Haven, was not present. He was represented by Mr. R. Stewart MacDougall, Dean of Instruction.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, March 19, 1937.

On motion of Doctor Steele, seconded by Doctor Haas it was voted that the minutes of the meeting of the Board held March 19, 1937 be approved as submitted.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Quality Point System and Test Periods

Doctor Steele, Chairman of the Curricular Revision Committee, reported for the Committee and stated that Doctor Ross had been appointed to make a study of the marking systems in the State Teachers Colleges.

Doctor Ross reported progress.

2. Revision of Curriculums

Doctor Steele reported that the revision of the curriculums has been completed with the exception of the home economics curriculum. As soon as the Home Economics Association of Pennsylvania has made its report to the Committee, the curriculum will be submitted to the Board. This curriculum must be studied in the light of the Federal Vocational Act.

Doctor Steele stated that the secondary curriculum has been subjected to considerable study and there appear to be certain discrepancies; one, for instance, in the field of science in which the general science major as outlined does not agree with the certification requirements. Doctor Steele added that the Presidents will be asked to consult with their Deans of Instruction so that errors may be corrected and readjustments made at the next meeting of the Board.

Doctor Noonan asked when the revision of the curriculum will be completed.

Doctor Klonower assured Doctor Fausold and Doctor Noonan that they will be informed concerning the revised home economics curriculum before the end of June.

Doctor Ross raised a question concerning the general science field. He stated that the requirements in general science are very inadequate and asked whether it would be possible to raise the number of hours in this concentration field from twenty-four semester hours to thirty semester hours.

Doctor Steele asked whether the Committee might not have a definite written statement of the point of view from each institution.

On motion of Doctor Steele, seconded by Doctor Ross it was voted that each institution present a written statement to the Chairman of the Curricular Revision Committee containing constructive suggestions with reference to a further modification of the curriculum for the preparation of science teachers.

Doctor Steele stated that he would write a letter to each member of the Board asking definite questions and indicating a definite date for reply.

B. Report of committee re "recognition by the Middle States Association"

Doctor Rowland, Chairman of the committee, reported for the committee. He reported progress and added that the committee had sent to the Committee of the Middle States Association all the suggestions with reference to the format to be used by the Association as a means of determining the competence of a teachers college to be placed on the accredited list. The Middle States Association has agreed to set up a separate list of teachers colleges. The forms will be ready by fall.

C. Report of committee re "service areas of the State Teachers Colleges"

Doctor Armstrong, Chairman of the committee, was not present.

On motion of Doctor Rowland, seconded by Doctor Miller it was voted that the item be retained on the docket and postponed until the next meeting of the Board.

D. Report of Budget Committee - 1937-39

1. Allocations for 1937-38

Doctor Miller, Chairman of the Budget Committee, reported for the Committee. He stated that the committee felt that, in view of the fact that it had no data available at this time on the allocations, the report be deferred until such time as something definite is done.

2. Adjustment of cooperative teacher reimbursement for the biennium, 1937-39

Doctor Haas reported for the Budget Committee and submitted the following report:

"In order that further study and analysis of the proposed cooperative teacher salary schedule may be made, it is recommended that the action of the Board of Presidents of March 19, 1937 be rescinded and that the matter be referred to the Budget Committee for further study, a report to be made at the November meeting in the light of the actual enrollment and financial situation at that time."

On motion of Doctor Haas, seconded by Mr. Swope it was voted that the report of the Committee be adopted.

Doctor Rowland suggested that it might be possible for an institution to experiment with the plan.

It was agreed that, if the salaries of cooperative teachers could be kept under the present Salary Schedule, this could be done.

3. Ranking of faculty members

Doctor Miller submitted the following report for the Budget Committee:

"REPORT OF BUDGET COMMITTEE

RANK OF FACULTY MEMBERS

In order to evaluate the qualifications of the instructional staffs of the State Teachers Colleges in Pennsylvania in terms of the requirements of recognized accrediting agencies, the Budget Committee recommends the adoption of the following plan for ranking:

1. Each institution shall have a minimum of eight professors.

2. To be eligible for the rank of professor, a faculty member must hold an earned doctor's degree granted by a graduate school recognized by the American Association of Graduate Schools and shall have had a minimum of nine years of experience, half of which must have been in the public schools. A major portion of the graduate work shall have been done in the field or department in which the professor is teaching.

3. In order to be eligible for the rank of assistant professor, a faculty member must hold a minimum of a Master's degree granted by a graduate school recognized by the American

Association of Graduate Schools, and shall have had five years of experience, half of which has been in the public schools. A major portion of the graduate work shall have been done in the field or department in which the assistant professor is teaching.

4. To be eligible for the rank of instructor, a faculty member must hold a minimum of a Bachelor's degree and shall have had three years of experience, half of which is in the public schools. The number of instructors is not to exceed 15% of the total number of faculty employed.

Respectfully submitted,

T. T. Allen
Carmon Ross
Francis B. Haas
Q. A. W. Rohrbach
C. S. Miller, Chairman"

May 14, 1937

Doctor Miller stated that the report does not take into consideration in any way the matter of salaries.

Doctor Rowland stated that he has no objection to the report but that he believed that practically all institutions have a limit upon the number of persons who may hold professorial rank and that it would be unwise for our institutions to set up any situation that would make possible a large proportion of the faculty qualifying for the professorial rank and achieving that rank.

It was moved by Doctor Rowland and seconded by Doctor Miller that the report be amended as follows:

> "In order to control the possible development of a disproportionately large number of faculty members qualifying for the professorial rank, that, such to the minimum of eight full professorships as stated above, not more than thirty percent of the faculty may, at one time, hold this rank."

The motion did not carry.

approval held in abeyance

On motion of Doctor Miller, seconded by Doctor Rowland it was voted that the report be adopted.

Doctor Fausold, Doctor Hill, and Mr. Swope voted "no" on the motion.

Doctor Ade discussed the matter of appropriations and thanked the members of the Board for the effort made in contacting members of the Legislature. He stated that the situation looked very hopeful at this time. He suggested that the members of the Board secure the support of persons in the service areas who are interested in the State Teachers Colleges but not directly associated with the institution. He felt that the aid of such persons would be very effective.

Doctor Ade then discussed certain administrative bills on education. He urged the Presidents to do everything possible to stimulate and support the consolidation movement which will follow as a result of the passage of the Ruth-Brownfield Bill which has just been signed by the Governor.

E. Report of Fee Committee

1. Memorandum of Agreement for Students unable to pay fees in advance

Doctor Haas, Chairman, reported for the Fee Committee. He stated that no further recommendations on this item had been received by the Committee.

On motion of Doctor Haas, seconded by Doctor Rowland it was voted that this item be removed from the docket.

2. Fees for extension or part-time courses for out-of-State students

On motion of Doctor Haas, seconded by Mr. Swope it was voted that item two be removed from the docket.

3. The increased cost of conducting the dining room for the next biennium

Doctor Haas stated that only three members of the Board over a two months period had raised a question concerning this item.

On motion of Doctor Haas, seconded by Doctor Miller it was unanimously voted that the item be removed from the docket.

4. Fee to cover breakage

Doctor Haas reported that only four members of the Board made a favorable recommendation toward the separate breakage fee.

Doctor Rowland stated that he was one of the Presidents who wrote to Doctor Haas. He added that almost all colleges and universities make some provision for this item, and that most colleges require a bond.

Doctor Haas mentioned the administrative difficulties in connection with the collection of a deposit for breakage and the refund of such deposits.

Doctor Miller requested that the Fee Committee make a study of the breakage fee problem.

Doctor Steele stated that he is heartily in favor of such a fee if some form of administration can be worked out whereby the fees could be used as a revolving fund.

On motion of Doctor Steele, seconded by Doctor Miller it was voted that the Fee Committee be instructed to see whether it is possible to set up satisfactorily a revolving fund within each institution from which costs of damages could be met.

Doctor Haas stated that a question had been raised with the Fee Committee concerning the advisability of establishing a late registration fee as a penalty for late registration.

On motion of Doctor Noonan, seconded by Doctor Tanger it was voted that the Fee Committee be instructed to consider the matter of a late registration fee and to report at the next meeting of the Board.

F. Evaluation of credits from State Teachers Colleges for pre-professional purposes other than teaching

On motion of Doctor Rohrbach, seconded by Doctor Rowland it was voted that the Secretary of the Board be instructed to invite the Director of the Bureau of Pre-Professional Education to discuss this item at the next meeting of the Board.

G. Report of Committee on Entrance Requirements re "Prerequisites in the fields of music and art"

On motion of Doctor Miller, seconded by Doctor Fausold it was voted that the matter of prerequisites for entrances to the State Teachers Colleges be made a matter of study by the Curricular Revision Committee.

On motion of Doctor Rowland, seconded by Doctor Miller it was voted that the report of the Curricular Revision Committee on the matter of prerequisites be extended to include some specific statement or comment on the report of Doctor Learned.

H. Report of Committee on Publications

Doctor Haas, Chairman of the Committee, stated that the assignment of the committee had been made too recently to allow time for a report. He stated that some years ago a Committee on Publications was appointed and it developed some minimum standards relative to publications. These standards covered general format, make-up, number of publications, distribution, size, et cetera. He suggested that members of the Board go back and review the present situation.

I. X-Ray Examinations and Health Talks - Department of Health

Doctor Klonower stated the original plans for this experiment had gone awry. He added that it had been planned to have the study body called together for an educational talk on the health problem and tuberculosis in the school. Following the talk, the X-ray examination was to be given.

Doctor Rohrbach, Doctor Haas, and Doctor Fausold stated that this had been done in their institutions.

It was agreed that what has been done in this program seems to be a step in the right direction.

Doctor Klonower stated that the Department of Health is very cooperative concerning the program for the summer session and the authorities in charge are very anxious to make it a real educational program.

Doctor Miller suggested that the Department of Public Instruction arrange a schedule with the Department of Health so that advance notice could be given to the institutions and suitable arrangements made for the examinations.

III. New Business

A. Formation of an Eastern State Teachers College Basketball Conference

On motion of Doctor Miller, seconded by Doctor Haas it was voted that the matter be referred to the Athletic Committee for further study and report.

B. Contracts suggested by the Pennsylvania Branch of the Department of Secondary School Principals of the National Education Association

Doctor Klonower stated that this matter concerned the furnishing of lists of high school graduates by the Department of Secondary School Principals.

Doctor Klonower added that the matter is purely a voluntary affair for each institution to handle as it sees fit.

On motion of Doctor Haas, seconded by Doctor Rowland it was voted that the item be laid on the table due to the late hour.

C. Distribution of certificates of teachers in the elementary schools of Pennsylvania - 1936-37

Doctor Klonower distributed to the members of the Board photostatic copies of a chart showing the distribution of certificates of teachers in the elementary schools for the year 1936-37. He stated that the significant fact is the 6,235 college graduates in the elementary field compared with the 5,000 of last year. The chart indicates the status of elementary teachers in each of the counties and provides material from which the Deans of Instruction may secure an accurate picture of the type of in-service teacher education program which would be necessary to advance the professional status of teachers within the service area of each institution.

D. College certificates of elementary teachers in Pennsylvania - Service areas of the State Teachers Colleges

Doctor Klonower distributed photostatic copies of this chart and indicated the need for in-service education of teachers in various sections of the service areas. The chart presents a definite challenge to all the institutions. It was pointed out that it might be unreasonable to expect each institution to draw all of the teachers who lack college preparation back in the institutions, but the chart at least indicates that there is plenty of hard work ahead in every service area.

Slippery Rock seems to have the largest percentage of college graduates in the elementary field within its area. There are 6,156 elementary teachers in this service area and of this number 25.8 per cent are college graduates. The situation at Clarion is a little more difficult; here are found 2,284 elementary teachers of whom 9.9 per cent are college graduates.

On motion of Doctor Fausold, seconded by Doctor Miller and Doctor Allen it was voted that the State Council of Education be requested to adopt the following recommendation:

> That, beginning January 1, 1938, all incoming students preparing to teach in the elementary field must complete a four-year curriculum and that, after September 1, 1941, not any one may be certificated to teach in the elementary field without having completed an approved four-year curriculum for the education of teachers, or its equivalent.

E. Activity Fee - Day Students

On motion of Doctor Noonan, seconded by Doctor Allen it was voted that the item be removed from the docket.

F. Fees for Summer, Post-Summer and Extension Courses

Mr. Swope stated that this matter involved a question concerning the fee to be paid in the summer session by a student who transferred from another institution, completed certain courses in the summer session, and then in the fall registered

in one of the special curriculums. He stated that the auditors raised a question as to why the student had not been charged the fee for a special curriculum, although at that time it was not known that the student would transfer to a special curriculum.

On motion of Mr. Swope, seconded by Doctor Noonan it was voted that the item be referred to the Fee Committee for study.

G. Vacancies on several committees of the Board

On motion of Doctor Steele, seconded by Doctor Fausold it was voted that the Superintendent be requested to fill vacancies existing on the several standing committees of the Board.

H. Report of Committee on Entrance Tests for Freshman

Doctor Rowland, a member of the Committee, reported for the Committee as follows:

"REPORT OF THE COMMITTEE ON ENTRANCE EXAMINATION

Regarding: Tests for Freshmen entering Pennsylvania Teachers Colleges in September 1937

Your committee recommends that the testing program of the Teachers College Personnel Association be continued for the school year 1937-1938. These tests have been prepared specifically for teachers colleges and furnish a basis of comparisons among the Teachers Colleges of Pennsylvania. The test results permit a comparison of students entering Pennsylvania Teachers Colleges with those entering similar institutions in other states.

The following tests are recommended for use:

1. English Test, Form C 8¢ per copy

2. Elementary Test, Form C 8¢ per copy

3. Teachers College Psychological Examination, Form B 6¢ per copy

The tests may be purchased in sets of three tests, including Nos. 1, 2, and 3 at 20¢ per set.

Tests may be purchased from -

Personnel Association
Colorado College of Education
Greeley, Colorado

Each president should place his order through regular purchasing channels for the number of tests needed. An order form is attached for convenience in preparing purchase requisitions.

Your committee calls attention to the dates set by the calendar committee for giving examinations:

Regular entrance examinations - Friday, July 16
Final date for entrance examinations - Tuesday, September 7

Respectfully submitted,

T. T. Allen
Francis B. Haas
Albert Lindsay Rowland
Robert M. Steele, Chairman"

ORDER FORM

List of Tests to be Used in the 1937-38 Testing Program of the Teachers College Personnel Association

Number	Name of Test	Price
_____1.	English Test, Form C	8¢ per copy
_____2.	Elementary Test, Form C	8¢ per copy
_____3.	Teachers College Psychological Exam., Form B . .	6¢ per copy
_____4.	American Council Psychological Exam., 1937 Form	7¢ per copy
_____5.	Set of four tests	26¢ per set
_____6.	Set of three tests, including No's 1, 2 & 3 . .	20¢ per set
_____7.	Set of three tests, including No's 1, 2 & 3 . .	20¢ per set
_____8.	Personal Data Scale	2¢ per copy

These prices include one manual of instructions and one key for each fifty tests. Additional keys may be purchased at 10¢ each.

All quotations are f.o.b., place of shipment.

PLEASE PLACE YOUR ORDER AS SOON AS POSSIBLE. ALL TESTS, EXCEPTING THE AMERICAN COUNCIL PSYCHOLOGICAL EXAMINATION, WHICH WILL NOT BE READY BEFORE THE MIDDLE OR LATTER PART OF AUGUST, WILL BE SHIPPED AS SOON AS THE ORDERS ARE RECEIVED UNLESS OTHERWISE DIRECTED.

Person in charge of testing program _____

Name of Institution _____

Address _____

Orders should be mailed to: Personnel Department
Colorado State College of Education
Greeley, Colorado

On motion of Doctor Rowland, seconded by Doctor Tanger it was voted that the report of the Committee on Entrance Examinations be approved.

Doctor Klonower suggested the possibility of having Doctor Wood appear before the Board to demonstrate the test scoring machine.

On motion of Doctor Rowland, seconded by Doctor Haas it was voted that the Board accept with gratitude Doctor Wood's offer and suggest that arrangements be made for the demonstration of the test scoring machine.

I. Instructional and Non-Instructional Staffs in the State Teachers Colleges, First and Second Semester

Doctor Klonower clarified the title of the charts and brought out the fact that the non-instructional members of the staff do not include lay employes, but merely such persons as are not on the instructional payroll but who are associated with instructional service.

A copy of these charts follows page 1183 as Exhibit "A".

IV. Miscellaneous

1. Conference - Association of Liberal Arts Colleges for the Advancement of Teaching, State Teachers Colleges and Other Representatives of Accredited Teacher Education Institutions In Pennsylvania

Copies of the program for the joint conference to be held in the State Council Room at two o'clock, Eastern Standard Time, May 14, 1937 were distributed to the members of the Board.

The Board adjourned at 1:15 o'clock in order to permit the members to attend the joint conference.

Henry Klonower
Secretary

Approved: 5-19-37

as amended on page 1174

Lester K. Ade
Lester K. Ade
Superintendent of Public Instruction

INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFFS IN STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Exhibit "A"

First Semester

Year: 1936-37

Type of Position	TOTAL	Bloomsburg	California	Cheyney	Clarion	E.Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
INSTRUCTIONAL STAFF TOTAL	856	63	78	14	26	58	50	119	54	36	55	42	56	77	128
FULL-TIME - TOTAL*	605	40	43	14	18	39	25	100	37	36	54	42	32	54	71
Dean of Instruction	12	1	1	1	-	1	1b	1	1	1	1	1	-	1	1
Dean of Men	13	1	1	1	1	1	-	1	1	1	1	1	1	1	1
Dean of Women	15	1	1	1	1	1	1c	2	1	1	2	1	-	1	1
Dietitian	8	1	-	1	1	1	-	1	1	1	1	-	-	-	-
Director Tr'ing Sch'l	15	1	1	1a	1	1	1	1	1	1	2	1	1	1	1
Instructors	371	25	32	6	11	23	20	68	20	19	31	21	18	29	48
Librarian	13	1	1	1a	1	1	1	1	1	1	1	1	-	1	1
Librarian (Ass't)	11	-	-	-	-	1	-	2	1	1	1	2	1	-	2
Nurse	7	-	-	-	1	1	1	2	1	1	-	-	-	-	-
Physician (College)	2	-	-	-	-	-	-	-	-	1	1	-	-	-	-
Studio Teachers	13	-	-	-	-	-	-	6	-	-	-	-	-	-	7
Tr'ng Sch'l Teachers	124	9	6	2	1	8	--	15	9	8	13	14	11	20	8
Others															
Ass't Dean of Women	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1
PART-TIME - TOTAL**	251	23	35	-	8	19	25	19	17	-	1	-	24	23	57
Coop. Tr'ng Teachers	241	23	35	-	7	16	23	19	17	-	1	-	23	22	55
Librarian	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Physician (College)	5	-	-	-	1	1	1	-	-	-	-	-	1	-	1
Studio Teachers	2	-	-	-	-	-	-	-	-	-	-	-	-	1	1
Others															
Dir. Teacher Training	1	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Instructors	2	-	-	-	-	2	-	-	-	-	-	-	-	-	-
NON-INSTRUCTIONAL STAFF - TOTAL***	22	2	4	-	-	-	-	-	-	-	5	2	3	3	3
Assistant Librarian	4	1	2	-	-	-	-	-	-	-	-	-	-	1	-
Dietitian	5	-	1	-	-	-	-	-	-	-	-	1	1d	1	1
Librarian	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-
Nurse	9	1	1	-	-	-	-	-	-	-	2	1	1	1	2
Studio Teachers	3	-	-	-	-	-	-	-	-	-	3	-	-	-	-
GRAND TOTAL	878	65	82	14	26	58	50	119	54	36	60	44	59	80	131

*Full-time instructors should include those instructors and others who meet the salary classification schedule, are classified as instructors, and who give full time to instructional or administrative duties. Deans should be included as such without duplication as instructors.

**Part-time instructors should include those whose salary is paid in part by the State Teachers College and are classified on the instructional staff.

***In this group include such persons as full-time librarians, et cetera, not on the instructional payroll, but who are associated in any way with instructional service.

a - Also serves as instructor
b - Also serves as Dean of Men
c - Also serves as dietitian
d - Also serves as Dean of Women

INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFFS IN STATE TEACHERS COLLEGES

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Second Semester — Year 1936-37

Type of Position	TOTAL	Bloomsburg	California	Cheyney	Clarion	E. Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
INSTRUCTIONAL STAFF TOTAL	855	63	79	19	26	59	51	119	54	36	55	42	56	78	118
FULL-TIME - TOTAL*	606	41	43	14	18	39	24	100	37	36	54	42	32	54	72
Dean of Instruction	12	1	1	1	-	1	1b	1	1	1	1	1	-	1	1
Dean of Men	13	1	1	1	1	1	-	1	1	1	1	1	1	1	1
Dean of Women	15	1	1	1	1	1	1c	2	1	1	2	1	-	1	1
Dietitian	8	1	-	1	1	1	-	1	1	1	1	-	-	-	-
Director Tr'ng Sch'l	15	1	1	1a	1	1	1	1	1	1	2	1	1	1	1
Instructors	371	25	32	6	11	23	19	68	20	19	31	21	18	29	49
Librarian	13	1	1	1a	1	1	1	1	1	1	1	1	-	1	1
Librarian (Ass't)	11	-	-	-	-	1	-	2	1	1	1	2	1	-	2
Nurse	7	-	-	-	1	1	1	2	1	1	-	-	-	-	-
Physician (College)	2	-	-	-	-	-	-	-	-	1	1	-	-	-	-
Studio Teachers	13	-	-	-	-	-	-	6	-	-	-	-	-	-	7
Tr'ng Sch'l Teachers	125	10	6	2	1	8	-	15	9	8	13	14	11	20	8
Others															
Ass't Dean of Women	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1
PART-TIME - TOTAL**	249	22	36	5	8	20	27	19	17	-	1	-	24	24	46
Coop. Tr'ng Teachers	239	22	36	5	7	17	24	19	17	-	1	-	23	23	45
Librarian	1	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Physician (College)	4	-	-	-	1	1	1	-	-	-	-	-	1	-	-
Studio Teachers	2	-	-	-	-	-	-	-	-	-	-	-	-	1	1
Others	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Instructors	2	-	-	-	-	2	-	-	-	-	-	-	-	-	-
Director Tch. Trn'g	1	-	-	-	-	-	1	-	-	-	-	-	-	-	-
NON-INSTRUCTIONAL STAFF - TOTAL***	23	2	4	-	-	-	-	-	-	-	5	2	3	3	4
Assistant Librarian	4	1	2	-	-	-	-	-	-	-	-	-	-	1	-
Dietitian	5	-	1	-	-	-	-	-	-	-	-	1	1d	1	1
Librarian	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-
Nurse	9	1	1	-	-	-	-	-	-	-	2	1	1	1	2
Physician	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1
Studio Teachers	3	-	-	-	-	-	-	-	-	-	3	-	-	-	
GRAND TOTAL	878	65	83	19	26	59	51	119	54	36	60	44	59	81	122

*Full-time instructors should include those instructors and others who meet the salary classification schedule, are classified as instructors, and who give full time to instructional or administrative duties. Deans should be included as such without duplication as instructors.

**Part-time instructors should include those whose salary is paid in part by the State Teachers College and are classified on the instructional staff.

***In this group include such persons as full-time librarians, et cetera, not on the instructional payroll, but who are associated in any way with instructional service.

a - Also serves as Instructor
b - Also serves as Dean of Men
c - Also serves as dietitian
d - Also serves as Dean of Women