

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

P R O C E E D I N G S
of the
Meetings of the Board of Presidents
State Teachers Colleges
June 1, 1939 to May 31, 1940

BLOOMSBURG



Digitized by the Internet Archive
in 2015

I N D E X

Proceedings of the Meetings

of the

Board of Presidents, State Teachers Colleges

June 1, 1939 to May 31, 1940

| | |
|--|--|
| Accident Insurance for College Students | 1446 |
| Administrative Officers in State Teachers Colleges on Fifty-Two Weeks Basis - Employment of | 1374, 1384, 1414, 1427 |
| Admission Blank - Uniform College | 1367, 1382, 1399 |
| Advance Registration Fee | 1427, 1438 |
| Advertisement in Pennsylvania School Journal | 1373, 1431 |
| Advertisement in Pennsylvania School Directors Bulletin | 1377, 1446 |
| Adult Education Curriculum | 1429 |
| Aeronautics - Participation of State Teachers Colleges | 1385, 1399, 1422 |
| American Council on Education - Membership | 1373 |
| Appropriations - State - Method of Allocation | 1428, 1441 |
| Approval of Minutes | 1363, 1380, 1390, 1418, 1436, 1442, 1443 |
| Attorney General Reports | 1367, 1381, 1398, 1425, 1437, 1444 |
| Audiometers - Availability of | 1377 |
| Budget Committee - Report of | 1364, 1380, 1397, 1423 |
| Bulletins - Number to be Printed | 1437, 1445 |
| Calendar Committee - Report of | 1385, 1415 |
| Calendar for 1940-41 | 1415 |
| Clinical Practice - Course in | 1396, 1421 |
| Coal Testing Program | 1387 |
| Committees of Board of Presidents | 1388 |
| Exhibit | following 1389 |
| Cooperative Study of Teacher Education in Pennsylvania | 1431 |
| Curricular and Credentials Committee - Report of 1364, 1380, 1391, 1419, 1429, 1437, 1443 | |
| Dean of Instruction - Employment on Fifty-Two Weeks Basis | 1427 |
| Deans of Instruction - Minutes of Meeting | 1388 |
| Exhibit "A" | following 1389 |
| Degrees Held by Faculties, State Teachers Colleges | 1389 |
| Exhibit "F" | following 1389 |
| Degrees Held by Faculties, Liberal Arts Colleges | 1389 |
| Exhibit "G" | following 1389 |

| | |
|--|------------------------------|
| Electives in Elementary Curriculum | 1393, 1421, 1437, 1443, 1447 |
| Elementary Curriculum - Specialization Fields | 1386, 1392 |
| English Requirements - Revision of | 1364, 1380, 1385, 1395 |
| Enrolments in Pennsylvania State Teachers Colleges - | |
| June 1, 1938 to May 31, 1939 | 1377 |
| Exhibit "A" | following 1378 |
| Enrolments in 1939 Summer Sessions (Regular) State Teachers Colleges . . | 1378 |
| Exhibit "F" | following 1378 |
| Enrolments in 1939 Summer Sessions (Regular) | |
| Liberal Arts Colleges | 1388 |
| Exhibit "B" | following 1389 |
| Enrolments in 1939 Summer Sessions (Post)-State Teachers Colleges . . . | 1388 |
| Exhibit "C" | following 1389 |
| Enrolments in 1939 Summer Sessions (Pre & Post) | |
| Liberal Arts Colleges | 1434 |
| Exhibit "C" | following 1435 |
| Enrolments in Pennsylvania State Teachers Colleges | |
| As of October 15, 1939 | 1435 |
| Exhibit "E" | following 1435 |
| Enrolments in Pennsylvania State Teachers Colleges | |
| As of February 15, 1940 | 1446 |
| Exhibit "A" | following 1447 |
| Enrolment Report - Revision of - Report of Committee | 1367 |
| Entrance Requirements - Report of Committee | 1367, 1382 |
| Equipment for New Building | 1373, 1387 |
| Examination Program Initiated by American Council on Education . . . | 1439, 1446 |
| | |
| Facilities of State Teachers Colleges by Outside Agencies - Use of | 1416 |
| Fees Committee - Report of | 1368, 1438 |
| Fees - Student Activities Fee | 1438 |
| Fees - Advance Registration | 1427, 1438 |
| Fees - Special Curriculums | 1368 |
| Flexibility in Fields of Concentration | 1386, 1395 |
| Format for Instructional and Non-Instructional Staffs | 1371 |
| | |
| Girard College - Acceptance of Post-High School Work | 1443 |
| Graduate Degrees Conferred on State Teachers College Graduates | |
| by Pennsylvania State College, 1930-1939 | 1439 |
| Graduates of Accredited Liberal Arts Colleges and Universities | |
| in Pennsylvania as of June 1939 Commencement | 1434 |
| Exhibit "A" | following 1435 |
| Graduates of Accredited Liberal Arts Colleges and Universities | |
| in Pennsylvania as of 1939 Summer Commencement | 1434 |
| Exhibit "B" | following 1435 |



| | |
|---|------------------------------------|
| Home Economics Curriculum | 1364, 1380, 1392, 1419 |
| Honorariums - Acceptance by Presidents of State Teachers Colleges . . . | 1416 |
| | |
| Increments - Salary for Instructors in State Teachers Colleges | 1364 |
| Institutional Laundry Conference - Report on | 1372 |
| Instructional and Non-Instructional Staffs - Format | 1371 |
| Insurance - Accident - College Students | 1446 |
| | |
| Late Registration Fee | 1369, 1416 |
| Liability Protection | 1367, 1381, 1398 |
| Limitation of Enrolments - Report of Committee | 1366, 1381, 1398 |
| | |
| Marking Systems - Report on | 1366, 1381, 1398, 1424 |
| | |
| National Teachers Examinations | 1439, 1446 |
| National Youth Administration Projects | 1376 |
| | |
| Observation of Teaching in Independent Elementary Schools | 1373, 1383 |
| | |
| Pennsylvania Committee on Public Education - Affiliation | 1375, 1384, 1414 |
| Pennsylvania School Directors Bulletin - Composite Advertisement, | 1377, 1446 |
| Pennsylvania State College - Relations with | 1417 |
| Placement Blank - Uniform - State Teachers Colleges | 1374, 1383, 1413 |
| Placement of Graduates - October 1, 1939 | 1434 |
| Exhibit "D" | following . 1435 |
| Play Production Material | 1367, 1381, 1399, 1425, 1437, 1444 |
| Pool Fee | 1369 |
| Printed Materials to State Teachers Colleges - Delivery of | 1373, 1333 |
| Provisional College Certificates Issued for Past Eighteen Years | |
| to Graduates of Colleges and Universities in Pennsylvania | 1377 |
| Exhibit "B" | following . 1378 |
| Psychology Requirements - Revision of | 1394, 1421, 1437, 1443 |
| Public Relations Committee - Formation of | 1428 |
| Publications - Report of Committee | 1367, 1382, 1405, 1425, 1437, 1445 |
| Publications Policy - Interpretation re Number of Bulletins | 1435, 1445 |

| | |
|--|------------------------|
| Ranking of Faculty Members | 1365, 1380, 1397, 1423 |
| Rating Scale for Teachers | 1374 |
| Registration Fee - Advance | 1427, 1438 |
| Requisitions | 1386 |
| Research Committee - Appointment of | 1389 |
| Revision of Enrolment Report - Report of Committee | 1367 |

| | |
|--|------------------------------------|
| Salary - Additional Cash in Lieu of Maintenance During Vacation | 1376 |
| Secondary School Lists - Purchase of | 1373, 1383, 1411, 1441, 1446 |
| Semester Hours in Each Field Appearing on College Certificate | 1392 |
| Service Areas - Report of Committee | 1371, 1382, 1405, 1426 |
| Soil Conservation Service Program | 1386 |
| Special Curricula - Fees | 1368 |
| Special Fields for Certification - Courses for | 1385, 1392 |
| Special Fields in Service Areas | 1408 |
| Specialization Fields for Graduates of Elementary Curriculum | 1386 |
| Speech Correction | 1428 |
| Standard Coal Containers | 1387 |
| State Board of Law Examiners - Registration of College Degrees | 1376 |
| State Teachers Colleges - Information re | 1428 |
| Student Activities Fee - Interpretation | 1369, 1438 |
| Students Meeting Teacher Certification Standards | |
| May 1939, State Teachers Colleges | 1377 |
| Exhibit "C" | following . . 1378 |
| Students Meeting Certification Standards | |
| Summer 1938, January 1939, May 1939, State Teachers Colleges | 1377 |
| Exhibit "D" | following . . 1378 |
| Students Meeting Certification Standards | |
| 1939 Summer (Regular) Sessions, State Teachers Colleges | 1388 |
| Exhibit "D" | 1389 |
| Students Meeting Certification Standards | |
| 1939 Post Summer Sessions, State Teachers Colleges | 1388 |
| Exhibit "E" | following . . 1389 |
| Students Meeting Certification Standards | |
| January 1940, State Teachers Colleges | 1439 |
| Exhibit "A" | following . . 1441 |
| Summer Sessions - Reorganization of | 1375, 1383, 1413, 1427, 1437, 1445 |
| Summer Session Enrolments, State Teachers Colleges from 1919 to 1939 | 1377 |
| Exhibit "E" | following . . 1377 |
| Syllabi - Content for New | 1364, 1380, 1391 |

| | |
|---|------------------------|
| Testing Program - Report of Committee | 1371, 1386, 1439, 1445 |
| Tuberculin Tests - Present Status | 1377 |

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Tuesday, July 25, 1939

D O C K E T

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Thursday, May 18, 1939.
- II. Unfinished Business
 - A. Report of the Curricular Revision Committee
 1. Content for New Syllabi
 2. Revision of English Requirements
 3. Home Economics Curriculum
 - B. Report of the Budget Committee
 - C. Report of Dr. Ross re "Marking Systems"
 - D. Report of the Committee re "Limitation of Enrolments"
 - E. Reports from the Attorney General's Office
 1. Possibility of Providing Liability Protection
 2. Report on Play Production Material
 - F. Report of the Committee on Entrance Requirements
 1. Uniform College Admission Blank
 - G. Report of the Committee re "Revision of Enrolment Report"
 - H. Report of the Committee on Publications
 - I. Report of the Fees Committee
 - ✓ 1. Question of Interpretation and Uniform Procedure re Fees for Special Curriculums
 - ✓ 2. Interpretation of Student Activities Fee
 - ✓ 3. Late Registration Fee
 - ✓ 4. Pool Fee

- J. Report of the Committee re "Service Areas"
- K. Report of the Committee re "Development of Format for Reporting Instructional and Non-Instructional Staffs in State Teachers Colleges"
- L. Report of the Committee re "Testing Program"
- M. Report on Institutional Laundry Conference
- N. Report of the Committee re "Purchase of Secondary School Lists"
- O. Equipment for New Buildings

III. New Business

- A. Delivery of Printed Materials to State Teachers Colleges
- B. Observation of Teaching in an Independent Elementary School Beyond the Student Teaching Requirement for Graduation
- C. Composite Advertisement in School Journal
- D. American Council on Education Membership
- E. Employment of Administrative Officers in State Teachers Colleges on Fifty-two Weeks Basis
- F. Uniform Placement Blank for State Teachers Colleges
- G. Rating Scale for Teachers
- H. Organization of Summer Session, 1940
- I. Affiliation with the Pennsylvania Committee on Public Education
- J. NYA Projects, State Teachers Colleges
- K. State Board of Law Examiners, Registration of College Degrees
- L. Additional Cash Salary in Lieu of Maintenance During Vacation of Employes of State Teachers Colleges
- M. Present Status of the Tuberculin Tests
- N. Summary of Enrolments in Pennsylvania State Teachers Colleges, June 1, 1938 to May 31, 1939
- O. Provisional College Certificates Issued for Past Eighteen Years to Graduates of Colleges and Universities in Pennsylvania Accredited by the State Council of Education
- P. Report of Students Meeting Teacher Certification Standards, May 1939, State Teachers Colleges
- Q. Report of Students Meeting Teacher Certification Standards, Summer 1938, January 1939, May 1939, State Teachers Colleges

The first part of the document is a list of names and titles, including:

 1. The Hon. J. G. ...

 2. The Hon. J. G. ...

 3. The Hon. J. G. ...

 4. The Hon. J. G. ...

 5. The Hon. J. G. ...

 6. The Hon. J. G. ...

 7. The Hon. J. G. ...

 8. The Hon. J. G. ...

 9. The Hon. J. G. ...

 10. The Hon. J. G. ...

 11. The Hon. J. G. ...

 12. The Hon. J. G. ...

 13. The Hon. J. G. ...

 14. The Hon. J. G. ...

 15. The Hon. J. G. ...

 16. The Hon. J. G. ...

 17. The Hon. J. G. ...

 18. The Hon. J. G. ...

 19. The Hon. J. G. ...

 20. The Hon. J. G. ...

 21. The Hon. J. G. ...

 22. The Hon. J. G. ...

 23. The Hon. J. G. ...

 24. The Hon. J. G. ...

 25. The Hon. J. G. ...

 26. The Hon. J. G. ...

 27. The Hon. J. G. ...

 28. The Hon. J. G. ...

 29. The Hon. J. G. ...

 30. The Hon. J. G. ...

 31. The Hon. J. G. ...

 32. The Hon. J. G. ...

 33. The Hon. J. G. ...

 34. The Hon. J. G. ...

 35. The Hon. J. G. ...

 36. The Hon. J. G. ...

 37. The Hon. J. G. ...

 38. The Hon. J. G. ...

 39. The Hon. J. G. ...

 40. The Hon. J. G. ...

 41. The Hon. J. G. ...

 42. The Hon. J. G. ...

 43. The Hon. J. G. ...

 44. The Hon. J. G. ...

 45. The Hon. J. G. ...

 46. The Hon. J. G. ...

 47. The Hon. J. G. ...

 48. The Hon. J. G. ...

 49. The Hon. J. G. ...

 50. The Hon. J. G. ...

 51. The Hon. J. G. ...

 52. The Hon. J. G. ...

 53. The Hon. J. G. ...

 54. The Hon. J. G. ...

 55. The Hon. J. G. ...

 56. The Hon. J. G. ...

 57. The Hon. J. G. ...

 58. The Hon. J. G. ...

 59. The Hon. J. G. ...

 60. The Hon. J. G. ...

 61. The Hon. J. G. ...

 62. The Hon. J. G. ...

 63. The Hon. J. G. ...

 64. The Hon. J. G. ...

 65. The Hon. J. G. ...

 66. The Hon. J. G. ...

 67. The Hon. J. G. ...

 68. The Hon. J. G. ...

 69. The Hon. J. G. ...

 70. The Hon. J. G. ...

 71. The Hon. J. G. ...

 72. The Hon. J. G. ...

 73. The Hon. J. G. ...

 74. The Hon. J. G. ...

 75. The Hon. J. G. ...

 76. The Hon. J. G. ...

 77. The Hon. J. G. ...

 78. The Hon. J. G. ...

 79. The Hon. J. G. ...

 80. The Hon. J. G. ...

 81. The Hon. J. G. ...

 82. The Hon. J. G. ...

 83. The Hon. J. G. ...

 84. The Hon. J. G. ...

 85. The Hon. J. G. ...

 86. The Hon. J. G. ...

 87. The Hon. J. G. ...

 88. The Hon. J. G. ...

 89. The Hon. J. G. ...

 90. The Hon. J. G. ...

 91. The Hon. J. G. ...

 92. The Hon. J. G. ...

 93. The Hon. J. G. ...

 94. The Hon. J. G. ...

 95. The Hon. J. G. ...

 96. The Hon. J. G. ...

 97. The Hon. J. G. ...

 98. The Hon. J. G. ...

 99. The Hon. J. G. ...

 100. The Hon. J. G. ...

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Tuesday, July 25, 1939

By unanimous consent of the Board of Presidents and approval of the Acting Superintendent of Public Instruction, the meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Tuesday, July 25, 1939, instead of Friday, July 21, 1939. The meeting was called to order at 9:30 A.M., Daylight Saving Time.

The following were present:

| | |
|------------------------|------------------|
| Francis B. Haas | Bloomsburg |
| Robert M. Steele | California |
| Leslie Pinckney Hill | Cheyney |
| Paul G. Chandler | Clarion |
| Tracy T. Allen | East Stroudsburg |
| Carmon Ross | Edinboro |
| LeRoy A. King | Indiana |
| Quincy A. W. Rohrbach | Kutztown |
| John G. Flowers | Lock Haven |
| Landis Tanger | Millersville |
| Albert Lindsay Rowland | Shippensburg |
| Charles S. Miller | Slippery Rock |
| Charles S. Swope | West Chester |

Clarence E. Ackley, Chairman
Henry Klonower, Secretary

Dr. LeRoy A. King, newly-appointed President of the State Teachers College, Indiana, was presented to the Board.

Dr. James G. Morgan, representing the State Teachers College, Mansfield, was also presented to the Board.

THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO

The University of Chicago is a private research university in Chicago, Illinois. It was founded in 1837 as the first American university to be organized as a corporation. The university is known for its research and its liberal arts education. It is one of the leading universities in the world.

THE UNIVERSITY OF CHICAGO

| | |
|------|------|
| 1837 | 1837 |
| 1838 | 1838 |
| 1839 | 1839 |
| 1840 | 1840 |
| 1841 | 1841 |
| 1842 | 1842 |
| 1843 | 1843 |
| 1844 | 1844 |
| 1845 | 1845 |
| 1846 | 1846 |
| 1847 | 1847 |
| 1848 | 1848 |
| 1849 | 1849 |
| 1850 | 1850 |
| 1851 | 1851 |
| 1852 | 1852 |
| 1853 | 1853 |
| 1854 | 1854 |
| 1855 | 1855 |
| 1856 | 1856 |
| 1857 | 1857 |
| 1858 | 1858 |
| 1859 | 1859 |
| 1860 | 1860 |
| 1861 | 1861 |
| 1862 | 1862 |
| 1863 | 1863 |
| 1864 | 1864 |
| 1865 | 1865 |
| 1866 | 1866 |
| 1867 | 1867 |
| 1868 | 1868 |
| 1869 | 1869 |
| 1870 | 1870 |
| 1871 | 1871 |
| 1872 | 1872 |
| 1873 | 1873 |
| 1874 | 1874 |
| 1875 | 1875 |
| 1876 | 1876 |
| 1877 | 1877 |
| 1878 | 1878 |
| 1879 | 1879 |
| 1880 | 1880 |
| 1881 | 1881 |
| 1882 | 1882 |
| 1883 | 1883 |
| 1884 | 1884 |
| 1885 | 1885 |
| 1886 | 1886 |
| 1887 | 1887 |
| 1888 | 1888 |
| 1889 | 1889 |
| 1890 | 1890 |
| 1891 | 1891 |
| 1892 | 1892 |
| 1893 | 1893 |
| 1894 | 1894 |
| 1895 | 1895 |
| 1896 | 1896 |
| 1897 | 1897 |
| 1898 | 1898 |
| 1899 | 1899 |
| 1900 | 1900 |
| 1901 | 1901 |
| 1902 | 1902 |
| 1903 | 1903 |
| 1904 | 1904 |
| 1905 | 1905 |
| 1906 | 1906 |
| 1907 | 1907 |
| 1908 | 1908 |
| 1909 | 1909 |
| 1910 | 1910 |
| 1911 | 1911 |

THE UNIVERSITY OF CHICAGO

The University of Chicago is a private research university in Chicago, Illinois. It was founded in 1837 as the first American university to be organized as a corporation. The university is known for its research and its liberal arts education. It is one of the leading universities in the world.

The University of Chicago is a private research university in Chicago, Illinois. It was founded in 1837 as the first American university to be organized as a corporation. The university is known for its research and its liberal arts education. It is one of the leading universities in the world.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, Thursday, May 18, 1939

On motion by Doctor Steele, seconded by Doctor Haas, it was voted that the minutes of the meeting held Thursday, May 18, 1939, be corrected as follows:

Page 1353 - Delete the last sentence of the report, "The Committee admits that even 24 hours is not the optimum preparation."

Page 1354 - Delete the last two paragraphs of the report on the Revision of English Requirements and substitute the following paragraphs:

"The Committee admits that even twenty-four hours is not the optimum preparation for a teacher of English, but the attention of the Board of Presidents is called to the fact that it is possible for a prospective teacher of English to add a second certification field, Social Studies for example, and still complete forty-four hours of English plus the required three-hour course in Speech. This should give reasonably adequate preparation for the teaching of English.

The attention of the Committee has been directed by several colleges to duplications in courses listed and to the omission of certain areas needed by teachers of English. Your Committee, therefore, plans to undertake a reexamination of the courses in English, required and elective, and solicits the assistance of the English staffs in the State Teachers Colleges in making this study."

Page 1358 - Under M. Report of the Committee re "Testing Program", September 7 should be September 12.

Page 1359 - Under E. Summary of Enrolments in Pennsylvania State Teachers Colleges as of February 15, 1939, page 1363 should read page 1361.

On motion by Doctor Steele, seconded by Doctor Rowland, it was voted that the minutes as corrected be approved.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Content for New Syllabi
2. Revision of English Requirements

Doctor Steele, Chairman of the Curricular Revision Committee, reported progress.

3. Home Economics Curriculum

Doctor Steele reported progress. He stated that the committee felt that no action should be taken at this time with reference to the Home Economics Curriculum until the two institutions concerned had an opportunity to study the suggestions of the committee and to examine the curriculum.

On motion by Doctor Ross, seconded by Doctor Rowland, it was voted that the report of the Curricular Revision Committee be accepted as presented.

B. Report of the Budget Committee

Doctor Miller, Chairman of the Budget Committee, stated that the committee had met with Doctor Davis and discussed the matter of restoring salaries of employes of State Teachers Colleges at the rate of \$120 a year until the step on the Salary Qualification Schedule was reached to which their experience and education entitled them.

Doctor Haas, a member of the Budget Committee, briefly outlined for the members of the Board the history of the Salary Qualification Schedule. He stated that about six years ago the Salary Qualification Schedule was "frozen." When that was not sufficient, the next move was to cut all employes ten per cent. The preceding Administration made one move toward removing that inequity. It provided in the Budget sufficient money to remove the ten per cent cut but it did not provide money to put the Schedule into operation so far as increments are concerned.

On motion by Doctor Haas, seconded by Mr. Swope, Doctor Ross, and Doctor King, it was voted that the salary of an employee which is below the minimum rate of the class, as contemplated by the State Salary Schedule, may be raised to the minimum of the class for which such employee is eligible - provided that such increase shall be at a rate not to exceed one increment per year.

Doctor Allen wished to be recorded as voting "no" because of budgetary limitations at East Stroudsburg.

Doctor King asked whether adjustments could not be made if money were available in the budget of the institution. He stated that he felt the whole matter was based on the distribution of funds in the individual institutions.

Doctor Allen pointed out that there were a number of institutions that desired to raise the salaries of their employes to the level to which they are entitled but could not do so because their budgets did not permit it. He stated that East Stroudsburg could not go along with such a proposal because of its budgetary limitations.

Charts indicating a study of the Average Salaries Paid Teachers in State Teachers Colleges on a thirty-six weeks basis were distributed to the members of the Board for consideration. A copy of this chart follows page 1365.

It was pointed out that on the basis of this study the average salary of teachers in four year high schools in first class school districts appears to be more than \$700 higher than the average salary of instructors in State Teachers Colleges.

Doctor Steele moved, and Doctor Flowers seconded that a committee be appointed to consider the matter of professorial ranking and bring in a report at the next meeting of the Board.

Doctor Miller raised the question about the plan held in abeyance by the Superintendent of Public Instruction with reference to the ranking of faculty members.

Doctor Steele withdrew his motion and it was consented to by Doctor Flowers who seconded the motion.

On motion by Doctor Steele, seconded by Doctor Flowers, it was voted that there be called to the attention of the Superintendent of Public Instruction the previous action of the Board with reference to professorial ranking in the State Teachers Colleges with the recommendation that a committee be appointed to carry out the purpose of the recommendation and to study the whole matter taking into consideration the previous recommendation of the Budget Committee which had been held in abeyance.

Doctor Ackley spoke briefly to the members of the Board on the matter of allocations. He stated that he did not believe drives should be made on the emergency fund at the beginning of the biennium. He called attention to the policy of the Board with reference to the adjustment fund and the emergency fund and pointed out that if it were felt wise to change the policy, then the Board might consider the matter.

Doctor King stated that he felt the raising of the salary of a competent instructor who is receiving a salary below that on the Salary Schedule to which his education and experience qualify him was just as much of an emergency as buying material needs for the institution.

Doctor Donald P. Davis, Director, Bureau of Administration and Finance, appeared before the Board and briefly discussed the matter of allocations.

Doctor Allen stated that if the institutions could request allocations from the Adjustment Fund to take care of the much-needed salary adjustments of certain instructors, he would then like to withdraw his action with reference to the motion concerning salary adjustments and desired to vote "yes" instead of "no".

It was pointed out that the Adjustment Fund, when distributed, became a part of the regular budget of the institution and was available for such expenditures as are in accord with the policy of the Board with the approval of the Superintendent.

C. Report of Dr. Ross re "Marking Systems"

Doctor Ross reported progress.

D. Report of the Committee re "Limitation of Enrolments"

Doctor Flowers, Chairman of the Committee re "Limitation of Enrolments", reported progress. He stated that the State Department of Public Instruction planned to make a study of enrolments in the State Teachers Colleges and that his committee would withhold any action until such a study was completed.

He stated that the committee was unanimous in the point of view that no institution should be permitted to grow beyond such a point that it would influence budget matters. He pointed out that it was a matter of redistributing enrolments rather than limiting enrolments. He said that the committee believed that certain factors, such as facilities, service area, major offering - such as music, art, et cetera -, and placement should be considered.

On motion by Doctor Tanger, seconded by Doctor Rowland, it was voted that the report be accepted.

E. Reports from the Attorney General's Office

1. Possibility of Providing Liability Protection
2. Report on Play Production Material

It was moved by Doctor Steele, and seconded by Doctor King, that the item be removed from the Docket.

On the basis of the discussion which followed, Doctor Steele withdrew his motion to withdraw the item from the Docket.

On motion by Doctor Steele, seconded by Doctor King, it was voted that the item be carried over on the Docket and the matter referred to the present Attorney General for interpretation.

F. Report of the Committee on Entrance Requirements

1. Uniform College Admission Blank

Doctor Steele, Chairman of the Committee on Entrance Requirements, reported that he had received criticisms and suggestions from only six of the institutions regarding the uniform college admission blank. These suggestions and criticisms, he stated, would be incorporated into the revised form and resubmitted for the information of the Board at a subsequent meeting.

G. Report of the Committee re "Revision of Enrolment Report"

Doctor Steele, Chairman of the Committee re "Revision of Enrolment Report", reported that at the last meeting of the Board the report presented included the provision that certain refinements should be made by the Department in preparing the form.

On motion by Doctor Steele, seconded by Doctor Tanger, it was voted that the item be removed from the Docket and that the enrolment report submitted at the last meeting of the Board, including certain refinements made by the Department, be used for tabulating the enrolment reports.

H. Report of the Committee on Publications

Doctor Haas, Chairman of the Committee on Publications, reported progress.

Doctor Haas called the attention of the Board to the question of developing a "money control unit" for publications. He stated that to develop such a "money control unit" it would be necessary for the committee to secure figures concerning the cost of publications for all institutions, the number of teachers by counties, and the number of high school graduates by counties.

Doctor Rowland raised the question as to whether the Budget Office would regard as an adequate control the setting up of a money basis or whether they would not still wish to consider the actual printing situation in the institutions regardless of the money that might be set aside.

Doctor Klonower stated that he felt the Budget Office was primarily concerned with the expenditure of State money.

Doctor Steele stated that he was in favor of a money unit control and that he felt it would be more effective and more satisfactory if such could be worked out.

On motion by Doctor Rowland, seconded by Doctor Allen, it was voted that the report of progress of the Committee on Publications be accepted.

I. Report of the Fees Committee

Doctor Haas, Chairman of the Fees Committee, stated that he had submitted the following report to the members of the Board of Presidents under date of July 21, 1939:

"STATE TEACHERS COLLEGE
Bloomsburg Pennsylvania
July 21, 1939

To the Members of the Board of Presidents:

Below please find the report of the Fees Committee to be presented at the meeting of the Board, Tuesday, July 25, 1939, covering the items on the Docket as submitted by Doctor Klonower:

1. Question of Interpretation and Uniform Procedure re Fees for Special Curriculums.

The question raised as the Committee understands it is the amount of special fee to be charged when courses to be credited in a special field are not taken as part of the regular special curriculum.

It is the opinion of the Committee that if the course taken is to be credited to a special curriculum then the special fee charged should be a pro-rated amount of the total special fee for one semester.

2-Interpretation of Student Activities Fees

The Committee understands that this question was raised by Doctor Hill in his letter of June 27, 1939, as follows:

'I wanted to inquire whether there is a rule limiting the amount one of our Colleges may collect from each student for this fee. If the amount is to vary, as it reasonably might, according to student population, some Colleges seem to be at a disadvantage.'

In addition to this question, Doctor Hill expressed the hope that all special fees might be abolished. To these points the Chairman replied as follows:

'The Student Activities Fee is administered by the local institution. There has never been, so far as I know, any regulation requiring uniformity. Personally, I would like also if all fees could be omitted. I confess that under the present conditions, however, I do not see how this could be done.'

3-Late Registration Fee

A number of presidents have asked again that this item be considered. In order to bring this matter specifically before the Board, the following resolution is presented:

'Each student registering after the date officially set for registration shall pay an additional fee of (\$.50 to \$1) per day until the student is in regular attendance in accordance with the regulations of the Board of Presidents, provided that the total amount of the Late Registration Fee shall not exceed(\$5 to \$10). The same regulation to apply to approved inter-semester payments.'

4-Pool Fee

A number of presidents have requested that the matter of a Pool Fee receive consideration. Considerable additional cost will be required for such items as personnel, electric current, water, laundry, supplies, etc. In order to bring this matter specifically before the Board, the following resolution is presented:

'Each student (who is required to use the pool as a part of the work in Health Education) shall pay a fee of (\$3 to \$5 per semester).

Respectfully submitted,

Fees Committee

Albert Lindsay Rowland

Robert M. Steele

T. T. Allen

Landis Tanger

Francis B. Haas, Chairman"

On motion by Doctor Rowland, seconded by Doctor Hill, it was voted that the Board adopt Recommendation 1 of the report, which reads as follows:

"1-Question of Interpretation and Uniform Procedure re Fees for Special Curriculums.

The question raised as the Committee understands it is the amount of special fee to be charged when courses to be credited in a special field are not taken as part of the regular special curriculum.

It is the opinion of the Committee that if the course taken is to be credited to a special curriculum then the special fee charged should be a pro-rated amount of the total special fee for one semester."

Action was not necessary on Recommendation 2 of the report of the committee.

With reference to the Late Registration Fee, it was moved by Doctor Steele, and seconded by Doctor Flowers, that each student registering after the date officially set for registration shall pay an additional fee of \$1.00 per day until the student is in regular attendance in accordance with the regulations of the Board of Presidents, provided that the total amount of the Late Registration Fee shall not exceed \$5.00. The same regulation to apply to approved inter-semester payments.

On motion by Doctor Miller, seconded by Doctor Hill, it was voted to amend the motion to read as follows:

"RESOLVED, That each student registering after the date officially set for registration shall pay an additional fee of \$1.00 per day until the student is in regular attendance in accordance with the regulation of the Board of Presidents, provided that the total amount of the Late Registration Fee shall not exceed \$5.00, except when permission for late registration has been secured in advance from the President because of illness or any other unavoidable causes. The same regulations shall apply to approved inter-semester payments."

On motion by Doctor Allen, seconded by Doctor Miller, it was voted to further amend the motion to include the statement, "effective September 1, 1939."

On motion by Doctor Steele, seconded by Doctor Flowers, it was voted to adopt the amended motion.

1. The first part of the document is a letter from the Secretary of the State to the Governor, dated the 10th of January, 1862, in which he informs him of the receipt of a copy of the report of the Board of Education, and of the contents thereof.

2. The second part of the document is a copy of the report of the Board of Education, dated the 10th of January, 1862, and contains a full and complete statement of the condition of the public schools in this State at that time.

3. The third part of the document is a copy of the report of the Board of Education, dated the 10th of January, 1862, and contains a full and complete statement of the condition of the public schools in this State at that time.

4. The fourth part of the document is a copy of the report of the Board of Education, dated the 10th of January, 1862, and contains a full and complete statement of the condition of the public schools in this State at that time.

5. The fifth part of the document is a copy of the report of the Board of Education, dated the 10th of January, 1862, and contains a full and complete statement of the condition of the public schools in this State at that time.

6. The sixth part of the document is a copy of the report of the Board of Education, dated the 10th of January, 1862, and contains a full and complete statement of the condition of the public schools in this State at that time.

7. The seventh part of the document is a copy of the report of the Board of Education, dated the 10th of January, 1862, and contains a full and complete statement of the condition of the public schools in this State at that time.

8. The eighth part of the document is a copy of the report of the Board of Education, dated the 10th of January, 1862, and contains a full and complete statement of the condition of the public schools in this State at that time.

9. The ninth part of the document is a copy of the report of the Board of Education, dated the 10th of January, 1862, and contains a full and complete statement of the condition of the public schools in this State at that time.

10. The tenth part of the document is a copy of the report of the Board of Education, dated the 10th of January, 1862, and contains a full and complete statement of the condition of the public schools in this State at that time.

With reference to the Pool Fee, on motion by Doctor Miller, seconded by Mr. Swope, it was voted that this matter be laid on the table.

J. Report of the Committee re "Service Areas"

Doctor Rowland, Chairman of the Committee re "Service Areas," reported progress.

K. Report of the Committee re "Development of Format for Reporting Instructional and Non-Instructional Staffs in State Teachers Colleges"

Doctor Rowland, Chairman of the Committee, distributed a revised form for reporting Instructional and Non-Instructional Staffs in the State Teachers Colleges to the members of the Board for their consideration. A copy of this form follows page 1371.

On motion by Doctor Rowland, seconded by Doctor Ross, it was voted that the Board adopt the revised form as presented by the committee.

L. Report of the Committee re "Testing Program"

Doctor Flowers, Chairman of the Committee re "Testing Program", submitted the following report:

"Report of the Committee on Testing
July 25, 1939

The Committee on Testing recommends the following testing program for 1939-1940:

1. Psychological. The Committee is in agreement with the report of the Committee on Entrance Examinations of May 18, 1939, in which it recommended the use of the Psychological test prepared by the American Council on Education.

The Committee recommends that all of the colleges use the same psychological test in order that comparable studies may be made. In view of the fact that this test will be used for organization and placement, we recommend that the hand-scored edition be used so that immediate results may be secured for classification and organization. Price per copy - \$.07

2. Other entrance examinations. The Committee recommends that each college be given freedom in selecting other tests designed to aid in the organization of the incoming freshman class.

THE UNIVERSITY OF CHICAGO LIBRARY
540 EAST 57TH STREET, CHICAGO, ILL. 60637

THE UNIVERSITY OF CHICAGO LIBRARY

Acquired from the University of Chicago Library
on the date of purchase, 1968

THE UNIVERSITY OF CHICAGO LIBRARY
540 EAST 57TH STREET, CHICAGO, ILL. 60637

This book is a part of the University of Chicago Library
collection and is available for use by the public.
It is not to be sold, transferred, or otherwise
disposed of without the approval of the
University of Chicago Library.

It is the policy of the University of Chicago Library
to acquire and maintain a complete and
up-to-date collection of books in the
fields of the physical, biological, and
social sciences.

THE UNIVERSITY OF CHICAGO LIBRARY

Acquired from the University of Chicago Library
on the date of purchase, 1968

THE UNIVERSITY OF CHICAGO LIBRARY
540 EAST 57TH STREET, CHICAGO, ILL. 60637

This book is a part of the University of Chicago Library
collection and is available for use by the public.

It is the policy of the University of Chicago Library
to acquire and maintain a complete and
up-to-date collection of books in the
fields of the physical, biological, and
social sciences.

It is the policy of the University of Chicago Library
to acquire and maintain a complete and
up-to-date collection of books in the
fields of the physical, biological, and
social sciences.

This book is a part of the University of Chicago Library
collection and is available for use by the public.

INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFFS
IN STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Year _____

| | Bloomsburg | California | Cheyney | Clarion | E. Strouds. | Edinboro | Indiana | Kutztown | Lock H. | Mansfield | Millersv. | Shippensb. | S. Rock | W. Chester |
|--|------------|------------|---------|---------|-------------|----------|---------|----------|---------|-----------|-----------|------------|---------|------------|
| President | | | | | | | | | | | | | | |
| Secretary | | | | | | | | | | | | | | |
| Dean of Instruction | | | | | | | | | | | | | | |
| Registrar | | | | | | | | | | | | | | |
| Dean of Women | | | | | | | | | | | | | | |
| Dean of Men | | | | | | | | | | | | | | |
| Admin. Clerical Staff | | | | | | | | | | | | | | |
| Instructors | | | | | | | | | | | | | | |
| Dr. Laboratory Schools | | | | | | | | | | | | | | |
| Lab. School Teachers | | | | | | | | | | | | | | |
| Cooperative Teachers | | | | | | | | | | | | | | |
| Lab. School Cler. Staff | | | | | | | | | | | | | | |
| Librarian | | | | | | | | | | | | | | |
| Clerical Staff | | | | | | | | | | | | | | |
| Physician | | | | | | | | | | | | | | |
| Nurse | | | | | | | | | | | | | | |
| Clerical Staff | | | | | | | | | | | | | | |
| Bursar (Business Manager) | | | | | | | | | | | | | | |
| Clerical Staff | | | | | | | | | | | | | | |
| Dietitian | | | | | | | | | | | | | | |
| Dining Room & Kit. Staff inc. waiters, maids, cooks, dish- washers, servers, helpers, etc. | | | | | | | | | | | | | | |
| Supt. Grounds & Buildings | | | | | | | | | | | | | | |
| Grounds Staff inc. groundsman, electricians, laborers, watch- men, etc. | | | | | | | | | | | | | | |
| Buildings Staff inc. matrons, janitors, cleaners, etc. | | | | | | | | | | | | | | |
| Laundry Staff | | | | | | | | | | | | | | |
| Other Service | | | | | | | | | | | | | | |
| GRAND TOTAL | | | | | | | | | | | | | | |
| Duplications (to be subtracted) | | | | | | | | | | | | | | |
| CORRECTED TOTAL | | | | | | | | | | | | | | |

Where any member of a staff serves in two or more capacities, show the service in each capacity and deduct from the grand total all duplications.

Where a staff member renders part time service only, indicate by a fraction - $\frac{1}{2}$.

Where a service is rendered by several part time persons, indicate the total as a fraction; thus two part time physicians show as $\frac{2}{2}$.

3. Other tests

- a. Cooperative English Test, Form FM, 70 minutes. Price in lots of 100 or more, \$.08 per copy
- b. Cooperative Literary Comprehension Test, Form P, 40 minutes. Price in lots of 100 - \$.05
- c. Cooperative Contemporary Affairs Test, Form 1939, 100 minutes. (This measures functioning interest in six aspects of contemporary life) Price \$.10 per copy
Note: all of the tests in the cooperative testing program may be machine scored and, in the event the Board desires to have the tests scored mechanically, the cost will be approximately \$15 for units of 100 (estimated)

4. Time. The Committee recommends that each college may determine the time of the administration of the tests but in all cases that the testing program be completed by March 1, 1940.

5. Results of Program. That the results of the testing program be tabulated in such form that each institution may identify its scores in comparison with the other thirteen colleges but that in no case may an institution know the scores of the other colleges.

This necessitates central scoring and tabulation.

6. Machine Scoring. If it is possible for the department to mechanically score the tests under 3 a, b, and c, it would be necessary for the various colleges to purchase suitable forms.

Albert Lindsay Rowland
Q. A. W. Rohrbach
J. G. Flowers, Chairman"

On motion by Doctor Steele, seconded by Doctor Tanger, it was voted that the report be accepted.

M. Report on Institutional Laundry Conference

Doctor Davis stated that the institutions are now required to make a report monthly to the Department on the basis of their reports submitted to the institutions with reference to their laundries.

It was pointed out that the forms are not particularly adaptable to the State Teachers Colleges.

The first part of the report deals with the general situation of the country and the progress of the work done during the year. It is followed by a detailed account of the various projects and the results achieved. The report concludes with a summary of the work done and the prospects for the future.

The second part of the report deals with the financial statement of the organization. It shows the income and expenditure for the year and the balance sheet at the end of the year. The report also includes a statement of the assets and liabilities of the organization.

Statement of the Income and Expenditure for the year ending 31st December 1955

The following table shows the income and expenditure of the organization for the year ending 31st December 1955. The figures are in pounds sterling.

| | |
|-------------|----------|
| Income | £ 10,000 |
| Expenditure | £ 8,000 |
| Surplus | £ 2,000 |

The surplus of £2,000 is available for the purposes of the organization and will be used for the purchase of new equipment and the improvement of the premises.

Statement of the Assets and Liabilities at the end of the year

The following table shows the assets and liabilities of the organization at the end of the year. The figures are in pounds sterling.

| | |
|-------------|----------|
| Assets | £ 12,000 |
| Liabilities | £ 10,000 |
| Surplus | £ 2,000 |

Excerpts from a memorandum received in the Department from the Governor's Office concerning the laundry situations at the various institutions were read to the members of the Board. Those institutions concerned were asked to investigate their situations and report to the Department concerning them.

N. Report of the Committee re "Purchase of Secondary School Lists"

Doctor Rowland, Chairman of the Committee, reported progress.

O. Equipment for New Buildings

Doctor Ackley stated that the lists submitted by the institutions have been carefully checked and transmitted to Property and Supplies. He said that he had checked on the status of those lists but that he could not give the members of the Board definite information as to when they would receive their new equipment. He stated that the funds are now available for necessary purchases.

III. New Business

A. Delivery of Printed Materials to State Teachers Colleges

Discussion postponed,

B. Observation of Teaching in an Independent Elementary School Beyond the Student Teaching Requirement for Graduation

Discussion postponed.

C. Composite Advertisement in School Journal

On motion by Doctor Rowland, seconded by Doctor Morgan, it was voted that the Secretary be authorized to enter into contract with the Pennsylvania State Education Association for the insertion of the composite advertisement of the State Teachers Colleges for the year 1939-40 on identical terms as those included in the contract for last year.

D. American Council on Education Membership

On motion by Doctor Miller, seconded by Doctor Flowers, it was voted that the Board of Presidents renew its associate membership with the American Council on Education for the year 1939-40.

Faint, illegible text at the top of the page, possibly a header or introductory paragraph.

Section 1

Faint text block following the first section header.

Section 2

Large block of faint text following the second section header.

Section 3

Faint text block following the third section header.

Section 4

Faint text block following the fourth section header.

Section 5

Faint text block following the fifth section header.

Section 6

Large block of faint text following the sixth section header.

Section 7

Faint text block following the seventh section header.

E. Employment of Administrative Officers in State Teachers Colleges on Fifty-two Weeks Basis

Doctor Rowland raised the question as to whether it would not be more professional to employ administrative officers on a fifty-two weeks basis rather than on a thirty-six weeks basis inasmuch as their duties do not terminate with the end of semesters but carry through the entire year.

On motion by Doctor Miller, seconded by Doctor Rowland, it was voted that a committee be appointed to study the problem of the classification of administrative officers.

F. Uniform Placement Blank for State Teachers Colleges

It was pointed out that each institution operates a Placement Service. It was asked whether, in the interest of economy the Board members felt it advisable to develop some type of uniform placement form that might be used and printed in bulk in the State Teachers Colleges.

On motion by Doctor Rowland, seconded by Doctor Steele, it was voted that a committee be appointed to consider the advisability of the development of a uniform blank on placement that would represent confidential information desirable for prospective employes.

G. Rating Scale for Teachers

Doctor Ackley spoke briefly on Act 274 which amends the Tenure Act. He stated that when a teacher is dismissed on the grounds of alleged incompetency, the question of competency shall be determined in terms of an evaluation of her work through a standardized rating scheme. He further stated that a teacher who first enters the teaching profession will be designated as a temporary employe and will be on probation for two years. A report on the quality of her work will be made twice a year by the district or county superintendent which report will include a rating device by the Department of Public Instruction and a committee appointed to prepare the rating card.

A copy of the minutes of the meeting of the Committee on "Teacher Rating" held June 22, 1939, follows page 1378 as Exhibit "G".

It was pointed out that the Graduate Schools of Education in Pennsylvania are now working on a seminar of graduate character for administrative and supervisory officials on the development of the techniques of the evaluation of instructional service.

THE HISTORY OF THE
REIGN OF KING CHARLES THE FIRST

By JOHN BURNET, BISHOP OF SALISBURY.

IN THREE VOLUMES.

THE FIRST VOLUME.

From the original Manuscripts, and the best Editions.

Printed by J. Sturges, at the Theatre-French, in Pall-mall.

1724.

THE SECOND VOLUME.

THE THIRD VOLUME.

THE HISTORY OF THE REIGN OF KING CHARLES THE FIRST.

It was suggested that in September or October a one day meeting of the administrative and supervisory officials in the service areas of the State Teachers Colleges be held at which the various phases of the application of the amendments to the Tenure Act be discussed and practical demonstrations given.

Copies of a rating scale for teachers as developed by the Oklahoma A. & M. College, Stillwater, Oklahoma, were distributed to the members of the Board.

H. Organization of Summer Session, 1940

Discussion postponed.

I. Affiliation with the Pennsylvania Committee on Public Education

The following letter from Mr. H. E. Gayman, Executive Secretary, Pennsylvania State Education Association, to Dr. Clarence E. Ackley, Acting Superintendent of Public Instruction, was read to the members of the Board:

"June 23, 1939

Doctor Clarence E. Ackley, President
Board of Teachers College Presidents
Department of Public Instruction
Harrisburg, Pennsylvania

My dear Doctor Ackley:

There has been in the process of organization since early in the spring, a committee known as the Pennsylvania Committee on Public Education. The last meeting at which a constitution was adopted was held in the Department on May 25. At that time the Board of Teachers College Presidents was elected to Class A Affiliate membership. Doctor Haas attended the meeting, representing the group of Teachers College Presidents at the request of the State Superintendent of Public Instruction, Doctor Ade.

I am now directed by the Secretary of the Pennsylvania Committee on Public Education to extend to the Board of Teachers College Presidents an invitation for Class A Affiliate membership and have them designate the names of two individuals who will be Class B Representative Associate Members.

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5500 SOUTH CAMPUS DRIVE
CHICAGO, ILLINOIS 60637

RECEIVED
JAN 15 1964

PROCEEDINGS OF THE NATIONAL ACADEMY OF SCIENCES

Volume 50, Number 1, January 1964

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5500 SOUTH CAMPUS DRIVE
CHICAGO, ILLINOIS 60637

1964

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5500 SOUTH CAMPUS DRIVE
CHICAGO, ILLINOIS 60637

1964

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5500 SOUTH CAMPUS DRIVE
CHICAGO, ILLINOIS 60637

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5500 SOUTH CAMPUS DRIVE
CHICAGO, ILLINOIS 60637

As President of the Board of Presidents, I am transmitting this request to you. In order that you may be more fully informed I am enclosing the by-laws and minutes which I should like to have returned when you are finished with them.

The issue is, will the Board of Teachers College Presidents accept membership and the names of two individuals to be presented to the Committee as Associate Members. I am assuming that the Superintendent of Public Instruction will be invited to membership on the Committee and if it is within your jurisdiction I believe the Committee would be glad to have you, as President of the Board, designate Doctor Haas as one of the Associate Members.

Very sincerely yours,

H. E. Gayman
Executive Secretary"

On motion by Doctor Rowland, seconded by Doctor Allen, it was voted that the matter be referred to a committee of the Board, with Doctor Haas as Chairman, for study and recommendation at the next meeting of the Board.

J. NYA Projects, State Teachers Colleges

Discussion postponed.

K. State Board of Law Examiners, Registration of College Degrees

A letter from the Executive Secretary of the State Board of Law Examiners setting forth the basis on which this Board "approves" colleges was read. Forms on which application for approval by the Board of Law Examiners were exhibited.

In a communication from the Dean of the Law School of Dickinson College, Doctor Rowland advised the Board that a statement had been made that the State Teachers College, Shippensburg was "not an approved college" by the State Board of Law Examiners. It appeared from the record that this Board maintains its own list of approved institutions.

L. Additional Cash Salary in Lieu of Maintenance During Vacation of Employes of State Teachers Colleges

Discussion postponed.

M. Present Status of the Tuberculin Tests

On motion by Doctor Haas, seconded by Doctor Miller, it was voted that the item be removed from the Docket.

N. Summary of Enrolments in Pennsylvania State Teachers Colleges, June 1, 1938 to May 31, 1939

A copy of this chart follows page 1378 as Exhibit "A".

O. Provisional College Certificates Issued for Past Eighteen Years to Graduates of Colleges and Universities in Pennsylvania Accredited by the State Council of Education

A copy of this chart follows page 1378 as Exhibit "B".

P. Report of Students Meeting Teacher Certification Standards May 1939, State Teachers Colleges

A copy of this chart follows page 1378 as Exhibit "C".

Q. Report of Students Meeting Teacher Certification Standards, Summer 1938, January 1939, May 1939, State Teachers Colleges

A copy of this chart follows page 1378 as Exhibit "D".

R. Composite Advertisement, Pennsylvania School Directors Bulletin

On motion by Doctor Allen, seconded by Doctor Steele, it was voted that a contract be entered into with the Pennsylvania State School Directors Association for the insertion of a composite advertisement in the Pennsylvania School Directors Bulletin for the year 1939-40 under terms identical with those included in the contract of last year.

S. Comparative Summer Session Enrolments in Pennsylvania State Teachers Colleges from 1919 to 1939

A copy of the comparative summer session enrolments in Pennsylvania State Teachers Colleges from 1919 to 1939 was given to each member of the Board and a brief discussion followed.

A copy of this chart follows page 1378 as Exhibit "E".

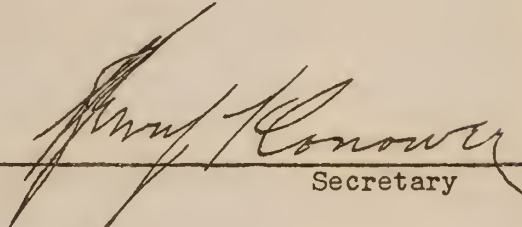
T. Audiometers

Doctor Klonower advised the members of the Board that the audiometers were available for distribution and could be obtained from Doctor Cressman's office. He pointed out that they may be used in accordance with the program that was agreed to at a previous meeting of the Board.

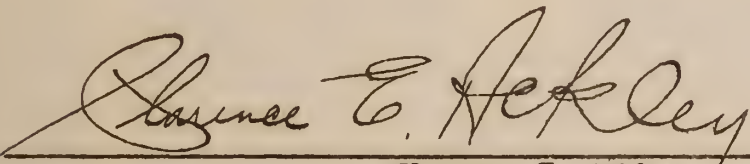
U. Enrolments in 1939 Summer Sessions (Regular) in
the Pennsylvania State Teachers Colleges

A copy of this chart follows page 1378 as Exhibit "F".

The meeting adjourned at 3:30 P.M., Daylight Saving Time.


Secretary

Approved: 8/8/39


Clarence E. Ackley
Acting Superintendent of Public Instruction

St. (7: 11)

St. (7: 11)

St. (7: 11)

St. (7: 11)

St. (7: 11)

St. (7: 11)

St. (7: 11)

LIBRARY
STATE TEACHERS COLLEGE
BLOOMSBURG, PENNSYLVANIA

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

PROVISIONAL COLLEGE CERTIFICATES ISSUED FOR PAST EIGHTEEN YEARS TO GRADUATES OF
COLLEGES AND UNIVERSITIES IN PENNSYLVANIA ACCREDITED BY THE STATE COUNCIL OF EDUCATION

| INSTITUTION | 1921 | 1922 | 1923 | 1924 | 1925 | 1926 | 1927 | 1928 | 1929 | 1930 | 1931 | 1932 | 1933 | 1934 | 1935 | 1936 | 1937 | 1938 | TOTAL |
|--|------------|------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|
| TOTAL | 782 | 990 | 993 | 1184 | 1489 | 1904 | 2321 | 2719 | 3275 | 3805 | 4551 | 4272 | 4782 | 4911 | 4967 | 4625 | 4253 | 4448 | 58,261 |
| Albright College | 21 | 16 | 17 | 32 | 24 | 48 | 48 | 66 | 82 | 51 | 45 | 39 | 42 | 46 | 33 | 26 | 23 | 31 | 690 |
| Allegheny College | 41 | 63 | 44 | 42 | 48 | 58 | 62 | 64 | 51 | 63 | 73 | 37 | 51 | 52 | 58 | 43 | 34 | 48 | 932 |
| Beaver College | 2 | 1 | 1 | 2 | 4 | 5 | 7 | 27 | 36 | 35 | 73 | 41 | 42 | 78 | 52 | 57 | 51 | 67 | 581 |
| Bryn Mawr College | 3 | 12 | 3 | 6 | 4 | 3 | 10 | 2 | 1 | 3 | 2 | 4 | 5 | 7 | 4 | 2 | 2 | 2 | 74 |
| Bucknell University | 58 | 72 | 85 | 92 | 103 | 92 | 93 | 122 | 105 | 121 | 123 | 103 | 62 | 82 | 71 | 68 | 76 | 61 | 1,579 |
| Carnegie Institute | 20 | 38 | 36 | 32 | 57 | 59 | 80 | 60 | 66 | 92 | 94 | 116 | 122 | 100 | 97 | 85 | 68 | 66 | 1,238 |
| Cedar Crest College | - | - | - | - | - | 8 | 2 | 16 | 17 | 25 | 25 | 22 | 15 | 35 | 23 | 19 | 24 | 21 | 252 |
| College of Chestnut Hill | - | - | - | - | - | - | 5 | 13 | 12 | 19 | 23 | 22 | 24 | 22 | 15 | 20 | 17 | 19 | 192 |
| College Misericordia | - | - | - | - | - | - | 5 | 15 | 38 | 64 | 78 | 29 | 51 | 40 | 51 | 49 | 55 | 47 | 522 |
| Dickinson College | 33 | 37 | 34 | 44 | 41 | 57 | 50 | 39 | 48 | 47 | 51 | 38 | 35 | 39 | 58 | 35 | 28 | 21 | 735 |
| Drexel Institute | 1 | 1 | 2 | 4 | 5 | 3 | 17 | 49 | 36 | 39 | 30 | 40 | 66 | 28 | 37 | 43 | 39 | 50 | 495 |
| Duquesne University | - | 1 | - | 3 | - | 6 | 7 | 22 | 31 | 43 | 75 | 96 | 87 | 143 | 175 | 119 | 126 | 169 | 1,102 |
| Elizabethtown College | - | 5 | 3 | 9 | 13 | 13 | 25 | 27 | 28 | 34 | 27 | 30 | 27 | 30 | 24 | 28 | 26 | 26 | 375 |
| Franklin and Marshall College | 25 | 25 | 14 | 8 | 37 | 46 | 41 | 47 | 40 | 43 | 41 | 44 | 39 | 35 | 41 | 21 | 30 | 24 | 605 |
| Geneva College | 30 | 32 | 24 | 36 | 32 | 50 | 55 | 76 | 62 | 72 | 98 | 71 | 76 | 94 | 75 | 96 | 90 | 67 | 1,136 |
| Gettysburg College | 35 | 38 | 24 | 32 | 56 | 70 | 60 | 53 | 63 | 69 | 43 | 48 | 40 | 39 | 37 | 28 | 29 | 28 | 780 |
| Grove City College | 55 | 42 | 33 | 47 | 46 | 70 | 100 | 100 | 105 | 85 | 103 | 105 | 85 | 109 | 77 | 63 | 62 | 78 | 1,345 |
| Haverford College | 2 | 3 | 4 | 5 | - | 1 | 1 | 2 | - | 2 | 1 | 1 | 5 | 1 | 4 | - | 1 | 2 | 35 |
| Immaculata College | - | - | - | - | 9 | 9 | 8 | 12 | 27 | 32 | 91 | 33 | 30 | 62 | 61 | 55 | 41 | 81 | 551 |
| Juniata College | 7 | 18 | 11 | 27 | 33 | 33 | 49 | 59 | 73 | 63 | 77 | 83 | 81 | 57 | 62 | 78 | 52 | 59 | 925 |
| Lafayette College | 10 | 8 | 9 | 8 | 18 | 17 | 25 | 15 | 15 | 21 | 23 | 17 | 24 | 27 | 16 | 7 | 10 | 11 | 281 |
| LaSalle College | - | - | - | - | - | - | - | - | 1 | 4 | 3 | 3 | 2 | 5 | 16 | 11 | 19 | 11 | 75 |
| Lebanon Valley College | 40 | 34 | 26 | 41 | 48 | 49 | 63 | 57 | 70 | 70 | 43 | 70 | 58 | 52 | 48 | 61 | 48 | 52 | 930 |
| Lehigh University | 2 | 3 | 8 | 8 | 6 | 10 | 7 | 3 | 6 | 5 | 4 | 15 | 17 | 6 | 17 | 6 | 3 | 6 | 132 |
| Lincoln University | 6 | 7 | 3 | 5 | 4 | 3 | 8 | 13 | 9 | 9 | 13 | 13 | 6 | 11 | 15 | 10 | 13 | 7 | 155 |
| Marywood College | 15 | 7 | 29 | 40 | 41 | 74 | 186 | 138 | 92 | 111 | 136 | 97 | 161 | 125 | 140 | 131 | 155 | 132 | 1,960 |
| Mercyhurst College | - | - | - | - | - | - | - | - | - | 16 | 34 | 12 | 26 | 15 | 24 | 19 | 28 | 30 | 204 |
| Moore Institute of Art, Science and Industry | - | - | - | - | - | - | - | - | - | - | - | - | - | 14 | 7 | 9 | 10 | 6 | 46 |
| Moravian College and Theological Seminary | 4 | 5 | 3 | 3 | 5 | 3 | 3 | 8 | 3 | 6 | 13 | 16 | 14 | 12 | 14 | 9 | 3 | 10 | 134 |
| Moravian College for Women | 8 | 5 | 8 | 8 | 14 | 12 | 14 | 8 | 8 | 11 | 15 | 29 | 14 | 14 | 15 | 8 | 15 | 26 | 232 |
| Mt. Mercy College | - | - | - | - | - | - | - | - | - | - | - | - | 9 | 13 | 11 | 13 | 20 | 15 | 81 |
| Muhlenberg College | 20 | 20 | 28 | 22 | 57 | 60 | 48 | 67 | 65 | 68 | 83 | 53 | 76 | 88 | 84 | 72 | 57 | 83 | 1,051 |
| Pennsylvania College for Women | 26 | 23 | 18 | 35 | 20 | 33 | 38 | 43 | 41 | 43 | 41 | 28 | 38 | 39 | 21 | 22 | 28 | 23 | 560 |
| Pennsylvania Military College | - | - | - | - | - | - | - | - | 1 | - | - | - | 1 | - | - | - | - | - | 2 |
| Pennsylvania State College | 34 | 111 | 88 | 97 | 121 | 170 | 175 | 200 | 223 | 241 | 293 | 299 | 307 | 329 | 314 | 313 | 300 | 315 | 3,973 |
| Philadelphia College of Pharmacy and Science | - | - | - | - | - | - | - | - | - | 1 | 1 | - | 1 | 2 | 2 | 3 | - | - | 10 |
| Rosemont College | - | - | - | - | - | 3 | 12 | 3 | 10 | 11 | 17 | 21 | 19 | 17 | 18 | 22 | 17 | 20 | 185 |
| Seton Hill College | 5 | 24 | 20 | 21 | 30 | 36 | 41 | 37 | 33 | 47 | 32 | 43 | 47 | 46 | 30 | 38 | 46 | 31 | 607 |
| State Teachers College, Bloomsburg | - | - | - | - | - | - | 1 | 11 | 21 | 50 | 46 | 59 | 81 | 107 | 113 | 94 | 100 | 136 | 819 |
| State Teachers College, California | - | - | - | - | - | - | - | 20 | 27 | 50 | 69 | 138 | 133 | 85 | 142 | 117 | 97 | 848 | |
| State Teachers College, Cheyney | - | - | - | - | - | - | - | - | - | - | 4 | 8 | 20 | 17 | 31 | 24 | 42 | 146 | |
| State Teachers College, Clarion | - | - | - | - | - | - | - | - | 2 | 13 | 20 | 23 | 30 | 31 | 42 | 26 | 35 | 24 | 246 |
| State Teachers College, East Stroudsburg | - | - | - | - | - | - | 21 | 40 | 51 | 64 | 88 | 110 | 112 | 128 | 134 | 102 | 91 | 121 | 1,063 |
| State Teachers College, Edinboro | - | - | - | - | - | 5 | 19 | 35 | 68 | 77 | 82 | 81 | 78 | 70 | 77 | 39 | 55 | 676 | |
| State Teachers College, Indiana | - | - | - | - | - | - | 3 | 39 | 30 | 103 | 124 | 165 | 161 | 179 | 219 | 204 | 214 | 185 | 1,676 |
| State Teachers College, Pottstown | - | - | - | - | - | - | 6 | 16 | 33 | 37 | 43 | 79 | 95 | 92 | 82 | 72 | 115 | 670 | |
| State Teachers College, Lock Haven | - | - | - | - | - | - | 2 | 9 | 12 | 23 | 45 | 31 | 43 | 79 | 56 | 60 | 47 | 59 | 466 |
| State Teachers College, Mansfield | - | - | - | - | - | - | 13 | 45 | 68 | 143 | 108 | 123 | 123 | 135 | 129 | 119 | 85 | 117 | 1,176 |
| State Teachers College, Millersville | - | - | - | - | - | - | 2 | 14 | 32 | 57 | 62 | 78 | 114 | 128 | 108 | 112 | 121 | 326 | |
| State Teachers College, Shippensburg | - | - | - | - | - | - | 7 | 14 | 22 | 54 | 67 | 72 | 87 | 98 | 91 | 78 | 80 | 77 | 747 |
| State Teachers College, Slippery Rock | - | - | - | - | - | - | 1 | 17 | 30 | 72 | 78 | 82 | 31 | 171 | 125 | 96 | 98 | 110 | 927 |
| State Teachers College, West Chester | - | - | - | - | - | - | 4 | 5 | 46 | 106 | 150 | 170 | 160 | 233 | 226 | 212 | 227 | 223 | 1,797 |
| St. Francis College | - | - | - | - | - | - | 4 | 26 | 8 | 12 | 12 | 18 | 12 | 14 | 26 | 14 | 9 | 12 | 166 |
| St. Joseph's College | 2 | - | 1 | - | 2 | 3 | 3 | 2 | 1 | - | 1 | 10 | 9 | 14 | 15 | 6 | 5 | 6 | 83 |
| St. Thomas College | - | - | - | - | 4 | 24 | 10 | 26 | 45 | 44 | 72 | 85 | 77 | 68 | 88 | 77 | 91 | 82 | 803 |
| St. Vincent College | - | 1 | 2 | - | - | - | - | 2 | 3 | 6 | 6 | 7 | 8 | 5 | 14 | 4 | 9 | 67 | |
| Susquehanna University | 30 | 27 | 12 | 33 | 38 | 73 | 76 | 111 | 125 | 109 | 133 | 77 | 68 | 57 | 59 | 61 | 41 | 34 | 1,162 |
| Swarthmore College | 15 | 22 | 27 | 31 | 44 | 37 | 25 | 28 | 45 | 25 | 20 | 29 | 26 | 14 | 13 | 4 | 4 | 8 | 617 |
| Temple University | 5 | 5 | 22 | 37 | 76 | 101 | 111 | 141 | 220 | 258 | 375 | 339 | 353 | 347 | 345 | 367 | 319 | 317 | 3,798 |
| Thiel College | 5 | 14 | 10 | 16 | 27 | 25 | 30 | 26 | 27 | 35 | 35 | 41 | 41 | 18 | 32 | 35 | 30 | 39 | 486 |
| University of Pennsylvania | 23 | 62 | 152 | 108 | 135 | 179 | 228 | 263 | 325 | 282 | 343 | 258 | 253 | 284 | 254 | 226 | 124 | 135 | 3,654 |
| University of Pittsburgh | 63 | 86 | 86 | 123 | 146 | 209 | 252 | 243 | 322 | 343 | 393 | 355 | 468 | 396 | 406 | 345 | 332 | 287 | 4,855 |
| Ursinus College | 24 | 23 | 22 | 25 | 37 | 42 | 35 | 40 | 44 | 59 | 70 | 56 | 54 | 59 | 53 | 56 | 60 | 57 | 816 |
| Ville Maria College | - | - | - | - | - | - | - | - | - | 2 | 7 | 8 | 18 | 11 | 15 | 17 | 23 | 31 | 132 |
| Villanova College | - | 1 | 2 | 4 | 4 | 2 | 13 | 13 | 8 | 13 | 36 | 17 | 48 | 20 | 66 | 46 | 36 | 40 | 369 |
| Washington and Jefferson College | 22 | 17 | 8 | 6 | 5 | 23 | 16 | 23 | 39 | 15 | 25 | 39 | 47 | 35 | 27 | 33 | 29 | 29 | 438 |
| Waynesburg College | 7 | 12 | 14 | 13 | 27 | 26 | 22 | 23 | 32 | 37 | 46 | 48 | 46 | 51 | 47 | 54 | 55 | 51 | 611 |
| Westminster College | 27 | 28 | 28 | 41 | 42 | 42 | 53 | 53 | 66 | 75 | 79 | 43 | 67 | 53 | 84 | 58 | 58 | 49 | 946 |
| Wilson College | 22 | 39 | 24 | 38 | 28 | 22 | 48 | 39 | 61 | 44 | 32 | 32 | 40 | 41 | 47 | 38 | 41 | 22 | 658 |

STATE TEACHERS COLLEGE
BLOOMSBURG, PENNSYLVANIA

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS
MAY 1939
STATE TEACHERS COLLEGES

| COLLEGE | St. Std. Nor. Ltd. | Elementary Field Degree (Specialization) | | | | | | | | | | Secondary Field | Other Four-Year Curriculums | | | | | | Total Degree Graduates | | | |
|----------------|--------------------|--|---------------|--------------|-------|-------------|--------|-------------------|---------|------------|-------|-----------------|-----------------------------|---------------|------------------|----------------|-----------------|-------|------------------------|---|---|----|
| | | TOTAL | Kdgn.-Primary | Intermediate | Rural | Cooperative | Speech | Special Education | Library | Elementary | TOTAL | | Art | Business Edu. | Health Education | Home Economics | Industrial Arts | Music | TOTAL | No. Grads. with no previous teaching experience | No. thrs-in-serv. who returned for graduation | |
| | | | | | | | | | | | | | | | | | | | | | | 72 |
| TOTAL | 72 | 380 | 173 | 177 | 15 | 10 | - | - | - | 4 | 4 | 471 | 390 | 37 | 83 | 120 | 40 | 34 | 76 | 1241 | 1146 | 95 |
| Bloomsburg | 7 | 14 | 9 | 5 | - | - | - | - | - | - | - | 38 | 43 | - | 43 | - | - | - | - | 95 | 85 | 10 |
| California | - | 32 | 12 | 20 | - | - | - | - | - | - | - | 34 | 14 | - | - | - | - | 14 | - | 80 | 77 | 3 |
| Cheyney | - | 20 | 1 | 19 | - | - | - | - | - | - | - | - | 5 | - | - | - | 2 | 3 | - | 25 | 25 | - |
| Clarion | 10 | - | 3 | - | - | - | - | - | - | - | - | 14 | - | - | - | - | - | - | - | 17 | 16 | 1 |
| E. Stroulsburg | - | 12 | 7 | 5 | - | - | - | - | - | - | - | 31 | 36 | - | - | 36 | - | - | - | 79 | 79 | - |
| Edinboro | 4 | 11 | 2 | 9 | - | - | - | - | - | - | - | 23 | 14 | 14 | - | - | - | - | - | 48 | 40 | 8 |
| Indiana | 18 | 30 | 17 | 13 | - | - | - | - | - | - | - | 40 | 92 | 8 | 40 | - | 19 | - | 25 | 162 | 149 | 13 |
| Kutztown | 3 | 28 | 17 | 7 | - | - | - | - | - | - | - | 47 | 15 | 15 | - | - | - | - | - | 90 | 74 | 16 |
| Lock Haven | 2 | 20 | 13 | 7 | - | - | - | - | - | - | - | 28 | 14 | - | - | 14 | - | - | - | 62 | 55 | 7 |
| Mansfield | 7 | 16 | 10 | 6 | - | - | - | - | - | - | - | 49 | 34 | - | - | - | 19 | - | 15 | 99 | 93 | 6 |
| Millersville | 5 | 29 | 13 | 13 | 2 | - | - | - | - | - | - | 32 | 17 | - | - | - | - | 17 | - | 78 | 68 | 10 |
| Shippensburg | 4 | 39 | 8 | 16 | 5 | 10 | - | - | - | - | - | 37 | - | - | - | - | - | - | - | 76 | 65 | 11 |
| Slippery Rock | 6 | 19 | 10 | 9 | - | - | - | - | - | - | - | 26 | 26 | - | - | 26 | - | - | - | 71 | 65 | 6 |
| West Chester | 6 | 107 | 51 | 48 | 8 | - | - | - | - | - | - | 72 | 80 | - | - | 44 | - | - | 36 | 259 | 255 | 4 |

REPORT OF STUDENTS MEETING
 TEACHER CERTIFICATION STANDARDS
 SUMMER 1938, JANUARY 1939, MAY 1939
 STATE TEACHERS COLLEGES

| COLLEGE | Elementary Field | | | | | | Secondary Field | Other Four-Year Curriculums | | | | | | Total Degree Graduates | | | | No. Grads. with no previous teaching experience | No. teachers-in-service who ret'd for graduation | | | | | | | | | |
|---------------|--------------------|---------|--------------|---------|-------------------------|-------|-----------------|-----------------------------|-----|--------------------|------------------|----------------|-----------------|------------------------|--------|---------|-----|---|--|-------------|--------|-------------------|---------|------------|------|------|-----|----|
| | State Std. Limited | | Normal Cert. | | Degree (Specialization) | | | TOTAL | Art | Business Education | Health Education | Home Economics | Industrial Arts | Music | Summer | January | May | | | | | | | | | | | |
| | Summer | January | Summer | January | Intermediate | Rural | | | | | | | | | | | | | | Cooperative | Speech | Special Education | Library | Elementary | | | | |
| TOTAL | 242 | 115 | 45 | 82 | 1 | 1 | 589 | 255 | 290 | 28 | 11 | - | - | 614 | 478 | 50 | 100 | 150 | 45 | 50 | 83 | 1681 | 299 | 141 | 1241 | 1336 | 345 | |
| Bloomsburg | 21 | 11 | 3 | 7 | - | - | 20 | 11 | 8 | 1 | - | - | - | 50 | 52 | - | 52 | - | - | - | - | - | 122 | 18 | 9 | 95 | 100 | 22 |
| California | 16 | 2 | 4 | 10 | - | - | 40 | 14 | 26 | - | - | - | - | 46 | 27 | - | - | - | - | - | 27 | - | 113 | 14 | 19 | 80 | 99 | 14 |
| Cheyne | - | - | - | - | - | - | 28 | 3 | 25 | - | - | - | - | - | 6 | - | - | - | - | 3 | 3 | - | 34 | - | 9 | 25 | 34 | - |
| Clarion | 20 | 10 | 1 | 10 | - | - | 10 | 7 | 3 | - | - | - | - | 25 | - | - | - | - | - | - | - | - | 35 | 10 | 8 | 17 | 20 | 15 |
| E.Stroudsburg | 5 | 4 | 1 | 4 | - | 1 | 14 | 8 | 6 | - | - | - | - | 36 | 43 | - | - | 43 | - | - | - | - | 93 | 13 | 1 | 79 | 86 | 7 |
| Edinboro | 19 | 11 | 4 | 4 | - | - | 20 | 6 | 14 | - | - | - | - | 34 | 19 | 19 | - | - | - | - | - | - | 73 | 16 | 9 | 48 | 51 | 22 |
| Indiana | 52 | 17 | 17 | 18 | - | - | 53 | 28 | 25 | - | - | - | - | 52 | 105 | 9 | 48 | - | - | 23 | - | - | 210 | 32 | 16 | 162 | 165 | 45 |
| Kutztown | 27 | 16 | 8 | 3 | - | - | 56 | 29 | 22 | 1 | - | - | - | 65 | 22 | 22 | - | - | - | - | - | - | 143 | 43 | 10 | 90 | 88 | 55 |
| Lock Haven | 11 | 9 | - | 2 | - | - | 24 | 16 | 8 | - | - | - | - | 38 | 21 | - | - | 21 | - | 19 | - | - | 83 | 18 | 3 | 62 | 72 | 11 |
| Mansfield | 8 | - | 1 | 7 | - | - | 24 | 12 | 12 | - | - | - | - | 59 | 36 | - | - | - | - | 19 | - | - | 119 | 14 | 6 | 99 | 97 | 22 |
| Millersville | 11 | 5 | 1 | 5 | - | - | 53 | 21 | 27 | 4 | - | - | - | 37 | 20 | - | - | - | - | 20 | - | - | 110 | 23 | 9 | 78 | 80 | 30 |
| Shippensburg | 10 | 5 | 1 | 4 | - | - | 53 | 12 | 24 | 6 | 11 | - | - | 45 | - | - | - | - | - | - | - | - | 98 | 16 | 6 | 76 | 69 | 29 |
| Slippery Rock | 20 | 14 | - | 6 | - | - | 50 | 26 | 24 | - | - | - | - | 36 | 34 | - | - | 34 | - | - | - | - | 120 | 39 | 10 | 71 | 83 | 37 |
| West Chester | 22 | 11 | 5 | 6 | - | - | 144 | 62 | 66 | 16 | - | - | - | 91 | 93 | - | - | 52 | - | - | - | - | 328 | 43 | 26 | 259 | 292 | 36 |

SUMMER SESSION (REGULAR) ENROLLMENTS IN STATE NORMAL SCHOOLS
 AND STATE TEACHERS COLLEGES IN PENNSYLVANIA SINCE 1919

| INSTITUTION | 1919 | 1920 | 1921 | 1922 | 1923 | 1924 | 1925 | 1926 | 1927 | 1928 | 1929 | 1930 | 1931 | 1932 | 1933 | 1934 | 1935 | 1936 | 1937 | 1938 | 1939 |
|----------------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| TOTALS | 1676 | 2874 | 4931 | 9163 | 9367 | 9225 | 8885 | 7864 | 7206 | 6328 | 5775 | 5611 | 5926 | 5785 | 3844 | 3652 | 3671 | 4200 | 4320 | 4864 | 4506 |
| Bloomsburg | 261 | 337 | 498 | 855 | 634 | 514 | 511 | 439 | 387 | 380 | 325 | 317 | 401 | 481 | 390 | 343 | 329 | 375 | 447 | 470 | 378 |
| California | 120 | 350 | 501 | 873 | 1145 | 1260 | 1471 | 1324 | 1103 | 825 | 798 | 833 | 814 | 662 | 405 | 406 | 477 | 580 | 474 | 530 | 538 |
| Clarion | - | 190 | 350 | 565 | 572 | 710 | 718 | 558 | 519 | 412 | 354 | 370 | 396 | 350 | 225 | 170 | 193 | 160 | 216 | 210 | 216 |
| E. Stroudsburg | - | 120 | 347 | 451 | 528 | 505 | 552 | 512 | 417 | 384 | 340 | 314 | 308 | 292 | 156 | 219 | 204 | 215 | 210 | 258 | 233 |
| Edinboro | 160 | 251 | 333 | 672 | 589 | 585 | 575 | 534 | 557 | 474 | 423 | 392 | 399 | 341 | 200 | 158 | 124 | 145 | 196 | 209 | 202 |
| Indiana | 48 | 93 | 463 | 1420 | 1399 | 1279 | 1321 | 1297 | 1256 | 1140 | 930 | 910 | 867 | 836 | 498 | 505 | 511 | 584 | 595 | 636 | 580 |
| Kutztown | 127 | 147 | 350 | 384 | 363 | 320 | 363 | 328 | 317 | 273 | 240 | 231 | 255 | 315 | 241 | 192 | 233 | 300 | 278 | 345 | 307 |
| Lock Haven | 85 | 165 | 265 | 567 | 598 | 559 | 525 | 430 | 423 | 361 | 353 | 335 | 319 | 299 | 195 | 183 | 164 | 184 | 186 | 223 | 183 |
| Mansfield | 150 | 162 | 242 | 431 | 426 | 507 | 467 | 481 | 477 | 327 | 320 | 285 | 265 | 266 | 177 | 161 | 163 | 156 | 170 | 237 | 232 |
| Millersville | 215 | 272 | 382 | 640 | 657 | 612 | 551 | 402 | 331 | 285 | 284 | 327 | 340 | 381 | 301 | 316 | 303 | 316 | 234 | 380 | 357 |
| Shippensburg | 162 | 256 | 455 | 566 | 766 | 762 | 740 | 534 | 440 | 415 | 404 | 330 | 364 | 389 | 283 | 220 | 204 | 267 | 275 | 318 | 292 |
| Slippery Rock | 187 | 315 | 452 | 869 | 801 | 739 | 741 | 722 | 664 | 536 | 482 | 464 | 565 | 485 | 390 | 361 | 354 | 376 | 417 | 416 | 383 |
| West Chester | 161 | 216 | 293 | 868* | 889* | 873* | 350 | 303 | 315 | 616 | 522 | 503 | 633 | 688 | 383 | 418 | 412 | 542 | 568 | 632 | 605 |

*Includes West Chester Summer Session School of Music

Commonwealth of Pennsylvania
 DEPARTMENT OF PUBLIC INSTRUCTION
 TEACHER EDUCATION AND CERTIFICATION
 Harrisburg

ENROLMENTS IN 1939 SUMMER SESSIONS (REGULAR)
 IN THE PENNSYLVANIA STATE TEACHERS COLLEGES

| COLLEGE | Total Number Enrolled | Number Taking Under-Grad. Courses in Ed. | | | | Graduates Holding Bacca-laureate Degree | | | All Others | | Number of Boarding Students | Number of Day Students | Teachers-in-service in Pennsylvania | Teachers-in-service in Other States |
|---------------|-----------------------|--|--------------------------------|-------------------------------|--------------------------|--|--|---|-------------------------------|---|-----------------------------|------------------------|-------------------------------------|-------------------------------------|
| | | State Standard Limited Certificate | Legree in Elementary Education | Legree in Secondary Education | Legree in Special Fields | Courses for Permanent College Certificates | Extension of Secondary College Certificates to Elementary Grades | To Complete Requirements for Higher Degree (Exclusive of 7 & 8) | Enrolled in Education Courses | Enrolled in All Other Courses (Not Education) | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| TOTAL | 4506 | 73 | 2452 | 738 | 524 | 352 | 70 | 64 | 93 | 140 | 1538 | 2968 | 3058 | 58 |
| Bloomsburg | 378 | 4 | 163 | 85 | 78 | 23 | 4 | - | 6 | 15 | 103 | 275 | 228 | 2 |
| California | 538 | - | 318 | 74 | 66 | 42 | - | - | 3 | 35 | 146 | 392 | 331 | 1 |
| Clarion | 216 | 7 | 136 | 45 | - | 11 | 2 | - | 8 | 7 | 60 | 156 | 197 | 1 |
| E.Stroudsburg | 233 | - | 93 | 48 | 20 | 27 | 6 | - | 20 | 19 | 142 | 91 | 158 | 10 |
| Edinboro | 202 | 3 | 117 | 45 | 17 | 9 | 5 | - | 1 | 5 | 55 | 147 | 151 | 7 |
| Indiana | 580 | 12 | 276 | 93 | 119 | 47 | 13 | 20 | - | - | 248 | 532 | 370 | 2 |
| Kutztown | 307 | 9 | 189 | 42 | 20 | 23 | 9 | - | 8 | 7 | 78 | 229 | 223 | - |
| Lock Haven | 183 | 4 | 115 | 34 | 6 | 11 | 3 | - | 3 | 7 | 56 | 127 | 146 | 2 |
| Mansfield | 232 | - | 110 | 29 | 50 | 36 | 4 | - | 3 | - | 86 | 146 | 138 | 13 |
| Millersville | 357 | 12 | 190 | 54 | 32 | 36 | 2 | 29 | 1 | 1 | 96 | 261 | 235 | 2 |
| Shippensburg | 292 | 3 | 183 | 42 | 11 | 23 | 3 | - | 14 | 13 | 114 | 178 | 227 | 5 |
| Slippery Rock | 383 | 15 | 237 | 54 | 24 | 26 | 11 | 15 | - | 1 | 115 | 268 | 269 | - |
| West Chester | 605 | 4 | 325 | 93 | 81 | 38 | 8 | - | 26 | 30 | 239 | 366 | 385 | 13 |

July 17, 1939
 (125 copies)

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

Exhibit "G"

M I N U T E S
CONFERENCE OF COMMITTEE ON "TEACHER RATING"
June 22, 1939

Act 274, General Assembly 1939, specifies along with a number of other provisions:

"In determining whether a professional employe shall be dismissed for incompetency the professional employe shall be rated by an approved rating system which shall give due consideration to personality, preparation, technique, and pupil reaction, in accordance with standards and regulations for such scoring as defined by rating cards to be prepared by the Department of Public Instruction immediately following the effective date of this act and to be revised from time to time by the Department of Public Instruction with the cooperation and advice of a committee including representation from county and district superintendents of schools, classroom teachers, school directors, school supervisors, and such other groups or interests as the Superintendent of Public Instruction may deem appropriate."

To secure the cooperation and advice of the committee contemplated in this Act, Doctor Clarence E. Ackley, Acting Superintendent of Public Instruction invited the persons indicated below to attend a meeting in Room 321 of the Education Building, Thursday, June 22, 1939.

County Superintendents:

Carl G. Leech, Delaware County
Charles H. Boehm, Assistant County Superintendent, Bucks County
Thomas Francis, Lackawanna County
A. P. Akeley, Potter County
J. Andrew Morrow, Bradford County

District Superintendents:

Ben G. Graham, Pittsburgh
Alexander J. Stoddard, Philadelphia
Levi Gilbert, Altoona
Arthur Ferguson, York
Vaughn R. DeLong, Oil City
A. M. Weaver, Williamsport

Assistant District Superintendents:

G. O. Moore, Erie
Armand J. Gerson, Philadelphia

Supervising Principals:

Eugene K. Robb, Bedford
E. F. Westlake, Washington
John E. Davis, Clymer Borough

Teaching Principals:

Herbert Harris, Warren

School Supervisors:

Sara Crowell, Harrisburg

Classroom Teachers:

Helen Wilson, Pittsburgh
Gertrude Taber, Pittsburgh
Leonard Duncan, Pittsburgh
Sara Walsh, Philadelphia
A. Lulu C. Cobb, Philadelphia
John Larkin, Philadelphia
Edwin Cruttenden, Scranton
Barbara McGlynn, Wilkes-Barre

School Directors:

D. A. Best, East McKeesport
Honorable F. W. Ruth, Bernville
John F. Padden, Scranton

Colleges and Universities:

Albert Lindsay Rowland, President, State Teachers College, Shippensburg
Q. A. W. Rohrbach, President, State Teachers College, Kutztown
Francis B. Haas, President, State Teachers College, Bloomsburg
Weir C. Ketler, President, Grove City College
Frederick P. Corson, President, Dickinson College
Edward V. Stanford, President, Villanova College
Frederick G. Henke, Allegheny College
C. C. Ellis, President, Juniata College

Graduate Schools of Education:

John H. Minnick, Dean, University of Pennsylvania
Marion R. Trabue, Dean, Pennsylvania State College

Senate:

Honorable Franklin Spencer Edmonds

House of Representatives:

Honorable D. Raymond Sollenberger

Lay Organizations:

Alice F. Kiernan, Philadelphia
John Harkless, Specialist in Personnel Work

Pennsylvania State Education Association:

Harvey E. Gayman, Executive Secretary

Pennsylvania State School Directors Association:

P. O. VanNess, Executive Secretary

The conference was called to order at 10:10 A.M., D.S.T., by Acting Superintendent Ackley. Those present at the conference were:

County Superintendent:

J. Andrew Morrow, Bradford County

District Superintendents:

Ben G. Graham, Pittsburgh
Alexander J. Stoddard, Philadelphia
Joseph Maddocks (representing Levi Gilbert), Altoona
Arthur Ferguson, York
Vaughn R. DeLong, Oil City
A. M. Weaver, Williamsport

Assistant District Superintendents:

G. O. Moore, Erie
Armand J. Gerson, Philadelphia

Supervising Principals:

Eugene K. Robb, Bedford
John E. Davis, Clymer Borough

Teaching Principals:

Herbert Harris, Warren

Classroom Teachers:

Helen Wilson, Pittsburgh
Gertrude Taber, Pittsburgh
Leonard Duncan, Pittsburgh
Sara Walsh, Philadelphia
A. Lulu C. Cobb, Philadelphia
John Larkin, Philadelphia
Edwin Cruttenden, Scranton
Barbara McGlynn, Wilkes-Barre

School Directors:

D. A. Best, East McKeesport
Honorable F. W. Ruth, Bernville
John F. Padden, Scranton

Colleges and Universities:

Albert Lindsay Rowland, President, State Teachers College, Shippensburg
Q. A. W. Rohrbach, President, State Teachers College, Kutztown
Francis B. Haas, President, State Teachers College, Bloomsburg
Weir C. Ketler, President, Grove City College
Frederick G. Henke, Allegheny College
C. C. Ellis, President, Juniata College

Graduate Schools of Education:

Marion R. Trabue, Dean, Pennsylvania State College

House of Representatives:

Honorable D. Raymond Sollenberger

Pennsylvania State Education Association:

Harvey E. Gayman, Executive Secretary

Pennsylvania State School Directors Association:

P. O. VanNess, Executive Secretary

The following members of the staff of the Department of Public Instruction also attended the meeting:

Clarence E. Ackley, Acting Superintendent of Public Instruction
Henry Klonower, Director, Teacher Education and Certification
C. O. Williams, Assistant Director, Teacher Education and Certification
Harry L. Kriner, Assistant Director, Teacher Education and Certification

Donald P. Davis, Director, Bureau of Administration and Finance
Carl D. Morneweck, Chief, Child Accounting and Research
Paul L. Cressman, Director, Bureau of Instruction
T. Ernest Newland, Chief, Special Education
Cecilia U. Stuart, Chief, Elementary Education
Eugene P. Bertin, Editor, Publications

Doctor Ackley outlined the purpose of the meeting. He pointed out that Act 52 passed by the General Assembly 1937, commonly known as the Tenure Law, developed difficult problems both for teachers and boards of school directors. Despite many of the criticisms of the Tenure Act, there was a general belief that public school administration had been improved because of the Act. This is indicated in better administration, more discriminating selection of teachers, and a general tendency to encourage growth in service on the part of teachers. However, both teachers and school board members were agreed that some modification in the law was necessary in order to clarify procedures for relieving school districts of unsatisfactory instructional service. There was a general feeling that competency on the part of a teacher should be the basis for retention and that incompetency should be the basis for dismissal. A further development of the rating system was suggested as an amendment to Act 52. The committee was requested not to think of themselves as representing any section or organization of the State in the consideration of a constructive program but rather as representing all interests that have the welfare of the children in the public schools at heart.

Doctor Henry Klonower, Director, Teacher Education and Certification, commented on the agenda and the exhibits which had been distributed to each member of the committee. The agenda follows:

M E E T I N G
COMMITTEE ON "TEACHER RATING"

Room 321 - Education Building
Department of Public Instruction
Harrisburg, Pennsylvania
June 22, 1939 -- 10:00 A.M., D.S.T.

AGENDA

- I. Introductory Statement Clarence E. Ackley
Acting Superintendent of Public Instruction
- II. Comments on Proposed Agenda Henry Klonower
Director, Teacher Education and Certification
Department of Public Instruction
 - 1. Committee to Develop Teacher's Rating Card
 - 2. Geographic Distribution of Committee
 - 3. Senate Bill 929, General Assembly 1939
 - 4. Teacher's Rating Score Card 1919-1939
 - 5. Re-evaluation of Teacher's Rating Score Card 1938
 - 6. Summary of Reactions to Inquiry Concerning Revision
 - 7. Application of Rating Principle in Senate Bill 929
 - 8. Samples of Rating Cards in Use
- III. General Discussion
- IV. Recess for Luncheon -- 12:00 M. to 1:30 P.M., D.S.T.
- V. Discussions and Proposals
 - 1. Qualities to be Rated
 - 2. Suggested Definitions of Qualities
 - 3. Development of "Approved Rating System"

A D J O U R N M E N T

Before the general discussion opened, Doctor Ackley suggested that a chairman be nominated by the group. Mr. Best moved that Doctor Ackley continue to act as chairman. The motion was duly seconded, and carried. Doctor Ackley continued to preside, after indicating that he would have preferred to have a member of the group selected as chairman.

Doctor Alexander J. Stoddard, Superintendent of Schools in Philadelphia, was introduced to the group. He expressed the judgment that the entire rating program should be approached from the standpoint of the improvement of the service of the individual. He expressed opposition to a mechanical rating -- teachers should be rated as human beings. He questioned the possibility of rating personality on the ground that such a quality was too intangible. He preferred to approach the matter from an entirely objective point of view. Every rating card should be simple in construction and the attempt made to develop ratings on the basis of objectivity. Personal appearance should be considered in terms of its effect and the effect was the important factor to be rated. He called the attention of the members of the conference to the difficulties of a five point scale; a rating card that would indicate satisfactory and unsatisfactory would be more desirable.

Doctor Francis B. Haas, President, State Teachers College, Bloomsburg, stated that during the present summer session approximately 350 teachers enrolled at the College were asked to give their reactions to a new rating card. Each group at the College was asked to discuss the revisions to the card and return their comments in writing. He summarized briefly the comments:

1. How is the competency of the rater to be judged? Is the rating to be based on one rating by one person or on a number of ratings by a number of different persons, and will the different persons come from a variety of educational situations?
2. What are the number and types of cards to be developed? Is the rating requirement now in operation to be continued or will an attempt be made to develop a new card which will take the place of the old one? Would it be advisable to develop several cards for different types of teacher-pupil contacts?
3. Am I to be judged by what someone thinks I look like and do, or by what I do for the children and the community?
4. We want a rating card which will not be "used by some smart aleck to make us look like fools in court".

Doctor Ben G. Graham, Superintendent of Schools in Pittsburgh, stated that after years of experience with all types of rating cards, he had reached the conclusion that the most workable ratings were "satisfactory" and "unsatisfactory". He emphasized the fact that if the new rating program is to work the teachers themselves must feel a sense of responsibility in the development of the program and recognize a feeling of justice in the whole matter. There must be a confidence on the part of teachers in the persons who do the rating. The ability to rate a professional employee requires competence on the part of the person rating. He further suggested that a teacher's dismissal should not be dependent on the rating of one person. Such a decision should involve the judgment of at least three competent persons. The underlying philosophy of the whole rating program represents the preservation of adequate instructional service for the boys and girls in the schools.

The question was raised whether the rating card should provide for a procedure through which teachers might rate themselves, followed by a conference with the superintendent under whom the teacher serves. Doctor Graham pointed out that this procedure had been tried in some school districts and it has not proven satisfactory. Poor teachers rate themselves too high and good teachers rate themselves much too low.

Mr. John Larkin, a teacher in the Philadelphia schools, suggested that some consideration should be given to a plan by which other teachers would rate teachers, and that these ratings be in addition to ratings given by supervisors or administrators. Mr. Padden, a school director from Scranton, stated that the principal of the school might submit a rating that would count as 75% of the total rating, and the supervisor might submit a rating that would count 15% and the superintendent might submit a rating that would count 10% of the total rating given to a teacher. He strongly expressed the opinion that personal appearance should be one of the qualities considered in the rating of every teacher. He submitted a tentative rating card for the future consideration of the group.

Mr. Edwin Cruttenden, a teacher in the public schools of Scranton, expressed the opinion that if the objective of Act 274 was the improvement of instruction in Pennsylvania, he questioned whether such a rating card would bring about the result. If teachers are to be dismissed for incompetency, a rating card will be submerged in the jealousies and suspicions among the teachers. However, if such a rating program will develop a card which is simple and understood by all who use it, it might serve a helpful purpose.

Senator F. W. Ruth, a school director in Berks County, called the attention of the group to the fact that tenure was provided to protect good teachers but that in many instances tenure was protecting incompetent teachers. Whatever form the rating card takes, it must protect teachers from political and other interference by establishing a reasonable method by which incompetent teachers may be dismissed. He then pointed out that seniority does not necessarily bring to the boys and girls in the public schools the best teachers. Where teachers are retained purely on the basis of seniority rights, many old teachers who could take advantage of the school employees' retirement opportunities would be retained and the better

qualified younger teachers would be dismissed because they were the last to be employed within a school district. This is a situation that might develop where there is a decrease in enrolments and school districts found they would have to decrease the number of teachers employed.

Miss Sara Walsh, classroom teacher in the public schools of Philadelphia, pointed out the difficulty in striving to make a rating card serve two purposes; namely, as a part of any dismissal procedure, and second, as a stimulation to growth in service. It was her opinion that every rating program should provide for a periodical review of the procedure and that great care should be taken that teachers be brought together to discuss the final decisions of the committee to be appointed to draft the rating card. She urged that personality should not be included in the rating scale because it is a subjective quality. The evaluation of good citizenship is too difficult a matter to be judged by administrators or supervisors. Such qualities as progressive teaching should be included in the rating scale. She developed the point that it would be advisable for teachers to be rated by other teachers. The judgment of teachers should be sought and their opinions of the rating scale should be solicited through a secret ballot so that every teacher might feel free to express himself on the merits of the rating program.

Doctor Armand J. Gerson, Associate Superintendent of Schools in Philadelphia, asked the question whether there was a legal requirement for numerical rating of teachers? If there were no legal provision for numerical ratings, he then urged the members of the committee to consider the terms "satisfactory" and "unsatisfactory" as sufficiently descriptive to meet all the requirements of the law.

It was agreed that since the law does not specifically provide for numerical ratings, any rating terminology might be developed that would carry out satisfactorily the intent of the law.

Doctor Ben Graham, Superintendent of Schools at Pittsburgh, pointed out that if each teacher is to be rated twice a year, it would be necessary for school administrators to increase the personnel because of the enormous increase of clerical work. This would involve additional expense to school boards. However, if the law contemplated that only probationary teachers and those teachers whose work proved to be unsatisfactory were to be rated twice a year, considerable expense would be saved.

Doctor Arthur Ferguson, Superintendent of Schools at York, expressed the opinion that Doctor Graham's suggestion was a practical one and in harmony with the spirit of the law and urged that due considerations be given to this important thought.

Miss Barbara McGlynn, teacher in the public schools of Wilkes-Barre, urged that every effort be made to eliminate the purpose of the rating card being used as a political club to dismiss competent teachers.

Mr. D. A. Best, member of the Board of School Directors at East McKeesport, again emphasized the necessity of devising a rating card that would be simple in form and readily understood by both teachers and school board members. School directors are sincerely interested in the teaching profession and the teacher and they consider it very vital that some adequate system of rating be set up that will make it possible to reduce instructional staff because of decreased pupil population, consolidation of schools, and other causes. He emphasized the fact that the rating system must make it possible to discriminate between competent teachers who should remain and less competent teachers who should be dismissed. The good of the children, the good of the competent teachers, and the consideration of the taxpayers should be kept in mind in the course of the development of the rating card. The rating card should be designed so that it will be a true measure of the good and competent teacher. He suggested that the card should include more than two ratings, "satisfactory" and "unsatisfactory". A middle point might be considered so that teachers would be encouraged to acquire the higher rating through further professional improvement.

Marion R. Trabue, Dean of the School of Education at Pennsylvania State College, emphasized the importance of the rating program to school administrators and he called attention to the fact that occasionally superintendents have lost their positions through the rating of teachers. Repeals from ratings have been taken to court and it has been proved in a number of situations that the administrators were wrong. He told of his experience in the development of rating programs in the Army and in setting up college personnel ratings for guidance purposes. An intelligent rating program must take into consideration the objective a teacher is seeking and that the rating must be related to the accomplishment of the objective. Wherever a teacher is rated "unsatisfactory", the reasons must be indicated. All terms should be understood clearly by both teacher and administrator. The fact that recent studies seem to sustain the judgment that no two individuals can agree as to the value of another individual makes the development of any rating program extremely complex and difficult.

Miss Gertrude Taber, classroom teacher in the public schools of Pittsburgh, expressed the thought that teachers would agree with the program of rating providing the procedure was simple and the qualities rated objective. It must be possible to explain to the person rated where the deficiencies rest. If the qualities rated are objective, this can be done more easily than where the qualities to be rated are subjective.

Doctor Alexander J. Stoddard, Superintendent of Schools, at Philadelphia, asked the group to consider the question as to whether the same kind of rating card should be used in evaluating the services of teachers during the probationary period as would be used for teachers who had become permanent professional employees? He also expressed the opinion that the rating card should not be looked upon as a device to assist in "getting rid" of a teacher. The kind of evidence accumulated for dismissal purposes should be in terms of more efficient or less efficient and such evidence would permit a school board to retain the more efficient teachers. The teacher's case must not be prejudiced by the fact that she failed to teach effectively in an environment which she did not thoroughly understand.

Mr. D. A. Best again called the attention of the members of the conference that the rating card must serve two purposes: provide protection for the competent teachers, and provide a means by which school boards may diminish the size of their instructional staff by releasing less efficient teachers. There must be nothing punitive in the rating card and every effort must be made to preserve the equities of competent teachers in the interest of the boys and girls of the schools.

Miss Helen Wilson pointed out that the rating program might be of more value if teachers participated in the ratings on a broader scale than they now do. The program must be constructive and provide a means by which competent teachers can develop a more effective quality of instructional service.

Doctor Ben Graham pointed out that the fundamental objective in supervision is discovering and encouraging the strength of teachers. Wherever a rating card provides a means for the recording of such strengths, it is likely that weak characteristics will cease to exist--in the development of strength, weaknesses will disappear.

Miss Barbara McGlynn pointed out that in all the discussion the implication has been that the rating program applies solely to teachers. She called the attention of the group to the fact that the law refers to temporary professional employes and professional employes. This means that certain administrative and supervisory officials are included within the rating program. The question was asked as to who is to rate those who rate the teachers?

At 12:25 P.M., D.S.T., the conference adjourned for lunch. It was agreed that the group reconvene at 1:45 P.M., D.S.T.

The conference reconvened at 1:55 P.M. D.S.T. Doctor Henry Klonower, Director of Teacher Education and Certification, presided.

The suggestion was made that a small group constituting a sub-committee should try to crystallize the opinions and judgments that were expressed and that this sub-committee develop a rating card which would include the qualities to be rated, as suggested in the law. The rating card could then be printed and distributed among the school districts to determine the strength and weaknesses of the proposed card. It was moved by Doctor Francis B. Haas and seconded by Mr. G. O. Moore, and voted that Doctor Ackley appoint such a sub-committee.

Mr. D. A. Best suggested that the trial period for the new rating card should be at least one year or possibly two years. At the end of that time, it would be desirable to have the whole group re-evaluate the results of the use of the card. He pointed out that this was in conformity with the spirit of the law.

Mr. G. O. Moore then suggested that it might be helpful if all the members of the conference would send their reactions in writing to the members of the sub-committee, including their ideas for the development of a rating card. He hoped that consideration would be given to the suggestion that simplicity in the form of the rating card was desirable. Ratings of "satisfactory" and "unsatisfactory" would serve their purpose. The Chairman stated that it seemed to be agreed that each member of the conference would submit suggestions that will be given consideration by the sub-committee in the tentative rating card that is to be developed.

Doctor Armand J. Gerson pointed out that it might be desirable if some study were given to the weighting of the qualities to be rated. He indicated that there are times when the total rating of a teacher may be entirely satisfactory, but some important quality is lacking in the teacher. He further suggested that personal qualities should not be weighted separately, but given consideration in connection with the other qualities.

Doctor Ben Graham agreed with the general procedure that the sub-committee should formulate a rating card and submit it to the larger group and the members of the larger group would then submit a written report including further constructive suggestions.

Miss Sara Walsh urged the members of the committee that if weighting of the different qualities was to play a part in the development of the rating card, then the greatest weighting should be given to techniques of teaching, classroom management, and the seniority of the teacher. While pupil reaction is important, it represented an intangible quality that did not lend itself readily to measurement.

President Weir C. Ketler of Grove City College stated that it was very difficult to measure the details that enter into the composite picture that is usually referred to as the personality of an individual. He pointed out the value of maintaining a folder in which the records of many judgments might be kept. He referred to such a device as the American Council on Education had developed. In such a folder, periodic reports are filed which at the end of a term would give a complete record of the experience of the teacher in the classroom and in the community. This folder might also contain letters and comments of students and parents, the appraisal of supervisors, and possibly some record of the relative achievement of the students in the classroom. Periodic tests, objective in character, might be given to the teacher to determine academic achievement. All of these data would be objective and the personal judgment of the rater would not influence the composite picture. The rating would be based on specific facts and not on the unsupported opinion of the person who uses the rating card.

Mr. G. O. Moore referred to the statement in the law that the teacher may request her rating if it is unsatisfactory.

Doctor Ben Graham said that in all his experience, he has never been able to convince any board of the ability of a teacher by the sole use of a rating card but that he had always found it helpful to have sustaining evidence that comes from periodic observations.

Mr. Leonard Duncan, a classroom teacher in Pittsburgh, expressed approval of the idea of developing cumulative records for teachers from which tendencies could be determined. With probationary teachers, such tendencies would provide an intelligent base for guidance. With such accumulated reports, administrators might establish more wholesome relationships with the teachers who are to be rated since the teachers would have a more understanding and sympathetic attitude toward the rating program. Incompetence is difficult to prove even though it may be evident to everyone. In other words, the records should be the basis on which the final rating is made.

Doctor Frederick G. Henke, Professor of Education in Allegheny College, also emphasized the value of a biographical folder which would be helpful in the development of an adequate psychology. He stated that the folder should contain much material that pertains to background, progressiveness, techniques, and all the other factors that go to make an integrated personality. The teacher should be made a partner in the program so that she will not become suspicious, but rather would understand the whole procedure looks toward the development of a better educational program and better educational opportunities for boys and girls.

Mr. Harvey E. Gayman, Executive Secretary of the Pennsylvania State Education Association, pointed out that the discussion has centered almost entirely around the professional aspects of the problem. He advised the wisdom of including technical legal advice in the deliberations of the sub-committee since the rating card would serve school boards as the legal basis on which retentions, suspensions, and dismissals would be based. Every precaution should be taken to make sure that the card will be sufficiently inclusive to protect both teachers and school boards. He suggested that it might be well for the sub-committee to have the benefit of the opinions of two lawyers.

Miss Sara Walsh expressed opposition to the cumulative rating card and stated that it would have certain inherent dangers. It would not be helpful because the possibilities are that such records would be held over the teacher during her entire probationary period. The rating program must never become punitive. The more simple the rating card is, the less opportunity will there be for misunderstanding.

Superintendent J. Andrew Morrow of Bradford County pointed out that one of the largest problems of the superintendent is the rating of teachers in service and that the problem of rating probationary teachers was not a particularly difficult one at the present time. He insisted that the rating card be simple and understandable. He urged that emphasis be placed on a rating card that will stimulate growth in service and at the same time provide a legal basis for the removal of incompetent teachers.

Mr. Padden emphasized the point that the law was constructive in character and that it had as its primary purpose the maintenance of a worthwhile instructional service through the protection of competent teachers, but at the same time, it provided a reasonable plan for the discontinuance of the services of teachers who are not able, because of personality and academic background, to give to the children in the community the type of instruction necessary for the proper functioning of the schools.

Mr. Best reminded members of the group that the responsibility for rating teachers was definitely placed on the shoulders of county and district superintendents. It is their legal responsibility to carry out this program as a part of their official duties. This might mean more work on the part of the administrative officers, but at least it is definite and cannot be evaded.

Doctor Albert Lindsey Rowland, President, State Teachers College, Shippensburg, stated that the rating card now in use by the Department of Public Instruction was developed nineteen years ago. Efforts have been made to revise it from time to time. Some kind of rating device for all teachers must prevail if the teaching service is to meet all its obligations. Few revisions have been made to the rating card now in effect although superintendents and teachers have been asking frequently whether the card has served the purpose for which it had been developed. He emphasized the fact that merely placing a new rating card in the hands of school administrators would not, in itself, remedy all of the complaints that had been made concerning rating programs. Rating cards are useless if you cannot depend on the integrity of the person doing the rating. It must be assumed that those who deal with rating programs are persons of integrity and that interest in the development of adequate teaching situations motivates the person who rates the teacher. It is necessary to have qualitative analyses of teachers for statistical purposes. The development of an adequate teacher education program is dependent on the accumulation of understandable facts. The rating card gives to those responsible for the coordination of agencies engaged in teacher education such facts. In commenting on the suggestions that all ratings should be discussed with teachers, he pointed out that even though there was a wide discrepancy in the two judgments, the judgment of the official who does the rating would probably have to prevail. He suggested that the sub-committee might accomplish considerably more in the way of a constructive program by reviewing the existing program. This would establish a starting point from which to grow. The problem would be to improve the present rating score card to meet the newer situation.

Doctor Ackley had re-joined the conference during the course of the afternoon discussion. He pointed out that the interesting discussion had carried the meeting past the time set for adjournment. He stated that he would be pleased to appoint the committee that was to draft the rating card. He assured the members of the conference that the basic idea that should color all consideration of a rating card should be constructive in character; namely, that a rating program can be developed in the best interests of the public schools. He thanked the members of the conference for the generous contribution of their time and effort, and expressed the appreciation of the Department for the wholesome spirit that prevailed throughout the discussion.

The conference adjourned at 3:15 P.M., D.S.T.



Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Thursday, September 21, 1939

D O C K E T

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Tuesday, July 25, 1939. *OK*
- II. Unfinished Business
- A. Report of the Curriculum Revision Committee - *Progress*
1. Content for New Syllabi
 2. Revision of English Requirements
 3. Home Economics Curriculum
- B. Report of the Budget Committee *Deferred for further study*
1. Ranking of Faculty Members *Delayed Progress*
- C. Report of Dr. Ross re "Marking Systems" *Little Progress*
- D. Report of the Committee re "Limitation of Enrolments"
- E. Reports from the Attorney General's Office
1. Possibility of Providing Liability Protection *Progress*
 2. Report on Play Production Material
- F. Report of the Committee on Entrance Requirements *No final action*
1. Uniform College Admission Blank
- G. Report of the Committee on Publications *Dr. Logan*
- H. Report of the Committee re "Service Areas" *Progress*
- I. Report of the Committee re "Purchase of Secondary School Lists" *Robbuck*
- J. *Speed Up Printing with Property & Supplies*
Delivery of Printed Materials to State Teachers Colleges *Dr. LeFevre*
- K. Observation of Teaching in an Independent Elementary School Beyond the Student Teaching Requirement for Graduation *Removed from Docket*
- L. Uniform Placement Blank for State Teachers Colleges *Progress*
- M. Organization of Summer and Post-Summer Sessions, 1940 *Carried over*
- N. Affiliation with the Pennsylvania Committee on Public Education *Appoint Representative of Board*
- O. Employment of Administrative Officers in State Teachers Colleges

31-6-3-45+3-48

*work
active
eachers
college*

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
RESEARCH REPORT

RESEARCH REPORT NO. 1000
BY [Name]

1950

This report is a preliminary report on the results of the work done during the summer of 1950. The work was done in the laboratory of Professor [Name].

The work was supported by the National Science Foundation.

The author wishes to thank Professor [Name] for his helpful discussions and suggestions.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

The author is indebted to [Name] for his assistance.

III. New Business

- A. Report of the Calendar Committee
- B. Participation of State Teachers Colleges in Promotion of Aeronautics
- C. Courses in Special Fields for Certification
- D. Fields for Specialization for Graduates of Elementary Curriculum
- E. Revision of Psychology Requirements
- F. Flexibility in the Fields of Concentration
- G. Increased Requirements in the Field of English
- H. Soil Conservation Service Program

*Dr Rawland to send
Calendar Proposal
to all members*

*Referred to
Committee*

IV. Charts and Reports

- A. Minutes of Meeting of Deans of Instruction, State Teachers Colleges
- B. Enrolments:
 - 1. 1939 Summer Sessions (Regular), Liberal Arts Colleges
 - 2. 1939 Summer Sessions (Post), State Teachers Colleges
- C. Students Meeting Teacher Certification Standards:
 - 1. 1939 Summer Sessions (Regular), State Teachers Colleges
 - 2. 1939 Summer Sessions (Post), State Teachers Colleges
- D. Classification of Degrees Held by Members of Faculty:
 - 1. State Teachers Colleges for the Years 1927-28 and 1938-39
 - 2. Certain Liberal Arts Colleges as per 1938-39 Catalogues

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author details the various methods used to collect and analyze the data. This includes both manual and automated processes. The goal is to ensure that the information is both reliable and up-to-date.

The third part of the document focuses on the results of the analysis. It shows a clear upward trend in the data over the period covered. This indicates that the current strategy is effective and should be continued.

Finally, the document concludes with a series of recommendations for future actions. These include expanding the data collection to include new markets and improving the reporting process to make it more efficient.

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Thursday, September 21, 1939

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Thursday, September 21, 1939. The meeting was called to order by the Chairman at 9:30 A.M., Daylight Saving Time.

The following were present:

| | |
|------------------------|------------------|
| Harvey A. Andruss | Bloomsburg |
| Robert M. Steele | California |
| Leslie Pinckney Hill | Cheyney |
| Paul G. Chandler | Clarion |
| Daniel W. LaRue | East Stroudsburg |
| Carmon Ross | Edinboro |
| LeRoy A. King | Indiana |
| Quincy A. W. Rohrbach | Kutztown |
| John G. Flowers | Lock Haven |
| Lester K. Ade | Mansfield |
| Landis Tanger | Millersville |
| Albert Lindsay Rowland | Shippensburg |
| Charles S. Miller | Slippery Rock |
| Charles S. Swope | West Chester |

Francis B. Haas, Chairman
Harry L. Kriner, Assistant Director,
Teacher Education and Certification

The Chairman welcomed Mr. Harvey A. Andruss, Acting President, State Teachers College, Bloomsburg, and Dr. Daniel W. LaRue, Acting President, State Teachers College, East Stroudsburg.

On motion by Doctor Steele, seconded by Doctor Ade, it was voted that the Board send its regards to Doctor Klonower, Secretary of the Board, who was absent from the meeting because of illness, with the hope of a speedy recovery.

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, July 25, 1939.

On motion by Doctor Rowland, seconded by Doctor Flowers, it was voted that inasmuch as copies of the minutes had been received by each member of the Board prior to the meeting, the minutes of the meeting of the Board of Presidents held in Harrisburg, July 25, 1939, be approved without being read.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Content for New Syllabi
2. Revision of English Requirements
3. Home Economics Curriculum

Doctor Steele, Chairman of the Curricular Revision Committee, reported progress.

B. Report of the Budget Committee

1. Ranking of Faculty Members

Doctor Miller, Chairman of the Budget Committee, called the attention of the members of the Board to the report of the Budget Committee held May 14, 1937 with respect to the Ranking of Faculty Members, which was as follows:

"REPORT OF BUDGET COMMITTEE

At the meeting of the Board of Presidents on May 14, the following plan for ranking for faculty members was adopted for the State Teachers Colleges of Pennsylvania:

1. Each institution shall have a minimum of eight professors.
2. To be eligible for the rank of professor, a faculty member must hold an earned doctor's degree granted by a graduate school recognized by the American Association of Graduate Schools, and shall have a minimum of nine years of experience, half of which must have been in the public schools. A major portion of the graduate work shall have been done in the field or department in which the professor is teaching.
3. In order to be eligible for the rank of assistant professor, a faculty member must hold a minimum of a Master's degree granted by a graduate school recognized by the American Association of Graduate Schools, and shall have had five years of experience, half of which

has been in the public schools. A major portion of the graduate work shall have been done in the field or department in which the assistant professor is teaching.

4. To be eligible for the rank of instructor, a faculty member must hold a minimum of a Bachelor's degree and shall have had three years of experience, half of which is in the public schools. The number of instructors is not to exceed 15% of the total number of faculty employed.

C. S. Miller, Chairman
Budget Committee"

This report has been approved by the Board of Presidents but was held in abeyance by the Superintendent of Public Instruction.

Doctor Rowland stated that while he was very much in favor of establishing some form of ranking and while he believed this set up a very high standard which should be aimed for, he thought there were certain requirements in the proposal which would make it impossible for many of the schools to maintain. He stated that he thought provision should be made for allowing the equivalent of the doctor's degree which is permitted by the American Association of Teachers Colleges.

The Chairman stated that he felt the proper action at this time would be to recommend to the Superintendent definite action. He pointed out that at the present time if the Superintendent approves the action, the resolution goes into effect because the Board had already approved it.

On motion by Doctor Miller, seconded by Doctor Flowers, it was voted that the matter be referred back to the Budget Committee for further study and presented at a subsequent meeting of the Board.

C. Report of Dr. Ross re "Marking Systems"

Doctor Ross reported progress. He stated that he had his material assembled but not in form for presentation to the Board.

D. Report of the Committee re "Limitation of Enrolments"

Doctor Flowers, Chairman of the Committee re "Limitation of Enrolments", reported progress.

E. Reports from the Attorney General's Office

1. Possibility of Providing Liability Protection
2. Report on Play Production Material

The Chairman reported definite progress on both items. He gave Doctor Rohrbach a letter of advice which had been received from the Attorney General's Office with reference to the item on Play Production Material and asked him to formulate the decision.

F. Report of the Committee on Entrance Requirements

1. Uniform College Admission Blank

Doctor Steele, Chairman of the Committee on Entrance Requirements, reported progress.

G. Report of the Committee on Publications

The Chairman reported that he had talked with Doctor Logan concerning the question of setting up a unit money control system and that he had an appointment for further discussion with him next week. He stated that Doctor Logan seemed to be favorable to the proposal.

H. Report of the Committee re "Service Areas"

Doctor Rowland, Chairman of the Committee re "Service Areas" reported progress.

Doctor Ade raised the question as to whether it was permissible for one institution to establish extension courses in the service area of another institution.

The Chairman stated that it was his belief that the institutions were limited by the service areas. He suggested that Doctor Ade raise the question with the Service Areas Committee.

Doctor Steele pointed out that because of the changes in highways it was possible that the service area lines may need to be redefined.

Doctor LaRue raised a question regarding extension work in the special fields, such as health and physical education, outside the service area of East Stroudsburg.

The Chairman suggested, if possible, a meeting with those engaged in health and physical education regarding a delimitation of the service areas.

Doctor Ross stated that he felt a Handbook of Regulations and Practices in the State Teachers Colleges should be published.

The Chairman stated that the Department would give very careful consideration to the matter of preparing a general index of the minutes of the Board of Presidents as a Department project. This would contain all the regulations and practices of the State Teachers Colleges.

I. Report of the Committee re "Purchase of Secondary School Lists"

Doctor Rowland, Chairman of the Committee re "Purchase of Secondary School Lists", stated that he had received a letter from Mr. LeFever, President of the local branch of the National Association of Secondary School Principals, stating that a meeting of their committee was going to be held in October and that a member of the Board would be invited to be present at this meeting.

Doctor Rowland stated that inasmuch as the date of this meeting conflicted with another engagement, he had asked Doctor Rohrbach to represent the committee at the meeting.

Doctor Rohrbach stated that he would represent the Board of Presidents at the meeting of this group and would present the Board's cause.

J. Delivery of Printed Materials to State Teachers Colleges

Doctor Rohrbach stated that he was interested to know whether the Department could not materially speed up the delivery of printed materials to the State Teachers Colleges.

The Chairman stated that he would discuss the matter with the Department of Property and Supplies.

K. Observation of Teaching in an Independent Elementary School Beyond the Student Teaching Requirement for Graduation

Doctor Rohrbach raised the question as to whether it would be permissible for his students to do practice teaching on and beyond that required by the curriculum in the country day schools located in the Kutztown area.

No objection was raised and the matter was removed from the Docket.

L. Uniform Placement Blank for State Teachers Colleges

Doctor Tanger, Chairman of the Committee appointed to study the problem of a uniform placement blank for the State Teachers Colleges, reported progress.

M. Organization of Summer and Post-Summer Sessions, 1940

Discussion postponed.

PROCEEDINGS OF THE BOARD OF SUPERVISORS
COUNTY OF SAN DIEGO

At a regular meeting of the Board of Supervisors of the County of San Diego, California, held at the County Administration Center, San Diego, California, on the 15th day of January, 1981, the following resolutions were adopted:

RESOLUTION NO. 100000, relating to the purchase of a parcel of land in the City of San Diego, California, for the purpose of establishing a public park.

That the Board of Supervisors do hereby approve the purchase of the parcel of land described in the attached report of the County Engineer, and that the Board of Supervisors do hereby authorize the County Engineer to execute all necessary documents to carry out the purpose of this resolution.

RESOLUTION NO. 100001, relating to the purchase of a parcel of land in the City of San Diego, California, for the purpose of establishing a public park.

That the Board of Supervisors do hereby approve the purchase of the parcel of land described in the attached report of the County Engineer, and that the Board of Supervisors do hereby authorize the County Engineer to execute all necessary documents to carry out the purpose of this resolution.

RESOLUTION NO. 100002, relating to the purchase of a parcel of land in the City of San Diego, California, for the purpose of establishing a public park.

That the Board of Supervisors do hereby approve the purchase of the parcel of land described in the attached report of the County Engineer, and that the Board of Supervisors do hereby authorize the County Engineer to execute all necessary documents to carry out the purpose of this resolution.

RESOLUTION NO. 100003, relating to the purchase of a parcel of land in the City of San Diego, California, for the purpose of establishing a public park.

That the Board of Supervisors do hereby approve the purchase of the parcel of land described in the attached report of the County Engineer, and that the Board of Supervisors do hereby authorize the County Engineer to execute all necessary documents to carry out the purpose of this resolution.

RESOLUTION NO. 100004, relating to the purchase of a parcel of land in the City of San Diego, California, for the purpose of establishing a public park.

N. Affiliation with the Pennsylvania Committee on Public Education

action held in abeyance

The Chairman recommended that the Board become affiliated with the Pennsylvania Committee on Public Education and stated that if it was agreeable to the members of the Board, he would appoint a representative.

O. Employment of Administrative Officers in State Teachers Colleges

Doctor Rowland, Chairman of the Committee appointed to study the problem of the employment of administrative officers in the State Teachers Colleges, presented the following resolution:

"Be it Resolved: That the responsible fiscal officers of the Commonwealth be requested to permit any of the teachers colleges, whose Board of Trustees feels the efficiency of the college to be advanced thereby, to arrange through appropriate payroll requisition for the payment of any or all of the following officers' salaries on a twelve months basis, the computation to be calculated on the basis of the present salary schedule for a period of forty-five weeks: Dean of Institution, Dean of Men, Dean of Women, Librarian (if paid on the instructional payroll), Dietitian (if paid on the instructional payroll), and Director of the Laboratory Schools."

Doctor Rowland pointed out that it was his plan to take the thirty-six weeks salary, plus the nine weeks summer and post-summer session salary, and spread it out over twelve payments.

Doctor Ross suggested a fifty-two weeks salary instead of forty-five.

The Chairman suggested that, if possible, the Board of Presidents recommend to the Executive Board that inasmuch as the development of the institutions since the last schedule was approved by the Board has obviously made necessary a twelve-months position for the Dean of Instruction, the Executive Board modify its schedule to make this a twelve-months position and possibly carry with it a slight increase in salary over the forty-five weeks salary.

It was suggested that the committee redefine its resolution restricting it to the Dean of Instruction.

Doctor Ade asked that the other positions of Dean of Women, Dietitian, Director of Laboratory School, et cetera, be kept under consideration.

1/10/19

THE HONOURABLE MEMBERS OF THE HOUSE OF COMMONS
AND THE LORDS OF THE PRIVY COUNCIL

My Lords and Members of the House of Commons,
I have the honour to acknowledge the receipt of your
letter of the 27th inst. in relation to the proposed
amendment to the Bill.

THE HONOURABLE MEMBERS OF THE HOUSE OF COMMONS
AND THE LORDS OF THE PRIVY COUNCIL

I have the honour to acknowledge the receipt of your
letter of the 27th inst. in relation to the proposed
amendment to the Bill.

The Government are pleased to receive your
views on the proposed amendment to the Bill.
The Government are aware of the importance
of the Bill and the need for it to be
passed as soon as possible. The Government
are committed to the principle of
parliamentary democracy and the
rights of the individual. The Government
are committed to the principle of
the rule of law and the rights of
the individual. The Government are
committed to the principle of
the rule of law and the rights of
the individual.

I am, my Lords and Members of the House of Commons,
very respectfully,
Yours faithfully,
The Secretary of State

The Secretary of State

The Secretary of State

The Secretary of State

The Secretary of State

The Chairman further pointed out that if these positions were put on a yearly basis, the Presidents would be free to employ the persons involved on a nine, ten, eleven or twelve month basis depending upon the needs of the institution.

It was agreed that the matter be referred back to the committee for further consideration and study.

III. New Business

A. Report of the Calendar Committee

Copies of the Calendar for 1940-41 had already been submitted to the members of the Board by the Calendar Committee.

In a letter to Doctor Haas as Chairman of the Calendar Committee Doctor Rowland suggested the following revision:

"Begin the calendar for 1940-41 with September 11 instead of September 13 and count September 11 and September 12 as days taught, closing the first semester after the last class on Saturday, January 18 and open the second semester on January 22 instead of January 24. It would then be possible to extend the Easter recess to begin after the last class on Saturday, April 5, and to end at noon Tuesday, April 15. This would provide for ninety teaching days in the first semester and for eighty-nine in the ~~second~~, including May 23, following which would be Alumni Day, Senior Day and Commencement, with the semester finally closing after Commencement on the 27th of May."

The Chairman suggested that the matter be laid on the table with the understanding that Doctor Rowland would send to each member of the Board a copy of the resolution as he proposed it for approval.

B. Participation of State Teachers Colleges in Promotion of Aeronautics

The Chairman reported that the matter had been raised with the Attorney General's Office and that a reply was expected within a brief time.

C. Courses for Special Fields for Certification

The question was raised concerning the interuse of core subjects in the regular curriculum for certification in special fields.

THE FIRST SECTION OF THIS ACT IS INTENDED TO PROVIDE FOR THE REGULATION OF THE TRADE IN SUGAR AND TO SECURE THE INTERESTS OF THE PRODUCERS AND CONSUMERS OF SUGAR IN THE COLONIES.

IT IS ENACTED THAT THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

SECTION 2

THE COMMISSIONERS OF SUGAR

THE COMMISSIONERS OF SUGAR SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

SECTION 3
THE COMMISSIONERS OF SUGAR

THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

SECTION 4
THE COMMISSIONERS OF SUGAR

THE COMMISSIONERS OF SUGAR SHALL HAVE THE HONOURABLE TITLE OF COMMISSIONERS OF SUGAR AND SHALL BE A BODY OF FIVE MEMBERS TO BE APPOINTED BY HIS MAJESTY'S MOST EXCELLENT MAJESTY.

Doctor Steele stated that the courses required in the regular curriculum, for example, "Art Appreciation", would not be acceptable for certification in the field of Industrial Arts. He pointed out that the understanding had been that the courses required in the regular curriculum would not count toward certification in the special fields.

On motion by Doctor Ade, seconded by Doctor Rowland, it was voted that the matter be referred to the Curricular Revision Committee for consideration.

D. Fields for Specialization for Graduates of Elementary Curriculum.

E. Revision of Psychology Requirements

F. Flexibility in the Fields of Concentration

G. Increased Requirements in the Field of English

Inasmuch as these questions were raised at the meeting of the Deans of Instruction, they were referred to the Curricular Revision Committee for study and report at a subsequent meeting of the Board.

H. Soil Conservation Service Program

The Chairman asked that Doctor Klonower send a copy of the letter that had been received from Mr. W. W. Reitz, In Charge of Educational Relations, Region I, Soil Conservation Service, of the United States Department of Agriculture, to each member of the Board.

The item was removed from the Docket.

I. Testing Program (Not included on Docket)

It was pointed out that the members of the Board had agreed to give the testing program as set forth on pages 1371 and 1372 of the minutes of the meeting of the Board held July 25, 1939, before March 1, 1940. It was also pointed out that if the tests are to be machine scored, the Presidents should be very careful in ordering the tests to indicate that they are to be machine scored.

In March the results of the testing program should be tabulated and sent to the Department of Public Instruction.

J. Requisitions (Not included on Docket)

Dr. Donald P. Davis, Director, Bureau of Administration and Finance, appeared before the Board.

Doctor Davis urged the members of the Board to indicate the competitive bids on requisitions covering orders under \$10.00 as well as on all other orders. He pointed out that if it is physically impossible for the institutions to receive bids on orders under \$10.00, the reason why it was impossible should be indicated on the back of the requisition.

The Chairman stated that the members should get bids in writing and if they cannot to tell why it is impossible.

K. Galvanized Iron Coal Sample Cans (Not included on Docket)

Doctor Davis read to the members of the Board a memorandum which the Department had received from Mr. George M. Estep, Acting Director, Bureau of Standards, with reference to the use of standard containers or receptacles for use by the institutions in forwarding samples of both Anthracite and Bituminous coal for laboratory test.

The U. S. Department of the Interior, Bureau of Mines, has adopted as a standard a galvanized iron coal sample can with galvanized iron body, bottom and top fitted with screw type tin plate caps. When purchased in lots of 1,000 or more cans, the cost is approximately 25¢ each. It was pointed out that the cans would prove an economical investment in that they would not only provide uniform standard samples as to size and quantity, but would materially reduce the cost of mailing on each and every sample submitted. These cans could be used over and over again in the sampling of coal as they would be returnable to the institutions from which they were received.

The memorandum further suggested that all institutions adopt standard riffle buckets for use in reducing coal samples after the composite sample has been crushed. Two buckets are required, the coal being poured from one bucket over the riffles of the other bucket and reversing this procedure until the composite sample, after crushing, has been reduced to the desired proportion for these laboratory samples. The price per pair of buckets is approximately \$30.00.

On motion by Doctor Rowland, seconded by Doctor Steele, it was voted that from a point of view of efficiency and cooperation the State Teachers Colleges approve the plan as suggested and participate in the use of the standard galvanized iron coal sample cans and riffle buckets for the purpose of preparing and forwarding samples of both anthracite and bituminous coal for laboratory tests.

L. Equipment for New Buildings (Not included on Docket)

The Chairman stated that he had a conference with Captain Rowlands, Secretary of Property and Supplies, with reference to the equipment for the new buildings and that he was informed that the lists for new equipment had been cleared. He urged the members of the Board to cooperate with Property and Supplies for the protection of the new buildings inasmuch as the State has accepted all buildings and is paying rent for them.

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY

REPORT ON THE PROGRESS OF RESEARCH

The following report covers the work done during the year 1927-28. It is divided into two parts, the first dealing with the general progress of the work and the second with the results of the experiments.

The first part of the report deals with the general progress of the work. It is divided into two sections, the first dealing with the work done during the year 1927-28 and the second with the work done during the year 1928-29.

The second part of the report deals with the results of the experiments. It is divided into two sections, the first dealing with the results of the experiments done during the year 1927-28 and the second with the results of the experiments done during the year 1928-29.

The results of the experiments done during the year 1927-28 are given in the first section of the second part of the report. The results of the experiments done during the year 1928-29 are given in the second section of the second part of the report.

CONCLUSIONS

The results of the experiments done during the year 1927-28 and 1928-29 are given in the first and second sections of the second part of the report. The conclusions drawn from these results are given in the third section of the second part of the report.

M. Committees of Board of Presidents (Not included on Docket)

Inasmuch as the work of the following committees of the Board of Presidents had been completed for the present, the committees were disbanded: Committee re "Recognition by Middle States Association"; Committee on Entrance Requirements; Evaluation of Non-Standard Credentials Committee.

It was agreed that the following committees of the Board be comprised of the number of members indicated: Curricular and Credentials Committee - five members, including Doctor Flowers in charge of Testing; Calendar Committee - five members; Committee on Uniform Fees, Deposits and Repayments - three members; Athletic Association Committee - three members; Budget Committee - five members; Committee on Publications - three members; Committee re "Service Areas of the State Teachers Colleges" - five members.

IV. Charts and Reports

A. Minutes of Meeting of Deans of Instruction,
State Teachers Colleges

The Chairman asked that Doctor Klonower take this report and refer to the appropriate committees of the Board such parts of the report as seemed deserving of consideration by the appropriate committees. He also suggested that the members of the Board check through the minutes and pick out such items that might be referred to the committees in advance.

A copy of these minutes follows page 1389 as Exhibit "A".

B. Enrolments:

1. 1939 Summer Sessions (Regular) Liberal Arts Colleges

A copy of this chart follows page 1389 as Exhibit "B".

2. 1939 Summer Sessions (Post) State Teachers Colleges

A copy of this chart follows page 1389 as Exhibit "C".

C. Students Meeting Teacher Certification Standards:

1. 1939 Summer Sessions (Regular) State Teachers Colleges

A copy of this chart follows page 1389 as Exhibit "D".

2. 1939 Summer Sessions (Post) State Teachers Colleges

A copy of this chart follows page 1389 as Exhibit "E".

D. Classification of Degrees Held by Members of Faculty:

1. State Teachers Colleges for the Years 1927-28 and 1938-39

A copy of this chart follows page 1389 as Exhibit "F".

2. Certain Liberal Arts Colleges as per 1938-39 Catalogues

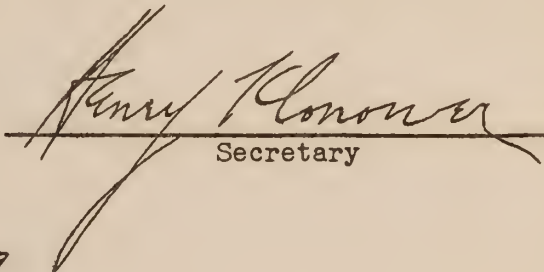
A copy of this chart follows page 1389 as Exhibit "G".

The Chairman requested Doctor Kriner to send copies of the above charts to each of the State Teachers Colleges.

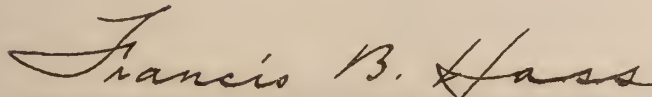
V. Miscellaneous

Doctor Ross made the motion that a committee of five on research be appointed to which may be referred from time to time any such problems on teacher education and administrative problems connected with the State Teachers Colleges. Doctor King seconded the motion. The motion did not carry.

The meeting adjourned at 12:30 P.M., Daylight Saving Time.


Secretary

Approved: September 28, 1939


Francis B. Haas
Superintendent of Public Instruction

COMMITTEES OF THE BOARD OF PRESIDENTS
STATE TEACHERS COLLEGES

Curricular and Credentials Committee

Robert M. Steele, Chairman
LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland

Calendar Committee

Q. A. W. Rohrbach, Chairman
Harvey A. Andruss
Leslie Pinckney Hill

Committee of Uniform Fees
Deposits and Repayments

Lester K. Ade, Chairman
Harvey A. Andruss
John G. Flowers

Athletic Association Committee

Charles S. Miller, Chairman
John G. Flowers
Paul G. Chandler

Budget Committee - 1939-41

Charles S. Miller, Chairman
Lester K. Ade
Leslie Pinckney Hill
Charles S. Swope
Landis Tanger

Committee re "Service Areas of
the State Teachers Colleges"

Albert Lindsay Rowland, Chairman
Paul G. Chandler
Daniel W. LaRue
Carmon Ross
Charles S. Swope

September 21, 1939

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING - DEANS OF INSTRUCTION OF THE STATE TEACHERS COLLEGES

Monday - July 24, 1939

9:30 A.M., D.S.T.

Room 317

D O C K E T

1. CERTIFICATES:

- (a) State Standard Limited: two and three year; renewal problems.
- (b) College Certificates:
 - (1) Specialization in elementary field.
 - (2) Course arrangement for an extension to include special fields.
 - (3) Is there need for revision in requirements for extending the elementary certificate to include the secondary field?
- (c) What consideration may be given to holders of the elementary certificate when a new junior high school is organized?
- (d) How shall small high schools secure certificated teachers in special fields?
- (e) Extension of a certificate to include the elementary field.

2. CURRICULUM:

- (a) Attempt to improve the elementary curriculum in all colleges.
- (b) The use of Bulletin 153, "Teacher Education Curricula".
- (c) Problem of fitting in required courses where required credit not met.
- (d) The status of the 1938 psychology recommendation made by the Deans.
- (e) Does the new curriculum underemphasize "Methods" courses?

3. ELECTIVES:

- (a) Must the field of concentration conform to the prescribed list?
- (b) May Fundamentals of Speech be used either in the English or Speech field of concentration?
- (c) Should English I and II and Fundamentals of Speech be accepted for the English field of concentration?

4. EVALUATIONS:

- (a) How use core courses for special fields?
- (b) What is a non-standard evaluation and how handled?
- (c) The value of "fifteen units of high school credit" promised to teachers-in-service holding standard certificates.
- (d) When may courses from other institutions be rejected and when accepted?

5. REGULATIONS:

- (a) Can requirements be codified? How many should be in the catalog?
- (b) Can the dean prepare a book of regulations and interpretations for each individual institution?
- (c) What should the deans' attitude be toward regulations?

(OVER)

6. REPORTS:

- (a) How shall the new October 15 and February 15 report be filled out? How shall Class II and Class III students be computed?
- (b) Which pupils shall be included on page 5 of the regular semester report--Cooperative Training School Pupils?
- (c) How can we help to get the reports on Faculty Record Cards uniform?

7. STUDENT TEACHING:

- (a) Should one semester be completed at the college before student teaching is permitted?
- (b) How may the student teaching requirement be satisfied?
- (c) What are satisfactory course substitutions for student teaching?
- (d) How are projects which are used as a substitution for student teaching made and followed through in your college?

8. TRANSCRIPTS:

- (a) Since transcripts need no pre-approval for graduation, how should they be submitted when presented for certification?
- (b) What progress has been made in getting transcripts, score cards, and certificates together in order that all may be sent to the Department at one time for the renewal of certificates or for making certificates permanent?

9. MISCELLANEOUS:

- (a) How shall the Dean function in furthering professional preparation of the faculty?
- (b) What can we do about the demands for carrying extra credits?

July 11, 1939

125 copies

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING - DEANS OF INSTRUCTION OF THE STATE TEACHERS COLLEGES

Monday - July 24, 1939

Room 317 - 9:30 A.M., D.S.T.

MINUTES

The meeting of the Deans of Instruction of the State Teachers Colleges was called to order at 9:30 A.M. D.S.T. Those present were:

| | |
|----------------------------|------------------|
| Dean H. A. Andruss | Bloomsburg |
| Dean Theodore A. Siedle | California |
| Dean W. McKinley Menchan | Cheyney |
| Mr. C. F. Becker | Clarion |
| Dean Charles Naegle | East Stroudsburg |
| Acting Dean H. L. Offner | Edinboro |
| Dean M. J. Walsh | Indiana |
| Dean Clark R. McClelland | Kutztown |
| Dean R. Stewart MacDougall | Lock Haven |
| Dean Isaac Doughton | Mansfield |
| Dean Homer F. Dilworth | Millersville |
| Dean William H. Bristow | Shippensburg |
| Dean Cornelius D. Jaarsma | Slippery Rock |
| Dean W. W. Menhennett | West Chester |

Clarence E. Ackley, Acting Superintendent of Public Instruction
Henry Klonower, Director of Teacher Education and Certification
Harry L. Kriner, Assistant Director of Teacher Education and Certification
C. O. Williams, Assistant Director of Teacher Education and Certification
Robert M. Steele, President of the State Teachers College, California

The Deans and those present were introduced. Introductory remarks by Doctor Kriner included appreciation for the cooperation of the Deans, a brief description of the operations of the Office of Teacher Education and Certification, and the reason why cases requiring special attention should not be handled in routine fashion.

1. CERTIFICATES:

(a) State Standard Limited: two and three year; renewal problems.

The regulations indicate that students who began their teacher education in an elementary curriculum prior to January 1, 1937 may be issued two year state standard limited certificates; if started between January 1, 1937 and February 1, 1939 may be issued three year state standard limited certificates; and if started after February 1, 1939 only provisional college certificates.

In discussion Dean Walsh observed that starting in a music curriculum in 1933 was not a basis for a two year certificate. All agreed with Dean Doughton that starting in the first year general curriculum of the teachers colleges, but not special curriculums, was similar to entering an elementary curriculum.

Dean McClelland asked how many elementary credits should be permitted as electives when the student is enrolled in the secondary curriculum. If too many elementary subjects are permitted as electives, not enough subject matter will be given to the elective fields for competency. Consensus of opinion favored a competent teacher instead of too wide spread for certification purposes. Beginning teachers should be well prepared for one field only.

Dean Siedle asked if a person who held either a normal school certificate or a state standard limited certificate valid for elementary subjects and special classes (mentally retarded) and who was being issued a provisional college certificate could have both elementary subjects and special classes added to the college certificate. Doctor Williams replied that the only fields added to a college certificate are those in which the requirements are met as in effect at the time the college certificate is issued.

The question was asked whether "special classes" may be added to a state standard limited certificate. Dean Andruss thought that subjects may not be added to a state standard limited certificate. It was pointed out that originally there was no intention of extending the state standard limited certificate to any other field. However, the regulations for special classes state that any standard certificate valid for the elementary schools may be extended to include the mentally retarded. There is a technicality involved which cannot be escaped. It was decided that it would do less harm to extend such certificates, but students with state standard limited certificates should be encouraged to complete their degrees before they seek certification in special education.

(b) College Certificates:

(1) Specialization in elementary field.

Bulletin 153, Teacher Education Curriculums, was distributed. The Deans were referred to page thirteen of this bulletin. "The electives in the first two years shall consist of such approved courses as will meet the needs of the student's future program of studies." "The electives in the last two years shall be selected with reference to the field of service for which the teacher is preparing." Electives for Group I, Group II, and Group III are indicated. The action of the Board of Presidents, pages 1128-29, 1936-37 and page 1264, 1938-39 was noted. For specialization in the Kindergarten-Primary group the student must complete courses in Kindergarten-Primary Theory and Pre-School Child; for specialization in the Intermediate group, the student must complete courses in Civic Education and Teaching of Arithmetic; and for specialization in the Rural group, courses in Rural School Problems and Rural Sociology shall be completed. Must a student select one of these three groups for specialization, and must there be specialization, appeared to be questions in the minds of the Deans. Six Deans felt it was necessary for a student to specialize in one of the three groups in elementary education and seven thought it was not necessary. It was pointed out that the individual who wanted to specialize in the Kindergarten-Primary group should take the two courses marked with an asterisk as basic and other elective courses which apply specifically to the field.

Dean Doughton observed that last year the Deans had been advised that the marking of specialization on the certificate was merely for the benefit of superintendents, advising them that the student had a particular interest in some certain field. He was assured that the certificate would still be valid for the elementary grades. Discussion followed relative to a student who has ability in speech or library completing certain courses in those special fields and having written on his certificate, "valid for the subjects of the elementary school, having specialized in 'speech' or 'library'."

The responsibility of trying to prepare the student in the best possible way for teaching in the elementary schools should be placed on the Dean. The attempt to liberalize the whole curriculum program should result in the use of the electives for better elementary or better secondary teachers.

The Deans felt that students without teaching experience should have a special field of service, but for the teachers in service who have had many courses under the old curriculum leeway should be permitted in the electives for the elementary curriculum.

Dean Naegle asked what would be put on the certificate if the student had completed the basic courses for both the kindergarten-primary and the intermediate specialization. Dean McClelland was of the opinion that this was where straight elementary without specialization should be used. Doctor Kriner agreed with Dean McClelland, stating that to put both specializations on the certificate would merely be superfluous since the two courses do not constitute specialization. There appeared a general feeling that a revision in the specialization for the kindergarten, with possibly the inclusion of the nursery group, might be wise.

(2) Course arrangement for an extension to include special fields.

Mimeographed sheets giving the requirements for certification in the various special fields were distributed. Doctor Williams stated that each of these sheets indicated the advancing minimum standards for certification in each of the special fields starting September 1, 1939. Fundamentally the certification basis is the same except that the minimum number of credits for extending a certificate to include a special field is advancing.

Doctor Ackley, Acting Superintendent of Public Instruction, expressed his appreciation for being able to meet with the Deans and was especially glad to note their aims on the docket for the meeting. He noticed that they were working on one of the most vital things in any program of teacher education, the curriculum and curriculum activities.

(3) Is there need for revision in requirements for extending the elementary certificate to include the secondary field?

Mimeographed statements governing the requirements for elementary and secondary certification were distributed. At the present time the elementary college certificate is extended to include secondary subjects on the basis of thirty semester hours: six semester hours of student teaching

on the secondary level, six semester hours of professional subjects on the secondary level, and eighteen semester hours in the teaching field desired. Several Deans thought more professional courses in secondary education should be offered.

- (c) What consideration may be given to holders of the elementary certificate when a new junior high school is organized?

Copies of certain interpretations relative to the validity of teaching certificates were distributed. The organization of new junior high schools may crowd out certain teachers in the elementary field and require more teachers with secondary certification. The elementary teachers who hold standard or normal school certificates are not qualified for secondary teaching without completing a degree. A number of elementary teachers who hold college certificates will be taken care of under Part Three of the interpretations.

Dean Siedle asked whether a person holding a college certificate valid for elementary subjects who was teaching the elementary subjects in grades seven and eight of a junior high school would receive an elementary or a secondary salary. The School Business Office gave the following answer: "Any teacher in a junior high school who is properly certificated to teach in a senior high school is to have the senior high school schedule, and vice versa."

- (d) How shall small high schools secure certificated teachers in special fields?

Three possible ways for small high schools to secure certificated teachers in special fields were suggested:

1. Additional preparation
2. Consolidation of small schools
3. Emergency certificates

Copies of emergency certificate regulations were distributed.

The matter of the amount of extension courses that may be accepted was discussed and the following statement from the Minutes of the Meeting of the Board of Presidents, March 15, 1935 read: "On motion of Doctor Miller, seconded by Doctor Rohrbach, it was voted that the present requirement of twenty semester hours of work that are permissible in extension be increased to the standard of the American Association of Teachers Colleges; namely, twenty-five percent of the courses included in a curriculum may be taken in extension; that is for teachers in service only."

Adjournment at 12:30 for lunch. Reconvened at 1:45.

- (e) Extension of a certificate to include the elementary field.

Copies of certain objectives which should be kept in mind in the education of an elementary teacher were distributed. They were:

1. Have a rich cultural background.
2. Know child psychology and child life.
3. Be familiar with the use of the materials and the syllabi for the subjects as prescribed for the elementary school in Section 1607 of the Pennsylvania School Laws.
4. Have meaningful experiences with elementary school activities and the elementary school organization.

In discussion it was noted that core subjects may not be used as part of the thirty semester hours for the extension of a college certificate.

Application blanks used for administrative certificates were distributed and it was pointed out that the Dean of the graduate school is made responsible for saying that the applicant has met the objectives as set up for the particular type of certificate in which he may be interested. This procedure is similar to that which may eventually be carried out for all curriculums.

2. CURRICULUM.

- (a) Attempt to improve the elementary curriculum in all colleges.

Copies of Council regulations for certification after February 1, 1939 were distributed. After February 1, 1939, those persons who begin their work in elementary education must work toward the completion of an approved four year degree curriculum. An attempt is now being made to have all elementary curriculums reviewed, revised, and approved. Institutions without the proper curriculum should not be permitted to submit graduates for elementary certification. A meeting of representatives of all institutions which have been offering satisfactory elementary curriculums is being planned for this fall.

- (b) The use of Bulletin 153, "Teacher Education Curriculums."

The Bulletin was prepared from the official Minutes of the Meetings of the Board of Presidents. The Deans were referred to a letter of January 24, 1939 in which they were informed of certain changes.

- (c) Problem of fitting in required courses where required credit not met.

Dean Andruss stated that if a student comes to them with a two credit course they let him take an hour in some other course. Dean Walsh stated that if the extra credit is to be used in a special field it must be in that field. Free electives may in some instances fill in the gap while in other instances they may not. The Deans should remember: (1) The course requirements shall be met, and (2) Total credit requirements shall be met.

If a student of the secondary curriculum desires to concentrate in science after he has spent two years in college and has taken the two years of science as provided in the core curriculum, what additional science assignment shall be made for the last two years? This is operating two ways. Some few schools are using the regular Biological Science I and II and Physical Science I and II as part of the elective field. The majority are giving Chemistry, Physics, Botany, and Zoology in lieu of those courses and then adding other courses in the last two years. The consensus of opinion seemed to be that the science people should be picked out and given a good substantial science preparation. Four colleges differentiate the science for freshmen and ten for sophomores.

- (d) The status of the 1938 psychology recommendation made by the Deans. Child Adjustment was recommended instead of Pre-School Child since some felt Pre-School Child overlapped Child Psychology. Recommendation was also made to consolidate and reduce the psychology requirement in the elementary curriculum.

Dean Jaarsma made a plea for Mental Hygiene for the elementary curriculum as an additional requirement. Dean Siedle was of the opinion that the Dean should not go on record as wanting to increase the requirement in psychology and that Mental Hygiene should not be in addition to the psychology requirement. Dean Doughton stated that he made the recommendation last year and that he is trying to think in terms of what will be crowded out if more psychology is required. He thinks there is a great deal of overlapping in all of the psychology that probably could be consolidated. After much discussion, the following motion was carried as made by Dean Jaarsma and seconded by Dean Siedle:

"We, as Deans, recommended to the Curricular Revision Committee of the Board of Presidents the reorganization of the psychology requirement with the idea of including Mental Hygiene."

- (e) Does the new curriculum underemphasize "Methods" courses?

Dean Naegle stated that in comparing our certification requirements with those of New Jersey and New York, those states are still stressing the "methods" aspect. He thought perhaps our state had swung too far away from the old methodology. He was still wondering how far we are getting with our professional subject matter. Dean Walsh stated that this was particularly true in the Mathematics department at Indiana. Dean Doughton mentioned that last year it was decided that reports were to be made for the Curricular Revision Committee concerning what each Dean was doing with Curriculum Materials, with the intention in mind that there would be some kind of uniform set-up for the State Teachers Colleges. Acting Dean Offner explained the way in which the situation is handled at Edinboro. Doctor Kriner felt the Curriculum Materials course presented an opportunity for the Deans to make a real professional contribution.

3. ELECTIVES:

- (a) Must the field of concentration conform to the prescribed list?

May a student graduate in the secondary curriculum if he offers eighteen semester hours of mathematics which are not in conformity with those prescribed by the Board of Teachers College Presidents? The courses may be accepted if they have been approved either by the Board of Presidents or by the Superintendent of Public Instruction. The Deans were referred to page eighteen of Bulletin 153 where it states that in the field of Mathematics eighteen semester hours are prescribed in the secondary field. After much discussion, it was moved by Dean Siedle and seconded by Dean Bristow that the Curricular Revision Committee of the Board of Presidents study the elective arrangement in the secondary curriculum with the idea of making the selection of courses over and above the core subjects more flexible. The motion carried.

- (b) May Fundamentals of Speech be used either in the English or Speech field of concentration?

At the present time, Fundamentals of Speech is being accepted on the same basis as was English Activities. Fundamentals of Speech may be used for English either in the first or second field of concentration but not as part of the eighteen semester hours for the second elective field in Speech.

- (c) Should English I and II and Fundamentals of Speech be accepted for the English field of concentration?

Oral English and English I and II are accepted from the arts colleges. Some few years ago English I and II and English Activities were not permitted as electives for English in teachers colleges but were used for certification. Dean Doughton stated that every student must take twelve semester hours of English no matter what his interest or ability and as a result practically every person can be certificated to teach English. There are few teachers in high school who are really properly qualified to teach English. On motion by Dean Doughton, seconded by Dean Jaarsma, it was unanimously recommended that: "We, as Deans, recommend to the Board of Presidents that they in turn recommend to the State Council of Education that the certification and field requirements in the field of English be progressively advanced to thirty hours."

4. EVALUATIONS:

- (a) How use core courses for special fields?

A general discussion in practice among the colleges revealed that competency to do the teaching for which certification is requested should be the first consideration in accepting courses where students transfer from one field to another or desire to add a special field to their certificates,

- (b) What is a non-standard evaluation and how handled?

This is explained on pages 150-151 of the Proceedings of the Meetings of the Board of Normal School Principals, 1926-1927. A sheet outlining the procedure to follow was given to each Dean.

- (c) The value of "fifteen units of high school credit" promised to teachers-in-service with standard certificates or partial elementary certificates.

Copies of the old statements of credits toward standard certification for elementary teachers were distributed. This old notification form was sent to teachers working for temporary standard certificates. Some teachers in service have been disappointed because these were accepted at face value toward a degree by several Deans.

- (d) When may courses from other institutions be rejected and when accepted?

Courses from other institutions may be accepted if:

1. The institution is accredited and the work completed in an approved curriculum.
2. The quality of work is worthy

3. They are applicable to the curriculum the student desires to complete.

5. REGULATIONS:

- (a) Can requirements be codified? How many should be in the catalog?

Most Deans keep all regulations in a systematic way.

- (b) Can the Dean prepare a book of regulations and interpretations for each individual institution?

Dean McClelland stated that when anything comes up in his institution he keeps a record of the case and its solution. Most Deans do likewise.

- (c) What should the Deans' attitude be toward regulations?

It was agreed that such was a cooperative proposition.

6. REPORTS:

- (a) How shall the new October 15 and February 15 report be filled out? How shall Class II and Class III students be computed?

Copies of the new report blanks were distributed. The new features and changes were explained and the way to compute the adjusted enrolments was demonstrated.

- (b) Which pupils should be included on page five of the regular semester report--Cooperative Training School Pupils?

The Deans were asked to include on this page the total number of pupils with whom student teachers come in contact.

- (c) How can we help to get the reports on Faculty Record Cards uniform?

The Deans were advised that the report form for the instructional and non-instructional staffs in the State Teachers Colleges was being revised. The Deans should make sure that there are faculty record cards filed for as many full-time instructors as are included in this report.

- (d) How may Deans plan a program of classes for summer session?

The majority of the Deans record the needs as shown by students in the current summer session and as shown by evaluations, and plan the program for the next summer accordingly.

7. STUDENT TEACHING:

- (a) Should one semester be completed at the college before student teaching is permitted?

The Deans agreed that one semester of work should be completed at the college before student teaching is permitted. Then Dean Andruss raised the question as to what should be done about students who come to their institutions from a liberal arts college to get student teaching during a summer session. Dean Walsh replied that at Indiana a student has never been given student teaching unless he completed one semester of work there.

- (b) How may the student teaching requirement be satisfied?

Mimeographed statements governing the student teaching requirement, which answered this question, were distributed.

- (c) What are satisfactory course substitutions for student teaching?

Most of the Deans were of the opinion that this depends on the student. Most of them have a good working relation with the Director of Student Teaching and handle this cooperatively.

- (d) How are projects which are used as a substitution for student teaching made and followed through in your college?

The Deans stated that supervisors were sent out to follow up the projects. Most of them were of the opinion that the number of times the supervisors were sent out depended on the individual.

8. TRANSCRIPTS:

- (a) Since transcripts need no pre-approval in the Department for graduation, how should they be submitted when presented for certification?

Suggestions for the preparation of transcripts sent from teachers colleges, along with the application blanks for college certificates, were distributed. If these application blanks and transcripts are prepared according to these suggestions, there will be better understanding and the certificates will be issued more promptly.

- (b) What progress has been made in getting transcripts, score cards, and certificates together in order that all may be sent to the Department at one time for the renewal of certificates or for making certificates permanent?

Great improvement in this has been noted. A few Deans explained the difficulties they were having with superintendents in regard to the submission of credentials but as a whole the credentials are being submitted more satisfactorily.

- (c) Are we compelled to accept at face value credits transferred from one teachers college to another?

Credits transferred from one teachers college to another are to be accepted at face value.

9. MISCELLANEOUS:

- (a) How shall the Dean function in furthering professional preparation of the faculty?

The essence of this discussion was as follows:

1. The Dean and President have numerous means of attack.
2. A hint or a sincere conference with the individual often helps.
3. Possibly a rating score card should be devised.
4. Develop pride in the institution and show responsibility the individual has toward the institution and service area.
5. Make oral and written reports of visits to school districts in the area.
6. Faculty rank should be given further consideration.

- (b) What can we do about the demands for carrying extra credits?

Dean Walsh read the report of the committee of Deans appointed two years ago to settle the question of extra credits. It was pointed out that the Council regulation of one credit per week for certification still held and that the President should be consulted for the use of extra credits toward graduation.

Doctor Kriner thanked the Deans for their contributions in making this meeting a success.

The meeting adjourned at 4:40 P.M.

Commonwealth of Pennsylvania

ENROLLMENTS IN 1939 SUMMER SESSIONS (REGULAR) DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION

LIBERAL ARTS COLLEGES AND UNIVERSITIES - PENNSYLVANIA Harrisburg

| College | Total Number Enrolled | Number Taking Under-Grad. Courses in Education | | | | Graduates Holding Baccalaureate Degree | | | All Others | | Teachers-in-service in Pennsylvania | Teachers-in-service in Other States |
|--------------------------------------|-----------------------|--|--------------------------------|-------------------------------|--------------------------|--|--|---|-------------------------------|---|-------------------------------------|-------------------------------------|
| | | State Standard Limited Certificate | Degree in Elementary Education | Degree in Secondary Education | Degree in Special Fields | Courses for Permanent College Certificates | Extension of Secondary College Certificates to Elementary Grades | To Complete Requirements for Higher Degree (Exclusive of 7 & 8) | Enrolled in Education Courses | Enrolled in All Other Courses (Not Education) | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| TOTAL | 16656 | 311 | 1987 | 2014 | 1006 | 1270 | 84 | 2933 | 1118 | 5933 | 6905 | 1439 |
| Albright College | 145 | - | - | 2 | - | 10 | - | - | - | 133 | 94 | - |
| Allegheny Col. (1st Term) | 93 | - | - | 6 | - | 5 | - | 7 | 27 | 48 | 11 | 3 |
| Allegheny Col. (2nd Term) | 76 | - | 1 | 15 | - | 4 | - | 5 | 6 | 45 | 10 | 1 |
| Beaver College | 55 | - | 19 | 4 | 9 | 4 | - | - | - | 19 | 11 | - |
| Bucknell Univ. | 570 | - | 6 | 63 | 1 | 29 | 4 | 156 | 103 | 208 | 198 | 15 |
| Carnegie Tech. | 568 | 2 | 2 | 3 | 50 | 45 | - | 67 | 14 | 385 | 109 | 43 |
| Col. of Chestnut Hill | 286 | - | - | 263 | 23 | - | - | - | - | - | 213 | 73 |
| Col. Misericordia | 349 | - | 81 | 161 | 44 | 20 | 5 | - | - | 38 | 229 | 62 |
| Drexel Institute | 111 | - | - | - | 64 | 22 | 1 | 18 | 1 | 5 | 17 | 5 |
| Drexel Institute-Cooperative Courses | 426 | - | - | - | - | - | - | - | - | 426 | - | - |
| Duquesne Univ. | 876 | 65 | 181 | 106 | 106 | 48 | 15 | 52 | 103 | 200 | 193 | 52 |
| Elizabethtown Col. | 75 | - | 42 | 12 | 6 | 3 | - | - | 1 | 11 | 70 | 5 |
| Geneva College | 281 | - | 71 | 45 | 1 | 65 | 10 | - | - | 89 | 91 | 32 |
| Gettysburg College | 87 | 5 | - | - | - | 2 | - | - | - | 80 | 3 | 1 |
| Grove City College | 106 | - | - | 58 | 5 | 10 | - | - | - | 33 | 16 | - |
| Immaculata College | 234 | - | - | 117 | 35 | - | - | - | - | 82 | 230 | 4 |
| Juniata College | 127 | - | 45 | 11 | 13 | 3 | 1 | - | 7 | 47 | 50 | 2 |
| Lebanon Valley Col. | 80 | - | - | 23 | 1 | 5 | - | - | 7 | 44 | 13 | - |
| Lehigh University | 415 | - | - | 1 | - | - | - | 61 | - | 353 | 55 | 4 |
| Marywood College | 363 | - | 88 | 10 | 25 | 20 | - | - | 9 | 211 | 264 | 99 |
| Mercyhurst College | 105 | - | 39 | 56 | - | 10 | - | - | - | - | 78 | 11 |
| Moravian College | 25 | - | - | 5 | - | 5 | - | 8 | - | 7 | 10 | - |
| Mourt Mercy Col. | 292 | - | 78 | 59 | - | - | - | - | 32 | 123 | 292 | - |
| Muhlenberg College | 238 | 7 | - | 51 | - | 30 | 1 | - | - | 149 | 80 | 5 |
| Pa. State College | 2841 | 73 | 158 | 75 | 341 | 310 | 9 | 652 | 410 | 813 | 1540 | 210 |

ENROLLEES IN 1939 SUMMER SESSIONS (REGULAR)

LIBERAL ARTS COLLEGES AND UNIVERSITIES - PENNSYLVANIA

| College | Total Number Enrolled | Number taking Under-Graduate Courses in Ed. | | | | Graduates Holding Baccalaureate Degree | | | | All Others | | Teachers-in-service in Pennsylvania | Teachers-in-service in Other States |
|-----------------------------------|-----------------------|---|--------------------------------|-------------------------------|--------------------------|--|--|---|-------------------------------|---|-----|-------------------------------------|-------------------------------------|
| | | State Standard Limited Certificates | Degree in Elementary Education | Degree in Secondary Education | Degree in Special Fields | Courses for Permanent College Certificates | Extension of Secondary College Certificates to Elementary Grades | To Complete Requirements for a Higher Degree (Exclusive of 7 & 8) | Enrolled in Education Courses | Enrolled in All Other Courses (Not Education) | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | |
| Rosemont College | 53 | - | 20 | 27 | - | - | - | - | - | 6 | 32 | 21 | |
| Seton Hill Col. | 260 | 6 | 149 | 39 | 36 | 4 | - | - | 4 | 22 | 193 | 5 | |
| St. Thomas Col. | 181 | 6 | - | 9 | - | 11 | - | - | 61 | 94 | 39 | - | |
| Temple Univ. | 1325 | 138 | 138 | 237 | 84 | 65 | 10 | 265 | 101 | 287 | 427 | 179 | |
| Thiel Col. | 70 | - | 11 | 12 | - | 2 | 4 | - | 1 | 40 | 14 | 2 | |
| Univ. of Penna. | 1880 | 2 | 58 | 31 | 49 | 93 | 9 | 654 | 195 | 789 | 675 | 269 | |
| Univ. of Pitt. | 2424 | - | 164 | 81 | 66 | 228 | 5 | 915 | 23 | 942 | 943 | 247 | |
| Univ. of Pitt.- Johnstown-Reg. | 115 | - | 17 | 7 | 4 | 19 | 1 | 16 | 3 | 48 | 50 | - | |
| Univ. of Pitt.- Eric-Reg. | 79 | - | 3 | 7 | 2 | 14 | 1 | 22 | - | 30 | 39 | 1 | |
| Villa Maria Col. | 185 | - | 116 | 5 | - | 19 | - | - | - | 45 | 18 | - | |
| Villanova Col. | 1087 | - | 471 | 394 | 38 | 150 | - | 34 | - | - | 554 | 85 | |
| Washington & Jefferson Col. | 88 | 5 | 3 | 12 | 2 | 6 | - | 1 | 3 | 56 | 10 | 1 | |
| Waynesburg Col. | 85 | 2 | 26 | 7 | 1 | 9 | 8 | - | 7 | 25 | 34 | 2 | |

September 7, 1939
125 copies

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Exhibit "C"

ENROLMENTS IN 1939 SUMMER SESSIONS (POST)

STATE TEACHERS COLLEGES - PENNSYLVANIA

| COLLEGE | Number Taking Under-Grad. Courses in Education | | | | | Graduates Holding Baccalaureate Degrees | | | All Others | | Number of Boarding Students | Number of Day Students | Teachers-in-service in Pennsylvania | Teachers-in-service in Other States |
|----------------|--|---|-------------------------------|--------------------------|--|--|---|-------------------------------|---|----|-----------------------------|------------------------|-------------------------------------|-------------------------------------|
| | Total Number Enrolled | State Standard Limited Certificate Degree in Elementary Education | Degree in Secondary Education | Degree in Special Fields | Courses for Permanent College Certificates | Extension of Secondary College Certificates to Elementary Grades | To Complete Requirements for Higher Degree (Exclusive of 7 & 8) | Enrolled in Education Courses | Enrolled in all other courses (Not Education) | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| TOTAL | 1479 | 19 | 818 | 286 | 178 | 48 | 32 | 17 | 27 | 54 | 475 | 1004 | 1005 | 25 |
| Bloomsburg | 138 | 1 | 54 | 33 | 30 | 3 | 1 | - | 4 | 12 | 36 | 102 | 75 | 1 |
| California | 205 | - | 101 | 41 | 35 | 13 | 1 | - | 9 | 5 | 36 | 169 | 120 | - |
| Clarion | 45 | - | 32 | 10 | - | 2 | 1 | - | - | - | 1 | 44 | 45 | - |
| E. Stroudsburg | 92 | - | 35 | 24 | 11 | 2 | 3 | - | - | 17 | 56 | 36 | 57 | 5 |
| Edinboro | 91 | 3 | 51 | 21 | 6 | 5 | 3 | - | - | 2 | 19 | 72 | 73 | 3 |
| Indiana | 184 | 6 | 102 | 33 | 27 | 7 | 4 | - | 5 | - | 70 | 114 | 128 | 2 |
| Kutztown | 83 | - | 52 | 16 | 10 | 1 | 2 | - | - | 2 | 21 | 62 | 57 | 1 |
| Lock Haven | 59 | - | 35 | 13 | 2 | 1 | 4 | - | 2 | 2 | 17 | 42 | 51 | - |
| Mansfield | 34 | - | 25 | 5 | 1 | 1 | 1 | - | 1 | - | - | 34 | 26 | 3 |
| Millersville | 138 | 5 | 75 | 19 | 18 | 8 | - | 12 | 1 | - | 43 | 95 | 95 | 2 |
| Shippensburg | 120 | 1 | 73 | 19 | 9 | 2 | 3 | - | - | 13 | 50 | 70 | 97 | - |
| Slippery Rock | 136 | 1 | 92 | 24 | 5 | 1 | 8 | 5 | - | - | 35 | 101 | 98 | 1 |
| West Chester | 154 | 2 | 91 | 28 | 24 | 2 | 1 | - | 5 | 1 | 91 | 63 | 82 | 7 |

August 21, 1939
125 copies

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS
1939 SUMMER SESSIONS (REGULAR)
STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

| COLLEGE | Elementary Field | | Degree (Specialization) | | | | | | | | Sec- ondary Field | Other Four-Year Curriculums | | | | | | TOTAL | | | No. of service who returned for graduation | | |
|----------------|------------------|------|-------------------------|---------------|--------------|-------|-------------|--------|-------------------|---------|-------------------------|-----------------------------------|-------|-----|---------------|-------------|----------------|-----------------|-------|-------|---|---|---|
| | St. Std. Lts. | Mor. | TOTAL | Kagn.-Primary | Intermediate | Rural | Cooperative | Speech | Special Education | Library | | Others | TOTAL | Art | Business Edu. | Health Edu. | Home Economics | Industrial Arts | Music | TOTAL | | No. Grads. with no previous teaching exp. | No. tchrs.-in- service who returned for graduation |
| | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 26 | - | 139 | 47 | 79 | 13 | - | - | - | - | - | 82 | 34 | 7 | 4 | 7 | 1 | 7 | 8 | 255 | 84 | 171 | |
| Bloomsburg | 1 | - | 9 | 4 | 5 | - | - | - | - | - | - | 11 | 2 | - | - | - | - | - | - | 22 | 8 | 14 | |
| California | 4 | - | 15 | 1 | 14 | - | - | - | - | - | 4 | 5 | - | - | - | - | 5 | - | - | 24 | 17 | 7 | |
| Clarion | 4 | - | 4 | 1 | 3 | - | - | - | - | - | 7 | - | - | - | - | - | - | - | - | 11 | - | 11 | |
| E. Stroudsburg | - | - | 2 | 1 | 1 | - | - | - | - | - | 6 | 1 | - | - | 1 | - | - | - | - | 9 | 5 | 4 | |
| Edinboro | 3 | - | 5 | 2 | 3 | - | - | - | - | - | 8 | 5 | 5 | 5 | - | - | - | - | - | 18 | 3 | 15 | |
| Indiana | 1 | - | 11 | 5 | 6 | - | - | - | - | - | 14 | 5 | 1 | 2 | - | - | 1 | - | - | 30 | 7 | 23 | |
| Kutztown | 1 | - | 21 | 8 | 3 | 10 | - | - | - | - | 4 | 1 | 1 | - | - | - | - | - | 26 | 7 | 19 | | |
| Lock Haven | 2 | - | 8 | 5 | 3 | - | - | - | - | - | 1 | - | - | - | - | - | - | - | 9 | 2 | 7 | | |
| Mansfield | 1 | - | 6 | 1 | 5 | - | - | - | - | - | 6 | 2 | - | - | - | - | - | 2 | 14 | 3 | 11 | | |
| Millersville | 3 | - | 13 | 6 | 6 | 1 | - | - | - | - | 4 | 2 | - | - | - | - | 2 | - | 19 | 4 | 15 | | |
| Shippensburg | 3 | - | 9 | 4 | 5 | - | - | - | - | - | 6 | - | - | - | - | - | - | - | 15 | 2 | 13 | | |
| Slippery Rock | - | - | 18 | 4 | 14 | - | - | - | - | - | 4 | 1 | - | - | 1 | - | - | - | 23 | 4 | 19 | | |
| West Chester | 3 | - | 18 | 5 | 11 | 2 | - | - | - | - | 7 | 10 | - | - | 5 | - | - | 5 | 35 | 22 | 13 | | |

August 14, 1939

Commonwealth of Pennsylvania
 DEPARTMENT OF PUBLIC INSTRUCTION
 TEACHER EDUCATION AND CERTIFICATION
 Harrisburg

REPORT OF STUDENTS MEETING
 TEACHER CERTIFICATION STANDARDS
 1939 POST SUMMER SESSION
 STATE TEACHERS COLLEGES

| COLLEGE | Elementary Field | | | Legree (Specialization) | | | | | | | | | | Second-ary Field | Other Four-year Curriculums | | | | | | Total Degree Graduates | | | | | | | | | | | | | | | |
|----------------|------------------------|--------------------|-------|-------------------------|---------------|--------------|-------|-------------|--------|-------------------|---------|--------|-----|------------------|-----------------------------|-----|--------------------|------------------|----------------|-----------------|------------------------|-------|---|---|--------------------|------------------|----------------|-----------------|-------|---|----|----|----|-----|----|----|
| | State Standard Limited | Normal Certificate | TOTAL | Legree (Specialization) | | | | | | | | | | | TOTAL | Art | Business Education | Health Education | Home Economics | Industrial Arts | Music | TOTAL | No. Grads. with no previous teaching experience | No. Tchrs.-in-serv. who returned for graduation | | | | | | | | | | | | |
| | | | | TOTAL | Kdgn.-Primary | Intermediate | Rural | Cooperative | Speech | Special Education | Library | Others | Art | | | | | | | | | | | | Business Education | Health Education | Home Economics | Industrial Arts | Music | | | | | | | |
| TOTAL | 5 | | 62 | 18 | 37 | 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 49 | 18 | 2 | 4 | 5 | 1 | - | - | - | - | - | - | 129 | 40 | 89 |
| Bloomsburg | - | | 4 | 3 | - | 1 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 7 | 2 | - | 2 | - | - | - | - | - | - | - | - | 13 | 6 | 7 |
| California | - | | 6 | 1 | 5 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 3 | 4 | - | - | - | - | - | - | - | - | - | 13 | 8 | 5 | |
| Clarion | - | | 2 | 1 | 1 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1 | - | - | - | - | - | - | - | - | - | - | 3 | - | 3 | |
| E. Stroudsburg | - | | 1 | - | 1 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | 1 | - | - | 1 | - | - | - | - | - | - | 4 | 2 | 2 | |
| Edinboro | - | | 3 | 1 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 6 | - | - | - | - | - | - | - | - | - | - | 9 | 2 | 7 | |
| Indiana | 1 | | 6 | 1 | 5 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 5 | 4 | - | 2 | - | 1 | - | - | - | - | 15 | 5 | 7 | | |
| Kutztown | - | | 7 | 1 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 6 | 2 | 2 | - | - | - | - | - | - | - | 15 | 4 | 11 | | |
| Lock Haven | - | | 3 | 2 | 1 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 6 | - | - | - | - | - | - | - | - | - | 9 | 2 | 7 | | |
| Mansfield | - | | 1 | - | 1 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1 | 1 | - | - | - | - | - | - | - | - | 3 | - | 3 | | |
| Millersville | 2 | | 9 | 3 | 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 5 | - | - | - | - | - | - | - | - | 14 | 1 | 13 | | | |
| Shippensburg | 1 | | 8 | - | 7 | 1 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - | - | - | - | - | - | - | - | 10 | 1 | 9 | | | |
| Slippery Rock | 1 | | 6 | 2 | 4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1 | 1 | - | 1 | - | - | - | - | - | 6 | 2 | 6 | | | |
| West Chester | - | | 6 | 3 | 2 | 1 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 4 | 3 | - | - | 3 | - | - | - | - | 13 | 4 | 9 | | | |

September 15, 1939
 12 5 copies

CLASSIFICATION OF DEGREES HELD BY FULL-TIME MEMBERS OF
 FACULTIES IN STATE TEACHERS COLLEGES FOR THE YEARS
 1927-1928 and 1938-1939

| College | Number of Faculty Members | | Number with no Degree | | Bachelor Degrees Held | | | | | | Master's Degree | | | Doctor's Degree | | | | | | | | |
|----------------|---------------------------|------|-----------------------|------|-----------------------|------|------|------|--------|------|-----------------------|------|--------|-----------------|--------|------|-------------|----------|------|------|------|------|
| | | | | | A.B. | | B.S. | | Others | | Per-Centage Bachelors | | Number | Percentage | Earned | | Per-Centage | Honorary | | | | |
| | | | | | 1927 | 1938 | 1927 | 1938 | 1927 | 1938 | 1927 | 1938 | | | 1927 | 1938 | | | 1927 | 1938 | 1927 | 1938 |
| Year | 1927 | 1938 | 1927 | 1938 | 1927 | 1938 | 1927 | 1938 | 1927 | 1938 | 1927 | 1938 | 1927 | 1938 | 1927 | 1938 | 1927 | 1938 | | | | |
| T O T A L | 580 | 584 | 34 | 14 | 241 | 242 | 222 | 269 | 83 | 59 | 94.1 | 97.6 | 253 | 523 | 43.6 | 89.6 | 29 | 94 | 5.0 | 16.1 | 10 | 2 |
| Bloomsburg | 44 | 45 | - | - | 19 | 15 | 17 | 25 | 8 | 5 | 100. | 100. | 18 | 40 | 40.9 | 88.9 | 1 | 6 | 2.3 | 13.3 | 1 | - |
| California | 32 | 39 | - | - | 18 | 17 | 9 | 17 | 5 | 5 | 100. | 100. | 16 | 37 | 50.0 | 94.9 | - | 9 | - | 23.1 | 1 | 1 |
| Cheyney | 14 | 14 | 3 | 1 | 9 | 5 | 2 | 7 | - | 1 | 78.6 | 92.9 | 2 | 10 | 14.3 | 71.4 | - | - | - | - | - | - |
| Clarion | 15 | 17 | 1 | - | 6 | 11 | 5 | 5 | 3 | 1 | 93.3 | 100. | 7 | 17 | 46.7 | 100. | 1 | 2 | 6.7 | 11.8 | - | - |
| E. Stroudsburg | 53 | 39 | 1 | - | 23 | 20 | 21 | 11 | 8 | 8 | 98.1 | 100. | 33 | 37 | 62.3 | 94.9 | 2 | 8 | 3.8 | 20.5 | - | - |
| Edinboro | 39 | 26 | 4 | 2 | 18 | 13 | 9 | 6 | 8 | 5 | 90. | 92.3 | 17 | 23 | 43.6 | 88.5 | - | 4 | - | 15.4 | 1 | 1 |
| Indiana | 71 | 89 | 3 | 3 | 32 | 33 | 29 | 47 | 7 | 6 | 95.8 | 96.6 | 39 | 78 | 54.9 | 87.6 | 2 | 11 | 2.8 | 12.4 | 1 | - |
| Kutztown | 36 | 33 | 2 | 1 | 13 | 12 | 17 | 17 | 4 | 3 | 94.4 | 97. | 16 | 27 | 44.4 | 81.8 | 2 | 5 | 5.6 | 15.2 | 1 | - |
| Lock Haven | 33 | 33 | 2 | 1 | 14 | 16 | 9 | 12 | 8 | 4 | 94. | 97. | 16 | 29 | 48.5 | 87.9 | - | 4 | - | 12.1 | 1 | - |
| Mansfield | 51 | 56 | 3 | 1 | 15 | 14 | 24 | 33 | 9 | 8 | 92.2 | 98.2 | 15 | 47 | 29.4 | 83.9 | 6 | 8 | 11.8 | 14.3 | 2 | - |
| Millersville | 38 | 44 | 4 | 1 | 19 | 22 | 11 | 17 | 4 | 4 | 89.5 | 97.7 | 14 | 39 | 36.8 | 88.6 | 4 | 4 | 10.5 | 9.1 | - | - |
| Shippensburg | 43 | 36 | 3 | 1 | 16 | 16 | 19 | 15 | 5 | 4 | 93. | 97.2 | 18 | 31 | 41.9 | 86.1 | 2 | 7 | 4.7 | 19.4 | 1 | - |
| Slippery Rock | 54 | 36 | 1 | - | 19 | 22 | 24 | 11 | 10 | 3 | 98.1 | 100 | 21 | 36 | 39.0 | 100 | 6 | 14 | 11.1 | 38.9 | - | - |
| West Chester | 57 | 77 | 7 | 3 | 20 | 26 | 26 | 46 | 4 | 2 | 87.7 | 96.1 | 21 | 72 | 36.8 | 93.6 | 3 | 12 | 5.3 | 15.6 | 1 | - |

CLASSIFICATION OF DEGREES HELD BY FACULTY MEMBERS OF CERTAIN
 LIBERAL ARTS COLLEGES AS PER 1938-1939 CATALOGUES

| College | Number of Faculty Members | Number with no Degree | Bachelor's Degrees | | Master's Degrees | | Earned Doctor's Degrees | | Honorary Doctor's Degrees | Ccl. Corts. April 1, 1938 to April 1, 1939 |
|---------|---------------------------|-----------------------|--------------------|------------|------------------|------------|-------------------------|------------|---------------------------|--|
| | | | Number | Percentage | Number | Percentage | Number | Percentage | | |
| A | 49 | 3 | 46 | 93.9 | 38 | 77.5 | 26 | 53.1 | 2 | 48 |
| B | 67 | 6 | 61 | 91.0 | 48 | 71.7 | 17 | 25.4 | 1 | 68 |
| C | 31 | 3 | 28 | 90.3 | 21 | 67.8 | 5 | 16.1 | - | 22 |
| D | 41 | 2 | 39 | 95.1 | 25 | 61.0 | 11 | 27.0 | 1 | 15 |
| E | 37 | 1 | 36 | 97.3 | 32 | 86.5 | 19 | 51.3 | 2 | 15 |
| F | 20 | 3 | 17 | 85.0 | 15 | 75.0 | 4 | 20.0 | - | 27 |
| G | 38 | 2 | 36 | 97.4 | 27 | 71.1 | 14 | 36.8 | 4 | 67 |
| H | 45 | - | 45 | 100.0 | 31 | 68.8 | 14 | 31.1 | 1 | 52 |
| I | 39 | 4 | 35 | 90.0 | 27 | 69.2 | 13 | 33.3 | 6 | 50 |
| J | 65 | 1 | 64 | 98.5 | 47 | 72.3 | 13 | 20.0 | 2 | 133 |
| K | 35 | - | 35 | 100.0 | 31 | 88.6 | 13 | 37.1 | 8 | 84 |
| L | 36 | - | 36 | 100.0 | 25 | 69.4 | 13 | 36.1 | 2 | 36 |
| M | 45 | 2 | 43 | 95.6 | 28 | 62.2 | 8 | 17.8 | 2 | 93 |
| N | 22 | - | 22 | 100.0 | 17 | 77.3 | 8 | 36.4 | 1 | 38 |
| O | 30 | 3 | 27 | 90.0 | 12 | 40.0 | 5 | 16.7 | 2 | 49 |
| P | 48 | 6 | 42 | 87.5 | 33 | 68.8 | 15 | 31.2 | 3 | 48 |
| TOTAL | 648 | 36 | 612 | 94.4 | 457 | 70.5 | 198 | 30.6 | 37 | 845 |

August 11, 1939

1 c

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, November 17, 1939

D O C K E T

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Thursday, September 21, 1939
- II. Unfinished Business
 - A. Report of the Curricular Revision Committee
 1. Content for New Syllabi
 2. Home Economics Curriculum
 3. Courses for Special Fields for Certification
 4. Fields for Specialization for Students in Elementary Curriculum
 5. Revision of Psychology Requirements
 6. Flexibility in the Fields of Concentration
 7. Increased Requirements in the Field of English
 - B. Report of the Budget Committee
 1. Ranking of Faculty Members
 - C. Report of Dr. Ross re "Marking Systems"
 - D. Report of the Committee re "Limitation of Enrolments"
 - E. Reports from the Attorney General's Office
 1. Possibility of Providing Liability Protection
 2. Report of Play Production Material
 3. Use of Teachers Colleges for Promotion of Aeronautics
 - F. Report of the Committee on Entrance Requirements
 1. Uniform College Admission Blank
 - G. Report of the Committee on Publications
 - H. Report of the Committee re "Service Areas"
 - I. Report of the Committee re "Purchase of Secondary School Lists"
 - J. Uniform Placement Blank for State Teachers Colleges

- K. Organization of Summer and Post-Summer Sessions, 1940
- L. Affiliation with the Pennsylvania Committee on Public Education
- M. Employment of Administrative Officers in State Teachers Colleges
- N. Report of the Calendar Committee

III. New Business

- A. Policy re Services to School Districts in Pennsylvania by Presidents of State Teachers Colleges
- B. Use of Facilities of Colleges by Outside Agencies ✓

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, November 17, 1939

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, November 17, 1939. The meeting was called to order by the Chairman at 10:00 A.M.

The following were present:

| | |
|------------------------|------------------|
| Harvey A. Andruss | Bloomsburg |
| Robert M. Steele | California |
| Leslie Pinckney Hill | Cheyney |
| Paul G. Chandler | Clarion |
| Daniel W. LaRue | East Stroudsburg |
| Carmon Ross | Edinboro |
| LeRoy A. King | Indiana |
| Quincy A. W. Rohrbach | Kutztown |
| John G. Flowers | Lock Haven |
| Lester K. Ade | Mansfield |
| Landis Tanger | Millersville |
| Albert Lindsay Rowland | Shippensburg |
| Charles S. Miller | Slippery Rock |
| Charles S. Swope | West Chester |

Francis B. Haas, Chairman
Henry Klonower, Secretary

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Thursday, September 21, 1939

On motion by Doctor Rowland, seconded by Doctor Flowers, it was voted that the minutes of the meeting held September 21, 1939 be approved as distributed to the members of the Board.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

1. Content for New Syllabi

Doctor Steele, Chairman of the Curricular and Credentials Committee, submitted the following report:

"REPORT OF CURRICULUM AND CREDENTIALS
COMMITTEE

November 17, 1939

Re: Content for Syllabi

Minimum statements describing each course in the core curriculum have been secured from the different colleges. These have been tabulated according to courses and arranged by subjects. Arrangements are being made to mimeograph these descriptions and to distribute them to the colleges so that each instructional department may have access to these course descriptions.

The committee recommends that each department study these course descriptions carefully with the purpose of preparing ultimately a brief composite statement for each course acceptable to all the colleges.

The committee requests the active cooperation of all the teachers colleges in the next step of the study which will be the listing by topics for each course the content expected to be covered by the course. The committee believes that only by study can duplications of topics and course contents be discovered and refinements and revisions made where needed.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

2. Home Economics Curriculum

Doctor Steele distributed copies of the proposed four year curriculum in Home Economics. The Chairman pointed out that this was a uniform course for all Teachers Colleges offering the curriculum in home economics education. Inasmuch as one of the institutions had not seen the report and another raised objection to parts of the report, the Chairman suggested that the curriculum be reviewed again and a report presented at a subsequent meeting of the Board.

3. Courses for Special Fields for Certification

Doctor Steele presented the following report:

"REPORT OF THE CURRICULUM AND CREDENTIALS COMMITTEE

November 17, 1939

Re: Increase in Requirements for Certification

The committee has discussed the recurring demands for more extended training in content subjects to be taught by prospective secondary teachers.

The committee recommends that the Superintendent of Public Instruction be requested to consider the advisability of having each certificate issued for the secondary field indicate upon its face the number of semester hours completed by the holder in each field appearing on the face of the certificate.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

The Chairman accepted the recommendation of the committee and agreed to consider the suggestion.

4. Fields for Specialization for Students in Elementary Curriculum

Doctor Steele presented the following report:

"REPORT OF CURRICULUM AND CREDENTIALS
COMMITTEE

Re: Electives in Elementary Curriculum

The committee has considered this topic referred to it through the Board from the meeting of the Deans of Instruction and makes the following Recommendations:

1. That teachers-in-service who desire to qualify for the Bachelor of Science degree in Elementary Education shall complete the core curriculum and choose electives from approved courses offered by the college at which the degree is to be conferred.
2. That students enrolled in preservice preparation for teaching in the Elementary field shall be required to specialize in one of the three variants of the Elementary curriculum--Kindergarten-Primary, Intermediate, Rural-- and to select electives from the list of approved electives to be selected as described in the recommendation following.
3. That each President be instructed by the Board to appoint a committee from his staff to study and report to the Curriculum and Credentials Committee not later than January 1, 1940, its findings as to the courses which should be open for election to students specializing in each of the three groups, Kindergarten-Primary, Intermediate and Rural.

Respectfully submitted

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

It was pointed out that the committee recommended the continuance of the present practice of specialization in the three areas of Kindergarten-Primary, Intermediate, and Rural, but it recommended the preparation of new courses which in the composite judgment of the staffs of all the institutions would most likely contribute toward the competency of a teacher specializing in one of the three groups.

It was further pointed out that this matter might well serve as the basis for faculty discussions and faculty collaboration.

5. Revision of Psychology Requirements

Doctor Steele presented the following report:

"REPORT OF CURRICULUM AND CREDENTIALS
COMMITTEE

November 17, 1939

Re: Revision of Psychology Requirements

The committee believes that the most constructive method of approaching a revision of the psychology requirements is to request each college to have its psychology and education instructors prepare a report for the committee including the following:

1. Aims and Objectives of the study of Psychology by a prospective teacher.
2. General Content to be covered. List by topics.
3. Specific Content (List by topics) needed by
 - a. Elementary teacher
 - b. Secondary
 - c. Special subjects

If the Board approves this procedure, forms and instructions will be prepared for distribution.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

Doctor Steele stated that the committee requested this report be submitted by January 1, 1940. He also requested the cooperation of the Board in giving attention to requests of this type so that the work of the committee can be done in ample time before Board meetings.

On motion by Doctor Rowland, seconded by Mr. Andruss, it was voted that the committee be authorized to prepare and distribute forms and instructions.

6. Flexibility in the Fields of Concentration

Doctor Steele submitted the following report:

"REPORT OF THE CURRICULUM AND CREDENTIALS
COMMITTEE

November 17, 1939

Re: Flexibility in the Fields of Concentration

In order to meet the criticism of several of the colleges the committee recommends:

In the elective arrangement in the fields of English, Social Studies, Geography, Mathematics, French, Latin and Science as published in the Department of Public Instruction Bulletin 153, 1938, Teacher Education Curriculums, pages 16, 17, 18, 19 and 20, that the second list denoted by Roman II in each case be revised by striking out the word "Required" and inserting the word "Recommended." This change shall apply to English, Social Studies, Geography, Mathematics, French, Latin and Science.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

It was pointed out that this procedure would liberalize the situation from the point of view of the student.

Doctor Steele stated that it was assumed that there would be careful guidance on the part of the institutions.

On motion by Doctor Steele, seconded by Doctor Rowland, it was voted that the report be adopted.

7. Increased Requirements in the Field of English

Doctor Steele submitted the following report:

"REPORT OF THE CURRICULUM AND CREDENTIALS
COMMITTEE

November 17, 1939

Re: Increased Requirements for Certification in the Field of English

The committee calls attention to its report recorded May 18, 1939, on page 1354 and corrected July 25, 1939, on page 1363, of the Proceedings of the Board of Teachers College Presidents.

The committee believes that no special regulations should be made by this Board affecting certifications of teachers college graduates that do not equally apply to graduates of other institutions. The committee again calls attention to the wide range of courses available to the prospective teacher of English and the freedom each college has in offering these courses.

The committee recommends that an additional elective course be approved and offered as follows:

The Eighteenth Century 3 - 3

This course to include a study of the writings of such literary figures as Pope, Dryden, Addison, Steele, Swift, Johnson, Goldsmith, Sheridan, Congreve, Wycherly, Defoe, Pepys, Burns, Blake, Thomson, etc.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

On motion by Doctor Steele, seconded by Doctor Rowland, it was voted that the report of the committee be adopted.

8. Course in Clinical Practice (Not included on Docket)

Doctor Steele submitted the following report:

"REPORT OF THE CURRICULUM AND CREDENTIALS
COMMITTEE

November 17, 1939

Re: A Course in Clinical Practice

Practicum in Psychological Clinic
Variable Credit

May be offered by any State Teachers College maintaining an approved psychological clinic in charge of a properly certificated public school psychologist or psychological examiner.

Open only to students who have had the proper prerequisites and to graduate students specializing in the field. Admission by consent of the Director of the Clinic and the Dean of Instruction.

The work will cover case studies, giving, scoring and interpreting mental tests, personality inventories and the use of clinical instruments.

Credit will be awarded on the basis of one semester hour credit for each 45 clock hours spent in the actual work of the clinic; maximum credit, six semester hours.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman

Doctor Steele stated that this report followed requests from several of the Teachers Colleges maintaining approved psychological clinics to meet the requirements for certificates to act as public school psychologists and public school psychological examiners.

Questions were raised concerning the 45 clock hours recommended in the report inasmuch as eighteen semester hours are the basis for all courses; 54 clock hours were suggested.

It was suggested that action be held in abeyance until the committee had time to revise the report for presentation at a subsequent meeting.

B. Report of the Budget Committee

1. Ranking of Faculty Members

Doctor Miller, Chairman of the Budget Committee, submitted the following report:

"REPORT OF BUDGET COMMITTEE

Re: Ranking of Faculty Members

Prior to the meeting of the Budget Committee, questionnaires were sent to each president asking for his reaction regarding the former proposals for the ranking of faculty members. The replies showed such a divergence of opinion that the committee decided to recommend the following:

1. In view of recent studies made on the question of instructional staffs of State institutions, that a detailed study be made of such investigations.

2. The committee believes that a phase of its problem which is worthy of consideration is the creation of a further classification in the salary schedule under the title of "Graduate Assistant".
3. The committee recommends further that, in order to make such study as seems desirable, the problem should be considered for a year. We, therefore, recommend that the question of Ranking of Faculty Members be removed from the Docket for the present.

Respectfully submitted,

Lester K. Ade
Leslie Pinckney Hill
Charles S. Swope
Landis Tanger
Charles S. Miller, Chairman"

The Chairman of the Board pointed out that it was a question of whether or not the Board wanted a ranking system.

Inasmuch as it appeared to be the consensus that the question should not be removed from the Docket for the present, it was moved by Doctor King and seconded by Doctor Miller that the Budget Committee bring in a report at the next meeting in line with the suggestions made at the meeting. The motion carried and it was so voted.

C. Report of Dr. Ross re "Marking Systems"

Doctor Ross reported that he had sent a copy of the study on marking systems to each president with the request that it be reviewed carefully and suggestions submitted to him.

The Chairman of the Board stated that he had read the report carefully and believed it to be deserving of careful study.

It was agreed that the Chairman of the Board should appoint a committee of three to work with Doctor Ross and present a criticism of the report.

D. Report of the Committee re "Limitation of Enrolments"

Item removed from the Docket.

E. Reports from the Attorney General's Office

Honorable George J. Barco, Deputy Attorney General, Department of Justice, appeared before the Board.

1. Possibility of Providing Liability Protection

The question had been raised with the Department of Justice concerning the liability which the State Teachers Colleges would incur if a spectator were injured while attending an athletic contest in which the colleges participated.

Mr. Barco stated that his answer was based on two legal principles:

1. The State Teachers Colleges are part of the State Government and are State Agencies. As such, no one can sue the Commonwealth without the Commonwealth's consent.
2. The Supreme Court states that when one participates in a sport, one assumes all risks incident to that sport.

Mr. Barco stated that the Attorney General concurred in the judgment that there is no liability on the part of the colleges.

2. Report of Play Production Material

With reference to the report on play production material, Mr. Barco stated that he had not gone into this matter and asked that the specific questions with reference to the use of play materials be submitted to him for study.

3. Use of Teachers Colleges for Promotion of Aeronautics

With reference to this question, Mr. Barco stated that as he understood it, the instructor and the equipment necessary are furnished by the Federal Government and the colleges furnish only the room. He pointed out that the Acts that created the colleges provided that they were created for the purpose of preparing teachers and that the Board of Presidents of the State Teachers Colleges, with the approval of the Superintendent of Public Instruction, had within its power the right to formulate the educational policies of the State Teachers Colleges. He stated that there would be no objection to the development of a course of study in aeronautics if the Board saw fit to develop such a course.

Mr. Barco further pointed out that a student taking this course would assume all risks incident to the course and that there would be no liability on the part of the college if a student should become injured or killed. He suggested that a release be prepared which would be signed by both students and parents.

On motion of Doctor Steele, seconded by Doctor King, it was voted that the program in aviation training as set forth in a communication from Mr. Robert H. Hinckley, Chairman, Civil Aeronautics Authority, Washington, D.C., be made available as a part of the approved curriculum program in such State Teachers Colleges as may be approved by the Superintendent of Public Instruction.

F. Report of the Committee on Entrance Requirements

1. Uniform College Admission Blank

Doctor Steele, Chairman of the Committee on Entrance Requirements, submitted the following report:

"REPORT OF CURRICULUM AND CREDENTIALS
COMMITTEE

November 17, 1939

Re: Uniform Admission Blank

The committee has adapted the uniform admission blank proposed by the Bureau of Instruction, Department of Public Instruction, to the specific needs of the Teachers Colleges.

The form was submitted to the Teachers Colleges and criticisms and suggestions solicited. Successive revisions were made based upon replies received and the resulting form resubmitted.

The committee believes the form submitted represents the consensus of opinions expressed and recommends its adoption.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

A copy of the Uniform Admission Blank follows page 1400.

On motion by Doctor Steele, seconded by Doctor Ade, it was voted that the report of the committee relative to this uniform blank be adopted.

Doctor Rowland and Mr. Andruss voted "no".

The Chairman of the Board pointed out that the State Teachers Colleges were holding in abeyance the actual use of the blank until it was established that a majority of the institutions of higher learning in Pennsylvania were using the uniform admission blank.

Application for Admission

State Teachers College at _____

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

To the Applicant: Please fill in the first two pages of this application; then take the form to your high school principal who will fill in pages three and four. The Principal will mail the applications to the College.

1. Name of Applicant _____
(Please Print) Last Name First Name Middle Name

2. Permanent Address _____
Number and Street City County State Telephone

3. Date of Birth _____ Place of Birth _____
Month Day Year City and State or County

4. Sex _____ Are you a citizen of the United States? _____ Yes _____ No.

5. Name of Parent or Guardian _____

6. Address of Parent or Guardian _____

7. List below the secondary schools (Junior High, Senior High, and Preparatory Schools) and higher institutions you have attended:

| | <u>Name of School</u> | <u>Location</u> | <u>From</u> | <u>To</u> | <u>Year Graduated</u> |
|----|-----------------------|-----------------|-------------|-----------|-----------------------|
| a. | _____ | _____ | _____ | _____ | _____ |
| b. | _____ | _____ | _____ | _____ | _____ |
| c. | _____ | _____ | _____ | _____ | _____ |
| d. | _____ | _____ | _____ | _____ | _____ |

8. Have you read the catalog of this college? _____

9. Check curriculum you prefer to take:

Elementary:

- _____ Kindergarten-Primary
- _____ Intermediate
- _____ Rural
- _____ Special Class

Special Curricula:

- _____ Adult
- _____ Art
- _____ Business
- _____ Cooperative
- _____ Health & Physical Ed.
- _____ Home Economics

- _____ Industrial
- _____ Arts
- _____ Library
- _____ Music
- _____ Special Class

Secondary:

Subjects you desire to teach

- 1. _____
- 2. _____

Last Name Middle Name First Name

10. List after the proper heading as given below, the specific school activity in which you were active while in high school; also list offices held and honors received:

Dramatics, debating, literary: _____
 Musical: _____
 Publications: _____
 Student Government: _____
 Others: _____
 Offices and Honors: _____

11. Indicate here the amount and type of any special training you may have had along such lines as art, music, stenography, typing, selling, etc.

12. List here any physical disabilities or handicaps of which you are aware:

13. In what extra-curricular activities do you expect to participate while in college? _____

14. (a) Do you expect to live in the dormitory? _____ Yes _____ No.
 (b) If you will live in your own home, how will you travel?
 _____ How far? _____

15. When do you expect to enter this college? _____ Month _____ Year.

16. If you have been employed, list below the exact type of work you have done.

| <u>Type</u> | <u>Years</u> | <u>Months</u> | <u>Salary</u> |
|-------------|--------------|---------------|---------------|
| ----- | ----- | ----- | ----- |
| ----- | ----- | ----- | ----- |
| ----- | ----- | ----- | ----- |

I certify that the statements made in this application are true and correct and that, in consideration of receiving free tuition in a State Teachers College, I hereby agree to teach in the public schools of the Commonwealth of Pennsylvania for not less than two years.

 Date Signature of applicant

Application is approved
 approved on probation
 not approved

 President of College

 Date

SCHOLARSHIP RECORDS IN SUPPORT OF APPLICATION FOR ADMISSION

Name of Applicant _____ Attended from _____ TO _____
 Graduated (Date) _____ Withdrew (Date) _____ Passing Grade _____
 Length of Recitation Period _____ Date of this Application _____

TO THE PRINCIPAL:

1. Admission is based upon the work completed in grades ten, eleven, and twelve. A minimum of twelve units of study is required for these three years. Schools organized on the 6-4 plan may include the work for the last four years.
2. Please write in the names of the foreign languages studied.
3. When entries are made beyond the first year of language or algebra, it is assumed that the preliminary years were completed below the tenth grade.

CLASS RECORDS

STANDARDIZED ACHIEVEMENT TEST SCORES

| | SUBJECTS | School Year | Weeks | Periods per wk. | Grade | Name and Form of Test | Score | Percentile Rank |
|-------------|--------------------|-------------|-------|-----------------|-------|-----------------------|-------|-----------------|
| English | 10th Year | | | | | | | |
| | 11th Year | | | | | | | |
| | 12th Year | | | | | | | |
| Social Sci. | Modern History | | | | | | | |
| | American History | | | | | | | |
| | Prob. of Democracy | | | | | | | |
| | Social Science | | | | | | | |
| Languages | 10th Year | | | | | | | |
| | 11th Year | | | | | | | |
| | 12th Year | | | | | | | |
| | 10th Year | | | | | | | |
| | 11th Year | | | | | | | |
| | 12th Year | | | | | | | |
| Mathematics | Elem. Algebra | | | | | | | |
| | Inter. Algebra | | | | | | | |
| | Adv. Algebra | | | | | | | |
| | Plane Geometry | | | | | | | |
| | Solid Geometry | | | | | | | |
| | Pl. Trigonometry | | | | | | | |
| Science | Chemistry | | | | | | | |
| | Physics | | | | | | | |
| | Biology | | | | | | | |
| Electives | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

INTELLIGENCE OR PSYCHOLOGICAL TESTS

Name and Form of Test | Score | I.Q.

College Board, Cooperative Test Service, or other standardized achievement tests.

1. List here the subjects the student failed in high school _____
2. In accordance with the applicant's choice of college, course, or curriculum as expressed by Item 10, page 1
 Check one: () I recommend this candidate for admission without examination.
 () I recommend this candidate for admission by examination only.
 () I do not recommend this candidate for admission.
3. This student ranked in the && fifth of a class of _____ students.

4. REMARKS:

SEAL

School _____
 Address _____

Signature of Principal _____

Confidential Appraisal by Principal or Superintendent

To the Principal or Superintendent:

This candidate is applying for admission to the State Teachers College at _____, Pennsylvania. Your answers to the following questions will be considered confidential. When completed, please mail directly to the President of the College.

1. Comparative scholarship. Number in graduating class. . . Rank of Applicant . . . from top of class.
2. Was a psychological test used? If so, Name of Test Administered to (Number) Percentile Rank of Applicant Score M.A. or I.Q.
3. Character and personality. Please indicate by a check mark in the appropriate space your estimate of the applicant.

| | Lowest | Low | Middle | High | Highest |
|---------------------|--------|-----|--------|------|---------|
| Trustworthiness | | | | | |
| Initiative | | | | | |
| Industry | | | | | |
| Social Adaptability | | | | | |
| Personal Appearance | | | | | |
| Sympathy | | | | | |
| Emotional Stability | | | | | |

4. Name outstanding qualities or special achievements of the applicant
5. In what student activities did this candidate participate to a marked degree?
6. I hereby certify that this candidate is a person of good moral character.
7. I _____ recommend that the applicant be admitted to the State Teachers College at _____.

Remarks: _____

 Signature

 Title

G. Report of the Committee on Publications

The Chairman of the Board reported that some months ago when he was chairman of the Committee on Publications, he had taken up with Doctor Logan the possibility of developing a financial unit of control for publications and that Doctor Logan had stated he would be glad to talk to him about the matter. The Chairman of the Board further reported that following his appointment as Superintendent of Public Instruction, he had asked Doctor King to discuss the matter with Doctor Logan.

The Chairman of the Board stated that he would turn over to Doctor King his complete file on the subject of publications in order that Doctor King might become familiar with the background of the situation and take up the matter with Doctor Logan.

H. Report of the Committee re "Service Areas"

Doctor Rowland, Chairman of the Committee re "Service Areas", submitted the following report:

" REPORT OF THE COMMITTEE ON SERVICE AREAS TO THE BOARD OF PRESIDENTS

November 17, 1939

The last report of the Service Area Committee was under date of March 17, 1939, at which time the Committee restricted its report to the question of de-limiting the service areas in the special fields. Two alternative suggestions were made to the Board, and spread upon the minutes, that careful study be made of the suggestions and that further discussion be developed at the next meeting of the Board.

Your Committee held a full day's session on November 2. Present: Presidents Chandler, LaRue, Rowland, Swope. Absent: President Ross. Doctor Klonower, the Secretary of the Board, met with the Committee.

The Chairman presented a statement concerning the service area policy which developed a sharp difference of opinion among the members of the Committee regarding the relationship of recruiting to the service areas. Messrs. Chandler and LaRue contended that inasmuch as the colleges draw the largest proportion of their student body from their own service area, the size of the service area would be reflected in the size of the student body and the influence of the college correspondingly affected.

The other members of the Committee took the position that inasmuch as all teachers colleges draw students from beyond the boundaries of the service area, the service area should be determined largely by ease of communication with the college campus and by the facilities of the college to render professional service, and should not represent a recruitment area. The service area should comprise those schools and school districts for whom the college would render district professional advice and counsel, would lend instructional materials, hold professional meetings, provide demonstration of instructional techniques, etc.

After further discussion the following statement was, I believe, the sense of the Committee: 'The service area is a geographical section, determined by its ease of access to the college and by the ability of the college to render professional assistance to its schools. In this area the college has its major interest. To this area it confines its efforts to inform high school students of the opportunities lying in the teaching profession, and to this area it limits its professional assistance to the public schools.'

Four major problems face the Committee:

1. a determination of the ethical procedures which should control each college in relation to its service area and to the service areas of other colleges
2. a further definition and listing of the professional services which a college might be expected to render in its area
3. a reconsideration of the present service area boundaries. (At this point it was the feeling of the Committee that the matter of reallocation of boundaries should be discussed by the Board for the information of the Committee. Dr. LaRue took the position that the original code areas set up in Section 2001 of the school code should be the service areas rather than the present service areas.)
4. the determination of the larger service areas in the special fields. (Discussion developed at this point that where a college by reason of a special curriculum has an enlarged service area its influence tends to conflict with that of other colleges whose specific service areas it invades by its special field of interest. The Committee was unable for the present to resolve this difficulty.)

It was the feeling of the Committee that the Chairman should present in this report, especially for the benefit of those presidents who have joined the Board since 1925, a statement concerning the origin of the service areas.

In the early years of the Finegan administration it appeared that the normal school districts set forth in the code were substantially without function, as under the law there was no specific limitation laid upon any of the normal schools by reason of these districts. It was, however, strongly felt that each normal school should become a center for professional service for the area surrounding it, and under the direction of the Superintendent of Public Instruction and with the approval of the Board of Normal School Principals, the Department of Public Instruction proceeded to develop geographical areas around each of the then thirteen

State Normal Schools on the basis of railroad and highway communication, density of population and existing facilities for service at the normal school.

No change in these area lines has been made since their first determination with, I believe, the exception of that portion of Lycoming County lying south and west of the Susquehanna River which was very shortly after the first division taken from the Mansfield service area and attached to that of Lock Haven. A further exception appears in the published maps dividing Blair County between Indiana and Lock Haven, although I can find no record of this division in any of the printed statements of the service areas, and have therefore assigned all of Blair County in this report to the service area of Lock Haven. The question now arises - shall these service areas be reestablished along different lines, and if so, what shall determine the change?

The Committee submits herewith for the consideration of the Board a statement of the present service areas with the populations revised as of the 1930 census, the original populations having been based upon the 1920 census. The cities of Pittsburgh and of Philadelphia which would normally fall respectively in the service areas of Slippery Rock and of West Chester have been omitted from these lists of populations.

The Committee gave considerable thought to this matter and were again of the opinion that a discussion by the Board would be helpful in resolving this point. While there are at present no public teacher education institutions either in Pittsburgh or in Philadelphia and while these cities will undoubtedly draw in substantial measure from the State Teachers Colleges for their supply of teachers, there is also maintained in each of these cities an elaborate supervisory and professional service system abetted by the universities situated in these cities which changes sharply the relationship between these cities and the State Teachers Colleges as contrasted with the relationship prevailing elsewhere in the State.

The Chairman of the Committee was also instructed to present a suggested division of the State for the larger service areas required for the special fields. Such a division is tentatively offered herewith.

The Committee requests instruction from the Board of Presidents as to its further procedure.

Respectfully submitted,

Paul G. Chandler
Daniel W. LaRue
Carmon Ross
Charles S. Swope
Albert Lindsay Rowland, Chairman"

SPECIAL FIELDS IN SERVICE AREAS
PENNSYLVANIA STATE TEACHERS COLLEGES

11/17/39

ATYPICAL EDUCATION, INDUSTRIAL
ARTS, HOME ECONOMICS

| | | |
|--|----------------|-----------|
| <u>Bloomsburg, Millersville, Mansfield</u> | | |
| Bloomsburg | 606,331 | |
| Mansfield | 262,505 | |
| E. Stroudsburg | 637,872 | |
| Kutztown | 686,878 | |
| Millersville | 454,649 | |
| West Chester | 769,424 | |
| Lock Haven | <u>354,126</u> | 3,771,785 |

California, Indiana

| | | |
|---------------|----------------|-----------|
| Clarion | 212,085 | |
| Slippery Rock | 1,031,393 | |
| Edinboro | 442,182 | |
| Indiana | 627,566 | |
| California | 531,143 | |
| Shippensburg | <u>464,270</u> | 3,308,639 |

BUSINESS EDUCATION, MUSIC

| | | |
|------------------------------|----------------|-----------|
| <u>Bloomsburg, Mansfield</u> | | |
| Bloomsburg | 606,331 | |
| Lock Haven | 354,126 | |
| Mansfield | 262,505 | |
| E. Stroudsburg | 637,872 | |
| Clarion | <u>212,085</u> | 2,072,919 |

Indiana

| | | |
|---------------|----------------|-----------|
| Edinboro | 442,182 | |
| Slippery Rock | 1,031,393 | |
| Indiana | 627,566 | |
| California | <u>531,143</u> | 2,632,284 |

Shippensburg, West Chester

| | | |
|--------------|----------------|-----------|
| Shippensburg | 464,270 | |
| Millersville | 454,649 | |
| Kutztown | 686,878 | |
| West Chester | <u>769,424</u> | 2,375,221 |

ART EDUCATION

| | | |
|-----------------|------------------|-----------|
| <u>Edinboro</u> | | |
| Edinboro | 442,182 | |
| Clarion | 212,085 | |
| Mansfield | 262,505 | |
| Lock Haven | 354,126 | |
| Slippery Rock | <u>1,031,393</u> | 2,302,291 |

Indiana

| | | |
|--------------|----------------|-----------|
| Indiana | 627,566 | |
| California | 531,143 | |
| Shippensburg | 464,270 | |
| Bloomsburg | <u>606,331</u> | 2,229,310 |

ART EDUCATION (continued)

| | | |
|-----------------|----------------|-----------|
| <u>Kutztown</u> | | |
| Kutztown | 686,878 | |
| E. Stroudsburg | 637,872 | |
| Millersville | 454,649 | |
| West Chester | <u>769,424</u> | 2,548,823 |

LIBRARY

| | | |
|----------------|----------------|-----------|
| <u>Clarion</u> | | |
| Clarion | 212,085 | |
| Slippery Rock | 1,031,393 | |
| Edinboro | 442,182 | |
| Indiana | 627,566 | |
| California | <u>531,143</u> | 2,844,369 |

Kutztown

| | | |
|----------------|----------------|-----------|
| Kutztown | 686,878 | |
| E. Stroudsburg | 637,872 | |
| Bloomsburg | 606,331 | |
| Mansfield | <u>262,505</u> | 2,193,586 |

Millersville

| | | |
|--------------|----------------|-----------|
| Millersville | 454,649 | |
| West Chester | 769,424 | |
| Shippensburg | 464,270 | |
| Lock Haven | <u>354,126</u> | 2,042,469 |

HEALTH EDUCATION

| | | |
|-----------------------|----------------|-----------|
| <u>E. Stroudsburg</u> | | |
| E. Stroudsburg | 637,872 | |
| Mansfield | 262,505 | |
| Bloomsburg | <u>606,331</u> | 1,506,708 |

Lock Haven

| | | |
|--------------|----------------|-----------|
| Lock Haven | 354,126 | |
| Indiana | 627,566 | |
| Shippensburg | 464,270 | |
| Clarion | <u>212,085</u> | 1,658,047 |

Slippery Rock

| | | |
|---------------|----------------|-----------|
| Slippery Rock | 1,031,393 | |
| Edinboro | 442,182 | |
| California | <u>531,143</u> | 2,004,718 |

West Chester

| | | |
|--------------|----------------|-----------|
| West Chester | 769,424 | |
| Kutztown | 686,878 | |
| Millersville | <u>454,649</u> | 1,910,951 |

BLOOMSBURG STATE TEACHERS COLLEGE

| | | |
|----------------|----------------|---------|
| Columbia | 48,803 | |
| Luzerne | 414,507 | |
| minus Pittston | | |
| Hughestown | | |
| Avoca | | |
| Dupont | | |
| Montour | 14,517 | |
| Northumberland | <u>128,504</u> | 606,331 |

CALIFORNIA STATE TEACHERS COLLEGE

| | | |
|----------------|---------------|---------|
| Washington | 204,802 | |
| Greene | 41,767 | |
| Fayette | 198,542 | |
| Somerset | 65,764 | |
| s. of city | | |
| Monessen | <u>20,268</u> | 531,143 |
| (Westmoreland) | | |

CLARION STATE TEACHERS COLLEGE

| | | |
|------------------|-------------------|---------|
| Forest | 5,180 | |
| Jefferson | 52,114 | |
| Clarion | 34,531 | |
| Elk | 33,431 | |
| McKean | 55,167 | |
| Armstrong | 20,000 | |
| n. of Kittanning | | |
| DuBois & Falls | 11,662 | |
| Creek | | |
| (Clearfield) | <u> </u> | 212,085 |

E. STROUDSBURG STATE TEACHERS COLLEGE

| | | |
|------------------|--------------|---------|
| Wayne | 28,420 | |
| Pike | 7,483 | |
| Monroe | 28,286 | |
| Northampton | 169,304 | |
| Lackawanna | 310,397 | |
| minus Old Forge, | | |
| Coyne, Taylor | | |
| Carbon | 63,380 | |
| Luzerne | | |
| Pittston | 18,246 | |
| Hughestown | 2,252 | |
| Avoca | 4,943 | |
| Dupont | <u>5,161</u> | 637,872 |

EDINBORO STATE TEACHERS COLLEGE

| | | |
|----------|---------------|---------|
| Erie | 175,277 | |
| Crawford | 62,980 | |
| Mercer | 99,246 | |
| Warren | 41,453 | |
| Venango | <u>63,226</u> | 442,182 |

KUTZTOWN STATE TEACHERS COLLEGE

| | | |
|---------------|-------------------|---------|
| Berks | 231,717 | |
| Lehigh | 172,893 | |
| Schuylkill | 235,505 | |
| Bethlehem | 46,763 | |
| (Northampton) | <u> </u> | 686,878 |

INDIANA STATE TEACHERS COLLEGE

| | | |
|------------------|-------------------|---------|
| Armstrong | 59,298 | |
| s. of Kittanning | | |
| Westmoreland | 274,727 | |
| minus Monessen | | |
| Indiana | 75,395 | |
| Cambria | 203,146 | |
| Somerset | 15,000 | |
| n. of city | <u> </u> | 627,566 |

LOCK HAVEN STATE TEACHERS COLLEGE

| | | |
|----------------|-------------------|---------|
| Blair | 139,840 | |
| Center | 46,294 | |
| Clinton | 32,319 | |
| Cameron | 5,307 | |
| Union | 17,468 | |
| Snyder | 18,836 | |
| Lycoming | 9,226 | |
| s. & w. of | | |
| Susquehanna R. | | |
| Clearfield | 75,065 | |
| minus DuBois, | | |
| Falls Creek | | |
| Huntingdon | 9,771 | |
| n. of Pa.R.R. | <u> </u> | 354,126 |

MANSFIELD STATE TEACHERS COLLEGE

| | | |
|-------------------|---------------|---------|
| Potter | 17,489 | |
| Tioga | 31,871 | |
| Bradford | 49,039 | |
| Susquehanna | 33,806 | |
| Sullivan | 7,499 | |
| Wyoming | 15,517 | |
| Lycoming | | |
| minus s. & w. of | 84,195 | |
| Susquehanna River | | |
| Lackawanna | | |
| Old Forge, | 12,661 | |
| Coyne, Taylor | <u>10,428</u> | 262,505 |

MILLERSVILLE STATE TEACHERS COLLEGE

| | | |
|-------------|--------------|---------|
| York | 167,135 | |
| Lancaster | 196,882 | |
| Lebanon | 67,103 | |
| Dauphin | | |
| Steelton | 13,291 | |
| Middletown | 6,085 | |
| Royalton | 1,117 | |
| Hummelstown | <u>3,036</u> | 454,649 |

SLIPPERY ROCK STATE TEACHERS COLLEGE

| | | |
|------------------|------------------|--|
| Butler | 80,480 | |
| Lawrence | 97,258 | |
| Beaver | 149,062 | |
| Allegheny | 704,593 | |
| minus Pittsburgh | <u>1,031,393</u> | |

SHIPPENSBURG STATE TEACHERS COLLEGE

| | | |
|----------------|---------------|---------|
| Fulton | 9,231 | |
| Franklin | 65,010 | |
| Adams | 37,128 | |
| Cumberland | 68,236 | |
| Perry | 21,744 | |
| Dauphin | 141,702 | |
| minus Steelton | | |
| Middletown | | |
| Hummelstown | | |
| Royalton | | |
| Juniata | 14,325 | |
| Huntingdon | 29,250 | |
| s. of Pa. R.R. | | |
| Bedford | 37,309 | |
| Mifflin | <u>40,335</u> | 464,270 |

WEST CHESTER STATE TEACHERS COLLEGE

| | | |
|------------|----------------|-----------|
| Chester | 126,629 | |
| Delaware | 280,264 | |
| Bucks | 96,727 | |
| Montgomery | <u>265,804</u> | 769,424 " |

It was pointed out that this report should be considered tentative and in no way final.

The Chairman suggested that the matter be continued on the Docket. He urged that the report of the committee be studied carefully by the members of the Board and recommendations and criticisms submitted to the chairman of the committee so that a specific recommendation might be submitted at the next meeting of the Board.

I. Report of the Committee re "Purchase of Secondary School Lists"

Doctor Rowland, Chairman of the Committee re "Purchase of Secondary School Lists", submitted the following report:

"REPORT OF THE COMMITTEE ON PURCHASE OF LISTS
OF SENIOR STUDENTS

November 17, 1939

To the Board of Teachers College Presidents:

At the meeting of the Board of Presidents on Thursday, May 18, 1939, a committee was appointed by Dr. Ade consisting of Presidents Noonan, Rohrbach and Rowland, Chairman, to discuss the case of the teachers colleges with the Pennsylvania Branch of the National Education Association, Department of Secondary School Principals.

It will be remembered that this group of Secondary School Principals had arranged to provide lists of their senior students to be sold to colleges and other approved agencies who might seek such lists. This suggestion I believe had been made to this group by Dr. Paul Cressman after there had been substantial complaint on the part of the high school principals of the many demands made upon them for such lists.

The Chairman of the Committee wrote Mr. J. E. Nancarrow, Principal of the Williamsport High School and Secretary of the Pennsylvania Branch, as follows:

My dear Mr. Nancarrow:

At a recent meeting of the Board of State Teachers College Presidents I was appointed chairman of a committee to consult with the Pennsylvania Branch of the Department of Secondary School Principals relative to the lists of high school graduates which I understand have been prepared by this group and are for sale to those who may wish such lists.

While fully appreciating the annoyance that must attach to requests constantly made to high school principals for the lists of their graduates and other students by various agencies interested in circularizing these students, it was the feeling of the Board of Teachers College Presidents that inasmuch as the State Teachers Colleges of Pennsylvania

are an integral part of the public school system of the Commonwealth and represent the principal source of supply for the teachers of the public schools, there should be a relationship set up between these colleges and the high schools of the Commonwealth which would provide in such manner and with such frequency as might be mutually agreed upon such lists of high school students as should receive information concerning the several curricula available in teacher education for the high school graduates of the State.

Inasmuch as the State Teachers Colleges are public institutions and no funds are available for the purchase of any such lists, and inasmuch as the Secondary School Principals, Teachers College Presidents and all other administrators in the public school system are equally concerned with an adequate and competent supply of teachers for the schools, it was the feeling of the Board that it would be proper to suggest that an exception be made in your ruling, making available these lists to the State Teachers Colleges without cost.

As Secretary of the Pennsylvania Branch of the Department of Secondary School Principals of the National Education Association, I am writing you in the hope that you will give me your frank reaction to the point of view which I have expressed and if there are others with whom I should correspond, that you would let me know their names. The committee of the Board, consisting of Presidents Noonan, Rohrbach and myself, would be very happy to meet with your group at some time in the near future that would be mutually convenient.

With kindest regards, I am

Very sincerely yours,

Albert Lindsay Rowland

The Chairman subsequently received a communication from Mr. G. W. Lefever, Principal of the Gettysburg High School and President of the Pennsylvania Branch, stating that he was scheduling a meeting of the Executive Committee of the Branch for Thursday evening, October 26, to meet with representatives of the Board of Teachers College Presidents to consider this matter.

By this time Dr. Noonan was no longer a member of the Board. President Rohrbach was unable to be present at the meeting and the Chairman asked Dr. Klonower to join him in behalf of the Board of Presidents in meeting with the Executive Committee. This Committee consists of G. W. Lefever, Gettysburg, J. Ernest Wagner, Johnstown, J. E. Nancarrow, Williamsport, E. A. Gladfelter, York, Horace G. Geisel, Harrisburg and Oliver S. Heckman, Department of Public Instruction. All members of the Committee were present except Mr. Heckman whose place was taken by Dr. Cressman of the Department.

Your Chairman presented the case for the Board of Presidents. The discussion was entirely friendly but the Secondary School Principals clearly felt that they should not make an exception in the case of the teachers colleges, and it was further pointed out that three of the teachers colleges are already and have been purchasing these lists so that my contention that the teachers colleges were not in a position to buy these lists was heavily discounted.

The Executive Committee did, however, consent to the purchase of one list to be used by all of the state teachers colleges, giving permission for the division of such a list to accommodate the several service areas served by the teachers colleges.

It is therefore the recommendation of your Committee that such a list be purchased and the cost divided equally among the several colleges, the list to be divided in Dr. Klonower's office and distributed to the several colleges. The cost is \$40.00 less 20% for advance payment, but as advance payment is probably impossible by our plan of purchase, the cost would be \$40.00.

Respectfully submitted

Albert Lindsay Rowland
Chairman"

On motion by Doctor Rowland, seconded by Doctor Miller, it was voted that the report of the committee be adopted.

J. Uniform Placement Blank for State Teachers Colleges

Doctor Tanger, Chairman of the committee appointed to study the possibility of providing a uniform placement blank for State Teachers Colleges, submitted the following report:

"REPORT OF THE COMMITTEE ON UNIFORM PLACEMENT BLANKS

The committee recommends that the Board of Teachers College Presidents request the Chairman of the Pennsylvania Institutional Teacher Placement Association to appoint a committee of three Teachers College placement officials to cooperate with our committee in the development of uniform placement blanks.

We recognize that the greater number of placement forms used throughout the Teachers Colleges should be uniform. Mimeographed forms may be used to take care of peculiar local conditions.

Respectfully submitted

Carmon Ross
Robert M. Steele
Landis Tanger, Chairman"

On motion by Doctor Tanger, seconded by Doctor Miller, it was voted that the report of the committee be accepted with thanks and the item removed from the Docket.

K. Organization of Summer and Post-Summer Sessions, 1940

On motion of Doctor Miller, seconded by Doctor Flowers, it was voted that a committee be appointed to study the question of summer and post-summer sessions.

L. Affiliation with the Pennsylvania Committee
on Public Education

The Chairman stated that if this and similar organizations requested that the Department have a representative present at their meetings, he would be willing to send one but that membership seems inadvisable.

The item was removed from the Docket.

M. Employment of Administrative Officers in
State Teachers Colleges

Doctor Rowland, Chairman of the committee appointed to study this question, submitted the following report:

"STATE TEACHERS COLLEGE
Shippensburg, Pa.

October 20, 1939

To the Presidents of the State Teachers Colleges:

The Committee appointed to report upon the advisability of providing for salary in twelve equal installments for certain administrative officers of the State Teachers Colleges begs to present for the consideration of the Board the following resolution:

"Inasmuch as certain administrative officers have duties and responsibilities at times when the colleges are not in session,

"Be it Resolved: That the responsible fiscal officers of the Commonwealth be requested to permit any of the teachers colleges, whose Board of Trustees feels the efficiency of the college to be advanced thereby, to arrange through appropriate payroll requisition for the payment of the salary of the Dean of Instruction on a twelve months basis, the computation to be calculated for forty-eight weeks on the basis of the present salary schedule, a thirty-six weeks salary to be increased by one-third of its total amount and paid in twelve equal installments throughout the year. Where it is desired to employ other administrative officers such as Dean of Men, Dean of Women, Dietitian, Librarian, Director of the Laboratory Schools, etc., for additional service beyond the basic thirty-six weeks of the salary schedule, computation will be made on the same basis for such additional weeks as the officer in question may be employed."

Albert Lindsay Rowland
Chairman of Committee"

*Approval held
in abeyance
Francis B. Hoover*

On motion by Doctor Rowland, seconded by Doctor Miller, it was voted that the report of the committee be adopted.

N. Report of the Calendar Committee

Doctor Rohrbach, Chairman of the Calendar Committee, submitted the following Calendar for 1940-41:

"CALENDAR, 1940-1941

SUMMER SESSIONS 1940

I. Six Weeks Session

| | |
|-----------------------|-----------------------------|
| Registration Day | Monday, June 17 June 24 |
| Classes Begin | Tuesday, June 18 June 25 |
| Entrance Examinations | Monday, July 15 |
| Session Ends | Saturday, July 27 Aug. 3 |

II. Post Session

| | |
|----------------|------------------------------|
| Session Begins | Monday, July 29 Aug. 5 |
| Session Ends | Saturday, Aug. 17 Aug. 24 |

III. The Academic Year, 1940-1941

FIRST SEMESTER

| | |
|--|---|
| Faculty Meeting | Monday, Sept. 9 |
| Final Date for Entrance Examinations | Tuesday, Sept. 10 |
| Registration and Classification of all Freshmen | Wednesday, Sept. 11 |
| Registration and Classification of all other Classes | Thursday, Sept. 12 |
| Classes Begin | Friday, Sept. 13 |
| Thanksgiving Recess Begins | Wednesday, 12M, Nov. 27 |
| Thanksgiving Recess Ends | Monday, 12M, Dec. 2 |
| Christmas Recess Begins | After last class Saturday, 12M, Dec. 21 |
| Christmas Recess Ends | After last class Thursday, 12M, Jan. 2 |
| First Semester Ends | After last class Saturday, Jan. 18 |

SECOND SEMESTER

| | |
|----------------------|---|
| Classes Begin | (Wednesday, Jan. 22 (Friday 12M, Jan. 24 |
| Easter Recess Begins | (After last Class Saturday, Apr. 5 (After last Class Wednesday, Apr. 9 |
| Easter Recess Ends | Tuesday, 12M, Apr. 15 |
| Second Semester Ends | After last Class Friday, May 23 |

COMMENCEMENT 1941

| | |
|----------------------------------|------------------|
| Alumni Day | Saturday, May 24 |
| Baccalaureate Sermon | Sunday, May 25 |
| Senior Day, Ivy Day, Class Night | Monday, May 26 |
| Commencement | Tuesday, May 27" |

Doctor Ross distributed to the members of the Board copies of the Calendar which he desired to have adopted which provided for the opening of the colleges one week later than usual and a Christmas vacation of 12 days, 5 days between semesters and an Easter vacation of $8\frac{1}{2}$ days. He stated that his calendar avoided the disadvantage at which the State Teachers Colleges are placed with the liberal arts colleges of an earlier opening date.

On motion by Doctor Miller, seconded by Doctor Rowland it was voted that the Board adopt the Calendar as submitted by the Calendar Committee with each institution having the option of selecting whether or not it should have the longer recess between semesters or the longer recess at Easter.

Doctor Ross voted "no".

III. New Business

A. Policy re Services to School Districts in Pennsylvania by Presidents of State Teachers Colleges

The Chairman pointed out that the policy at the present time was that the members of the Board of Presidents do not accept honorariums for educational services in Pennsylvania. He stated that the members may, however, accept expenses, if no expense statement is submitted to the State for payment.

B. Use of Facilities of Colleges by Outside Agencies

Doctor Flowers raised the question of charging fees for the use of the swimming pool by outside agencies.

It was the general opinion of the Board that where outside agencies were concerned, the problem involved was one that should be settled by the Board of Trustees as a matter between outside agencies and the Board of Trustees.

C. Late Registration Fee (Not included on Docket)

The question was raised concerning the intent of the policy with reference to the late registration fee as to whether it applied merely to semester registrations or whether it applied to all payment periods.

On motion of Doctor Steele, seconded by Doctor Ross, it was voted that the intent of the late registration fee was to apply to all payment periods.

Presidents Flowers, Ade, Tanger, Swope, King, and LaRue voted "no".

Doctor Hill was not present when the vote was taken.

D. Relations with Pennsylvania State College
(Not included on Docket)

The Chairman advised the members of the Board concerning a letter which had been received from Dr. R. D. Hetzel, President, The Pennsylvania State College, suggesting a conference between representatives of the State Teachers Colleges and The Pennsylvania State College. The desire was expressed on the part of the Board to cooperate with Doctor Hetzel's request for a conference and the suggestion was made that he send additional dates and suggest the topic for discussion in order that the Chairman might appoint a small, appropriate committee of the Board.

The Secretary was authorized to advise Doctor Hetzel of the action of the Board.

The Chairman expressed thanks to the members of the Board for their assistance in advancing the various items upon the Docket. He especially thanked the Chairmen of the various committees. He suggested that prompt Board action and necessary discussion can take place only if members cooperate promptly and fully with committees to whom are assigned items for review and presentation to the Board. The Chairman stressed the importance of three items that will appear on the next Docket affecting the professional work of the institutions, namely:

- a. The ranking of faculty members by the Budget Committee
- b. Marking systems by Doctor Ross
- c. Service Areas by the Service Area Committee

He suggested that plans be taken for immediate action which might take the form of a faculty discussion, followed by a more intensive study by a small committee, followed by a specific, brief, written reaction by the president to the responsible committee chairmen.

The meeting adjourned at 1:35 P.M.

Approved: December 1, 1939

Francis B. Haas

Francis B. Haas

Superintendent of Public Instruction

as amended on page 1417
[Signature]
Secretary

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, January 19, 1940

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Friday, November 17, 1939

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

1. Home Economics Curriculum
2. Electives in Elementary Curriculum
3. Revision of Psychology Requirements
4. Course in Clinical Practice
5. Aeronautics Program

B. Report of the Budget Committee

1. Ranking of Faculty Members

C. Report of Committee re "Marking Systems"

D. Report from Attorney General's Office

1. Report of Play Production Material

E. Report of Committee on Publications

F. Report of the Committee re "Service Areas"

G. Report of Committee re "Study of Summer and Post-Summer Sessions"

H. Employment of Administrative Officers in State Teachers Colleges

III. New Business

A. Definition of Advance Registration Fee

B. Information re State Teachers Colleges

C. Method of Allocating State Appropriations

D. Speech Correction

E. Adult Education Curriculum

IV. Charts

- A. Graduates of Accredited Liberal Arts Colleges and Universities in Pennsylvania as of June 1939 Commencement and Number and Percentage of these Graduates who are Planning to Teach
- B. Graduates of Accredited Liberal Arts Colleges and Universities in Pennsylvania as of Summer 1939 Commencement and Number and Percentage of these Graduates who are Planning to Teach
- C. Enrolments in 1939 Summer Sessions (Pre and Post), Liberal Arts Colleges and Universities in Pennsylvania
- D. Placement of Graduates as of October 1, 1939
- E. Summary of Enrolments in Pennsylvania State Teachers Colleges as of October 15, 1939

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES
Friday, January 19, 1940

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, January 19, 1940. The meeting was called to order by the Chairman of the Board at 9:30 A.M.

The following were present:

| | |
|------------------------|------------------|
| Harvey A. Andruss | Bloomsburg |
| Robert M. Steele | California |
| Leslie Pinckney Hill | Cheyney |
| Paul G. Chandler | Clarion |
| Joseph F. Noonan | East Stroudsburg |
| Carmon Ross | Edinboro |
| LeRoy A. King | Indiana |
| Quincy A. W. Rohrbach | Kutztown |
| John G. Flowers | Lock Haven |
| Lester K. Ade | Mansfield |
| Landis Tanger | Millersville |
| Albert Lindsay Rowland | Shippensburg |
| Charles S. Swope | West Chester |

Francis B. Haas, Chairman
Henry Klonower, Secretary

The State Teachers College, Slippery Rock, was not represented at the meeting.

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Friday, November 17, 1939

By unanimous consent the minutes of the meeting held Friday, November 17, 1939 were approved as submitted.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

1. Home Economics Curriculum

Doctor Steele, Chairman of the Curricular and Credentials Committee, submitted the following report:

"REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE
January 19, 1940

Re: Home Economics Curriculum

The committee presents herewith a four-year curriculum in Home Economics and recommends its adoption by the Board of Presidents.

FOUR YEAR CURRICULUM IN HOME ECONOMICS

Arrangement by Semesters Subject to Modification for Administrative Purposes

| <u>First Semester</u> | <u>Class Hours</u> | <u>Sem. Hrs. Credit</u> |
|--|--------------------|-------------------------|
| *English I including Library Science | 4 | 3 |
| Physical Activity | 2 | 1 |
| *Place and Purpose of Education in Social Order | 3 | 2 |
| Home Economics Education I (Introduction) | 2 | 1 |
| Principles of Design I | 4 | 3 |
| Clothing I | 6 | 3 |
| Textiles | 4 | 2 |
| | <u>25</u> | <u>15</u> |
| <u>Second Semester</u> | | |
| *English II | 3 | 3 |
| Physical Activity | 2 | 1 |
| Foods I | 7 | 3 |
| Chemistry-Inorganic | 6 | 4 |
| Principles of Design II | 3 | 2 |
| Physiology | 4 | 3 |
| | <u>25</u> | <u>16</u> |
| <u>Third Semester</u> | | |
| *Literature I | 3 | 3 |
| *General Psychology | 3 | 3 |
| Foods II | 7 | 3 |
| Clothing II | 4 | 2 |
| Applied Design I (Costume) | 3 | 2 |
| Chemistry-Organic | 4 | 2 |
| *Appreciation of Music | 3 | 2 |
| | <u>27</u> | <u>17</u> |

*Core Curriculum

FOUR YEAR CURRICULUM IN HOME ECONOMICS (Continued)

| <u>Fourth Semester</u> | <u>Class Hours</u> | <u>Sem. Hrs. Credit</u> |
|------------------------------------|--------------------|-------------------------|
| *Educational Psychology | 3 | 3 |
| Principles of Economics | 3 | 3 |
| Clothing III | 4 | 2 |
| Household Management I (Equipment) | 6 | 4 |
| Chemistry-Physiological | 4 | 2 |
| *Appreciation of Art | 3 | 2 |
| | <u>23</u> | <u>16</u> |

| <u>Fifth Semester</u> | | |
|--------------------------------|-----------|-----------|
| Home Management II - Economics | 3 | 3 |
| Nutrition | 4 | 3 |
| Child Development | 3 | 2 |
| Family Health | 3 | 2 |
| Home Management III - House | 9 | 3 |
| Elective | 3 | 3 |
| | <u>25</u> | <u>16</u> |

| <u>Sixth Semester</u> | | |
|--|-----------|-----------|
| Home Economics Education II (Vocational) | 3 | 3 |
| Nursery School Child | 5 | 2 |
| Applied Design II (Household) | 5 | 3 |
| School Lunchroom Management | 8 | 3 |
| Elective | 6 | 6 |
| | <u>27</u> | <u>17</u> |

| <u>Seventh Semester</u> | | |
|---|-----------|-----------|
| Home Economics Education III (Vocational) | 2 | 2 |
| Student Teaching | 16 | 8 |
| Family Relationships | 2 | 2 |
| Elective | 3 | 3 |
| | <u>23</u> | <u>15</u> |

| <u>Eighth Semester</u> | | |
|-------------------------|-----------|-----------|
| Bacteriology | 4 | 3 |
| Principles of Sociology | 3 | 3 |
| Consumer Education | 3 | 3 |
| *Visual Education | 2 | 1 |
| Elective | 6 | 6 |
| | <u>18</u> | <u>16</u> |

*Core Curriculum

Respectfully submitted,

LeRoy A. King
 Q. A. W. Rohrbach
 Carmon Ross
 Albert Lindsay Rowland
 Robert M. Steele, Chairman"

On motion of Doctor Steele, seconded by Doctor Rohrbach, it was voted that the report of the committee re Home Economics Curriculum be adopted.

2. Electives in Elementary Curriculum

Doctor Steele, Chairman of the committee, reported progress. He stated that this matter had been referred to each of the colleges for study and report and that up to the present time nine or ten colleges had submitted reports.

3. Revision of Psychology Requirements

Doctor Steele, Chairman of the committee, reported progress.

4. Course in Clinical Practice

Doctor Steele, Chairman of the committee, submitted the following report:

"REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE
January 19, 1940

Re: A Course in Clinical Practice

Practicum in Psychological Clinic
Variable Credit

May be offered by any State Teachers College maintaining an approved psychological clinic in charge of a properly certificated public school psychologist or psychological examiner.

This course will be open only to students who have had the proper prerequisites and to students in university graduate schools specializing in this field. Admission by consent of the Director of the Clinic and the Dean of Instruction.

The work will cover case studies, giving, scoring and interpreting mental tests, personality inventories and the use of clinical instruments.

Credit will be awarded on the basis of one semester hour credit for each 50 hours spent in the actual work of the clinic; maximum credit, six semester hours.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

On motion of Doctor Steele, seconded by Doctor Rowland, it was voted that the report of the committee be adopted.

5. Aeronautics Program

Doctor Steele, Chairman of the committee, submitted the following report:

"REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE
January 19, 1940

Re: Civilian Pilot Training Program

At the meeting of the Board of Presidents, November 17, 1939, a verbal opinion of the Attorney General was presented removing legal objection to State Teachers Colleges participating in the program of training civilian pilots developed by the Civil Aeronautics Authority of the Federal Government.

Colleges desiring to participate were directed to apply to the State Superintendent of Public Instruction for approval and then to execute the formal institutional application forms of the C.A.A. These forms covered three parts:

- Part I - included data regarding the college, its enrolment, its location with reference to an airport, the training and experience of staff members who would be concerned with the ground training course and list of operators available for flight training.
- Part II - is the airport application giving data regarding the location of the field, minimum landing area, altitude, distance from the college, type of transportation available with blue prints of the airport and photographs of the surrounding area.
- Part III - operator's application which included data concerning an available qualified flight operator, also data regarding the personnel employed, the ground instructors, flight instructors, mechanics and other personnel, the number and type of aircraft, flight equipment, hangar space, office, shop and other necessary facilities.

On the approval of the institution's application a contract is signed by the C.A.A. and the college. Under this contract the college becomes a responsible subject to the direction of the C.A.A. for giving the prescribed course of ground training as follows:

| | |
|-----------------------|----------------|
| History of Aviation | 2 class hours |
| Civil Air Regulations | 12 class hours |
| Navigation | 15 class hours |
| Meteorology | 15 class hours |

| | |
|----------------------------------|----------------|
| Parachutes | 1 class hour |
| Aircraft and Theory of Flight | 15 class hours |
| Engines | 5 class hours |
| Instruments | 5 class hours |
| Radio Uses and Forms | 2 class hours |

Texts and general supervision are furnished and detailed instructions are given regarding selection of students, medical examinations, etc.

RECOMMENDATION: It is recommended by the Curricular and Credentials Committee that the State Teachers Colleges participating in the Civilian Pilot Training Program and desiring to offer the ground training course for credit, apply to the State Superintendent of Public Instruction for approval of this course as a free elective carrying four semester hours credit.

Respectfully submitted,

LeRoy A. King
 J. A. W. Rohrbach
 Carmon Ross
 Albert Lindsay Rowland
 Robert M. Steele, Chairman"

On motion of Doctor Steele, seconded by Doctor Noonan, it was voted that the Board approve the recommendation of the committee.

B. Report of the Budget Committee

1. Ranking of Faculty Members

In the absence of Doctor Miller, Chairman of the Budget Committee, Doctor Ade read the following report:

"REPORT OF THE BUDGET COMMITTEE

Re: Ranking of Faculty Members

After considering all angles of the question of ranking of faculty, the Committee presents the following report:

1. The Committee recommends that no system of ranking of faculty be considered at the present time, and that the matter be dropped from the docket.

2. The Committee also recommends that the members of the Board of Presidents study the question with open minds, and that each president and his faculty continue to study the problem with a view to its consideration at a later time.

Respectfully submitted,

Lester K. Ade
Leslie Pinckney Hill
Charles S. Swope
Landis Tanger
Charles S. Miller, Chairman

January 19, 1940"

On motion of Doctor Rowland, seconded by Doctor Tanger, it was voted that the report of the committee be adopted with the provision that the item be kept on the docket of the Budget Committee for further study. The members of the Board were urged to consider the question carefully and be prepared to advise the Budget Committee of their recommendations.

C. Report of Committee re "Marking Systems"

Doctor Ade, Chairman of the Reviewing Committee on College Marking Systems, presented the following report:

"REPORT OF REVIEWING COMMITTEE ON COLLEGE MARKING SYSTEMS

The Committee has had one meeting. At this meeting it was the consensus of opinion of the group that rigid uniformity with respect to Marking Systems in any of its aspects is undesirable and impracticable. The Reviewing Committee feels that Doctor Ross has done a good job in focusing attention on this matter, and urges individual colleges to continue their independent study and experimentation.

The Committee questions the advisability of using the distribution curve in determining grades in student teaching. In other words, students who get any grade in student teaching at the lower end of the scale will find it practically impossible to secure placement.

The Reviewing Committee recommends that a system of honor points be required, not only for graduation but also for student teaching, provided however, that it does in no way lower standards of achievement. The Reviewing Committee thinks it desirable that a careful study be made as it affects the superior or gifted student.

Since it is virtually impossible to establish a uniform system for all colleges, and in view of the fact that examinations are objective or subjective, oral or written, standard or comprehensive, and that they measure not only acquired ability but native ability, it is wise for all groups concerned to continue within their respective institutions toward further development in measurement and appraising the value and ability of the student. Furthermore, the Committee suggests that a system of rating of personality traits be studied, especially as it affects student teaching.

The Reviewing Committee recommends that our colleges, for transfer purposes, adopt, effective September 1940, a uniform plan of marking which comprises a system of four passing marks and three non-passing grades. It recommends that A, B, C, & D, be used for the passing grades and that E, F, & Inc., be used for non-passing grades -- E to indicate conditional failure, F to indicate complete, total, or absolute failure, and the course must be repeated with no privilege of make-up, Inc. to indicate incomplete.

Respectfully submitted,

John G. Flowers
Carmon Ross
Lester K. Ade, Chairman"

On motion of Doctor Ade, seconded by Doctor Tanger, it was voted that the Board adopt the recommendation of the committee with respect to a uniform plan of marking for all colleges with the exception of the Cooperative Curriculum at Shippensburg.

D. Report from Attorney General's Office

1. Report of Play Production Material

The Chairman of the Board reported that Mr. George J. Barco, Deputy Attorney General, was still studying the question raised by the Board with reference to Play Production Material and that an opinion would be given at a subsequent meeting of the Board.

E. Report of Committee on Publications

Doctor King, Chairman of the Committee on Publications, reported progress.

F. Report of the Committee re "Service Areas"

Doctor Rowland, Chairman of the Committee re "Service Areas", presented the following report:

"REPORT OF THE COMMITTEE ON SERVICE AREAS
TO THE BOARD OF PRESIDENTS

January 19, 1940

Since the last meeting of the Board of Presidents a letter from Doctor Haas requested each member of the Board to report to the Committee regarding any questions or objections that they wish to raise concerning the last report of the Committee. The Chairman of the Committee has heard from but four members of the Board:

From Acting President LaRue, suggesting that the present service areas remain as at present constituted until measures are taken for a prolonged study of the situation, and that the special service areas be left in each case to a committee composed of the presidents of the colleges concerned;

From President Chandler, raising a question regarding the eastern part of Venango County, asking a ruling as to its allocation. Apparently subsequent to the first limitation of service areas in 1922 agreement was reached between the presidents of Edinboro and Clarion and the Department of Public Instruction that that portion of Venango County east of the Allegheny River be assigned to Clarion.

From President Swope, suggesting that a ruling be secured from Doctor Haas in answer to Doctor LaRue's point as to the legal justification for the present service areas in view of the specified code areas in the law, which ruling was accordingly made by Doctor Haas under date of November 29, as follows: "It is my judgment that the Service Area allocation represents a mutual agreement on the part of the Board of Presidents and one which it is within their authority to make."

From President Rohrbach with special reference to the allocation of the service areas in the field of Art Education.

In view of the character and amount of this response the Committee desires to make the following report at the present time:

That the present service areas for curricula offered by all the colleges remain as defined including the division of Venango County between Edinboro and Clarion, and the division of Lycoming County between Lock Haven and Mansfield; that the determination of the service areas for the special fields be left with the presidents of the several colleges offering curricula in these special fields until the meeting of the Board of Presidents in July 1940, with the hope and expectation that by conference and correspondence the several presidents may determine upon mutually agreeable boundary lines for the special

"fields. The above agreement is not read by the time of the following meeting of the Board the special session area"

service area/limitations as set forth in the report of the Committee on November 17 will prevail.

The Committee suggests that until July 1940 this item be removed from the docket.

Respectfully submitted

Paul G. Chandler
Daniel W. LaRue
Carmon Ross
Charles S. Swope
Albert Lindsay Rowland, Chairman"

On motion of Doctor Rowland, seconded by Doctor Steele, it was voted that the report of the committee be adopted.

G. Report of Committee re "Study of Summer and Post-Summer Sessions"

No report.

H. Employment of Administrative Officers in State Teachers Colleges

The Chairman of the Board read the resolution of the Board with reference to the employment of administrative officers as it appears on page 1414 of the minutes of the meeting held November 17, 1939. He stated that he had held approval of the resolution in abeyance pending the outcome of a study which was made by the Department to secure the estimated cost of such a program.

The Chairman of the Board stated that he was approving the recommendation of the Board for the year 1940-41 to include the Dean of Instruction only.

III. New Business

A. Definition of Advance Registration Fee

Doctor Chandler requested that the \$10.00 Advance Registration Deposit be either re-defined or abolished by the Board.

On motion of Doctor Rowland, seconded by Mr. Swope, it was voted that the matter be referred to the Fees Committee for study and report at a subsequent meeting.

B. Information re State Teachers Colleges

On motion of Doctor Rowland, seconded by Doctor Ross, it was voted that the Chairman of the Board appoint a Public Relations Committee to consider ways and means of informing the public adequately of the services of the State Teachers Colleges in view of the forthcoming session of the Legislature.

C. Method of Allocating State Appropriations

At the conclusion of the meeting, Mr. W. M. J. McClure, Adviser, Vocational Education Finances, Bureau of Administration and Finance, appeared before the Board and discussed at length the method of allocating State appropriations.

D. Speech Correction

Doctor Steele, Chairman of the Curricular and Credentials Committee, presented the following report with reference to the education of Speech Correctionists:

"REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE
January 19, 1940

Re: Education of Speech Correctionists

For the preparation of competent speech correctionists the committee recommends the following area of concentration in the elementary and secondary curriculums to be offered in the State Teachers Colleges which have been or shall be approved by the State Superintendent of Public Instruction for this particular work.

Speech Correction

The completion of twenty-four semester hours of approved courses in speech correction in accordance with the following distribution:

- | | |
|--|-------------|
| 1. Courses Basic to All Special Class Certification: | 6 sem. hrs. |
| *Psychology or Education of Atypical Children | 3 S.H. |
| Diagnostic Testing and Remedial Teaching | 3 S.H. |
| Mental Hygiene | 3 S.H. |
| 2. Courses Definitely Applicable to the Practice of Speech Correction: | 9 sem. hrs. |
| *Speech Problems | 2 S.H. |
| *Speech Clinic (Including Clinical Practice) | 2 S.H. |
| *Psychology of Speech | 3 S.H. |
| Phonetics | 2 S.H. |
| Special Methods in Speech Correction | 3 S.H. |
| Speech Pathology | 3 S.H. |

3. Speech Correction Electives

9 sem. hrs.

| | |
|----------------------------|--------|
| Clinical Psychology | 3 S.H. |
| Mental Tests (group) | 3 S.H. |
| #Mental Tests (individual) | 3 S.H. |
| #Speech Clinic (Advanced) | 2 S.H. |
| Voice and Diction | 2 S.H. |

Any excess in groups one or two may be applied in group three.

*Must be selected within these groups.

#Preferred Electives

In teachers colleges approved for the education of speech correctionists, students pursuing the four year elementary curriculum may elect speech correction as outlined above and omit specialization in kindergarten-primary, intermediate or rural. On the satisfactory completion of the basic elementary curriculum and seventeen semester hours in speech correction, the student will receive the bachelor of science in education degree with certification in the elementary field. On the satisfactory completion of the twenty-four hours in speech correction, the student will receive certification as a speech correctionist.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

On motion of Doctor Steele, seconded by Doctor Ross, it was voted that the outline as submitted by the committee be adopted.

E. Adult Education Curriculum

Doctor Steele, Chairman of the Curricular and Credentials Committee, submitted the following report:

"STATE TEACHERS COLLEGE
California, Pennsylvania

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE
January 19, 1940

Re: Four Year Curriculum in Adult Education

The committee submits herewith the outline of a four year curriculum leading to the degree of Bachelor of Science in Education for the education of teachers of adult classes.

The committee recommends the adoption of this curriculum. It further recommends that any college approved to offer this curriculum be authorized to experiment in developing suitable elective courses.

CURRICULUM IN ADULT EDUCATION
(Sequence of courses subject to change for
administrative reasons)

| | Cl. Hr. | Sem. Hr. | | Cl. Hr. | Sem. Hr. |
|--|------------|-------------|---|------------|-------------|
| <u>First Semester</u> | | | <u>Second Semester</u> | | |
| English, including Library Science | 4 | 3 | English | 3 | 3 |
| Speech | 3 | 3 | Principles of Geography | 3 | 3 |
| Biological Science | 4 | 3 | Biological Science | 4 | 3 |
| Health Education, including Physical Education and Personal Hygiene | 4 | 2 | Health Education, including Physical Education and Personal Hygiene | 4 | 2 |
| Place and Purpose of Education in the Social Order, including School Visitations | 3 | 2 | History of Civilization | 4 | 4 |
| Appreciation of Music | 3 | 2 | Appreciation of Art | 3 | 2 |
| | <u>21</u> | <u>15</u> | | <u>21</u> | <u>17</u> |
| <u>Third Semester</u> | | | <u>Fourth Semester</u> | | |
| Literature I | 3 | 3 | Literature II | 3 | 3 |
| Economic Geography | 3 | 3 | Principles of Sociology or Principles of Economics | 3 | 3 |
| General Psychology | 3 | 3 | Educational Psychology | 3 | 3 |
| Physical Science | 4 | 3 | Physical Science | 4 | 3 |
| Elective | 3 | 3 | Elective | 5 | 5 |
| | <u>16</u> | <u>15</u> | | <u>18</u> | <u>17</u> |
| <u>Fifth Semester</u> | | | <u>Sixth Semester</u> | | |
| American Government | 3 | 3 | Philosophy of Adult Education | 3 | 3 |
| School Law | 1 | 1 | Techniques of Leadership in Adult Education | 3 | 3 |
| Psychology of Adult Learning | 3 | 3 | Elective | 10 | 10* |
| Elective | 9 | 9* | | <u>16</u> | <u>16</u> |
| | <u>16</u> | <u>16</u> | <u>Eighth Semester</u> | | |
| <u>Seventh Semester</u> | | | Student Teaching and Conference | 15 | 12 |
| Mental Hygiene | 3 | 3 | Curriculum Materials, Selection and Adaptation | 4 | 3 |
| Guidance | 2 | 2 | | <u>19</u> | <u>15</u> |
| Visual Education | 2 | 2 | | | |
| Community Relationships | 3 | 3 | | | |
| Elective | 7 | 7* | | | |
| | <u>17</u> | <u>17</u> | | | |

*Electives will be chosen from courses offered in fields of adult interest such as:

| | |
|---------------------------------|-------------------------|
| Personal Finance | Health and Safety |
| Rural Life | Citizenship |
| Adjustment Service and Guidance | Leisure Time Activities |
| Home Making | Workers Education |
| Education for Family Living | |

- Note: (1) The electives in the first two years shall consist of such approved courses as will meet the needs of the students' future program of studies.
- (2) The electives in the last two years shall be selected with reference to the fields of interest for which the prospective teacher is preparing.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

On motion of Doctor Steele, seconded by Doctor Rohrbach, it was voted that the report of the committee be adopted.

F. Cooperative Study of Teacher Education in Pennsylvania
(Not included on Docket)

The Secretary of the Board distributed copies of the Erie Planning Conference material for the Cooperative Study of Teacher Education in Pennsylvania, held October 20, 1939. He reported that at the December meeting of the Cooperative Commission held at the Penn-Harris Hotel, the Executive Committee of this Commission considered ways and means of raising funds to continue meetings in different sections of the State for the discussion of the problems in the field of teacher education. He stated that it was suggested that each institution be requested to contribute \$10.00 toward the cost of the administration of the study in the field of teacher education.

On motion of Doctor Ross, seconded by Doctor Tanger, it was voted that the Board of Presidents of the State Teachers Colleges cooperate with other groups in a study of the problems connected with teacher education in Pennsylvania.

G. Advertisement in Pennsylvania School Journal
(Not included on Docket)

The Secretary of the Board read the following letter from Mr. H. E. Gayman, Executive Secretary, Pennsylvania State Education Association:

"PENNSYLVANIA STATE EDUCATION
ASSOCIATION
Pennsylvania School Journal
Official Organ

400 North Third Street
Harrisburg, Pa.

January 16, 1940

Doctor Henry Klonower
Department of Public Instruction
Harrisburg, Pennsylvania

My dear Doctor Klonower:

You will recall that on a number of occasions I have spoken

to you with reference to the advertisement of the State Teachers Colleges which appears regularly on the back cover of the Pennsylvania School Journal. Our Association has been very appreciative of the action of the Board of State Teachers College Presidents in approving this advertising which not only keeps the State Teachers Colleges before the school people of Pennsylvania, but also has been a substantial source of income to the Association.

During the last two years commercial advertising has been quite difficult to secure. One of the firms with which we have had considerable correspondence is Allyn and Bacon. Mr. Bacon, President of this Company, informs me that it is their fixed policy to advertise only on the back cover of educational magazines. He further informs me that should the back cover be available their Company would contract for each monthly issue from March, 1940 to June, 1941, inclusive.

I hesitate because of the long and satisfactory relations that have existed to raise this question. However, I am wondering if the Board of Presidents would be willing to accept another preferred position in the Pennsylvania School Journal. The cost of the different pages is as follows:

| | |
|--------------------|-----------------|
| Back cover | \$250 per issue |
| Inside back cover | \$225 per issue |
| Inside front cover | \$225 per issue |

All of these other preferred spaces are now available with the exception of the inside of the front cover for the month of September.

From the point of view of securing additional advertising from book companies, I think you can readily see that it would be quite a stimulus to have a regular page advertisement from Allyn and Bacon. May I ask that you present this matter to the Board of Presidents at its next meeting?

Very sincerely yours,

H. E. Gayman

G d

Executive Secretary"

On motion of Doctor Rowland, seconded by Doctor Steele, it was voted that the following resolution of the Board be adopted and transmitted to Mr. Gayman by the Secretary of the Board:

"Be it Resolved: That the Board of Teachers College Presidents are very sensible of the pleasant relationship which has long prevailed between the Board and the Pennsylvania State Education Association in the publishing of the Pennsylvania School Journal and in the provision which has been made to give the back page to the Pennsylvania State Teachers Colleges.

The Board fully realizes the difficulties which are faced in meeting the requirements of the several advertisers and at the same time filling all the available advertising space to the best advantage and with the largest income to the Pennsylvania School Journal. However, the Board is unanimously reluctant to relinquish the strategic position which we have so long enjoyed on the back cover of the Journal. For a number of years, our friends have been accustomed to look to this point for information concerning the State Teachers Colleges and their offerings to young people interested in entering the teaching profession. To change the location of this advertisement to another position inside the magazine, however advantageous the new position might be, would destroy some measure of the value of the advertisement, just as a shopkeeper regards the location of his establishment as one of the intangible assets of his business.

Under these circumstances, the Board hopes that it may be permitted to continue having the space on the back cover of the Journal, and it is therefore resolved that the Board authorizes no change in the present contractual arrangement with the Pennsylvania School Journal for advertising space for the ensuing year."

H. Remarks by the Chairman of the Board

The Chairman of the Board pointed out the advisability for each President to examine the activities within his institution and to make sure that these activities are consistent with the philosophy back of the institutions, namely, to prepare teachers for the public schools.

The suggestion was made that each President know his organization. Sometime ago a chart of each organization was prepared. This should be brought up to date and be kept available. This is one of the best methods of crystallizing complete understanding of the organization of the institution.

It was pointed out that the Presidents of the institutions have personal contacts with employees, members of the Boards of Trustees, the community, and members of other State Departments. The suggestion was made that care should be taken that such contacts, both written and oral, should be of such a character as not to embarrass the administrative officer. Points of irritation do arise but there can be no justification for the expression of this irritation in official communications.

Great care must be taken in the matter of dismissing a teacher for incompetency. If a teacher is dismissed for this cause, she should know it and the records should clearly indicate the fact. There have been instances of teachers recorded as "resigned voluntarily", but it subsequently develops that the real cause has been dismissal for incompetency.

It is necessary to know the official machinery of State operation of the institutions. It is important to know the various steps through which a requisition must go. The President is a State official. Procedures are prescribed by law. The President is obliged to follow these procedures in conformity with the requirements of the Administrative Code.

Frequent requests have been made for exceptions from adopted policy. The fewer such requests are made, the less explanation and justification will be required at a later date.

The Chairman of the Board emphasized the necessity of knowing the personnel of the institutions. He pointed out the difficulty of making a satisfactory explanation if the head of an institution could not identify the employees and indicate the specific work for which they were placed on the State payroll.

In conclusion, the Chairman of the Board pointed out that each President should be prepared to justify his actions as a State officer in terms of the purpose for which the Legislature created the State Teachers Colleges. The importance of reviewing personal contacts of all kinds, including necessary relationships with State Department officers, was emphasized and, finally, the suggestion was made that each President find out within a week from some appropriate staff member in the Department of Public Instruction, exactly what maintenance is provided for Presidents.

IV. Charts

A. Graduates of Accredited Liberal Arts Colleges and Universities in Pennsylvania as of June 1939 Commencement and the Number and Percentage of these Graduates who are Planning to Teach

A copy of this chart follows page 1435 as Exhibit "A".

B. Graduates of Accredited Liberal Arts Colleges and Universities in Pennsylvania as of Summer 1939 Commencement and the Number and Percentage of these Graduates who are Planning to Teach

A copy of this chart follows page 1435 as Exhibit "B".

C. Enrolments in 1939 Summer Session (Pre and Post), Liberal Arts Colleges and Universities in Pennsylvania

A copy of this chart follows page 1435 as Exhibit "C".

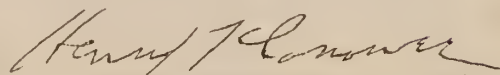
D. Placement of Graduates as of October 1, 1939.

A copy of this chart follows page 1435 as Exhibit "D".

E. Summary of Enrolments in Pennsylvania State
Teachers Colleges as of October 15, 1939


A copy of this chart follows page 1435 as Exhibit "E".

The meeting adjourned at 12:45 P.M.



Secretary

Approved: 1-29-40



Francis B. Haas

Superintendent of Public Instruction

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harri sburg

Exhibit "A"

Graduates of Accredited Liberal Arts Colleges and Universities in
Pennsylvania as of the June 1939 Commencement and Number and Percentage
of these Graduates who are Planning to Teach
(Based on reports submitted by College and University Authorities)

| INSTITUTION | Total Number of Degree Graduates (All Curriculums) September 1938 June 1939 Commencements | | | | Number of Baccalaureate Degree Graduates Who Are Planning to Teach | | | | Per Cent Bac. Deg. Grad. Prep. to Teach |
|----------------------------|--|-----|------|------|---|-----|------|-------|--|
| | Total | Dr. | Mas. | Bac. | Tot. | El. | Sec. | Spec. | |
| TOTAL | 10455 | 747 | 954 | 8754 | 2474 | 293 | 1531 | 650 | 1939 28.3 |
| Albright | 71 | - | - | 71 | 30 | - | 30 | - | 42.3 |
| Allegheny | 146 | 6a | - | 140 | 48 | - | 48 | - | 34.3 |
| Beaver | 120 | - | - | 120 | 70 | 30 | 20 | 20 | 58.3 |
| Bryn Mawr | 127 | 10 | 25 | 92 | 12 | 3 | 9 | - | 13.0 |
| Bucknell | 270 | - | 23 | 247 | 46 | - | 40 | 6 | 18.6 |
| Carnegie Tech. | 563 | 3 | 41 | 519 | 93 | - | - | 93 | 17.9 |
| Cedar Crest | 42 | - | - | 42 | 24 | - | 15 | 9 | 57.1 |
| Chestnut Hill College | 76 | - | - | 76 | 12 | - | 12 | - | 15.8 |
| College Misericordia | 70 | - | - | 70 | 64 | 4 | 41 | 19 | 91.4 |
| Dickinson | 128 | - | - | 128 | 33 | - | 33 | - | 25.8 |
| Drexel | 294 | - | 2 | 292 | 36 | - | - | 36 | 12.3 |
| Dropsie | 2 | 2 | - | - | - | - | - | - | 0.0 |
| Duquesne | 280 | 1 | 8 | 271 | 76 | 14 | 45 | 17 | 28.0 |
| Elizabethtown | 33 | - | - | 33 | 33 | 8 | 15 | 10 | 100.0 |
| Franklin and Marshall | 108 | - | - | 108 | 23 | - | 23 | - | 21.3 |
| Geneva | 86 | - | - | 86 | 53 | 25 | 28 | - | 61.6 |
| Gettysburg | 113 | - | 1 | 112 | 33 | - | 33 | - | 29.5 |
| Grove City | 147 | 5a | - | 142 | 67 | - | 42 | 25 | 47.2 |
| Haverford | 83 | - | 10 | 73 | - | - | - | - | 0.0 |
| Immaculata | 50 | - | - | 50 | 36 | - | 10 | 26 | 72.0 |
| Juniata | 74 | - | - | 74 | 39 | 5 | 24 | 10 | 52.7 |
| Lafayette | 175 | - | 5 | 170 | 11 | - | 11 | - | 6.5 |
| LaSalle | 93 | 3a | - | 90 | 25 | - | 25 | - | 27.8 |
| Lebanon Valley | 87 | - | - | 87 | 59 | - | 31 | 28 | 67.8 |
| Lehigh | 338 | 1 | 39 | 298 | 9 | - | 9 | - | 3.0 |
| Lincoln | 54 | - | - | 54 | 15 | - | 15 | - | 27.8 |
| Marywood | 163 | - | 14 | 149 | 109 | 3 | 106 | - | 73.2 |
| Mercyhurst | 39 | - | - | 39 | 35 | - | 35 | - | 89.7 |
| Moore Institute | 10 | - | - | 10 | 10 | - | - | 10 | 100.0 |
| Mor. Col. & Theol. Sem. | 37 | - | - | 37 | 21 | - | 21 | - | 56.8 |
| Mor. Col. for Women | 33 | 1 | - | 32 | 24 | - | 24 | - | 75.0 |
| Mt. Mercy | 40 | - | - | 40 | 18 | - | 9 | 9 | 45.0 |
| Mihlenberg | 107 | - | - | 107 | 42 | - | 42 | - | 39.3 |
| Penna. Col. for Women | 56 | - | - | 56 | 24 | 4 | 20 | - | 42.9 |
| Pennsylvania Military Col. | 21 | - | - | 21 | 0 | - | - | - | 0.0 |
| Penna. State College | 1157 | 11 | 92 | 1054 | 134 | - | 66 | 68 | 12.7 |

Graduates of Accredited Liberal Arts Colleges and Universities
in Pennsylvania as of the June 1939 Commencement and Number and Percentage
of these Graduates who are Planning to Teach
(Based on reports submitted by College and University Authorities)

| INSTITUTION | Total Number of Degree Graduates (All Curriculums) September 1938-June 1939 Comm. | | | | Number of Baccalaureate | | | | Per Cent Bac. Deg. Grad. Prep. To Teach 1939 |
|-----------------------------|---|-----|------|------|-------------------------|-----|------|-------|--|
| | Total | Dr. | Mas. | Bac. | Tot. | El. | Sec. | Spec. | |
| Phila. Col.-Phar. & Science | 86 | - | 14 | 72 | - | - | - | - | 0.0 |
| Rosemont | 48 | - | - | 48 | 19 | - | 19 | - | 39.6 |
| Seton Hill | 71 | - | - | 71 | 56 | - | 40 | 16 | 78.9 |
| St. Charles | 52 | - | - | 52 | 52 | - | 52 | - | 100.0 |
| St. Francis | 33 | - | - | 33 | 10 | - | 10 | - | 30.3 |
| St. Joseph's | 104 | 4a | - | 100 | 19 | - | 19 | - | 19.0 |
| St. Thomas | 122 | - | - | 122 | 67 | - | 67 | - | 54.9 |
| St. Vincent | 55 | - | 7 | 48 | 11 | - | 11 | - | 22.9 |
| Susquehanna | 49 | - | - | 49 | 37 | - | 37 | - | 75.5 |
| Swarthmore | 152 | - | - | 152 | - | - | - | - | 0.0 |
| Temple | 984 | 268 | 124 | 592 | 224 | 49 | 41 | 134 | 37.8 |
| Thiel | 39 | - | - | 39 | 18 | - | 18 | - | 46.2 |
| Univ. of Pennsylvania | 1590 | 309 | 302 | 979 | 132 | 64 | 33 | 35 | 13.5 |
| Univ. of Pittsburgh | 1150 | 109 | 242 | 799 | 210 | 77 | 64 | 69 | 26.3 |
| Ursinus | 103 | 5a | - | 98 | 55 | - | 55 | - | 56.1 |
| Villa Maria | 29 | - | - | 29 | 28 | 2 | 26 | - | 96.6 |
| Villanova | 167 | 2a | 3 | 162 | 15 | - | 15 | - | 92.6 |
| Washington & Jefferson | 89 | 6 | 2 | 81 | 26 | - | 26 | - | 32.2 |
| Waynesburg | 67 | - | - | 67 | 39 | 5 | 34 | - | 58.2 |
| Westminister | 94 | - | - | 94 | 46 | - | 36 | 10 | 48.9 |
| Wilson | 78 | 1a | - | 77 | 46 | - | 46 | - | 59.7 |

a Honorary

September 22, 1939
125 copies

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Graduates of Accredited Liberal Arts Colleges and Universities in Pennsylvania as of the Summer 1939 Commencement, and Number and Percentage of These Graduates Who Are Planning to Teach (Based on Reports Submitted by College and University Authorities)

| INSTITUTION | Total Number of Degree Graduates (All Curricula) Summer 1939 Commencement | | | | Number of Baccalaureate Degree Graduates Who Are Planning to Teach | | | | Per Cent Baccalaureate Graduates Preparing to Teach | |
|-----------------------|---|----------|----------|----------------|--|-------------|------------|----------|---|-------|
| | Total | Doc-tors | Mas-tors | Baccal-aureate | Total | Elemen-tary | Sec-ondary | Spe-cial | 1939 | 1938 |
| TOTAL | 1088 | 28 | 500 | 560 | 313 | 81 | 189 | 43 | 55.9 | 41.0 |
| Albright | - | - | - | - | - | - | - | - | - | 0.0 |
| Allegheny | 9 | - | - | 9 | 2 | - | 2 | - | 22.2 | 18.2 |
| Beaver | 1 | - | - | 1 | 1 | 1 | - | - | 100.0 | 57.1 |
| Bryn Mawr | - | - | - | - | - | - | - | - | - | - |
| Bucknell | 64 | - | 45 | 19 | 2 | - | 2 | - | 10.5 | 25.0 |
| Carnegie Tech. | - | - | - | - | - | - | - | - | - | - |
| Cedar Crest | - | - | - | - | - | - | - | - | - | - |
| Chestnut Hill College | - | - | - | - | - | - | - | - | - | - |
| College Misericordia | 9 | - | - | 9 | 7 | 3 | 4 | - | 77.8 | - |
| Dickinson | - | - | - | - | - | - | - | - | - | - |
| Drexel | - | - | - | - | - | - | - | - | - | - |
| Dropsie | - | - | - | - | - | - | - | - | - | - |
| Duquesne | 72 | - | 8 | 64 | 40 | 20 | 20 | - | 62.5 | 46.0 |
| Elizabethtown | 9 | - | - | 9 | 9 | 1 | 4 | 4 | 100.0 | 81.8 |
| Franklin & Marshall | - | - | - | - | - | - | - | - | - | - |
| Geneva | 34 | - | - | 34 | 26 | 23 | 2 | 1 | 76.5 | 78.8 |
| Gettysburg | 3 | - | - | 3 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grove City | 15 | - | - | 15 | 4 | - | 2 | 2 | 26.7 | 50.0 |
| Haverford | - | - | - | - | - | - | - | - | - | - |
| Immaculata | 19 | - | - | 19 | 19 | - | 14 | 5 | 100.0 | 100.0 |
| Juniata | 18 | - | - | 18 | 10 | 4 | 5 | 1 | 55.6 | 86.7 |
| Lafayette | - | - | - | - | - | - | - | - | - | - |
| LaSalle | - | - | - | - | - | - | - | - | - | - |
| Lebanon Valley | - | - | - | - | - | - | - | - | - | 50.0 |
| Lehigh | - | - | - | - | - | - | - | - | - | - |
| Lincoln | - | - | - | - | - | - | - | - | - | - |
| Marywood | 1 | - | - | 1 | 1 | - | 1 | - | 100.0 | 100.0 |
| Mercyhurst | 6 | - | - | 6 | 5 | - | 5 | - | 83.3 | 100.0 |
| Moore Institute | - | - | - | - | - | - | - | - | - | - |
| Mor.Col.&Theol. Sem. | - | - | - | - | - | - | - | - | - | - |
| Mor. Col. for Women | - | - | - | - | - | - | - | - | - | - |
| Mount Mercy | 9 | - | - | 9 | - | - | - | - | 0.0 | 0.0 |
| Muhlenberg | 16 | - | - | 16 | 16 | - | 16 | - | 100.0 | 72.7 |
| Penna.Col. for Women | - | - | - | - | - | - | - | - | - | - |
| Penna. Military Col. | - | - | - | - | - | - | - | - | - | - |
| Penna. State College | 293 | 11 | 169 | 113 | 66 | - | 57 | 9 | 58.4 | 29.7 |

Graduates of Accredited Liberal Arts Colleges and Universities in Pennsylvania as of the Summer 1939 Commencements, and Number and Percentage of these Graduates Who are Planning to Teach (Based on Reports Submitted by College and University Authorities)

| INSTITUTION | Total Number of Degree Graduates (All-Curriculums) Summer 1939 Commencement | | | | Number of Baccalaureate Degree Graduates Who Are Planning to Teach | | | | Percent Baccalaureate Graduates Preparing to Teach | |
|------------------------------|---|----------|----------|----------------|--|-------------|------------|----------|--|-------|
| | Total | Doc-tors | Mas-ters | Baccal-aureate | Total | Elomen-tary | Sec-ondary | Spec-ial | 1939 | 1938 |
| Phila.Col. of Phar.& Science | - | - | - | - | - | - | - | - | - | - |
| Rosemont | - | - | - | - | - | - | - | - | - | - |
| Seton Hill | - | - | - | - | - | - | - | - | - | - |
| St. Charles | - | - | - | - | - | - | - | - | - | - |
| St. Francis | - | - | - | - | - | - | - | - | - | - |
| St. Joseph's | - | - | - | - | - | - | - | - | - | - |
| St. Thomas | 11 | - | - | 11 | 11 | - | 11 | - | 100.0 | 85.7 |
| St. Vincent | - | - | - | - | - | - | - | - | - | - |
| Susquehanna | 4 | - | - | 4 | 4 | - | 4 | - | 100.0 | 100.0 |
| Swarthmore | - | - | - | - | - | - | - | - | - | - |
| Temple | 57 | 1 | 10 | 46 | 38 | 5 | 20 | 13 | 82.6 | 76.2 |
| Thiel | 10 | - | - | 10 | 4 | - | 4 | - | 40.0 | 100.0 |
| Univ. of Penn. | - | - | - | - | - | - | - | - | - | - |
| Univ. of Pitt. | 338 | 15 | 233 | 90 | 42 | 24 | 10 | 8 | 46.7 | 36.2 |
| Ursinus | - | - | - | - | - | - | - | - | - | - |
| Villa Maria | 1 | - | - | 1 | 1 | - | 1 | - | 100.0 | - |
| Villanova | 88 | 1a | 35 | 52 | 4 | - | 4 | - | 7.7 | 1.4 |
| Wash. & Jefferson | 1 | - | - | 1 | 1 | - | - | - | 100.0 | 44.4 |
| Waynesburg | - | - | - | - | - | - | - | - | - | 66.7 |
| Westminster | - | - | - | - | - | - | - | - | - | - |
| Wilson | - | - | - | - | - | - | - | - | - | - |

a-Honorary

September 14, 1939

125 copies

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

ENROLMENTS IN 1939 SUMMER SESSIONS
(PRE AND POST)
LIBERAL ARTS COLLEGES AND UNIVERSITIES
PENNSYLVANIA

| COLLEGE | Total Number Enrolled | Number Taking Under-Grad. Courses in Ed. | | | | Graduates Holding Baccalaureate Degree | | | | All Others | | Teachers-in-service in Pennsylvania | Teachers-in-service in Other states |
|--|-----------------------|--|--------------------------------|-------------------------------|--------------------------|--|--|---|-------------------------------|---|------|-------------------------------------|-------------------------------------|
| | | State Standard Limited Certificates | Degree in Elementary Education | Degree in Secondary Education | Degree in Special Fields | Courses for Permanent College Certificates | Extension of Secondary College Certificates to Elementary Grades | To Complete Requirements for a Higher Degree (Exclusive of 7 & 8) | Enrolled in Education Courses | Enrolled in All Other Courses (Not Education) | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | |
| TOTAL | 3251 | 51 | 317 | 258 | 164 | 263 | 27 | 1128 | 185 | 858 | 1656 | 431 | |
| Duquesne Univ.-Eve. | 61 | - | - | - | - | - | - | - | - | 61 | - | - | |
| Elizabethtown Col.-Inter-Session | 95 | 6 | 61 | 13 | 5 | 3 | - | - | 2 | 5 | 80 | - | |
| Moravian Col.-Post | 9 | - | - | 2 | - | 1 | - | 6 | - | - | 6 | - | |
| Muhlenberg Col.-Pre. | 69 | - | 3 | 23 | - | 3 | 1 | - | - | 39 | 17 | 1 | |
| Muhlenberg Col.-Post | 45 | - | - | 12 | - | - | 1 | - | - | 32 | 9 | - | |
| Pa.State Col.-Pre. | 572 | 14 | 32 | 58 | 58 | 42 | 5 | 119 | 54 | 190 | 329 | 35 | |
| " " " Altcona | 169 | 10 | 21 | 45 | 14 | 14 | - | 26 | 29 | 10 | 168 | 1 | |
| " " " -Post | 287 | 4 | 18 | 17 | 25 | 8 | 4 | 115 | 35 | 61 | 165 | 37 | |
| Temple Univ.-Pre. | 106 | 12 | 1 | 23 | 9 | 2 | - | 16 | 8 | 35 | 17 | 7 | |
| " " -Post | 90 | 5 | 1 | 15 | 7 | 1 | - | 28 | 7 | 26 | 21 | 19 | |
| Univ.of Pitt.-Pre. | 283 | - | 27 | 5 | 1 | 34 | 2 | 197 | 17 | - | 152 | 97 | |
| " " " -Pre. | 746 | - | 69 | 33 | 28 | 92 | 5 | 350 | 28 | 141 | 415 | 121 | |
| " " " -Post | 424 | - | 46 | 6 | 6 | 43 | 8 | 199 | 5 | 111 | 174 | 108 | |
| Univ. of Pitt.-Johnstown-Pre. | 28 | - | 8 | - | - | 9 | - | 11 | - | - | 28 | - | |
| Univ. of Pitt.-Johnstown-Post | 21 | - | 3 | 2 | - | 4 | 1 | 5 | - | 6 | 10 | - | |
| Univ. of Pitt.-Eve. Pgh. | 197 | - | 18 | - | 8 | 4 | - | 47 | - | 120 | 53 | 5 | |
| Univ. of Pitt. Erie - Pre. | 30 | - | 3 | 4 | 2 | 1 | - | 3 | - | 17 | 7 | - | |
| Univ. of Pitt.-Last Three Wks.-Eve. Pgh. | 19 | - | 6 | - | 11 | 2 | - | 6 | - | 4 | 5 | - | |

Commonwealth of Pennsylvania
 DEPARTMENT OF PUBLIC INSTRUCTION
 TEACHER EDUCATION AND CERTIFICATION
 Harrisburg

TABLE I
 PLACEMENT OF GRADUATES AS OF OCTOBER 1, 1939 - STATE TEACHERS COLLEGES

| | (a) Number of Graduates | (b) Number placed | (c) Number not placed | (d) Per Cent of Placement b/a | (e) Per Cent of Placement of Those Who Desired Teaching Positions $\frac{b}{a-f}$ | (f) Number of Graduates Who Did Not Apply for Teaching Positions | (g) Number of Graduates Not placed Who Applied for Teaching Positions |
|---|----------------------------------|-------------------------|--------------------------------|---|--|--|---|
| I. TOTAL - All Curriculums (January-May-August) | 1925 | 1148 | 777 | 59.6 | 60.6 | 31 | 746 |
| II. Students Who Completed Two Year Curriculums (January-May-August) | 84 | 46 | 38 | 54.8 | - | - | - |
| III. Students Who Completed Three Year Curriculums (January-May-August) | 94 | 57 | 37 | 60.6 | - | - | - |
| IV. Graduates of Four Year Curriculums (January-May-August) | 1747 | 1045 | 702 | 59.8 | - | - | - |

November 21, 1939

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

TABLE II
PLACEMENT OF GRADUATES AS OF OCTOBER 1, 1939 - LIBERAL ARTS COLLEGES
(TEACHER EDUCATION CURRICULUMS)

| | (a) Number of Graduates | (b) Number placed | (c) Number not placed | (d) Per Cent of Placement b/a | (e) Per Cent of Those Who Desired Teaching Positions $\frac{b}{a-f}$ | (f) Number of Graduates Who Did Not Apply for Teaching Positions | (g) Number of Graduates Not Applied for Teaching Positions |
|---|----------------------------------|-------------------------|--------------------------------|---|--|--|---|
| I. TOTAL - All Curriculums (January-May-August) | 2932 | 1319 | 1613 | 45.0 | 46.8 | 115 | 1496 |
| II. Students Who Completed Two-Year Curriculums (January-May-August) | - | - | - | - | - | - | - |
| III. Students Who Completed Three-Year Curriculums (January-May-August) | 58 | 8 | 50 | 13.8 | - | - | - |
| IV. Graduates of Four-Year Curriculums (January-May-August) | 2874 | 1311 | 1563 | 45.6 | - | - | - |

November 21, 1939

| No. | Date | Particulars | Debit | Credit | Balance |
|-----|------|-------------|-------|--------|---------|
| 1 | 1880 | ... | ... | ... | ... |
| 2 | 1880 | ... | ... | ... | ... |
| 3 | 1880 | ... | ... | ... | ... |
| 4 | 1880 | ... | ... | ... | ... |
| 5 | 1880 | ... | ... | ... | ... |
| 6 | 1880 | ... | ... | ... | ... |
| 7 | 1880 | ... | ... | ... | ... |
| 8 | 1880 | ... | ... | ... | ... |
| 9 | 1880 | ... | ... | ... | ... |
| 10 | 1880 | ... | ... | ... | ... |
| 11 | 1880 | ... | ... | ... | ... |
| 12 | 1880 | ... | ... | ... | ... |
| 13 | 1880 | ... | ... | ... | ... |
| 14 | 1880 | ... | ... | ... | ... |
| 15 | 1880 | ... | ... | ... | ... |
| 16 | 1880 | ... | ... | ... | ... |
| 17 | 1880 | ... | ... | ... | ... |
| 18 | 1880 | ... | ... | ... | ... |
| 19 | 1880 | ... | ... | ... | ... |
| 20 | 1880 | ... | ... | ... | ... |
| 21 | 1880 | ... | ... | ... | ... |
| 22 | 1880 | ... | ... | ... | ... |
| 23 | 1880 | ... | ... | ... | ... |
| 24 | 1880 | ... | ... | ... | ... |
| 25 | 1880 | ... | ... | ... | ... |
| 26 | 1880 | ... | ... | ... | ... |
| 27 | 1880 | ... | ... | ... | ... |
| 28 | 1880 | ... | ... | ... | ... |
| 29 | 1880 | ... | ... | ... | ... |
| 30 | 1880 | ... | ... | ... | ... |
| 31 | 1880 | ... | ... | ... | ... |
| 32 | 1880 | ... | ... | ... | ... |
| 33 | 1880 | ... | ... | ... | ... |
| 34 | 1880 | ... | ... | ... | ... |
| 35 | 1880 | ... | ... | ... | ... |
| 36 | 1880 | ... | ... | ... | ... |
| 37 | 1880 | ... | ... | ... | ... |
| 38 | 1880 | ... | ... | ... | ... |
| 39 | 1880 | ... | ... | ... | ... |
| 40 | 1880 | ... | ... | ... | ... |
| 41 | 1880 | ... | ... | ... | ... |
| 42 | 1880 | ... | ... | ... | ... |
| 43 | 1880 | ... | ... | ... | ... |
| 44 | 1880 | ... | ... | ... | ... |
| 45 | 1880 | ... | ... | ... | ... |
| 46 | 1880 | ... | ... | ... | ... |
| 47 | 1880 | ... | ... | ... | ... |
| 48 | 1880 | ... | ... | ... | ... |
| 49 | 1880 | ... | ... | ... | ... |
| 50 | 1880 | ... | ... | ... | ... |
| 51 | 1880 | ... | ... | ... | ... |
| 52 | 1880 | ... | ... | ... | ... |
| 53 | 1880 | ... | ... | ... | ... |
| 54 | 1880 | ... | ... | ... | ... |
| 55 | 1880 | ... | ... | ... | ... |
| 56 | 1880 | ... | ... | ... | ... |
| 57 | 1880 | ... | ... | ... | ... |
| 58 | 1880 | ... | ... | ... | ... |
| 59 | 1880 | ... | ... | ... | ... |
| 60 | 1880 | ... | ... | ... | ... |
| 61 | 1880 | ... | ... | ... | ... |
| 62 | 1880 | ... | ... | ... | ... |
| 63 | 1880 | ... | ... | ... | ... |
| 64 | 1880 | ... | ... | ... | ... |
| 65 | 1880 | ... | ... | ... | ... |
| 66 | 1880 | ... | ... | ... | ... |
| 67 | 1880 | ... | ... | ... | ... |
| 68 | 1880 | ... | ... | ... | ... |
| 69 | 1880 | ... | ... | ... | ... |
| 70 | 1880 | ... | ... | ... | ... |
| 71 | 1880 | ... | ... | ... | ... |
| 72 | 1880 | ... | ... | ... | ... |
| 73 | 1880 | ... | ... | ... | ... |
| 74 | 1880 | ... | ... | ... | ... |
| 75 | 1880 | ... | ... | ... | ... |
| 76 | 1880 | ... | ... | ... | ... |
| 77 | 1880 | ... | ... | ... | ... |
| 78 | 1880 | ... | ... | ... | ... |
| 79 | 1880 | ... | ... | ... | ... |
| 80 | 1880 | ... | ... | ... | ... |
| 81 | 1880 | ... | ... | ... | ... |
| 82 | 1880 | ... | ... | ... | ... |
| 83 | 1880 | ... | ... | ... | ... |
| 84 | 1880 | ... | ... | ... | ... |
| 85 | 1880 | ... | ... | ... | ... |
| 86 | 1880 | ... | ... | ... | ... |
| 87 | 1880 | ... | ... | ... | ... |
| 88 | 1880 | ... | ... | ... | ... |
| 89 | 1880 | ... | ... | ... | ... |
| 90 | 1880 | ... | ... | ... | ... |
| 91 | 1880 | ... | ... | ... | ... |
| 92 | 1880 | ... | ... | ... | ... |
| 93 | 1880 | ... | ... | ... | ... |
| 94 | 1880 | ... | ... | ... | ... |
| 95 | 1880 | ... | ... | ... | ... |
| 96 | 1880 | ... | ... | ... | ... |
| 97 | 1880 | ... | ... | ... | ... |
| 98 | 1880 | ... | ... | ... | ... |
| 99 | 1880 | ... | ... | ... | ... |
| 100 | 1880 | ... | ... | ... | ... |

Commonwealth of Pennsylvania
 DEPARTMENT OF PUBLIC INSTRUCTION
 TEACHER EDUCATION AND CERTIFICATION
 Harrisburg

TABLE III

PLACEMENT OF GRADUATES AS OF OCTOBER 1, 1939

STATE TEACHERS COLLEGES AND LIBERAL ARTS COLLEGES

| | (a) Number of Graduates | (b) Number placed | (c) Number not placed | (d) Per Cent of placement b/a | (e) Per Cent of placement of Those Who Desired Teaching positions $\frac{b}{a-f}$ | (f) Number of Graduates Who Did Not Apply for Teaching positions | (g) Number of Graduates Not Applied for Teaching positions |
|---|----------------------------------|-------------------------|--------------------------------|---|--|--|---|
| I. TOTAL - All Curriculums (January-May-August) | 4557 | 2467 | 2390 | 50.8 | 52.4 | 146 | 2244 |
| II. Students Who Completed Two-Year Curriculums (January-May-August) | 84 | 46 | 38 | 54.8 | - | - | - |
| III. Students Who Completed Three-Year Curriculums (January-May-August) | 152 | 65 | 87 | 42.8 | - | - | - |
| IV. Graduates of Four-Year Curriculums (January-May-August) | 4621 | 2356 | 2265 | 51.0 | - | - | - |

November 21, 1939

TABLE IV

COMPARATIVE SUMMARY OF REASONS FOR NON-PLACEMENT OF GRADUATES
 LIBERAL ARTS COLLEGES AND STATE TEACHERS COLLEGES 1939

| Inability to Secure a Position Due To: | All Colleges | Per Cent | Liberal Arts Colleges | Per Cent | State Teachers Colleges | Per Cent |
|---|--------------|----------|-----------------------|----------|-------------------------|----------|
| A. No available opportunity to be placed | 1471 | 65.6 | 926 | 61.8 | 545 | 73.1 |
| B. Physical Disqualifications | 12 | .5 | 7 | .5 | 5 | .7 |
| C. Returned for Additional Training | 198 | 8.8 | 117 | 7.8 | 81 | 10.9 |
| D. Attendance upon Some Higher Institution | 169 | 7.5 | 125 | 8.4 | 44 | 5.9 |
| E. Non-recommendation to any position | 18 | .8 | 6 | .4 | 12 | 1.6 |
| F. Marriage | 69 | 3.1 | 57 | 3.8 | 12 | 1.6 |
| G. Refusal to accept position offered | 29 | 1.3 | 26 | 1.7 | 3 | .4 |
| H. Preference to Locality | 41 | 1.8 | 38 | 2.5 | 3 | .4 |
| I. Other reasons: | | | | | | |
| 1. Entered Other Fields of work | 141 | 6.3 | 108 | 7.2 | 33 | 4.4 |
| 2. No report | 51 | 2.3 | 45 | 3.0 | 6 | .8 |
| 3. Failure to be Elected | 32 | 1.4 | 32 | 2.2 | - | - |
| 4. Racial and Religious prejudice | 10 | .5 | 9 | .6 | 1 | .1 |
| 5. Entered Ministry | 2 | .09 | 1 | .06 | 1 | .1 |
| 6. Entered Army | 1 | .04 | 1 | .06 | - | - |
| TOTAL - Graduates Who Desired to Teach | 2244 | 100.0 | 1498 | 100.0 | 746 | 100.0 |
| TOTAL - Graduates Who Did Not Desire to Teach | 146 | - | 115 | - | 31 | - |
| GRAND TOTAL | 2390 | - | 1613 | - | 777 | - |

November 21, 1939

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

SUMMARY OF ENROLLMENTS IN PENNSYLVANIA STATE TEACHERS COLLEGES
Covering Number of Different Students as of October 15, 1939.

| Class I Students Full-Time Teacher Education in Regular Curriculum As of October 15, 1939 | TOTAL CLASS I STUDENTS | | | | | | | | | | TOTAL CLASS II STUDENTS | | | | | | | | | | TOTAL CLASS III STUDENTS | | | | | | | | | |
|---|------------------------|--------------|------------|--------------|---------|--------------|---------|--------------|------------------|--------------|-------------------------|--------------|---------|--------------|----------|--------------|------------|--------------|-----------|--------------|--------------------------|--------------|--------------|--------------|--------------|--------------|---------|--------------|------|-----|
| | Bloomsburg | | California | | Cheyney | | Clarion | | East Stroudsburg | | Edinboro | | Indiana | | Kutztown | | Lock Haven | | Mansfield | | Millersville | | Shippensburg | | West Chester | | TOTAL | | | |
| | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | | |
| 1898 | 1696 | 116 | 167 | 69 | 97 | 82 | 60 | 145 | 111 | 91 | 92 | 124 | 105 | 106 | 562 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 1468 | 1488 | 79 | 130 | 38 | 116 | 69 | 64 | 167 | 115 | 77 | 55 | 99 | 103 | 109 | 257 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 1187 | 664 | 36 | 53 | 14 | 25 | 24 | 22 | 80 | 40 | 35 | 37 | 66 | 34 | 54 | 144 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 980 | 523 | 48 | 37 | 32 | 43 | 14 | 14 | 53 | 46 | 38 | 35 | 33 | 31 | 19 | 94 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 755 | 467 | 26 | 42 | 20 | 3 | 13 | 2 | 70 | 28 | 20 | 17 | 41 | 36 | 27 | 122 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 429 | 515 | 41 | 30 | 23 | 59 | 20 | 44 | 44 | 38 | 34 | 33 | 35 | 29 | 83 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 | |
| 386 | 82 | - | - | - | - | - | - | 34 | 21 | 27 | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 260 | 57 | - | - | - | - | - | - | 20 | 16 | 21 | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 187 | 66 | - | - | - | - | - | - | 19 | 20 | 27 | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 157 | 303 | 101 | - | - | - | - | - | 154 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 132 | 234 | 86 | - | - | - | - | - | 106 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 826 | 157 | 65 | - | - | - | - | - | 73 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 755 | 182 | 51 | - | - | - | - | - | 69 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 429 | 283 | - | - | - | - | - | - | 81 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 386 | 203 | - | - | - | - | - | - | 78 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 260 | 124 | - | - | - | - | - | - | 54 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 187 | 141 | - | - | - | - | - | - | 56 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 157 | 155 | - | - | - | - | - | - | 18 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 826 | 136 | - | - | - | - | - | - | 7 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 755 | 83 | - | - | - | - | - | - | 45 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 429 | 55 | - | - | - | - | - | - | 21 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 386 | 142 | - | - | - | - | - | - | 4 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 260 | 99 | - | - | - | - | - | - | 8 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 187 | 62 | - | - | - | - | - | - | 6 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 157 | 83 | - | - | - | - | - | - | 27 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 826 | 202 | - | - | - | - | - | - | 39 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 755 | 145 | - | - | - | - | - | - | 18 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 429 | 112 | - | - | - | - | - | - | 7 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 386 | 121 | - | - | - | - | - | - | 6 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 260 | 85 | - | - | - | - | - | - | 4 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 187 | 32 | - | - | - | - | - | - | 3 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 157 | 85 | - | - | - | - | - | - | 1 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 826 | 202 | - | - | - | - | - | - | 39 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 755 | 145 | - | - | - | - | - | - | 18 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 429 | 112 | - | - | - | - | - | - | 7 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 386 | 121 | - | - | - | - | - | - | 6 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 260 | 85 | - | - | - | - | - | - | 4 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 187 | 32 | - | - | - | - | - | - | 3 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 157 | 85 | - | - | - | - | - | - | 1 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 826 | 202 | - | - | - | - | - | - | 39 | - | - | - | - | - | - | - | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |

| Class I Students Full-Time Teacher Education in Regular Curriculum As of October 15, 1939 | TOTAL CLASS I STUDENTS | | | | | | | | | | TOTAL CLASS II STUDENTS | | | | | | | | | | TOTAL CLASS III STUDENTS | | | | | | | | | |
|---|------------------------|--------------|---------|--------------|---------|--------------|---------|--------------|---------|--------------|-------------------------|--------------|---------|--------------|---------|--------------|---------|--------------|---------|--------------|--------------------------|--------------|---------|--------------|---------|--------------|---------|--------------|---------|--------------|
| | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. | Enroll. | Adj. Enroll. |
| 1898 | 1696 | 116 | 167 | 69 | 97 | 82 | 60 | 145 | 111 | 91 | 92 | 124 | 105 | 106 | 562 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 1468 | 1488 | 79 | 130 | 38 | 116 | 69 | 64 | 167 | 115 | 77 | 55 | 99 | 103 | 109 | 257 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 1187 | 664 | 36 | 53 | 14 | 25 | 24 | 22 | 80 | 40 | 35 | 37 | 66 | 34 | 54 | 144 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1503 | 7005 | 438 |
| 980 | 523 | 48 | 37 | 32 | 43 | 14 | 14 | 53 | 46 | 38 | 35 | 33 | 31 | 19 | 94 | 1580 | 8682 | 140 | 438 | 9260 | 799 | 4 | 805 | 2242 | 140 | 1445 | 58 | 1 | | |

DISTRIBUTION OF CLASS I STUDENTS IN STATE TEACHERS COLLEGES BY COUNTIES - AS OF OCTOBER 15, 1939

| COUNTY | TOTAL | Bloomsburg | California | Cheyney | Clarion | East Stroudsburg | Edinboro | Indiana | Kutztown | Look Haven | Mansfield | Millersville | Shippensburg | Slippery Rock | West Chester |
|-------------------|-------|------------|------------|---------|---------|------------------|----------|---------|----------|------------|-----------|--------------|--------------|---------------|--------------|
| TOTAL | 8682 | 657 | 696 | 189 | 302 | 534 | 276 | 1396 | 488 | 380 | 581 | 536 | 506 | 562 | 1580 |
| Adams | 37 | - | - | - | - | - | - | 4 | - | 2 | 2 | 2 | 17 | - | 10 |
| Allegheny | 478 | - | 96 | 9 | 23 | 1 | 8 | 166 | - | 9 | 1 | 2 | - | 160 | 3 |
| Armstrong | 88 | - | 3 | - | 10 | - | - | 68 | - | - | - | - | - | 6 | 1 |
| Beaver | 75 | - | 4 | 1 | - | - | 8 | 20 | - | - | - | - | 2 | 40 | - |
| Bedford | 37 | - | 1 | - | - | - | - | 13 | - | 2 | - | 2 | 14 | - | 5 |
| Berks | 272 | 7 | 1 | 1 | - | 19 | - | 3 | 180 | 1 | - | 9 | - | - | 51 |
| Blair | 152 | - | 1 | - | 2 | - | - | 35 | - | 22 | 1 | 30 | 41 | 4 | 16 |
| Bradford | 89 | 4 | - | - | - | 3 | - | 1 | - | 1 | 72 | 4 | - | - | 4 |
| Buoks | 92 | 3 | - | 1 | - | 10 | 1 | 1 | 1 | 1 | 2 | 6 | 7 | - | 59 |
| Butler | 148 | - | 6 | - | - | - | 1 | 15 | - | - | - | - | - | 125 | 1 |
| Cambria | 210 | - | 6 | 1 | 1 | 1 | - | 167 | 1 | 12 | 3 | - | 6 | 5 | 7 |
| Cameron | 3 | - | - | - | - | - | 1 | - | - | 1 | 1 | - | - | - | - |
| Carbon | 66 | 6 | - | - | - | 26 | 1 | 1 | 7 | - | 9 | - | - | - | 16 |
| Centre | 30 | - | - | - | - | 1 | - | 7 | - | 17 | 1 | - | - | - | 4 |
| Chester | 308 | 3 | - | 11 | - | - | 2 | - | 3 | - | 3 | 7 | 2 | - | 277 |
| Clarion | 139 | - | - | - | 129 | - | - | 7 | - | - | - | - | - | 1 | 2 |
| Clearfield | 81 | 1 | 3 | - | 4 | - | - | 28 | - | 34 | 3 | 1 | 1 | 3 | 3 |
| Clinton | 202 | 2 | - | - | - | - | - | - | - | 197 | 2 | - | - | 1 | - |
| Columbia | 228 | 204 | - | - | - | 6 | - | 2 | 3 | - | 4 | 4 | - | - | 5 |
| Crawford | 63 | - | - | - | 8 | - | 34 | 7 | - | - | 1 | - | - | 11 | 2 |
| Cumberland | 160 | 1 | - | - | - | 1 | - | 11 | - | - | 3 | 3 | 119 | - | 22 |
| Dauphin | 148 | 11 | 1 | 3 | - | 3 | 2 | 8 | 3 | - | 7 | 19 | 62 | - | 29 |
| Delaware | 384 | 2 | - | 38 | - | 6 | - | 2 | 2 | 1 | 2 | 17 | 4 | - | 310 |
| Elk | 23 | - | - | - | 10 | - | - | 8 | - | 5 | - | - | - | - | - |
| Erie | 194 | - | 5 | 3 | 4 | - | 153 | 14 | 1 | - | 3 | - | - | 9 | 2 |
| Fayette | 215 | - | 177 | 2 | 1 | - | - | 26 | - | 3 | 3 | - | - | 1 | 2 |
| Forest | 7 | - | - | - | 6 | - | 1 | - | - | - | - | - | - | - | - |
| Franklin | 125 | - | - | 1 | - | 3 | - | 7 | - | - | - | 2 | 102 | - | 10 |
| Fulton | 11 | - | - | - | - | - | - | 2 | - | 1 | - | - | 8 | - | - |
| Greene | 17 | - | 13 | - | - | - | - | 3 | - | - | - | - | - | 1 | - |
| Huntingdon | 27 | - | - | - | - | - | 1 | 6 | - | 2 | - | - | 14 | - | 4 |
| Indiana | 366 | - | - | - | - | - | - | 362 | - | - | - | - | - | 4 | - |
| Jefferson | 102 | 1 | - | - | 44 | - | 2 | 50 | - | - | 1 | - | - | 4 | - |
| Juniata | 11 | 1 | - | - | - | - | - | 2 | - | - | - | - | 5 | - | 3 |
| Laokawanna | 140 | 29 | - | - | - | 64 | 2 | - | - | - | 29 | 2 | - | - | 14 |
| Lancaster | 351 | 3 | - | - | - | - | 1 | 5 | 1 | - | 7 | 297 | 3 | - | 34 |
| Lawrence | 107 | - | 1 | - | 4 | - | 8 | 23 | - | - | - | - | - | 71 | - |
| Lebanon | 52 | 2 | - | - | - | - | - | - | 3 | - | 7 | 12 | 1 | - | 27 |
| Lehigh | 206 | 11 | - | - | - | 20 | - | 5 | 136 | - | 1 | 2 | 2 | - | 29 |
| Luzerne | 360 | 165 | 1 | 1 | - | 74 | - | 7 | 8 | - | 52 | 8 | - | - | 44 |
| Lycoming | 75 | 6 | - | - | - | 4 | 1 | - | - | 41 | 19 | 1 | 1 | - | 2 |
| McKean | 55 | - | 1 | - | 8 | 1 | 2 | 4 | - | 4 | 32 | - | 2 | 1 | - |
| Mercer | 87 | - | 1 | 2 | 3 | - | 4 | 23 | - | - | - | - | 1 | 53 | - |
| Mifflin | 34 | - | 1 | - | - | - | - | 6 | - | 3 | 1 | 2 | 11 | 3 | 7 |
| Monroe | 149 | 1 | - | 1 | - | 140 | - | 2 | - | - | 1 | 1 | - | - | 3 |
| Montgomery | 224 | 7 | 2 | 8 | - | 2 | 2 | 8 | 14 | - | 3 | 9 | 6 | - | 163 |
| Montour | 43 | 39 | - | - | - | 1 | - | - | - | - | 2 | - | - | - | 1 |
| Northampton | 111 | 2 | - | - | - | 58 | - | 1 | 24 | - | 1 | 3 | 2 | - | 20 |
| Northumberland | 100 | 67 | - | - | - | 4 | - | 2 | 1 | 5 | 6 | 7 | 1 | - | 7 |
| Perry | 32 | 2 | - | - | - | - | - | 5 | - | - | 5 | 2 | 13 | 1 | 4 |
| Philadelphia | 400 | 3 | - | 96 | - | 7 | - | 1 | 4 | 1 | 1 | 16 | 3 | - | 268 |
| Pike | 5 | - | - | - | - | 3 | - | - | 1 | - | - | - | - | - | 1 |
| Potter | 29 | 2 | - | - | 2 | 1 | 1 | - | - | 2 | 21 | - | - | - | - |
| Schuylkill | 238 | 44 | - | - | - | 22 | - | 6 | 88 | 1 | 15 | 9 | 9 | - | 44 |
| Snyder | 11 | 4 | - | - | - | - | - | 1 | - | 2 | 1 | 1 | 2 | - | - |
| Somerset | 78 | - | 14 | - | - | 2 | 1 | 46 | 1 | 6 | - | 2 | 2 | 2 | 2 |
| Sullivan | 12 | 3 | - | - | - | 3 | - | - | - | - | 5 | - | - | - | 1 |
| Susquehanna | 41 | 1 | - | - | - | 3 | - | - | - | - | 36 | - | - | - | 1 |
| Tioga | 167 | 1 | - | 1 | - | 3 | - | 2 | - | - | 159 | - | - | - | 1 |
| Union | 10 | 4 | - | - | - | 1 | - | - | - | 2 | 2 | - | - | - | 1 |
| Venango | 69 | - | 1 | - | 29 | - | 10 | 13 | - | - | - | - | - | 16 | - |
| Warren | 41 | - | - | - | 8 | - | 18 | 7 | - | 1 | 3 | - | - | 4 | - |
| Washington | 303 | - | 247 | 2 | - | - | 1 | 38 | 1 | - | 1 | - | - | 13 | - |
| Wayne | 28 | 4 | - | - | - | 7 | - | 1 | 1 | - | 11 | - | - | - | 4 |
| Westmoreland | 284 | - | 107 | - | 6 | - | 5 | 135 | 1 | 1 | 1 | - | 3 | 22 | 3 |
| Wyoming | 18 | 4 | - | - | - | 4 | - | - | 1 | - | 9 | - | - | - | - |
| York | 147 | 6 | 1 | 2 | - | 1 | 2 | 6 | 1 | - | 5 | 53 | 39 | - | 31 |
| Total from Penna. | 8595 | 656 | 694 | 184 | 302 | 505 | 273 | 1393 | 487 | 380 | 560 | 535 | 505 | 561 | 1560 |
| From other states | 87 | 1 | 1 | 5 | - | 29 | 3 | 3 | 1 | - | 21 | 1 | 1 | 1 | 20 |

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, March 15, 1940

D O C K E T

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Friday, January 19, 1940.
- II. Unfinished Business
 - A. Report of the Curricular and Credentials Committee
 1. Electives in Elementary Curriculum
 2. Revision of Psychology Requirements
 - B. Report from Attorney General's Office
 1. Report of Play Production Material
 - C. Report of Committee on Publications
 - D. Report of Committee re "Study of Summer and Post-Summer Sessions"
 - E. Report of Fees Committee
 1. Definition of Advance Registration Fee →
- III. New Business
 - A. Results of the Testing Program
 - B. Examination Program Initiated by the American Council on Education
- IV. Chart
 - A. Report of Students Meeting Teacher Certification Standards, January 1940, State Teachers Colleges

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, March 15, 1940

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday March 15, 1940. The meeting was called to order by the Chairman of the Board at 9:30 A.M.

The following were present:

| | |
|------------------------|------------------|
| Harvey A. Andruss | Bloomsburg |
| Robert M. Steele | California |
| Leslie Pinckney Hill | Cheyney |
| Paul G. Chandler | Clarion |
| Joseph F. Noonan | East Stroudsburg |
| Carmon Ross | Edinboro |
| LeRoy A. King | Indiana |
| Quincy A. W. Rohrbach | Kutztown |
| John G. Flowers | Lock Haven |
| Lester K. Ade | Mansfield |
| Landis Tanger | Millersville |
| Albert Lindsay Rowland | Shippensburg |
| Charles S. Miller | Slippery Rock |
| Charles S. Swope | West Chester |

Francis B. Haas, Chairman
Henry Klonower, Secretary

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Friday, January 19, 1940.

On motion of Doctor Ade, seconded by Doctor Rohrbach, it was voted that the minutes of the meeting held January 19, 1940 be approved as submitted.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

1. Elective in Elementary Curriculum

Doctor Steele, Chairman of the Committee, asked that this topic be considered as the next item for general discussion.

2. Revision of Psychology Requirements

The committee reported progress.

B. Report from Attorney General's Office

1. Report of Play Production Material

The Chairman of the Board reported that Mr. George J. Barco, Deputy Attorney General, was still studying the question raised by the Board with reference to Play Production Material.

C. Report of Committee on Publications

Doctor King, Chairman of the Committee, reported that the committee had been studying the program. He asked for specific instructions as to what the Board wished the committee to do.

Questions were raised with reference to the number of bulletins permitted to be published each year under the approved policy of 1931.

The Chairman of the Board stated that it was his interpretation of the 1931 approved policy that each institution is permitted to publish four bulletins a year, and, in addition, one bulletin for each special approved curriculum.

The Chairman of the Publications Committee was asked to submit a questionnaire to each of the members of the Board requesting information with reference to the number of publications issued for the year 1938-1939 to ascertain whether there is need for a revision of the policy now in effect.

D. Report of Committee re "Study of Summer and Post-Summer Sessions"

Doctor Miller, Chairman of the Committee, stated that the committee had been unable to meet to prepare a report for this meeting. He stated that a questionnaire would be developed and submitted to each member of the Board with reference to the question of reducing or combining summer and post-summer sessions in the State Teachers Colleges.

E. Report of Fees Committee

1. Definition of Advance Registration Fee

Doctor Ade, Chairman of the Committee, submitted the following report:

"REPORT OF FEES COMMITTEE

March 15, 1940

The Fees Committee recommends that the advance registration deposit be continued as provided in the uniform schedule of fees, deposits, and repayments as approved in the 1933 schedule.

Attention is called to the fact that unless the student has actually registered, submitted the required admission credentials and paid in part or in full the registration fees, he is not considered a registered student.

In brief, if there are no advance registered students, there will be no advance registration deposits; if, however, there are advance registered students then advance registration deposits must be made,

Respectfully submitted,

John G. Flowers
Harvey A. Andruss
Lester K. Ade, Chairman"

On motion of Doctor Ade, seconded by Doctor Tanger, it was voted that the report of the Fees Committee be adopted.

Doctor Ade further reported to the Board that the Fees Committee had been asked to study the question of the Student Activity Fee.

Reference was made to Formal Opinions No. 70 and 155 issued by the Department of Justice, October 31, 1932 and November 27, 1934, respectively, which referred to the operation of cooperative stores and student cooperative organizations. It was suggested that copies of these opinions be forwarded to each member of the Board.

It was the consensus that if the Board of Trustees approves the formation of a student organization, if and when that student organization sets the fee, then it is necessary for each student to pay that fee.

...

...

...

...

...

...

...

...

...

...

...

...

...

III. New Business

A. Results of the Testing Program

Doctor Flowers called attention to the report of the Committee re "Testing Program" which appears on page 1371 of the minutes of the meeting of the Board of Presidents held July 25, 1939, and which sets March 1, 1940 as the date for the completion of the testing program in the institutions.

It was pointed out that up to the present date only three institutions had submitted the results of the tests administered.

The members of the Board were requested to comply with the resolutions adopted and to submit the results of the testing program to the Department of Public Instruction by May 1, 1940.

B. Examination Program Initiated by the American Council on Education

It was suggested that the Committee re "Testing Program" study the National Teachers Examinations program initiated by the American Council on Education and make a recommendation at a subsequent meeting of the Board.

The Chairman of the Board suggested that each member inform himself concerning these examinations. He also suggested that Doctor Rowland send a copy of the address which he gave before the American Association of Teachers Colleges in St. Louis to each member of the Board.

IV. Chart

A. Report of Students Meeting Teacher Certification Standards, January 1940, State Teachers Colleges

A copy of this chart follows page 1441 as Exhibit "A".

V. Miscellaneous

A. Graduate Degrees Conferred on State Teachers College Graduates by Pennsylvania State College, 1930-1939

Copies of the following chart, the original of which was submitted to the Department by Dr. Ralph D. Hetzel, President, The Pennsylvania State College, were distributed to the members of the Board, showing the number of State Teachers College graduates who have been and are now candidates for graduate degrees at Pennsylvania State College:

THE EDUCATION DEGREES

August 1930 to August 1939

| State Teachers Colleges | Degrees Conferred 1st 5 yrs. | Degrees Conferred 2nd 5 yrs. | Present Candidates |
|-------------------------|------------------------------|------------------------------|--------------------|
| Bloomsburg | 3 | 10 | 30 |
| California | 1 | 5 | 29 |
| Cheyney | | 3 | 1 |
| Clarion | | 2 | 17 |
| East Stroudsburg | 4 | 12 | 36 |
| Edinboro | 2 | 12 | 33 |
| Indiana | 3 | 19 | 68 |
| Kutztown | 2 | 6 | 32 |
| Lock Haven | 1 | 17 | 48 |
| Mansfield | 7 | 22 | 52 |
| Millersville | 1 | 11 | 44 |
| Shippensburg | 4 | 17 | 49 |
| Slippery Rock | 1 | 5 | 33 |
| West Chester | 1 | 12 | 40 |
| Totals | | | |
| Teachers Colleges | 30 | 153 | 512 |
| 69 Other Institutions | 36 | 207 | |
| Penn State | 40 | 135 | |

B. Purchase of Lists of Secondary School Seniors

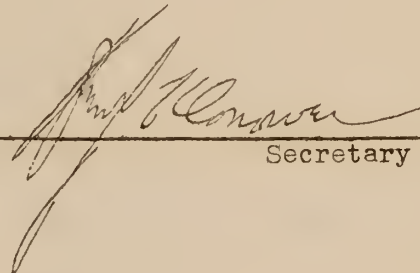
The Secretary of the Board raised the question as to whether the members of the Board still wished to purchase the list of secondary school seniors from the Pennsylvania Branch of the National Education Association, Department of Secondary School Principals.

The Board was in unanimous agreement that the Secretary should purchase the list of secondary school seniors in accordance with the action of the Board indicated on page 1413 of the minutes of the meeting held November 17, 1939.


C. Method of Allocating State Appropriations

Mr. W. M. J. McClure, Adviser, Vocational Education Finances, Bureau of Administration and Finance, appeared before the Board and continued his discussion of the method of allocating State appropriations.

The meeting adjourned at 1:00 P.M.


Secretary

Approved: April 2, 1940


Francis B. Haas
Superintendent of Public Instruction

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, May 17, 1940

D O C K E T

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Friday, March 15, 1940
- II. Unfinished Business
 - A. Report of the Curricular and Credentials Committee
 1. Electives in Elementary Curriculum
 2. Revision of Psychology Requirements
 - B. Report from Attorney General's Office
 1. Report of Play Production Material
 - C. Report of Committee on Publications
 - D. Report of Committee re "Study of Summer and Post-Summer Sessions"
 - E. Report of Testing Committee
 1. Results of Testing Committee
 2. National Teachers Examinations
- III. New Business
 - A. Accident Insurance for College Students
 - B. Purchase of Lists of High School Seniors for 1940-41
 - C. Composite Advertisement in Pennsylvania School Directors Bulletin
- IV. Chart
 - A. Summary of Enrolments in Pennsylvania State Teachers Colleges as of February 15, 1940

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, May 17, 1940

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, May 17, 1940. The meeting was called to order by the Chairman of the Board at 9:30 A.M., Daylight Saving Time.

The following were present:

| | |
|------------------------|------------------|
| Harvey A. Andruss | Bloomsburg |
| Robert M. Steele | California |
| Leslie Pinckney Hill | Cheyney |
| Paul G. Chandler | Clarion |
| Joseph F. Noonan | East Stroudsburg |
| Carmon Ross | Edinboro |
| LeRoy A. King | Indiana |
| Quincy A. W. Rohrbach | Kutztown |
| John G. Flowers | Lock Haven |
| Lester K. Ade | Mansfield |
| Landis Tanger | Millersville |
| Albert Lindsay Rowland | Shippensburg |
| Charles S. Miller | Slippery Rock |
| Charles S. Swope | West Chester |

Francis B. Haas, Chairman
Henry Klonower, Secretary

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, Friday, March 15, 1940.

On motion of Doctor Miller, Seconded by Mr. Andruss, it was voted that the minutes of the meeting held March 15, 1940, be approved as submitted.

Correction of minutes of meeting of Board of
Presidents held January 19, 1940

On motion of Doctor Rowland, seconded by Doctor Steele, it was voted that the following omission from the mimeographed minutes of the meeting held January 19, 1940, be inserted at the top of page 1427 following the first two words, "service area":

"fields. Where such agreement is not reached by the time of the July meeting of the Board the special service area".

Correction of minutes of meeting of Board of
Presidents held November 17, 1939.

On motion of Doctor Steele, seconded by Doctor Rowland, it was voted that the field of "Speech" be included in the fields indicated in the report of the Curricular and Credentials Committee re "Flexibility in the Fields of Concentration" appearing on page 1395 of the minutes of the meeting held November 17, 1939.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

1. Electives in Elementary Curriculum

Postponed for general discussion following clearing of the Docket.

2. Revision of Psychology Requirements

Doctor Steele, Chairman of the Committee, reported progress.

3. Acceptance of Courses for Post-High School Work,
Girard College

Doctor Steele, Chairman of the Committee, submitted the following report:

"REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE

May 17, 1940

Re: Acceptance of Courses for Post-High School Work, Girard College

In consideration of the request of Girard College, through Dr. D. Montfort Melchior, its Principal, that the post high school year now offered at Girard College be accepted at the State Teachers Colleges for advanced standing in academic courses, the Curricular and Credentials Committee, to whom this

matter has been referred, begs to offer the following observations:

1. Education in any professional field, such as Medicine, Law, Engineering, or teaching requires not only the opportunity to acquire certain specific professional knowledges and skills but also the opportunity to do this in a single institution set up for this purpose and for a period of time sufficiently long to secure adequate professional attitude.
2. If the foregoing is true, we should hesitate so to extend the privilege of advance standing to a point where the student would fail to acquire this desirable professional attitude due to a division of his preparation between two or more institutions and to an insufficient time spent in the ultimate professional institution.
3. The Committee, however, recognizes that if and as junior colleges increase in number and the termination of general education with the 14th year becomes more generally recognized as desirable, adequate professional experience will have to extend.
4. Therefore, the Committee recommends for the present that the State Teachers Colleges accept credits for post-high school work only from such institutions as may be regularly accredited by the State Council of Education.

Respectfully submitted,

LeRoy A. King
Q. A. W. Rohrbach
Carmon Ross
Albert Lindsay Rowland
Robert M. Steele, Chairman"

On motion of Doctor Steele, seconded by Doctor Rowland, it was voted that this matter be investigated further in relation to the status of such accreditation in other institutions of higher learning and standard accrediting agencies.

B. Report from Attorney General's Office

1. Report of Play Production Material

Since the matter was discussed informally by Mr. Barco with the Board at a previous meeting, at which time the members were

advised not to use material objected to by the producers, the item was dropped from the Docket.

C. Report of Committee on Publications

On motion of Doctor King, seconded by Doctor Ade, it was voted that the Chairman of the Board be requested to approve the interpretation of the 1931 Publication Policy to provide, in addition to the four regular publications, one publication for each approved special curriculum.

D. Report of Committee re "Study of Summer and Post-Summer Sessions"

There was unanimous agreement that this matter be carried on the Docket until the Fall meeting of the Board when figures for the current summer sessions would be available for study.

E. Report of Testing Committee

1. Results of Testing Program

Doctor Flowers, Chairman of the Committee, reported that on the basis of the results submitted by the institutions in connection with the Freshman testing program, it was apparent that there was a misunderstanding among the members with reference to the report of the Testing Committee which appears on page 1371 of the minutes of the Board of Presidents, July 25, 1939. It appeared that only eight of the fourteen institutions used the tests designated by the committee.

Doctor Flowers stated that if the eight institutions would use the distribution sheets in connection with the tests, the committee would be willing to make a comparative study of the data. It was agreed that such a study should be made.

Three phases of testing procedure were discussed:

- (a) Entrance: Three forms of tests are to be recommended for entrance examinations. The committee is to meet immediately following the meeting and advise all colleges of the tests to be used.
- (b) Classification: Each college is to decide which tests serve most effectively in its program looking toward the classification of students.
- (c) General testing program: These tests are for the purpose of developing comparative data. The committee will report at the summer meeting and make specific recommendations as to types of tests and procedures.

2. National Teachers Examinations

Doctor Flowers reported progress.

The committee was advised to keep in touch with the developments of the Committee appointed by the Pennsylvania State Education Association to study the matter of a State Board for the certification of teachers, notice of which appeared in the June issue of the Pennsylvania School Journal.

III. New Business

A. Accident Insurance for College Students

Doctor Noonan called the attention of the members of the Board to a plan developed by a large insurance company which provides accident insurance for college students at the rate of \$10.00 per year.

The members individually agreed to consider the plan on its merits.

B. Purchase of Lists of High School Seniors for 1940-41

The Secretary of the Board presented a letter from Mr. J. E. Nancarrow, Secretary, Pennsylvania Branch, Department of Secondary School Principals, with reference to the purchase of the lists of high school seniors for the year, 1940-41.

On motion of Doctor Rowland, seconded by Doctor Flowers, it was voted that the Board of Presidents purchase the lists of high school seniors for the year, 1940-41.

C. Composite Advertisement in Pennsylvania School Directors Bulletin

On motion of Doctor Rowland, seconded by Doctor Steele, it was voted that a contract be entered into with the Pennsylvania State School Directors Association for the insertion of a composite advertisement in the Pennsylvania School Directors Bulletin for the year, 1940-41, the inside of the back cover to be used for the June issue and the outside back cover to be used for the three subsequent issues.

IV. Chart

A. Summary of Enrolments in Pennsylvania State Teachers Colleges as of February 15, 1940

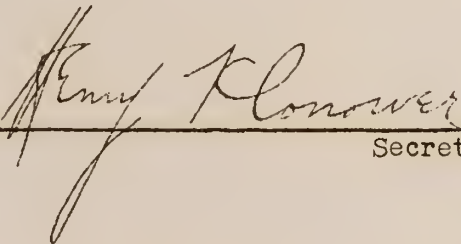
A copy of this chart follows page 1447 as Exhibit "A",

V. General Discussion (Electives in Elementary Curriculum)

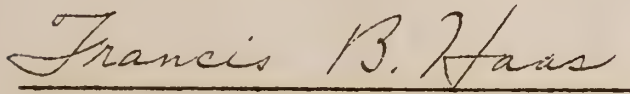
A general discussion was held with reference to the advisability of combining courses now offered in the Elementary Curriculum into larger areas.

Following the discussion, on motion of Doctor Rowland, seconded by Doctor Rohrbach, it was voted that the Curricular and Credentials Committee be instructed to proceed with the re-examination of courses in the four year elementary curriculum and to present a report at the July meeting of the Board of Presidents - this report to include suggestions for grouping related courses and plans for possible experimentation with broader subject matter areas.

The meeting adjourned at 12:40 P.M., Daylight Saving Time.


Secretary

Approved June 5, 1940


Francis B. Haas
Superintendent of Public Instruction

DISTRIBUTION OF CLASS I STUDENTS IN STATE TEACHER'S COLLEGES BY COUNTIES-AS OF FEBRUARY 15, 1940

| COUNTY | TOTAL | Bloomsburg | California | Cheyney | Clarion | East Stroudsburg | Edinboro | Indiana | Kutztown | Lehigh | Mansfield | Millersville | Shippensburg | Slippery Rock | West Chester |
|-------------------|-------|------------|------------|---------|---------|------------------|----------|---------|----------|--------|-----------|--------------|--------------|---------------|--------------|
| TOTAL | 8421 | 636 | 632 | 182 | 300 | 521 | 271 | 1349 | 470 | 394 | 572 | 528 | 494 | 543 | 1529 |
| Adams | 39 | - | - | - | - | - | - | 4 | - | 2 | 2 | - | 19 | - | 10 |
| Allegheny | 455 | - | 81 | 9 | 23 | 1 | 7 | 141 | - | 12 | 1 | 2 | - | 156 | 2 |
| Armstrong | 89 | - | 3 | - | 10 | - | - | 65 | - | - | - | - | - | 6 | 1 |
| Beaver | 70 | - | 4 | 1 | - | - | 8 | 19 | - | - | - | - | 2 | 36 | - |
| Bedford | 37 | - | 1 | - | - | - | - | 14 | - | 2 | - | 3 | 12 | - | 5 |
| Berks | 281 | 7 | 1 | 1 | - | 17 | - | 3 | 171 | 1 | - | 9 | - | - | 51 |
| Blair | 150 | - | 1 | - | 2 | - | - | 36 | - | 22 | 1 | 29 | 40 | 3 | 16 |
| Bradford | 79 | 3 | - | - | - | 2 | - | 1 | - | 1 | 66 | 3 | - | - | 3 |
| Bucks | 91 | 3 | - | 1 | - | 11 | 1 | 1 | 1 | 1 | 2 | 4 | 6 | - | 60 |
| Butler | 136 | - | 8 | - | - | - | 1 | 12 | - | - | - | - | - | 116 | 1 |
| Cambria | 203 | - | 4 | 1 | 1 | 1 | - | 152 | 1 | 14 | 3 | - | 5 | 3 | 8 |
| Cameron | 3 | - | - | - | - | - | 1 | - | - | 1 | 1 | - | - | - | - |
| Carbon | 64 | 6 | - | - | - | 25 | 1 | 1 | 7 | - | 9 | - | - | - | 15 |
| Centre | 30 | - | - | - | - | 1 | - | 6 | - | 17 | 2 | - | - | - | 4 |
| Chester | 253 | 3 | - | 12 | - | - | 2 | - | 2 | - | 3 | 6 | 2 | - | 263 |
| Clarion | 141 | - | 1 | - | 131 | - | - | 6 | - | - | - | - | - | 1 | 2 |
| Clearfield | 83 | 1 | 2 | 1 | 5 | - | - | 28 | - | 35 | 3 | 1 | 1 | 3 | 3 |
| Clinton | 205 | 2 | - | - | - | - | - | - | - | 200 | 2 | - | - | 1 | - |
| Columbia | 219 | 197 | - | - | - | 6 | - | 2 | 2 | - | 4 | 3 | - | - | 5 |
| Crawford | 63 | - | - | - | 9 | - | 36 | 6 | - | - | 1 | - | - | 10 | 1 |
| Cumberland | 156 | - | - | - | - | 1 | - | 10 | - | - | 3 | 3 | 117 | - | 22 |
| Dauphin | 143 | 11 | 1 | 3 | - | 3 | 2 | 8 | 3 | - | 6 | 19 | 58 | - | 29 |
| Delaware | 357 | 2 | - | 33 | - | 7 | - | 1 | 3 | 1 | - | 20 | 4 | - | 296 |
| Elk | 24 | - | - | - | 10 | - | 1 | 8 | - | 5 | - | - | - | - | - |
| Erie | 190 | - | 6 | 2 | 4 | - | 147 | 13 | 1 | - | 3 | - | - | 12 | 2 |
| Fayette | 192 | - | 158 | 2 | 2 | - | - | 22 | - | 3 | 3 | - | - | 1 | 1 |
| Forest | 6 | - | - | - | 5 | - | 1 | - | - | - | - | - | - | - | - |
| Franklin | 123 | - | - | 1 | - | 2 | - | 7 | - | - | - | 2 | 101 | - | 10 |
| Fulton | 11 | - | - | - | - | - | - | 2 | - | 1 | - | - | 8 | - | - |
| Greene | 21 | - | 17 | - | - | - | - | 3 | - | - | - | - | - | 1 | - |
| Huntingdon | 26 | - | - | - | - | - | - | 6 | - | 2 | - | - | 14 | - | 4 |
| Indiana | 353 | - | - | - | - | - | - | 349 | - | - | - | - | - | 4 | - |
| Jefferson | 98 | 1 | - | - | 44 | - | 2 | 46 | - | 1 | - | - | 4 | - | - |
| Juniata | 11 | 1 | - | - | - | - | - | 2 | - | - | - | - | 5 | - | 3 |
| Lackawanna | 134 | 27 | - | - | - | 61 | 2 | - | 1 | - | 23 | 2 | - | - | 13 |
| Lancaster | 349 | 3 | - | - | - | 1 | 3 | 1 | - | 7 | 295 | 3 | - | - | 34 |
| Lawrence | 108 | - | 2 | - | 4 | - | 8 | 24 | - | - | - | - | - | 70 | - |
| Lebanon | 49 | 2 | - | - | - | - | - | 3 | - | 7 | 11 | - | - | - | 26 |
| Lehigh | 199 | 10 | - | - | - | 17 | - | 4 | 135 | - | 1 | 2 | 2 | - | 28 |
| Luzerne | 356 | 162 | 1 | 1 | - | 79 | - | 7 | 5 | 1 | 49 | 8 | - | - | 43 |
| Lycoming | 76 | 6 | - | - | - | 4 | - | - | - | 43 | 19 | 1 | 1 | - | 2 |
| McKean | 54 | - | 1 | - | 8 | 1 | 2 | 3 | - | 4 | 32 | - | 2 | 1 | - |
| Mercer | 85 | - | 1 | 2 | 3 | - | 4 | 22 | - | - | - | - | 1 | 52 | - |
| Mifflin | 37 | 1 | 1 | - | - | - | - | 6 | - | 3 | 1 | 1 | 11 | 4 | 9 |
| Monroe | 144 | 1 | - | - | - | 135 | - | 2 | - | 1 | 1 | 1 | - | - | 3 |
| Montgomery | 216 | 7 | 1 | 8 | - | 2 | 2 | 8 | 14 | - | 3 | 11 | 6 | - | 134 |
| Montour | 41 | 37 | - | - | - | 1 | - | - | - | - | 2 | - | - | - | 1 |
| Northampton | 107 | 2 | - | - | - | 57 | - | 1 | 21 | - | 1 | 3 | 2 | - | 30 |
| Northumberland | 95 | 61 | - | - | - | 4 | - | 2 | 1 | 5 | 6 | 7 | 1 | - | 8 |
| Perry | 30 | 2 | - | - | - | - | - | 5 | - | - | 4 | 1 | 13 | 1 | 4 |
| Philadelphia | 352 | 3 | - | 94 | - | 7 | - | 1 | 4 | 1 | 2 | 13 | 3 | - | 254 |
| Pike | 5 | - | - | - | - | 4 | - | - | 1 | - | - | - | - | - | - |
| Potter | 30 | 2 | - | - | 2 | 1 | 1 | - | - | 3 | 21 | - | - | - | - |
| Schuylkill | 241 | 44 | - | - | - | 21 | - | 6 | 88 | 1 | 15 | 11 | 10 | - | 45 |
| Snyder | 11 | 4 | - | - | - | - | - | 1 | - | 2 | 1 | 1 | 2 | - | - |
| Somerset | 73 | - | 9 | - | - | 1 | 2 | 46 | 1 | 6 | - | 2 | 2 | 2 | 2 |
| Sullivan | 12 | 3 | - | - | - | 2 | - | - | - | - | 7 | - | - | - | - |
| Susquehanna | 39 | 1 | - | - | - | 2 | - | - | - | - | 35 | - | - | - | 1 |
| Tioga | 167 | 1 | - | 1 | - | 3 | - | 2 | - | - | 159 | - | - | - | 1 |
| Union | 10 | 4 | - | - | - | 1 | - | - | - | 2 | 2 | - | - | - | 1 |
| Venango | 69 | - | 3 | - | 26 | - | 11 | 12 | - | - | - | - | - | 17 | - |
| Warren | 39 | - | - | - | 8 | - | 13 | 7 | - | 1 | 3 | - | - | 4 | - |
| Washington | 275 | - | 221 | 2 | - | - | 2 | 36 | 1 | - | 1 | - | - | 12 | - |
| Wayne | 27 | 4 | - | - | - | 8 | - | 1 | 1 | - | 11 | - | - | - | 2 |
| Westmoreland | 272 | - | 104 | - | 3 | - | 5 | 130 | 1 | 1 | 1 | - | 3 | 22 | 2 |
| Wyoming | 20 | 5 | - | - | - | 4 | - | - | 1 | - | 10 | - | - | - | - |
| York | 141 | 6 | 1 | 1 | - | 1 | 2 | 6 | - | - | 5 | 51 | 37 | - | 31 |
| Total from Penna. | 8335 | 635 | 631 | 176 | 300 | 493 | 268 | 1345 | 470 | 394 | 550 | 527 | 493 | 542 | 1511 |
| From Other States | 86 | 1 | 1 | 6 | - | 28 | 3 | 4 | - | - | 22 | 1 | 1 | 1 | 18 |

