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of the

Board of Presidents, State Teachers Colleges

June 1, 1951 to May 31, 1952

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PROCEEDINGS OF THE GENERAL ASSEMBLY

1823

OF THE STATE OF PENNSYLVANIA

IN SENATE

REPORT OF THE COMMISSIONERS OF THE LAND OFFICE
IN ANSWER TO A RESOLUTION PASSED BY THE SENATE
MAY 15 1823

PHILADELPHIA: PRINTED BY G. B. WHITTAKER, 1823.

THE COMMISSIONERS OF THE LAND OFFICE
HONORABLE SENATOR JOHN W. MANTON
HONORABLE SENATOR JOHN W. MANTON

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Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

COMMITTEES OF THE BOARD OF PRESIDENTS
STATE TEACHERS COLLEGES

Admissions, Testing and Guidance
Committee

Willis E. Pratt, Chairman
L. H. Van Houten
Richard T. Parsons
D. L. Biemesderfer
Harry L. Kriner
Dale W. Houk

Athletic Committee

Charles S. Swope, Chairman
Paul G. Chandler
L. H. Van Houten
James G. Morgan
D. L. Biemesderfer

Budget Committee

Joseph F. Noonan, Chairman
Harvey A. Andruss
James H. Duckrey
James G. Morgan
Dale W. Houk

Calendar Committee

Q. A. W. Rohrbach, Chairman
Richard T. Parsons
James G. Morgan
D. L. Biemesderfer
Harry L. Kriner

Curricular and Credentials Committee

Robert M. Steele, Chairman
L. H. Van Houten
Willis E. Pratt
Q. A. W. Rohrbach
Charles S. Swope

Publications and Public Relations
Committee

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Robert M. Steele
James H. Duckrey
Harry L. Kriner
Dale W. Houk

Uniform Fees, Deposits and Repayments
Committee

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Committee

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May 31, 1951

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, July 20, 1951

D O C K E T

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, May 18, 1951.
- II. Unfinished Business
 - A. Report of the Curricular and Credentials Committee
 - B. Report of the Uniform Fees, Deposits and Repayments Committee
- III. New Business
 - A. Annuity factor - State Retirement
 - B. Budget Circular #96
 - C. Specifications for Dormitory Beds
 - D. Publications
 - E. Housing Fees - Family
 - F. Standard Interim Certificates
- IV. Charts
 - A. Report of Students Meeting Teacher Certification Standards Pennsylvania State Teachers Colleges - May 1951 Graduates
 - B. Report of Students Meeting Teacher Certification Standards Pennsylvania State Teachers Colleges - Summer 1950, January 1951 and May 1951 Graduates
 - C. Provisional College Analysis - April 1, 1950 - March 31, 1951

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, July 20, 1951

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, July 20, 1951. The meeting was called to order by the chairman at 9:30 A.M. Daylight Saving Time.

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
James H. Duckrey	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. W. Van Houten	Edinboro
Willis E. Pratt	Indiana
Q.A.W. Rohrbach	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

C. Herman Grose, Deputy Superintendent
Henry Klonower, Secretary

1. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, May 18, 1951.

On the motion of Doctor Kriner, Seconded by Doctor Houk, the Board voted that the minutes of the meeting of the Board of Presidents held May 18, 1951 be approved.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee will submit a mimeographed report for action at the next Board Meeting.

B. Report of the Committee on Uniform Fees, Deposits and Re-payments

Doctor Andruss, Chairman of the Committee on Uniform Fees,

and Repayments submitted the following report:

Based upon a study of costs of operation during the college year 1950-1951, and compared with previous years, particularly 1947, in considering (1) that approximately 1,000 off-campus students receive meal service, while few, if any, have room and laundry service only at the college, and (2) that the charge for housing is on a semester or session basis rather than a weekly basis, the weekly basis being used only for those students who receive partial housing service, or for purposes of repayments and refunds, we recommend that the catalog statements for the year 1951-1952 be amended to read as follows:

June 1952
"III. HOUSING FEES (effective ~~September 1, 1951~~)

1. Housing rate for students shall be \$108.00 per one-half semester and \$72.00 for the six weeks summer session. This includes room, meals, and limited laundry.

(a) For rooms with running water an additional charge of \$9.00 per student per semester, or \$3.00, for the summer session, may be made.

(b) No reduction in the rate is to be made for laundry done at home nor for absence of students who go home for a few days at a time.

(c) A student may, at the discretion of the president of the college, occupy a double room alone by paying an additional \$36.00 a semester or \$12.00 for the summer session.

(d) In meeting the requirements in those colleges where students, rooming off-campus, board in the college dining-room, and the requirements of the Home Management Clubs in institutions maintaining Home Economics curriculums, the housing rates shall be divided for these purposes, as follows: ^{3.00} \$2.00 for room and laundry (room ^{2.00} \$1.50 and laundry ^{1.00} \$1.50) and ^{9.00} \$10.00 for table board.

2. Housing rates for employees (faculty, clerks and others, who do not receive maintenance under the State Classification Schedule, shall be \$13.00 per week. The housing fee shall be divided at ^{3.00} \$7.00 for room and laundry (room ^{3.00} \$2.50 and laundry ^{1.00} \$1.50 and ^{9.00} \$10.00 for table board.

3. The rate for transient meals shall be:

Breakfast \$.50; Lunch \$.75; Dinner \$1.00

4. The president of the college may, at his discretion, authorize payment for not less than one month in advance by worthy students."

Discussion of the report followed. It was decided unanimously that until appropriations have been approved by the Legislature, no further action be taken at this time. The Chairman returned the report to the Committee for further study and discussion at the September Board Meeting.

C. Report of the Publications and Public Relations
Committee

Doctor Chandler, Chairman of the Publications and Public Relations Committee, reporting on service areas, pointed out that although the 1950 population census showed an increase of six per cent, the committee recommended against changing any boundaries of service areas. The Chairman stated it was not his idea at this time to make any change in the present area distribution, but suggested it would be advisable to have the Committee list the various areas and the population of those areas and put alongside the present population and let this Board decide whether it wishes to make changes. The Chairman asked the Committee to make a factual report, using outline maps of the state to show old and new population data and high school enrollment figures.

III. New Business

=====

A. Annuity Factor - State Retirement.

Doctor Swope cited several instances of faculty members who retired at the end of the present school year who received less retirement allowance than they had anticipated. The misunderstanding concerning the Annuity Factor was discussed, but due to pending legislation and a Supreme Court decision, no action will be taken at this time. The Chairman asked each President to send to Doctor Noonan, as Chairman of the Special Retirement Committee, information concerning the number of employes on the State System who have retired during this past year.

B. Budget Circular #96.

Doctor Andruss referred to Budget Circular #96, which had been sent by the Department to Bursars of the various colleges. A decision was requested regarding the opportunity of staff members to join either retirement system. The Chairman instructed those present to submit their questions to him, in writing, in order that he and Doctor Noonan could study the matter, which would then be referred to the Special Retirement Committee.

C. Specifications for Dormitory Beds.

Doctor Parsons advised discussion was not necessary since the matter had been settled.

D. Publications.

Doctor Parsons presented for discussion the publication of a State Teachers College Quarterly to place the story of the colleges before many people, and recommended that it be studied by the Publications Committee.

The Chairman suggested that the Publications Committee arrange all details pertinent to the issue of a Quarterly and to proceed with the issuing of the bulletin.

E. Housing Fees - Family.

Doctor Kriner pointed out the varying charges made in housing fees on the campus. Discussion followed indicating the same condition prevailed at all State Teachers Colleges. The Chairman asked Doctor Kriner to write him a letter concerning the matter in order that it may be determined if it is the responsibility of the Board of Trustees to arrange for fees other than provided in the catalog.

The Chairman then asked if there was any New Business not included in the Docket to be discussed.

Doctor Andruss discussed two Senate Bills, Nos. 776 and 777, which have bearing on the Milk Control Commission. Doctor Andruss pointed out that if competitive bidding were permitted, costs of the price of milk could be reduced at the institutions.

The Chairman stated that he did not know what attitude, if any, has been taken on these bills, but could see no objection to the Boards of Trustees voicing their opinions. He suggested sending letters to the Chairman of the Senate State Government Committee, Honorable Rowland B. Mahany, Room 535, E. Floor, North Wing, Main Capitol.

F. Standard Interim Certificates.

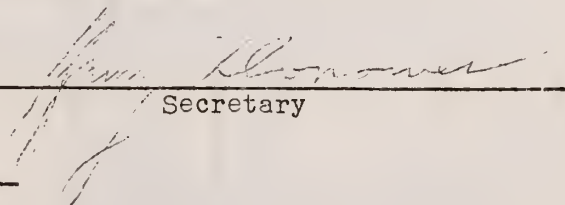
The Secretary of the Board presented for discussion a program designed to make available a supply of Elementary teachers immediately prior to the opening of schools in September. The program in brief suggested that the State Council of Education create the "Standard Interim Certificate" to give liberal arts college graduates an opportunity to qualify for the elementary field through small increments of professional education over a period of time.

IV. Charts
=====

A. Report of Students Meeting Teacher Certification Standards
Pennsylvania State Teachers Colleges - May 1951 Graduates

B. Report of Students Meeting Teacher Certification Standards
Pennsylvania State Teachers Colleges - Summer 1950,
January 1951 and May 1951 Graduates.

C. Provisional College Analysis - April 1, 1950- March 31, 1951.
The meeting adjourned at 12:45 P.M. Daylight Saving Time.


Secretary

Approved _____

Chairman

Aug 3, 1951
Date

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS
PENNSYLVANIA STATE TEACHERS COLLEGES

MAY 1951 GRADUATES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

COLLEGE	Elementary (Fields of Specialization)										Sec- ondary Field	Other Four-year Curriculum								Total Degree Graduates			
	TOTAL											TOTAL	Adult	Art	Business	Health	Home Economics	Industrial Arts	Library	Music	TOTAL	No. Grads. with no experience teaching	No. Tchrs. in-service who returned for graduation
	Atypical	Cooperative	Early Childhood	Elem. (No Specialization)	Intermediate	Rural	Speech	Speech Correction	TOTAL	TOTAL													
TOTAL	526	2	-	80	389	47	1	-	-	7	524	610	70	83	189	58	61	38	111	1660	1608	52	
Bloomsburg	18	2	-	-	16	-	-	-	-	-	33	20	-	20	-	-	-	-	-	71	70	1	
California	38	-	-	9	18	4	-	-	-	7	24	32	-	-	-	-	32	-	-	94	80	14	
Cheyney	39	-	-	11	16	12	-	-	-	-	-	13	-	-	-	7	6	-	-	52	50	2	
Clarion	33	-	-	6	27	-	-	-	-	-	47	17	-	-	-	-	17	-	-	97	92	5	
E. Stroudsburg	21	-	-	-	21	-	-	-	-	-	38	54	-	-	54	-	-	-	-	113	109	4	
Edinboro	18	-	-	-	18	-	-	-	-	-	26	30	-	-	-	-	-	-	74	74	-		
Indiana	50	-	-	-	50	-	-	-	-	-	54	122	-	40	-	28	-	-	226	216	10		
Kutztown	51	-	-	-	51	-	-	-	-	-	42	36	-	26	-	-	-	10	129	124	5		
Lock Haven	24	-	-	6	16	2	-	-	-	-	31	18	-	-	18	-	-	-	73	71	2		
Mansfield	29	-	-	6	23	-	-	-	-	-	54	45	-	-	-	23	-	-	128	125	3		
Millersville	35	-	-	13	7	14	1	-	-	-	45	34	-	-	-	-	23	11	114	112	2		
Shippensburg	38	-	-	21	2	15	-	-	-	-	43	23	-	-	-	-	-	-	104	101	3		
Slippery Rock	33	-	-	8	25	-	-	-	-	-	24	69	-	-	69	-	-	-	126	126	-		
West Chester	99	-	-	-	99	-	-	-	-	-	65	97	-	-	48	-	-	-	259	258	1		

Date		Description		Amount	
Month	Day	Particulars	Debit	Credit	Balance
1911	1	Balance forward			
1911	1	By Cash		100.00	100.00
1911	2	To Cash	50.00		50.00
1911	3	By Cash		25.00	75.00
1911	4	To Cash	25.00		50.00
1911	5	By Cash		10.00	60.00
1911	6	To Cash	10.00		50.00
1911	7	By Cash		5.00	55.00
1911	8	To Cash	5.00		50.00
1911	9	By Cash		15.00	65.00
1911	10	To Cash	15.00		50.00
1911	11	By Cash		20.00	70.00
1911	12	To Cash	20.00		50.00
1911	13	By Cash		10.00	60.00
1911	14	To Cash	10.00		50.00
1911	15	By Cash		5.00	55.00
1911	16	To Cash	5.00		50.00
1911	17	By Cash		15.00	65.00
1911	18	To Cash	15.00		50.00
1911	19	By Cash		10.00	60.00
1911	20	To Cash	10.00		50.00
1911	21	By Cash		5.00	55.00
1911	22	To Cash	5.00		50.00
1911	23	By Cash		15.00	65.00
1911	24	To Cash	15.00		50.00
1911	25	By Cash		10.00	60.00
1911	26	To Cash	10.00		50.00
1911	27	By Cash		5.00	55.00
1911	28	To Cash	5.00		50.00
1911	29	By Cash		15.00	65.00
1911	30	To Cash	15.00		50.00
1911	31	By Cash		10.00	60.00
1911	1	To Cash	10.00		50.00
1911	2	By Cash		5.00	55.00
1911	3	To Cash	5.00		50.00
1911	4	By Cash		15.00	65.00
1911	5	To Cash	15.00		50.00
1911	6	By Cash		10.00	60.00
1911	7	To Cash	10.00		50.00
1911	8	By Cash		5.00	55.00
1911	9	To Cash	5.00		50.00
1911	10	By Cash		15.00	65.00
1911	11	To Cash	15.00		50.00
1911	12	By Cash		10.00	60.00
1911	13	To Cash	10.00		50.00
1911	14	By Cash		5.00	55.00
1911	15	To Cash	5.00		50.00
1911	16	By Cash		15.00	65.00
1911	17	To Cash	15.00		50.00
1911	18	By Cash		10.00	60.00
1911	19	To Cash	10.00		50.00
1911	20	By Cash		5.00	55.00
1911	21	To Cash	5.00		50.00
1911	22	By Cash		15.00	65.00
1911	23	To Cash	15.00		50.00
1911	24	By Cash		10.00	60.00
1911	25	To Cash	10.00		50.00
1911	26	By Cash		5.00	55.00
1911	27	To Cash	5.00		50.00
1911	28	By Cash		15.00	65.00
1911	29	To Cash	15.00		50.00
1911	30	By Cash		10.00	60.00
1911	31	To Cash	10.00		50.00

RECEIVED OF THE
 DEPARTMENT OF THE
 TREASURY
 THE SUM OF \$100.00
 FOR THE YEAR 1911

RECEIVED OF THE
 DEPARTMENT OF THE
 TREASURY
 THE SUM OF \$100.00
 FOR THE YEAR 1911

1911 (10) 100.00

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

SUMMER 1950, JANUARY 1951 and MAY 1951
GRADUATES

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS
PENNSYLVANIA STATE TEACHERS COLLEGES

COLLEGE	Elementary (Fields of Specialization)										Sec- ondary Field	Other Four-year Curriculums										Total Degree Graduates				
	TOTAL	Atypical	Cooperative	Early Childhood	Elem. (No Specialization)	Intermediate	Rural	Speech	Speech Correction	TOTAL		Adult	Art	Business	Health	Home Economics	Industrial Arts	Library	Music	TOTAL	Summer	January	May	No. Grads. with no pre-vious teaching experience	No. Tchrs.-in-service who returned for graduation	
TOTAL	346	5	99	757	72	1	12	996	984	101	171	321	69	141	46	135	2926	776	490	1660	2580	346				
Bloomsburg	64	5	-	57	1	-	2	87	68	-	68	-	-	-	-	-	219	108	40	71	172	47				
California	76	-	15	46	5	-	10	53	79	-	-	-	79	-	-	-	208	79	35	94	169	39				
Cheyney	47	-	14	18	15	-	-	-	17	-	-	-	7	10	-	-	64	3	9	52	61	3				
Clarion	59	-	9	50	-	-	-	85	22	-	-	-	-	-	-	-	166	51	18	97	145	21				
E. Stroudsburg	46	-	-	46	-	-	-	73	97	-	-	97	-	-	-	-	216	47	56	113	199	17				
Edinboro	37	-	-	37	-	-	-	57	36	-	38	-	-	-	-	-	132	33	25	74	118	14				
Indiana	102	-	-	102	-	-	-	108	160	-	19	53	39	-	-	-	370	77	67	226	310	60				
Kutztown	96	-	-	96	-	-	-	66	57	-	44	-	-	-	-	-	219	55	35	129	191	28				
Lock Haven	49	-	7	39	3	-	-	71	43	-	-	-	43	-	-	-	163	55	35	73	137	26				
Mansfield	54	-	7	46	1	-	-	90	53	-	-	-	23	-	-	-	197	43	26	128	177	20				
Millersville	62	-	13	34	14	1	-	84	63	-	-	-	-	52	11	-	209	70	25	114	191	18				
Shippensburg	67	-	26	7	34	-	-	82	50	-	-	50	-	-	-	-	199	56	39	104	176	23				
Slippery Rock	55	-	8	47	-	-	-	36	105	-	-	-	115	-	-	-	196	37	33	126	181	15				
West Chester	132	-	-	132	-	-	-	104	132	-	-	-	76	-	-	-	368	62	47	259	353	15				

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, September 21, 1951

D O C K E T

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, July 20, 1951.
- II. Unfinished Business
 - A. Report of the Curricular and Credentials Committee
 - B. Report of the Uniform Fees, Deposits and Repayments Committee
 - C. Report of the Publications and Public Relations Committee
 - D. Report of the Athletic Committee
- III. New Business
 - A. Report of Calendar Committee
 - B. Retirement Allowances
 - C. Meeting of Deans
 - D. Education Congress
 - E. Faculty Record Cards
 - F. Salary Adjustments and Reclassifications
- IV. Charts
 - A. Summary of Enrollments in Pennsylvania State Teachers Colleges Covering Number of Different Students - June 1, 1950 to May 31, 1951
 - B. Distribution of Summer Session Enrollments, 1951 Pre-Session, Six-Weeks Session, Post Session, Pennsylvania State Teachers Colleges
 - C. Report of Students Meeting Teacher Certification Standards, Pennsylvania State Teachers Colleges - 1951 Pre-Summer Session
 - D. Degree Graduates, Pennsylvania State Teachers Colleges - 1941-1951

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, September 21, 1951. The meeting was called to order by the Chairman at 9:30 A.M., Daylight Saving Time.

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
James H. Duckrey	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
Q. A. W. Rohrbach	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
C. Herman Grose, Deputy Superintendent
Henry Klonower, Secretary

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, July 20, 1951

On motion of Doctor Steele, seconded by Doctor Kriner, the Board voted that the minutes of the meeting of the Board of Presidents held Friday, July 20, 1951 be approved.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee stated that the Committee is making progress. However, no report was submitted as suggested in the minutes of the Board of Presidents meeting held Friday, July 20, 1951 under Item II-A.

B. Report of the Uniform Fees, Deposits and Repayments Committee

Doctor Andruss, Chairman of the Uniform Fees, Deposits and Repayments Committee, reported that the Committee had made no further study since the last report. He suggested that the Committee would like to make a study of the number of meals paid for and meals eaten during the month of October since there are no holidays in October. The Chairman agreed to this suggestion.

C. Report of the Publications and Public Relations Committee

Doctor Chandler, Chairman of the Publications and Public Relations Committee, commented on the report of the placement of graduates which is published by the Bureau of Teacher Education and Certification. As of October 1, 1950, 63% of the 1950 graduates were placed and 36.8% were not placed due to the following reasons:

Did not desire to teach	78
Returned for additional work	11
Attended institutions of higher learning	137
Married	53
Refused positions offered	7
Did not accept positions because of locality	55
Secured other positions	104
Entered military service	78
Physical disqualifications	6
Were not recommended for positions	18

The Bureau of Teacher Education and Certification will send out a questionnaire regarding 1951 graduates, the information from which will be made available to the Committee and the Committee will report at the next meeting of the Board.

The Chairman stated the report was interesting, but regardless of the reasons 36.8% of the graduates were prepared to teach at the expense of the Commonwealth and they did not teach.

Doctor Chandler raised the question of the type of bulletin to be published. There was discussion as to whether the bulletin should be a recruitment bulletin or a professional bulletin as was contemplated in paragraph D, Page 3041 of the minutes of the meeting of the Board of Presidents, July 20, 1951. It was decided that a recruitment bulletin is now needed. Doctor Andruss suggested consulting the authorities in the state of Connecticut who published such a bulletin during the early part of 1951.

The Chairman suggested that he appoint a special committee to set up the bulletin and make a report at the next meeting of the Board. If the committee does not have something to report by November 16, 1951, the whole matter will be dropped. It was moved by Doctor Steele, seconded by Doctor Swope, to accept the suggestion of the Chairman. The Board so voted.

The Chairman appointed the following as a special committee to set up, edit and publish the recruitment bulletin of the Pennsylvania State Teachers Colleges:

Dr. Harry I. Kriner
Dr. James H. Duckrey
Dr. Paul G. Chandler
Dr. D. L. Biemesderfer
Dr. Willis E. Pratt, Chairman

Doctor Steele stated the bulletin should be ready for distribution by February 1, 1952 in order to be of value for the second semester and to reach high school seniors in time for matriculation in 1952.

The Chairman asked the special committee to have the format and outline of the bulletin ready at the next meeting of the Board, November 16, 1951. He asked the Committee to have the entire bulletin ready for distribution by February 1, 1952.

D. Report of the Athletic Committee

Doctor Swope, Chairman of the Athletic Committee, reported that representatives of the Pennsylvania State Teachers Colleges Athletic Conference and the Athletic Committee had met Thursday, September 20, 1951, at the Penn Harris Hotel in Harrisburg for the purpose of setting up the working machinery of the organization. Mr. Harry J. Straw of Shippensburg, Pennsylvania, was elected statistician and publicity manager of the organization. The constitution provides that a statistician be employed at an annual salary of \$300 with \$100 for expenses.

Doctor Swope stated that the group raised the question as to who would pay the expenses of the two annual meetings authorized in the constitution. He stated that when the constitution was submitted to the Board of Presidents for approval it was assumed the expenses would be paid by the colleges.

The Chairman suggested that the organization should set up a budget and decide upon the following items:

1. What they want to do
2. How much will it cost
3. Who is to pay for it

The Chairman pointed out that the Board is in full agreement with the purposes of the organization, but it is his responsibility to approve the budget of the group and would like more definite information. He also stated that Mr. Straw should be reminded that the expenses are to be kept within the \$100 a year.

It was moved by Doctor Andruss, seconded by Doctor Rohrbach, that the Athletic Committee meet with the officials of the organization and decide on these matters. The Board so voted.

III. New Business

A. Report of the Calendar Committee

Doctor Rohrbach asked for the opinion of the Board regarding changes in the State Teachers College calendar. After much discussion, it was moved by Doctor Parsons, seconded by Doctor Rohrbach, that each member of the Board submit his suggestions regarding changes in the calendar to Doctor Rohrbach so that all problems can be taken into consideration. Each member should advise Doctor Rohrbach before October 15, 1951. The Board so voted.

B. Retirement Allowances

Doctor Noonan explained the reason for the retirement of State employes at two different rates. The Department of Justice ruled that original members would be retired at the rate agreed upon at the time they entered the State Employes' Retirement System. Those persons who entered the Retirement System were granted credit for prior service. The date of admission, however, did not date back to the beginning of their service in the public school.

C. Meeting of Deans

The Secretary pointed out that the Board has authorized the Deans of Instruction of the State Teachers Colleges to meet each year. Dean Sanders P. McComsey of Millersville has extended an invitation to the Deans to meet at Millersville this year.

Doctor Biemesderfer stated that the Deans have from time to time expressed the feeling that they could understand the problems of the institutions and know their programs better if they met from year to year at the various institutions. The State Teachers College at Millersville would be very happy to have the Deans meet at that institution this year.

The Chairman suggested that the Presidents discuss the matter with their Deans and advise the Secretary of their desires as to the location of the meeting.

The Secretary stated that the tentative date for this meeting was October 22, but that it could be changed.

D. Education Congress

The Chairman stated that the Education Congress of 1951 is aimed primarily at focusing on conferences with those responsible for the general administration and supervision of the schools of Pennsylvania.

E. Faculty Record Cards

The Secretary reminded the Presidents to submit faculty record cards and to please make certain that all essential information is on the cards. Following a discussion of the use of the faculty record cards the Chairman stated that thought should be given during the year to the matter of minimizing duplicate records requested by the Department.

F. Salary Adjustments and Reclassifications

The Secretary pointed out that when requests have been made for reclassifications, he has replied that there would be no reclassifications or increments until the General Assembly adjourns and the appropriations act has been signed. The Chairman decided that where a person moves from one classification or advances his qualifications, reclassifications and increments would be allowed.

The Chairman stated that such would be the policy until the appropriations situation is settled. In the case of out-of-State travel, such travel will be approved only when absolutely necessary.

G. New Western Union Rates

The Chairman called Mr. McClure into the meeting to explain the new Western Union rates. Mr. McClure pointed out that the new rates apply only to inter-state telegrams. When the Public Utility Commission approves the new rates, they will apply for intra-state telegrams. As of September 1, 1951, the new rate is based on 15 words for inter-state telegrams and the old rate on 10 words applies for intra-state telegrams.

H. Availability of Presidents When Away from Institutions

The Chairman asked the presidents to notify someone of their whereabouts each time they leave their institutions or homes since it may be imperative that they be reached at any time.

I. Visual Aids Demonstration by Commander Robert A. Noe'

Doctor Steele called attention to the demonstration of visual aids given by Commander Robert A. Noe', Special Devices Center, Office of Naval Research, Port Washington, New York.

Doctor Rohrbach stated that the State Department in Washington will send experts on European Affairs, World Communism, etc., to appear at assemblies and conferences.

The Chairman stated that such demonstrations and speakers were fine, but he cautioned the Presidents to use care in selecting speakers for such assemblies. Attention of the Presidents was called to a document released by the United States Department of Justice listing un-American and subversive organizations. The document is "House Document Number 137, 82nd Congress, First Session, dated May 14, 1951", and may be obtained by writing to the U. S. Department of Justice, Washington 25, D. C.

IV. Charts

A. Summary of Enrollments in Pennsylvania State Teachers Colleges Covering Number of Different Students - June 1, 1950 to May 31, 1951

- B. Distribution of Summer Session Enrollments, 1951
Pre-Session, Six-Weeks Session, Post Session,
Pennsylvania State Teachers Colleges
- C. Report of Students Meeting Teacher Certification
Standards, Pennsylvania State Teachers Colleges -
1951 Pre-Summer Session
- D. Degree Graduates, Pennsylvania State Teachers
Colleges - 1941-1951

The meeting adjourned at 11:35 A.M., Daylight Saving Time

Henry K. Conover
Secretary

Approved: Francis B. Jaas
Chairman

October 6, 1951
Date

SUMMARY OF ENROLLMENTS IN PENNSYLVANIA STATE TEACHERS COLLEGS
COVERING NUMBER OF DIFFERENT STUDENTS FROM JUNE 1, 1950 TO MAY 31, 1951

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

COLLEGE	Total Class I, II, III	Total Student Enrollment											Class I Students										
		Full-Time Students					Students by Classes						Extension Students			Part-Time Campus (*)			Total Class IV (**)				
		M	F	T	W	Th	Total	Class I Ex.		Class II Ex.		Class III Ex.		M	F	T	Total	M	F	T	Total	a	b
								Resident	Non-Resident	Class I	Class II	Class III	Class I										
		COLLEGE																					
TOTAL																							
TOTAL	9827	6914	13791	3143	1576	4214	3474	4234	4739	6017	5960	12457	71	509	579	169	566	755	131	93			
Bloomsburg	985	397	982	236	100	326	294	265	401	582	505	637	18	64	82	15	28	45	56	10			
California	572	380	952	504	148	632	239	277	335	542	515	787	2	24	26	28	111	139	67	9			
Cheyney	135	285	418	65	119	182	71	162	235	134	281	415	-	-	-	-	-	-	-	-			
Clarion	479	335	914	339	68	306	221	278	376	459	373	732	-	-	-	-	62	82	-	-			
E. Stroudsburg	377	374	751	274	94	766	289	278	576	572	373	944	-	-	-	-	1	6	-	-			
Edinboro	373	515	888	105	38	142	237	193	436	343	235	578	26	260	286	4	20	24	-	-			
Indiana	717	1093	1810	425	188	1111	270	799	1009	693	927	1650	3	54	57	21	112	133	1	-			
Lock Haven	424	234	658	192	67	259	224	136	360	416	203	717	-	-	-	-	17	22	-	-			
Millersville	391	376	757	282	53	315	113	289	402	375	342	933	-	-	-	-	31	39	-	-			
Shippensburg	532	420	952	216	142	358	252	193	445	469	335	803	13	43	56	51	42	93	7	24			
Slippery Rock	450	475	925	126	53	179	322	402	724	448	485	903	1	12	13	4	9	9	-	-			
West Chester	694	1108	1804	191	274	445	501	803	1007	1692	1077	1769	-	-	-	4	31	35	-	-			

DISTRIBUTION OF CLASS I STUDENTS IN STATE TEACHERS COLLEGES BY COUNTIES

June 1, 1950 to May 31, 1951

COUNTY	TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Rutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	12457	857	787	415	732	944	578	1620	950	619	717	803	763	903	1769
Adams	58	-	-	-	-	5	-	6	2	1	3	5	24	-	12
Allegheny	1064	2	145	21	136	2	82	303	1	10	4	1	10	338	9
Armstrong	122	-	-	-	42	-	6	66	-	1	-	-	-	7	-
Beaver	190	-	10	1	33	-	24	51	2	1	1	-	6	58	3
Bedford	33	-	-	-	-	-	-	8	-	6	-	5	12	1	1
Berks	451	5	1	2	-	36	-	2	310	2	5	18	5	-	65
Blair	183	-	3	1	6	2	5	63	1	33	-	6	53	1	9
Bradford	127	9	-	2	-	8	1	-	1	10	93	3	-	-	-
Bucks	166	4	1	3	-	27	-	-	31	5	5	9	1	-	80
Butler	179	1	5	-	23	-	11	26	-	2	-	-	-	110	1
Cambria	295	5	10	1	7	-	3	185	1	39	5	5	12	20	2
Cameron	10	-	-	-	-	-	-	3	-	6	-	-	-	-	1
Carbon	96	10	-	-	-	34	-	2	31	1	6	3	-	1	8
Centre	61	1	1	-	3	-	-	6	-	34	7	-	6	-	3
Chester	254	4	-	18	-	2	-	3	6	1	3	24	1	-	192
Clarion	197	-	4	-	173	-	-	14	-	2	-	-	-	3	1
Clearfield	109	2	3	-	16	-	1	31	1	41	2	6	4	2	-
Clinton	175	2	-	-	-	-	-	3	-	161	7	-	-	-	2
Columbia	236	213	-	-	1	5	-	1	3	3	5	2	1	-	2
Crawford	150	-	-	-	9	-	97	21	-	-	1	-	-	20	2
Cumberland	185	1	1	3	-	4	-	5	6	1	3	7	142	1	11
Dauphin	208	10	1	9	-	6	-	8	7	3	9	23	99	1	32
Delaware	402	10	-	51	-	19	1	7	8	6	1	44	9	-	326
Elk	58	-	2	-	14	-	2	18	-	17	1	-	-	4	-
Erie	289	-	8	1	9	-	202	26	1	8	4	-	-	28	2
Fayette	241	-	174	1	3	1	1	40	3	4	-	-	1	12	1
Forest	8	-	-	-	5	-	2	-	-	-	-	-	-	1	-
Franklin	164	-	1	1	1	6	-	4	-	-	1	4	131	1	14
Fulton	24	-	-	-	-	-	1	-	-	2	-	2	19	-	-
Greene	15	1	7	-	-	-	-	6	-	-	-	-	-	1	-
Huntingdon	56	-	2	-	-	-	-	6	1	10	-	1	33	-	3
Indiana	295	1	3	-	3	-	2	274	-	-	1	-	-	11	-
Jefferson	102	-	4	-	61	1	2	29	-	-	-	-	-	5	-
Juniata	20	1	-	-	-	-	-	-	-	5	-	2	10	-	2
Lackawanna	233	26	4	-	-	98	-	3	15	3	69	5	-	-	10
Lancaster	394	2	-	-	-	6	-	6	15	5	2	313	3	1	41
Lawrence	110	-	7	-	9	-	8	18	-	1	-	-	-	67	-
Lebanon	95	5	-	-	-	10	-	7	13	-	2	37	-	-	21
Lehigh	280	2	-	-	-	35	1	2	188	-	3	8	3	-	38
Luzerne	475	207	4	-	-	92	-	1	28	5	83	28	2	-	25
Lycoming	140	17	1	1	-	11	2	2	5	73	18	1	2	-	7
McKean	104	7	1	1	23	1	14	13	-	12	26	-	1	4	1
Mercer	110	-	3	3	7	-	17	24	-	3	-	-	-	53	-
Mifflin	71	3	-	-	-	1	-	3	-	14	1	2	39	-	8
Monroe	149	4	-	-	-	132	-	-	3	-	7	-	-	-	3
Montgomery	337	11	-	8	1	33	1	-	34	9	4	45	12	-	179
Montour	36	28	-	-	-	1	-	-	-	-	5	1	-	-	1
Northampton	225	15	-	-	3	101	-	1	54	1	5	11	1	-	33
Northumberland	181	122	-	-	-	15	-	1	3	9	16	13	4	-	8
Perry	26	1	1	-	-	1	-	1	1	-	2	1	12	-	6
Philadelphia	808	6	1	229	-	39	-	-	29	3	2	36	14	-	447
Pike	25	-	-	-	-	16	-	1	6	-	-	-	-	-	2
Potter	38	-	-	-	1	-	1	2	-	3	29	1	-	-	1
Schuylkill	278	68	-	-	-	40	-	1	106	3	11	6	8	-	35
Snyder	21	5	-	-	-	3	-	-	-	8	3	1	1	-	-
Somerset	117	-	18	-	5	-	3	55	2	9	2	3	6	13	1
Sullivan	8	5	1	-	-	-	-	-	-	1	-	-	-	-	1
Susquehanna	55	10	-	-	-	13	-	-	1	-	26	1	-	-	4
Tioga	178	1	-	-	-	2	1	-	-	2	171	1	-	-	-
Union	20	5	-	-	1	-	-	-	2	6	1	-	1	-	4
Venango	138	-	6	1	51	-	15	28	-	2	2	-	-	33	-
Warren	80	-	2	-	18	-	38	6	-	2	7	-	-	7	-
Washington	346	-	252	-	17	-	12	26	1	6	-	1	1	30	-
Wayne	55	3	-	-	-	33	-	-	1	-	14	-	-	1	3
Westmoreland	406	-	95	1	45	1	9	182	-	7	2	2	1	56	5
Wyoming	38	8	-	-	-	7	-	-	1	-	17	-	1	-	4
York	237	4	-	1	-	6	-	11	9	8	-	101	51	1	45
Total from Penna.	12127	847	782	360	726	855	565	1611	933	612	697	788	742	892	1717
From Other States	330	10	5	55	6	89	13	9	17	7	20	15	21	11	52

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

DISTRIBUTION OF SUMMER SESSION ENROLLMENTS, 1951

PRE-SESSION, SIX-WEEKS SESSION, POST SESSION

STATE TEACHERS COLLEGES, PENNSYLVANIA

COLLEGE	Total Number Enrolled All Students	Number of Total Students Who Are:			
		3-Weeks Pre- Summer Session	6-Weeks Summer Session	6-Weeks Summer Session	3-Weeks Post Summer Session
TOTAL	8689	2016	4044	1038	1591
Bloomsburg	963	309	407	-	247
California	1024	344	430	-	250
Clarion	511	152	212	-	147
East Stroudsburg	456	-	230	226	-
Edinboro	604	168	279	-	157
Indiana	1065	361	450	-	254
Kutztown	613	-	321	292	-
Lock Haven	438	141	200	-	97
Mansfield	239	-	132	107	-
Millersville	599	-	321	278	-
Shippensburg	610	194	268	-	148
Slippery Rock	393	-	258	135	-
West Chester	1174	347	536	-	291

August 23, 1951

UNIVERSITY OF MICHIGAN
 LIBRARY
 ANN ARBOR, MICHIGAN

THE UNIVERSITY OF MICHIGAN
 LIBRARY
 ANN ARBOR, MICHIGAN

DATE	DESCRIPTION	AMOUNT	CHECK NO.	BANK	BALANCE
1/1/52
1/15/52
2/1/52
2/15/52
3/1/52
3/15/52
4/1/52
4/15/52
5/1/52
5/15/52
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8/15/52
9/1/52
9/15/52
10/1/52
10/15/52
11/1/52
11/15/52
12/1/52
12/15/52
TOTAL

Commonwealth of Pennsylvania
 DEPARTMENT OF PUBLIC INSTRUCTION
 TEACHER EDUCATION AND CERTIFICATION
 Harrisburg

REPORT OF STUDENTS MEETING
 TEACHER CERTIFICATION STANDARDS
 1951 Pre-Summer Session
 Pennsylvania State Teachers Colleges

COLLEGE	Elementary (Fields of Specialization)										Sec- ondary Field	Other Four-year Curriculums								Total Degree Graduates		
	TOTAL	Atypical	Cooperative	Early Childhood	Elem (No specialization)	Intermediate	Rural	Speech	Speech Correction	TOTAL		Total	Adult	Art	Business	Health	Home Economics	Industrial Arts	Library	Music	TOTAL	No. Grads. with no previous teaching experience.
TOTAL	21	-	-	2	16	3	4	-	-	18	6	1	2	3	1	1	-	-	1	48	41	7
Bloomsburg	4	-	-	-	4	-	-	-	-	3	-	-	-	-	-	-	-	-	-	7	5	2
California	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	1	-	-	-	1	1	-
Clarion	3	-	-	1	2	-	-	-	-	5	-	-	-	-	-	-	-	-	-	8	7	1
Edinboro	3	-	-	-	3	-	-	-	-	2	1	1	-	-	-	-	-	-	-	6	4	2
Indiana	2	-	-	-	2	-	-	-	-	2	3	1	1	-	1	-	-	1	7	5	2	
Lock Haven	-	-	-	-	-	-	-	-	-	1	1	-	-	1	-	-	-	-	-	2	2	-
Shippensburg	5	-	-	1	1	3	-	-	-	3	1	-	1	-	-	-	-	-	-	9	9	-
West Chester	4	-	-	4	4	-	-	-	-	2	2	-	-	2	-	-	-	-	-	8	8	-

DEGREE GRADUATES - STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania

COMMONWEALTH OF PENNSYLVANIA

DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

1941 - 1951

YEAR	1950-51	1949-50	1948-49	1947-48	1946-47	1945-46	1944-45	1943-44	1942-43	1941-42
TOTAL NUMBER DEGREE GRADUATES	2926	3333	2570	1662	1458	1083	1127	1385	1891	2085
Elementary Curriculum	946	777	657	519	484	506	601	772	933	866
Secondary Curriculum	996	1265	823	481	439	245	200	204	378	533
Art Education	101	120	76	52	36	34	29	42	41	55
Business Education	171	254	160	93	71	58	52	79	102	159
Health Education	321	438	408	222	152	66	69	70	130	166
Home Economics	69	72	66	37	59	63	70	114	111	104
Industrial Arts	141	224	185	107	85	22	15	18	58	57
Library	46	43	32	21	21	17	22	12	19	29
Music Education	135	140	163	130	111	72	69	74	119	116
No. Degree Grads. with no previous tchg. exp.	2580	2950	2246	1359	1137	754	862	979	1456	1559
No. of Tchrs. -in-serv. who returned for grad.	346	383	324	303	321	329	265	406	435	526

July 26, 1951
1C.

10/10/20

Time	Activity	Duration	Notes
08:00	Arrive at school	15	
08:15	Start of lesson	45	
08:30	Lesson continues	45	
08:45	Break	15	
09:00	Lesson continues	45	
09:15	Lesson continues	45	
09:30	Lesson continues	45	
09:45	Lesson continues	45	
10:00	Lesson continues	45	
10:15	Lesson continues	45	
10:30	Lesson continues	45	
10:45	Lesson continues	45	
11:00	Lesson continues	45	
11:15	Lesson continues	45	
11:30	Lesson continues	45	
11:45	Lesson continues	45	
12:00	Lesson continues	45	
12:15	Lesson continues	45	
12:30	Lesson continues	45	
12:45	Lesson continues	45	
13:00	Lesson continues	45	
13:15	Lesson continues	45	
13:30	Lesson continues	45	
13:45	Lesson continues	45	
14:00	Lesson continues	45	
14:15	Lesson continues	45	
14:30	Lesson continues	45	
14:45	Lesson continues	45	
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24:00	Lesson continues	45	

10/10/20

10/10/20

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, November 16, 1951

D O C K E T

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, September 21, 1951.

- II. Unfinished Business
 - A. Report of the Curricular and Credentials Committee
 - B. Report of the Uniform Fees, Deposits and Repayments Committee
 - C. Report of the Publications and Public Relations Committee
 - D. Report of the Athletic Committee
 - E. Report of Calendar Committee
 - F. Report of Special Committee for Recruitment Bulletin

- III. New Business
 - A. Financial Problems
 - B. Conference on Education for Life Adjustment
 - C. Meeting of the Association of Trustees, March 21, 1952
 - D. Student Government Conference

- IV. Charts
 - A. Report of Students Meeting Teacher Certification Standards, Pennsylvania State Teachers Colleges - 1951 Six Weeks Session

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

November 16, 1951

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, November 16, 1951. The meeting was called to order by the Chairman at 9:30 A.M., Eastern Standard Time.

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
James H. Duckrey	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
Q. A. W. Rohrbach	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
C. Herman Grose, Deputy Superintendent
Henry Klonower, Secretary

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, September 21, 1951

On motion of Doctor Pratt, seconded by Mr. Morgan, the Board voted that the minutes of the meeting of the Board of Presidents held Friday, September 21, 1951 be approved.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee stated that the Committee had no report to make at this time. Questions raised at the meeting of the Deans of Instruction have not been as yet filed with Doctor Steele. The committee reports progress.

B. Report on the Uniform Fees, Deposits and Repayments Committee

Doctor Andruss, Chairman of the Uniform Fees, Deposits and Repayments Committee presented a report showing a comparison of meals paid for and meals eaten at the State Teachers Colleges during the months of April and October of 1951. The two months were used because there were no holidays during those months. A copy of the report appears as Exhibit "A".

The Chairman commented on the report and stated that one particular question is of interest: Should the weekly charge to the resident students be increased? He suggested that a check be made as to what other colleges on the same level as the State Teachers Colleges are charging for meals, and to check all other expenses involved in the dining room. This would help to determine whether the rate for meals per week should be increased. Doctor Andruss agreed to carry this through.

C. Report of the Publications and Public Relations Committee

Doctor Chandler, Chairman of the Publications and Public Relations Committee presented copies of the reports on placement of degree graduates of the fourteen State Teachers Colleges from October 1, 1950 to October 1, 1951 and another report on the population figures for each county within the professional service areas for each institution. The summary was compiled from the statistics submitted by the Presidents.

The Chairman stated that the report was interesting, and that it shows an over-supply of teachers in several areas of the secondary field.

Doctor Chandler stated that the purpose of this study was to find out how many teachers were placed in positions, how many went to other states, and how many were available to teach as of October 1, 1951. The computation in percent shows that approximately 64.2% were placed in teaching positions, 35.8% not placed, 11.7% available for placement as of October 1, 1951, and 25% were either married, went into service, etc.

The Chairman asked if the committee had computed the figures for an over-all percentage of secondary placement. Doctor Chandler replied that this had not been done.

A copy of the study appears as Exhibit "B".

The second report submitted by Doctor Chandler refers to changes in population in the service areas of the State Teachers Colleges. Doctor Chandler emphasized the difference in the past ten years. Discussion developed as to what the population changes necessarily means - more or fewer high school graduates. The Chairman suggested that perhaps a better basis on which to proceed would be to determine the number of high school graduates in the service areas of the different colleges.

Doctor Chandler pointed out some of the difficulties in determining the exact boundaries of the service areas. The Chairman called attention to a map which indicates all the townships, boroughs and counties in Pennsylvania.

He stated that he would secure sufficient copies for the members of the Board. In this connection the Chairman pointed out that Dr. Carl D. Morneweck, Chief, Child Accounting and Research, would be able to give figures showing the population of every borough and township in Pennsylvania.

The Chairman of the Board suggested that each President carefully study the report submitted by Doctor Chandler and send comments to Doctor Chandler.

It was agreed to continue the item on the Docket.

D. Report of the Athletic Committee

Doctor Swope, Chairman of the Athletic Committee reported that the committee had met with the Executive Committee of the Athletic Conference. Questions concerning procedures to be followed were satisfactorily answered and the Conference is operating in accordance with its budget.

E. Report of Calendar Committee

Doctor Rohrbach, Chairman of the Calendar Committee presented a report which was approved by the Committee for the summer session of 1952 and for the academic year 1952-53. The Chairman asked whether the calendar was approved by the Board. On motion of Doctor Chandler, seconded by Doctor Noonan the Board voted that the calendar be approved for the year 1952-53.

The report follows:

I. THE SUMMER SESSIONS, 1952

- A. The First Six-week Session, June 2 to July 11
- B. The Second Six-week Session, July 14 to August 22
- C. The Three-Six-Three-Week Sessions:
 - 1. The Pre-session, June 2 to June 20
 - 2. The six-week session, June 23 to August 1
 - 3. The Post session, August 4 to August 22

II. THE ACADEMIC YEAR, 1952-53

A. The First Semester

Registration	Tuesday and Wednesday, September 9 and 10
Classes begin at 8:00 a.m.	Thursday, September 11
Thanksgiving Recess	
Begins at the close of classes	Tuesday, November 25
Ends at 8:00 a.m.	Monday, December 1
Christmas Recess	
Begins at the close of classes	Friday, December 19
Ends at 8:00 a.m.	Monday, January 5
First Semester ends at Noon	Tuesday, January 20

B. The Second Semester

Registration	Monday and Tuesday, January 26 and 27
Classes begin at 8:00 a.m.	Wednesday, January 28
Easter Recess	
Begins at the close of classes	Tuesday, March 31
Ends at 8:00 a.m.	Tuesday, April 7
Alumni Day	Saturday, May 23
Baccalaureate Services	Sunday, May 24
Commencement	Monday, May 25

III. THE LABORATORY SCHOOLS

The calendar of the laboratory schools is left to the discretion of the president of each college to meet local conditions.

F. Report of Special Committee for Recruitment Bulletin

Doctor Pratt, Chairman of the Special Committee for Recruitment Bulletin presented a report outlining in detail the type of bulletin the committee suggested, purpose of the bulletin, contents, number of copies and method of publication. The Chairman commented on the very fine report.

The Chairman suggested to Doctor Pratt to let high school students, county and district superintendents see the bulletin for their comments. After considerable discussion concerning the revision of the cover page, questions raised making sure that the retirement situation will not be over emphasized, graphs showing the supply and demand, the cost of the printing, and the number of copies to be published, the Chairman suggested that the Committee proceed in the usual way with the publication of the Bulletin.

It was moved by Doctor Kriner, seconded by Doctor Duckrey that the recommendations of the Committee be approved. The Board so voted.

III. New Business

A. Financial Problems

Doctor Pratt asked whether the amount included in the budget presented to the General Assembly for the State Teachers Colleges included sufficient funds to provide salary increases for all faculty members. The Chairman stated that the budget did not contain any specific amount for salary increases and the question as to whether funds will be available for such increases will have to await the action of the General Assembly.

B. Conference on Education for Life Adjustment

Doctor Steele gave a brief resume of the conference he attended on Education for Life Adjustment held in Washington, D. C., October 8, 9 and 10. He stated that thirty-six states were represented at the conference and that a very interesting film on Life Adjustment was shown which he would recommend

seeing, and also suggested that it should be made available to the instructors. Doctor Steele also suggested that the Board members secure a copy of the Federal Security Bulletin #3, 1951 - Vitalizing Secondary Education.

C. Meeting of the Association of Trustees, March 21, 1952

The Secretary reported that the meeting of the Association of Trustees will be held March 21, 1952 and that it will follow the same pattern as last year. The afternoon meeting will be at the Penn-Harris Hotel. Doctor Haas and Governor Fine have been asked to appear on the program.

It was moved by Doctor Pratt and seconded by Doctor Rohrbach that the Board of Presidents meet during the afternoon with the Association of Trustees. The Board so voted.

D. Student Government Conference

Doctor Swope reported that he sent a questionnaire November 1, 1951 suggesting February 1 and 2 or March 7 and 8 dates for the conference. Six replies were submitted thus far and it seems as though March 7 and 8 were the preferable dates. If agreeable to the Board, Doctor Swope stated that he would like to suggest March 7 and 8 for the conference. On motion by Doctor Noonan, seconded by Doctor Parsons, the suggested dates of March 7 and 8 are acceptable. The Board so voted.

E. Conference to be conducted by departments of Teachers Colleges on implications of various publications

The Secretary reported that Doctor Cressman discussed with Doctor Grose and the Secretary the matter pertaining to conferences conducted by various departments of Teachers Colleges on implications of curriculum publications. Doctor Cressman asked the Secretary to bring this matter to the attention of the Board and to urge such conferences within the departments for teachers in surrounding areas interested in particular departments and for the use of bulletins in the schools.

F. Scheduling Engagements

The Chairman brought to the attention of the Board the fact that he had received a letter from the Assistant Secretary of the American Association of Colleges for Teacher Education that he was to attend an evaluation session of the State Teachers Colleges at Mansfield, November 26, 1951. The Chairman pointed out that he would not be a member of any evaluation committee surveying the institutions over which he had specific legal responsibility. He pointed out the advisability of not scheduling any engagements before securing a commitment from the person concerned.

G. Vacancies in Instructional and Non-Instructional Positions

The Chairman stated that he had asked each President to make a survey of instructional and non-instructional vacancies in the State Teachers Colleges and the three other State-owned institutions. Replies were received from all the colleges but one. The purpose of the inquiry was to have immediate information available as to the extent of the opportunities in the institutions to place available personnel. In this connection the Chairman told of his meeting with Colonel Henry M. Gross, State Director, Selective Service, Secretary Brown, Welfare Department, Secretary Evans, Department of Public Assistance and Secretary Teague, Department of Health. The discussion concerned the employment of conscientious objectors and whether such conscientious objectors might be employed in State institutions. The Chairman asked that each Board member think the matter over and write to him concerning his judgment with regard to the suggestion.

H. Inaugural of Doctor Duckrey

The Chairman commented on the formal inaugural of Doctor Duckrey as President of Cheyney State Teachers College on December 7 and stated that he was sorry that he could not attend, but that the Secretary would represent the Department. An invitation was extended to all Presidents to attend.

I. Membership to Educational Associations

Doctor Kriner asked whether the other Presidents had received a letter from the National Commission of Accreditation to join this organization. Most of the Presidents had received similar invitations. The Secretary pointed out that this organization was not on the list of approved membership and it was suggested that the matter be referred to the Chairman on the Committee on Membership for appropriate action.

IV. Charts

A. Report of Students Meeting Teacher Certification Standards, Pennsylvania State Teachers Colleges - 1951 Six Weeks Session

The meeting adjourned at 12:30 P.M. Eastern Standard Time.

Approved:

Francis B. Jaas
Chairman

Henry K. Brown
Secretary

December 11, 1951
Date

Exhibit "A"

A COMPARISON OF MEALS PAID FOR AND MEALS EATEN IN
STATE TEACHERS COLLEGES FOR THE MONTHS OF APRIL AND
OCTOBER, 1951

	April, 1951			October, 1951		
	Meals Paid for	Meals Eaten	Per- Cent	Meals Paid for	Meals Eaten	Per- Cent
Bloomsburg	38,880	25,708	66.1	46,583	36,661	78.5
California	27,295	20,370	74.6	24,796	18,535	74.7
Cheyney	17,820	12,912	72.5	21,492	17,050	79.3
Clarion	35,007	22,566	64.5	34,794	24,661	70.9
East Stroudsburg	51,480	32,741	63.6	55,357	41,420	74.8
Edinboro	32,211	22,349	69.4	31,550	22,881	72.5
Indiana	82,374	49,721	60.4	99,556	65,828	66.1
Kutztown	45,945	32,749	71.3	54,252	41,542	76.6
Lock Haven	24,390	16,242	66.6	22,008	17,338	78.8
Mansfield	44,370	31,417	70.8	45,989	31,729	69.0
Millersville	42,300	29,103	68.8	41,201	32,875	79.8
Shippensburg	40,590	25,915	63.8	41,850	28,394	67.8
Slippery Rock	59,310	44,951	75.8	63,426	50,927	80.3
West Chester	<u>110,353</u>	<u>83,714</u>	<u>75.9</u>	<u>116,204</u>	<u>91,287</u>	<u>78.6</u>
	652,325	450,458	69.05	699,058	521,128	74.5

Average Meals per
Week 14.5

Average Meals per
Week 15.645

Data compiled for the Fees Committee by

Harvey A. Andruss
Harvey A. Andruss, Chairman

THE BOARD

IN WITNESS WHEREOF, I, the Secretary of the Board, have hereunto set my hand and the seal of the Board at the City of New York, this 1st day of January, 1911.

1910			1911			
Jan	Feb	Mar	Jan	Feb	Mar	
1.00	1.00	1.00	1.00	1.00	1.00	1.00
2.00	2.00	2.00	2.00	2.00	2.00	2.00
3.00	3.00	3.00	3.00	3.00	3.00	3.00
4.00	4.00	4.00	4.00	4.00	4.00	4.00
5.00	5.00	5.00	5.00	5.00	5.00	5.00
6.00	6.00	6.00	6.00	6.00	6.00	6.00
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18.00	18.00	18.00	18.00	18.00	18.00	18.00
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28.00	28.00	28.00	28.00	28.00	28.00	28.00
29.00	29.00	29.00	29.00	29.00	29.00	29.00
30.00	30.00	30.00	30.00	30.00	30.00	30.00
31.00	31.00	31.00	31.00	31.00	31.00	31.00

Very truly yours,
Secretary

Very truly yours,
President

Examined and found correct the books of the Board

[Handwritten Signature]
Secretary

Exhibit "B"

REPORT OF THE PUBLICATIONS AND PUBLIC RELATIONS COMMITTEE ON PLACEMENT OF DEGREE GRADUATES
OF THE FOURTEEN STATE TEACHERS COLLEGES FROM OCTOBER 1, 1950 to OCTOBER 1, 1951

	Number of Graduates October 1950 to Oct. 1951	Number Placed in Teaching Positions	Per Cent Placed in Teaching Positions	Number not placed in Teach. Positions	Per Cent not placed in Teaching Positions	Number now Available to be placed Oct. 1, 1951	Per Cent of total grad. Available to be placed Oct. 1, 1951
Elementary:	837	714	85.3%	123	14.7%	30	3.6%
Secondary:							
Social Studies	254	99	39.4	155	60.6	84	33.
English	166	94	56.6	72	43.4	25	15.
Mathematics	122	61	50.	61	50.	16	13.1
Science	242	101	41.7	141	58.3	53	21.9
Modern Language	29	13	44.8	16	55.2	10	34.5
Geography	74	29	39.2	45	60.8	18	24.3
Science & Mathematics	2	2	100.	00	-	0	-
Speech	3	2	66.6	1	33.4	1	33.3
Others	6	6	100.	0	-	0	-
Special Fields:							
Adult Education							
Art Education	107	84	78.2	23	21.5	0	-
Atypical Education							
Business Education	143	79	55.2	64	44.8	2	1.4
Cooperative Education							
Home Economics	65	43	66.2	22	33.8	6	9.2
Industrial Arts	114	62	54.4	52	45.6	3	2.6
Library Science	51	45	88.3	6	11.7	0	-
Music Education	128	86	67.2	42	32.8	7	5.6
Health Education							
Men	187	77	41.2	110	58.8	54	28.9
Women	106	95	89.6	11	10.4	0	0
TOTAL	2,636	1,692	64.2	944	35.8	309	11.7

Table 1: Summary of data for the first part of the study.

Year	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
2010	1.2	1.5	1.8	2.1	2.4	2.7	3.0	3.3	3.6	3.9
2011	1.3	1.6	1.9	2.2	2.5	2.8	3.1	3.4	3.7	4.0
2012	1.4	1.7	2.0	2.3	2.6	2.9	3.2	3.5	3.8	4.1
2013	1.5	1.8	2.1	2.4	2.7	3.0	3.3	3.6	3.9	4.2
2014	1.6	1.9	2.2	2.5	2.8	3.1	3.4	3.7	4.0	4.3
2015	1.7	2.0	2.3	2.6	2.9	3.2	3.5	3.8	4.1	4.4
2016	1.8	2.1	2.4	2.7	3.0	3.3	3.6	3.9	4.2	4.5
2017	1.9	2.2	2.5	2.8	3.1	3.4	3.7	4.0	4.3	4.6
2018	2.0	2.3	2.6	2.9	3.2	3.5	3.8	4.1	4.4	4.7
2019	2.1	2.4	2.7	3.0	3.3	3.6	3.9	4.2	4.5	4.8
2020	2.2	2.5	2.8	3.1	3.4	3.7	4.0	4.3	4.6	4.9
2021	2.3	2.6	2.9	3.2	3.5	3.8	4.1	4.4	4.7	5.0
2022	2.4	2.7	3.0	3.3	3.6	3.9	4.2	4.5	4.8	5.1
2023	2.5	2.8	3.1	3.4	3.7	4.0	4.3	4.6	4.9	5.2
2024	2.6	2.9	3.2	3.5	3.8	4.1	4.4	4.7	5.0	5.3
2025	2.7	3.0	3.3	3.6	3.9	4.2	4.5	4.8	5.1	5.4
2026	2.8	3.1	3.4	3.7	4.0	4.3	4.6	4.9	5.2	5.5
2027	2.9	3.2	3.5	3.8	4.1	4.4	4.7	5.0	5.3	5.6
2028	3.0	3.3	3.6	3.9	4.2	4.5	4.8	5.1	5.4	5.7
2029	3.1	3.4	3.7	4.0	4.3	4.6	4.9	5.2	5.5	5.8
2030	3.2	3.5	3.8	4.1	4.4	4.7	5.0	5.3	5.6	5.9

Commonwealth of Pennsylvania
 DEPARTMENT OF PUBLIC INSTRUCTION
 TEACHER EDUCATION AND CERTIFICATION
 Harrisburg

1951 SIX WEEKS SESSION

REPORT OF STUDENTS MEETING
 TEACHER CERTIFICATION STANDARDS
 PENNSYLVANIA STATE TEACHERS COLLEGES

COLLEGE	Elementary (Fields of Specialization)										Sec- ondary field	Other Four-year Curriculums							Total Degree Graduates	
	TOTAL	Atypical	Cooperative	Early Childhood	Elem. (No Specialization)	Intermediate	Rural	Speech	Speech Correction	TOTAL		Adult	Art	Business	Health	Home Economics	Industrial Arts	Library	Music	No. Grads. with no previous teaching experience
TOTAL	199	-	-	10	176	11	-	-	2	109	83	14	10	32	-	18	6	3	231	160
Bloomsburg	21	-	-	-	19	-	-	-	2	15	7	-	-	-	-	-	-	-	31	12
California	11	-	-	5	2	4	-	-	-	4	8	-	-	-	8	-	-	-	13	10
Clarion	10	-	-	2	8	-	-	-	-	8	1	-	-	-	-	1	-	-	10	9
E. Stroudsburg	18	-	-	-	18	-	-	-	-	8	18	-	18	-	-	-	-	-	33	11
Edinboro	14	-	-	-	14	-	-	-	-	5	7	7	-	-	-	-	-	-	13	13
Indiana	12	-	-	-	12	-	-	-	-	9	2	-	-	-	-	-	2	-	11	12
Gettysburg	24	-	-	-	24	-	-	-	-	20	10	7	-	-	-	3	-	-	30	24
Lock Haven	10	-	-	-	8	2	-	-	-	10	4	-	4	-	-	-	-	-	16	8
Mansfield	16	-	-	-	15	1	-	-	-	5	1	-	-	-	-	-	1	-	8	14
Millersville	16	-	-	-	16	-	-	-	-	10	12	-	-	-	10	2	-	-	26	12
Shippensburg	10	-	-	3	3	4	-	-	-	3	3	-	-	-	-	-	-	-	8	8
Slippery Rock	16	-	-	-	16	-	-	-	-	3	7	-	7	-	-	-	-	-	12	14
West Chester	21	-	-	-	21	-	-	-	-	9	3	-	3	-	-	-	-	-	20	13

September 7, 1951

No.	Date	Particulars	Debit	Credit
		Balance b/d		
		To Cash		
		To Bank		
		To Sales		
		To Income		
		To Profit		
		To Balance c/d		
		By Cash		
		By Bank		
		By Sales		
		By Income		
		By Profit		
		By Balance b/d		
		By Cash		
		By Bank		
		By Sales		
		By Income		
		By Profit		
		By Balance c/d		

THE ACCOUNTS OF THE COMPANY FOR THE YEAR ENDING 31st DECEMBER 19...
 AND THE STATEMENT OF FINANCIAL POSITION AS AT THAT DATE
 AS PER THE ACCOUNTS OF THE COMPANY FOR THE YEAR ENDING 31st DECEMBER 19...

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, January 18, 1952

D O C K E T

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, November 16, 1951.

- II. Unfinished Business
 - A. Report of the Curricular and Credentials Committee
 - B. Report of the Uniform Fees, Deposits and Repayments Committee
 - C. Report of the Publications and Public Relations Committee
 - D. Report of Calendar Committee
 - E. Report of Special Committee for Recruitment Bulletin
 - F. Report of Budget Committee

- III. New Business
 - A. Survey of School Building Facilities
 - B. Policy Governing News Releases of Pennsylvania State Teachers College Athletic Conference
 - C. Pennsylvania State Association for Adult Education

THE UNIVERSITY OF CHICAGO

Department of Chemistry
5712 South University Avenue
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Letterhead for the Department of Chemistry, University of Chicago

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JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

January 18, 1952

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, January 18, 1952. The meeting was called to order by the Chairman at 9:30 A.M., Eastern Standard Time.

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
James H. Duckrey	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
Q. A. W. Rohrbach	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
C. Herman Grose, Deputy Superintendent
Henry Klonower, Secretary

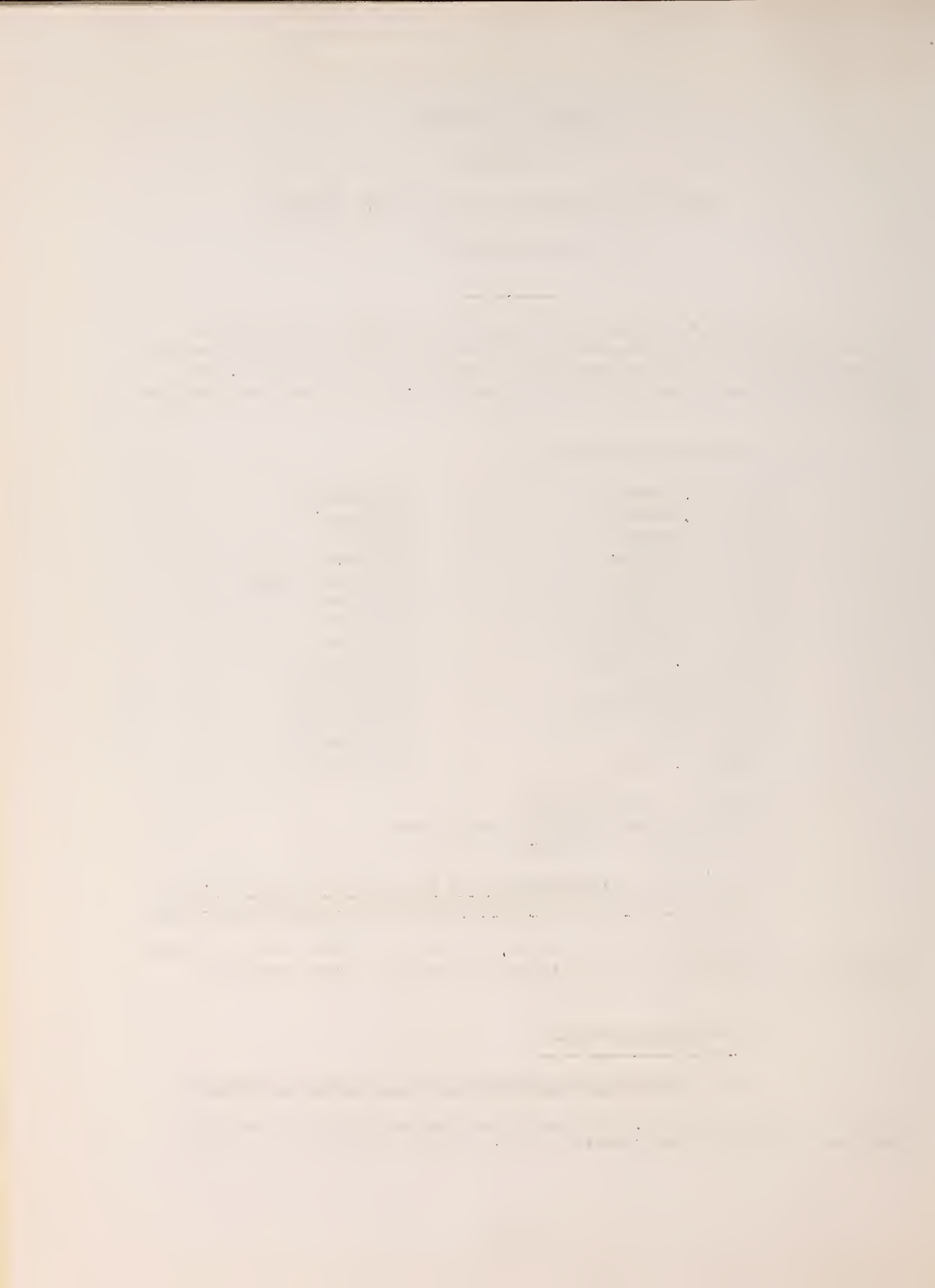
I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, November 16, 1951

On motion of Doctor Steele, seconded by Doctor Houk, the Board voted that the minutes of the meeting of the Board of Presidents held Friday, November 16, 1951 be approved.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee stated that the Committee had no report to make at this time.



B. Report on the Uniform Fees, Deposits and Repayments Committee

Doctor Andruss, Chairman of the Uniform Fees, Deposits and Repayments Committee presented a further report showing meal costs. The report is attached as Exhibit "A".

The Chairman commented on the report and stated that the original study was made to find out whether there should be an increase in fees. The same type of study should be made of other items. Each institution will be given a chance to study the report and write to Doctor Andruss concerning the facts so that a decision can be made whether fees should be increased; if so, how much? The Committee should make a recommendation by the next meeting.

C. Report of the Publications and Public Relations Committee

Doctor Chandler, Chairman of the Publications and Public Relations Committee reported that he secured the necessary figures from Doctor Mornewack showing the population of every borough and township in Pennsylvania, but suggested that the item be taken off the Docket since it cannot be determined in what areas the townships and boroughs are located. Doctor Andruss stated that this was done once before and that he believed it could be done again. The Chairman suggested that if it is possible to work through the principals of the schools, perhaps then the Committee could arrive at a figure on the basis of last year's graduating class. Doctor Chandler said that maybe this can be done and that his Committee will continue the study. The Chairman suggested that this item be continued on the Docket.

D. Report of the Calendar Committee

Doctor Rohrbach, Chairman of the Calendar Committee stated that since the adoption of the calendar at the last meeting he has received a number of requests for changes in the calendar. Nine institutions were satisfied with the calendar as adopted and approved. Three institutions stated that they prefer to close during the Christmas Holiday on December 16, and make the days up between the semester recess -- that would leave one class day between semesters to grade papers, etc. One institution would make the time up during the Easter recess, running the college Wednesday, Thursday and Good Friday. One wants to make up the time in May. All this can be done, but Doctor Rohrbach raised the question: Does the Board want uniformity or not?

Doctor Swope asked how the institutions can operate on the same number of hours per semester when some operate on a five day basis and others on a five and one-half day basis. The Chairman asked whether any of the institutions operated on the five day basis and each member of the Board stated that his institution operates on a five and one-half day basis.



After several tie votes regarding the change of the calendar Doctor Pratt moved that the Calendar Committee recommend to the Superintendent for his approval any changes in the calendar to meet individual requests of institutions within the legal requirements insofar as days and weeks are concerned. Doctor Biemsderfer seconded the motion. Eight members favored the motion; six opposed.

Doctor Rohrbach then suggested that the Committee meet immediately following the Board meeting and submit to the Superintendent a report which will meet the requests of the institutions.

E. Report of Special Committee for the Recruitment Bulletin

Doctor Pratt, Chairman of the Special Committee for the Recruitment Bulletin presented a report outlining the steps taken to make the necessary revisions as suggested in the previous minutes of the meeting. Doctor Pratt further stated that the bulletin has been sent to the printer and will be ready for distribution on or about March 1, 1952. Doctor Rohrbach moved that the report be accepted as read. Doctor Steele seconded the motion. The Board so voted.

F. Report of the Budget Committee

Doctor Noonan, Chairman of the Budget Committee presented a report relative to the compensation of substitute teachers. Doctor Noonan stated that the present salary which can be paid substitute teachers is at the rate of \$12.25 per day. This compensation makes it practically impossible to secure substitutes when occasion demands. It is recommended that the present regulations concerning the employment of substitute teachers be amended, to read as follows:

"It may happen that a teacher who is regularly employed is ill and it may be impossible or inadvisable for other teachers on the staff to carry on this teacher's class work. In such cases a substitute teacher may be employed at a rate not to exceed 1/180 of the minimum salary for the classification in which he is employed, the same to be paid by the institution, for a period not to exceed fifteen working days. At the expiration of fifteen working days the teacher who is ill loses her place on the payroll, unless approval by the Superintendent of Public Instruction has been secured in advance for a longer period of absence."

Doctor Biemsderfer moved that the report be approved as read. Doctor Swope seconded the motion. The Board so voted.

III. New Business

A. Survey of School Building Facilities

The Chairman introduced Mr. Harold F. Martin, Coordinator of School Facilities Survey, who discussed briefly the survey of public school building facilities which is being conducted by the Department of Public

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Instruction as part of a nationwide survey sponsored by the United States Office of Education. An immediate purpose of the survey is to provide data on which allocations of critical materials can be based.

Mr. Martin outlined the procedure to be used in Pennsylvania and pointed out the need for area offices which would provide centers for calling together school administrators to explain the survey and from which area survey supervisors might operate in giving assistance to local school districts.

He further stated that it is the opinion of the Advisory Committee and others connected with the survey that the Teachers Colleges would make ideal locations for the area centers. He asked that each college president supply information to him concerning: (1) Availability of office space including as minimum equipment two desks, one typewriter and chairs; (2) Prospects for hiring student or other part time clerical help on an hourly or per diem basis to be paid from survey funds; (3) Recommendations of members of teachers from the colleges faculty who might be released on a leave of absence basis for approximately two years to be appointed as area survey supervisors and to be paid from survey funds.

In connection with (3) above, Mr. Martin stated that the person recommended should have public school experience, preferably administrative, and should be able to work with school boards and lay groups.

A brief discussion followed Mr. Martin's proposal and it was suggested that if any one had any questions concerning this matter they should write directly to Mr. Martin.

Doctor Parsons moved that the Board cooperate with the proposed survey of school building facilities. Doctor Steele seconded the motion. The Board so voted.

B. Policy Governing News Releases of Pennsylvania State Teachers College Athletic Conference

Doctor Andruss stated that he had received news releases regarding athletics in the State Teachers Colleges and wondered where these releases originated. Doctor Kriner stated that he, too, has received such news releases.

Doctor Swope, Chairman of the Athletic Committee stated that the news releases did not pass through his Committee, but that the Committee would make every effort to find out just where they originated.

Doctor Swope suggested that this item be removed from the Docket. It was seconded by Doctor Pratt. The Board so voted.

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C. Pennsylvania State Association for Adult Education

The Pennsylvania State Association for Adult Education asked Doctor Haas to appoint a representative from the State Teachers Colleges to the Executive Committee of the Association. Doctor Houk was appointed to this Committee.

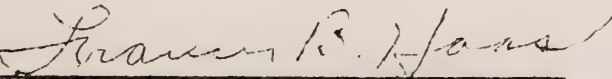
Doctor Houk gave a brief outline of the interesting phases of the Adult Education Program and pointed out that this program was not merely a phase of education to teach foreigners, but an education to find out what we do in life, how can we get people to work together, etc. Doctor Houk stated that he was asked to set-up districts for Pennsylvania for Adult Education. At the present time there are nine districts in Pennsylvania which are used by the Music Association and the Pennsylvania State Education Association and perhaps this same chart showing the nine districts can be used for the Adult Education Program. He further stated that Adult Education is somewhat neglected in Pennsylvania and that a program for the education of teachers for this field might be studied.

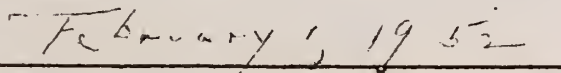
D. Salaries

Several questions relative to the ten percent increase in salary were discussed. The Secretary stated that the ten percent increase which went into effect July 16, 1951 applied only to employes receiving State salaries.

The meeting adjourned at 12:45 P.M. Eastern Standard Time.


Secretary

Approved: 
Chairman


Date

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EXHIBIT "A"

OCTOBER, 1951, MEAL COSTS
(not including overhead)

	Per Meal Costs			4	5
	1	2	3		
	Labor Cost	Food Cost	Accounting Cost	Meals Served Per Week	Accounting Cost Per Week
Bloomsburg	\$.1408	\$.2389	\$.3855	16.485	\$ 6.35
California	.1682	.2647	.4483	15.687	7.03
Cheyney	.0996	.3057	.4197	16.653	6.99
Clarion	.2228	.2626	.4932	14.889	7.25
E. Stroudsburg	.1287	.3042	.4327	15.708	6.81
Edinboro	.1769	.2615	.4486	15.225	6.83
Indiana	.1383	.3017	.4457	13.881	6.19
Kutztown	.1221	.2299	.3535	16.086	5.68
Lock Haven	.1995	.3605	.5604	16.548	9.27
Mansfield	.1864	.3758	.5777	14.490	8.37
Millersville	.1136	.3138	.4365	16.758	7.31
Shippensburg	.1522	.2934	.4477	14.238	6.37
Slippery Rock	.0985	.3816	.5093	16.863	8.59
West Chester	.0981	.2506	.3581	16.506	5.91
Total Costs	\$60426	\$152524	\$227619		
Total Meals Served in October				521,128	
Average	\$.1160	\$.2927	\$.4370	15.645	\$ 6.84

Explanations:

- 1-Accounts 11 and 12 - Salaries and Wages - Dining Room.
- 2-Account 22 - Food Supplies - Dining Room.
- 3-Accounting Costs equal columns 1 plus 2 and other recorded dining room costs.
- 4-Meals per week (21 x boarding population) divided by meals served x 21 equals meals served per student per week.
- 5-Column 3 times column 4.

Submitted by
Harvey A. Andruss, Chairman
Fees Committee

January 18, 1952.

COMPUTATION OF TOTAL COST - OCTOBER, 1951, MEALS
(Assuming overhead is 25% total cost)

	<u>5</u> Accounting Cost Per Week	<u>6</u> Overhead (25% Total Cost)	<u>7</u> Total Computed Cost
Bloomsburg (36,661 meals)	\$ 6.35	\$ 2.12	\$ 8.47
California (18,535 meals)	7.03	2.34	9.37
Cheyney (17,050 meals)	6.99	2.33	9.32
Clarion (24,661 meals)	7.25	2.42	9.67
E. Stroudsburg (41,420 meals)	6.81	2.27	9.08
Edinboro (22,881 meals)	6.83	2.28	9.11
Indiana (65,828 meals)	6.19	2.06	8.25
Kutztown (41,542 meals)	5.68	1.89	7.57
Lock Haven (17,338 meals)	9.27	3.09	12.36
Mansfield (31,729 meals)	8.37	2.79	11.16
Millersville (32,875 meals)	7.31	2.44	9.75
Shippensburg (28,394 meals)	6.37	2.12	8.49
Slippery Rock (50,927 meals)	8.59	2.86	11.45
West Chester (91,287 meals)	5.91	1.97	7.88
Average Cost (521,128 meals)	6.84	2.28	9.12
Total Meals (computed on 21 per week basis) (actual count of meals served in parentheses)			699,058

Explanations:

5-Column 3 times column 4, as shown on previous page.

6-Twenty-five Per Cent of Total Computed Cost, or one-third of Accounting Cost per week, includes: Laundry, Light, Heat, Depreciation, Rental of Equipment, General Supplies, Retirement, Compensation, Insurance, Storekeeper's salary, Breakage, Record-Keeping expense, Purchasing, Refrigeration, Storage, Stationery, and General Administrative overhead.

7-Column 5 plus column 6.

Calculation of Deficiency -

521,128 meals served divided by 15.645 equals meals per week per student -
33,309 weeks of meals.

\$9.12 minus \$8.00 equals \$1.12 x 33,309 equals \$37,306 deficiency, based on
computed cost.

Proof of Population: 699,058 meals paid for divided by 21 equals 33,288 weeks,
divided by 4.43 weeks in October equals 7,514 boarding population.
October 15, 1951 Enrollment Report shows 6,729 resident students.

Year	Population	Area	Notes
1900	100	100	
1901	100	100	
1902	100	100	
1903	100	100	
1904	100	100	
1905	100	100	
1906	100	100	
1907	100	100	
1908	100	100	
1909	100	100	
1910	100	100	
1911	100	100	
1912	100	100	
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1918	100	100	
1919	100	100	
1920	100	100	
1921	100	100	
1922	100	100	
1923	100	100	
1924	100	100	
1925	100	100	
1926	100	100	
1927	100	100	
1928	100	100	
1929	100	100	
1930	100	100	

The following table shows the population of the United States from 1900 to 1930. The population has increased from 76 million in 1900 to 122 million in 1930. The increase is due to a combination of factors, including immigration and a high birth rate.

The population of the United States in 1900 was 76,000,000. By 1910, it had increased to 92,000,000. In 1920, the population was 106,000,000, and in 1930, it reached 122,000,000.

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Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, March 21, 1952

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, January 18, 1951.

- II. Unfinished Business
 - A. Report of the Curricular and Credentials Committee
 - B. Report of the Uniform Fees, Deposits and Repayments Committee
 - C. Report of the Publications and Public Relations Committee
 - D. Report of Calendar Committee
 - E. Report of Special Committee for Recruitment Bulletin

- III. New Business
 - A. Implementation of Act 600 (H.B. 714, P. N. 562)
 - B. Provision for approval of the establishment of TV channels for educational purposes.

- IV. Charts
 - A. Summary of Enrolments in Pennsylvania State Teachers Colleges Covering Number of Different Students as of October 15, 1951.
 - B. Class I Students Full time Teacher Education in Regular Curriculum as of October 15 each year from 1934 to 1951.



JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

March 21, 1952

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, March 21, 1952. The meeting was called to order by the Chairman at 9:30 A.M., Eastern Standard time.

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
James H. Duckrey	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
Q. A. W. Rohrbach	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
C. Herman Grose, Deputy Superintendent
Henry Klowner, Secretary

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, January 18, 1952

On motion of Doctor Kriner, seconded by Doctor Duckrey, the Board voted that the minutes of the meeting of the Board of Presidents held Friday, January 18, 1952 be approved.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee presented the following report on the curriculum for teachers of the core subjects of the Junior High Schools:

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"This committee believes that the increasing demand for teachers in the Junior High Schools who are prepared to teach the so-called core subjects justifies consideration of a curriculum in the State Teachers Colleges specially designed for this purpose.

"The committee therefore recommends:

1-That each member of this board explore the need, consult school administrators in his service area and report his findings and recommendations to this committee.

2-That the committee be authorized to prepare, if the need justifies, and outline a curriculum for this purpose."

Doctor Steele moved that the above statement be approved by the Board. Doctor Houk seconded the motion. The Board so voted.

A second report was presented by Doctor Steele relative to the graduate work in the State Teachers Colleges. This report was presented in a form of a resolution which states as follows:

"Whereas Act No. 471 of the School Laws of Pennsylvania provides additional salary increments for teachers holding Master's degrees, and

"Whereas, graduates of the teachers colleges in all sections of the Commonwealth are requesting that this advanced work be offered in the State Teachers Colleges, and

"Whereas, these colleges are well prepared to offer graduate work in elementary education and in the special fields by virtue of their specially prepared staffs, facilities and laboratory schools, and

"Whereas, an increasing number of teachers colleges throughout the country are now offering graduate work for the Master's degree, and

"Whereas, the teachers colleges of Pennsylvania have a direct responsibility to the public schools to provide the full preparation mandated by law,

"Therefore, be it resolved,

"That the Board of Presidents hereby petition the State Superintendent of Public Instruction and the State Council of Education for authority to offer graduate programs leading to the degree of Master of Science in Education, effective June 1, 1952, and for authority to confer this degree in the following fields: Elementary Education, Art Education, Business Education, Health and Physical Education, Home Economics Education, Industrial Arts Education, Library Education, Music Education, Special Education and Speech Education."

A brief discussion followed the presentation of this report. Doctor Steele moved that the report be accepted by the Board. Doctor Rohrbach seconded the motion. The Board so voted.

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5800 S. UNIVERSITY AVENUE
CHICAGO, ILLINOIS 60637

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SUBJECT: [illegible]

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B. Report on the Uniform Fees, Deposits and Repayments Committee

Doctor Andruss, Chairman of the Uniform Fees, Deposits and Repayments Committee presented a statement based on a questionnaire which was sent to all the institutions. The report included the three summer months and the first three months in the first semester. This report is attached as Exhibit "A".

The Chairman asked Doctor Andruss what the Committee decided to do as the next step. Doctor Andruss replied that the Committee would like to recommend the statement on page 3040 of the Minutes of the Meeting of the Board of Presidents held July 20, 1951 under "III. HOUSING FEES." The complete statement with the amendments follows:

"III. HOUSING FEES (effective June 1, 1952)

1. Housing rate for students shall be \$108.00 per one-half semester and \$72.00 for the six weeks summer session. This includes room, meals and limited laundry.

(a) For rooms with running water an additional charge of \$9.00 per student per semester, or \$3.00 for the summer session, may be made.

(b) No reduction in the rate is to be made for laundry done at home nor for absence of students who go home for a few days at a time.

(c) A student may at the discretion of the president of the college occupy a double room alone by paying an additional \$36.00 a semester or \$12.00 for the summer session.

(d) In meeting the requirements in those colleges where students, rooming off-campus board in the college dining room, and the requirements of the Home Management Clubs in institutions maintaining Home Economics curriculums, the housing rates shall be divided for those purposes, as follows: \$3.00 for room and laundry (room \$2.00 and laundry \$1.00) and \$9.00 for board.

2. Housing rates for employes (faculty, clerks and others) who do not receive maintenance under the State Classification Schedule, shall be \$13.00 per week. The housing fee shall be divided at \$4.00 for room and laundry (room \$3.00 and laundry \$1.00) and \$9.00 for board.

3. The rate for transient meals shall be: Breakfast \$.50; Lunch \$.75; Dinner \$1.00

4. The president of the college may, at his discretion, authorize payment for not less than one month in advance by worthy students."

** Not available at Bloomsburg*
After a brief discussion Doctor Andruss moved that the increases be approved with corrections as stated above. Doctor Swope seconded the motion. Nine voted in the affirmative; five voted in the negative.

C. Report of the Publications and Public Relations Committee

Doctor Chandler, Chairman of the Publications and Public Relations Committee presented the following report showing the number of high school graduates in each of the service areas. The figures by areas and counties are as follows:

BLOOMSBURG		INDIANA	
Northumberland	1,297	Armstrong (2/3)	556
Montour	125	Indiana	887
Columbia	566	Cambria	2,221
Luzerne (4/5)	<u>3,702</u>	Westmoreland	3,447
	5,690	Somerset (1/2)	461
		Blair (1/3)	<u>483</u>
			8,055

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CALIFORNIA

Washington	2,178
Greene	451
Fayette	1,932
Somerset (1/2)	<u>461</u>
	5,022

KUTZTOWN

Lehigh	1,485
Berks	1,960
Schuylkill	<u>2,244</u>
	5,689

CLARION

McKean	649
Elk	295
Forest	51
Venango (1/3)	198
Clarion	423
Armstrong (1/3)	278
Jefferson	581
Clearfield (1/3)	<u>269</u>
	2,744

LOCK HAVEN

Cameron	87
Clinton	313
Clearfield (2/3)	537
Centre	604
Lycoming (1/5)	165
Union	154
Snyder	214
Huntingdon (2/3)	284
Blair (2/3)	<u>967</u>
	3,325

EAST STROUDSBURG

Wayne	238
Pike	62
Monroe	293
Carbon	566
Luzerne (1/5)	925
Lackawanna	2,479
Northampton	<u>1,619</u>
	6,182

MANSFIELD

Potter	178
Tioga	326
Lycoming (4/5)	659
Bradford	520
Susquehanna	290
Sullivan	75
Wyoming	<u>175</u>
	2,223

EDINBORO

Erie	1,803
Crawford	668
Mercer	1,245
Venango (2/3)	395
Warren	<u>410</u>
	4,521

MILLERSVILLE

Lebanon	732
Lancaster	1,572
Dauphin (1/5)	302
York	<u>1,465</u>
	4,071

SHIPPENSBURG

Bedford	405
Fulton	78
Franklin	595
Adams	363
Huntingdon (1/3)	142
Mifflin	362
Juniata	165
Perry	235
Dauphin (4/5)	1,210
Cumberland	<u>750</u>
	4,305

SLIPPERY ROCK

Butler	916
Lawrence	1,121
Beaver	1,779
Allegheny	<u>12,060</u>
	15,876

WEST CHESTER

Bucks	973
Montgomery	2,667
Chester	1,268
Delaware	2,973
Philadelphia	<u>9,447</u>
	17,328

GRAND TOTAL - 85,031

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Doctor Chandler moved that the report be accepted and that each President examine it carefully before any further action is taken. Doctor Houk seconded the motion. The Board so voted.

D. Report of the Calendar Committee

Doctor Rohrbach, Chairman of the Calendar Committee presented the following statement:

"The Board of Presidents approved a calendar for the summer sessions of 1952 and for the academic year 1952-53 on November 16, 1951.

"Subsequently, five institutions requested a modification of the approved calendar. Four of the five institutions are interested in closing their colleges for the Christmas vacation on December 16. They desire to make up three days of college time represented by December 17, 18 and 19 by not closing the first semester until noon January 23. The other institution which requests closing on December 16 desires to make up the three days in question by reducing the Easter recess by three days.

"The Calendar Committee recommends that Bloomsburg, Edinboro, Mansfield and Shippensburg may close for the Christmas vacation after the last class on December 16. The three days of college time represented by December 17, 18 and 19 shall be made up by these colleges by closing their first semester at noon on January 23. The State Teachers College at Slippery Rock is given the opportunity to follow the same pattern if it wishes to do so."

"The foregoing adjustment in the calendar does not effect the operation of the institutions in question for 36 weeks in the calendar year and 90 days in each semester."

Doctor Rohrbach moved that the above statement be accepted by the Board. Doctor Eimesderfer seconded the motion. The Board so voted.

E. Report of the Special Committee for the Recruitment Bulletin

Doctor Pratt, Chairman of the Special Committee for the Recruitment Bulletin stated that the bulletin was sent to the printers in January and periodical checks have been made on the progress of the bulletin. According to the last report, the bulletin should be available for distribution in the very near future. He also stated that each request submitted by the institutions will be reduced a fraction of one percent so that approximately 350 copies of the bulletin will be retained in the Department of Public Instruction. The cost for the publication will be pro-rated according to the number of copies requested by the institutions.

Doctor Duckrey moved that the above statement be approved by the Board. Doctor Parsons seconded the motion. The Board so voted.

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY

RESEARCH REPORT

ON THE CHEMISTRY OF THE
ELEMENTARY CARBON

BY
J. H. CONNOR
AND
R. M. MERRILL

RECEIVED
MAY 15 1950

CHICAGO, ILLINOIS

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Chicago, Illinois

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III. New Business

A. Implementation of Act 600 (House Bill 714, P. N. 562)

The Secretary distributed a tentative memorandum to be sent to the Presidents of the State Teachers Colleges which was developed by a committee appointed by the Chairman. The Chairman suggested that this memorandum be discussed by the Board before it is put into final form so that each member will understand thoroughly the correct interpretation of Act 600.

The Secretary read the memorandum paragraph by paragraph. It was agreed by the Board that this memorandum, with a few minor changes, be approved. It was further recommended that the term "Head of the Academic Department" should be clarified.

A motion was made by Doctor Noonan, seconded by Doctor Steele that the Chairman appoint a small special committee to recommend a uniform policy with reference to the definition of "Head of the Academic Department" as the term appears in Act 600. The Board so voted.

The Chairman asked the Budget Committee to assume this responsibility and recommend to the Superintendent of Public Instruction the definition for "Head of the Academic Department."

B. Provision of approval of the establishment of TV Channels for educational purposes

Doctor Parsons gave a brief outline on the TV Channels for educational purposes that are being conducted by the Federal Communications Commission. He stated that he thought it was a very worthy cause and it would be worthwhile looking into this matter. Doctor Steele stated that he, too, agreed with Doctor Parsons' suggestion and if any action be contemplated it should be done quickly because there is a limited time set to present applications to establish TV Channels for educational purposes.

C. Membership Approval

The Secretary made a brief announcement relative to the necessity of filing prior to June 1, 1952 a complete list of all memberships for which the Presidents desire approval by the Governor in terms of the policy of the Board.

Doctor Rohrbach, Chairman of the Special Committee on institutional memberships moved that the following organizations be added to the list:

<u>Organization</u>	<u>Fee</u>
The Association of Teacher Education Institutions	\$5.00
National Commission on Accrediting	\$10 to \$40
Student Personnel Association for Teacher Education	\$6.00

Doctor Swope seconded the motion made by Doctor Rohrbach. The Board so voted.

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D. Distribution of Calendar and Memorandum

The Chairman asked the Board if any of the members were familiar with the small calendar distributed by the Bellevue-Stratford Hotel. It is a very convenient calendar. If the members would appreciate a copy of it, the Chairman would gladly write and ask that a copy be sent to each member of the Board. The Presidents stated that they would appreciate receiving the calendar.

The Chairman distributed a little memorandum - "Stop-Think-Decide" which he thought might be an interesting item to keep on the desk.

E. Filing Procedure

The Chairman suggested the advisability of having a file in each institution for "Policy and Procedure" in the Department of Public Instruction. Requests are sent to the Chairman, particularly in the matter of out-of-State travel, where the request is not in accord with the approved policy. When the request is returned to the President for correction, the statement is frequently made that he is not aware of the approved policy. As an illustration; whenever a request for out-of-State travel is made, the request should have the inclusive dates, reason for travel, justification for the purpose of the meeting and if a program is available, showing the name of the individual on the program, such information should be submitted with the request. The Chairman further pointed out that the use of personal automobiles for out-of-State travel is counter-policy and will not be approved. Since all of the procedures are outlined on the statement of policy, such a statement of policy if readily accessible for reference will save time and effort.

F. Voting Privileges

The Chairman called attention to the approved policy of permitting students to go home to vote. He further suggested the continuance of the practice of not scheduling conferences that would interfere with administrative, supervisory officials and teachers from exercising the right to vote. He pointed out that the policy was rigidly adhered to by the Department of Public Instruction and that no official conferences are ever scheduled on election days.

G. Committees of the Board of Presidents

The Chairman advised the members of the Board that a review of the committees would be made and that he desired not more than five members of the Board be represented on each committee. The Chairman further stated that he would like to revise the committees so that the chairmanships will be distributed equally.

The meeting adjourned at 12:17 P.M. Eastern Standard Time.

Approved: _____

Chairman

Secretary

Section 1: Introduction

The purpose of this document is to provide a comprehensive overview of the project's objectives and scope. It is intended for the use of all stakeholders involved in the project, including the project manager, team members, and sponsors. The document will outline the project's goals, deliverables, and the roles and responsibilities of the project team.

The project is a complex endeavor that requires the coordinated effort of all team members. It is essential that all team members understand the project's goals and objectives, and their roles and responsibilities, in order to ensure the project's success.

Section 2: Project Objectives

The primary objective of the project is to develop a new product that meets the needs of our customers. The project will be completed within a budget of \$1,000,000 and a timeline of 12 months. The project team will be responsible for identifying the project's goals, defining the project's scope, and developing a project plan. The project team will also be responsible for monitoring the project's progress and reporting on the project's status to the project sponsor.

Section 3: Project Scope

The project scope includes the development of a new product, the design of the product, the manufacturing of the product, and the distribution of the product. The project team will be responsible for identifying the project's scope, defining the project's deliverables, and developing a project plan. The project team will also be responsible for monitoring the project's progress and reporting on the project's status to the project sponsor.

Section 4: Project Organization

The project organization is a key factor in the project's success. The project team will be responsible for identifying the project's organization, defining the project's roles and responsibilities, and developing a project plan. The project team will also be responsible for monitoring the project's progress and reporting on the project's status to the project sponsor.

The project team is committed to the project's success and will work together to ensure that the project is completed on time, within budget, and to the satisfaction of our customers.

[Faint signature and text at the bottom of the page]

EXHIBIT "A"

HOUSING COST COMPUTATIONS FOR SIX MONTHS PERIOD
BEGINNING JUNE 1, 1951, ENDING NOVEMBER 30, 1951

(Figures were compiled from those submitted by the colleges. Figures from each college appear on one line.)

Resident Popula- tion October 15	(1) Account #41 Dining Room & Kitchen Costs	(2) Account #42 Dormitory & Laundry Costs	(3) Total Housing Costs Accounts #41 & #42	(4) Housing Income Board, Room & Laundry	(5) Housing Cost & Income Difference
490	\$53,705	\$14,762	\$68,467	\$65,793	- \$ 2,674
261	50,656	13,288	63,944	47,517	- 16,427
210	23,665	7,506	31,171	24,797	- 6,374
348	46,566	18,259	64,825	72,051	/ 7,226
499	60,726	15,450	76,176	66,073	- 10,103
263	57,799	12,734	70,533	53,862	- 16,671
973	113,705	41,565	155,270	133,151	- 22,119
508	77,975	16,690	94,665	81,235	- 13,430
132	39,846	9,145	48,991	45,583	- 3,408
332	62,603	8,696	71,299	50,449	- 20,850
402	54,452	19,192	73,644	67,584	- 6,060
463	45,521	16,228	61,749	64,980	/ 3,231
647	94,587	22,895	117,482	95,721	- 21,761
<u>1201</u>	<u>148,429</u>	<u>56,962</u>	<u>205,391</u>	<u>161,290</u>	- <u>44,101</u>
6729	\$930,235	\$273,372	\$1,203,607	\$1,030,086	- \$173,521
Less	<u>824,069</u>	<u>206,017</u>	(\$8.00/\$10.00 of Column 4 for Acct. 41) (\$2.00/\$10.00 of Column 4 for Acct. 42)		
Deficit (\$106.166)		(\$ 67,355)			
	11%	25%	(Deficit divided by Cost)		

TABLE 1. - *Continued*
1955-56 Season

Year	Number of <i>males</i>	Number of <i>females</i>	Number of <i>young</i>	Total	Per cent of total
1955	100	100	100	300	100
1956	100	100	100	300	100
1957	100	100	100	300	100
1958	100	100	100	300	100
1959	100	100	100	300	100
1960	100	100	100	300	100
1961	100	100	100	300	100
1962	100	100	100	300	100
1963	100	100	100	300	100
1964	100	100	100	300	100
1965	100	100	100	300	100
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1967	100	100	100	300	100
1968	100	100	100	300	100
1969	100	100	100	300	100
1970	100	100	100	300	100
1971	100	100	100	300	100
1972	100	100	100	300	100
1973	100	100	100	300	100
1974	100	100	100	300	100
1975	100	100	100	300	100
1976	100	100	100	300	100
1977	100	100	100	300	100
1978	100	100	100	300	100
1979	100	100	100	300	100
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1985	100	100	100	300	100
1986	100	100	100	300	100
1987	100	100	100	300	100
1988	100	100	100	300	100
1989	100	100	100	300	100
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2007	100	100	100	300	100
2008	100	100	100	300	100
2009	100	100	100	300	100
2010	100	100	100	300	100
2011	100	100	100	300	100
2012	100	100	100	300	100
2013	100	100	100	300	100
2014	100	100	100	300	100
2015	100	100	100	300	100
2016	100	100	100	300	100
2017	100	100	100	300	100
2018	100	100	100	300	100
2019	100	100	100	300	100
2020	100	100	100	300	100
2021	100	100	100	300	100
2022	100	100	100	300	100
2023	100	100	100	300	100
2024	100	100	100	300	100
2025	100	100	100	300	100

(Total number of males and females = 100)

DISTRIBUTION OF CLASS I STUDENTS IN STATE TEACHERS COLLEGES BY COUNTIES - AS OF OCTOBER 15, 1951

COUNTY	TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	10504	773	615	376	558	742	424	1493	817	468	554	681	655	761	1587
Adams	43	1	-	-	-	4	-	2	2	1	1	7	17	-	8
Allegheny	837	1	88	17	100	-	59	268	-	8	1	-	5	284	6
Armstrong	108	1	-	-	33	-	-	61	-	1	-	-	-	12	-
Beaver	161	-	11	3	20	-	15	53	-	-	-	-	3	53	3
Bedford	35	-	-	-	-	-	-	8	1	5	-	3	14	2	2
Berks	393	5	-	-	-	23	-	2	271	3	6	19	4	-	60
Blair	148	2	2	-	5	2	2	44	-	21	-	7	53	-	10
Bradford	90	8	-	1	-	6	-	-	3	6	66	-	-	-	-
Bucks	143	7	-	3	-	17	-	-	17	5	5	10	4	-	75
Butler	137	-	4	-	17	-	8	30	-	2	-	-	-	75	1
Cambria	227	6	6	2	7	-	1	157	-	19	3	2	9	14	1
Cameron	4	-	-	-	-	-	-	1	-	3	-	-	-	-	-
Carbon	77	9	-	-	-	24	-	-	27	1	4	2	-	1	9
Centre	52	-	1	-	2	-	-	4	-	32	3	1	5	-	4
Chester	246	2	-	18	-	2	-	2	10	-	4	20	-	-	190
Clarion	164	-	4	-	144	-	-	13	-	1	-	-	-	1	1
Clearfield	77	1	2	-	8	-	-	26	-	34	-	2	3	1	-
Clinton	137	-	-	-	-	-	1	3	-	128	3	-	1	-	1
Columbia	197	173	-	-	-	5	-	4	2	1	7	2	1	-	2
Crawford	116	-	1	-	8	-	73	15	-	-	1	-	-	16	2
Cumberland	151	2	-	1	-	3	-	4	7	2	2	7	112	2	9
Dauphin	181	13	-	7	-	5	-	9	3	2	6	20	88	1	27
Delaware	429	7	-	41	-	19	1	5	14	4	2	38	7	-	290
Elk	47	-	1	-	12	-	-	18	-	12	1	-	-	3	-
Erie	236	-	6	1	4	-	185	21	1	2	3	-	-	32	1
Fayette	205	-	143	-	4	1	-	38	3	1	-	-	1	13	1
Forest	6	-	-	-	2	-	1	-	-	-	-	-	-	3	-
Franklin	141	-	1	-	-	4	-	4	1	-	1	3	114	1	12
Fulton	20	-	-	-	-	-	-	-	-	1	-	2	17	-	-
Greene	14	-	5	-	-	-	-	8	-	-	-	-	-	1	-
Huntingdon	55	-	2	-	-	-	-	5	1	10	-	1	29	-	7
Indiana	291	1	2	-	2	-	2	273	-	-	-	-	-	11	-
Jefferson	93	-	8	-	46	-	1	28	-	1	1	-	-	7	1
Juniata	14	1	-	-	-	-	-	-	-	1	-	2	9	-	1
Lackawanna	183	28	3	-	-	79	-	3	10	2	44	5	-	-	9
Lancaster	320	3	-	-	-	4	-	5	11	3	3	250	2	1	38
Lawrence	94	-	5	-	7	-	8	20	-	-	-	-	-	54	-
Lebanon	83	7	-	-	-	7	-	5	10	-	3	31	2	-	18
Lehigh	262	6	-	-	-	35	-	3	173	-	3	11	2	-	29
Luzerne	420	196	3	-	-	70	-	2	16	4	75	25	1	-	28
Lycoming	121	18	-	-	-	8	-	1	3	69	18	1	-	-	3
McKean	81	6	1	1	14	1	8	14	-	10	20	-	1	5	-
Mercer	99	1	3	2	8	-	17	23	-	2	-	-	-	43	-
Mifflin	54	2	-	-	-	-	-	1	-	10	-	1	31	-	9
Monroe	115	2	-	-	-	104	-	-	1	-	5	-	-	-	3
Montgomery	302	7	-	9	-	25	1	1	39	6	3	36	9	-	166
Montour	31	26	-	-	-	2	-	-	-	-	2	1	-	-	-
Northampton	200	10	-	1	2	89	-	-	58	-	3	4	1	-	32
Northumberland	160	101	-	-	-	13	-	3	1	6	10	10	3	-	13
Parry	20	1	-	-	-	1	-	1	-	1	2	-	10	-	4
Philadelphia	676	3	-	218	-	25	1	-	28	1	3	34	10	-	353
Pike	19	1	-	-	-	11	-	1	5	-	-	-	-	-	1
Potter	30	1	-	-	-	-	1	4	-	1	21	1	-	-	1
Schuylkill	226	60	1	-	-	33	-	-	73	3	7	11	8	-	30
Snyder	29	9	-	-	-	3	-	2	-	8	4	1	1	-	1
Somerset	103	-	13	-	3	-	1	53	2	7	1	1	3	15	4
Sullivan	9	4	1	-	-	-	-	-	-	2	1	-	-	-	1
Susquehanna	45	9	-	-	-	11	-	-	1	-	18	1	-	-	5
Tioga	141	1	-	-	-	1	-	-	-	-	139	-	-	-	-
Union	14	2	-	-	-	-	-	-	3	5	1	-	-	-	3
Venango	100	-	2	1	43	-	11	21	-	-	1	-	-	21	-
Warren	55	-	2	-	13	-	21	4	1	2	6	-	-	6	-
Washington	291	-	215	2	15	-	8	24	-	3	1	1	1	21	-
Wayne	52	5	-	-	-	50	-	-	3	-	11	-	-	-	3
Westmoreland	375	1	78	3	55	-	10	180	-	8	1	2	1	50	6
Wyoming	39	14	-	-	-	2	-	-	-	-	18	-	1	-	4
York	209	2	-	1	-	2	-	11	9	3	1	91	52	-	37
Total from Penna.	10233	766	614	330	554	671	416	1488	810	463	545	666	635	750	1525
From Other States	271	7	1	46	4	71	8	5	7	5	9	15	20	11	62

CLASS I STUDENTS
FULL TIME
TEACHER EDUCATION IN
REGULAR CURRICULUMS

AS OF OCTOBER 15 EACH YEAR

1934 - 1951

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

COLLEGE	1934	1935	1936	1937	1938	1939	1940	1941	1942	1943	1944	1945	1946	1947	1948	1949	1950	1951
Bloomsburg	549	595	687	641	665	657	581	404	285	253	177	208	662	756	790	838	831	773
California	620	703	741	592	653	695	611	479	344	186	195	219	557	724	704	763	821	615
Cheyney	152	152	155	153	165	189	207	208	149	134	132	162	300	345	359	373	383	376
Clarion	245	226	192	200	261	302	307	258	220	129	127	160	571	618	690	723	699	558
East Stroudsburg	553	528	564	510	487	534	487	451	353	203	253	330	727	801	879	932	903	742
Edinboro	300	281	285	240	292	276	264	213	182	106	111	130	462	463	509	538	551	424
Indiana	1243	1307	1319	1168	1311	1396	1425	1239	1151	762	696	800	1247	1415	1415	1518	1542	1493
Kutztown	437	471	495	456	492	488	459	384	302	243	243	283	562	655	785	849	926	817
Lock Haven	378	416	412	362	383	380	409	329	240	146	176	238	632	668	614	642	599	468
Mansfield	585	600	580	564	556	581	547	472	371	231	190	210	610	653	756	733	700	554
Millersville	479	503	510	492	507	536	531	467	329	194	182	235	553	718	746	795	775	681
Shippensburg	384	393	465	436	483	506	478	388	289	167	184	227	626	728	726	755	742	655
Slippery Rock	644	644	659	544	553	562	545	441	338	189	187	284	587	720	795	867	884	761
West Chester	1071	1191	1262	1320	1549	1580	1545	1383	1157	758	758	1003	1613	1739	1733	1748	1695	1587
TOTAL	7640	8010	8326	7678	8357	8682	8396	7116	5710	3701	3611	4489	9709	11003	11541	12070	12051	10504

December 17, 1951

Page 10 of 10

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
1990													
1991													
1992													
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Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

D O C K E T

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, May 16, 1952

- I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, March 21, 1952.

- II. Unfinished Business
 - A. Report of the Curricular and Credentials Committee
 - B. Report of the Uniform Fees, Deposits and Repayments Committee
 - C. Report of the Publications and Public Relations Committee
 - D. Report of Budget Committee

- III. New Business
 - A. Hourly rates for students
 - B. Increasing dues for institutional memberships of Professional Organizations
 - C. List of available bulletins
 - D. Brief discussion on the National Conference on Higher Education in Chicago, Illinois

JOURNAL OF A MEETING
OF THE
BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

May 16, 1952

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, May 16, 1952. The meeting was called to order by the Chairman at 9:30 A.M., D.S.T.

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
James H. Duckrey	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
I. L. de Francesco (Acting)	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
C. Herman Grose, Deputy Superintendent
Henry Klonower, Secretary

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, March 21, 1952

On motion of Doctor Kriner, seconded by Doctor Andruss, the Board voted that the minutes of the meeting of the Board of Presidents held Friday, March 21, 1952 be approved.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee reported that the committee had not received replies relative to the recommendations made on Page 3061 of the Minutes of the Board of Presidents dated March 21, 1952. Doctor Steele stated that the committee would appreciate hearing from the presidents concerning this matter.

The Secretary stated that the matter concerning graduate programs was discussed at the State Council of Education meeting on May 2, 1952 and was referred to the Committee on Higher Education for study and subsequent report.

On motion of Doctor Swope, seconded by Doctor Chandler, the Board voted to approve the report.

B. Report of the Uniform Fees, Deposits and Repayments Committee

Doctor Andruss, Chairman of the Uniform Fees, Deposits and Repayments Committee submitted a comparative statement showing the average of the minimum rates of tuition, fees, and housing tabulations of private colleges and universities in comparison to the rates established by the State Teachers Colleges as of April 14, 1952. Doctor Andruss stated that the committee is progressing in its findings.

The Secretary reported that the Resolutions of the Board of Trustees relative to the increase in fees have been received from the institutions with the exception of two, Clarion and Lock Haven. They will be forthcoming next week.

C. Report of the Publications and Public Relations Committee

Doctor Chandler, Chairman of the Publications and Public Relations Committee reported that there was no further action taken by the committee at this time and unless there are changes to be made in the service areas, this item should be discontinued. All reports which were requested at previous meetings were submitted and approved.

It was moved by Doctor Chandler, seconded by Doctor Noonan that this item be removed from the Docket. The Board so voted.

The Chairman asked if there were any comments made on the Special Bulletin - "A Suggestion for High School Seniors." Doctor Steele stated that he had favorable comments sent to him and that especially favorable comments were made by guidance-directors in the secondary schools who stated that they never had such detailed statements on the colleges sent to them.

D. Report of the Budget Committee

Doctor Noonan, Chairman of the Budget Committee presented the following proposed salary schedule for classroom instructional employes:

"One hundred dollars (\$100) for each week of any summer session shall be paid all classroom instructional employes for a full teaching load."

A tentative agreement was made on the above statement pending a specific report from the Budget Committee indicating the effective date of the salary schedule.

It was moved by Doctor Duckrey, seconded by Mr. Morgan that this item be continued on the Docket. The Board so voted.

E. Report on Doctor Rohrbach's Condition

The Chairman inquired concerning Doctor Rohrbach's condition. Doctor Rohrbach had been injured in an automobile accident. Dr. I. L. de Francesco, representing the State Teachers College at Kutztown stated that he was happy to report that Doctor Rohrbach is making rapid progress but is still confined to his residence.

F. Report on Institutional Membership Lists

The Secretary reminded the Presidents that the list of memberships are due June 1, 1952. He urged the Presidents to submit their lists to the Department at the earliest possible date so that the lists may be transmitted to the Governor's Office for approval.

III. New Business

A. Hourly rates for students

Doctor Andruss stated that since the increase in fees has been approved he believed that the student hourly rates should be increased to sixty cents (60¢) from the old rate of fifty cents (50¢) per hour.

It was moved by Doctor Andruss, seconded by Doctor Parsons that the fees for the student hourly rates be increased to sixty cents (60¢) from fifty cents (50¢) per hour. The Board so voted.

B. Increasing dues for institutional memberships of professional organizations

Doctor Noonan stated that he had submitted a report to the Committee on Institutional Memberships concerning the increases in dues in various organizations. He wondered what the other institutions thought about this matter. Doctor Kriner also asked what the effect on the institutions would be if memberships were withdrawn. The Chairman suggested that the members of the Board might consider taking out one membership in the name of the Board of Presidents in some of the organizations.

It was agreed to take no action at this time and that it would be better to await the approval of the membership list which will be submitted to the Governor's Office on June 1, 1952.

C. List of available bulletins

The Secretary stated that the Department is beginning to liquidate its supply of many bulletins that have accumulated over a period of years. Some date back many years. He asked whether the Presidents would be interested in these bulletins for their libraries.

The Chairman suggested that a distribution be made of these bulletins to the institutions and the Presidents select the bulletins they feel will be useful in the libraries and discard the others.

D. Brief discussion on the National Conference on Higher Education in Chicago, Illinois

The Chairman suggested that this item be dropped from the Docket and if Doctor Rohrbach desires to present this topic to the Board at some later date, he could then request that the item be placed on the Docket.

E. Equipment and furnishings for General State Authority Buildings

Doctor Parsons stated that a serious situation developed since the completion of one of his buildings. The equipment for the building has been approved but not received to date. He was wondering if some adjustment could be made that would alleviate such a condition and when a building is completed the equipment would be ready for installation. A situation such as this just delays the use of the building.

The Chairman stated that he has had a number of conferences with the officials of the General State Authority relative to certain items to be used by the institutions. Differences in costs of items for the same purpose have delayed the purchase of these articles.

The Chairman suggested that if any of the institutions were having difficulty in securing equipment, they should write directly to him and that he would look into the matter.

F. Disturbances on Campuses

The Chairman suggested that the Presidents be alert to the disturbances that have been breaking out on the campuses of various institutions in the States. As a precautionary step, the Chairman suggested that the Presidents and their responsible deans be on the lookout so as to avoid such incidents gaining momentum at their institution.

G. State Teachers Colleges Salary Bill - Act 600

A brief discussion relative to the implementation of Act 600 followed. Various clauses were discussed. Reference was made to the memorandum of implementation from the Superintendent of Public Instruction to the Presidents of the State Teachers Colleges under date of April 2, 1952. Each President was requested to review the provisions of the Act.

H. Summer Work Conference - Pennsylvania Association of Colleges and Universities

Dr. Carl E. Seifert, Executive Secretary, Pennsylvania Association of Colleges and Universities gave a brief outline of the work conference to be held from June 16 to June 19, 1952 at the Franklin and Marshall College, Lancaster, Pennsylvania. He stated that a tentative program was sent to each institution urging representatives of the institutions to participate in the conference.

Doctor Seifert further stated that he would like to have two representatives from each institution. The expenses for the delegates while attending the conference will be paid by the Foundation; expenses to and from the conference will not be paid. The topic at the conference will be "Preparing College Students for Political Responsibilities of Citizenship." Doctor Seifert also said that he sent to each institution a book entitled "Preparing College Men and Women for Politics" which he thought the Presidents would be interested in having for their personal use.

I. Bulletins available for distribution

Doctor Grose brought several new bulletins to the attention of the Presidents: Bulletin 280 - Course of Study in English for Secondary Schools, Bulletin 360 - Course of Study in Mathematics for Secondary Schools, Bulletin 330 - Vocational Education in Pennsylvania and Bulletin 350 - Course of Study in Modern Languages for Secondary Schools. Doctor Grose stated that all the bulletins with the exception of Bulletin 350 are ready for distribution and that Bulletin 350 will be available for distribution in the near future.

J. Loyalty Oath - Act 463

Doctor Grose stated that two weeks ago a memorandum from Doctor Haas dated May 2, 1952 was sent to each President giving full details of the procedure to be followed in submitting applications for institutional employes. He indicated that three forms must be sent to the Department - (1) Loyalty Oath, (2) IC-5 Form (in duplicate) and (3) Application for State Employment - Loyalty Information. All these forms must be fully completed and the entire file sent to the Department of Public Instruction, professional employes to Doctor Klonower and the non-professional to Mr. Kerr. The application must be approved before any person can be placed on the payroll. The procedure is outlined in the memorandum of May 2, 1952 from Doctor Haas to the Presidents. See Exhibit "A".

Questions were raised concerning student help. The Presidents thought the student help should be excluded from the procedure as outlined. Doctor Grose agreed to take this matter up with the Department of Justice and notify the Presidents immediately upon receiving a reply. However, he suggested that pending a final decision such applications be held in abeyance.

Doctor Grose also suggested that each President request at all times a Loyalty Oath with each application regardless of the length of the employment period. The necessary forms could then be executed and submitted to the Department for approval. Several of the Presidents suggested the desirability of having a Notary Public Appointed at each institution to certify the application forms of prospective employes.

The meeting adjourned at 12:05 P.M., D.S.T.

Approved

Francis B. Jaas
Chairman

Date

May 26 - 1952

Prof. Klonower
Secretary

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

EXHIBIT "A"

Memorandum to : Presidents of State Teachers Colleges
and Heads of Other State-owned Educational Institutions

From : Francis B. Haas
Superintendent of Public Instruction

Subject : Procedure Implementing Section 4, Act 463, 1951

Date : May 2, 1952

Section 4, Act 463 of the 1951 General Assembly, the Pennsylvania Loyalty Act requires that:

"Procedure in Appointments, Statement and Oath of Applicants--Every appointing authority shall establish by rules, regulations or otherwise, procedures designed to ascertain before any person, including teachers and other employes of the public school system, is appointed or employed, that he is not a subversive person, and that there is no reasonable doubt, on all the evidence, as to the loyalty of the person involved to the government of the United States or the Commonwealth of Pennsylvania. In the event the applicant is deemed to be a subversive person, or in the event reasonable doubt as to loyalty exists, he shall not be appointed or employed. In addition, each applicant shall be required to make a written statement under oath or affirmation, which statement shall contain notice that it is subject to the penalties of perjury."

In order to implement this requirement of the Act in the employment of personnel by the Commonwealth a special form has been prepared for the use of every Appointing Authority. The form, a copy of which is attached, is headed "Application for State Employment - Loyalty Information."

The Superintendent of Public Instruction approves finally all appointments in each of the seventeen State-owned Educational Institutions.

Effective immediately the following procedure is to be used in the employment of personnel in the institution you serve as head:

1-The applicant submits to you the following:

- (1) A copy of the Loyalty Oath Form BB-814, properly signed and notarized.
- (2) A signed and notarized copy of "Application for State Employment - Loyalty Information." Each question must be answered.
- (3) A properly and completely executed application blank, Form IC-5 in duplicate.

2-The Head of the Institution selects the person to be recommended to the Board of Trustees for appointment. Preliminary to presenting the name to the Board of Trustees a file is to be submitted to the Superintendent of Public Instruction. This file shall contain: (1) The Loyalty Oath (2) The Application for State Employment - Loyalty Information and (3) Application blank used by the Institution, Form IC-5 in duplicate.

3-No personnel may be assigned to any permanent position, full-time or part-time, until steps 1 and 2 have been taken and final approval received from the Superintendent of Public Instruction.

4-In an emergency situation, in order to provide for the normal operation of the institution, personnel may be employed on a temporary basis pending the clearance of the procedure set forth in 1-3 above.

MEMORANDUM FOR THE DIRECTOR, FBI

DATE: 10/15/54

FROM: SAC, NEW YORK

SUBJECT: [Illegible]

RE: [Illegible]

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