

1930
1931
1932
1933
1934

MILESTONES *of* PROGRESS

1953
1954

1955

1956

1957

in

1958

BUSINESS

1959

EDUCATION

1960

BLOOMSBURG STATE COLLEGE

Bloomsburg, Pennsylvania

Volume 28

April 1960

Number 4

Then and Now



Carver Hall
1935

TYPEWRITING CLASSES

in



Navy Hall
1959

Accredited by American Association of Colleges for Teacher Education,
National Association for Business Teacher Education,
Middle States Association of Colleges and Secondary Schools.

Entered as Second-Class Matter at the Post Office at Bloomsburg,
Pennsylvania, under the Act of August 24, 1912.

The faculty of today

DEDICATE

this

Anniversary Publication

to



HARVEY A. ANDRUSS, SR.

Founder of the Division of Business Education

Director of Commercial Teacher Training—1930-37

Dean of Instruction of the College—1937-39

President of the College—1939-Present

An inspiring teacher—

An able administrator—

A nationally recognized leader in
Business Education—

and

All of the former members of the faculty

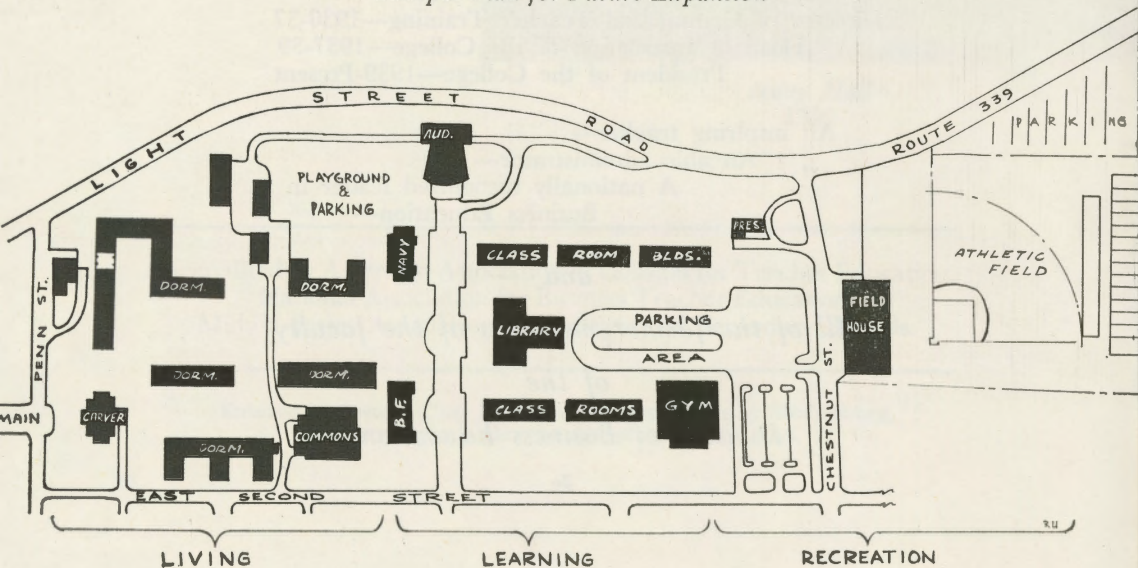
of the

Division of Business Education.

Milestones in the life of a college . . .

- 1839—Bloomsburg Academy founded.
- 1856—Bloomsburg Literary Institute chartered.
- 1866—Bloomsburg Literary Institute charter revived.
- 1869—Bloomsburg Literary Institute became Bloomsburg Literary Institute and State Normal School.
- 1916—Bloomsburg Literary Institute and State Normal School became Bloomsburg State Normal School.
- 1927—Bloomsburg State Normal School became Bloomsburg State Teachers College.
- 1930—COMMERCIAL TEACHER TRAINING CURRICULUM INAUGURATED.
- 1939—Centennial Celebration of founding of the College.
- 1942—Army and Navy Aviation Cadet Training Program inaugurated.
- 1950—College accredited by the Middle States Association of Colleges and Secondary Schools.
- 1957—Comprehensive Campus Plan for Future Expansion approved.
- 1960—William Boyd Sutliff Hall, new home of the Division of Business Education, and New North Hall completed.
- 1960—Bloomsburg State Teachers College becomes Bloomsburg State College.

Campus Plan for Future Expansion



and a growing Division of Business Education.

- 1930—Commercial Teacher Training Curriculum inaugurated at Bloomsburg State Teachers College.
- 1930—Junior Chamber of Commerce, forerunner of the Business Education Club, organized.
- 1931—Annual Business Education Contest inaugurated.
- 1933—First students—six in number—completed Commercial Teacher Training Curriculum and received degrees.
- 1934—First graduating class—thirty one in number—following regular four-year Commercial Teacher Training Curriculum received degrees.
- 1935—Alpha Delta Chapter, Pi Omega Pi, received charter.
- 1939—Junior Chamber of Commerce became Business Education Club.
- 1939—Founder of the Division, Dr. Harvey A. Andruss, Sr., named President of the College.
- 1945—Department of Business Education moved to Navy Hall.
- 1947—First Annual Sales Rally held.
- 1947—Annual Fashion Show inaugurated.
- 1951—Curriculum extensively revised to provide expanded and improved programs for prospective business teachers.
- 1955—Department of Business Education celebrated Silver Anniversary by serving as host to Convention of Pennsylvania Business Educators Association. Dr. Harvey A. Andruss, Sr., honored by Association for his contributions to business education.
- 1958—Student teaching facilities expanded to include ten high schools to accommodate growing enrollment.
- 1959—Department of Business Education became Division of Business Education.
- 1960—Division of Business Education occupies Sutliff Hall and celebrates Thirtieth Anniversary of the founding of the Division.

The faculty expands

FACULTY OF THE DIVISION

1930—1960

Abell, Wilbur—1941-1942

Allen, Mary—January 1938-June 1938

ANDRUSS, HARVEY A., SR.—1930-Present

Director of Commercial Teacher Training—1930-1937

Dean of Instruction—1937-1939

President of the College—1939-Present

Curtiss, N. Birss—1937-1938

Dame, J. Frank—1946-1947

Director of Business Education

Forney, William—1933-1959

Director of Business Education—1937-1946

Gehrig, Earl—1943-1956

GIBBONS, HELEN—1959-Present

Hallisy, Richard—1947-1954

Director of Business Education

Henrie, Charles—1946-1957

HILGAR, NORMAN—1956-Present

HINKEL, CLAYTON—1947-Present

Hoke, Margaret—1930-1943

HOUTZ, PATRICIA—1958-Present

Keller, Marjorie—1948-1951

Krumacher, Ella—1947-1948

Landis, William—1946-1947

MARTIN, THOMAS—1954-Present

Director of Business Education

McCERN, MARGARET—1954-Present

McMahan, Herbert—1937-1941

to meet an increasing enrollment.

Murphy, Marguerite—1931-1942

Noyes, Honora—1947-1954

Orth, A. Park—1938-1942

Oxford, Mabel—1935-1942

RADICE, FRANCIS—1957-Present

RYGIEL, WALTER—1938-Present

Smith, Hariette—1946-1947

Sterling, W. B.—1947-1951

Transferred to Division of Secondary Education

STRONG, CHARLES—1959-Present



FACULTY OF THE DIVISION OF BUSINESS EDUCATION

Left to right, Seated: Miss Helen Gibbons; Dr. Thomas B. Martin, Director of Business Education; Miss Patricia Houtz; Mr. Walter Rygiel.

Standing: Mrs. Margaret McCern; Mr. Francis Radice; Mr. Charles Strong; Mr. Norman Hilgar; Mr. Clayton Hinkel.

Student activities keep pace

BUSINESS EDUCATION CLUB

Organized in 1930 as Junior Chamber of Commerce.

Became Business Education Club in 1939.

Honored Walter S. Rygiel in 1958 for twenty years of service as sponsor.

Affords all students in the Division an opportunity to participate in an organization designed to develop professional interest in business education.

Provides opportunity for members to attend and participate in bi-weekly programs and periodic social events.

PI OMEGA PI

Granted charter for Alpha Delta Chapter of Bloomsburg State Teachers College by national organization in 1935.

Provides superior students an opportunity to become associated with a national honorary professional business education fraternity.

Restricts membership to students evidencing a keen interest in business education through active participation in the Business Education Club and attainment of a high scholastic standing.

Affords members an opportunity to attend monthly meetings and participate in worthwhile projects.

BUSINESS EDUCATION CONTEST

Inaugurated in 1931 with fifteen schools participating in the first contest.

Held on the first Saturday of May of each year.

Planned and administered as a project of the students and teachers of the Division.

Participated in by teams of students from high schools throughout Pennsylvania.

Provides teachers and school officials an opportunity to view the latest business machines and textbooks at the Business Machine and Textbook Exhibit.

with expanding curricular offerings.

ANNUAL SALES RALLY

Sponsored first in February, 1947.

Features prominent speakers from various sections of the United States.

Affords students an opportunity to secure practice in organizing and administering joint school-community projects and to gain experience in performing clerical tasks.

Attended by sales people and business executives from throughout Eastern Pennsylvania.

ANNUAL FASHION SHOW

Inaugurated in 1947 to provide valuable and practical experience for students pursuing the curriculum in Retail Selling.

Presented during the early spring through co-operation of retail merchants of Bloomsburg who furnish clothes and accessories for the models.

Provides students from all curricular divisions of the College an opportunity to participate as models.



*Business Education Club
Program*



Pi Omega Pi Initiation

The Division continues to serve

FACULTY

1959-1960

- THOMAS B. MARTIN *Director*
Northeast Missouri State Teachers College, Kirksville, Missouri,
B. S.; University of Tennessee, M.S.; Indiana University, Ed.D.
- HELEN E. GIBBONS *Supervisor of Student Teaching*
Villa Maria College, Erie, Pennsylvania, B.S.; University of
Pittsburgh, M.Ed.; Graduate Study, Indiana University.
- NORMAN L. HILGAR *Accounting*
Grove City College, B.S.; University of Pittsburgh, M.Ed.
- CLAYTON H. HINKEL *Clerical and Secretarial Subjects*
State Teachers College, Bloomsburg, Pennsylvania, B.S.; Temple
University, M.Ed.; Graduate Study, New York University, Penn-
sylvania State University, Columbia University, University of
Pennsylvania.
- M. PATRICIA HOUTZ *Secretarial Subjects*
Susquehanna University, B.S.; Pennsylvania State University,
M.S.; Graduate Study, Pennsylvania State University.
- MARGARET E. MCCERN *Supervisor of Student Teaching,*
Secretarial Subjects
State Teachers College, Bloomsburg, Pennsylvania, B.S.; Penn-
sylvania State University, M.Ed.; Graduate Study, Pennsylvania
State University.
- FRANCIS J. RADICE *Business Administration Subjects,*
Retail Selling
State Teachers College, Bloomsburg, Pennsylvania, B.S.; Penn-
sylvania State University, M.Ed.; Graduate Study, Pennsylvania
State University.
- WALTER S. RYGIEL *Secretarial Subjects, Business Law*
Temple University, B.S., M.Ed.; Graduate Study, Temple Uni-
versity, University of Pennsylvania, Pennsylvania State University,
Bucknell University.
- CHARLES R. STRONG *Accounting*
Oklahoma State University, B.S.; Graduate Study, Oklahoma
State University.

the youth of Pennsylvania.

ADMISSION REQUIREMENTS

Following is a statement of the general principles controlling admission regulations. Enrollment is conditional until the applicant has met all the requirements set forth in the following statements:

1. General scholarship as evidenced by graduation from an approved secondary school or equivalent preparation as determined by the Credentials Evaluation Division of the Pennsylvania Department of Public Instruction. College authorities will make an appraisal of the student's detailed secondary school record in order to determine his capacity to do satisfactory college work. In all cases the college shall seek further evidence from the results of a reliable aptitude test such as the American Council on Education Psychological Examination, and a test on Communications such as the Cooperative English test published by the Educational Testing Service. The Scholastic Aptitude Test of the College Entrance Examination Board may also be required.

2. Satisfactory character and personality traits as well as proper attitudes and interests as determined by the high school principal, guidance director, or other school officials acquainted with the student.

3. Health and physical condition as evidenced by a health examination by the student's family physician reported on a prescribed form and approved by the college physician. No student shall be admitted who has, in the opinion of the college, disabilities which would impair his services as a teacher.

4. Recommendations of two or more college staff members following a personal interview with the applicant.

5. For admission to a special curriculum the college may require the candidate to take an appropriate aptitude test in the special field in order to obtain further evidence of ability to succeed in the student's chosen field.

SUMMARY OF EXPENSES

(Subject to change without notice)

The cost of one semester for students living at	Home	College
Basic Fee	\$100.00	\$100.00
Housing Fee (Board, Room, and Laundry)	(none)	252.00
Activities Fee	20.00	20.00
Books and Supplies (Estimated)	50.00	50.00
	<hr/>	<hr/>
Total.....	\$170.00	\$422.00

Business students pay \$12.00 additional.

Out-of-state students pay \$268.00 per semester.

If any fees other than the Activities Fee are paid by Bank Drafts, Express Order, Post Office Orders, or Checks, they must be made out for the exact amount which is being paid, and drawn payable to the order of the Commonwealth of Pennsylvania. All Post Office Orders paying such fees must be drawn on the Post Office at Harrisburg, Pennsylvania. If the Activities Fee is not paid in cash, a separate order must be drawn payable to "Community Activities." Post Office Orders for these fees must be drawn on the Post Office at Bloomsburg.

Varied programs of study

GENERAL BUSINESS SEQUENCE

- Designed for students desiring certification in all business subjects normally taught in high schools of Pennsylvania.
- Provides an opportunity for students to enroll in a majority of business courses offered by the Division.
- Includes course work in accounting, shorthand, and typewriting, as well as other business courses common to all sequences.

STUDENTS NEED NOT HAVE HAD COURSES IN BUSINESS
IN HIGH SCHOOL TO COMPLETE THE GENERAL
BUSINESS SEQUENCE.



Science Hall
1940

OFFICE MACHINE INSTRUCTION

in



Navy Hall
1959

provide for differing interests of students

SECRETARIAL SEQUENCE

- Designed for students particularly interested in teaching secretarial and related subjects in Pennsylvania high schools.
- Provides an opportunity, by eliminating advanced accounting courses, to secure certification in Retail Selling or in some subject area in the Division of Secondary Education.
- Includes course work in secretarial practice and related subjects, and experience in actual office situations.

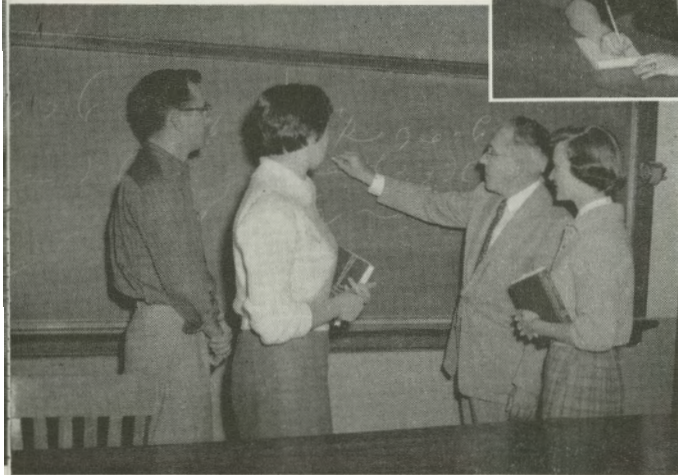
STUDENTS NEED NOT HAVE HAD COURSES IN BUSINESS
IN HIGH SCHOOL TO COMPLETE THE
SECRETARIAL SEQUENCE.

SHORTHAND INSTRUCTION

in



Noetling Hall
1944



Navy Hall
1959

and prepare competent business teachers

ACCOUNTING SEQUENCE

- Designed for students particularly interested in teaching bookkeeping or desiring to pursue advanced work in accounting.
- Provides an opportunity, by eliminating shorthand, to secure certification in Retail Selling or in some subject area in the Division of Secondary Education.
- Includes course work in Auditing and Tax Accounting, and experience in operating modern bookkeeping equipment.

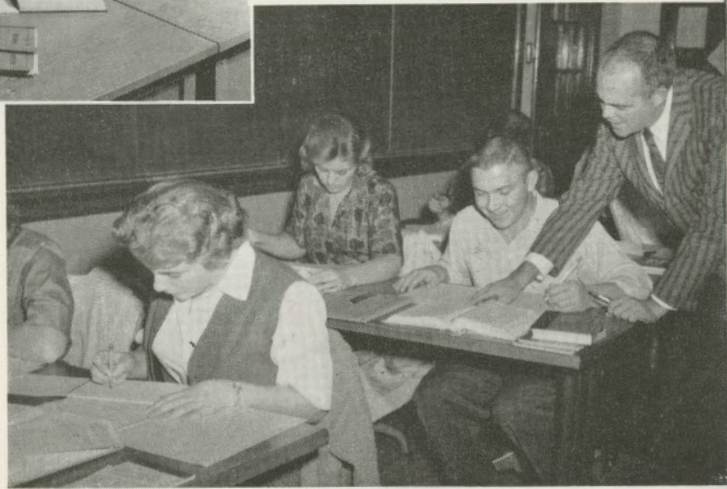
STUDENTS NEED NOT HAVE HAD COURSES IN BUSINESS
IN HIGH SCHOOL TO COMPLETE THE
ACCOUNTING SEQUENCE.



Noetling Hall
1937

ACCOUNTING INSTRUCTION

in



Navy Hall
1959

for the high schools of Pennsylvania.

GRADUATES
OF THE
DIVISION OF BUSINESS EDUCATION

Year	Number	Year	Number	Year	Number
1933	6	1942	68	1951	49
1934	31	1943	40	1952	53
1935	35	1944	22	1953	54
1936	15	1945	19	1954	36
1937	31	1946	19	1955	35
1938	49	1947	24	1956	52
1939	55	1948	40	1957	69
1940	51	1949	104	1958	65
1941	61	1950	91	1959	101

PRELIMINARY ENROLLMENT BLANK

An Advanced Registration Deposit of \$25.00 shall be made by all students; \$10.00 of this amount shall be paid when the student requests registration. This is a guarantee of the intention of the student to enter college for the term or semester indicated. It is deposited with the Revenue Department to the credit of the student's basic fee. **It is not repayable.**

When a student is approved for admission to college, the remaining \$15.00 of the Advanced Registration Deposit of \$25.00 shall be collected along with the Community Activities Fee of \$20.00.

This blank, together with a check or Money Order for \$10.00, payable to the Commonwealth of Pennsylvania, may be mailed to Bloomsburg State College, Bloomsburg, Pennsylvania. Please do not send currency.

Name of Applicant.....
Last Name
First Name
Middle Initial

Address of Applicant.....
Number and Street

.....
Town
County
State

Date of Birth.....
Month
Day
Year

Desire to Enter:	Curriculum:	Business	<input type="checkbox"/>
September, 196... <input type="checkbox"/>		Elementary	<input type="checkbox"/>
January, 196... <input type="checkbox"/>		Secondary	<input type="checkbox"/>
		Spec. Ed.	<input type="checkbox"/>



NOETLING HALL---1930



NAVY HALL---1945



SUTLIFF HALL---1960