

Looking Forward



Bloomsburg State College
Bloomsburg, Pennsylvania
1960



Welcome Fresh,

The staff of Looking Forward is happy to welcome you to Bloomsburg State College.

Looking Forward has been written as a guide to help introduce you to dormitory life and dormitory policies. It will acquaint you with the activities planned for your pleasure and the required cooperation for effective study in the dorm. It gives ideas and facts which are helpful to you, both in the U. S. C. and for happy, successful living.

LOOKING FORWARD

We extend to you best wishes for an enjoyable college life.

Your Guide to Successful Living

in

Waller Hall

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Bloomsburg State College
Bloomsburg, Pennsylvania

1960-1961

LOOKING FORWARD

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Waller Hall

Bloomburg State College
Bloomburg, Pennsylvania

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Welcome Frosh,

The staff of Looking Forward is happy to welcome you to Bloomsburg State College.

Looking Forward has been written as a guide to introduce you to dormitory life and dormitory policies. It will acquaint you with the activities planned for your pleasure and the required courtesies for effective study in the dorm. We hope this handbook will be helpful to you, both in preparation for B. S. C. and for happy, successful living in Waller Hall.

We extend to you best wishes for an enjoyable college life.

-The Staff-

Beverly Heath, '62, Editor
Mary Somerset, '63, Assistant Editor
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Judy Heider, '62
Dorothy Born, '62
Judy Goss, '61, Student Adviser
Mrs. Elizabeth Miller, Adviser

GREETINGS:

It gives me great pleasure to extend welcome to our new students. New experiences await you on all sides: the discovery of new ideas, the romance of learning itself, new friends, new tastes, new values and a new community to explore. Going away to college for the first time is in itself exciting. I visualize youth and vigor spilling over with energy and emotion. We hope the peak of excitement which you now feel will be maintained during the next four years.

These are the last formative years before you will be obliged to undertake truly adult responsibilities and problems. Use them well to help your growth to maturity. You will be called upon to make many difficult decisions. Some times the going may be rough, but you must learn to accept both defeat and success. Our staff, as well as your faculty and the upperclassmen will always be ready to lend a helping hand. We want your next four years to be the most exciting, stimulating, and satisfying adventure of your life. Do not hesitate to call on the staff of Waller Hall who are prepared and anxious to help you.

The best of luck, success, and happiness in your next four years.

Ellen K. Lane
Dean of Women

WELCOME

The resident women of Waller Hall extend a cheerful hello to all incoming freshmen. We trust that your years spent in Waller Hall will be an enjoyable and rewarding experience. During these years you will make many new and lasting friendships. There will be many happy times, as well as serious moments, each contributing to this important phase of a young woman's life.

The objectives of living together in our "one home" are adjustment, self-control, tolerance, and cooperation. By working for these goals much will be gained in attaining an education and in broadening your personality.

We hope that your years spent in Waller Hall will be as pleasant as it has been for those of us who now live here.

Sincerely,

Betty

Elizabeth Ann Brooker
President, Governing Board

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CHECK LIST

This list has been prepared to give you some suggestions of items you may want to bring with you. Many girls do not like to buy curtains, bedspreads, washable throw rugs, dust mop, bureau covers and other such items until they have consulted their roommates. A mattress pad and pillow cover are articles that every girl is required to have.

- | | |
|---|---|
| <input type="checkbox"/> address book | <input type="checkbox"/> dishes |
| <input type="checkbox"/> alarm clock | <input type="checkbox"/> dresser scarves |
| <input type="checkbox"/> blankets | <input type="checkbox"/> drinking glass |
| <input type="checkbox"/> bedroom slippers | <input type="checkbox"/> eating utensils |
| <input type="checkbox"/> and/or shower shoes (soft-soled) | <input type="checkbox"/> evening gown (for the college reception) |
| <input type="checkbox"/> calendar | <input type="checkbox"/> dust rags |
| <input type="checkbox"/> camera | <input type="checkbox"/> first aid kit |
| <input type="checkbox"/> can opener | <input type="checkbox"/> garment bag |
| <input type="checkbox"/> clothes brush | <input type="checkbox"/> hair brush and comb |
| <input type="checkbox"/> coat hangers | <input type="checkbox"/> hair dryer |
| <input type="checkbox"/> desk blotter | <input type="checkbox"/> hand mirror |
| <input type="checkbox"/> desk lamp (not flourescent; metal or glass shade required) | <input type="checkbox"/> sewing kit |
| <input type="checkbox"/> hat box | <input type="checkbox"/> shoe boxes or bag |
| <input type="checkbox"/> high school yearbook | <input type="checkbox"/> shower cap |
| <input type="checkbox"/> iron | <input type="checkbox"/> skirt hangers |
| <input type="checkbox"/> jewelry box | <input type="checkbox"/> small pan or pot |
| <input type="checkbox"/> laundry bag(s) (more than 1 is helpful) | <input type="checkbox"/> sneakers |
| <input type="checkbox"/> laundry soap | <input type="checkbox"/> towels |
| <input type="checkbox"/> mattress pad (36 x 72) | <input type="checkbox"/> soap container |
| <input type="checkbox"/> name tags for clothing | <input type="checkbox"/> and soap |
| <input type="checkbox"/> pencils, pen, ink | <input type="checkbox"/> stationery and stamps |
| <input type="checkbox"/> phonograph and records | |

_____ pillow cover (plastic or cloth, 21"-27")	_____ stuffed animals
_____ plastic bucket (good for hand laundry)	_____ sunglasses
_____ playing cards	_____ tennis racket
_____ radio	_____ toiletries
_____ rainwear and umbrella	_____ toothbrush,
_____ scissors	_____ toothpaste
	_____ typewriter
	_____ wastebasket (metal)

FRESHMEN CUSTOMS

During the first ten days of school, freshmen are introduced to college life. A Customs Committee composed of upperclassmen schedules, plans, and regulates all the freshmen activities during that period. Freshmen students will be expected to wear dinks, name signs, and carry the Pilot. This will be in effect at all times.

Customs will begin for each Freshman when she receives a schedule of Freshman activities at first semester registration. The night of September 13 will be designated as "Rabble Rouser Night." At this time the members of the new class will meet in Carver Auditorium with the members of the Customs Committee, the band, and the cheerleaders to become acquainted with Customs policy and college songs and cheers.

On September 23, a pep rally will be held for the football game the following day. At this time the Freshmen may burn their name signs and dinks at a formal ceremony, and Customs will be officially over.

PERSONNEL

Ellen K. Lane, Dean of Women, Rooms 200, 201, 202,
Phone ST 4-4896.

Mrs. Althea S. Hoke, Resident Adviser, Room 365,
Phone ST 4-5474.

, Resident Adviser, Room 400,
Phone ST 4-9802.

, College Nurse,
Infirmary Phone Number ST 4-4660, Ext. 9.

, Housekeeper, Room 232.

Mr. Thomas Gorrey, Superintendent of Grounds and
Buildings, Phone Number ST 4-4660, Ext. 4

Mr. George G. Stradtman, Dean of Men, Dean's Apt.
New North Hall, Phone ST 4-4616.

TELEPHONE NUMBERS

Waller Hall Dormitory

Central 2nd Floor--ST 4-9862

W. 2nd Floor--ST 4-9840

Central 3rd Floor--ST 4-9882

W. 3rd Floor--ST 4-9891

Central 4th Floor--ST 4-9802

W. 4th Floor--ST 4-9811

New North Hall - Men's Dormitory

1st Floor--ST 4-9863

2nd Floor--ST 4-9934

COLLEGE SERVICES

HUSKY LOUNGE

The Husky Lounge was established for the use and convenience of all members of the student body. It provides a meeting place where many varied activities are centered.

Students may buy lunches and other refreshments at the Husky Snack Bar, which is open daily, Monday through Saturday, 8:30 a.m.—10:00 p.m. and Sunday, 5:00 —10:00 p.m. For eating, modern tables, chairs, and booths are placed on the main floor of the lounge.

Record and other informal dances are an established part of campus life; the lounge has an adequate dance floor. Dorm parties for both men and women are also held in the lounge. In addition, for those who like to play cards or to watch television, Husky Lounge has an elevated level especially suited for these purposes. At the far end of the main floor is a fireplace and leather lounging furniture. A new addition to the lounge is a stereo record player.

The College Book Store is also a part of the Husky Lounge which provides additional services for Bloomsburg men and women. Since it is often inconvenient to make trips downtown for notions or supplies, many needed items, such as toiletries, stamps, and greeting cards, can be purchased in the store. The College Book Store has textbooks and supplies for all courses offered during a given semester. Available also in the store are the usual college souvenirs such as mugs, glasses, and sweatshirts. The book store is open Monday through Friday, 8:30 a.m.—12:15 p.m., 1:30 p.m.—5:15 p.m., and Saturday, 8:30 a.m.—12:15 p.m.

LIBRARY

The college library is an excellent place for studying as well as for doing reference work. It is conveniently located on the first floor of Waller Hall near the main entrance. In order that we may make the best use of the library facilities, the library is open during the following hours:

Monday through Friday, 7:50 a.m.—8:50 p.m.

Saturday, 7:50 a.m.—4:50 p.m.

Sunday, 5:30 p.m.—9:00 p.m.

DINING HALL HOURS

	Mon.-Fri.	Saturday	Sunday
Breakfast	7:00-8:00	7:00-8:00	7:45-9:15
Lunch	11:00-1:15	11:00-1:15	12:30*
Dinner	6:00*	5:30-6:15	5:30-6:15

*Denotes Table Service

MAIL SERVICE

Mail will be collected from the college post office at 8:45 each morning and from the mail box at the rear entrance to Carver Hall each afternoon at 5:00.

For the convenience of Waller women, the night watchman will collect mail in the dormitory if it is placed on the telephone desk in each of the floor smokers.

LAUNDRY

Soiled personal laundry is collected from Firetower C and from the laundry chute located near Firetower D, across from the bathroom, every Monday morning before 8 a.m.

The clean laundry can be picked up at the laundry building Thursday afternoon, Friday, Saturday until noon, and Monday. Mark your laundry as follows:

- A. Sew name tapes securely to your clothes.* Plain tape, marked with the owner's name in indelible ink, can be substituted for name tapes.
- B. Place this identification on the waist bands or collar bands of clothing to facilitate sorting at the laundry.
- C. Mark your laundry bag.

*The laundry has found that press-on tapes come loose after a few wearings.

INFIRMARY

The infirmary is located on the second floor of Waller Hall across from the linen room. Anyone with any illness or pain may receive medical attention from the nurse on duty. The infirmary hours are as follows.

Monday-Friday:	8:30 a.m.—11:30 a.m.
	1:30 p.m.— 5:00 p.m.
	7:00 p.m.— 8:30 p.m.
Saturday:	8:30 a.m.—11:30 a.m.
	1:00 p.m.— 3:00 p.m.
Sunday:	1:30 p.m.— 3:30 p.m.

Emergency calls may be made at any hour, and if the nurse is not in the Infirmary at the time, the students are asked to call Extension 9 or Room 276, Waller Hall. However, consideration and discretion should be used in making infirmary calls after dinner.

After three days in the College Infirmary, the College charges \$1.00 for each day.

OFF-CAMPUS PERMISSIONS

DAY PERMISSIONS

Resident women are permitted to leave campus for the town of Bloomsburg until 6:00 p.m. on any day without receiving permission or signing out. Permission to leave town must be obtained at all times from the Dean on duty.

EVENING PERMISSIONS

1. All resident women are permitted off campus but in the local community on any evening, Monday thru Thursday until 10:00 p.m., on Friday and Sundays until 11:00 p.m. and on Saturdays until 11:50 p.m. provided they have signed out properly on their destination card.

2. In addition, resident women may obtain special late permissions for any day of the week from the Dean on duty in accordance with the schedule listed below. Special lates must always be requested, they are not automatic and they must be obtained before 8:00 p.m. or after 10:00 p.m. No special late permissions are granted between 8:00 p.m. and 10:00 p.m.

SCHEDULE OF SPECIAL LATES

First Semester Freshman may be granted two 11:00 p.m.'s and two 11:50 p.m.'s a semester. During the semester one of the special lates listed above may be a 12:30 a.m. permission.

Second Semester Freshman may be granted three 11:00 p.m.'s and two 11:50 p.m.'s a semester. One of these five special lates may be a 12:30 a.m. permission.

Sophomores may have 11:00 p.m.'s on any night upon request. In addition they may be granted eight 11:50's a semester, two of which may be 12:30 a.m. permissions. On very special occasions they may be granted once during the semester, the privilege of returning to campus later than 12:30 a.m.

Juniors may have 11:50 p.m.'s on any night of the week upon request. They may have three 12:30 a.m.'s per semester and twice during each semester may arrange on very special occasions to return to campus later than 12:30 a.m.

Seniors may have unlimited 11:50 p.m.'s without asking for permission by signing out accurately on their destination cards. They may also have six 12:30 a.m.'s and may arrange to return to campus later than 12:30 a.m. four times during each semester.

3. Special general late permissions will on occasion be granted to all women to enable them to participate in certain college events. When granted, notice of such general late permission will be posted on the bulletin board in the Dean of Women's Office.

4. Penalty for returning to the dormitory late.

- A. For signing in after the regular evening permission hour, student will forfeit one special late permission.
- B. For signing in late after a special late privilege, the student will forfeit two special late permissions.

The front door is locked at 11:50 p.m. When returning from a special late, ring the doorbell. The person on duty will let you in.

WEEKEND AND OVERNIGHT PERMISSIONS

Weekend Permissions: An Overnight Permission Card must be filled out, approved, and filed in the Dean of Women's Office before you leave campus for a weekend or overnight. The card must be filed not later than Thursday, if permission is to be granted for the forthcoming weekend.

After your weekend permission has been approved, fill out your destination card and file it in the "Overnight" file. If you are leaving for an overnight after 7:00 p.m., your parents written permission must be obtained in advance.

Overnight permissions can only be granted for places for which your parents have sent in written approval.

Women students must return to campus from weekends by 11:00 p.m. Sunday. Under very unusual circumstances, if you cannot return by 11:00 p.m. on Sunday, please notify the Dean of Women by telephone.

Vacations: A special sheet is provided for vacation signout. In addition to signing your name, the means of transportation, date and time of leaving as well as estimated time and date of returning must be indicated. If you are not going directly home please indicate accurately your complete itinerary. The College reserves the right to supervise any students remaining in Bloomsburg during holidays, other than those whose homes are located here.

SIGN OUT PROCEDURES

Every resident student is provided with an individual destination card which is kept on file in the Office of the Dean of Women. Destination cards enable the Dean (and the Resident Advisors) to know the whereabouts of the women in her charge in case of phone calls, unexpected visitors or unforeseen events. The Dean of Women and her staff are held responsible for the safety and welfare of all resident women. The destination card and sign out sheet are the most efficient and least bothersome means of keeping track of women students after dark.

1. All resident women who leave the dormitory after 6:00 p.m. must sign out on both the sign out sheet and on the destination card. The date and time of departure, full names and complete addresses of all companions, destination and probable time of return must be indicated. Use more than one line if necessary to furnish complete and accurate information. If your companion is a Bloomsburg student indicate the fact. When complete file the card in the section labeled

"Out" in the file in the Dean of Women's Office. Upon return cross your name off the sign out sheet, complete your destination card and file it in the section labeled "In." You are expected to go to your living quarters immediately. Signing out will always involve TWO forms, one of which will be a destination card.

2. No woman may leave Waller Hall alone at night.

3. Any student leaving the dormitory before 6:00 p.m. but expecting to return after that hour must sign out as indicated above.

4. If a woman, leaves with one person and plans to return with another, she should indicate the situation clearly on her destination card. Any unexpected change in destination should be phoned into the Dean on duty.

5. Upon return, the students is expected to indicate the time of arrival by the dormitory official clock. Occasionally clocks on campus differ as to time. The official dormitory clock is the one on the wall of the lobby. Remember in case of emergency, your dormitory clock is never wrong.

6. NEVER SIGN ANY DESTINATION CARD BUT YOUR OWN.

7. When you sign in your date is offically over. Men students may not go beyond the office after 10:00 p.m. The exit to Long Porch may not be used after 10:00 p.m.

8. The front door is locked at 11:50 p.m. When returning from a special late ring the doorbell. The person on duty will let you in.

SOCIAL CONDUCT

All students are expected to conduct themselves at all times, both on and off campus, in an orderly manner. Disorderly and improper behavior, conduct or dress inappropriate for the particular situation or in violation of college policy will not be condoned. On becoming a student at Bloomsburg, a young woman is considered an adult and is expected to have a knowledge of the simple social rules of good taste, courtesy and good judgement. Bloomsburg students should never display themselves in an unfavorable light either on or off campus by conspicuous behavior, public display of affection, brawlings, vulgar or improper language, etc. Consideration for the rights and sensitivities of others should govern one's behavior at all times.

The following specific regulations affection social conduct must be mentioned:

1. The Campus behind Waller is out-of-bounds after 8:00 p.m. The back entrance by the trunk landing should not be used after this time.
2. After 10:00 p.m. all students must use the front entrance to Waller Hall. The entrance at Long Porch is locked at 10:00 p.m. Couples say goodnight in the Lobby. Students are not permitted to park in cars by Long Porch.
3. New North Hall Dormitory is out-of-bounds for all women.
4. The possession of liquor or being under the influence of alcohol either on campus or in the town of Bloomsburg will be cause for dismissal from college.

CARE OF ROOM

The use of tape, tacks, paste, or nails on the walls, woodwork, and doors is prohibited. Permanent picture hooks, drying racks, and curtain rods are provided in every room. All women residents are responsible for damage to college property due to carelessness or violation of regulations.

REPAIRS

If your room is in need of repairs, such as having a burned out ceiling bulb or a jammed window shade, please report this in writing to the Superintendent of Grounds and Buildings, Mr. Thomas Gorrey, whose office is located opposite the Post Office.

BED LINEN

Bed linen is exchanged every Tuesday between 11:00 a.m., and 2:00 p.m. By removing the bottom sheet and pillow case and taking them to your floor's linen closets, you may obtain a clean sheet and pillow case.

FOOD

No perishable food should be kept in the room for a long period of time. Any food should be stored in metal containers. Window sills should be kept free of food in boxes, bags, and bottles.

PERSONAL PROPERTY

All personal property should be labeled. For protection against loss, lock your door. Do not keep valuables or large sums of money in your room. Deposit large amounts of money in the Business Office since the college is not responsible for loss of money or personal property.

INSPECTION

Room inspection includes general cleanliness. There should be no clothes lying around, no overstuffed wastebaskets, no unstraightened beds, etc. Rooms not passing inspection are left a note, and another visit will be made. All reports are kept on file in the Dean of Women's Office. Be prepared for inspections at anytime, announced or unannounced.

ROOM SUPPLIES

Every room should be equipped with a dust mop and dust cloth. A closet in each smoker contains a mop, broom bucket, and dust pan and brush for your use, if you do not have your own.

Do not brush dirt into the hall, and shake all mops and rugs at the windows in the fire towers. Empty all wastebaskets into the large containers in the towers and pressrooms and place large boxes on the floor near these receptacles. Drain liquids from containers before discarding.

VACATIONS

Waller Hall must be in spic and span condition before vacations. The following requirements are to be met before leaving:

Have your room clean and in inspection order.

Close all windows.

Pull all blinds to half the lower window sash.

Remove all food from your room and all items from your window sills.

Lock your door as you leave.

STUDY

QUIET HOURS

In order to enable students to study and sleep in their rooms, it is necessary to have some rules regarding excessive noise in the residence hall during certain hours of the day and night. By cheerfully complying with these rules for quiet hours, we show courtesy and thoughtfulness for others.

1. Quiet for sleep:
 - a. 11:00 p.m.—9:00 a.m. on Monday through Saturday.
 - b. 11:00 p.m.—10:00 a.m. on Sunday.
2. Quiet for study:
 - a. 2:00 p.m.—4:00 p.m. each afternoon.
 - b. 7:30 p.m.—11:00 p.m., except Saturday.
3. During quiet hours, there should be no:
 - a. Loud talking or laughing in the rooms, Halls, smokers, lobby, pressrooms, and B. R.'s.
 - b. Loud playing of radios.
 - c. Slamming of doors.
 - d. Running in the halls.
 - e. Playing the radio, talking, or typing with the door of your room open.

If these rules are not observed, the violator will be asked to appear before the Governing Board.

All personal property should be labeled. For protection against loss, lock your door. Do not keep valuables or large sums of money in your room. Deposit large amounts of money in the Business Office since the college is not responsible for loss of money or personal property.

COUNSELING

BIG-LITTLE SISTERS

In May, each resident of Waller Hall may select a "little sister" for the next term. Once the "big sister" has chosen a name, she writes to her "little sister" during the summer and is on hand to greet her in the fall if possible.

WALLER COUNSELORS

As part of the program planned for the orientation of freshman women, Waller Counselors are available to explain rules, general customs and regulations to the new women students.

COUNSELORS

Mary Augustine
Pat Biehl
Joanne Curry
Carol Davenport
Barbara Downs
Janice Gerber
Mary Ellen Goodbrod
Arlene Harris
Delores Keen
Sheila Leiter

Mary C. McHose
Marty Moyer
Diann Patton
Betty Scäife
Connie Smith
Melinda Sorber
Pat Sieber
Dorothy Stanton
Nancy Zechman
Nancy Handshaw--Head
Counselor

FACILITIES

PRESS ROOMS

The press rooms have been provided with special outlets and equipment for the convenience of all resident women. Irons, hot plates and wash tubs, are located in the press rooms on each floor.

Personal appliances such as percolators, grills, steam irons and hot plates may be used only in the press rooms. Hair dryers may be used only in the press rooms or B. R.'s. All these appliances must be approved by the electrician at the beginning of the school year.

BATHROOMS

Since we all use the bathrooms, we must do our part to keep them clean. Here are a few suggestions:

1. Deposit sanitary napkins in the cans provided for them.
2. Turn the showers and faucets off completely.
3. Throw only empty boxes and papers, not liquids, in the provided waste cans.
4. Keep the washbowls free from dirt and hair.
5. Do not cut hair over the basins, and be sure to clean the floor after cutting hair.
6. Do not use basins for washing hair or clothes, except stockings.

SMOKERS

Smokers are provided on each floor of the dormitory for those women who wish to make use of them. Smoking is permitted only on the side where the telephone and fountain are located and is prohibited in the individual rooms.

The other section of the smoker is reserved for lounging and studying. In this area phonographs and radios can be played only between the hours of 4:30 p.m. and 9:30 p.m. on the weekends. If there is excessive noise the smokers will be closed and smoker privileges taken away.

A soda machine is located on third floor of the dormitory for the use of all women students.

It is necessary for each smoker to be kept clean; therefore, once a semester a student shall be assigned a certain day for straightening up the smoker.

TELEPHONES

Telephone Duty. Two telephones are located on each floor and every resident is expected to take phone duty for one evening a semester from 7:30 p.m. to 10:00 p.m. The list of assigned nights will be posted on the floor bulletin boards by the Telephone Chairman. Failure to report will result in the loss of a late permission.

Procedure. When answering the telephone, politely say "Waller Hall _____ Floor." Then check the bulletin board for the girl's room number and if she is not in her room, check the press room, B.R., and smoker. Record the message on the message pad including the date, hour, message and name of person receiving the call. If the call is important, leave a written message on the door.

Hours. The telephone should not be used after 11:00 p.m., unless an emergency should arise. Calls are to be limited to ten minutes.

SOCIAL CUSTOMS AND ACTIVITIES

GUESTS

Your friends are always welcome at Bloomsburg whether it be for just a day or a weekend. You, as hostess, are responsible for them and their comfort during their visit.

Arrangement must be made with the Dean of Women's Office in advance, if your guests are staying overnight. This consists of filling out both sections of the guest card. After this slip is approved, file one section in the Dean of Women's Office and take the other to the Housekeeper, who will supply clean linen.

A charge of one dollar is made for each night the guest remains in the dorm. This fee is payable at the Dean of Women's Office.

If your guests are eating in the College Commons, the fees for meals are as follows:

Breakfast	\$.50
Lunch	.75
Dinner	1.00

These fees are paid to the head waiter either before or after the meal.

TEAS

A Freshman tea is held in the autumn and is sometimes referred to as "The Big and Little Sister Tea". Your big sister will introduce you to the Dean's Staff, governing board members, and upperclassmen.

In the spring following election of the governing board members, a Governing Board Dessert is held to introduce you to the new officers who will represent you during the following year.

DORM PARTIES

Several times throughout the year the residents of Waller Hall are invited to Dorm Parties which are planned by the Social Committee of Waller Hall Association. Each party has a distinct theme which you will learn more about later.

HOME COMING

One weekend during the football season is set aside as "Homecoming". On this special weekend we all stay and open our doors to visiting friends, relatives, and alumni.

On this weekend, student rooms are judged by a committee of students, faculty, and prominent citizens. These are the points of judgment:

1. Attractiveness (impression of whole room)
2. Suitability for dorm life
3. Furniture arrangement
4. Wall decoration
5. Color
6. Neatness
7. Originality
8. Livability

Awards are given to the rooms that best meet these standards. A helpful hint: the judges are more interested in how clever you are than the amount of money you spend.

OPEN HOUSE

Waller Hall, usually closed to male visitors, is open during set hours on Parent's Day and Homecoming. Men are not permitted in Waller Hall student rooms at any other time. Waller Women take extra care that their rooms are in good order on visitors' days.

ALL-COLLEGE RECEPTION

Early in the fall of each school year a formal All College Reception is held in order to welcome new students and to greet returning students. This is for the President, faculty, and students. Please plan to attend.

CHRISTMAS SPIRITING

Every year the week before vacation is dedicated to "Christmas Spiriting". The names of all the girls on each floor are placed in a box. Each girl then draws a name, and becomes a "Spirit" to the girl whose name she has drawn. For six days she does a kind act, such as making her bed, or leaving a small inexpensive gift by the door.

To climax all the events of the week, a Resident Women's Christmas Party is held. Each girl finds out the name of her Spirit in the exchange of gifts that highlights the festivities.

"B" CLUB

The women's sports organization, "B" Club, tries to create and to increase interest in sports and sportsmanship. At certain designated times, women's intramurals are held in Centennial Gymnasium. Basketball, badminton, swimming, ping pong, volleyball, and archery are a few of the activities that "B" Club includes in its program.

For the time spent participating in sports or athletic activities, women receive points which will accumulate. After earning 500 points in individual and group sports, girls are eligible for "B" Club membership.

"B" Club sponsors the sale of necessary personal supplies which are available in a room on each floor. See bulletin board for the room on your floor.

PROPER WEARING APPAREL

Following are a few helpful suggestions as to what to wear when:

1. For Sunday and weekday dinner, suits or sport dresses and stockings are appropriate.
2. For fraternity meetings, dress-up apparel is usually worn.
3. For church, all Waller Hall women wear hats and stockings.
4. For classes, skirts, sweaters, and socks are favorites.
5. For sport, slacks, bermudas, or gym suits are most practical.
6. While in the dorm, jeans or bermudas are comfortable for lounging or studying. When around during free hours, dress properly in a housecoat, class-wear, or sport clothes.
7. For sunbathing, sunsuits or bathing suits may be worn. The two lower terraces between Waller Hall and the Grove are reserved for this purpose for women only. Sunbathing is permitted in no other place. Sun lamps are not permitted in the dorm due to the danger of a severe burn and the possibility of overloading circuits.

If Bermuda shorts and slacks are to be worn, the following rules and regulations must be observed:

1. Bermuda shorts and slacks may be worn after 4 p.m. on week days, 12 noon on Saturdays, but not at all on Sundays.
2. Bermuda shorts and slacks are permitted to be worn downtown.
3. Bermuda shorts and slacks are prohibited in the following places; Library, College Commons, Administrative offices, classrooms, Husky Lounge, and Social events, except where specified.
4. Dungarees are prohibited.
5. People wearing Bermuda shorts and slacks are not permitted to loiter in Waller Hall Lobby.

FIRE SAFETY

FIRE DRILLS

Silence, speed and order are necessary during fire drills in order to clear the building quickly and safely. To prevent panic and confusion learn the following rules:

1. Put on a long coat, hard-soled shoes, and take a towel with you to cover your face.
2. Close your windows, put up your shades, leave the lights on and open your door.
3. Specific instructions will be given for leaving your room and going to the proper fire tower, by your fire warden
4. Fourth floor will walk single file staying on the inside near the banister. Third floor will walk single file staying on the outside near the wall until the landing is reached. Then third floor will take the middle second section of the stairway. The second floor will walk single file, staying on the outside near the wall.
5. In evacuating Waller Hall, line up away from the building, following the fire warden's direction.
6. In case of an actual fire, each woman will be alert for further instructions.
7. Fire wardens have authority to enforce the silence regulations.
8. Fire towers are safety islands if door are kept closed.
9. In case of fire alarm during the day, follow the same procedure unless you are on another floor. In this case, use the nearest fire exit. If no official is checking your floor, take this responsibility yourself.

FIRE PREVENTION

In order to insure the safety of all in Waller Hall, the following regulations should be observed carefully.

1. Do not overload the electric circuits in your room.
2. Be certain that there are no defects in the lamps, radios and clocks. The attached cords should be in good condition.
3. Use no appliances in your room.
4. Be sure the hot plate and irons are turned off before you leave the press room.
5. Do not smoke in your rooms at any time.
6. Do not use an inflammable lampshade.
7. Leave no obstructions in the halls--this means no umbrellas, boots, or clothes racks.
8. Do not remove hot-plates from the press room.
9. Do not lock your at night.
10. In the press room, replace the hot irons in their holders.

ELECTRICAL EQUIPMENT

The double outlet in the side wall is sufficient for:

1. a 60-watt desk lamp.
2. a 60-watt table radio, electric clock, or a floor lamp.

The shade of the lamp is to be of metal. No two or three-way lamps may be used.

All electrical cords must be in excellent condition. Extension cords and three-way plugs are not permitted. All electrical items are subject to inspection at any time. If they do not conform to standards they must be removed immediately.

GOVERNING BOARD OF THE WALLER HALL ASSOCIATION

The Governing Board is the student administration unit of the Waller Hall Association, of which all women residents are members. This organization is a combination of legislative, executive, and judicial bodies.

GOVERNING BOARD MEMBERS

President.	Elizabeth Brooker
Vice-President	Margaret Bower
Secretary.	Barbara Hickernell
Treasurer.	Jeanne Fischer
Social Chairman.	Elaine Anderson
Assistant Social Chairman.	Mary Zevas
Senior Representatives	Kay Gaglione
	Judy Goss
	Eileen Wolchesky
Junior Representatives	Diane Andrews
	Myrna Bassett
	Nancy Yocum
Sophomore Representatives.	Carol Bendinsky
	Margaret Snook
	Mary Somerset
Past President	Rebecca Henry
Advisors	Miss Ellen K. Lane
	(Dean of Women)
	Mrs. Althea Hoke
	(Resident Advisor)
	(Resident Advisor)

GOVERNING BOARD DUTIES

Floor officers, Governing Board members, and proctors have certain specific duties and responsibilities entrusted to them.

1. Responsibilities and Duties of Floor Officers:
 - a. Preside at all floor meetings.
 - b. Post list of late light checkers on floor.
 - c. Supervise enforcement of late lights and floor quiet hours.
 - d. Assist Governing Board members and Proctors in enforcing quiet hours and regulating late lights.
 - e. Proceed as follows in regard to repeated violations of quiet hours:
 - (1) Report offenders to the Governing Board President and Dean of Women for Governing Board summons and action.
2. Responsibilities and Duties of Governing Board Members:
 - a. Enforce late lights and quiet hours on the floor.
 - b. Assist or reinforce proctors in controlling noise and regulating late lights.
 - c. Notify floor officers of continued violations of quiet hours and advise them if a Governing Board notice is warranted.
 - d. Assist the President in enforcing regulations and in carrying on the activities of the Waller Hall Association.
3. Responsibilities and Duties of Proctors:
 - a. Enforce late lights and quiet hours on the floor.
 - b. Notify floor officers of violations of quiet hours and advise if a Governing Board notice is necessary.

COMMITTEES APPOINTED BY GOVERNING BOARD

The Governing Board appoints several committees to expedite Waller Hall activities, business, rules, and regulations, and to help to bring about gracious social living in our residence all.

1. Art Committee

Chairman - Sylvia Knauer

In this committee is vested the responsibility for Homecoming Day decorations in Waller Hall, such as awards for the most attractive rooms, autograph books for visitors, and attractive designs for the doors. This group also makes the signs and posters announcing dormitory social affairs.

2. Counselors

Chairman - Nancy Handshaw

Counselors explain rules, general customs, and regulations to new women residents. They also advise new students.

3. Elections Committee

Chairman - Jane Slottje

This committee must see that all elections of the Waller Hall Association are conducted correctly and in an orderly fashion.

4. Fire Drill Committee

Chairman - Carol DelVecchio

This committee explains the rules of fire drills and how to safeguard against fire hazards. They also conduct fire drills and enforce these rules during the fire drill.

5. House Committee

Chairman - Dorothy Updegraff

The House Committee is responsible for the attractiveness and cleanliness of the residence hall.

6. Publicity Committee

Chairman - Jeanine Ayres

The Publicity Committee is in charge of publicizing Waller Hall activities in the Maroon and Gold and The Morning Press, and the bulletin boards.

7. Remembrance Committee

Chairman - Madeleine Gordos

This committee sends cards and flowers to members of our Association who are ill or have a death in their family.

8. Smoker Committee

Chairman - Ruthann Baer

The responsibility for seeing that the floor smokers are kept clean and attractive is placed on this committee.

9. Social Committee

Chairman - Elaine Anderson

Plans are made by this committee for all dormitory social events, with the cooperation and assistance of various other committees.

10. Telephone Committee

Chairman - Terri Berardi

The Telephone Committee assigns each woman resident to telephone duty two evenings during the college year.

CONSTITUTION
WALLER HALL ASSOCIATION

Article I - Name

The name of this organization shall be the Waller Hall Association of the State College, Bloomsburg, Pennsylvania.

Article II - Object

The object of this association shall be to initiate and carry on co-operative government and to encourage high standards of living among the women residents of Waller Hall.

Article III - Membership

All women students living in Waller are, ipso facto, members of the Association.

Article IV - Officers

Section 1. The officers of this Association shall be: a President, a Vice-President, a Secretary, a Treasurer, a Social Chairman, and twelve elected Representatives. Together these officers and representatives shall constitute the Governing Board.

Section 2. The President of the Association shall be a junior elected by the entire membership of the Association. She shall be President of the Governing Board and representative to the Community Government Association.

The Vice-President, Secretary, and Treasurer shall be juniors, or sophomores elected by the entire membership of the Association.

The Social Chairman of Waller Hall shall be a junior or a sophomore elected by the Association.

Section 3. Any vacancies in office shall be filled within two weeks in the manner provided by this Constitution excepting in the case of Class Representatives when the vacancy shall be filled by appointment by Governing Board.

Section 4. The term of office of the President, Vice-President, Secretary, Treasurer, and Social Chairman and all members of the Governing Board shall be for one year unless re-elected for a second term of office.

Article V - Elections

Section 1. Each class shall meet for the purpose of selecting nominees. The list of nominees shall be posted one week before the elections that will be held when the particular classes vote for their representatives.

Section 2. One week before the day set for the election of the President, Vice-President, Secretary, Treasurer, and Social Chairman of the Association, the Governing Board shall post for each office a list of nominees approved by the Dean of Women and Dean of Instruction.

Section 3. Elections of President, Vice-President, Secretary, Treasurer, and Social Chairman and all

members of the Governing Board shall be held not later than the last week of April.

Section 4. A majority of association members must vote, and those nominees receiving a plurality shall receive the position.

Section 5. In case a vacancy occurs in the office of President, the Vice-President shall automatically become President and a new Vice-President shall be elected by the Association. Vacancies in any other office shall be filled within two weeks in the manner provided by this Constitution in Article V, Sections 1, 2, and 4.

Article VI - Amendments

This Constitution may be amended by a majority vote of the Association. Revision must be recommended by the Governing Board and posted not less than a week in advance of the time of voting.

BY LAWS

Article I - Meetings

Section 1. Meetings of the Association may be called by the President at the request of the Dean of Women or the Governing Board.

Section 2. The Governing Board shall have a meeting twice a month.

Section 3. A majority of the Governing Board

shall constitute a quorum.

Section 4. A vote of a majority of the membership of the Association shall be necessary to execute any major legislation.

Article II - Duties

Section 1. The duties of the President shall be to preside over all regular meetings of the Association and Governing Board and to call all special meetings. She shall be responsible for seeing that the business of the Association is conducted.

Section 2. It shall be the duty of the Vice-President to preside over meetings and to conduct the business of the Association in the absence of the President. She shall be responsible for supervising the functioning of committees.

Section 3. It shall be the duty of the Secretary to keep a record of all business in both the Association and the Board and to attend to all correspondence and notices. At the expiration of her term, she shall deliver to a college authority all books, papers, and other property belonging to the Association and Governing Board.

Section 4. It shall be the duty of the Treasurer to receive funds, keep accurate accounts, disburse monies of the Association, properly balanced to the responsible college authority.

Section 5. It shall be the duty of the Social Chairman to plan and execute the social program of the Waller Hall Association.

Section 6. It shall be the responsibility of Governing Board to make and enforce regulations, to appoint chairmen of standing and special committees, to direct the social life of Waller Hall, and to promote the general welfare of resident women students.

Section 7. All actions of Governing Board shall be subject to the approval of the Dean of Women.

Article III - Dues

Dormitory dues of one dollar, to be included in the Community Activities fee, shall be collected as part of the registration procedure. An additional assessment may be made by a majority vote of the Governing Board and the Waller Hall Association. Any such assessment shall be collected by the Treasurer of the Waller Hall Association.

Article IV - Parliamentary Authority

The rules of parliamentary procedures shall be followed when it is feasible.

Article V - Amendments to the By Laws

These By Laws may be amended by a majority vote of the Association. Revision must be recommended by the Governing Board and posted not less than a week in advance of the time of voting.

AMENDMENTS TO THE CONSTITUTION

Amendment I - pertaining to Article IV - Officers

1. The Social Chairman of Waller Hall shall be a junior who has served as Assistant Social Chairman of the previous year.
2. The Assistant Social Chairman of Waller Hall shall be a sophomore elected by the Association.

Amendment II - pertaining to Article II of By Laws
Duties

1. It shall be the duty of the Assistant Social Chairman to aid the Social Chairman in planning and executing activities for the year.

Amendment III - pertaining to Article IV - Officers

1. The outgoing president shall serve on the Governing Board the following year.
2. The President of the Association shall be a junior elected by the entire membership of the Association unless, in the case of resignation of the President, her successor is a sophomore.

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